

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 6, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:57 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Brunn, FC Auxier, DPW Radtke, C/T Stoffel, PHD Nett, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 6/21/10](#)

Moved by Ald. Wisneski, seconded by Ald. Taylor to amend the minutes to add under Action Item D1 YMCA Senior Center Collaboration Proposal the discussion was opened to anyone from the gallery to speak and no one spoke.

Motion carried on voice vote.

Moved by Ald. Hendricks, seconded by Ald. Roush to approve the amended minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Due Process Hearing – The Bar at Lake Park LLC, d/b/a Sliders, 890 Lake Park Road](#)

Chairman Wisneski stated no one representing the Bar at Lake Park LLC was present.

Clerk Galeazzi reported the notice of the Due Process Hearing was delivered to The Bar at Lake Park LLC on June 30, 2010 by the Police Dept.

CA Captain reported the agent for the Bar at Lake Park LLC was found guilty by default for not having a licensed bartender on the premises. City ordinance requires 40 demerit points be assessed for this type of conviction.

Moved by Ald. Zelinski, seconded by Ald. Hendricks to assess 40 demerit points to the Bar at Lake Park LLC, d/b/a Sliders for conviction of City Ordinance 7-2-28 Failure to have a licensed bartender on premises.

Motion carried on voice vote.

2. [Agreement with Spielbauer Fireworks Co., Inc for fireworks programs on July 4, 2011 and July 4, 2012](#)

Mayor Merkes explained Request For Proposals were requested from three companies.

Spielbauer Fireworks submitted the best proposal. Some of the fireworks shells indicated in the proposal were swapped out for more intense fireworks for this year's show. He recommends going with the proposal that has the same type of fireworks shells used for this year's show. The contract will hold the pricing at the 2010 prices for the 2011 and 2012 years' shows.

Discussion ensued what is typically spent on fireworks and when past contract where signed. Comment was made to wait on this issue until after the upcoming Council workshop to discuss the 2011 budget.

Item will remain on agenda.

3. [Agreement with Wisconsin Department of Commerce for Manufactured Home Community Agent, July 1, 2010 – June 30, 2014, and authorize signature](#)

PHD Nett explained this is a renewal contract for the inspections of City's manufactured home park. This is typically a four year contract. Nothing has changed from previous contracts.

Moved by Ald. Hendricks, seconded by Ald. Benner to recommend approval to the Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Roush to adjourn at 7:20 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk