

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
January 4, 2010
6:35 PM**

or immediately following the Administration Committee

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [December 21, 2009](#)
- D. ACTION ITEMS
 - 1.
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [December 7, 2009](#)

Moved by Ald. Pack, seconded by Ald. Hendricks to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. [Recommendation Report - Expiration of 90-Day Trial Period for Stop Sign on Ice Street at Second Street](#)

DPW Radtke explained the 90-day trial showed there is a benefit to having a stop sign on Ice Street at Second Street, so staff is recommending installing a permanent stop sign.

Moved by Ald. Zelinski, seconded by Ald. Wisneski to direct staff to draft an ordinance for a permanent stop sign on Ice Street at Second Street.
Motion carried on voice vote

2. [Recommendation Report - Expiration of 90-Day Trial Period for Stop Sign on First Street at Ice Street](#)

DPW Radtke explained the results of 90-day trial indicated a permanent stop sign on First Street at Ice Street is not warranted, so staff is recommending not installing a traffic control sign there.

Discussion ensued on concerns of the school and parents, parking issues in the area, and additional park activities that would warrant a permanent stop sign.

Moved by Ald. Roush, seconded by Ald. Englebert to allow 90-day trial to expire with no action.

Motion failed on roll call 4-4.

Ald. Roush, Wisneski, Hendricks, Englebert – yes.

Ald. Taylor, Pack, Zelinski, Benner – no.

Moved by Ald. Zelinski, seconded by Ald. Pack to direct staff to create an ordinance for a permanent sign on First Street at Ice Street.

Discussion ensued on supporting staff recommendations, and other similar intersections in the City without traffic sign.

Motion failed on roll call 4-4.

Ald. Roush, Taylor, Pack, Zelinski – yes

Ald. Wisneski, Hendricks, Englebert, Benner – no.

2. [Recommendation to Accept Proposal for Engineering Services for Sewer User Charge Update](#)

DPW Radtke explained several factors have made it necessary for the City to update the sewer user charge. The last increase occurred in 2006. Request for Proposals for Engineering Services were sent to seven engineering firms. Three firms responded. Staff is recommending accepting the proposal from Kaempfer & Associates as they submitted the lowest bid and are familiar with the City's system.

Moved by Ald. Pack, seconded by Ald. Zelinski to recommend to Common Council accepting proposal from Kaempfer & Associates for Engineering Services for Sewer User Charge Update.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Wisneski to adjourn at 8:55 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk