

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
October 3, 2011
6:30 PM
or immediately following Common Council
AGENDA**

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [Administration Committee, 9/19/11](#)

D. ACTION/DISCUSSION ITEMS

1. [Joint Powers Agreement, Winnebago County Emergency 911 System, Dec. 1, 2011 - Nov. 30, 2012, and authorize signature.](#)
2. [Collateral Assignment of Development Agreement Rights of Lender in the Event of Reversion of Title between the Ponds of Menasha, LLC, Community First Credit Union and City of Menasha](#)
3. [O-18-11 An Ordinance Amending Section 2-1-1 of Municipal Code \(Wards Boundaries\)](#)
4. [O-19-11 An Ordinance Amending Section 2-1-2 of Municipal Code \(Aldermanic Districts\)](#)

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 19, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Zelinski, Englebert, Klein, Taylor, Sevenich, Langdon

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Acting PC Brunn, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, LD Lenz, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 9/6/11](#)

Moved by Ald. Langdon, seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. [Appeal of Operator's License – Cortany Shearer](#)

Cortney Shearer, 1724 N. Eugene Street, Appleton explained why she should receive her operator's license. She explained the circumstances for which she received citations for alcohol related offences.

Acting PC Brunn explained the reasons for denying Ms. Shearer an operator's license and the guidelines.

General discussion ensued on Ms. Shearer offenses.

Moved by Ald. Taylor, seconded by Ald. Krueger to approve Operator's License for Cortany Shearer.

Motion failed on roll call 3-4.

Ald. Taylor, Krueger, Langdon – yes

Ald. Klein, Sevenich, Zelinski, Englebert – no

2. [Accept donation from Gold Cross Ambulance to Menasha Police Department.](#)

Acting PC Brunn explained Gold Cross has offered to donate one of their ambulance units to the Police Department. The only cost to the City would be for removing the current markings and retrofitting some equipment. The donated vehicle would replace the current Crime Scene Unit.

Moved by Ald. Taylor, seconded by Ald. Zelinski to recommend approval to Common Council to accept donation from Gold Cross Ambulance to Menasha Police Department.

Motion carried on voice vote

3. [O-14-11 An Ordinance Relating to Regulation of Firearms and Explosives](#)

CA/HRD Captain explained that changes in State Statutes have made it necessary for the City of amend their ordinances to be consistent with State laws. Cities have authority to locally regulate firearms by ordinance if the ordinance is the same, or similar to, and no

more stringent than the State Statute. Changes to the State Statutes are effective on November 1, 2011.

General discussion ensued on the new laws and how they will affect residents and employees. Responsibility of the municipalities was also discussed.

Moved by Ald. Zelinski, seconded by Ald. Krueger to forward O-14-11 to Common Council.

Motion carried on voice vote.

4. [O-15-11 An Ordinance Relating to Carrying Concealed Weapons](#)

CA/HRD Captain explained that a change in State Statute allows a permitted person to carry concealed weapons in City buildings. The Police Station is exempt. The City can adopt an ordinance prohibiting this action. Signs would need to be posted on the buildings notifying the public. The City is unable to prohibit permitted persons from carrying concealed weapons on City grounds or in parking facilities.

General discussion ensued on how changes affect City employees.

Moved by Ald. Zelinski, seconded by Ald. Krueger to forward O-15-11 to Common Council.

Motion carried on voice vote.

5. [O-16-11 An Ordinance Relating to Disorderly Conduct](#)

CA/HRD Captain explained the change in State Statute relating to disorderly conduct when a permitted person with a concealed weapon is involved.

General discussion ensued on working with the municipal court on incidents.

Moved by Ald. Zelinski, seconded by Ald. Krueger to forward O-16-11 to Common Council.

Motion carried on voice vote.

6. [O-17-11 An Ordinance Relating to Council Procedures \(Ald. Taylor\)](#)

Moved by Ald. Taylor, seconded by Ald. Zelinski to forward O-17-11 to Common Council

Motion carried on voice vote.

7. [Regulations on Mobile Restaurants \(Ald. Sevenich\)](#)

Lengthy discussion ensued on mobile restaurants not paying taxes and other fees like the brick-and-mortar restaurants in the City. General discussion on where mobile restaurants can set up in comparison to the downtown restaurants. It was suggested to check with neighboring communities on their regulations of mobile restaurants.

PHD Nett explained the City's current policy on licensing mobile restaurants. The City acts as an agent for the State and if a vendor is licensed through the State, that license is honored in other municipalities. The City currently does not restrict where a mobile unit may set up. All State codes are followed when licensing a mobile restaurant.

Chairman Klein opened the discussion up to people in the gallery.

Rick Brey, Naut's Landing. Commented on the real estate property taxes and fees paid by established restaurants. Mobile restaurants are not required to pay real estate property taxes.

Renee Brey, Naut's Landing. Regulate where mobile restaurants set up and how often.

Janet Haufe, Mihms Charcoal Grill. Brick-and-mortar restaurants pay real estate and personal taxes, what are mobile restaurants required to pay?

Randy Haufe, Mihms Charcoal Grill. Hot-dog vendor only around for a limited time, mobile restaurants can set up anywhere, any time.

Jay Barnes, Kangaroo Restaurant Mobile Restaurant. They were happy to participate in Menasha's Farm Fresh Market and introduced their followers to the market; licensed and regulated through State and based out of Appleton; not their intent to set up in front of an established restaurant.

Committee members will work on a change in the ordinance and have business owners input.

8. Status of Menasha Post Office (Ald. Sevenich)

Ald. Sevenich commented that he heard the Menasha Post Office would be moving their day to day operations from Menasha to Neenah Post Office. The window would remain open and the PO boxes would still be maintained. He was concerned the Menasha Post Office may eventually close down.

Mayor Merkes reported that he checked with the Post Master for the Menasha Post Office and was told the mail carriers would start and end their day at the Neenah Post Office. Window service and PO boxes would remain at the Menasha Post Office. The Council could send a letter or a Resolution to Congressmen Petri.

It was requested by the Committee that the Mayor prepare a letter or Resolution.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Sevenich to adjourn at 9:25 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

**JOINT POWERS AGREEMENT
WINNEBAGO COUNTY 911 EMERGENCY SYSTEM**

WHEREAS, Winnebago County and the municipalities located within the boundaries of Winnebago County have implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec. 146.70, Wis. Stats. "Joint Powers Agreement", requires that in implementing a 911 system as has been done in Winnebago County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Winnebago County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements, and conditions contained herein, it is hereby jointly agreed between Winnebago County and the **City of Menasha**, municipality", as follows:

1. That effective **December 1, 2011**, this Agreement shall, thereafter, be applicable on a daily basis from said date through **November 30, 2012**.
2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Winnebago County Emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a Winnebago County Communications and Information System Advisory Committee shall be established to develop and recommend policy and procedures for emergency services communications and public safety records management issues in Winnebago County. A User's Guide that was developed in 1994 has been updated as necessary, and includes directives and guidelines for the proper use of E911 communication devices (which may include, but not be limited to, radios, computers, mobile data devices and pagers). Violation of User Guide directives could result in disciplinary action being imposed by the employing agency. The committee will be charged to effectively recommend equipment/software purchases and resource allocation with the authority to develop sub-committees as needed to accomplish that task. The committee may develop special ad-hoc, advisory task forces to research regional communication

network(s) with neighboring public safety departments or other County E911 Systems. The Advisory Committee will report to the County Executive and service that position in an advisory nature. Membership on the Advisory Committee shall consist of 9 representatives (appointed by the County Executive) from the following:

4 – Police Agency (separate departments) Representatives (normally the Police Chief or his/her designee).

4 – Fire Agency (separate departments) Representatives (normally the Fire Chief or his/her designee).

1 – Emergency Government Representative.

The Advisory Committee shall elect one Chair and Vice-Chair each year commencing in January.

4. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 146.70 (9)(c), Wis. Stats.

WINNEBAGO COUNTY

By: Mark L. Harris
Winnebago County Executive
Mark L. Harris

Date: 9/20/11

By: Susan T. Ertmer
County Clerk
Susan T. Ertmer

Date: 9-8-11

CITY OF MENASHA

By: _____
Mayor

Date: _____

By: _____
City Clerk

Date: _____

**COLLATERAL ASSIGNMENT OF DEVELOPMENT AGREEMENT
RIGHTS OF LENDER IN THE EVENT OF REVERSION OF TITLE**

This Collateral Assignment of Development Agreement is entered into by and between The Ponds of Menasha, LLC (“DEVELOPER”), Community First Credit Union (“LENDER”) and the CITY of Menasha, Wisconsin (“CITY”).

WHEREAS, DEVELOPER and the CITY have entered into a certain Development Agreement dated September 7, 2011 (the “AGREEMENT”), whereby DEVELOPER is making improvements to certain property in return for the promise of certain payments from the CITY; and

WHEREAS, subject to the terms and conditions of the AGREEMENT, DEVELOPER will be entitled to certain incentive and performance payments under the AGREEMENT from the CITY (the “Payments”); and

WHEREAS, in connection with the AGREEMENT, LENDER is providing financing to DEVELOPER in the original principal amount of up to Nine Hundred Eighty Four Thousand One hundred Dollars (\$984,100.00) for the installation of infrastructure improvement to the property subject to the AGREEMENT and for the development of that property (the “Loan”); and

WHEREAS, as a condition of making the Loan, LENDER is requiring DEVELOPER to assign for collateral purposes the Payments.

NOW, THEREFORE, for valuable consideration, the parties agree as to the following:

1. Assignment of Payments. DEVELOPER assigns to the LENDER, for collateral purposes only as security for the Loan, the right, title and interest under the AGREEMENT, ARTICLE IV, to certain incentive and performance payments due DEVELOPER. If DEVELOPER defaults in any of its obligations to LENDER under the Loan, upon notice to the CITY by LENDER, LENDER shall be entitled to succeed to the rights of DEVELOPER under ARTICLE IV of the Agreement, to receive all Payments otherwise due DEVELOPER.
2. Advances Prohibited. DEVELOPER shall not request or receive any advance of any Payment.
3. Indemnity. LENDER and DEVELOPER shall each hold harmless, indemnify and defend the CITY of and from any demands, damages, costs, fees, including actual attorney fees, awards, judgments and all other sums due or claimed to be due and relating to the making of any Payment or any part of any Payment by the CITY to LENDER after demand by LENDER for receipt of Payment. The CITY may presume without investigation or any obligation to conduct any investigation or inquiry that DEVELOPER is in default of its obligations to LENDER if LENDER makes demand for a Payment. DEVELOPER shall have no right to contest with the CITY any such claim by LENDER for a Payment, all such recourse being exclusively to LENDER. DEVELOPER shall

have no right to reimbursement or recoupment of any Payment made by the CITY to LENDER pursuant to a demand for a Payment by LENDER hereunder.

4. Modification of Agreement. So long as the LENDER is owed any amount under its loans to the DEVELOPER secured by this assignment, the DEVELOPER and the CITY agree that the AGREEMENT will not be modified in any way without notice to the LENDER. In addition, so long as the DEVELOPER is obligated to the CITY under the AGREEMENT, the LENDER agrees to provide notice to the CITY of any default by the DEVELOPER under the LOAN.

5. Default under Development Agreement. If the DEVELOPER defaults under the Development Agreement with the CITY and the CITY exercises its right to reversion of undeveloped areas subject to said agreement, the CITY and DEVELOPER acknowledge that the mortgage of LENDER on said undeveloped areas is a first mortgage on said land with priority over any rights of the CITY as to all undeveloped areas located in Phase I of the development as defined in said Development Agreement. LENDER agrees that its loan to DEVELOPER in the original amount of \$984,100.00 shall not be modified or amended to increase the amount due LENDER from DEVELOPER so long as the CITY has the right of reversion under the Development Agreement without the express written consent of the CITY. If the CITY exercises its right of reversion as to any part of Phase I of the development, the LENDER shall be given notice of said exercise by the CITY and the LENDER shall be paid in full by the CITY for the balance due on said first mortgage upon acceptance of a deed from the DEVELOPER to the CITY.

6. Foreclosure of Property Subject to AGREEMENT. The parties agree that in the event that the DEVELOPER defaults under its obligations to the LENDER and the LENDER forecloses the property subject to this AGREEMENT, the LENDER shall be entitled to succeed to the rights and responsibilities of the DEVELOPER under the AGREEMENT provided the LENDER cures all defaults of the DEVELOPER to the satisfaction of the CITY. The LENDER may assign the rights to a third party purchaser after foreclosure so long as the CITY consents to said transfer prior to said transfer.

6. Miscellaneous Provisions.

- a. This document represents the entire agreement of the parties with respect to the matters set forth herein and supersedes any prior understanding whether written or oral.
- b. This agreement is binding upon the parties hereto, their respective successors and assigns.
- c. This agreement may only be modified in writing by a document executed by all parties hereto.
- d. This Agreement may be signed in counterparts.
- e. Facsimile signatures shall have the same effect as original signatures.

[THIS SPACE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed this _____ day of September, 2011.

THE PONDS OF MENASHA, LLC

By: _____
Jeffrey T. Marlow, Managing Member

COMMUNITY FIRST CREDIT UNION

By: _____
Kim Van Osdol, Senior Vice-President

CITY OF MENASHA

By: _____
Donald Merkes, City Mayor

Deborah A. Galeazzi, City Clerk

ORDINANCE O-18-11

AN ORDINANCE AMENDING SECTION 2-1-1 OF THE MUNICIPAL CODE
(WARD BOUNDARIES)

Introduced by

The Common Council of the City of Menasha does ordain as follows:

Section 1: Section 2-1-1 of the Municipal Code is hereby repealed and recreated to read as follows. The City of Menasha shall be divided into seventeen (17) Wards described as follows:

Ward 1

All that part of the City of Menasha bounded on the west by the eastern shore of Little Lake Butte des Morts and the Government Canal; bounded on the south by Nicolet Boulevard; bounded on the east by a line commencing at the intersection of the centerlines of Nicolet Boulevard and Walnut Street; thence north along the centerline of Walnut Street to the intersection with the centerline with Ahnaip Street; thence northeast along the centerline of Ahnaip Street to the intersection with the centerline of Racine Street; thence northwest along the centerline of Racine Street to the intersection with the centerline of Main Street; thence west along the centerline of Main Street to the intersection with the centerline of Chute Street; thence north and west along the centerline of Chute Street to the intersection with the centerline of Lush Street; thence south along the centerline of Lush Street to the intersection with the centerline of Kaukauna Street; thence northwest along the centerline of Kaukauna Street to the intersection with the centerline of Broad Street; thence west along the centerline of Broad Street to its intersection with the Government Canal; thence north along the west shore of the Government Canal to Little Lake Butte des Morts.

Ward 2

All that part of the City of Menasha bounded on the east by Lake Winnebago; bounded on the south by Nicolet Boulevard; bounded on the north by the Fox River and bounded on the west by a line commencing at the intersection of the centerlines of Nicolet Boulevard and Walnut Street; thence north along the centerline of Walnut Street to the intersection with the centerline with Ahnaip Street; thence northeast along the centerline of Ahnaip Street to the intersection with the centerline of Racine Street; thence northwest along the centerline of Racine Street to the intersection with the south shore of the Fox River.

Ward 3

All that part of the City of Menasha bounded on the south by the Fox River; thence from the intersection of the centerline of Appleton Street and the north shore of the Fox River north along the centerline of Appleton Street to the intersection with the centerline of First Street; thence east along the centerline of First Street to the intersection with the centerline of De Pere Street; thence north along the centerline of De Pere Street to the intersection with the centerline of Third Street; thence east along the centerline of Third Street to the intersection with the centerline of Plank Road; thence northeast along the centerline of Plank Road to the interaction with the centerline of Konemac Street; thence southeast along the centerline of Konemac Street to the intersection with the centerline of Second Street; thence west along the centerline of Second Street to the intersection with the centerline of Ice Street; thence south along the centerline of Ice Street extended to the north shore of the Fox River.

Ward 4

All that part of the City of Menasha described as follows; beginning at a point of intersection with the centerline of Lake Street and the east shore of Little Lake Butte des Morts; this point to be known as the point of beginning; thence east along the centerline of Lake Street to the intersection with the centerline of Tayco Street; thence north along the centerline of Tayco Street to the intersection with the centerline of Sixth Street; thence east along the centerline of Sixth Street to the intersection with the centerline of De Pere Street; thence south along the centerline of De Pere Street to the intersection with the centerline of Fifth Street; thence east along the centerline of Fifth Street to the intersection with the centerline of London Street; thence south along the centerline of London Street to the intersection with the centerline of Plank Road; thence southeast along the centerline of Plank Road to the intersection with the centerline of Third Street; thence west along the centerline of Third Street to the intersection with De Pere Street; thence south along the centerline of De Pere Street to the intersection with the centerline of First Street; thence west along the centerline of First Street to the intersection with the centerline of Appleton Street; thence south along the centerline of Appleton Street to the intersection with the north shore of the Fox River; thence west along the north shore of the Fox River to the intersection with the centerline of Racine Street; thence northwest along the centerline of Racine Street to the intersection with the centerline of Main Street; thence west along the centerline of Main Street to the intersection with the centerline of Chute Street; thence north and west along the centerline of Chute Street to the intersection with the centerline of Lush Street; thence south along the centerline of Lush Street to the intersection with the centerline of Kaukauna Street; thence northwest along the centerline of Kaukauna Street to the intersection with the centerline of Broad Street; thence west along the centerline of Broad Street to its intersection with the Government Canal; thence north along the west shore of the Government Canal to the east shore of Little Lake Butte des Morts; thence north along the east shore of Little Lake Butte des Morts to the point of beginning.

Ward 5

All that part of the City of Menasha described as follows; beginning at a point of intersection with the centerline of Lake Street and the east shore of Little Lake Butte des Morts; this point to be known as the point of beginning; thence east along the centerline of Lake Street to the intersection with the centerline of Tayco Street; thence north along the centerline of Tayco Street to the intersection with the centerline of Sixth Street; thence east along the centerline of Sixth Street to the intersection with the centerline of Milwaukee Street; thence north along the centerline of Milwaukee Street to the intersection with the City of Menasha corporate boundary line; thence west following along the City of Menasha corporate boundary to the intersection with the east shore of Little Lake Butte des Morts; thence south along the east shore of Little Lake Butte des Morts to the point of beginning.

Ward 6

All that part of the City of Menasha described as follows; beginning at a point of intersection with the centerlines of Sixth Street and Milwaukee Street; this point to be known as the point of beginning; thence east along the centerline of Sixth Street to the intersection with the centerline of State Street; thence north along the centerline of State Street to the intersection with the centerline of Eighth Street; thence west along the centerline of Eighth Street to the intersection with the centerline of Appleton Street; thence north along the centerline of Appleton Street to the intersection with the centerline of Ninth Street; thence west along the centerline of Ninth Street to the intersection with the City of Menasha corporate boundary line; thence west following along the City of Menasha corporate boundary line to the intersection with the centerline of Milwaukee Street; thence south along the centerline of Milwaukee Street to the point of beginning.

Ward 7

All that part of the City of Menasha described as follows; beginning at a point of intersection with the centerlines of Fifth Street and De Pere Street; this point to be known as the point of beginning; thence east along the centerline of Fifth Street to the intersection with the centerline of London Street; thence north along the centerline of London Street to the intersection with the centerline of Seventh Street; thence west along the centerline of Seventh Street to the intersection of the centerline with Appleton Road; thence southwest along the centerline of Appleton Road to the intersection with the centerline of De Pere Street; thence south along the centerline of De Pere Street to the point of beginning.

Ward 8

All that part of the City of Menasha described as follows; beginning at a point of intersection with the centerlines of Sixth Street and State Street; this point to be known as the point of beginning; thence north along the centerline of State Street to the intersection with the centerline of Eighth Street; thence west along the centerline of Eighth Street to the intersection with the centerline of Appleton Street; thence north along the centerline of Appleton Street to the intersection with the centerline of Eleventh Street; thence east along the centerline of Eleventh Street to the intersection with the City of Menasha corporate boundary; thence south along the City of Menasha corporate boundary to the intersection with the centerline of Ninth Street; thence east along the centerline of Ninth Street to the intersection with the centerline of London Street; thence south along the centerline of London Street to the intersection with the centerline of Seventh Street; thence west along the centerline of Seventh Street to the intersection with the centerline of Appleton Road; thence southwest along the centerline of Appleton Road to the intersection with the centerline of De Pere Street; thence south along the centerline of De Pere Street to the intersection with the centerline of Sixth Street; thence west along the centerline of Sixth Street to the point of beginning.

Ward 9

All that part of the City of Menasha described as follows; beginning at a point of the intersection of the centerlines extended of Racine Road and Eleventh Street; this point to be known as the point of beginning; thence north along the centerline of Racine Road (C.T.H. "P") to the intersection with the centerline of Olde Midway Road; thence west along the centerline of Olde Midway Road to the intersection with the centerline of Lakeshore Drive; thence north along the centerline of Lakeshore Drive to the intersection with the City of Menasha corporate boundary; thence easterly along the City of Menasha corporate boundary to the intersection with the centerline of Valley Road (C.T.H. "P"); thence east along the centerline of Valley Road (C.T.H. "P") to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence south along the centerline of Appleton Road (S.T.H. "47") to the intersection with the centerline of Wittmann Drive; thence west along the centerline of Wittmann Drive to the intersection with the centerline of Mayer Street; thence south along the centerline of Mayer Street to the intersection with the centerline of Airport Road; thence west along the centerline of Airport Road to the intersection with the City of Menasha corporate boundary; thence southerly along the City of Menasha corporate boundary to the intersection with the centerline of Eleventh Street extended; thence west along the centerline of Eleventh Street to the point of beginning.

Ward 10

All that part of the City of Menasha described as follows; beginning at a point of the intersection of the centerlines of Valley Road (C.T.H. "P") and Appleton Road (S.T.H. "47"); this point to be known as the point of beginning; thence east along the centerline of Valley Road to the intersection with the City of Menasha corporate boundary; thence southerly along the City of Menasha corporate boundary to the intersection with the centerline of Lucerne Drive; thence west along the centerline of Lucerne Drive to the intersection with the centerline of Meadowview Drive; thence south along the centerline of Meadowview Drive to the intersection with Geneva Road; thence west along the centerline of Geneva Road to the intersection with the centerline of London Street; thence north along the centerline of London Street to the intersection with the centerline of Lucerne Drive; thence west along the centerline of Lucerne Drive to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence north along the centerline of Appleton Road to the point of beginning.

Ward 11

All that part of the City of Menasha described as follows; beginning at a point of the intersection of the centerlines of Melissa Street and Ninth Street; this point to be known as the point of beginning; thence northerly along the centerline of Melissa Street to the intersection with the centerline of Grove Street; thence west along the centerline of Grove Street to the intersection with the centerline of Ida Street; thence northerly along the centerline of Ida Street to the intersection with the centerline of Geneva Road; thence east along the centerline of Geneva Road to the intersection with the centerline of Meadowview Drive; thence north along the centerline of Meadowview Drive to the intersection with the centerline of Lucerne Drive; thence easterly along the centerline of Lucerne Drive to the intersection with the City of Menasha corporate boundary; thence southerly along the City of Menasha corporate boundary to the intersection with the centerline of Manitowoc Road; thence westerly along the centerline of Manitowoc Road to the intersection with the centerline of Meadowview Drive; thence northerly along the centerline of Meadowview Drive to the intersection with the centerline of Ninth Street; thence westerly along the centerline of Ninth Street to the point of beginning.

Ward 12

All that part of the City of Menasha described as follows; beginning at a point of the intersection of the centerlines of Melissa Street and Ninth Street; this point to be known as the point of beginning; thence west along the centerline of Ninth Street to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence northerly along the centerline of Appleton Road to the intersection with the centerline of Airport Road; thence westerly along the centerline of Airport Road to the intersection with the centerline of Mayer Street; thence north along the centerline of Mayer Street to the intersection with the centerline of Wittmann Drive; thence east along the centerline of Wittmann Drive to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence southerly along the centerline of Appleton Road to the intersection with the centerline of Lucerne Drive; thence easterly along the centerline of Lucerne Drive to the intersection with the centerline of London Street; thence southerly along the centerline of London Street to the intersection with the centerline of Geneva Road; thence east along the centerline of Geneva Road to the intersection with the centerline of Ida Street; thence southerly along the centerline of Ida Street to the intersection with the centerline of Grove Street; thence east along the centerline of Grove Street to the intersection with the centerline of Melissa Street; thence southerly along the centerline of Melissa Street to the point of beginning.

Ward 13

All that part of the City of Menasha described as follows; beginning at a point of the intersection of the centerlines of London Street and Ninth Street; this point to be known as the point of beginning; thence east along the centerline of Ninth Street to the intersection with the centerline of Melissa Street; thence south long the centerline of Melissa Street to the intersection with the centerline of Plank Road (S.T.H. "114"); thence westerly along the centerline of Plank Road to the intersection with the centerline of Baldwin Street; thence southerly along the centerline of Baldwin Street extended to the intersection with the centerline of Fourth Street extended; thence westerly along the centerline of Fourth Street to the intersection with the centerline of Konemac Street; thence northerly along the centerline of Konemac Street to the intersection with the centerline of Plank Road (S.T.H. "114"); thence northerly along the centerline of London Street to the point of beginning.

Ward 14

All that part of the City of Menasha described as follows; beginning at a point of the intersection of the centerlines of Melissa Street and Ninth Street; this point known as the point of beginning; thence south along the centerline of Melissa Street to the intersection with the centerline of Plank Road (S.T.H. "114"); thence westerly along the centerline of Plank Road to the intersection with the centerline of Baldwin Street; thence southerly along the centerline of Baldwin Street extended to the intersection with the centerline of Fourth Street extended; thence westerly along the centerline of Fourth Street to the intersection with the centerline of Konemac Street; thence south along the centerline of Konemac Street to the intersection with the centerline of Second Street; thence west along the centerline of Second Street to the intersection with the centerline of Ice Street; thence south along the centerline of Ice Street extended to the intersection with the north shoreline of the Fox River; thence easterly along the north shoreline of the Fox River to the intersection with the westerly shoreline of Lake Winnebago; thence northerly along the west shoreline of Lake Winnebago to the intersection with the centerline of Fire Lane No. 1 extended; thence north along the centerline of Fire Lane No. 1 to the intersection with the centerline of Plank Road (S.T.H. "114"); thence west along the centerline of Plank Road to the intersection with the City of Menasha corporate boundary; thence northerly along the City of Menasha corporate boundary to the intersection with the centerline of Manitowoc Road; thence northerly along a line that intersects with the centerline of Ninth Street; thence west along the centerline of Ninth Street to the point of beginning.

Ward 15

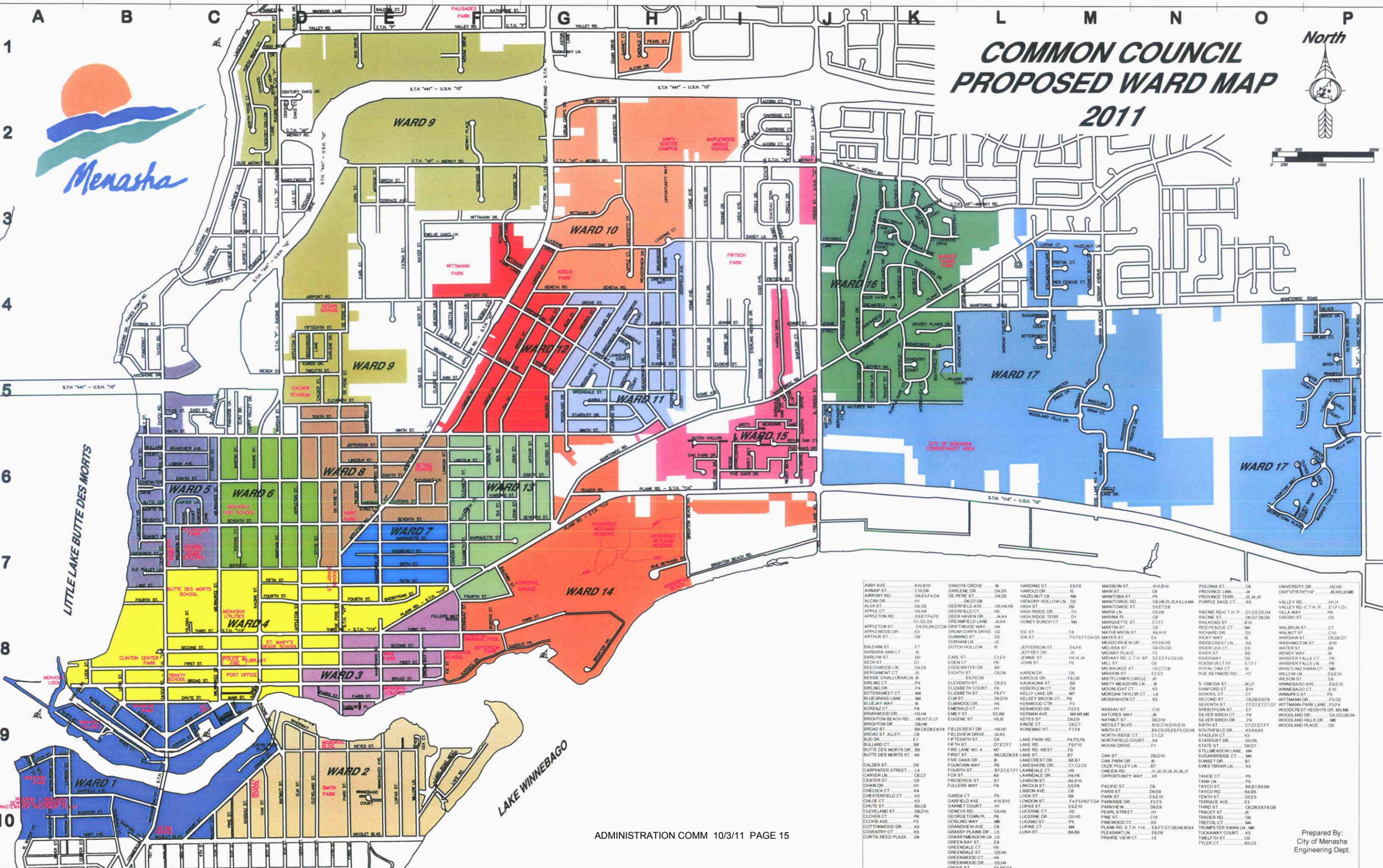
All that part of the City of Menasha described as follows; beginning at a point of the intersection of the centerlines of Plank Road (S.T.H. "114") and Oneida Street (U.S.H. "10"); this point known as the point of beginning; thence north along the centerline of Oneida Street to the intersection with the City of Menasha corporate boundary; thence northerly along the City of Menasha corporate boundary 210 feet (+/-); thence westerly along the City of Menasha corporate boundary 335 feet (+/-); thence southerly along the City of Menasha corporate boundary 165 feet (+/-) to the intersection with the centerline of Midway Road (C.T.H. "AP"); thence west along the centerline of Midway Road to the intersection with the centerline of Stead Drive; thence south along the centerline of Stead Drive to the intersection with the centerline of Manitowoc Road; thence westerly along the centerline of Manitowoc Road to the intersection with the centerline of Meadowview Drive; thence northerly along the centerline of Meadowview Drive to the intersection with the centerline of Ninth Street; thence westerly along the centerline of Ninth Street to the intersection with the City of Menasha corporate boundary; thence southerly along the City of Menasha corporate boundary extended to a point of intersection with the centerline of Plank Road (S.T.H. "114"); thence along the centerline of Plank Road to the point of beginning.

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COMMON COUNCIL PROPOSED WARD MAP 2011



ABBY AVE.	A10,B10	DAKOTA GROVE	W5	HARDING ST.	E6,F6	MADISON ST.	A10,B10	POLONIA ST.	C8	UNIVERSITY DR.	H2,H3
AHNAP ST.	C10,D9	DARLENE DR.	D4,D5	HAROLD DR.	I5	MAIN ST.	C9	PROVINCE LINK	J4	USH '10'S TH '14'	J6,K6,L6,M6
ALCAN DR.	H1	DE PERE ST.	D4,D5	HAZELNUT LN.	M4	MANITOBA ST.	P5	PROVINCE TERR.	J5,J4,J5	VALLEY RD.	H1,I1
ALVA ST.	G4,G5	DEERFIELD AVE.	H3,H4,H5	HICKORY HOLLOW LN.	D2	MANITOWOC ST.	G6,H6,I5,J5,K4,L4,M4	PURPLE SAGE CT.	K5	VALLEY RD.-C.T.H. P.	E1,F1,G1
APPLE CT.	H3,H4	DEERFIELD CT.	H5	HIGH ST.	B9	MANTOWOC ST.	E6,E7,E8	MARIA LN.	G5,H5	VILLA WAY	P6
APPLETON RD.	E6,E7,F4,F5	DREAMFIELD LANE	J4,K4	HIGH RIDGE DR.	D1	MARINA PL.	C9	MARGUERITE ST.	E7,F7	VISGRD ST.	G5
ARTHUR ST.	G6	DRIFTWOOD WAY	H4	HIGH RIDGE TERR.	D1	MARTIN ST.	C6	MATHEWSON ST.	A8,A10	WALBRUN ST.	C7
BALDWIN ST.	F7	DRUM CORPS DRIVE	D2	HONEY BUNCH CT.	M1	MATHEWSON ST.	A8,A10	MAVER ST.	E4	WALNUT ST.	C10
BARBARA ANN CT.	I5	DURHAM LN.	J5	ICE ST.	F8	MEADOWVIEW DR.	H3,H4,H5	MAYOR ST.	E4	WARSAW ST.	D5,D6,D7
BARLOW ST.	B9	DUTCH HOLLOW	W5	IDA ST.	F5,F6,F7,G4,G5	MELISSA ST.	G4,G5,G6	MEADOWVIEW DR.	H3,H4,H5	WASHINGTON ST.	B10
BECK ST.	D1	EARL ST.	E3,E4	JEFFERSON ST.	E6,F6	MIDWAY PLACE	F2	MIDWAY RD. C.T.H. AP.	D2,E2,F2,G2,H2	WATER ST.	B6
BEECHWOOD LN.	D4,D5	EDEN CT.	P6	JENNY ST.	H4,H4,J4	MIDWAY RD. C.T.H. AP.	D2,E2,F2,G2,H2	MILL ST.	C9	WENDEY WAY	W5
BERGAMONT CT.	J5	EDGEWATER DR.	B6	JOHN ST.	F4	MILWAUKEE ST.	C5,C7,C8	MISSION ST.	E2,E3	WHISPER FALLS CT.	P6
BESSIE CHALLORAN LN.	J5	EIGHTH ST.	C8,D8	KAREN DR.	D5	MISSION ST.	E2,E3	MISTFLOWER CIRCLE	J5	WHISPER FALLS LN.	P6
BIRLING DR.	P4	ELEVEN ST.	D5,E5	KAROLINA ST.	B9	MISTFLOWER CIRCLE	J5	MISTFLOWER CIRCLE	J5	WHISPER FALLS LN.	P6
BIRLING CT.	M4	ELIZABETH COURT	F8	KEBERLEIN CT.	G8	MOONLIGHT CT.	K3	MOONLIGHT CT.	K3	WHISPER FALLS LN.	P6
BLUEGRASS LANE	M4	ELIZABETH ST.	F6,F7	KELLY LAKE DR.	M7	MORGAN TAYLOR CT.	L4	MOSSHAVEN CT.	K5	WILLOW LN.	E9,E10
BLUEWAY WAY	W5	ELMWOOD DR.	D6,D10	KELSEY BROOK CT.	P6	MOSSHAVEN CT.	K5	NASSAU ST.	C10	WILSON ST.	E6
BRENZ CT.	F8	EMERALD CT.	H1	KENWOOD CTR.	F3	NASSAU ST.	C10	NATURES WAY	J6	WINNEBAGO AVE.	E9,E10
BRIARWOOD DR.	H3,H4	EMLY ST.	B5,B6	KENWOOD DR.	F2,F3	NATURES WAY	J6	NATURES WAY	J6	WINNEBAGO CT.	E10
BRIGHTON BEACH RD.	H6,H7,J7	EUCENE ST.	H5,I5	KERNAN AVE.	M4,M5,M6	NATURES WAY	J6	NATURES WAY	J6	WINNEBAGO CT.	E10
BROAD ST.	C8	FELDCREST DR.	H4,H5	KEYES ST.	D9,E9	NATURES WAY	J6	NATURES WAY	J6	WITTMANN PARK LANE	F3,F4
BROAD ST. ALLEY	C8	FELDFIELD DR.	H4,H5	KINZIE ST.	C6,C7	NATURES WAY	J6	NATURES WAY	J6	WOODCREST HEIGHTS DR.	M5,M6
BUD DR.	E1	FIFTEENTH ST.	D4	KONEMAC ST.	F7,F8	NATURES WAY	J6	NATURES WAY	J6	WOODLAND HILLS DR.	G4,G5,G6,H4
BULLARD	B6	FIRE LANE NO. 4	M7	LAKE PARK RD.	P4,P5,P6	NATURES WAY	J6	NATURES WAY	J6	WOODLAND PLACE	G5
BUTTE DES MORTS DR.	B6	FIRST ST.	B6,C6,D6,E6	LAKE RD. WEST	F9	NATURES WAY	J6	NATURES WAY	J6		
BUTTE DES MORTS ST.	A9	FIVE OAKS DR.	B6,B7	LAKEVIEW DR.	F9,F10	NATURES WAY	J6	NATURES WAY	J6		
CALDER ST.	D5	FOUNTAIN WAY	P6	LAKESHORE DR.	C1,C2,C3	NATURES WAY	J6	NATURES WAY	J6		
CARPENTER STREET	L4	FOURTH ST.	L4	LAWDALE DR.	H4,H5	NATURES WAY	J6	NATURES WAY	J6		
CARVER LN.	C6,C7	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CENTER ST.	C9	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CHANDR.	H1	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CHELSEA CT.	K4	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CHESTERFIELD CT.	K3	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CHEVY CT.	K3	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CHUTE ST.	B6,D9	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CLEVELAND ST.	D6,D10	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CLOVER CT.	P6	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CLOVIS WAY	M6	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
COTTONWOOD DR.	C8	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CONVENT CT.	K5	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		
CURTIS REED PLAZA	D5	FOURTH ST.	L4	LAWSON ST.	A8,A10	NATURES WAY	J6	NATURES WAY	J6		



MEMO

TO: Administration Committee
FROM: Debbie Galeazzi, City Clerk
SUBJECT: Ordinance O-19-11
DATE: September 28, 2011

Ordinance O-19-11 Amending Section 2-1-2 of the Municipal Code-Aldermanic Districts was created following Resolution R-30-11 adopted by the Common Council on July 14, 2011.

Following the ward map prepared by the Engineering Department after Resolution R-30-11 was adopted this is the breakdown of the Aldermanic Districts:

Aldermanic District 1 is made up of Wards 1 & 2
Aldermanic District 2 is made up of Wards 4 & 7
Aldermanic District 3 is made up of Wards 8 & 9
Aldermanic District 4 is made up of Wards 5 & 6
Aldermanic District 5 is made up of Wards 12 & 13
Aldermanic District 6 is made up of Wards 3, 14, & 15
Aldermanic District 7 is made up of Wards 10 & 11
Aldermanic District 8 is made up of Wards 16 & 17.

A copy of the map is included with the Administration Committee agenda items for the October 3 meeting.

Thank you.

ORDINANCE O-19-11

AN ORDINANCE AMENDING SECTION 2-1-2 OF THE MUNICIPAL CODE
(ALDERMANIC DISTRICTS)

Introduced by

The Common Council of the City of Menasha does ordain as follows:

Section 1: Section 2-1-2 of the Municipal Code is hereby repealed and recreated to read as follows. The City of Menasha shall be divided into eight (8) Aldermanic Districts described as follows:

Aldermanic District 1

All that part of the City of Menasha that lies north of Nicolet Boulevard and Abby Avenue; south of the Fox River, including that part of the City of Menasha that lies north of the Fox River; bounded on the north by a line commencing at the intersection of the centerlines of Racine Road and the Fox River; thence north along the centerline of Racine Road to the intersection with the centerline of Main Street; thence west along the centerline of Main Street to the intersection with the centerline of Chute Street; thence northerly along the centerline of Chute Street to the intersection with the centerline of Lush Street; thence south along the centerline of Lush Street to the intersection with the centerline of Kaukauna Street; thence northwest along the centerline of Kaukauna Street to the intersection with the centerline of Broad Street; thence west along the centerline of Broad Street to the intersection with the Government Canal; thence north along the west shore of the Government Canal to Little Lake Butte des Morts.

Aldermanic District 2

All that part of the City of Menasha bounded on the west by the eastern shore of Little Lake Butte des Morts and the Government Canal; and bounded by a line commencing at the intersection of the centerline of Broad Street and the Government Canal; thence east along the centerline of Broad Street to the intersection with the centerline of Kaukauna Street; thence southerly along the centerline of Kaukauna Street to the intersection of Chute Street; thence easterly along the centerline of Chute Street to the intersection with the centerline of Main Street; thence easterly along the centerline of Main Street to the intersection with the centerline of Racine Street; thence southerly along the centerline of Racine Street to the intersection with the north shore of the Fox River; thence easterly along the north shore of the Fox River to the intersection with the centerline of Appleton Street; thence north along the centerline of Appleton Street to the intersection with the centerline of First Street; thence east along the centerline of First Street to the intersection with the centerline of De Pere Street; thence north along the centerline of De Pere Street to the intersection with the centerline of Third Street (S.T.H. "114"); thence east along the centerline of Third Street to the intersection with the centerline of Plank Road (S.T.H. "114"); thence easterly along the centerline of Plank Road to the intersection with the centerline of London Street; thence northerly along the centerline of London Street to the intersection with the centerline of Seventh Street; thence west along the centerline of Seventh Street to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence southerly along the centerline of Appleton Road to the intersection with the centerline of

De Pere Street (S.T.H. "47"); thence south along the centerline of De Pere Street to the intersection with the centerline of Sixth Street; thence west along the centerline of Sixth Street to the intersection with the centerline of Tayco Street; thence south along the centerline of Tayco Street to the intersection with the centerline of Lake Street; thence west along the centerline of Lake Street to the east shore of Little Lake Butte des Morts.

Aldermanic District 3

All that part of the City of Menasha bounded by a line commencing at the intersection of the centerlines of Sixth Street and State Street; this point to be known as the point of beginning; thence north along the centerline of State Street to the intersection with the centerline of Eighth Street; thence west along the centerline of Eighth Street to the intersection with the centerline of Appleton Street; thence north along the centerline of Appleton Street to the intersection with the centerline of Eleventh Street; thence west along the centerline of Eleventh Street extended to the intersection with the centerline of Racine Road extended; thence north along the centerline of Racine Road (C.T.H. "P") to the intersection with the centerline of Olde Midway Road; thence west along the centerline of Olde Midway Road to the intersection with the centerline of Lakeshore Drive; thence north along the centerline of Lakeshore Drive to the intersection with the City of Menasha corporate boundary; thence easterly along the City of Menasha corporate boundary to the intersection with the centerline of Valley Road (C.T.H. "P"); thence east along the centerline of Valley Road to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence southerly along the centerline of Appleton Road to the intersection with the centerline of Wittmann Drive; thence west along the centerline of Wittmann Drive to the intersection with the centerline of Mayer Street; thence south along the centerline of Mayer Street to the intersection with the centerline of Airport Road; thence west along the centerline of Airport Road to the intersection with the City of Menasha corporate boundary; thence southerly along the City of Menasha corporate boundary to the intersection with the centerline of Ninth Street; thence east along the centerline of Ninth Street to the intersection with the centerline of London Street; thence south along the centerline of London Street to the intersection with Seventh Street; thence west along the centerline of Seventh Street to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence southwesterly along the centerline of Appleton Road to the intersection with the centerline of De Pere Street (S.T.H. "47"); thence south along the centerline of De Pere Street to the intersection with the centerline of Sixth Street; thence west along the centerline of Sixth Street to the point of beginning.

Aldermanic District 4

All that part of the City of Menasha bounded by a line commencing at the intersection of the centerline of Lake Street and the east shore of Little Lake Butte des Morts; this point to be known as the point of beginning; thence northerly along the east shore of Little Lake Butte des Morts to the intersection with the City of Menasha corporate boundary; thence following the City of Menasha corporate boundary to the east to the intersection with the centerline of Appleton Street; thence south along the centerline of Appleton Street to the intersection with the Eighth Street; thence east along the centerline of Eighth Street to the intersection with the centerline of State Street; thence south along the centerline of State Street to the intersection with the centerline of Sixth Street; thence west along the centerline of Sixth Street to the intersection with the centerline of Tayco Street; thence south along the centerline of Tayco Street to the intersection with the centerline of Lake Street; thence west along the centerline of Lake Street to the point of beginning.

Aldermanic District 5

All that part of the City of Menasha bounded by a line commencing at the intersection of the centerlines of Ninth Street and London Street; this point to be known as the point of beginning; thence west along the centerline of Ninth Street to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence northerly along the centerline of Appleton Road to the intersection with the centerline of Airport Road; thence west along the centerline of Airport Road to the intersection with the centerline of Mayer Street; thence north along the centerline of Mayer Street to the intersection with the centerline of Wittmann Drive; thence east along the centerline of Wittmann Drive to the intersection with the centerline of Appleton Road (S.T.H. "47"); thence southerly along the centerline of Appleton Road to the intersection with the centerline of Lucerne Drive; thence easterly along the centerline of Lucerne Drive to the intersection with London Street; thence southerly along the centerline of London Street to the intersection with the centerline of Geneva Road; thence east along the centerline of Geneva Road to the intersection with the centerline of Ida Street; thence southerly along the centerline of Ida Street to the intersection with the centerline of Grove Street; thence east along the centerline of Grove Street to the intersection with the centerline of Melissa Street; thence southerly along the centerline of Melissa Street to the intersection with the centerline of Plank Road (S.T.H. "114"); thence westerly along the centerline of Plank Road to the intersection with the centerline of Baldwin Street; thence southerly along the centerline of Baldwin Street extended to the intersection with the centerline of Fourth Street extended; thence westerly along the centerline of Fourth Street to the intersection with the centerline of Konemac Street; thence northerly along the centerline of Konemac Street to the intersection with the centerline of Plank Road (S.T.H. "114") and London Street; thence northerly along the centerline of London Street to the point of beginning.

Aldermanic District 6

All that part of the City of Menasha bounded by a line commencing at the intersection of the centerline of Ice Street extended and the north shore of the Fox River; this point to be known as the point of beginning; thence easterly along the north shoreline of the Fox River to the intersection with the westerly shoreline of Lake Winnebago; thence northeasterly along the west shoreline of Lake Winnebago to the intersection with the centerline of Fire Lane No. 1 extended; thence north along the centerline of Fire Lane No. 1 to the intersection with the centerline of Plank Road (S.T.H. "114") and Oneida Street (U.S.H. "10"); thence north along the centerline of Oneida Street to the intersection with the City of Menasha Corporate boundary; thence northerly along the City of Menasha corporate boundary 210 feet (+/-); thence westerly along the City of Menasha corporate boundary 335 feet (+/-); thence southerly along the City of Menasha corporate boundary 165 feet (+/-) to the intersection with the centerline of Midway Road (C.T.H. "AP"); thence west along the centerline of Midway Road to the intersection with the centerline of Stead Drive; thence south along the centerline of Stead Drive to the intersection with the centerline of Manitowoc Road; thence westerly along the centerline of Manitowoc Road to the intersection with the centerline of Meadowview Drive; thence northerly along the centerline of Meadowview Drive to the intersection with the centerline of Ninth Street; thence westerly along the centerline of Ninth Street to the intersection with the centerline of Melissa Street; thence south along the centerline of Melissa Street to the intersection with the centerline of Plank Road (S.T.H. "114"); thence westerly along the centerline of Plank Road to the intersection with the centerline of Baldwin Street; thence southerly along the centerline of

