CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 6, 2010
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Taylor at 8:36 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Brunn, DFC DeLeeuw, DPW Radtke, C/T Stoffel, CDD Keil, Clerk Galeazzi, Paul Riederer (Miron), Steve Borsecnik (Gries)

C. MINUTES TO APPROVE
1. November 15, 2010

Moved by Ald. Roush, seconded by Ald. Wisneski to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS
1. Street Use Application – Fox Cities New Year's Celebration; Friday, Dec. 31, 2010; 10:30 PM to 12:20 AM, Community Forward, Inc.

CA/HRD Captain stated she has not received the complete insurance required. She will need to check with the insurance company before the next meeting to clarify some details. When questioned if this item could be forwarded to Common Council,CA/HRD Captain answered it could go to Common Council.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council.
Motion carried on voice vote.

2. Change Order: MOD #0011-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: $282,421.40

Paul Riederer from Miron Construction explained the change order is for the transfer of $282,421.40 to a division of Miron Construction, Advantage Purchasing LLC, for owner direct purchase materials. This will allow for one invoice a month to be issued. Dan Schultz from N-M Fire Rescue will verify the invoices before submitting for payment.

Moved by Ald. Wisneski, seconded by Ald. Roush to recommend approval to Common Council.
Motion carried on voice vote.

3. Change Order: MOD #0014-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: $256.00

Paul Riederer from Miron Construction explained the change order is the cost of deleting seven fire dampers.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend approval to Common Council.
Motion carried on voice vote.

4. Change Order: MOD #0015-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: $165.00

The change order is for cost associated with the removal of seven fire dampers.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council. Motion carried on voice vote.

5. Change Order: MOD #0001-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101522; Advantage Purchasing, LLC; DEDUCT: $165.00

The change order is a material credit to add one fire damper and delete seven dampers. This amount will be added back to the contingency fund.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council. Motion carried on voice vote.

6. Change Order: MOD #0013-01; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: $1,300.00

Paul Riederer from Miron Construction explained the change order is to replace the exhaust hood in the kitchen with a standard residential style hood.

General discussion occurred on type of exhaust fan and hood is required; what was included in the original plans/specifications/bids.

Steve Borsecnik from Gries Architectural explained an exhaust fan was included in the original plans, but not an exhaust hood.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend approval to Common Council.
Motion carried on voice vote. Ald. Langdon, Benner voted nay.

7. Change Order: MOD #0017-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: $130.00

The change order is to add material credit to contingency for the exhaust fan.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council. Motion carried on voice vote.

8. Change Order: MOD #0002-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101522; Advantage Purchasing, LLC; DEDUCT: $130.00

This change order goes with item 7 (Change order #0017-00) for the exhaust fan.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council. Motion carried on voice vote.

E. ADJOURNMENT
Moved by Ald. Roush, seconded by Ald. Wisneski to adjourn at 8:55 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk