

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 1, 2010  
6:45 PM  
or immediately following the Administration Committee  
AGENDA**

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [October 18, 2010 Special Board of Public Works Meeting](#)
2. [October 18, 2010 Regular Board of Public Works Meeting](#)

D. ACTION ITEMS

1. [Change Order: MOD #0006-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \\$515.00](#)
2. [Change Order: MOD #0007-01; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \\$2,919.00](#)
3. [O-19 -10 Amending Ordinance Relating to Controlled Intersections \(Broad and Appleton Streets\)](#)

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
SPECIAL BOARD OF PUBLIC WORKS  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 18, 2010  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 5:50 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, C/T Stoffel, DPW Radtke, Paul Riederer (Miron), Clerk Galeazzi.

C. MINUTES TO APPROVE

1. None

D. ACTION ITEMS

1. [Change Order: MOD #0005-00; Neenah-Menasha Fire Rescue Station #36; Miron Job #101520; ADD: \\$6,230.00](#)

FC Auxier and Paul Riederer explained the change order is for removal and replacing unsuitable soil in the parking lot area of Fire Station #36, 1108 Province Terrace. It is recommended that a load reinforcing segregation fabric also be used. Funds to cover the change order will come from the contingency fund. The Board questioned the history of previous soil borings done for this project. Apparently there were only a few done approximately 5 years ago and they might not have been in the area of the parking lot.

Moved by Ald. Wisneski, seconded by Ald. Englebert to recommend to Common Council approval of Change Order MOD #0005-00.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 6:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 18, 2010  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert,, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, CDD Keil, DPW Radtke, Eng. Supv. Montour, Paul Riederer (Miron), Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [October 4, 2010](#)

Moved by Ald. Wisneski, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – Festival Foods Turkey Trot; Thursday, November 25, 2010; 8:00 AM to 10:30 AM](#)

Chairman Taylor reported the Street Use Application has been approved by the appropriate departments.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend to Common Council approval of the Street Use Application.

Motion carried on voice vote.

2. [Change Order: MOD #2001-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \\$2,426.00](#)

Paul Riederer explained the change order is for the reduction in the cost of the brick and the additional cost of a more efficient water heater.

Moved by Ald. Wisneski, seconded by Ald. Roush to recommend to Common Council approval of the change order.

Motion carried on voice vote.

3. [Change Order: MOD #2003-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \\$512.00](#)

Paul Riederer explained the change order is for the revised digital HVAC controls for the heating and cooling system.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend to Common Council approval of change order.

Motion carried on voice vote.

4. [Traffic Engineering Study to Consider the Conversion of Broad Street from One Way to Two-Way Traffic \(Ald. Zelinski\)](#)

A lengthy discussion ensued on the pros and cons of converting the 500 and 600 blocks of Broad Street from a one-way to a two-way traffic pattern.

The comments against converting to a two-way are the cost to install traffic islands as recommended by staff; businesses in the area are against conversion; more confusing to drivers increasing the chance of accidents; converting just 600 block could increase the traffic on Appleton Street.

The comments in favor of converting to a two-way are the residents in the condominium units are requesting the conversation; it would be more convenient for residents in that area, and it would reduce traffic on Paris and First streets.

The few residents and businesses that did respond to the survey sent out were mostly against the conversion. If converted to two-way, staff is recommending installing traffic islands at the intersection of Broad and Racine Streets at an approximate cost of \$9,000 including DPW labor. Staff supports a potential 3-way stop sign control at the intersection of Broad and Appleton Streets due to poor vision clearance.

Moved by Ald. Zelinski to recommend to Common Council installing a traffic island on the west side of Broad Street at Racine Street for a right turn only and the conversation of the 600 block of Broad Street to a two-way traffic pattern with installation of stop signs at Broad and Appleton St.

Motion dies due to lack of a second.

Moved by Ald. Zelinski to recommend to Common Council converting 500 and 600 blocks of Broad Street to two-way, installing traffic islands on Broad Street both east and west of Racine Street allowing right turns only and installing stop signs at Broad and Appleton Streets, removing the stop sign on Broad Street at DePere Street.

Motion dies due to lack of a second.

Moved by Ald. Taylor, seconded by Ald. Roush to recommend City Attorney draft an ordinance to be placed on next agenda making intersection of Appleton Street and Broad Street a 3-way stop with placement of new stop signs on southwest and northwest corners of Broad Street.

Discussion ensued on existing vision problems at the intersection.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Roush to adjourn at 8:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



**Building Excellence**

JOB #101520  
MOD #: 0006-00  
DATED: 10/18/10

### CHANGE ORDER REQUEST

TO: Mr Steve Borsecnik  
Gries Architectural Group  
500 N Commercial St  
Neenah WI 54956

FAX: 920-722-6605  
PHONE: 920-722-2445

RE: Neenah Menasha Fire  
Rescue Station 36  
1108 Province Terrace  
Menasha WI 54952

DESCRIPTION OF MODIFICATION:

Delete 2" truck fill line. Provide (1) new interior and (1) exterior hose bibb on east side of apparatus bay near catch basin.

REQUESTED BY: Owner DATE: \_\_\_\_\_

<u>SUBCONTRACTOR</u>	<u>AMOUNT</u>
J.T. Schmidt Plumbing, Inc. Add (2) hose bibbs:	\$590.00
Subtotal	\$590.00
J.T. Schmidt Plumbing, Inc. Credit 2" truck fill:	( \$1,105.00)
Subtotal	( \$1,105.00)
	Subtotal ( \$515.00)
TOTAL AMOUNT OF THIS MODIFICATION:	( \$515.00)
CHANGE ORDER AMOUNT REQUESTED:	( \$515.00)

Please find back up materials enclosed regarding this modification.

Contractor is (not) to proceed with the work as noted above. The contract with the Owner is adjusted as follows:

Approved Cost \_\_\_\_\_ Schedule Impact \_\_\_\_\_

Miron Representative Paul A. Riederer Date 10/18/10  
Paul A. Riederer

Owner Representative \_\_\_\_\_ Date \_\_\_\_\_



**Building Excellence™**

CHANGE ORDER REQUEST  
Mr Steve Borsecnik  
Page# 2

JOB #: 101520  
MOD #: 0006 -00  
DATED: 10/18/10

THIS PRICE IS VALID FOR 15 DAYS FROM THE DATE SHOWN

Copy: File/jak  
Jobsite  
Dan Schultz  
Al Auxier

MIRON CONSTRUCTION CO., INC.  
**Building Excellence**

**Corporate Office**  
P.O. Box 509 Neenah, WI 54957-0509  
1471 McMahon Drive Neenah, WI 54956

Phone: 920/969-7000  
Fax: 920/969-7399

[www.miron-construction.com](http://www.miron-construction.com)

# CONTRACT CHANGE AGREEMENT

Change Order # C.O. #3  
 Change Directive # \_\_\_\_\_  
 Schedule Adjustment # \_\_\_\_\_

## J.T. Schmidt Plumbing, Inc.

419 S. Washington Street  
Combined Locks, WI 54113  
Phone: 920-788-7315 Fax: 920-788-6470  
[rick@itschmidt.com](mailto:rick@itschmidt.com)

Date: 10/18/10  
Project: Neenah Menasha Fire Station #36  
Location: Menasha, WI.  
Job Number: RA10-131 PO # \_\_\_\_\_  
Original Contract Amount: \_\_\_\_\_  
Amount Of This Change Order: \_\_\_\_\_  
Revised Contract Completion Date: \_\_\_\_\_

TO: Miron Construction

ATTN: Paul Riederer / Jill Kordus

This agreement includes all Material, Labor and Equipment necessary to complete the following work and to adjust the total contract as indicated;

- the work below to be paid for actual cost of Labor, Materials and Equipment plus \_\_\_\_\_ Percent ( \_\_\_\_\_ %)
- the work below to be completed for the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_)
- the new completion date is amended to: \_\_\_\_\_

Eliminate 2" water line from sprinkler riser to hose fill in apparatus bay.

Eliminate valve & hose adaptor in apparatus bay.

Deduct from contract \$1,105.00

CHANGES APPROVED

The work covered by this order shall be performed under the same Terms and Conditions as that are included in the original contract unless stated otherwise above.

Signed: \_\_\_\_\_ Signed: J.T. Schmidt Plumbing

By: \_\_\_\_\_ By: Rick Austin

Date: \_\_\_\_\_

# CONTRACT CHANGE AGREEMENT

Change Order # C.O. #4  
 Change Directive # \_\_\_\_\_  
 Schedule Adjustment # \_\_\_\_\_

## J.T. Schmidt Plumbing, Inc.

419 S. Washington Street  
Combined Locks, WI 54113  
Phone: 920-788-7315 Fax: 920-788-6470  
[rick@jtschmidt.com](mailto:rick@jtschmidt.com)

Date: 10/18/10  
**Project: Neenah Menasha Fire Station #36**  
Location: Menasha, WI.  
Job Number: RA10-131 PO # \_\_\_\_\_  
Original Contract Amount: \_\_\_\_\_  
Amount Of This Change Order: \_\_\_\_\_  
Revised Contract Completion Date: \_\_\_\_\_

**TO: Miron Construction**

**ATTN: Paul Riederer / Jill Kordus**

This agreement includes all Material, Labor and Equipment necessary to complete the following work and to adjust the total contract as indicated;

- the work below to be paid for actual cost of Labor, Materials and Equipment plus \_\_\_\_\_ Percent ( \_\_\_\_\_ %)  
 the work below to be completed for the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_)  
 the new completion date is amended to: \_\_\_\_\_

**Supply & install (1) Woodford #65 (HB-1) exterior wall hydrant on east wall of apparatus bay, water supply to be looped under concrete slab with PEX tubing**

**Supply & install (1) Woodford #24 interior wall hydrant on interior of east wall of apparatus bay near exterior wall hydrant.**

Add to contract \$590.00

CHANGES APPROVED

The work covered by this order shall be performed under the same Terms and Conditions as that are included in the original contract unless stated otherwise above.

Signed: \_\_\_\_\_

Signed: J.T. Schmidt Plumbing

By: \_\_\_\_\_

By: Rick Austin

Date: \_\_\_\_\_



JOB #:101520  
 MOD #: 0007 -01  
 DATED: 10/26/10

**Building Excellence™**

**CHANGE ORDER REQUEST**

TO: Mr Steve Borsecnik  
 Gries Architectural Group  
 500 N Commercial St  
 Neenah WI 54956

FAX: 920-722-6605  
 PHONE: 920-722-2445

RE: Neenah Menasha Fire  
 Rescue Station 36  
 1108 Province Terrace  
 Menasha WI 54952

DESCRIPTION OF MODIFICATION:

Remove unsuitable soils on north side of Apparatus Bay.  
 Provide engineered fill. Provide segregation fabric.

REQUESTED BY: Soils Engineer DATE: \_\_\_\_\_

<u>SUBCONTRACTOR</u>	<u>AMOUNT</u>
Gauthier & Son Const Inc	
Unsuitable soils: 102CY @ \$22/CY	\$2,244.00
Fabric: 275 SY @\$1/SY	\$275.00
Subtotal	\$2,519.00
Midwest Engineering	
Soil Testing:	\$400.00
Subtotal	\$400.00
	\$2,919.00
TOTAL AMOUNT OF THIS MODIFICATION:	\$2,919.00
CHANGE ORDER AMOUNT REQUESTED:	=====
	\$2,919.00

Please find back up materials enclosed regarding this modification.

Contractor is (not) to proceed with the work as noted above. The contract with the Owner is adjusted as follows:

Approved Cost \_\_\_\_\_ Schedule Impact \_\_\_\_\_  
 Miron Representative Paul A. Riederer Date 10/26/10  
 Paul A. Riederer  
 Owner Representative \_\_\_\_\_ Date \_\_\_\_\_



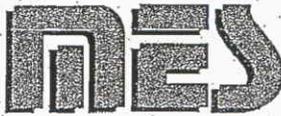
**Building Excellence™**

CHANGE ORDER REQUEST  
Mr Steve Borsechnik  
Page# 2

JOB #:101520  
MOD #: 0007 -01  
DATED: 10/26/10

THIS PRICE IS VALID FOR 15 DAYS FROM THE DATE SHOWN

Copy: File/jak  
Jobsite  
Dan Schultz  
Al Auxier



midwest engineering services, inc.

geotechnical • environmental • materials engineers

608 N. Stanton Street  
Ripon, WI 54971-1182  
920-745-2200  
FAX 920-745-2222  
www.midwesteng.com

### Report of Subgrade Preparation Observations

Attn: Mr. Paul Riederer  
Client: Miron Construction  
1471 McMahon Drive  
Neenah, WI 54956

Project: Menasha Fire Station  
Menasha, WI

COPY

Test Date: October 21, 2010

Project No.: 12-05082-12

Field Rep.: Kyle Chick

Testing Freq.:  Spot Check ( ) Full-Time

#### Field Observations:

Weather: Mostly Cloudy, 50-55°F

General Contractor: Miron Construction

Grading Contractor: Gauthier

Subgrade Location: Fire Truck Exit (see map)

Soils report available:

Yes ( ) No

Subgrade stripped of vegetation and topsoil:

Yes ( ) No

Subgrade free of debris, water, and frost:

Yes ( ) No

Subgrade soil strength by hand penetrometer:

( ) Yes  No

Subgrade surface recompacted:

Yes ( ) No

Subgrade surface proofrolled:

Yes ( ) No

Loaded quad axel dump truck.

Subgrade observed firm and stable:

( ) Yes  No

Unsuitable subgrade condition encountered:

Yes ( ) No

Description of exposed subgrade soils:

Reddish Brown Silty Clay

Subgrade observed complies with project specifications: ( ) Yes  No

#### Remarks/Non-Conformance/Corrective Actions

Subsequent to topsoil stripping, the grade was observed to be 10 to 26 inches below the design elevation. The subgrade was proofrolled and rutting was observed. Therefore MES recommended placing fabric and compacted 3 inch crushed gravel.

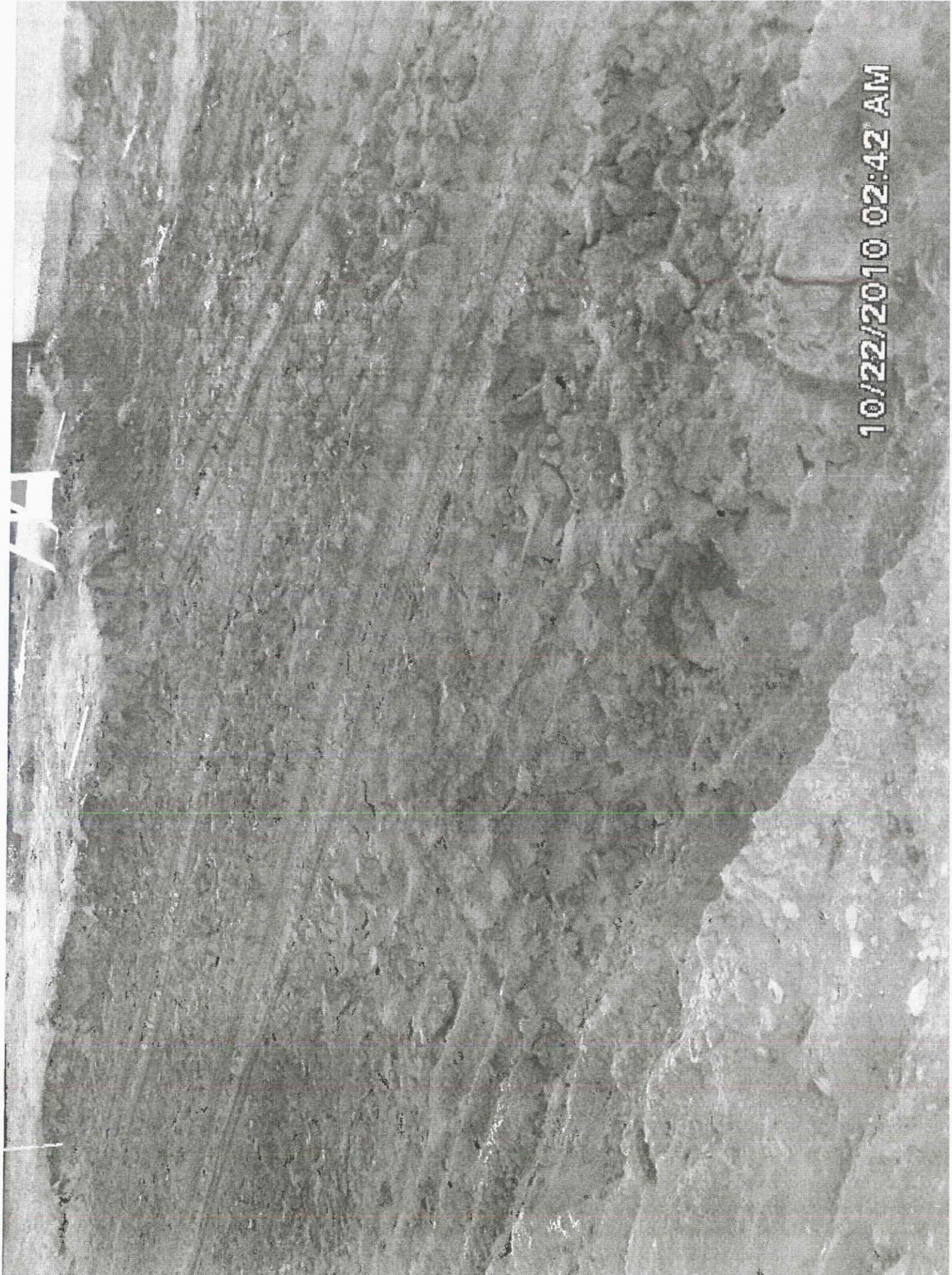
General and Grading Contractor notified of test results  Yes ( ) No

[x] Contractor reminded that if exposed subgrade soils become wet, soften or frozen, they must be properly recompacted or removed prior to plan construction.

CC: 101SPO.doc

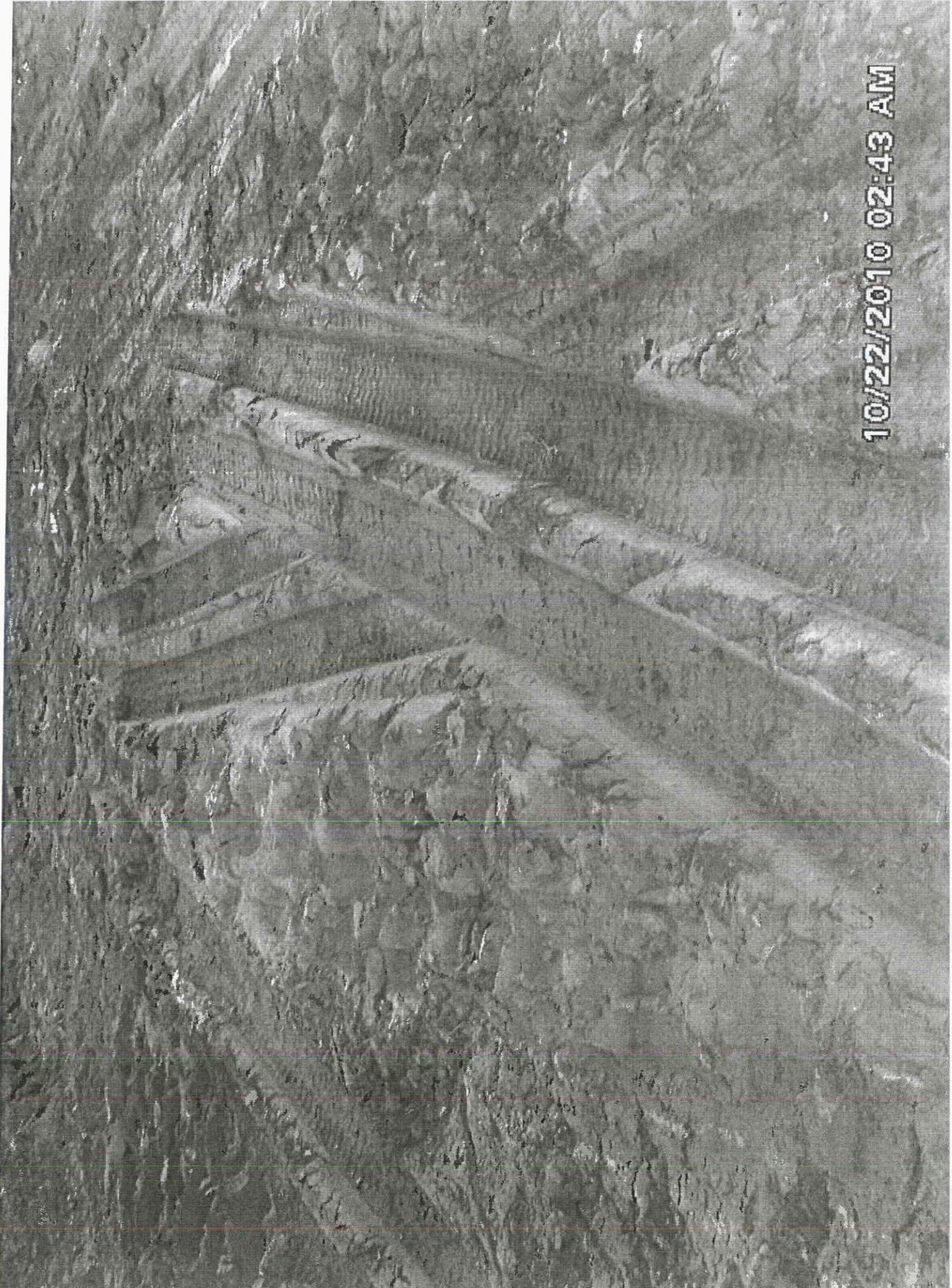


10/22/2010 02:42 AM



10/22/2010 02:42 AM

10/22/2010 02:43 AM





10/22/2010 02:43 AM

CAUTION



10/22/2010 02:43 AM

10/22/2010 03:01 AM

ORDINANCE O-19-10

AN ORDINANCE RELATING TO CONTROLLED INTERSECTIONS  
(Broad and Appleton Street)

Introduced by Alderman Taylor

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 10, Article B, SECS.10-1-15(c) and (d) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

**Title 10 – Motor Vehicles and Traffic**

**Article B**

Controlled Intersections; Street Traffic Regulations

**SEC. 10-1-15 CONTROLLED INTERSECTIONS DESIGNATED.**

**(c) TWO-WAY STOPS AUTHORIZED.**

...  
~~(4) Appleton Street at Broad Street.~~

**(d) THREE-WAY STOPS AUTHORIZED.**

...  
(5) Broad Street and Appleton Street (north, south, west).

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this        day of                    , 2010.

ATTEST:

\_\_\_\_\_  
Donald Merkes, Mayor

\_\_\_\_\_  
Deborah A. Galeazzi, City Clerk