

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 15, 2010  
6:45PM  
or immediately following Common Council**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [Administration Committee, 2/1/10](#)
- D. ACTION ITEMS
  - None
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 1, 2010  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:10 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,  
C/T Stoffel, PRD Tungate, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 1/18/10](#)

Moved by Ald. Pack, seconded by Ald. Englebert to approve minutes.  
Motion carried on voice vote.

D. ACTION ITEMS

1. [Equipment Purchase Request for AT&T U-Verse TV Public Access Channel to Broadcast City of Menasha Common Council Meetings.](#)

CA/HRD Captain explained AT&T has been discussing with the Cities of Menasha, Neenah, Appleton and Green Bay about broadcasting their council meetings to the U-Verse customers. Currently, only Time Warner Cable customers have access to the broadcast of the meetings. The most cost effective way to accomplish the broadcast is to take the Time Warner signal and upload it directly to the AT&T U-verse system. The cost for the equipment is approximately \$3,641.96. The cost to the four municipalities involved would be \$910.49. There is ongoing discussion with other municipalities that benefit from uploading the signal to participate and share the cost. UW-Fox Valley will purchase and house the equipment. The Cities of Neenah and Appleton Councils have approved the purchase of the equipment.

When asked about franchise fees, C/T Stoffel replied that both Time Warner and AT&T both pay franchise fees to the City.

Moved by Ald. Taylor, seconded by Ald. Roush to recommend to the Common Council approval of equipment purchase not to exceed \$910.49.  
Motion carried on voice vote.

2. [R-5-10 – Resolution Opposing Wisconsin Department of Revenue \(DOR\) County Assessment Proposal.](#) (Ald. Wisneski)

Ald. Wisneski commended that even if it looks like this item may not make it to the State Legislature, she would still want the State to know the City's position on this issue.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend approval to the Common Council  
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Zelinski to adjourn at 7:26 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk