

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
April 5, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 6:53 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Alderman Hendricks, Englebert, Benner, Roush, Taylor, Pack

EXCUSED: Alderman Wisneski, Zelinski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DFC DeLeeuw,
DPW Radtke, CDD Keil, Dpty Treasurer Sassman, Fire Lt. Schultz, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [March 15, 2010](#)

Moved by Alderman Englebert, seconded by Alderman Pack to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2011](#)

DPW Radtke explained this agreement is for the hiring of bridge tenders and operation of the two lift bridges. WisDOT reimburses the City for all these costs. Due to remote operation of the bridges, the cost to operate the bridges has been significantly reduced.

Moved by Alderman Pack, seconded by Alderman Englebert to recommend approval to
Common Council.

Motion carried on voice vote.

2. [Recommendation to Award Contract for Construction Manager Services \(Neenah-Menasha Fire Rescue\)](#)

Lt. Dan Schultz of Neenah-Menasha Fire Rescue explained the FEMA grant procedure and requirements of Request for Proposals (RFP). Six proposals were received. Only two proposals meet all the requirements of the RFP, Miron Construction and Zeise Construction. Based on the requirement of the FEMA grant, staff is recommending Miron Construction.

Justin VanBoxtel from Badgerland Builders spoke to the Board about some confusion on the RFP they submitted.

Lt. Schultz explained the confusion and Badgerland Builders was not considered because their RFP did not meet all the requirements of the FEMA grant.

Moved by Alderman Englebert, seconded by Alderman Pack to recommend to Common Council
awarding contract for Construction Manager Services to Miron Construction.

Motion carried on voice vote

E. ADJOURNMENT

Moved by Alderman Pack, seconded by Alderman Roush to adjourn at 7:05 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WMCM,
City Clerk