

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 5, 2011
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:12 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Zelinski, Englebert, Klein, Taylor, Sevenich, Langdon

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [November 21, 2011](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Permit – 18th Annual First Eve Fox Cities; Saturday, December 31, 2011; 10:30 PM to 12:20 AM \(Community Forward\)](#)

Staff's concerns are making sure all businesses affected by the street closure are notified, information on fireworks be submitted to Fire Department, and proof of liability insurance with endorsement be submitted to the City Attorney for approval. A meeting was held with the event coordinator and he is aware of the concerns of staff and the requirements before the Street Use Permit will be granted.

Moved by Ald. Sevenich, seconded by Ald. Krueger to recommend to Common Council with the condition that all insurance and final fireworks information be submitted before going to Council.

General discussion on submitting information on a timely basis.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Langdon to adjourn at 7:20 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk