

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 6, 2010
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. [Mayor Merkes –Menasha Rotary trail lighting donation](#)
 - 2. John Williams, Foth Infrastructure and Environment LLC-Good Government Award
 - 3. [Executive Summary – Emerald Ash Borer management plan & street tree inventory- Kimberly Miller \(Temporary Forestry Consultant\)](#)
 - 4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 11/15/10](#)
 - b. [Board of Public Works, 11/15/10](#)
 - c. [Board of Health, 10/13/10](#)
 - d. [Committee on Aging, 10/14/10](#)
 - e. [Landmarks Commission, 11/10/10](#)
 - f. [Library Board, 11/18/10](#)
 - g. [NM Fire Rescue, Joint Finance & Personnel Committee, 11/23/10](#)
 - h. [NM Sewerage Commission, 10/26/10](#)
 - i. [Parks and Recreation Board, 11/8/10](#)
 - j. [Plan Commission, 11/10/10](#)
 - k. [Safety Committee, 9/30/10; Police Department](#)
 - l. [Safety Committee, 10/7/10; City Hall](#)
 - m. [Safety Committee, 10/26/10; Public Works and Parks Department](#)
 - n. [Water & Light Commission, 11/17/10](#)Communications:
 - o. [Menasha Historical Society newsletter, December 2010](#)
 - p. [Public presentation of the Convention Center Community Coalition's report invitation, 12/2/10](#)
 - q. [Public meeting invite at UWO regarding proposed closing of the Oshkosh mail processing and distribution center](#)
 - r. [US Dept. of Justice, 11/24/10; DEA moves to emergency control of synthetic Marijuana](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 11/15/10](#)

G. CONSENT AGENDA, continued:

Administration Committee, 11/15/10; recommends approval of:

2. [Extension of Contract for Auditing Services with Schenck Government & Not-for-Profit Solutions](#)
3. [Amendment to the Senior Center-YMCA Collaboration Agreement](#)

Board of Public Works, 11/15/10; recommends approval of:

4. [Change Order: MOD #0009-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \\$170.00](#)

NM Fire Rescue, Joint Finance & Personnel Committee, 11/23/10; recommends approval of:

5. The RFP for Ingenuity First for the 2011 physicals at the low bid of \$20,743.20 and with the understanding that there may be additional costs incurred if additional testing is needed for line staff members.

Parks and Recreation Board, 11/8/10; recommends approval of:

6. [Accepting the findings of the Executive Summary of the Emerald Ash Borer Management Plan & Street Tree Inventory](#)

H. ITEMS REMOVED FROM CONSENT

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 11/18/10 to 12/2/10 in the amount of \\$1,242,877.06](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-20-10 An Ordinance Relating to Refuse Collection](#) (Recommended by Board of Public Works, Introduced by Mayor Merkes)
2. [O-21-10 An Ordinance Relating to Synthetic Cannabinoid](#) (Introduced by Aldermen Benner & Wisneski)
3. R-25-10 Resolution Establishing Refuse/Recycling Collection Service Fees (Introduced by Mayor Merkes)

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

1. [Sierra Club v. City of Menasha, et al, U.S. District Court \(Eastern District, WI\), Case #09-C-122](#)
2. LaFayette Life Insurance Co. v. City of Menasha et al., U.S. District Court. (Northern District, IN), Case No. 4:09-CV-64-TLS); State ex rel. American Bank v. City of Menasha et al. Case No. 10CV77 Br. 4

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

Monday, December 20, 2010 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – 6:30 p.m.
Board of Public Works – 7:00 p.m.

Friday, December 24 & Monday December 27: City Hall Closed



FOR IMMEDIATE RELEASE

Contact:

Donald Merkes
Mayor, City of Menasha
140 Main Street
Menasha, WI 54952
Phone: 920-967-3600
<http://www.cityofmenasha-wi.gov>
dmerkes@ci.menasha.wi.us

**PARTNERSHIP WITH MENASHA ROTARY IMPROVES SAFETY ON
VITAL LINK OF FRIENDSHIP TRAIL**

MENASHA, WI – December 6, 2010. A public-private partnership with two non-profit agencies has transformed a dark overgrown bike-pedestrian corridor between Jefferson Park and Plank Road into a safe and inviting transportation link. Menasha Rotary donated \$10,000 towards the lighting of trail segment.

Menasha Rotary President Dan Rippl stated that “offering safety to this area is just another contributing step in making Menasha the community it is. We are honored to be a part of this community and the wonderful things that are going on here”.

The trail segment, first approved in 2001, subsequently became part of the route of the Friendship Trail along with the Fox Cities Trestle. This route provides an essential East-West link through Menasha for non-motorized transportation.

Improvements made throughout 2010 include removal of invasive species, grading changes to provide better natural surveillance, and planting with low maintenance grasses. The lighting is similar in appearance to that found on the Fox Cities Trestle, however, it utilizes induction bulbs reducing energy use by approximately half. Additional landscaping will be completed in spring of 2011 with the help of volunteers.

“Generous gifts such as this enhance the quality of life here in Menasha” stated Mayor Merkes. Providing safe transportation and recreation opportunities benefit everyone.

OLD PLANK ROAD
STATE HIGHWAY 114

S.T.H. "114"

FRIENDSHIP TRAIL LIGHTING AND LANDSCAPE ENHANCEMENT

DOC. NO. 1080482

STORM WATER POND

BIKE TRAIL

NEW SALT DOME
1500 TON

SALT BRINE
NEW CHIPS DOME
750 TON

FUEL

SIGN RECOGNIZING DONORS

EARTH BERM 25' WIDTH 5' HEIGHT WITH NO MOW GRASS, 5' WIDE LAWN TURF ALONG BOTH SIDES OF TRAIL MAINTAINED AT 3" LENGTH. TREES, SHRUBS, AND GRASS, WHICH WILL BE PLANTED ALONG TOP AND TRAIL SIDE OF BERM, CONSIST OF:

- EVERGREEN TREES (20)
- DECIDUOUS TREES (11 ON BERM, 4 OFF BERM)
- SERVICEBERRY SHRUBS (20)
- SWITCHGRASS PLANTS (60)

CHAIN LINK FENCE
8' HEIGHT - LOCATION
COULD BE A COUPLE
FEET INTO BERM

STORAGE BUILDING

TRUCK WASH BUILDING

HECKRODT
WETLAND
RESERVE

LOPAS POND

MENASHA
UTILITY
SUB-STATION

GRAVEL PILE

BIKE TRAIL

- PROPOSED DECIDUOUS TREE
- FUTURE LIGHT POLE (8)
- FUTURE FENCE



CITY OF MENASHA
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DEPARTMENT
140 MAIN STREET
MENASHA, WI 54952
TEL: 920-967-3610 FAX: 920-967-5272

Friendship Trail Lighting and Landscape
(segment along the west boundary of Heckrodt Wetland Reserve)

<u>Item</u>	<u>Cost</u>	<u>Anticipated Funding Source</u>
8 Decorative Induction Lights plus 1 HPS overhead fixture near tracks	\$16,030	\$10,000 contribution from Menasha Rotary \$6,000 contribution from Fox Cities Greenways
Light Installation	\$1,500	Donated by Menasha Utilities
Plant materials for 600' berm	\$4,500	Corporate donation pending– plant materials include no-mow grass \$4,500
Additional plant material (grass seed, fertilizer, mulch)		City Funded \$1,500
Labor to plant berm	\$3,000	City Crew in-kind labor \$2,500 Sustainability Board \$500
Compost for berm	\$4,000	City in-kind
Labor and equipment to grade berm	\$12,000	City Crew in-kind
Remove existing berm (labor and equipment)	\$6,500	City Crew in-kind
New berm dirt	\$7,000	Donated and placed by stormwater pond contractor \$7,000 value
Approximate 800' of 8' chain link fence on backside (west) of berm	\$17,600	City funded (future)
Herbicide treatment, native tree and plants on small site near railroad tracks	\$500	Donated by Heckrodt Wetland Reserve
Grand Total:		\$78,630





Summary of the City of Menasha's Emerald Ash Borer (EAB) Readiness Plan Draft

Prepared by: Kimberly A. Miller

I. Background

The Emerald Ash Borer (EAB) is an invasive species from Asia that is thought to have arrived in the United States in wood packing material. The pest was first detected in Michigan in 2002 and has since spread to Canada and 14 other states including Wisconsin. Having no natural predators or controls in North America, the pest kills all species of North American ash trees and has killed millions of trees to date as it moves across the country putting it on par with Dutch elm disease and chestnut blight.

In August of 2008, it was announced that EAB had been found in the Village of Newburg, Ozaukee County, WI. Since then, EAB has been found in Brown, Crawford, Milwaukee, and Vernon Counties causing a total of eleven counties to be quarantined statewide. Although quarantines are in place, EAB still has the potential to move long distances by hitchhiking in infested firewood, logs, and nursery stock making planning imperative for communities.

With the support of the City Council, the City of Menasha Parks and Recreation Department took steps to plan for EAB's impending arrival in the City. In 2010, they applied for and received a WDNR Urban Forestry Grant for \$7,000 to conduct a tree inventory and write an EAB plan. The tree inventory and EAB plan will assist and guide the City in managing EAB and its urban forest. Some elements of the plan consists of the history of EAB in North America and how to identify both the EAB and an ash tree; tree inventory results; preparation, detection, and control management options; wood utilization options; outreach and education efforts; and costs/budgets.

II. Assessment of Menasha's Public Trees

During the summer of 2010 a tree inventory was completed of the City's street, park, and other publically owned trees. With this information in hand regarding the number of trees and their condition the City can more effectively plan for EAB and evaluate the different management options available.

The results of the inventory showed that there are 4401 publically owned trees, over 700 or 17% of them are ash trees (Table 1.0 and Figure 1.0). However, upon review of the data, EAB and the number of ash are not the only issue of concern to the City. The City also has 123 dead or critical trees (26 of them ash) that could potentially fail putting the community at risk. There are also an additional 283 trees in poor condition that will need to be monitored over time (Table 2.0).

Table 1: Total number and percentage of publically owned trees by general tree type.

Tree Type	Total	%
Ash	733	16.7
Elm	186	4.2
Honeylocust	231	5.2
Linden	172	3.9
Maple	1446	32.9
Oak	168	3.8
Evergreen	338	7.7
Ornamental	743	16.9
Other	384	8.7
Grand Total	4401	100.0

Figure 1: Percentage of publically owned trees by general tree type.

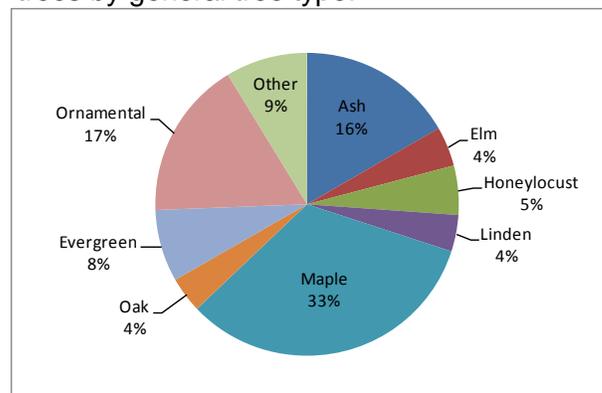


Table 2: Total number and percentage of publically owned trees by condition class and district.

Condition	District								Cemeteries	Total	%
	1	2	3	4	5	6	7	8			
Good	941	423	224	147	214	454	193	244	84	2924	66.4
Fair	314	172	110	116	66	153	39	59	42	1071	24.3
Poor	75	29	32	29	9	63	10	21	15	283	6.4
Critical	33	11	9	14	4	13	1	5	8	98	2.2
Dead	7	3	1	1	0	0	1	10	1	25	0.6
Grand Total	1370	638	376	307	293	683	244	339	150	4401	100.0

III. Private Trees and Community Outreach

When considering the overall health of the community's forest, another concern is that the majority of a community's trees are typically located on private property, not public. Although the exact number of ash trees in citizen's yards is not known, a general rule of thumb is 10 private ash trees for every 1 ash street tree. Therefore, with the potential of thousands of trees being infected with EAB and removed within a short amount of time, the City will be faced with the question of what to do with the wood debris.

In addition, with the potential number of ash trees on private property it will be important to have effective communication and outreach with citizens to help them understand their options for managing ash trees in their own yards and to increase awareness, understanding, and support for the City's EAB Readiness Plan. One way in which this will be done is through an Open House that will be held during the second week of December 2010.

IV. EAB Control Management and Wood Utilization/Disposal Options

The City will need to manage its urban forest both before and after EAB is detected. Control management options vary and there is no one all-inclusive method. However, management options generally fall into one of two categories, preemptive and reactive management efforts in which there are pros and cons to each (Table 3.0). Preventative efforts entail education, preemptive removals, and chemical controls. Reactive efforts delay actions taken until EAB has arrived, and usually entail removing a tree once it is dead or infested with EAB. It could also mean treating a tree with insecticides before it declines in health.

Table 3: Preemptive vs. Reactive Removals

Preemptive Removals: Removing ash trees not infested with EAB	
<p>Pros:</p> <ul style="list-style-type: none"> • Opportunity to spread removal costs over longer time frame. • Reduces problem of dealing with many dead and/or hazardous ash trees at one time. • Opportunity to start the replanting/recovery process right away. • Greater flexibility in organizing removal and routine work schedules. • Ability to utilize ash wood for products or use it as a local source of firewood. 	<p>Cons:</p> <ul style="list-style-type: none"> • Immediate impacts to tree canopy and aesthetics. • Removing healthy ash may create negative feeling in the community. • Does not take into account that research may find an effective control of EAB.

Table 3: Continued

Reactive Removals: Removing ash trees which are either infested with EAB or dead	
<p>Pros:</p> <ul style="list-style-type: none"> • Delayed impacts to tree canopy and aesthetics. • No negative public perception or removing healthy trees. • Delayed budgetary impacts until EAB hits. • Further EAB research may offer effective control, minimizing need for removals. 	<p>Cons:</p> <ul style="list-style-type: none"> • If no action is taken to control EAB infestations, studies have shown that the rate of spread will be much faster. • Budget impacts can be severe once EAB is in community. • Replanting funds may not be available due to extreme removal costs. • Cost of removals is usually higher for dead trees.

When dealing with preemptive removals the City can utilize current wood utilization methods. However, when EAB is found locally, the county(s) will be placed under quarantine. A quarantine puts in place regulations on certain wood products to prevent further spread of EAB through human assisted means. Having a quarantine in place, along with the potential of a significant amount of wood debris coming from citizens, the City will need to evaluate and change current wood utilization and storage methods.

V. Recommended Strategies and Associated Costs

After careful review of the numbers and budget, a preemptive management effort strategy is recommended for the City of Menasha that will not only manage for EAB but help improve the overall well being of the City’s urban forest. Due to the number of dead and critical trees in the city, the strategy will remove and replace all trees rated as dead or critical over a period of two to four years. All trees rated as poor will be monitored yearly for deteriorating conditions and will be progressively removed and replaced over the next ten years. In addition, when EAB is found in closer proximity to the City the use of chemical treatments should be considered as a way to spread removal costs over a longer length of time and to preserve the economic, ecological, and environmental benefits of the trees until replacement trees fill in the urban canopy. This method will be considered as an option for maintaining the tree canopy in some of the parks due to the density of ash trees. However, chemical treatments are not considered a long-term solution.

The EAB Management Plan will not only help the City mitigate damage to its urban forest caused by a pending EAB infestation; it will also help lessen the impact to its budget by spreading tree removal, disposal, and planting costs over time. However, it is important to understand that the overall costs of EAB can be significant (Table 4 & 5). And not knowing exactly when EAB will arrive, it is hard to know how many years the costs can be spread over.

Table 4: Costs of removing all trees in dead, critical or poor condition.

Condition	# of trees	Removals		Replacements Costs
		Costs 1*	Costs 2**	
Dead	24	\$936	\$4,104	\$1,374
Critical	98	\$50,760	\$60,252	\$5,611
Poor	283	\$115,992	\$148,944	\$16,202
Grand Total	405	\$167,688	\$213,300	\$23,186

* Contractor costs, assuming staff can conduct removals on all 0-6" trees and all 6-18" trees not under powerlines.

** Contractor costs to remove all trees.

Table 5: Costs of removing all ash trees

Condition	# of trees	Removals		Replacements
		Costs 1*	Costs 2**	Costs
Dead	6	\$0	\$1,284	\$344
Critical	20	\$7,920	\$10,608	\$1,145
Poor	57	\$22,968	\$28,548	\$3,263
Fair	195	\$56,688	\$83,628	\$11,164
Good	455	\$81,648	\$153,636	\$26,049
Grand Total	733	\$169,224	\$277,704	\$41,964

* Contractor costs, assuming staff can conduct removals on all 0-6" trees and all 6-18" trees not under powerlines.

** Contractor costs to remove all trees.

VI. Conclusion

Although EAB has not been found locally, it is inevitable that it will work its way to the City of Menasha. The potential loss of trees, along with their aesthetic, ecological and environmental benefits, makes EAB the biggest threat to Menasha's urban forest since Dutch Elm Disease. The effects can be detrimental and overwhelming to a community, both financially and physically. However, with proper planning effects on budgets and to the urban forest can be minimized. The recommendations outlined in the City's EAB Readiness Plan will help ensure that the City of Menasha has an effective response to EAB while planning for a healthy sustainable urban forest resource.

VII. Appendices

Map 1.0: Ash Trees Located in District 1

Map 2.0: Ash Trees Located in District 2

Map 3.0: Ash Trees Located in District 3

Map 4.0: Ash Trees Located in District 4

Map 5.0: Ash Trees Located in District 5

Map 6.0: Ash Trees Located in District 6

Map 7.0: Ash Trees Located in District 7

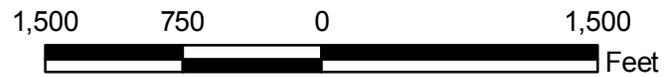
Map 8.0: Ash Trees Located in District 8

Map 9.0: Ash Trees Located in Resthaven & Oak Hill Cemeteries



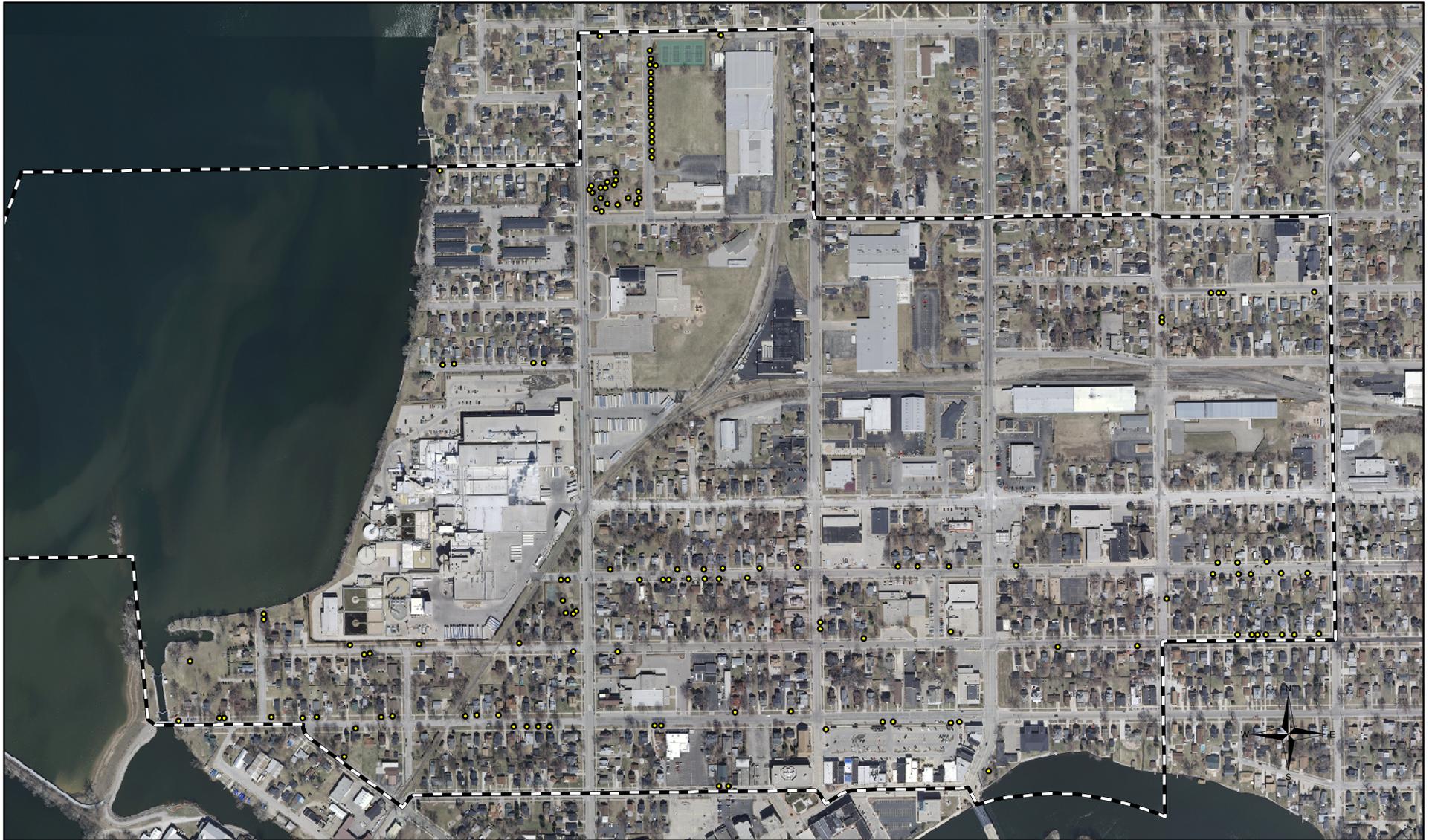
Ash Trees Located in District 1

August 2010



- Ash Trees (96)
- ▭ District Boundary

Map 1.0



Ash Trees Located in District 2

August 2010



-  Ash Trees (116)
-  District Boundary

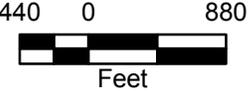
Map 2.0



Ash Trees Located in District 3

August 2010

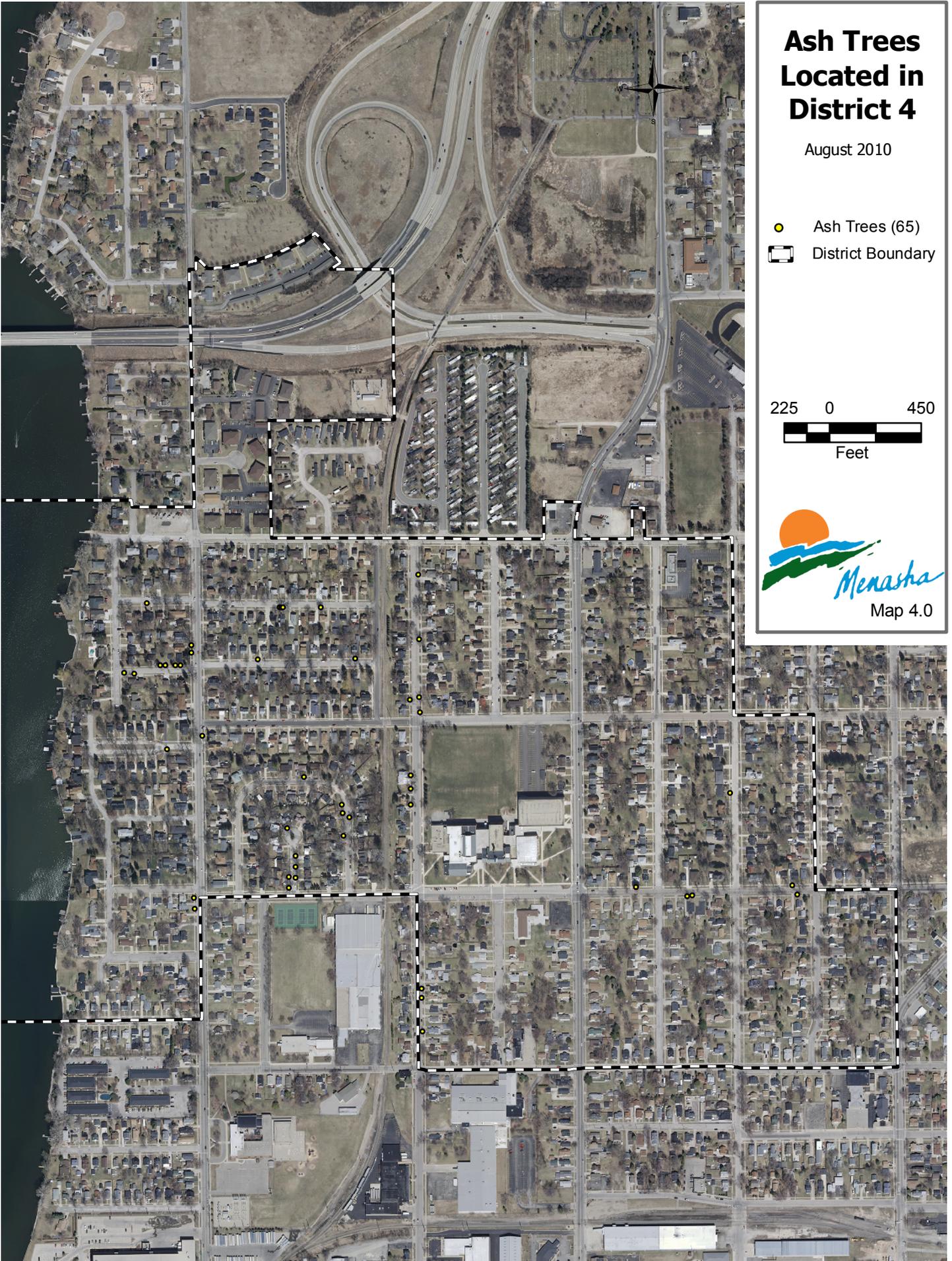
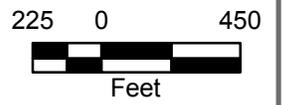
-  Ash Trees (74)
-  District Boundary



Ash Trees Located in District 4

August 2010

-  Ash Trees (65)
-  District Boundary





Ash Trees Located in District 5

August 2010



-  Ash Trees (42)
-  District Boundary

Map 5.0



Ash Trees Located in District 6

August 2010



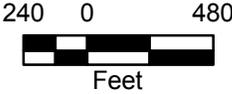
- Ash Trees (160)
- ▭ District Boundary

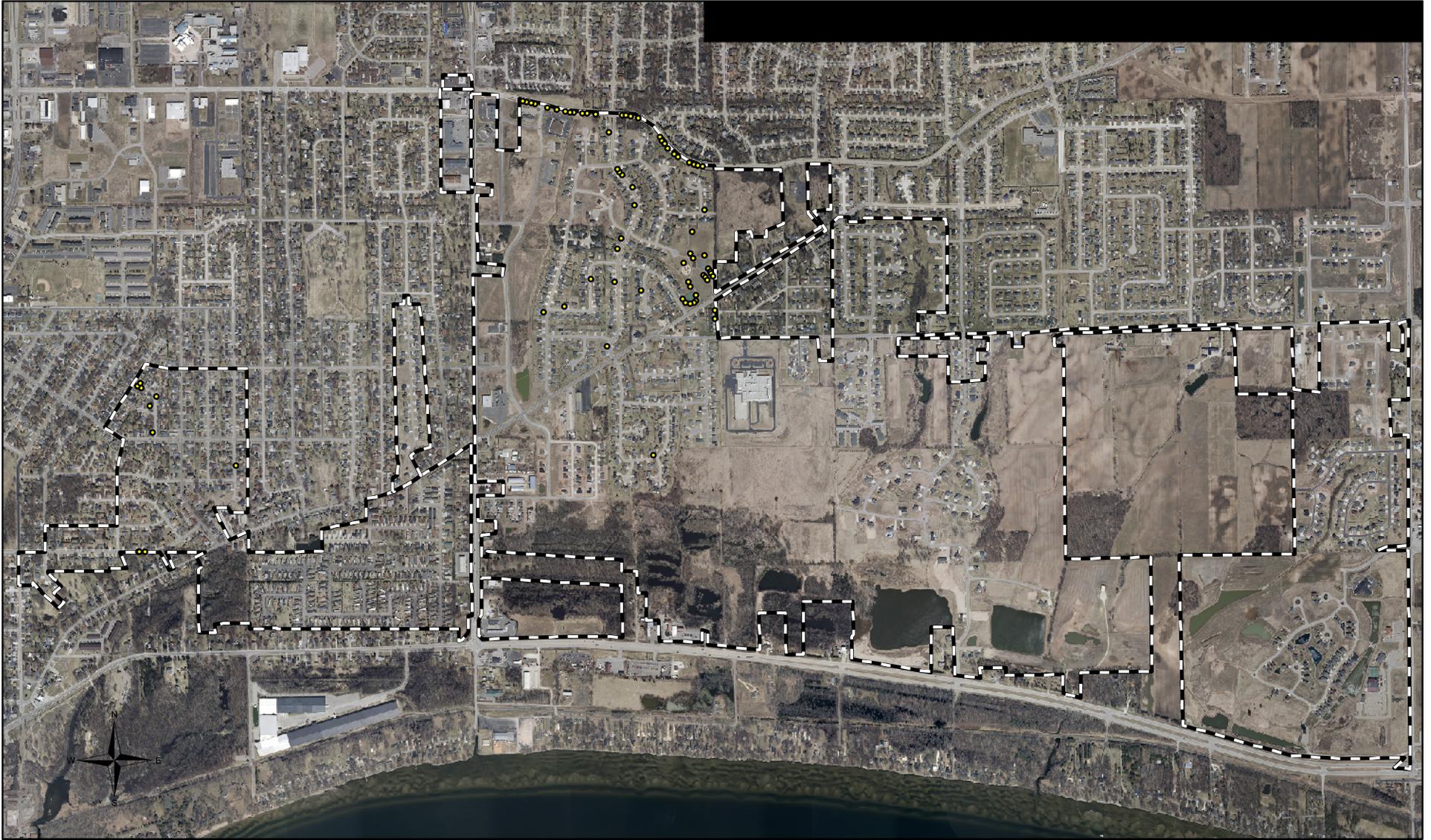


Ash Trees Located in District 7

August 2010

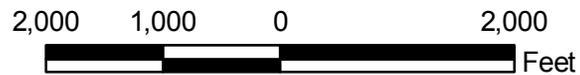
-  Ash Trees (69)
-  District Boundary





Ash Trees Located in District 8

August 2010



- Ash Trees (74)
- ▭ District Boundary

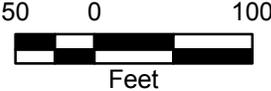
Map 8.0



Ash Trees Located in Resthaven & Oak Hill Cemeteries

August 2010

- Ash Trees (37)
- District Boundary



CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
November 15, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 8:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, CCD Keil, DPW Radtke, C/T Stoffel, PHD Nett, PRD Tungate, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. Administration Committee, 11/1/10

Moved by Ald. Englebert, seconded by Ald. Hendricks to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Extension of Contract for Auditing Services with Schenck Government & Not-for-Profit Solutions

Schenck presented a proposal for an extension of their contract for auditing services for 2010. Schenck has been doing the City and Utilities auditing services and they are familiar with the current financial situation. Staff is recommending extending the contract with Schenck for one year.

Moved by Ald. Englebert, seconded by Ald. Benner to recommend to Common Council the extension of the contract for auditing services with Schenck Government & Not-for-Profit Solutions.

Motion carried on voice vote.

2. Amendment to the Senior Center-YMCA Collaboration Agreement

PHD Nett explained the amendment to the original agreement from July 2010. This amendment extends the agreement to December 31, 2011. Grant money from the County will offset the contract fees.

Moved by Ald. Roush, seconded by Ald. Hendricks to recommend to Common Council approval of the amendment to the Senior Center-YMCA Collaboration Agreement.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Roush, seconded by Ald. Hendricks to adjourn at 8:39 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 15, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 9:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen, Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. November 1, 2010

Moved by Ald. Roush, seconded by Ald. Englebert to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Change Order: MOD #0009-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \$170.00.

This change order is for Everlast 3/8" interlocking tiles in lieu of EcoSurfaces 1/8" rolled rubber flooring in exercise room.

Moved by Ald. Wisneski, seconded by Ald. Langdon to recommend to Common Council approval of Change Order MOD #0009-00.

Motion carried on voice vote.

2. Engineering Study Regarding Three-Way Stop Sign Control at the Intersection of Broad Street and Appleton Street

DPW Radtke explained the engineering study that was conducted by his staff. There is a vision problem at the intersection of Broad Street and Appleton Street. However, most motorists are aware of the problem and accommodate for it. Making a change now could cause more severe accidents. Staff is recommending keeping the intersection as a two-way stop and monitoring accident occurrences.

Chairman Taylor stated based on staff recommendation he will pull ordinance O-19-10 making the intersection of Broad Street and Appleton Street a three-way stop.

3. O-19-10 Amending Ordinance Relating to Controlled Intersections (Broad and Appleton Streets) (Held 11/1/10)

Chairman Taylor pulled the ordinance. No action.

4. O-20-10 An Ordinance Relating to Refuse Collection

DPW Radtke explained the code would need to be changed if this ordinance were enacted to accommodate the additional charge to multi-family parcels for refuse and recycling pick up. This change will allow the Director of Public Works to establish a fee that can be approved by the Common Council.

Discussion ensued as to what is considered a multi-family in the section of the Municipal Code that relates to refuse and recycling collection; what other options multi-family property owners have for refuse and recycling collection.

Further discussion related to the increased cost for tenants as the fee would most likely be passed on through increased rent amounts.

Moved by Ald. Hendricks, seconded by Ald. Benner to recommend to Common Council approval of O-20-10.

Moved by Ald. Taylor, seconded by Ald. Zelinski to amend O-20-10 the homeowner or landlord of an R-2 family dwelling who hasn't rented one of the units for more than two years can opt out of ordinance O-20-10 by returning the refuse and recycling bins for the vacated unit. However, the homeowner or landlord who opts out of ordinance O-20-10 will incur a \$100 charge re-establishing service.

Motion to amend fails on roll call 3-5. Ald. Taylor, Wisneski, Langdon – yes; Ald. Roush, Hendricks, Zelinski, Englebert, Benner – no.

Moved by Ald. Wisneski, seconded by Ald. Englebert to hold.

Mayor Merkes explained this ordinance will effect what information goes on the real estate tax bill. Therefore a hold cannot be used as there is a deadline.

Motion to recommend to Common Council approval of O-20-10 carried on voice vote.

5. Consideration of Calumet County Proposal to Transfer Jurisdiction of CTH LP (Lake Park Road) to Local Municipalities

DPW Radtke explained the proposal from Calumet County is to transfer county trunk highway status of the City's portion for CTH LP (Lake Park) to the City. The proposal would require the City to take over the maintenance, including snow plowing and salting, on the west side of Lake Park Road and all future reconstruction costs. The Town of Harrison has received notice of funding that is available for construction of Eisenhower Drive from USH 10 to CTH AP. They would need Calumet County to participate in the construction project. Calumet County would consider participating if the City would take over jurisdiction of the part of Lake Park Road that is in the City of Menasha. Staff is recommending rejecting the current proposal as it is already a challenge to maintain the existing infrastructure due to the financial restraints and obligations.

Discussion ensued on financial impact on taking over jurisdiction of that part of Lake Park; alternative proposals for the County.

Moved by Ald. Wisneski, seconded by Ald. Langdon to reject Calumet County proposal to transfer jurisdiction of CTH LP to local municipalities.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Langdon to adjourn at 9:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

CITY OF MENASHA BOARD OF HEALTH

Minutes

10-13-10

A. Meeting called to order at 8:05 Am by Chairman C. Rusin.

B. Present: Candyce Rusin, Dorothy Jankowski, Dr. Teresa Rudolph, Susan Nett
Excused: Lori Asmus

C. MINUTES TO APPROVE

1. Motion to approve minutes from September 9, 2010 meeting made by T. Rudolph and seconded by D. Jankowski. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. September 2010 Communicable Disease Report distributed and discussed. Chlamydia trachomatis (an STD) remains as the highest occurring communicable disease in the city. This closely follows state and national occurrence rates.
2. Consolidated Grant 2011 – Update. The grant contract dollar amounts for the individual grant programs have not been finalized. It is expected that there will be a 7% decrease in MCH funding.
3. Seasonal Influenza Vaccine Update—the department has received its full shipment of both children and adult influenza vaccine. Employee flu shots were completed yesterday. Other clinics are scheduled for Oct. 21st and Nov. 2nd. Adult vaccine is \$10 per person and children's vaccine is free.
4. Dental Sealant Program—The health department applied for and received grant funding to resurrect the dental sealant program in the school setting. The program's success will be dependent on the department being able to secure Medicaid funding for those who qualify.
5. Wisconsin Local Health Department Survey 2008 was distributed and discussed. Menasha's per capita costs on the levy are still low at \$9.10. Winnebago County's per capita cost is \$13.10 and Calumet County is at \$15.70. S. Nett explained the staffing numbers includes all staff including all part-time staff i.e. school health aides, the interpreter, and the vision/hearing screeners.
6. Faith Based community Workgroup Update—the group is in the process of writing a research article on the project to be published in the CDC notes and a national journal of parish nurses.
7. N-M Health Department Merger Update—S. Nett informed board members that she just finished a draft proposal for a one year study in 2011 with the Neenah Health Department to determine if consolidating would be effective. The proposal is being reviewed by the Mayor and then will be presented to the Neenah Mayor.

E. ACTION ITEMS

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

1. Approval of Wts/Measures Fees for 2011. S. Nett reviewed the Weights and Measures budget. The expenditures for 2011 are expected to be \$19161 (an increase of \$861). As this is a program that is self sufficient permit fees need to be increased 2.4%. Each permit category was increased in whole dollar amounts rather than exact cents. Board members were given permit fees for each category. (See attached) Motion to the common council for approval of the proposed fees for 2011 made by D. Jankowski and seconded by T. Rudolph. Motion carried.

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

1. Motion to adjourn at 9 AM made by D. Jankowski and seconded by T. Rudolph. Motion carried. Next meeting November 10, 2010.

Submitted by Susan Nett

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
October 14, 2010
Minutes**

A. Meeting called to order at 8 AM by Chairman Joyce Klundt.

B. Present: Joyce Klundt, Bob Jankowski, Mary Lueke, Sue Steffen, Lee Murphy, Roy Rogers, Jean Wollerman, Susan Nett (arrived @ 8:10).

C. MINUTES TO APPROVE

1. Motion to approve minutes from September 9, 2010 meeting made by R. Rogers and seconded by L. Murphy. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Senior Center Supervisor—J. Wollerman distributed the September report for the senior center. Participant numbers for the month were 1053 with 375 of those being non duplicate participants. Also discussed were available activities for the month of September. Christmas Party is scheduled for Dec. 9th at the senior center.
2. Good Government Award—S. Nett applied for this award detailing the collaborative effort between the senior center and the YMCA. The award was presented at the League of Municipalities meeting in Madison yesterday (Oct. 13th). The city won the award and received a nice trophy and will be receiving a \$1000. The money will be used to purchase a flat screen wall mounted TV for the main room at the senior center.

E. DISCUSSION

1. 2011 Contract with N-M YMCA—A draft copy of the contract with the Y was distributed. Committee members asked for clarification on what happens to furnishings already at the center. The furnishings remain at the center for use until the end of its useful life. Any replacement furnishings will be the responsibility of the Y and will remain as property of the senior center if the agreement is discontinued. Equipment owned by the Y and brought over for use at the center such as weights would remain the property of the Y. Motion made by B. Jankowski and seconded by R. Rogers to recommend to the common council for approval. Motion carried.

F. HELD OVER BUSINESS

1. Naming of Senior Center Rooms—J. Wollerman requested input on what members thought about naming the senior center rooms and what kind of dollar amounts would be appropriate to renovate the rooms. The discussion centered around each room having its own unique needs and the costs would be different based on those needs. M. Lueke suggested for simplicity sake the large room could be the Senior Room, the next larger room, the Menasha Room, and the smaller room, the Wisconsin room. After further discussion, the committee felt J. Wollerman could name the rooms or wait until sponsors were secured.

G. Motion to adjourn at 9:30 AM made by L. Murphy and seconded by S. Steffen. Motion carried. Next meeting November 11, 2010.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Landmarks Commission
1st Floor Conference Room, City Hall – 140 Main Street
November 10, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Joe Weidert at 4:35 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderman Eric Hendricks, Commissioners Kristi Lynch, Mary Nebel, Tom Grade, Andrew Jennings, Joe Weidert and Bernie Zimmerman

LANDMARKS MEMBERS EXCUSED: None

OTHERS PRESENT: CDD Keil, Matt Hodgins

C. MINTUES TO APPROVE

1. Minutes of the October 13, 2010 Landmarks Commission Meeting

Moved by Ald. Hendricks, seconded by Comm. Lynch to approve the minutes of the October 13, 2010 Landmarks Commission meeting.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. None

F. ACTION ITEMS

1. Outdoor Alcohol Service – 56 Racine Street – Club Tavern

CDD Keil stated that the owner has chosen not to pursue establishment of the outdoor service area at this time.

2. Signage Consideration – 5 Main Street – Bits & Bytes

Commissioners reviewed the proposed projecting sign as presented by business owner Matt Hodgins. The sign meets the requirements of the sign ordinance, however CDD Keil indicated that a Revocable Occupancy Permit will need to be obtained from the Public Works Department because the sign extends over the street right of way.

G. DISCUSSION ITEMS

1. Landmarks Commission Recognition/Awards

CDD stated that he had obtained quotes from vendors for the plaque. It would be under \$400. Some adjustments will need to be made to the type font to fit with the 7" x 9" format. He is to work with Chairman Weidert to make the necessary adjustments.

2. Landmarks Commission Guidebook Distribution

Chairman Weidert stated that the guidebook is at the printer, and should be completed shortly. It was the consensus of the commissioner's that they would personally deliver a copy of the guidebook to businesses within the historic districts. CDD Keil is to prepare a distribution list for businesses in the historic districts.

3. Façade Improvement Program Grant/Loan Balance

The balance remains at approximately \$18,400.

Future Landmarks Commission Activities/Projects

Commissioners discussed preparations for conducting a contest for identifying historic buildings from architectural elements. The contest will be coordinated with downtown businesses and will

be conducted as part of Historic Preservation month activities in May of 2011.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Lynch, seconded by Comm. Jennings to adjourn at 5:09 PM.

The motion carried.

Respectfully submitted by Greg Keil, CDD.

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES

November 18, 2010

Call to order at 4:01 p.m. by President Enos

Present: Derouin, Eisen, Enos, Wicihowski

Absent: Brunette, Werley, Wisneski

Absent due to resignation: Nebel

Also present: Director Saecker, K. Seefeldt (Administrative Assistant)

Public Comment

Paul Eisen commended the director and staff for their work on the library's monthly newsletter *Books & Beyond*. He extended an invitation to them to share with the Board what all is involved in preparing this publication.

Authorization of Bills

1. **Motion** to authorize payment of the November bills from the 2010 budget by Eisen, seconded by Wicihowski and carried unanimously.

Consent Business

2. Approve minutes from the Library Board meeting of October 21, 2010.

Motion

Motion to approve the minutes of the Library Board meeting of October 21, 2010, as presented by Eisen, seconded by Wicihowski and carried unanimously.

Director's Report/Information Items

3. Statistics. Lending statistics were down 9% overall from October 2009. Some contributing factors were our decreased materials budget in 2010, pleasant fall weather which encouraged people to spend time outdoors, and a strong lending increase in 2009. A decrease of 2% could be attributed to our recent phasing out of audiocassettes and videos. Our Re-visioning Committee is continuing with plans to make changes which we anticipate may entice patrons to check out additional materials.
4. Resignation. Technical Services employee Kathy Stumpf recently announced her resignation, effective November 26. Due to budget constraints, Director Saecker recommended that Kathy's hours not be replaced. WiLS (Wisconsin Library Services) has been invited to evaluate our Technical Services Department following Kathy's departure. There is no charge for their services. They will spend a couple of days with staff and offer constructive insight into the department's workflow.
5. Presentations. Director Saecker recently made a presentation on Twitter and Facebook for the Eastern Shores Library System. She plans to make presentations to the Fox Valley Library Council and The Winnefox Library System on the use of iPads in libraries. She will also be speaking before the Menasha Rotary in January 2011 about our library and its services.

Discussion/Action Items

6. Meeting Room Policy Changes. Administrative Assistant Kris Seefeldt recently attended a Legal Update program sponsored by the Outagamie Waupaca Library System (OWLS). Legal expert Thomas Lipinski suggested the following changes would strengthen our Meeting Room Policies:
- 1) Remove “more frequent room uses may be permitted on a temporary, ad hoc basis” from Chapter 4.4.g
 - 2) Create text to clarify our currently unwritten policy of allowing unlimited use of meeting rooms by library staff, City, County or State government agencies
- A consensus was reached to eliminate the text in item (1) and to create text to clarify item (2). The Policies and Personnel Committee will draft text for the Board’s consideration at a future meeting. Additional meeting room policy concerns will be discussed in the future by the Policies and Personnel Committee.

Motion

Motion to approve removal of the text “more frequent room uses may be permitted on a temporary, as hoc basis” from Chapter IV Services & Facilities, Meeting Room Use Regulations by Derouin, seconded by Wicichowski and carried unanimously.

7. 2011 Budget. We are still waiting for some decisions to be made by the City for meeting its 2011 budget. In the meantime, we have learned that the library will be held to MOE. Director Saecker stated that library budget details will need to be discussed at the board’s December meeting.
8. Trustee Essentials #19. This item was tabled for the December board meeting.

Announcements

Kathy Wicichowski shared comments she received from a member of the community regarding library book sale volunteers and memorial donations made to the library.

Adjournment

Motion to adjourn the meeting at 4:24 p.m. by Derouin, seconded by Wicichowski and carried unanimously.

Future meeting dates

The next regular board meeting will be held in the Gegan Room on Thursday, December 16, 2010 at 4:00 p.m.

Respectfully submitted,

Paul Eisen, Secretary

Kris Seefeldt, Recording Secretary

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting
November 23, 2010 – 5:30 p.m.
Hauser Room – City of Neenah

Present: Ald. Ahles, Stevenson, Hendricks, Ramos and Wisneski.

Excused: Ald. Zelinski

Also Present: Chief Auxier and Administrative Assistant Theisen.

Ald. Stevenson called the meeting to order at 5:30 p.m.

Approval of Minutes: The Committee reviewed the meeting minutes from October 12, 2010. **MSC Ahles/Hendricks to approve the meeting minutes of October 12, 2010, all voting aye.**

October 2010 Budget Report: The Committee reviewed the October 2010 budget report. **MSC Wisneski/Ramos to accept the October 2010 budget report and place on file, all voting aye.**

October 2010 Activity Report: The Committee reviewed the October 2010 activity report. **MSC Ramos/Hendricks to accept the October 2010 activity report and place on file, all voting aye.**

2011 Annual Physicals: The Committee reviewed the RFP proposals from Ingenuity First and Affinity. Comparisons between the prices from both providers were reviewed. It was noted that the budget from 2010 to 2011 was reduced by \$10,000 since chest x-rays are only completed every five years. Chief Auxier did state the Menasha Health Department has once again offered to help us with our annual TB skin tests and will only charge our Department the cost for the serum to administer this test. Our 2011 budget is \$27,000 and the baseline testing does come in under budget but there may be additional charges incurred if any member needs additional testing. **MSC Wisneski/Hendricks to recommend the City of Neenah and Menasha Common Councils approve the RFP for Ingenuity First for the 2011 physicals at the low bid of \$20,743.20 and with the understanding that there may be additional costs incurred if additional testing is needed for line staff members, all voting aye.**

Dive Team: The Committee reviewed the memo from AC Sipin regarding the dive team proposal. Chief Auxier explained that this team would be funded through private donations. Recent water/ice rescue calls were discussed and how the need for this service is becoming more necessary due to the increased calls we have experienced in 2010 alone. Costs were identified based upon start up costs, training and operational costs. There are currently six members already certified and the goal would be to certify more members. Chief Auxier also explained the opportunities we have to apply for grant monies for these costs. Ald. Ahles asked why Winnebago County Sheriff's Department

would not share in the cost sharing. Due to the response times, there are more times where it turns into a recovery instead of a rescue effort. It was also noted that the County does not have the money, as this is an enhanced service of what they already provide. Chief Auxier did note that the County already does provide the boats for us to use for rescue calls and does provide some equipment. Ald. Ramos asked if Oshkosh Fire Department's dive team is funded through their own budget or if they are also supplemented for this budget through Winnebago County Sheriff's Department budget. Ald. Ahles had many questions regarding the operational budget costs. The Committee asked Chief Auxier to research the questions that they had and to bring back to the next meeting. The Committee commended the Department for taking the initiative to try to put this together and for trying to obtain monies from other sources.

December Meeting: The Committee reviewed the date and there should be a quorum for the meeting.

MSC Ramos/Ahles to adjourn at 6:15 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday October 26, 2010

Meeting was called to order by Commission President William Zielinski at 8:00 a.m.

Present: Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Dale Youngquist, William Zielinski; Manager Randall Much, Accountant Roger Voigt, Attorney John Thiel.

Excused: Commissioners Tim Hamblin, Gordon Falck.

Also Present: Paul Much, Rob Franck (MCO); Mike Sambs (Waverly); Tom Kispert, Chad Olsen (McMahon); Mike King (Post-Crescent).

Minutes of the Regular Meeting and Closed Session of September 28, 2010 were discussed. Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Kathy Bauer to approve the minutes of the Regular Meeting and the Closed Session of September 28, 2010. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. October 11, 2010 letter from Randall Much, NMSC to Mayor George Scherck, City of Neenah.
RE: Financing NMSC wastewater treatment plant upgrade.

Budget, Finance, Personnel

Accountant Voigt presented the financial statements for the month of September 2010. The plant operations are currently operating with an income surplus. A recommendation will be made to have a billing adjustment on the December billing. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the financial statements for the month of September and place it on file. Motion carried unanimously.

Accountant Voigt discussed the request to make a billing adjustment on the December billing to the contract users. Sufficient revenues have been received relating to the operating portion of the budget that would allow the NMSC not to include this portion on the billings for December. The contract users would still be billed for the Capital, Replacement, and Depreciation portion of the December billing. After discussion, motion by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve making an adjustment to the December billing and reduce the billing for any charges related to operations. Motion carried unanimously.

Manager Much discussed with the Commission a request by MCO to install a MCO phone line at the wastewater treatment facility. All costs for this phone line and costs to install this line would be paid by MCO. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Kathy Bauer to approve the request by MCO to install a phone line at the wastewater treatment facility with MCO responsible for all costs associated with this phone line. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #14907, #14960, and #14957 in the amounts of \$119,150.00, \$902.84 and \$172.96. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment MCO Invoices #14907, #14960, and #14957 and to pay the invoices after November 1, 2010. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of September. Accountant Voigt reported on the reinvestment of maturing CDARS. MCO generated \$9,500 in income to the Commission in September. After discussion of the Accountants Report; motion by Commissioner Dale Youngquist, seconded by Commissioner William Helein to accept the Accountants Report for the month of September 2010. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #42465 and #42466 in the amounts of \$11,676.25 and \$1,056.25. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve for payment invoices #42465 and #42466. Motion carried unanimously.

Accountant Voigt reported our insurance agent has received interest from other insurance companies to quote on our insurance business so she has marketed our account to multiple insurance carriers in the insurance market. The renewal of the business insurance will be scheduled for the November meeting.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of September 2010. Everything is running well with no issues. The rebuilding of the screw pumps started yesterday, October 25. The contractor is planning on 1 ½ weeks to rebuild each screw pump. The new transformer has been installed; the startup of the generator was planned for today but is being postponed until the weather improves. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the operating report for the month of September 2010. Motion carried unanimously.

Tom Kispert distributed and discussed the Wastewater Facilities Plan report. Discussion ensued on various items such as: primary clarifiers and blending issues when flows exceed 43 mgd; activated sludge and replacing blowers; disinfection and continuing to use a sodium hypochlorite generation system; the cost effective analysis of various components; and the opinion of probable construction costs. Commissioners also questioned and discussed the potential of upcoming phosphorous regulations and how it will fit into the facility plan.

Old Business

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Biosolids Management. Chad Olsen reported that numbers have been refined on the present worth analysis and will be discussed further in the closed session.

Motion made by Commissioner Dale Youngquist, seconded by Commissioner William Helein to convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) to confer and review written and/or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as the Fox River litigation and the Town of Neenah Sanitary #2 lawsuit and pursuant to Wis. Stats. § 19.85(1)(e) to discuss contracts affecting portions of the sewerage treatment process which involves the investment and spending of public funds and competitive and bargaining reasons require a closed session to discuss contract clauses to be submitted to vendors to best serve the public interest. Motion carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Dale Youngquist. Meeting convened into closed session at 9:08 am.

After discussions, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to adjourn the closed session and return in regular open session. Motion carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Dale Youngquist. The Commission returned to Regular open session at 10:02 am.

Vouchers

Motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve operating and payroll fund vouchers #131890 through #131967 in the amount of \$708,322.11 for the month of September. Motion carried unanimously.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:04 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY NOVEMBER 23RD, 2010.

CITY OF MENASHA
PARKS AND RECREATION BOARD
Conference Room, 1st Floor, City Hall – 140 Main Street, Menasha
November 8, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Steve Krueger, Sue Pawlowski, Nancy Barker and Ron Suttner

MEMBERS EXCUSED: Lisa Hopwood

OTHERS PRESENT: PRD Tungate, PS Maas and Greg Karch – Fishing Instructor

C. MINTUES TO APPROVE

1. **Minutes of the October 11, 2010 Park Board Meeting**

Moved by R. Suttner, seconded by S. Krueger to approve the minutes of the October 11, 2010 Park Board meeting. Motion carried 5-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS

1. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported on vandalism last month, approximately 85 trees being planted this fall in Districts 3 & 4, Marina float and redecking project has been started, park shelters are being closed for the season, Memorial Building sign is on the work list for late fall or early winter, no update on Army Reserve Building.

2. **Director Report – Gilbert Site, Regional Park, Trail Grant, Recreation Programs – PRD Tungate**

Gilbert Site: discussions continue with RA Smith on an agreement to perform shoreline greenspace and trail engineering for the Gilbert site. Staff hopes to reach an agreement soon so plans to submit a DNR Stewardship grant next year can occur. Regional Park: City of Appleton and Town of Harrison officials have offered to make contact with 2-3 property owners in the vicinity of Manitowoc Road and Lake Park Road to gauge interest on selling land for a regional park. PRD Tungate hopes that staff from the three communities can meet soon to hear if any progress has been made. Trail Grant: \$301,000 DOT trail grant was awarded to the city. This grant provides 80% of the funding for an important trail segment between Natures Way south to near Kwik Trip on the corner of HWY 10/114. The immediate challenge for staff will be to obtain a couple key pieces of property or potentially select a route that circumvents property owners unwilling to sell a small piece of land or grant a trail easement. Trail construction could begin in 2012. Recreation Programs: Pumpkin Hunt was held October 25, good turnout. Holiday Hayride is December 3. Progress has been made on the Harbormaster contract. Tom Konetzke and George Korth will be recognized at next month's joint meeting of City of Menasha, Town of Menasha and City of Neenah Park Board/Commission meeting.

F. DISCUSSION ITEMS

1. **Introduction of Greg Karch and Kids Fishing Program**

Greg Karch explained his fishing background and experience to the Board. Mr. Karch was contacted by Board member Steve Krueger. The Board and staff were impressed by Mr. Karch's credentials. PRD Tungate will contact Mr. Karch to work out some programming ideas for this summer.

G. ACTION ITEMS

1. Accept the Executive Summary of the Emerald Ash Borer Management Plan and Tree Inventory – Kim Miller

Kim Miller, a temporary forestry consultant to the department, gave a summary of the tree inventory and Emerald Ash Borer (EAB) management plan. In general, a preemptive strategy in terms of dealing with EAB is recommended. This means removing all trees rated as dead or critical over the next 7 years. Secondary, all ash trees 0"-6" in diameter, regardless of condition will be removed and replaced by city crews. Ms. Miller is in the process of planning a public open house at the Library and is expected to present her summary and recommendation to the Common Council on December 6. Moved by N. Barker, seconded by R. Suttner to accept the findings and recommend the plans implementation as presented by Kim Miller. Motion carried 6-0

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. No one spoke.

I. ADJOURNMENT

Moved by R. Suttner, seconded by N. Barker to adjourn at 7:30 PM. Motion carried 6-0.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
November 10, 2010
MINUTES

A. CALL TO ORDER

The meeting was called to order at 4:45 p.m. by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioners Schmidt, Sturm, and Ald. Zelinski (alternate).

PLAN COMMISSION MEMBERS EXCUSED: DPW Radtke, Commissioners Cruickshank, Homan, and Ald. Benner.

OTHERS PRESENT: PP Kester, Doug Haas, Thomas Larsen.

C. MINUTES TO APPROVE

1. Minutes of the November 2, 2010 Plan Commission Meeting

Mayor Merkes noted that the start time of the November 2, 2010 should be 3:35 rather than 3:30.

Moved by Comm. Schmidt, seconded by Ald. Zelinski to approve the November 2, 2010 Plan Commission meeting minutes with the noted change.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None.

F. ACTION ITEMS

1. Preliminary Site Plan Amendment – Exopack – 271 River Street

PP Kester briefly explained the history of the property. The Plan Commission originally approved an expansion to the site on January 10, 2006 with several conditions including resubmission of parking, loading, lighting, drainage, erosion control, stormwater management, and landscaping. These resubmissions and final approvals did not occur. In the summer of 2010, the property was sold to Exopack, at which time staff worked with the owner to develop and approve the required submissions. Approved site improvements were to be installed within 60 days of closing, or Exopack was to enter into a Site Improvement Agreement with the city. Exopack did not implement the required improvements, but later submitted partial plans for a second addition under review at the current meeting.

PP Kester stated that staff recommended conditional approval of the site plan with the following conditions:

- That a comprehensive landscaping plan for the entire site be submitted and approved by staff;
- In coordination with the Public Works Department, that the access/railroad track conflict on the west side of the property be addressed either by 1) installation of shrubs/landscaping or a physical barrier with permission from the railroad or 2) installation of signage and lane striping;
- That the lighting plan be updated to include new lighting for the addition and submitted to staff for approval;
- That Exopack enter into a Site Plan Agreement with financial guarantees as required by ordinance.

Moved by Comm. Sturm and seconded by Comm. Schmidt to approve the site plan amendment with the conditions listed above.

The motion carried.

G. ADJOURNMENT

Motion by Comm. Schmidt, seconded by Comm. Sturm to adjourn at 4:57 p.m.

The motion carried.

Minutes respectfully submitted by Amy Kester, Principal Planner.



**Police Department Safety Committee
September 30, 2010
Minutes**

Meeting called to order at 9:05 AM

Present: Mike Brunn, Aaron Zemlock, Todd Drew, Mark Mauthe, Dave Jagla, Sue Nett, Beverly Sawyer

Absent: Pamela Captain, Aaron Zemlock

- A. Motion to approve minutes from July 22, 2010 meeting made by M. Brunn and seconded by M. Mauthe - Motion carried.

B. Old Business

1. Respiratory Fit Testing (CRT) – Will attempt to schedule in October, November or December based on CRT Team training and schedule.
2. Hearing Screening – All employees provided information on going in for screening. M. Brunn to provide reminder to officers. T. Drew/S. Nett will review lists when received.

C. New Business

1. Monthly Safety Topic– e-mailed to C. Sahr – topic was posted
2. Injury Review – 2 injuries reported
 - First injury was a fall and seriously twisted ankle in process of apprehending a suspect. Medical attention was required, loss time and light duty.
 - Second injury also a fall in pursuit of a individual which resulted in a small scrape on the hand. Filed as a precaution. No loss time no medical attention.
3. Police Building Walk thru – Walk thru conducted – report to be provided at November meeting.

E. Training

1. Hazard Communication – T. Drew to forward computer training link to M. Brunn
2. Bloodborne Pathogen Refresher – Due at the end of the year, research law enforcement specific training.
3. Additional Training Issues – No other items discussed.

F. Adjourn – Meeting adjourned following building walk thru.



City Hall Safety Committee Meeting

October 7, 2010

MINUTES

Meeting called to order at 1:20 PM.

Present: Kate Clausing, Susan Nett, Pam Captain, Todd Drew, Tasha Saecker, Adam Alix, Tom Stoffel, Kristi Heim.

Excused:

A. Motion to approve the minutes from September 2, 2010 meeting made by S. Nett and seconded by P. Captain Motion carried.

B. Old Business

1. Back door at Library – Issue resolved, door bell installed.

C. New Business

1. Monthly Safety Topic distributed – “Learn the ABCs of extinguishers and you won’t get burned”
2. Injury Review—none to report.
3. Health Department Walk Thru – Safety walk thru conducted during the meeting. Report will be provided at the November meeting.
4. Other items for discussion – No other items raised.

D. Training

1. Fire Extinguisher Training – Fire extinguisher training to be conducted at Station 35 at 9:00am and 1:15pm. 2 employees from each area to attend / 15 total per session.
2. Ergonomics training – T. Drew will try to schedule training for the week of January 17th or the first week in February. Training is intended to focus on normal City Hall, Library, Health Department lifting including reaching and taking things off higher shelves.
3. Additional training suggestions – Bloodborne Pathogen training dates to be discussed in November.

E. Meeting adjourned at 2:10 PM Motion to adjourn T. Stoffel second P. Captain.



PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE
October 26, 2010
MINUTES

Meeting called to order at 9:05 AM

Present: Jim Julius, Mark Radtke, Adam Alix, Corey Gordon, Bill Basler Sr., Todd Drew, Ken Popelka, Vince Maas, Tim Jacobson, Sue Nett, Brian Tungate

Absent: Jeff Neiland, Pamela Captain

Approval of Minutes – Motion to approve minutes from the August 24, 2010 meeting made by M. Radtke second K. Popelka.

A. Old Business

1. **EOEP Maps** – Jefferson Park Bathhouse in process.
2. **Recycle Truck** – Seat issue progress.

C. New Business

1. **Monthly Safety Topic** – “ Learn the ABCs of extinguishers and you won’t get burned” was distributed and discussed.
2. **Injury Review** – 1 injury Parks Department
 - Employee had 2nd finger pinched at knuckle and nail between the stabilizer and stabilizer arm. Employee attempted to free a stuck part which should move freely. Part was forcibly moved with resulted in finger being slammed in between. Recommendation that improperly operating parts be repaired and that the activity be done with both hands holding on the outside of the stabilizer arm. Necessary repairs should be conducted immediately to ensure proper function.
3. **Sign Placement on Sidewalks** – Per J. Card recent changes to ADA does allow sign placement in the right of way where historically that was considered a hazard. When signs are placed on or partially on a sidewalk reflective cones are used to mark the feet of the signs. If necessary to place signage on the sidewalk on bridges, etc resulting in a closed sidewalk, signage will be placed to provide advance warning to handicapped pedestrians. Sign placement is ultimately at the discretion of the person placing the sign.
4. **Public Works Facility Walk Thru** – postponed
5. **Other items** – No other new items discussed.

D. Training

1. Status of Computer Trainings – T. Drew requested that employees be reminded to complete trainings.
 2. Chain Saw Training – November 4, 2010 Library Company E Room. 7 parks and 14 DPW employees to attend. Stihl to conduct training.
 3. Fire Extinguisher Training Review – training considered to be a good training, simulator provided good review. Recommended that real fire refreshers also be conducted periodically.
 4. Other Training – No other items discussed.
-

E. Adjourn: Motion V. Maas second by B. Tungate P. Captain @ 9:50 AM

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

November 17, 2010

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 7:35 A.M., with Commissioners Bob Fahrback, Don Merkes, and Joanne Roush present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; Dave Rodriguez, Customer and Utility Services Manager; Jerry Sturm, Water Plant Supervisor; John Teale, Technical Services Engineer; and the Press. Amy Vaclavik, McMahon Associates, was also present.

In the absence of Commission Secretary Guidote, Commission President Allwardt appointed Commissioner Roush as Acting Secretary for this meeting.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Fahrback, seconded by Comm. Roush, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of October 20, 2010.
- B. Minutes of the Special Meeting of October 27, 2010.
- C. Approve and warrant payments summarized by checks dated Oct. 27 – Nov. 17, 2010, which includes Net Payroll Voucher Checks and Operation and Maintenance Voucher Checks for a total of \$669,792.30, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- D. Correspondence, as listed:
 - Copy of Proposed Minutes from October 8 WPPI Energy Executive Committee Meeting
 - Copy of thank you note received October 20 from John & Barbara Oakley, 1024 Brighton Drive, Menasha, re: Thank You
 - Copy of draft Safe Drinking Water Loan Program State Fiscal Year 2011 Funding List revised October 21, 2010
 - Copy of November – December PSC Water Currents

Item IV. October Financial and Operations Statements –The variance in consumption used by the municipal class of customers the past year and related energy fixed costs, the consolidated electric year-to-date budget showing a deficit, and the decline in the industrial water usage were items discussed.

After discussion, the Commission accepted the October Financial and Operations Statement as presented.

Item V. Claims Against The Utility – there were no claims discussed at this meeting.

Item VI. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VII. There was no Unfinished Business discussed at this meeting.

Item VIII. New Business, Elevated Island Water Tank Study – Water Plant Supervisor Jerry Sturm reviewed the McMahon Associates inspection report indicating the need for painting the inside of the tower and exterior touch-up. This item was included in the budget for 2011.

Not mentioned in the report was a safety railing around the top of the tower; this should be designed and installed. This could be designed to handle antennas and produce revenue.

Hydraulic Study & Evaluation of Manitowoc Tower – Amy Vaclavik, Senior Project Engineer, McMahon Associates, reviewed the storage analysis for the Manitowoc tower. Estimates proposed were based on maintaining the tower for 15 years or longer, constructing a new tank in a different location in the City, or the possibility of eliminating the tank and upgrading the high lift pumping station.

The motion by Comm. Fahrback, seconded by Comm. Roush, was unanimously approved to proceed with evaluation and design of upgrading the high lift pumping station based on scenario #3 of the system storage needs.

Co-General Manager/Business Operations Krause added the objective would be to file a notice of intent with the State Safe Drinking Water Fund for this project, and the application would have to be filed by June. PSC construction approval would also be needed.

Ms. Vaclavik departed the meeting.

Auditing Services – the motion by Comm. Roush, seconded by Comm. Merkes, was unanimously approved on roll call to retain Schenck Associates for auditing services for the year ended December 31, 2010.

Investment Policy – Mrs. Krause stated this general investment policy was created for the organization identifying the guidelines and types of investments used for investments overall.

The motion by Comm. Fahrback, seconded by Comm. Roush, was unanimously approved on roll call to adopt the Investment Policy as presented.

Item IX. Project Reports, UV Certification – Mr. Jerry Sturm added the certification is in the hands of the DNR for review. He added there is a sanitary survey scheduled for November 23.

WPPI Energy Transaction – Mrs. Krause reported there are four easements left to obtain.

Mike King, Post Crescent, departed at 9:00 a.m.

Item X. Staff Reports, Co-General Manager/Engineering and Operations – Mr. Dick Sturm responded to questions and comments concerning mutual aid, a deferred street repair plan, Winz Park, potential interest in the Steam Plant property and monitoring of essential building operations for the winter.

Electric and Water Distribution/Safety Report – there were no additional questions to the report presented.

Water Plant – Mr. Jerry Sturm added staff is preparing for winter operations and the contract was awarded for replacement of the hypochlorite storage tanks.

Project Engineer, Telecommunications & Substations– there were no additional questions to the report presented.

Co-General Manager/Business Operations – In reply to Comm. Fahrback’s question, the electric and water debt will need to be refinanced in order to complete the transaction with WPPI Energy.

Customer and Utility Services – Manager of Customer and Utility Services Rodriguez stated the number of disconnected properties is about the same as the last couple of years.

Energy Services Representative/Key Accounts – there were no additional questions to the report presented.

Item XI. No one from the Gallery was heard on any items discussed at this Meeting.

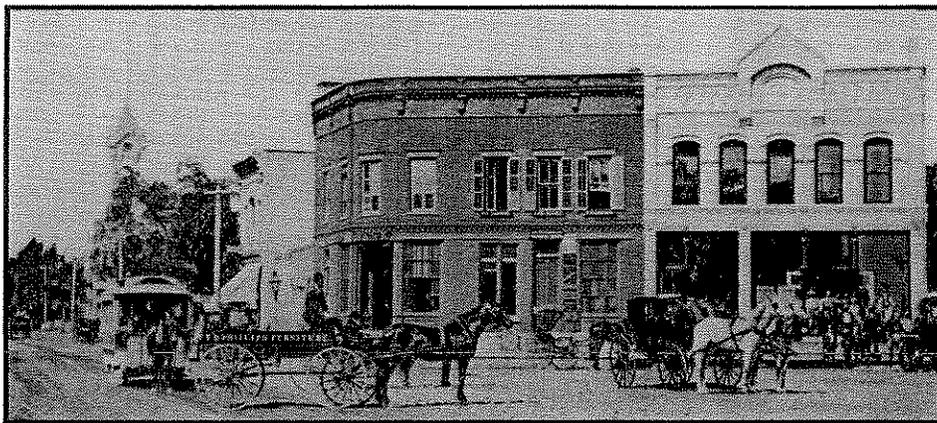
Item XII. The motion by Comm. Roush, seconded by Comm. Fahrback, was unanimously approved on roll call at 9:45 a.m. to convene into Closed Session pursuant to Section 19.85 (1) (g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Litigation

And to convene into Closed Session pursuant to Section 19.85 (1) (e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Bargaining

By: MARK L. ALLWARDT
President

JOANNE ROUSH
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



MENASHA CITY SQUARE 1888

MENASHA HISTORICAL SOCIETY
DECEMBER NEWSLETTER
2010

LOOKING BACK

A huge "thank you" is due to Tim Sweet for his interesting, informative, and entertaining presentation at our November meeting. We learned about Wisconsin's earliest lighthouse, Rock Island's Potawatomi Lighthouse, and its restoration. A large audience - almost at capacity - heard the story of the salvation through the tales Tim related. It made us all feel the urge to visit the site to see for ourselves. Thanks, Tim.

Trick or treat night in downtown Menasha was a total success. The Historical Society was represented by our own costumed members, Nancy Barker and Jean Chew. Though the winds were powerfully strong and the temperature lowered, they manned the tent which contained the downtown merchants' carved and decorated pumpkins waiting to be voted "the best". Over 600 delighted, costumed children filed through between the hours of 4:00 -7:00 p.m. Thanks to all of the merchants who participated to continue to make our city a "great place to live".

LOOKING AHEAD

On Friday evening, December 3, the city Park Department will again sponsor its annual hayride beginning and ending at the Memorial Building. As a part of this affair, we will open our Museum/Resource Center for the community to view our newly expanded exhibits.

ANNUAL CHRISTMAS DINNER

We are once again approaching the Christmas Season and time to turn our thoughts toward our annual Christmas gala. On Thursday, December 9 at Germania Hall we will gather at 5:00 p.m. for socializing and at 6:00 p.m. for dinner. We will gather for food, fellowship, and history. Your check for \$15.00 (made out to the Menasha Historical Society) is your reservation and should be sent to Menasha Historical Society, Box 255, Menasha, WI 54952 by Friday, December 3. This year's theme is "A 'Dairy' Merry Christmas" and will feature Menasha's four dairies.

OVER

"You will hear our members tell the history of several of our dairies, and we hope you will tell us your memories of our local small business men and their bovine friends. We look forward to seeing you all there along with our faithful Neenah friends."

President Nancy Barker

LAST CALL

This is your last call for dues. No dues, no news. Send \$15.00 per person or \$25.00 per couple to Menasha Historical Society, Box 255, Menasha, WI 54952 and do it now!

This is the last news letter to all members until February in time for the March meeting. There are no meetings in January and February.

VOLUNTEERS

Yes, Katie and Jean are again putting in countless hours of physical labor to continue to improve the visibility and working areas of your Historical Resource Center and mini-museum. Our artifacts are coming to life in the many new displays that are being exposed. All this is possible with the tremendous help received from members, Jim Chew, Bob Smarzinski, and Tom Konetzke. From donating supplies, to their expert knowledge of building, to moving and, yes, even "to suggesting", their help is invaluable. Thanks again and again. Physical, intellectual and financial help is always welcome, and much needed, in a variety of areas so don't wait to be asked ----- volunteer ----- they will match you up with a job.

DO YOU ENJOY WRITING?

The society is looking for an individual who is creative and enjoys writing. Caryl Herziger, long-time society member, board member, and editor of our newsletter has decided that, upon reaching the young age of 90, it's time to find other outlets for her creativity.

If you are interested in finding out the requirements of this position, (you will get a lot of help), contact President Nancy Barker or any of the board members.

Convention Center Community Coalition

Public Presentation of the Coalition's Report

The Coalition was appointed by City of Appleton Mayor Tim Hanna to expand on the Fox Cities Convention & Visitors Bureau and the Fox Cities Chamber of Commerce 2008 Feasibility Study that examined the potential of a Convention Center in the Fox Cities. The Coalition's goal was to provide a focused approach for Fox Cities' communities to be able to make a decision about whether to pursue development of a convention center.

Please join us as the Coalition shares their report
at 7:30 a.m. on Thursday, December 2, 2010 at the
Fox Cities Performing Arts Center in the
Kimberly-Clark Theater.

While this is a public meeting, RSVPs are appreciated.

For more information contact Karen Harkness @
920.832.6468 or karen.harkness@appleton.org

Thursday,
December 2, 2010



City of Menasha Common Council Members,

You are invited to attend:

On Tuesday, November 23rd, 2010

At

7:00pm

At

*University of Wisconsin Oshkosh Reeve Memorial Union
In Room 227 AB
748 Algoma Boulevard
Oshkosh WI 54901*

For

*Public Meeting and Presentation
Concerning the Proposed Closing*

Of the

*Oshkosh Wisconsin Mail Processing and Distribution Center
Housed in The William A. Steiger Post Office Building
as dedicated by action of the 98th Congress, Public Law 98-131*

U.S. Department of Justice
Drug Enforcement Administration
DALLAS FIELD DIVISION
James L. Capra
Special Agent in Charge
www.dea.gov



Date: November 24, 2010
Contact: Terri K. Wyatt
Special Agent/PIONumber: 214-366-6900

NEWS RELEASE

DEA MOVES TO EMERGENCY CONTROL SYNTHETIC MARIJUANA

Agency Will Study Whether To Permanently Control Five Substances

DALLAS, TX—

The United States Drug Enforcement Administration (DEA) is using its emergency scheduling authority to temporarily control five chemicals (JWH-018, JWH-073, JWH-200, CP-47,497, and cannabicyclohexanol) used to make “fake pot” products. Except as authorized by law, this action will make possessing and selling these chemicals or the products that contain them illegal in the U.S. for at least one year while the DEA and the United States Department of Health and Human Services (DHHS) further study whether these chemicals and products should be permanently controlled. A Notice of Intent to Temporarily Control was published in the Federal Register today to alert the public to this action. After no fewer than 30 days, DEA will publish in the Federal Register a Final Rule to Temporarily Control these chemicals for at least 12 months with the possibility of a six-month extension. They will be designated as Schedule I substances, the most restrictive category, which is reserved for unsafe, highly abused substances with no medical usage. Over the past year, smokable herbal blends marketed as being “legal” and providing a marijuana-like high, have become increasingly popular, particularly among teens and young adults. These products consist of plant material that has been coated with research chemicals that mimic THC, the active ingredient in marijuana, and are sold at a variety of retail outlets, in head shops and over the Internet. These chemicals, however, have not been approved by the FDA for human consumption and there is no oversight of the manufacturing process.

Brands such as “Spice,” “K2,” “Blaze,” and “Red X Dawn” are labeled as incense to mask their intended purpose.

Since 2009, DEA has received an increasing number of reports from poison centers, hospitals and law enforcement regarding these products. Fifteen states have already taken action to control one or more of these chemicals. The Comprehensive Crime Control Act of 1984 amends the Controlled Substances Act (CSA) to allow the DEA Administrator to emergency schedule an abused, harmful, non-medical substance in order to avoid an imminent public health crisis while the formal rule-making procedures described in the CSA are being conducted. "The American public looks to the DEA to protect its children and communities from those who would exploit them for their own gain," said DEA Acting Administrator Michele M. Leonhart. "Makers of these harmful products mislead their customers into thinking that 'fake pot' is a harmless alternative to illegal drugs, but that is not the case. Today's action will call further attention to the risks of ingesting unknown compounds and will hopefully take away any incentive to try these products.

##

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 15, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Wisneski, Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PHN Nett, PRD Tungate, Clerk Galeazzi and the Press.

D. PUBLIC HEARING

1. Proposed City of Menasha Budget for 2011

Charlotte Foth, 1033 Brighton Drive. Support keeping pool open.

Erin Culligan, Menasha School District. Support keeping pool open.

Loretta Kjemhus, 1461 Deerwood Drive, Neenah. City employees go extra step to keep budget in-line; Don't cut important positions that help residents.

Kathleen Endres, 1223 Darleen Drive. Health and dental care for children in Menasha School District are important; don't cut important positions.

Candy Russin, 628 Nicolet Blvd. Health Dept. on tight budget, staff is important.

Kathy Miller, 708 Fourth Street. No room for luxuries such as the pool, marina and Senior Center. Extra recycling pick not necessary. City employees have good benefits.

Chris Klein, 730 Keyes Street. Elected officials should demand unions to open contracts and renegotiate.

David Zelinski, 57 Appleton Street. Programs are important, but taxpayers already pay too much.

Stan Sevenich, 645 Ninth Street. Attended all budget review sessions and only one significant change was elimination of extra recycling pick up; no discussion on cuts to City employee benefits.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Dan Gueths, 7255 Manitowoc Road. Police damaged his property; feels he is being harassed; Mayor's duty to uphold resident's constitutional rights.

Tim Jacobson, 732 Paris Street. Public Works employees willing to do what is necessary to keep taxes down; misunderstanding of how property owner is charged for refuse/recycling pick up; employees of all City entities need to share in solution to problems.

Erin Ribble, 377 Elm Street. Families enjoy the pool, support keeping it open.

F. ORDINANCES AND RESOLUTIONS

1. R-23-10 – Resolution Saluting the Menasha High School Varsity Football Team

Moved by Ald. Englebert, seconded by Ald. Wisneski to adopt R-23-10.

Discussion: Mayor congratulated Menasha High School football team and Coach Jeramie Korth on an excellent season and finishing in first place in FVA.

Motion carried on 8-0.

Coach Korth thanked the Council and the community for their support.

Alex Seffker presented "Coach of the Year" plaque to Coach Korth.

G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 11/1/10
- b. Board of Public Works, 11/1/10
- c. Library Board, 10/21/10
- d. NM Fire Rescue Joint Fire Commission, 10/27/10
- e. Sustainability Board, 10/19/10
- f. Water & Light Commission, 9/22/10; Regular meeting
- g. Water & Light Commission, 9/21/10, 9/27/10, 10/27/10; Special Meetings

Communications:

- h. Customers First! *The Wire* newsletter, October 2010, November 2010
- i. Dept. of the Army Corps of Engineers, 10/28/10; Lake Winnebago Regulation meeting
- j. Dept. of Natural Resources, 10/29/10; Notice of Violation/Notice of Claim
- k. FC Auxier, 11/10/10; 2011 Budget Items
- l. Comp Stoffel, 11/11/10; Proposed adjustments to 2011 Fire Dept. budget request
- m. Menasha Historical Society Newsletter, November 2010
- n. Public Works Facility, 10/31/10; October 2010 Disposal Violations
- o. Resident Dan VanderHeiden (1351 Tuckaway Ct.) to Town Chair Arden Tews, 10/10; Recreational trail use and ongoing maintenance

H. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 11/1/10
2. 2011 Budget Review Session; 11/3/10, 11/4/10, 11/8/10, 11/10/10

Administration Committee, 11/1/10; recommends approval of:

3. Proposed Weights and Measures fees for 2011 (Recommended by Board of Health)
4. Approval of Network Health Insurance Renewal

Board of Public Works, 11/1/10; recommends approval of:

5. Change Order: MOD #0006-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \$515.00
6. Change Order: MOD #0007-01; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \$2,919.00

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve items 1-6 of Consent Agenda.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT

None

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 11/4/10 to 11/11/10 in the amount of \$351,139.62
Moved by Ald. Wisneski, seconded by Ald. Englebert to approve accounts payable and payroll.
Motion carried on roll call 8-0.

2. "Class B" Liquor License Application, Erica Redlin, d/b/a Redliner, 977 Plank Road for the 2010-2011 licensing year.
Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve "Class B" liquor license application.
Motion carried on roll call 8-0.

3. Request for Outdoor Alcoholic Beverage Permit for Erica Redlin, d/b/a Redliner, 977 Plank Road for the 2010-2011 licensing year.
Moved by Ald. Hendricks, seconded by Ald. Langdon to approve Outdoor Alcoholic Beverage Permit
Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. R-24-10- Resolution levying taxes for the purpose of paying the operating expenses for the year 2011 for the City of Menasha

Moved by Ald. Wisneski, seconded by Ald. Englebert to adopt R-24-10.

Moved by Ald. Wisneski, seconded by Ald. Taylor to reduce Fire Dept. account #100-0501-522-2501 (Other Municipal Entities) by \$1,683.00.

Discussion: Ald. Wisneski stated this reduction is a result of proposed adjustments to the Fire Dept. operating budget by the City of Neenah.

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Langdon to reduce Fire Dept. account #100-0501-522-8005 (Other Equipment) by \$29,709.00.

Discussion: Mayor Merkes stated this amount was for portable radios replacement that was not included in Police Dept. or Fire Dept. budgets in the City of Neenah. The radios may be replaced by the County.

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Langdon to increase Fire Dept. account #100-0501-522-8005 (Other Equipment) by \$4,040.

Discussion: Mayor Merkes stated the amount is Menasha's share of household purchases that was included on the Neenah side of the operating budget.

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Englebert to reduce Attorney budget account #100-0201-512-2101 (Legal) by \$15,000.

Discussion: CA/HRD Captain explained there may be need for outside legal services for settling of union contracts and Steam Plant issues.

Motion failed on roll call 3-5.

Ald. Wisneski, Englebert, Benner – yes

Ald. Roush, Taylor, Langdon, Hendricks, Zelinski – no

Moved by Ald. Wisneski, seconded by Ald. Langdon to reduce Inspection Dept. budget account #100-0301-523-3018 (Seals) by \$1,000.

Motion carried on roll call 6-2

Ald. Roush, Taylor, Wisneski, Langdon, Englebert, Benner – yes

Ald. Hendricks, Zelinski – no

Moved by Ald. Wisneski, seconded by Ald. Zelinski to reduce Parks Dept. budget account #100-0703-5530-3018 (Department Supplies) by \$1,500

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Zelinski to reduce Community Development Economic Specialist position salary by \$30,000

Discussion ensued to eliminate position.

Moved by Ald. Roush, seconded by Ald. Wisneski to amend to eliminate Economic Specialist position.

Discussion ensued, concerns of removing position, important to market City to help move forward; more clarification of position.

Ald. Roush and Wisneski removed motion to amend.

Motion to reduce salary by \$30,000 carried on roll call 5-3.

Ald. Roush, Wisneski, Langdon, Zelinski, Englebert – yes

Ald. Taylor, Hendricks, Benner – no

Moved by Ald. Zelinski, seconded by Ald. Roush to reduce revenues by \$58,372.00

Discussion ensued, the amount would come from charging multi-family dwelling parcels for additional refuse and recycling carts; concerns were landlords will pass additional cost on to renters, single family dwellings subsidizing for multi-family dwellings.

Motion failed on roll call 2-6

Ald. Zelinski, Langdon – yes

Ald. Roush, Taylor, Wisneski, Hendricks, Englebert, Benner – no

J. ORDINANCES AND RESOLUTIONS, cont'd

1. R-24-10- Resolution levying taxes for the purpose of paying the operating expenses for the year 2011 for the City of Menasha, cont'd

Moved by Ald. Zelinski, seconded by Ald. Langdon to reduce revenues by \$29,186.00
Discussion ensued, charge less for additional refuse and recycling carts to multi-family dwellings.
Motion failed on roll call 3-5.

Ald. Roush, Langdon, Zelinski – yes
Ald. Taylor, Wisneski, Hendricks, Englebert, Benner – no

Moved by Ald. Taylor, seconded by Ald. Wisneski to reduce Community Development-Professional Services by \$2,000.

Discussion ensued, funds in this account are used for special request from Landmarks Commission and Sustainability Committee.

Motion failed on roll call 3-5
Ald. Taylor, Wisneski, Zelinski – yes
Ald. Roush, Langdon, Hendricks, Englebert, Benner – no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Community Development-Professional Services by \$1,000.

Motion carried on roll call 7-1. Ald. Roush – no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Parks Dept. operating budget by \$6,000.
Discussion ensued, where to reduce budget should be at the discretion of the Director.

Moved by Ald. Roush, seconded by Ald. Taylor to amend to reduce Park Dept. operating budget by \$6,000 at the discretion of the Director.

Motion on amendment carried on roll call 5-3.
Ald. Roush, Taylor, Langdon, Hendricks, Zelinski – yes
Ald. Wisneski, Englebert, Benner – no
Motion to reduce Parks Dept. operating budget by \$6,000 failed on roll call 3-5.
Ald. Taylor, Hendricks, Zelinski – yes
Ald. Roush, Wisneski, Langdon, Englebert, Benner – no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Parks Dept. budget by \$3,000 at the discretion of the Director.

Motion failed on roll call 3-5.
Ald. Taylor, Langdon, Zelinski – yes
Ald. Roush, Wisneski, Hendricks, Englebert, Benner - no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Parks Dept. budget by \$1,000 at the discretion of the Director.

Motion failed on roll call 3-5.
Ald. Roush, Taylor, Langdon– yes
Ald. Wisneski, Hendricks, Zelinski, Englebert, Benner – no

Moved by Ald. Roush, seconded by Ald. Langdon to reduce IT Budget-Salary by \$16,000
Discussion ensued, this amount is the half-time intern position; concerns stated were IT staff is very busy, taking on more projects.

Motion failed on roll call 4-4.
Ald. Roush, Taylor, Langdon, Zelinski – yes
Ald. Wisneski, Hendricks, Englebert, Benner – no

Moved by Ald. Zelinski, seconded by Ald. Hendricks to reduce Fire Dept.-Overtime by \$5,000.
Discussion ensued on reducing overtime would affect staffing.

Motion failed on roll call 3-5
Ald. Taylor, Langdon, Zelinski – yes
Ald. Roush, Wisneski, Hendricks, Englebert, Benner – no

Motion to adopt R-24-10 carried on roll call 7-1. Ald. Zelinski – no

K. APPOINTMENTS

None

L. HELD OVER BUSINESS

1. Board of Public Works, 10/18/10; recommends approval of Change Order: MOD #0001-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \$2,426.00 (Held 11/1/10)

Moved by Ald. Wisneski, seconded by Ald. Roush to approve reduction of \$4,300 for brick and additional of \$360 for a more efficient water heater.

Discussion: FC Auxier explained the breakdown of the change order.

Motion carried on roll call 8-0.

Moved by Ald. Hendricks, seconded by Ald Langdon to recess to Administration Committee.

Reconvened at 8:40 p.m.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Stan Sevenich, 645 Ninth Street. Commended Council for leaving funds in budget for Economical Specialist, businesses and government need to work together.

Mary Nebel, 713 First Street. Commended Council for modest increase even with Steam Plant debt.

O. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Hendricks to adjourn at 8:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

FIRST AMENDMENT to the Senior Center Collaboration Agreement
Among the City of Menasha and Neenah-Menasha YMCA DATED July 14, 2010

THIS FIRST AMENDMENT TO THE SENIOR CENTER COLLABORATION AGREEMENT, executed in Menasha, Wisconsin on this _____ day of November, 2010, is made effective between the City of Menasha and Neenah-Menasha YMCA (YMCA) and is made with reference to the Senior Center Collaboration Agreement dated July 14, 2010.

1. Paragraph II. Responsibilities of the Neenah-Menasha YMCA. Minimum programming for 2011 will be as set forth on *Attachment 1*.
2. Paragraph V. Program and Facility Costs/Revenues. The City of Menasha will pay the Neenah-Menasha YMCA a contract fee of \$88,740.00, payable on a quarterly basis, for program finances that the YMCA incurs from programming at the Senior Center from January 1, 2011 to December 31, 2011.

All revenues received by the YMCA for programming as set forth in *Attachment 1* will be collected by and belong to the YMCA, except revenues from outside group rentals, program donations, and donations for the *Legacy Account* which will belong to and be managed by the City of Menasha.

3. Paragraph VIII. Terms of the Agreement. The agreement is extended to December 31, 2011. A new agreement will be put into place for 2012 by December 1, 2011 if agreeable to both parties.
4. All other terms and conditions set forth in the initial agreement dated July 14, 2010 shall remain the same.

IN WITNESS WHEREOF, the undersigned have executed this Amendment as of the date first written above:

President/CEO signature
YMCA of the Fox Cities

Donald Merkes, Mayor
City of Menasha



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



ALL TOGETHER BETTER

MENASHA SENIOR CENTER AND NEENAH-MENASHA YMCA PROGRAM OPTIONS FOR ACTIVE OLDER ADULTS

Seniors living in the City of Menasha, City of Neenah or Winnebago County may choose from one of the following programs below....

Senior Donation Pass

Senior Donation Pass includes opportunities to participate in card/cribbage playing, computer usage, puzzles, games, T.V., relax and read, blood pressure screenings, outside service events, resource center, "Y" Nots chorus, clubs, Wii, shuffleboard, wireless internet and fellowship with friends. An extra fee may be charged for luncheons, VNA Foot Care program, Advocap meals, 60+ Health program, special events, leagues, trips, exercise classes, club fees, newsletter, workshops, parties, picnics and themed events. Donation boxes are located at each site. Senior Donation Pass does not entitle holder to YMCA membership benefits. Ages 55+.

Senior Program Pass

Senior Program Pass includes Senior Donation Pass activities, plus land and water group exercise classes, use of fitness equipment, pools, racquetball courts, gymnasiums, walking/jogging/running track, and fitness assessments. An extra fee may be charged for luncheons, VNA Foot Care program, Advocap meals, 60+ Health program, special events, leagues, trips, exercise classes, club fees, newsletter, workshops, parties, picnics and themed events. Some restrictions apply. Senior Program Pass is \$14.90 a month for ages 60+.

YMCA or Insurance-Based Memberships

YMCA or Insurance-Based Memberships includes Senior Donation Pass activities, Senior Program Pass activities and Membership Benefits of the YMCA of the Fox Cities. An extra fee may be charged for luncheons, VNA Foot Care program, Advocap meals, 60+ Health program, special events, leagues, trips, exercise classes, club fees, newsletter, workshops, parties, picnics and themed events. Membership information is available at each site.

For more information, please contact Jean Wollerman at 886.2152 or jwollerman@ymcafoxcities.org.

WWW.YMCAFOXCITIES.ORG

WWW.MENASHASENIORCENTER.ORG



CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 11/18/10-12/2/10 Checks # 27673-27896	\$ 913,838.02
Payroll Checks for 11/18/10-12/2/10	<u>329,039.04</u>
Total	\$1,242,877.06

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register
Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	27673	11/18/2010	3896	100-1001-514.24-03	35.75	PLEATED FILTER
		11/18/2010	3897	100-0801-521.24-03	73.39	PLEATED FILTERS
				100-0501-522.24-03	48.93	PLEATED FILTERS
				Total for check: 27673	158.07	
ACCURATE	27674	11/18/2010	1038376	731-1022-541.29-04	179.75	REMOVE WELDED INSERTS/ FRONT END ALIGNMENT
			Total for check: 27674		179.75	
ARING EQUIPMENT CO INC	27675	11/18/2010	384054	731-1022-541.38-03	96.16	OIL/FUEL FILTERS
			Total for check: 27675		96.16	
BADGER LAB & ENGINEERING INC	27676	11/18/2010	INV000042897	601-1020-543.21-02	280.00	MENASHA UTILITIES WW SAMPLING
			Total for check: 27676		280.00	
BECK ELECTRIC INC	27677	11/18/2010	G149	100-1008-541.24-04	64.00	REPLACE WALK LIGHT
		11/18/2010	G167	100-0801-521.82-01	157.36	INSTALL WIRING FOR HANDICAP DOOR AT PD
		11/18/2010	G170	100-1008-541.24-04	208.00	TRAFFIC LIGHT POLE REPAIR
			Total for check: 27677		429.36	
BRAZEE ACE HARDWARE	27678	11/18/2010	011332	100-0703-553.30-18	5.73	FASTENERS/TOOLS
			Total for check: 27678		5.73	
CALUMET COUNTY TREASURER	27679	11/18/2010	DOGLIC	100-0000-201.03-00	104.00	DOG LICENSE TAG 2010 FINAL SETTLEMENT
			Total for check: 27679		104.00	
CARTEGRAPH SYSTEMS INC	27680	11/18/2010	33463	625-1010-541.21-04	425.00	LIC CONVERSION/SUBSCRIPT/MAINTENANCE
				100-1002-541.21-04	423.19	LIC CONVERSION/SUBSCRIPT/MAINTENANCE
				625-1002-541.21-04	141.06	LIC CONVERSION/SUBSCRIPT/MAINTENANCE

AP Check Register

Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARTEGRAPH SYSTEMS INC...	27680...	11/18/2010...	33463...	731-1022-541.21-04	1,275.00	LIC CONVERSION/SUBSCRIPT/MAINTENANCE
			Total for check: 27680		2,264.25	
COMMON SENSE SOLUTIONS LLC	27681	11/18/2010	110910	100-0403-513.21-04	405.00	PROFESSIONAL SERVICES
			Total for check: 27681		405.00	
CULLIGAN WATERCARE SERVICES	27682	11/18/2010	103110	100-1001-514.20-01	17.85	WATER COOLER RENTAL
				731-1022-541.30-13	5.95	WATER COOLER RENTAL
			Total for check: 27682		23.80	
DIGICORPORATION	27683	11/18/2010	106178	266-1027-543.29-01	2,597.00	HORIZON 2010 NEWSLETTER
				100-0405-513.29-01	1,947.00	HORIZON 2010 NEWSLETTER
				100-0702-552.29-01	43.95	HOLIDAY HAYRIDE TICKETS
			Total for check: 27683		4,587.95	
FASTENAL COMPANY	27684	11/18/2010	WINEE58372	100-1008-541.30-18	282.88	QCK RLS CLAMPS
			Total for check: 27684		282.88	
FERRELLGAS	27685	11/18/2010	1035605494	266-1027-543.21-06	144.97	LIQUEFIED PETROLEUM GAS
			Total for check: 27685		144.97	
GALLS	27686	11/18/2010	510923611	100-0801-521.29-05	169.47	RED/BLUE SUPER LED LIGHTS
			Total for check: 27686		169.47	
GAT SUPPLY INC	27687	11/18/2010	210406	601-1020-543.30-18	259.00	ROTARY CORE BIT 5"
			Total for check: 27687		259.00	

AP Check Register
Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GUNDERSON UNIFORM & LINEN RENTAL	27688	11/18/2010	1381942	100-0801-521.30-13	30.59	TOWEL/MAT SERVICE
				Total for check: 27688	30.59	
HUB INTERNATIONAL	27689	11/18/2010	111510	733-0000-201.03-00	2,345.16	JAZZ CORNER SOCIETY EVENT INSURANCE
				Total for check: 27689	2,345.16	
INDEPENDENT INSPECTIONS LTD	27690	11/18/2010	304279-C	100-0301-523.21-06	5,867.00	PERMITS FOR OCT 2010
				Total for check: 27690	5,867.00	
JOHN'S SAW SERVICE	27691	11/18/2010	7772	731-1022-541.38-03	28.97	2 STARTER ROPES/ AIR FILTER
				Total for check: 27691	28.97	
KAEMPFER & ASSOCIATES INC	27692	11/18/2010	15816	601-1020-543.21-02	514.83	IND DISC REG PROG SEWER USER MONITORING
				601-1020-543.21-02	1,701.27	IND DISC REG PROG SUC NEENAH PROP DISCHARGE
				601-1020-543.21-02	447.59	WW CONSULTING SERVICE SEWER TRANS CHARGE EVA
				601-1020-543.21-02	132.36	WET WEATHER FLOW BYPASS/OVERFLOW ISSUES
				601-1020-543.21-02	223.52	NINTH ST LIFT STN IMPROV FUNDING ASSISTANCE
				601-1020-543.21-02	1,027.95	PHASE 4 SSES PROJ MANAGEMENT
				601-1020-543.21-02	1,177.28	PHASE 4 SSES SEWER TELEVISIONING PROG
Total for check: 27692	5,224.80					
KONE INC	27693	11/18/2010	220497262	100-1001-514.20-04	242.91	MAINTENANCE AGREEMENT 11/01/10 TO 01/31/11
				Total for check: 27693	242.91	
KRUEGER TRUE VALUE	27694	11/18/2010	938922	100-0501-522.24-03	13.47	PPF INTAKE HOOD
				100-0703-553.30-18	12.92	PINE BOARD
				100-1009-541.30-18	114.55	STUMP GRINDER RENTAL
				625-1010-541.30-18	95.55	STUMP GRINDER RENTAL

AP Check Register
Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KRUEGER TRUE VALUE...	27694...	11/18/2010	939466	625-1010-541.30-18	(35.20)	SOD CUTTER RENTAL CREDIT
				Total for check: 27694	201.29	
KWIK TRIP INC	27695	11/18/2010	244691	100-0801-521.29-05	337.02	GAS OCTOBER 2010
				Total for check: 27695	337.02	
LAKE PARK VILLAS HOMEOWNERS ASSN	27696	11/18/2010	103110	100-0703-553.21-06	1,197.68	HOMEOWNER ASSN INVOICES
				100-0703-553.22-03	189.63	HOMEOWNER ASSN INVOICES
				100-1012-541.22-03	33.88	HOMEOWNER ASSN INVOICES
				625-1010-541.22-03	670.92	HOMEOWNER ASSN INVOICES
				Total for check: 27696	2,092.11	
LEVENHAGEN CORPORATION	27697	11/18/2010	040676A-IN	100-0000-131.00-00	22,364.00	LEAD FREE GAS/DIESEL/ INSPECTION FEE
				Total for check: 27697	22,364.00	
MANDERFIELD BAKERY	27698	11/18/2010	403626	100-0204-512.20-02	57.00	DONUTS/COOKIES FOR POLLWORKERS
				Total for check: 27698	57.00	
MATTHEWS TIRE & SERVICE CENTER	27699	11/18/2010	36130	731-1022-541.38-02	35.34	FLAT REPAIR
				Total for check: 27699	35.34	
MENARDS-APPLETON EAST	27700	11/18/2010	46095	100-0920-531.24-03	29.00	VOLUME CONTROL
		11/18/2010	46835	100-0702-552.30-18	27.51	ORANGE FLAG TAPE/ SPEAKER WIRE
				100-0703-553.24-03	4.99	WALL CLOCK
				Total for check: 27700	61.50	
MENASHA EMPLOYEES CREDIT UNION	27701	11/18/2010	20101118	100-0000-202.05-00	19,438.50	PAYROLL SUMMARY
				Total for check: 27701	19,438.50	

AP Check Register
Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA EMPLOYEES LOCAL 1035	27702	11/18/2010	20101118	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 27702		<u>270.00</u>	
MENASHA EMPLOYEES LOCAL 1035B	27703	11/18/2010	20101118	100-0000-202.07-00	274.16	PAYROLL SUMMARY
			Total for check: 27703		<u>274.16</u>	
MENASHA JOINT SCHOOL DISTRICT	27704	11/18/2010	MOBHOME	100-0000-412.00-00	6,454.10	NOV 2010 MOBILE HOME
			Total for check: 27704		<u>6,454.10</u>	
MENASHA UTILITIES	27705	11/18/2010	101110	100-1012-541.22-03	16,840.06	PUBLIC STREET LIGHTING
		11/18/2010	BILLING#3	100-1008-541.22-03	152.92	ELEC OR WATER OR STORM
				100-1008-541.22-05	38.59	ELEC OR WATER OR STORM
				601-1020-543.22-03	23.79	ELEC OR WATER OR STORM
				100-0704-552.22-05	783.53	ELEC OR WATER OR STORM
				731-1022-541.22-03	806.28	ELEC OR WATER OR STORM
				731-1022-541.22-05	343.85	ELEC OR WATER OR STORM
				731-1022-541.22-06	767.50	ELEC OR WATER OR STORM
				266-1028-543.22-06	1,535.00	ELEC OR WATER OR STORM
				100-0801-521.22-03	1,351.25	ELEC OR WATER OR STORM
				100-0801-521.22-05	287.55	ELEC OR WATER OR STORM
				100-0801-521.22-06	62.71	ELEC OR WATER OR STORM
				100-0000-123.00-00	978.50	ELEC OR WATER OR STORM
				100-0000-123.00-00	208.23	ELEC OR WATER OR STORM
				100-0000-123.00-00	45.41	ELEC OR WATER OR STORM
				100-0601-551.22-03	3,823.65	ELEC OR WATER OR STORM
				100-0601-551.22-05	578.79	ELEC OR WATER OR STORM
			100-0601-551.22-06	103.75	ELEC OR WATER OR STORM	
			207-0707-552.22-05	180.31	ELEC OR WATER OR STORM	
			100-1019-552.22-03	220.25	ELEC OR WATER OR STORM	
			100-1019-552.22-05	12.11	ELEC OR WATER OR STORM	
			100-0000-123.00-00	5.83	ELEC OR WATER OR STORM	
			100-0703-553.22-03	1,334.95	ELEC OR WATER OR STORM	
			100-0703-553.22-05	61.70	ELEC OR WATER OR STORM	

AP Check Register

Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	27705...	11/18/2010...	BILLING#3...	100-0703-553.22-06	280.61	ELEC OR WATER OR STORM
				100-0305-562.22-06	7.50	ELEC OR WATER OR STORM
				100-0704-552.22-03	175.93	ELEC OR WATER OR STORM
				Total for check: 27705	31,010.55	
TOWN OF MENASHA UTILITY DISTRICT	27706	11/18/2010	GENEVFOUN	100-0703-553.22-05	17.65	GENEVA RD FOUNTAIN
			NORTH	100-0703-553.22-06	295.50	206 NORTH ST STORMWATER
			Total for check: 27706	313.15		
MODERN BUSINESS MACHINES	27707	11/18/2010	26231827	100-1001-514.24-04	76.23	76.23 MAINTENANCE AGREEMENT
			Total for check: 27707	76.23		
MONOPRICE INC	27708	11/18/2010	3663018	100-1001-514.30-10	82.88	82.88 TONER FOR LASERJET
MORTON SAFETY	27709	11/18/2010	529657	100-0702-552.30-18	14.18	14.18 FIRST AID SUPPLIES
			Total for check: 27709	14.18		
N&M AUTO SUPPLY	27710	11/18/2010	336764	731-1022-541.38-03	58.03	58.03 OIL/AIR/FUEL FILTER STOCK
			Total for check: 27710	58.03		
NATIONAL ELEVATOR INSPEC SERVICES	27711	11/18/2010	0004385	100-1001-514.20-04	75.00	75.00 ROUTINE INSPECTION 140 MAIN
			0004497	100-0801-521.20-04	75.00	75.00 ROUTINE INSPECTION 430 1ST
			Total for check: 27711	150.00		
NEENAH-MENASHA MUNICIPAL COURT	27712	11/18/2010	BOND	100-0000-201.03-00	248.00	248.00 BOND
Total for check: 27712	248.00					
ONE COMMUNICATIONS	27713	11/18/2010	110210	100-0402-513.22-01	3.46	3.46 MONTHLY SERVICE ASSESSOR

AP Check Register
Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ONE COMMUNICATIONS...	27713...	11/18/2010...	110210...	100-0201-512.22-01	9.99	MONTHLY SERVICE ATTORNEY
				100-0000-123.00-00	7.73	MONTHLY SERVICE BUILD INSPECT
				100-0203-512.22-01	12.04	MONTHLY SERVICE CLERK
				100-0304-562.22-01	14.52	MONTHLY SERVICE COM DEV
				100-1001-514.22-01	73.18	MONTHLY SERVICE CITY HALL
				100-0401-513.22-01	34.75	MONTHLY SERVICE FINANCE
				731-1022-541.22-01	18.87	MONTHLY SERVICE GARAGE
				100-0903-531.22-01	39.94	MONTHLY SERVICE HEALTH
				100-0403-513.22-01	16.84	MONTHLY SERVICE IT
				100-0601-551.22-01	157.15	MONTHLY SERVICE LIBRARY
				100-0101-511.22-01	9.02	MONTHLY SERVICE MAYOR
				100-0702-552.22-01	18.65	MONTHLY SERVICE RECREATION
				100-0703-553.22-01	42.46	MONTHLY SERVICE PARKS
				100-0202-512.22-01	12.44	MONTHLY SERVICE PERSONNEL
				100-0801-521.22-01	265.60	MONTHLY SERVICE POLICE
				100-1002-541.22-01	38.87	MONTHLY SERVICE ENGINEERING
				100-0920-531.22-01	6.92	MONTHLY SERVICE SENIOR
				100-1008-541.22-01	3.46	MONTHLY SERVICE SIGN
				100-0502-522.22-01	41.54	MONTHLY SERVICE EOC
				207-0000-123.00-00	24.72	MONTHLY SERVICE MARINA
			100-0000-123.00-00	278.30	MONTHLY SERVICE UTILITIES	
			Total for check: 27713	1,130.45		
OUTAGAMIE COUNTY	27714	11/18/2010	86577	100-0805-521.25-01	110.00	LODGING-SEPTEMBER
			Total for check: 27714	110.00		
OUTAGAMIE COUNTY CLERK OF COURTS	27715	11/18/2010	BOND	100-0000-201.03-00	200.00	BOND
				100-0000-201.03-00	700.00	BOND
			Total for check: 27715	900.00		

AP Check Register

Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PREMIER MATERIALS TECHNOLOGY INC	27716	11/18/2010	37094	207-0707-552.82-02	19,441.40	FLOAT DRUMS
				Total for check: 27716	19,441.40	
PRINTED PRODUCTIONS	27717	11/18/2010	3345	100-0902-524.30-18	330.00	WEIGHTS/MEASURES
				Total for check: 27717	330.00	DATE STICKERS
PROFESSIONAL CONCRETE RAISING INC	27718	11/18/2010	102510	100-1009-541.21-06	2,425.00	MUDJACKING SERVICES
				Total for check: 27718	2,425.00	
SCOTT CONSTRUCTION INC	27719	11/18/2010	87464	100-1003-541.20-10	32,434.52	2010 CHIP SEAL PROGRAM
				Total for check: 27719	32,434.52	
SHADE TODAY NURSERY	27720	11/18/2010	10529	100-0706-561.30-18	80.00	MAPLE TREE
				Total for check: 27720	80.00	
SHERWIN INDUSTRIES INC	27721	11/18/2010	5006-1	100-1008-541.30-18	166.90	TRAFFIC PAINT
				Total for check: 27721	166.90	
STAPLES ADVANTAGE	27722	11/18/2010	3143648189	100-0702-552.30-10	22.92	OFFICE SUPPLIES
				100-0304-562.30-10	8.66	OFFICE SUPPLIES
				100-0702-552.30-10	12.94	OFFICE SUPPLIES
				731-1022-541.30-10	52.31	OFFICE SUPPLIES
				Total for check: 27722	96.83	
TAPCO	27723	11/18/2010	352622	100-1008-541.24-04	102.00	REPAIR CONFLICT MONITOR
				Total for check: 27723	102.00	
THEDACARE	27724	11/18/2010	9200287328	100-0801-521.21-05	336.00	VENIPUNCTURE

AP Check Register
Check Date: 11/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
THEDACARE...	27724...	11/18/2010	9200300452	100-0801-521.21-05	336.00	VENIPUNCTURE
			Total for check: 27724		<u>672.00</u>	
UNIFIRST CORPORATION	27725	11/18/2010	097 0075091	731-1022-541.20-01	107.58	MAT/MOP/CLOTHING SERVICE
			Total for check: 27725		<u>107.58</u>	
UNITED WAY FOX CITIES	27726	11/18/2010	20101118	100-0000-202.09-00	72.75	PAYROLL SUMMARY
			Total for check: 27726		<u>72.75</u>	
US OIL CO	27727	11/18/2010	381775	100-0000-131.00-00	3.50	FED LUST TAX
		11/18/2010	381776	100-0000-131.00-00	4.51	FED LUST TAX
			Total for check: 27727		<u>8.01</u>	
VEOLIA ES SOLID WASTE MIDWEST	27728	11/18/2010	B40000278269	100-0000-123.00-00	90.87	BROAD ST PARKING RECYCLING
			Total for check: 27728		<u>90.87</u>	
VISION INSURANCE PLAN OF AMERICA	27729	11/18/2010	91880	100-0000-204.10-00	1,074.60	PREMIUM BILLING DEC 2010
			Total for check: 27729		<u>1,074.60</u>	
WAVERLY SANITARY DISTRICT	27730	11/18/2010	102710	100-0703-553.22-05	44.21	BARKER FARM PK PAV
			Total for check: 27730		<u>44.21</u>	
WE ENERGIES	27731	11/18/2010	102810	100-0701-533.22-03	8.42	NORTH ST
				100-0701-533.22-03	8.04	NORTH ST
		11/18/2010	103110	100-0903-531.22-04	9.64	316 RACINE ST
		Total for check: 27731		<u>26.10</u>		

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WERNER ELECTRIC SUPPLY CO	27732	11/18/2010	S3133642.001	100-1012-541.30-18	246.30	600V 5A FUSE
	Total for check: 27732				<u>246.30</u>	
DEPARTMENT OF COMMERCE	27733	11/18/2010	248582	100-1001-514.20-04	50.00	PERMIT TO OPERATOR ELEVAT140 MAIN
				100-0801-521.20-04	50.00	PERMIT TO OPERATOR ELEVAT430 1ST
	Total for check: 27733				<u>100.00</u>	
WISCONSIN SUPPORT COLLECTIONS	27734	11/18/2010	20101118	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
	Total for check: 27734				<u>1,297.32</u>	

167,624.70

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	27735	11/22/2010	3895	100-0601-551.24-03	151.57	BLDG REPAIR/MAINTENANCE
			Total for check: 27735		<u>151.57</u>	
AMAZON	27736	11/22/2010	233743126343	100-0601-551.30-14	35.98	LIBRARY MATERIALS
		11/22/2010	233745104969	100-0601-551.30-14	31.76	LIBRARY MATERIALS
		11/22/2010	233747367944	100-0601-551.30-14	61.48	LIBRARY MATERIALS
		11/22/2010	233748294541	100-0601-551.30-14	13.49	LIBRARY MATERIALS
		11/22/2010	242050050505	100-0601-551.30-14	586.19	LIBRARY MATERIALS
		11/22/2010	242054775433	100-0601-551.30-14	223.77	LIBRARY MATERIALS
		11/22/2010	242055027812	100-0601-551.30-14	21.98	LIBRARY MATERIALS
		11/22/2010	242058811338	100-0601-551.30-14	19.49	LIBRARY MATERIALS
		11/22/2010	287791799448	100-0601-551.30-14	20.99	LIBRARY MATERIALS
		11/22/2010	287792913362	100-0601-551.30-14	398.21	LIBRARY MATERIALS
		11/22/2010	287799484767	100-0601-551.30-14	47.97	LIBRARY MATERIALS
		Total for check: 27736		<u>1,461.31</u>		
AUDIOGO	27737	11/22/2010	403222	100-0601-551.30-14	431.01	LIBRARY MATERIALS
			Total for check: 27737		<u>431.01</u>	
BADGER MAILING & SHIPPING SYSTEMS	27738	11/22/2010	30812	100-0601-551.30-11	96.00	POSTAGE METER CONTRACT
			Total for check: 27738		<u>96.00</u>	
BAKER & TAYLOR INC	27741	11/22/2010	2025137742	100-0601-551.30-14	29.60	LIBRARY MATERIALS
		11/22/2010	2025139859	100-0601-551.30-14	860.87	LIBRARY MATERIALS
		11/22/2010	2025151458	100-0601-551.30-14	642.27	LIBRARY MATERIALS
		11/22/2010	2025153808	100-0601-551.30-14	27.81	LIBRARY MATERIALS
		11/22/2010	2025155159	100-0601-551.30-14	603.50	LIBRARY MATERIALS
		11/22/2010	2025160500	100-0601-551.30-14	450.05	LIBRARY MATERIALS
		11/22/2010	2025168961	100-0601-551.30-14	764.50	LIBRARY MATERIALS
		11/22/2010	2025169782	100-0601-551.30-14	33.82	LIBRARY MATERIALS
		11/22/2010	2025171763	100-0601-551.30-14	397.36	LIBRARY MATERIALS
		11/22/2010	2025182960	100-0601-551.30-14	442.96	LIBRARY MATERIALS

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC...	27741...	11/22/2010	2025185291	100-0601-551.30-14	746.53	LIBRARY MATERIALS
		11/22/2010	2025191414	100-0601-551.30-14	10.67	LIBRARY MATERIALS
		11/22/2010	2025197431	100-0601-551.30-14	392.36	LIBRARY MATERIALS
		11/22/2010	2025202217	100-0601-551.30-14	351.38	LIBRARY MATERIALS
		11/22/2010	2025207089	100-0601-551.30-14	8.16	LIBRARY MATERIALS
		11/22/2010	2025213284	100-0601-551.30-14	586.99	LIBRARY MATERIALS
		11/22/2010	2025219670	100-0601-551.30-14	333.16	LIBRARY MATERIALS
		11/22/2010	2025225155	100-0601-551.30-14	21.60	LIBRARY MATERIALS
		11/22/2010	2025233273	100-0601-551.30-14	332.33	LIBRARY MATERIALS
		11/22/2010	2025235567	100-0601-551.30-14	500.40	LIBRARY MATERIALS
		11/22/2010	5011074912	100-0601-551.30-14	163.44	LIBRARY MATERIALS
		11/22/2010	5011097344	100-0601-551.30-14	245.56	LIBRARY MATERIALS
		11/22/2010	131799490	100-0601-551.30-14	267.76	LIBRARY MATERIALS
		11/22/2010	131799491	100-0601-551.30-14	14.35	LIBRARY MATERIALS
		11/22/2010	131799500	100-0601-551.30-14	132.48	LIBRARY MATERIALS
		11/22/2010	131985840	100-0601-551.30-14	43.75	LIBRARY MATERIALS
		11/22/2010	132055920	100-0601-551.30-14	19.43	LIBRARY MATERIALS
		11/22/2010	132353380	100-0601-551.30-14	135.19	LIBRARY MATERIALS
		11/22/2010	132435690	100-0601-551.30-14	17.99	LIBRARY MATERIALS
		11/22/2010	132612960	100-0601-551.30-14	21.56	LIBRARY MATERIALS
	11/22/2010	132850240	100-0601-551.30-14	57.59	LIBRARY MATERIALS	
	11/22/2010	132850241	100-0601-551.30-14	40.99	LIBRARY MATERIALS	
	11/22/2010	V25812060	100-0601-551.30-14	17.99	LIBRARY MATERIALS	
	11/22/2010	V25971600	100-0601-551.30-14	17.99	LIBRARY MATERIALS	
	11/22/2010	V26268120	100-0601-551.30-14	21.56	LIBRARY MATERIALS	
			Total for check: 27741		8,753.95	
KATHRYN BESON	27742	11/22/2010	11182010	100-0601-551.33-01	6.50	MILEAGE REIMBURSEMENT
			Total for check: 27742		6.50	
JOE BONGERS	27743	11/22/2010	11162010	100-0601-551.33-03	171.00	LODGING EXP REIMBURSEMENT
		11/22/2010	11172010	100-0601-551.33-03	57.36	MEAL EXP REIMBURSEMENT

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JOE BONGERS...	27743...	11/22/2010	11182010	100-0601-551.33-01	49.00	MILEAGE REIMBURSEMENT
			Total for check: 27743		<u>277.36</u>	
THOMAS BOUREGY & CO INC	27744	11/22/2010	62403A	100-0601-551.30-14	139.50	LIBRARY MATERIALS
			Total for check: 27744		<u>139.50</u>	
BRILLIANCE AUDIO INC	27745	11/22/2010	IN0572337	100-0601-551.30-14	225.95	LIBRARY MATERIALS
		11/22/2010	IN0572474	100-0601-551.30-14	607.45	LIBRARY MATERIALS
			Total for check: 27745		<u>833.40</u>	
CENTER POINT LARGE PRINT	27746	11/22/2010	880644	100-0601-551.30-14	634.47	LIBRARY MATERIALS
		11/22/2010	884734	100-0601-551.30-14	21.57	LIBRARY MATERIALS
		11/22/2010	885224	100-0601-551.30-14	21.57	LIBRARY MATERIALS
		Total for check: 27746		<u>677.61</u>		
DEMCO INC	27747	11/22/2010	4021251	100-0601-551.30-18	119.85	DEPARTMENT SUPPLIES
			Total for check: 27747		<u>119.85</u>	
EBSCO	27748	11/22/2010	0077503	100-0601-551.30-14	27.29	LIBRARY MATERIALS
			Total for check: 27748		<u>27.29</u>	
FOX RIVER NEWS DISTRIBUTORS	27749	11/22/2010	11182010	100-0601-551.30-14	325.00	LIBRARY MATERIALS
			Total for check: 27749		<u>325.00</u>	
GALE	27750	11/22/2010	16954042	100-0601-551.30-14	51.18	LIBRARY MATERIALS
		11/22/2010	16961695	100-0601-551.30-14	38.93	LIBRARY MATERIALS
		11/22/2010	16963019	100-0601-551.30-14	83.97	LIBRARY MATERIALS
		11/22/2010	16979911	100-0601-551.30-14	109.56	LIBRARY MATERIALS

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GALE...	27750...	11/22/2010	16982838	100-0601-551.30-14	24.79	LIBRARY MATERIALS
			Total for check: 27750		308.43	
HARRIS INFOSOURCE	27751	11/22/2010	10130902	100-0601-551.30-14	235.00	LIBRARY MATERIALS
			Total for check: 27751		235.00	
INGRAM LIBRARY SERVICES	27752	11/22/2010	54304991	100-0601-551.30-14	35.55	LIBRARY MATERIALS
		11/22/2010	54304992	100-0601-551.30-14	51.38	LIBRARY MATERIALS
		11/22/2010	54304993	100-0601-551.30-14	16.65	LIBRARY MATERIALS
		11/22/2010	54304994	100-0601-551.30-14	12.65	LIBRARY MATERIALS
		11/22/2010	54320024	100-0601-551.30-14	71.26	LIBRARY MATERIALS
		11/22/2010	54320025	100-0601-551.30-14	15.84	LIBRARY MATERIALS
		11/22/2010	54451938	100-0601-551.30-14	36.11	LIBRARY MATERIALS
		11/22/2010	54451939	100-0601-551.30-14	44.87	LIBRARY MATERIALS
		11/22/2010	54451940	100-0601-551.30-14	18.26	LIBRARY MATERIALS
		11/22/2010	54568131	100-0601-551.30-14	169.75	LIBRARY MATERIALS
		11/22/2010	54696695	100-0601-551.30-14	19.61	LIBRARY MATERIALS
		11/22/2010	54696696	100-0601-551.30-14	33.27	LIBRARY MATERIALS
		11/22/2010	54696697	100-0601-551.30-14	81.31	LIBRARY MATERIALS
			Total for check: 27752		606.51	
KITZ & PFEIL INC	27753	11/22/2010	1015140083	100-0601-551.24-03	13.48	BLDG REPAIR/MAINTENANCE
		11/22/2010	1018140044	100-0601-551.24-03	5.47	BLDG REPAIR/MAINTENANCE
		11/22/2010	1019140047	100-0601-551.30-13	40.17	HOUSEKEEPING SUPPLIES
			Total for check: 27753		59.12	
MIDLAND PLASTICS INC	27754	11/22/2010	01059335	100-0601-551.24-03	50.00	BLDG REPAIR/MAINTENANCE
			Total for check: 27754		50.00	
MIDWEST TAPE	27755	11/22/2010	2318647	100-0601-551.30-14	78.96	LIBRARY MATERIALS
		11/22/2010	2325984	100-0601-551.30-14	79.95	LIBRARY MATERIALS

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MIDWEST TAPE...	27755...	11/22/2010	2333019	100-0601-551.30-14	201.90	LIBRARY MATERIALS
		11/22/2010	2339972	100-0601-551.30-14	84.95	LIBRARY MATERIALS
			Total for check: 27755		445.76	
NANCY MILNER	27756	11/22/2010	11182010	100-0601-551.30-14	24.99	LIBRARY MATERIALS
			Total for check: 27756		24.99	
NATIONAL ELEVATOR INSPEC SERVICES	27757	11/22/2010	0004410	100-0601-551.24-03	75.00	BLDG REPAIR/MAINTENANCE
			Total for check: 27757		75.00	
CASSANDRA PAYNE	27758	11/22/2010	11152010	100-0601-551.33-03	12.24	MEAL EXP REIMBURSEMENT
		11/22/2010	11182010	100-0601-551.33-01	131.00	MILEAGE REIMBURSEMENT
			Total for check: 27758		143.24	
PIGGLY WIGGLY MIDWEST LLC	27759	11/22/2010	11182010	100-0601-551.30-16	43.12	PROGRAM SUPPLIES
			Total for check: 27759		64.19	
POLK CITY DIRECTORIES	27760	11/22/2010	83447377	100-0601-551.30-14	490.00	LIBRARY MATERIALS
			Total for check: 27760		490.00	
RAINBOW BOOK COMPANY	27761	11/22/2010	0090601	100-0601-551.30-14	1,498.45	LIBRARY MATERIALS
			Total for check: 27761		1,498.45	
RANDOM HOUSE INC	27762	11/22/2010	1080121199	100-0601-551.30-14	57.75	LIBRARY MATERIALS
		11/22/2010	1080174299	100-0601-551.30-14	22.46	LIBRARY MATERIALS
		11/22/2010	1080232227	100-0601-551.30-14	63.75	LIBRARY MATERIALS
		11/22/2010	1080296315	100-0601-551.30-14	63.75	LIBRARY MATERIALS
		11/22/2010	1080306527	100-0601-551.30-14	26.25	LIBRARY MATERIALS

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RANDOM HOUSE INC...	27762...	11/22/2010	1080352490	100-0601-551.30-14	6.00	LIBRARY MATERIALS
	Total for check: 27762				<u>239.96</u>	
RECORDED BOOKS LLC	27763	11/22/2010	5020424	100-0601-551.30-14	222.74	LIBRARY MATERIALS
		11/22/2010	5021516	100-0601-551.30-14	198.00	LIBRARY MATERIALS
		11/22/2010	5038404	100-0601-551.30-14	62.20	LIBRARY MATERIALS
Total for check: 27763				<u>482.94</u>		
KRISTIN SEEFELDT	27764	11/22/2010	11172010	100-0601-551.34-03	6.00	MEAL REIMBURSEMENT
		11/22/2010	11182010	100-0601-551.34-01	7.50	MILEAGE REIMBURSEMENT
	Total for check: 27764				<u>13.50</u>	
SHOWCASES	27765	11/22/2010	256425	100-0601-551.30-18	108.86	DEPARTMENT SUPPLIES
	Total for check: 27765				<u>108.86</u>	
ELIZABETH TUBMAN	27766	11/22/2010	11182010	100-0601-551.30-16	53.70	PROGRAM SUPPLIES
	Total for check: 27766				<u>53.70</u>	
UNIQUE BOOKS INC	27767	11/22/2010	353738.2	100-0601-551.30-14	33.08	LIBRARY MATERIALS
		11/22/2010	354070	100-0601-551.30-14	54.79	LIBRARY MATERIALS
		11/22/2010	354071	100-0601-551.30-14	156.92	LIBRARY MATERIALS
		11/22/2010	354072	100-0601-551.30-14	136.15	LIBRARY MATERIALS
Total for check: 27767				<u>380.94</u>		
UNIQUE MANAGEMENT SERVICES INC	27768	11/22/2010	205061	100-0000-441.19-00	375.90	COLLECTION AGENCY FEE
	Total for check: 27768				<u>375.90</u>	
UNITED PAPER CORPORATION	27769	11/22/2010	32177	100-0601-551.30-13	14.14	HOUSEKEEPING SUPPLIES
		11/22/2010	32178	100-0601-551.30-13	55.29	HOUSEKEEPING SUPPLIES

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UNITED PAPER CORPORATION...	27769...	11/22/2010	32181	100-0601-551.30-13	172.88	HOUSEKEEPING SUPPLIES
			Total for check: 27769		242.31	
US POSTAL SERVICE	27770	11/22/2010	10182010	100-0601-551.30-11	205.00	POSTAGE
			Total for check: 27770		205.00	
WERNER ELECTRIC SUPPLY CO	27771	11/22/2010	S3121539.001DUP	100-0601-551.24-03	168.74	BLDG REPAIR/MAINTENANCE
			Total for check: 27771		168.74	
JULIE WING	27772	11/22/2010	11182010	100-0601-551.30-16	34.90	PROGRAM SUPPLIES
				100-0601-551.33-01	14.00	MILEAGE REIMBURSEMENT
			Total for check: 27772		48.90	
WINNEFOX LIBRARY SYSTEM	27773	11/22/2010	3879	100-0601-551.30-14	45.00	LIBRARY MATERIALS
			Total for check: 27773		45.00	
DEPARTMENT OF COMMERCE	27774	11/22/2010	249338	100-0601-551.24-03	50.00	BLDG REPAIR/MAINTENANCE
			Total for check: 27774		50.00	
					19,716.79	

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ACC PLANNED SERVICE INC	27775	11/24/2010	3974	731-1022-541.24-03	437.67	VENT MOTOR
			Total for check: 27775		<u>437.67</u>	
	27776	11/24/2010	1038798	731-1022-541.38-03	27.56	MINI LAMP/ HALOGEN HEADLAMP
		11/24/2010	1038901	731-1022-541.30-18	8.80	NITRO 135 DRILL
	11/24/2010	1038905	731-1022-541.29-04	68.49	FRONT END ALIGNMENT	
		Total for check: 27776		<u>104.85</u>		
AEROLOC INCORPORATED	27777	11/24/2010	906	100-0704-552.24-03	750.00	SCRAP CEILING PANELS & PIPE FITTING DISPOSAL
			Total for check: 27777		<u>750.00</u>	
	27778	11/24/2010	105431367	731-1022-541.21-06	63.77	ACETYLENE/ARGON/OXYGEN CYL RENTAL
	11/24/2010	105449297	731-1022-541.30-18	128.95	HYP NOZZLE/AIR SHIELDS	
	11/24/2010	105453172	731-1022-541.30-18	85.88	ACETYLENE CYLINDER	
		Total for check: 27778		<u>278.60</u>		
ALLIED GLOVE & SAFETY PRODUCTS	27779	11/24/2010	1/858690	100-1016-543.30-18	120.21	LEATHER GLOVES
			Total for check: 27779		<u>120.21</u>	
	27780	11/24/2010	E5654	100-0911-531.34-02	125.00	LAY RESPONDER FA/CPRI/AED INSTRUCTOR
		Total for check: 27780		<u>125.00</u>		
APPLETON HYDRAULIC COMPONENTS	27781	11/24/2010	457	731-1022-541.29-04	563.23	REPAIR TELESCOPIC CYLINDR
			Total for check: 27781		<u>563.23</u>	
	27782	11/24/2010	12781	100-1013-541.29-01	2,110.93	PARKING LOT STICKERS
		Total for check: 27782		<u>2,110.93</u>		

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DHS	27783	11/24/2010	111810	100-0904-531.32-01	125.00	ASBESTOS SUPERVISOR REFRESHER COURSE
			Total for check: 27783		<u>125.00</u>	
ASSOCIATED APPRAISAL CONSULTANTS	27784	11/24/2010	10199	100-0402-513.21-09	4,841.67	PROFESSIONAL SERVICES
				100-0402-513.30-11	5.28	POSTAGE
		11/24/2010	10200	100-0402-513.21-04	59.76	INTERNET PARCEL POSTING
			Total for check: 27784		<u>4,906.71</u>	
AT&T	27785	11/24/2010	920R09453011	100-1001-514.22-01	113.90	MONTHLY SERVICE NOV 4-DEC 3, 2010
				601-1020-543.22-01	292.50	MONTHLY SERVICE NOV 4-DEC 3, 2010
			Total for check: 27785		<u>406.40</u>	
BADGER HIGHWAYS CO INC	27786	11/24/2010	151931	100-1003-541.30-18	332.20	HOTMIX ASPHALT COURSE
				625-1010-541.30-18	133.36	HOTMIX ASPHALT COURSE
		11/24/2010	151969	100-1004-541.30-18	78.72	HOTMIX ASPHALT SURFACE COURSE
		11/24/2010	152026	625-1010-541.30-18	48.48	HOTMIX ASPHALT SURFACE COURSE
				601-1020-543.30-18	319.86	HOTMIX ASPHALT SURFACE COURSE
			Total for check: 27786		<u>912.62</u>	
BATTERY HUB	27787	11/24/2010	16547	731-1022-541.21-06	45.99	BATTERY PACK HAND TOOLS
			Total for check: 27787		<u>45.99</u>	
BAYCOM INC	27788	11/24/2010	129083	100-0801-521.29-05	75.00	INSTALL AM/FM RADIO MUTE TO CAMERA SYSTEM
			Total for check: 27788		<u>75.00</u>	
BERGSTROM	27789	11/24/2010	113425FOR	731-1022-541.38-03	37.06	PARTS KIT
		11/24/2010	255629-1CVW	731-1022-541.38-03	103.51	PIPE ASM
		11/24/2010	255737CVW	731-1022-541.38-03	95.70	ELEMENT STOCK
		11/24/2010	255766-1CVW	731-1022-541.38-03	3.94	BOLT

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BERGSTROM...	27789...	11/24/2010	CM255629CVW	731-1022-541.38-03	(29.85)	PIPE ASSEMBLY CREDIT
			Total for check: 27789		210.36	
LARRY BONNEVILLE	27790	11/24/2010	111210	100-0801-521.19-03	22.40	UNIFORM ALLOWANCE
			Total for check: 27790		22.40	
BRAZEE ACE HARDWARE	27791	11/24/2010	011429	100-0703-553.30-13	6.28	ENDUST & DUSTER POLYPROPYLENE
		11/24/2010	011445	207-0707-552.30-18	39.99	MAGNET FLOOR SWEEPER
			Total for check: 27791		46.27	
BUBRICK'S	27792	11/24/2010	389360	100-0801-521.30-10	290.01	OFFICE SUPPLIES
			Total for check: 27792		290.01	
COMMUNITY HOUSING COORDINATOR	27793	11/24/2010	140	100-0304-562.21-06	1,800.00	COMPREHENSIVE HOUS PLAN NOVEMBER 2010
			Total for check: 27793		1,800.00	
DAVIES WATER #1476	27794	11/24/2010	0082584	100-0703-553.24-03	130.50	KOSLO WATERLINE
			Total for check: 27794		130.50	
DEANNA SCHAFER	27795	11/24/2010	SCHAFFER	100-0000-201.03-00	4,969.13	RELEASE OF PROPERTY COMP 09-4369
			Total for check: 27795		4,969.13	
DUMKE & ASSOCIATES &	27796	11/24/2010	DEC2010	100-0903-531.29-06	2,977.75	RACINE RENT DEC 2010
			Total for check: 27796		2,977.75	
CARDMEMBER SERVICE	27800	11/24/2010	0019	100-0702-552.34-03	13.17	LAVORES ON THE HILL CONFERENCE MEAL
		11/24/2010	0044	100-0703-553.24-02	(300.00)	MIDWEST SERVICE RETURN
		11/24/2010	0054	100-0801-521.34-03	17.86	BEARNOS PIZZA KY
		11/24/2010	0094	100-0903-531.30-10	4.99	CELLPHONESHOP.NET CELL PHONE BATTERY

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CARDMEMBER SERVICE...	27800...	11/24/2010	0146	100-0201-512.34-02	75.00	WHYTEHIRSCHBOECKDUDEK
		11/24/2010	0196	100-0801-521.34-03	19.18	IMPELLIZZERI'S PIZZA KY
		11/24/2010	0364	100-0801-521.34-03	12.18	SULLY SALOON KY
		11/24/2010	0433	100-0801-521.34-03	14.84	GALT KY
		11/24/2010	0468	100-0801-521.33-01	36.04	MC CLURE OIL IN
		11/24/2010	0559	100-0801-521.34-03	14.84	GALT KY
		11/24/2010	0560	100-0801-521.34-03	17.00	ZANDER'S
		11/24/2010	0664	100-0801-521.34-03	8.74	PANERA BREAD KY
		11/24/2010	0734	100-0601-551.33-02	(160.00)	WIS LIBRARY ASSN RETURN
		11/24/2010	1017	100-0801-521.24-02	72.24	US CAVALRY
		11/24/2010	1278	100-0601-551.33-03	(4.46)	KALAHARI RESORTS WI RETURN
		11/24/2010	1396	100-0402-513.30-11	16.80	USPS STAMPS PW POSTCARDS
				731-1022-541.30-11	16.80	USPS STAMPS PW POSTCARDS
		11/24/2010	1798	100-0703-553.24-02	36.75	HOME DEPOT
		11/24/2010	1809	100-0801-521.30-18	200.00	MENARD'S
		11/24/2010	1987	100-0801-521.24-02	249.99	US CAVALRY KY
		11/24/2010	2443	100-0801-521.34-03	6.88	PANERA BREAD KY
		11/24/2010	2532	100-0801-521.34-03	4.81	MCDONALD'S
		11/24/2010	2542	100-0801-521.29-05	18.52	CODE 3 PUBLIC SAFETY
		11/24/2010	2788	267-0102-581.33-03	250.64	HILTON/CHICAGO
		11/24/2010	2799	100-0703-553.33-03	395.62	RADISSON/LACROSSE
		11/24/2010	2976	100-0801-521.29-05	29.38	FOX POINT EXPRESS
		11/24/2010	2999	100-0702-552.34-02	258.00	RADISSON/LACROSSE CONFERENCE
		11/24/2010	3270	100-0801-521.34-03	15.00	SHERATON HOTELS/MADISON
		11/24/2010	3292	100-0801-521.34-03	4.35	KENTUCKY INTL KY
		11/24/2010	3463	100-0403-513.34-04	12.95	EXPERTS EXCHANGE ONLINE TECH DATABASE
		11/24/2010	4096	731-1022-541.38-03	(352.20)	PEC MANUFACTURING CREDIT/RETURN ITEMS
		11/24/2010	4455	100-0801-521.34-03	280.00	SHERATON/MADISON
		11/24/2010	4941	100-0801-521.30-18	159.27	GALLS
		11/24/2010	5032	100-0702-552.34-02	8.23	PIGGLY WIGGLY MEETING
		11/24/2010	5296	100-0403-513.30-15	24.95	GOOGLE XTRALOGIC CELL PHONE APP
		11/24/2010	5693	100-0702-552.30-18	71.96	SCHHEELS BASKETBALL
		11/24/2010	5720	100-0702-552.34-03	15.00	PEOPLES FOOD CO OP CONFERENCE MEAL
		11/24/2010	5738	100-0703-553.33-03	15.00	PEOPLES FOOD CO OP
		11/24/2010	5836	100-1002-541.30-15	12.98	WWW.NEWEGG.COM CONNECTOR FOR CELL PHONE

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CARDMEMBER SERVICE...	27800...	11/24/2010	5839	100-0801-521.19-03	25.68	GALLS KY
		11/24/2010	6547	100-0801-521.34-03	6.46	SUBWAY KY
		11/24/2010	7395	100-0000-201.03-00	273.00	CARMELLAS APPLETON ERROR/NOT AUTHORIZED
		11/24/2010	7471	824-0801-521.30-18	123.78	MILLS FLEET FARM K9
		11/24/2010	7531	100-1001-514.24-03	10.80	INTERMATIC INC PARKING RAMP
		11/24/2010	8060	100-0801-521.34-03	15.88	PATRICK OSHKEAS KY
		11/24/2010	8106	100-0402-513.30-10	7.83	OFFICE MAX 3 RING BINDERS/CORDS
		11/24/2010	8191	100-0801-521.34-03	8.79	PANERA BREAD KY
		11/24/2010	8214	100-0702-552.30-18	57.88	MILLS FLEET FARM PUMPKIN HUNT
		11/24/2010	8281	100-0801-521.34-03	9.53	LOS AZTECAS KY
		11/24/2010	8815	100-0801-521.34-03	8.48	ANGELS KY
		11/24/2010	8988	100-0920-531.24-03	2.17	HOME DEPOT DOWN SPOUT
		11/24/2010	9142	100-0801-521.34-03	4.35	KENTUCKY INTL KY
		11/24/2010	9410	100-0801-521.34-03	6.15	KENTUCKY INTL KY
		11/24/2010	9624	100-0801-521.34-03	21.49	ESSEN HAUS/MADISON
	11/24/2010	9639	100-0801-521.34-03	13.73	THE PUB KY	
			Total for check: 27800		2,189.30	
ENVIRO SCIENCES/ALPHA ENERGY INC	27801	11/24/2010	00010698	100-0000-201.17-00	379.50	RADON KITS & ANALYSIS
			Total for check: 27801		379.50	
FASTENAL COMPANY	27802	11/24/2010	WINEE58590	207-0707-552.30-15	145.95	SCRW DRV SKT
		11/24/2010	WINEE58620	100-0703-553.30-18	52.40	S HOOKS
			Total for check: 27802		198.35	
FONDY AUTO ELECTRIC	27803	11/24/2010	A66786	731-1022-541.38-03	110.64	REMAN 21SI ALTE
			Total for check: 27803		110.64	
FOX VALLEY HUMANE ASSOCIATION	27804	11/24/2010	OCT2010	100-0806-532.25-01	1,723.42	15 ANIMALS HANDLED OCT 2010
			Total for check: 27804		1,723.42	

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GREEN BOYZ	27805	11/24/2010	111510	100-0801-521.20-06	95.00	APPLIED CRABGRASS PREVENT& WINTERIZER
			Total for check: 27805		<u>95.00</u>	
GRIES ARCHITECTURAL GROUP INC	27806	11/24/2010	101005-42	472-0501-522.21-02	25,160.00	NEW FIRE STATION
		11/24/2010	101026-13	472-0501-522.21-02	943.50	NEW FIRE STATION
			Total for check: 27806		<u>26,103.50</u>	
GUNDERSON UNIFORM & LINEN RENTAL	27807	11/24/2010	1385712	100-0801-521.30-13	28.83	TOWEL/MAT SERVICE
			Total for check: 27807		<u>28.83</u>	
JX ENTERPRISES INC	27808	11/24/2010	G203050014	731-1022-541.38-03	487.65	DOOR STOPS/DOOR STRAPS/ DOOR BARS/NOZZLE ASSY
			Total for check: 27808		<u>487.65</u>	
KJ WASTE SYSTEMS INC	27809	11/24/2010	110110	266-1027-543.21-06	602.00	CORRUGATE/CONTAINER RENTAL
			Total for check: 27809		<u>602.00</u>	
LAWSON PRODUCTS INC	27810	11/24/2010	9766027	731-1022-541.30-18	243.76	STOCK WEATHERPACK SEALS/TERMS
		11/24/2010	9780640	731-1022-541.30-18	103.84	FLAT WASHERS BLK GR 8 USS
			Total for check: 27810		<u>347.60</u>	
LINCOLN CONTRACTORS SUPPLY INC	27811	11/24/2010	10584440	100-1003-541.30-18	27.95	WACKER LATCH
			Total for check: 27811		<u>27.95</u>	
LOWE'S BUSINESS ACCOUNT/GEMB	27812	11/24/2010	01141	100-0703-553.30-18	26.44	MAGNETIC TAPE/FLOODLIGHT SPEED NUTS
		11/24/2010	01803	207-0707-552.82-02	292.00	DEWALT 1/2" IMPACK WRENCH
		11/24/2010	02619	100-0703-553.30-18	49.80	FAST SET CONC 50# QUIKRET
			Total for check: 27812		<u>368.24</u>	
MANDERFIELD BAKERY	27813	11/24/2010	403416	100-0702-552.34-02	16.50	DONUTS/NEW PRO MEETING

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MANDERFIELD BAKERY...	27813...	11/24/2010	403925	100-0801-521.30-18	36.00	SHEET CAKE
					52.50	CITIZENS POLICE ACADEMY
			Total for check: 27813			
MCKAY NURSERY COMPANY	27814	11/24/2010	10-14-1002200	100-0706-561.30-18	4,495.00	85 BARE ROOT TREES
					4,495.00	
			Total for check: 27814			
MENARDS-APPLETON EAST	27815	11/24/2010	52069	100-0703-553.24-03	27.70	ANTIFREEZE & DOOR BOTTOM
					27.70	
			Total for check: 27815			
MENASHA EMPLOYEES CREDIT UNION	27816	11/24/2010	20101124	100-0000-202.05-00	2,074.00	PAYROLL SUMMARY
					2,074.00	
			Total for check: 27816			
MENASHA EMPLOYEES LOCAL 1035	27817	11/24/2010	20101124	100-0000-202.06-00	270.00	PAYROLL SUMMARY
					270.00	
			Total for check: 27817			
MENASHA UTILITIES	27818	11/24/2010	MARINA	207-0707-552.22-05	294.99	MARINA
					294.99	
			Total for check: 27818			
MORTON SAFETY	27819	11/24/2010	530133	731-1022-541.30-18	23.70	EAR PLUGS
					23.70	
			Total for check: 27819			
N&M AUTO SUPPLY	27820	11/24/2010	337833	731-1022-541.38-03	85.44	BATTERY/CORE DEPOSIT
					85.44	SILGLYDE
					55.78	WINDOW LIFT MOTOR/CORE DEPOSIT
			Total for check: 27820		141.22	
NEENAH FOUNDRY	27821	11/24/2010	23629	625-1010-541.30-18	730.00	FRAME/BEEHIVE GRATE
					730.00	
			Total for check: 27821		730.00	

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CITY OF NEEHAH	27822	11/24/2010	DEC2010	100-0501-522.25-01	248,393.00	N-M FIRE RESCUE SERVICES DEC 2010
				Total for check: 27822	248,393.00	
NETWORK HEALTH PLAN	27823	11/24/2010	00451359	100-0000-204.08-00	130,939.96	TOTAL PREMIUMS 12/1/2010-12/31/2010
				100-0000-204.11-00	8,564.52	TOTAL PREMIUMS 12/1/2010-12/31/2010
			Total for check: 27823		139,504.48	
NETWORK HEALTH SYSTEM INC	27824	11/24/2010	262422	100-0202-512.21-05	177.00	PHYSICAL EXAM/DRUG TEST
				100-0901-515.21-05	45.00	AUDIOMETRIC SCREENING
			Total for check: 27824		222.00	
OFFICE DEPOT	27825	11/24/2010	1155625	100-0201-512.30-10	4.03	OFFICE SUPPLIES
				100-0202-512.30-10	24.55	OFFICE SUPPLIES
				100-0101-511.30-10	4.03	OFFICE SUPPLIES
				100-0203-512.30-10	4.03	OFFICE SUPPLIES
				100-0204-512.30-10	20.15	OFFICE SUPPLIES
			Total for check: 27825		56.79	
PREMIER MATERIALS TECHNOLOGY INC	27826	11/24/2010	37097	207-0707-552.82-02	26,897.92	BESTDECK PANELS
				Total for check: 27826	26,897.92	
QUALITY PRINTING COMPANY INC	27827	11/24/2010	A23510	100-0703-553.29-01	795.00	DAILY BOAT LAUNCH ENV
				Total for check: 27827	795.00	
RADIOSHACK CORPORATION	27828	11/24/2010	283101	100-0702-552.30-18	7.98	PHONE PLUGS
				Total for check: 27828	7.98	

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REINDERS INC	27829	11/24/2010	871192-00	625-1010-541.30-18	88.35	STRAW BLANKET
			Total for check: 27829		<u>88.35</u>	
SCHILLER'S TREE SERVICE INC	27830	11/24/2010	17325	100-0706-561.20-06	2,525.00	STUMP REMOVAL
			Total for check: 27830		<u>2,525.00</u>	
SCHULER & ASSOCIATES INC	27831	11/24/2010	10-4036-01	625-0304-562.21-02	225.00	REVIEW STORM WATER MANAGEMENT PLAN
			Total for check: 27831		<u>225.00</u>	
DR TERESA SHOBERG	27832	11/24/2010	DEC2010	100-0903-581.21-05	150.00	CITY PHYSICIAN DEC 2010
			Total for check: 27832		<u>150.00</u>	
STAPLES ADVANTAGE	27833	11/24/2010	3144496823	100-1001-514.30-10	510.00	OFFICE SUPPLIES
				100-0401-513.30-10	82.63	OFFICE SUPPLIES
			Total for check: 27833		<u>592.63</u>	
SUNGARD PUBLIC SECTOR INC	27834	11/24/2010	28390	100-0403-513.24-04	2,555.00	SOFTWARE MAINTENANCE 12-01-10 TO 12-31-10
			Total for check: 27834		<u>2,555.00</u>	
NICHOLAS THORN	27835	11/24/2010	111510	100-0804-521.30-18	101.61	REPAIR & BUILD AUX POLICE AREA
			Total for check: 27835		<u>101.61</u>	
TRADER PLUMBING	27836	11/24/2010	34404	100-0703-553.24-03	164.90	CAPPED OFF COPPER LINE JEFFERSON EAST BATHROOM
		11/24/2010	34507	731-1022-541.24-03	479.40	REPAIR LEAK ON WATER LINE
			Total for check: 27836		<u>644.30</u>	
UNIFIRST CORPORATION	27837	11/24/2010	097 0075498	731-1022-541.20-01	107.58	MAT/MOP/CLOTHING SERVICE
			Total for check: 27837		<u>107.58</u>	

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UNIFORM SHOPPE	27838	11/24/2010	193083	100-0801-521.19-03	156.85	JACKET & SEW ON EMBLEMS
		11/24/2010	193084	100-0804-521.30-18	123.85	UNIFORM SHIRTS
			Total for check: 27838		280.70	
UNITED PAPER CORPORATION	27839	11/24/2010	32138	100-0000-132.00-00	177.37	PAPER CUPS/POLY BAGS
		11/24/2010	32191	100-1001-514.30-15	349.00	VACUUM CLEANER
				100-0000-132.00-00	165.00	ANTIBAC HAND SOAP
		11/24/2010	32201	266-1027-543.30-18	190.89	DOOR KNOB BAG
			Total for check: 27839		882.26	
URBAN EVOLUTIONS	27840	11/24/2010	URBAN	100-0000-201.03-00	3,067.08	RELEASE OF PROPERTY COMP 09-4369
			Total for check: 27840		3,067.08	
UW-FOX VALLEY	27841	11/24/2010	11-22019	100-0405-513.21-08	837.50	VIDEOTAPING COUNCIL JULY-SEPT
			Total for check: 27841		837.50	
WC INDUSTRIAL SUPPLY COMPANY	27842	11/24/2010	0011164-IN	731-1022-541.38-03	105.96	FLANGE BLOCK
		11/24/2010	0011196-IN	731-1022-541.38-03	164.16	BEARINGS/FLANGE UNITS
		11/24/2010	0011269-IN	731-1022-541.38-03	11.24	BEARING
			Total for check: 27842		281.36	
WE ENERGIES	27843	11/24/2010	101910	100-0000-123.00-00	385.24	GAS SERVICE NM FIRE
				100-1001-514.22-04	560.75	GAS SERVICE CITY HALL
				100-0801-521.22-04	532.00	GAS SERVICE POLICE
				100-0920-531.22-04	69.96	GAS SERVICE SENIOR CENTER
				100-0601-551.22-04	973.81	GAS SERVICE LIBRARY
				100-0703-553.22-04	(71.97)	GAS SERVICE PARKS
				100-0704-552.22-04	24.65	GAS SERVICE POOL
				207-0707-552.22-04	24.52	GAS SERVICE MARINA
				731-1022-541.22-04	122.99	GAS SERVICE GARAGE
				Total for check: 27843		2,070.91

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WE ENERGIES...	27843...	11/24/2010	110610	100-0703-553.22-04	68.85	GAS SERVICE 2170 PLANK RD
				Total for check: 27843	2,690.80	
WIL-KIL PEST CONTROL	27844	11/24/2010	1751126	100-0501-522.24-03	61.75	COMMERCIAL SPECIAL
				Total for check: 27844	61.75	
WINNEBAGO COUNTY TREASURER	27845	11/24/2010	LF116595	266-1027-543.25-01	1,431.75	SINGLE STREAM RECYCLING
				Total for check: 27845	1,431.75	
WINNEBAGO COUNTY TREASURER	27846	11/24/2010	RD101131	100-0203-512.21-08	30.00	RECORD ANNEXATION GOLDEN EAGLE PROP
				Total for check: 27846	30.00	
WINNEBAGO COUNTY TREASURER	27847	11/24/2010	DOGLIC	100-0000-201.03-00	720.25	DOG LICENSE RECONCILE
				Total for check: 27847	720.25	
WISCONSIN DEPT OF JUSTICE	27848	11/24/2010	L7101T	100-0801-521.21-06	70.00	NAME SEARCHES
				Total for check: 27848	70.00	
WISCONSIN SUPPORT COLLECTIONS	27849	11/24/2010	20101124	100-0000-202.03-00	440.23	PAYROLL SUMMARY
				Total for check: 27849	440.23	
					495,840.04	

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ACC PLANNED SERVICE INC	27850	12/2/2010	4067	100-0501-522.24-03	68.30	SERVICE CALL FOR A/C PD
				100-0801-521.24-03	102.45	SERVICE CALL FOR A/C PD
				Total for check: 27850	170.75	
AIRGAS NORTH CENTRAL	27851	12/2/2010	105473338	731-1022-541.30-18	56.89	OXYGEN CYLINDERS
				Total for check: 27851	56.89	
AMS	27852	12/2/2010	0886	100-0304-562.21-06	40.00	PROCESS SERVICE D GUETHS
				Total for check: 27852	40.00	
APPLETON HYDRAULIC COMPONENTS	27853	12/2/2010	20219	731-1022-541.29-04	563.23	REMOVE TELESCOPIC CYLINDRASSEMBLE AND TEST
				Total for check: 27853	563.23	
CITY OF APPLETON	27854	12/2/2010	195234	100-0302-542.25-01	15,578.00	VALLEY TRANSIT SERVICE NOVEMBER 2010
				Total for check: 27854	15,578.00	
ATSSA	27855	12/2/2010	90031108	100-1002-541.30-18	115.50	TRAFFIC CONTROL DEVICE MANUAL
				Total for check: 27855	115.50	
BADGER HIGHWAYS CO INC	27856	12/2/2010	152202	100-1003-541.30-18	178.08	HOTMIX ASPHALT SURFACE COURSE
				Total for check: 27856	178.08	
BERGSTROM	27857	12/2/2010	113542FOR	731-1022-541.38-03	2,337.24	CARM CORE TRANSMISSION
		12/2/2010	113556FOR	731-1022-541.38-03	89.14	GASKET/BOLT/FLYWHEEL
		12/2/2010	CM119211	731-1022-541.38-03	(600.00)	CARM CORE RETURN
				Total for check: 27857	1,826.38	
BRAZEE ACE HARDWARE	27858	12/2/2010	011499	207-0707-552.30-18	14.97	CLOTHESLINE
		12/2/2010	011504	100-1001-514.30-18	4.29	PLASTIC WELDER GLUE

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BRAZEE ACE HARDWARE...	27858...	12/2/2010	011517	207-0707-552.30-18	4.79	SOCKET
		12/2/2010	011536	207-0707-552.82-02	14.27	GLUE PLASTIC WELDER 15" FLAT PLY BAR
			Total for check: 27858		38.32	
BROOKS TRACTOR	27859	12/2/2010	D06218	731-1022-541.38-03	42.16	SENSOR WIR
			Total for check: 27859		42.16	
CAREW CONCRETE & SUPPLY CO INC	27860	12/2/2010	860486	625-1010-541.30-18	83.00	2010 ANNUAL
			Total for check: 27860		83.00	
CC SERVICES	27861	12/2/2010	INSURANCE	826-0702-552.51-04	396.55	NEW YEARS INSURANCE PRIVATE DONATION
			Total for check: 27861		396.55	
DIGICORPORATION	27862	12/2/2010	104749	100-0304-562.29-01	1,131.00	LANDMARKS FOLDER INSERT
		12/2/2010	106658	100-0401-513.29-01	196.00	IMPRINT FINANCE ENVELOPES
			Total for check: 27862		1,207.00	(120.00) IMPRINT FINANCE ENVELOPES
FASTENAL COMPANY	27863	12/2/2010	WINEE58946	207-0707-552.82-02	13.18	PARTS 7/8 USS F/W Z
			Total for check: 27863		13.18	
FORCE AMERICA INC	27864	12/2/2010	02101946	731-1022-541.38-03	218.71	FLOW CONTROL CARTRIDGE
			Total for check: 27864		218.71	
FOX VALLEY TRUCK	27865	12/2/2010	490218	731-1022-541.38-03	50.99	SWITCH & CONNECTOR
			Total for check: 27865		50.99	

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Check Date: 12/2/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GIANNA AND MOE JABER AND	27866	12/2/2010	JABER	733-0206-512.73-01	1,370.72	CLAIM FOR DAMAGES
			Total for check: 27866		<u>1,370.72</u>	
GUNDERSON UNIFORM & LINEN RENTAL	27867	12/2/2010	1383965	100-0801-521.30-13	26.95	TOWEL/MAT SERVICE
			Total for check: 27867		<u>26.95</u>	
HEARTLAND LABEL PRINTERS INC	27868	12/2/2010	134404-H	100-0403-513.21-04	12.95	DNS HOSTING
			Total for check: 27868		<u>12.95</u>	
LEIF BERGSTROM	27869	12/2/2010	BERGSTROM	625-1028-541.30-18	50.00	MAILBOX DAMAGE
			Total for check: 27869		<u>50.00</u>	
MATTHEWS TIRE & SERVICE CENTER	27870	12/2/2010	36364	731-1022-541.38-02	26.84	FLAT REPAIR
			Total for check: 27870		<u>26.84</u>	
MCNEILUS TRUCK & MFG COMPANY	27871	12/2/2010	1457152	731-1022-541.38-03	207.67	NUTS/LINK PINS/BUSHINGS STOCK
			Total for check: 27871		<u>207.67</u>	
MENARDS-APPLETON EAST	27872	12/2/2010	52331	100-1008-541.30-18	118.58	CHRISTMAS LIGHTS
		12/2/2010	54352	100-1008-541.30-18	35.28	CHRISTMAS DECORATIONS
			Total for check: 27872		<u>153.86</u>	
MENASHA EMPLOYEES CREDIT UNION	27873	12/2/2010	20101202	100-0000-202.05-00	19,467.00	PAYROLL SUMMARY
			Total for check: 27873		<u>19,467.00</u>	
MENASHA EMPLOYEES CREDIT UNION	27874	12/2/2010	20101202	100-0000-202.10-00	83.07	PAYROLL SUMMARY
			Total for check: 27874		<u>83.07</u>	

AP Check Register
Check Date: 12/2/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA EMPLOYEES LOCAL 1035	27875	12/2/2010	20101202	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 27875		<u>270.00</u>	
MENASHA EMPLOYEES LOCAL 1035B	27876	12/2/2010	20101202	100-0000-202.07-00	274.16	PAYROLL SUMMARY
			Total for check: 27876		<u>274.16</u>	
MENASHA POLICE DEPARTMENT	27877	12/2/2010	PETTYCASH	100-0801-521.30-11	0.17	PETTY CASH
				100-0801-521.30-18	10.99	PETTY CASH
				100-0801-521.34-04	18.30	PETTY CASH
				100-0801-521.29-05	11.49	PETTY CASH
			Total for check: 27877		<u>40.95</u>	
MENASHA UTILITIES	27878	12/2/2010	003595	625-0401-513.25-01	730.85	STORM WATER CALC OCT 2010
		12/2/2010	003596	601-1021-543.25-01	15,657.97	SEWER CHARGE CALC OCT 2010
		12/2/2010	BILLING#1	100-1008-541.22-03	290.81	ELEC OR WATER OR STORM
				100-0000-123.00-00	11.61	ELEC OR WATER OR STORM
				100-1012-541.22-03	81.08	ELEC OR WATER OR STORM
				100-0305-562.22-03	20.20	ELEC OR WATER OR STORM
				100-0305-562.22-06	17.50	ELEC OR WATER OR STORM
				207-0707-552.22-03	324.24	ELEC OR WATER OR STORM
				207-0707-552.22-05	29.71	ELEC OR WATER OR STORM
				207-0707-552.22-06	31.87	ELEC OR WATER OR STORM
				100-0703-553.22-03	798.33	ELEC OR WATER OR STORM
				100-0703-553.22-05	184.52	ELEC OR WATER OR STORM
				100-0703-553.22-06	200.61	ELEC OR WATER OR STORM
				100-1001-514.22-03	1,207.06	ELEC OR WATER OR STORM
				100-1001-514.22-05	421.44	ELEC OR WATER OR STORM
				100-1019-552.22-03	89.48	ELEC OR WATER OR STORM
				100-1019-552.22-05	90.48	ELEC OR WATER OR STORM
				100-1013-541.22-03	52.95	ELEC OR WATER OR STORM
				100-1013-541.22-06	187.49	ELEC OR WATER OR STORM
				100-1014-543.22-06	12.50	ELEC OR WATER OR STORM
			601-1020-543.22-03	22.94	ELEC OR WATER OR STORM	

AP Check Register

Check Date: 12/2/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	27878...	12/2/2010	MAINFOUNT	100-0703-553.22-05	21.80	MAIN ST FOUNTAIN
		12/2/2010	TAYCOFOUNT	100-0703-553.22-03	343.23	TAYCO FOUNTAIN
				100-0703-553.22-05	35.78	TAYCO FOUNTAIN
				Total for check: 27878	20,864.45	
MIRON CONSTRUCTION CO INC	27879	12/2/2010	60379	472-0501-522.82-01	148,600.93	NEW FIRE RESCUE STATION
				472-0000-201.04-00	(6,452.95)	NEW FIRE RESCUE STATION
				Total for check: 27879	142,147.98	
N&M AUTO SUPPLY	27880	12/2/2010	338860	731-1022-541.38-03	12.44	GASKET/SIDE TERMINAL ADAPTER
				Total for check: 27880	12.44	
NEENAH-MENASHA MUNICIPAL COURT	27881	12/2/2010	BOND	100-0000-201.03-00	176.80	BOND
				100-0000-201.03-00	134.00	BOND
				100-0000-201.03-00	113.80	BOND
				100-0000-201.03-00	176.00	BOND
				100-0000-201.03-00	139.00	BOND
				100-0000-201.03-00	202.00	BOND
				100-0000-201.03-00	139.00	BOND
			Total for check: 27881	1,080.60		
NEENAH-MENASHA SEWERAGE COMMISSION	27882	12/2/2010	2010-180	601-1021-543.25-01	7,254.31	WASTEWATER TREATMENT DEC 2010
		12/2/2010	2010-186	601-1021-543.25-01	10,759.00	BOND ISSUE INTEREST DEC 2010
				Total for check: 27882	18,013.31	
REINDERS INC	27883	12/2/2010	871378-00	625-1010-541.30-18	70.00	STRAW BLANKET
			Total for check: 27883	70.00		
ROBERT STANKE	27884	12/2/2010	111110	100-0801-521.34-03	248.00	MEALS IACP TRAINING

AP Check Register
Check Date: 12/2/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ROBERT STANKE...	27884...	12/2/2010...	111110...	100-0801-521.34-04	46.00	BAGGAGE FEE
			Total for check: 27884		294.00	
STAPLES ADVANTAGE	27885	12/2/2010	3145086495	100-0702-552.30-10	55.24	OFFICE SUPPLIES
				100-0304-562.30-10	43.74	OFFICE SUPPLIES
				100-1002-541.30-10	58.73	OFFICE SUPPLIES
				100-1001-514.30-10	14.34	OFFICE SUPPLIES
				100-0702-552.30-10	(9.79)	CREDIT
			Total for check: 27885		162.26	
STATE BAR OF WISCONSIN	27886	12/2/2010	411397	100-0801-521.32-02	136.36	JUVENILE LAW HANDBOOK
			Total for check: 27886		136.36	
TAPCO	27887	12/2/2010	353765	100-1008-541.30-18	538.54	BASE TRANSFORMER
			Total for check: 27887		538.54	
UNIFIRST CORPORATION	27888	12/2/2010	097 0075914	731-1022-541.20-01	107.58	MAT/MOP/CLOTHING SERVICE
			Total for check: 27888		107.58	
UNITED WAY FOX CITIES	27889	12/2/2010	20101202	100-0000-202.09-00	85.47	PAYROLL SUMMARY
			Total for check: 27889		85.47	
UR WASHINSTUFF INC	27890	12/2/2010	10033	100-0801-521.29-05	91.36	16 CAR WASHES OCT
			Total for check: 27890		91.36	
JANET VAN LANKVELT	27891	12/2/2010	QUILT	100-0000-201.12-00	293.80	QUILT SUPPLIES REIMBURSE
			Total for check: 27891		293.80	

AP Check Register
Check Date: 12/2/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WAYNE ENGINEERING CORP	27892	12/2/2010	74457	731-1022-541.38-03	117.13	BEARING ASSY
			Total for check: 27892		<u>117.13</u>	
	27893	12/2/2010	111810	100-1012-541.22-03	2,152.48	STREET LIGHTS
			Total for check: 27893		<u>2,152.48</u>	
WIL-KIL PEST CONTROL	27894	12/2/2010	1721864	100-0920-531.20-07	105.00	EXT INSECT
					(25.50)	OPEN CREDIT
					(25.50)	OPEN CREDIT
					(25.50)	OPEN CREDIT
			Total for check: 27894		<u>28.50</u>	
WINNEBAGO COUNTY CLERK OF COURTS	27895	12/2/2010	BOND	100-0000-201.03-00	350.00	BOND
					150.00	BOND
					100.00	BOND
				Total for check: 27895		<u>600.00</u>
WISCONSIN SUPPORT COLLECTIONS	27896	12/2/2010	20101202	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
			Total for check: 27896		<u>1,297.32</u>	
					<u>230,656.49</u>	

ORDINANCE O – 20 – 10

AN ORDINANCE RELATING TO REFUSE COLLECTION

Introduced by Mayor Merkes

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Amend Title 8, Chapter 3 of the Code of Ordinances of the City of Menasha, Wisconsin to include Section 8-3-10 as follows:

TITLE 8 – HEALTH AND SANITATION

CHAPTER 3

Refuse Disposal and Collection

SEC. 8-3-10 REFUSE AND RECYCLING COLLECTION FEE.

An annual refuse and recycling collection fee shall be established by the Director of Public Works and approved by the Common Council for each additional residential dwelling unit in excess of one for each property parcel. All fees shall be collected in a manner determined by the Comptroller and approved by the Common Council. Section 3-1-13 shall apply to any unpaid fees. This fee shall not apply to multi-family residential development.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of December, 2010.

Donald J. Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ORDINANCE O – 21 – 10

AN ORDINANCE RELATING TO SYNTHETIC CANNABINOID

Introduced by Aldermen Wisneski and Benner

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 11, Chapter 2, SEC. 11-2-9 of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 11 – Offenses and Nuisances

CHAPTER 2

Offenses Against Public Safety and Peace

SEC. 11-2-9 POSSESSION OF DANGEROUS AND CONTROLLED SUBSTANCES.

- (a) **CONTROLLED SUBSTANCES.** It shall be unlawful for any person to possess a controlled substance contrary to the Uniform Controlled Substances Act, Chapter 161 of the Wisconsin Statutes; or chemicals or products that contain chemicals temporarily controlled by the United States Drug Enforcement Administration, using its emergency scheduling authority, as published in the Federal Register.
- (b) **POSSESSION OF MARIJUANA.** No person shall possess any amount of marijuana, tetra-hydrocannabinol or any derivative thereof, unless the substance was obtained directly from, or pursuant to a valid prescription or order of, a licensed physician or pharmacist for a valid medical purpose and the use of the marijuana is permitted under State and Federal laws.
- (c) **POSSESSION OF DRUG PARAPHERNALIA.** No person may use, or possess with the primary intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the human body a controlled substance in violation of this section. State Law Reference: Chapter 961, Wis. Stats.
- (d) **POSSESSION SYNTHETIC CANNABINOID.**
- (1) No person shall possess, purchase, attempt to purchase, sell, publicly display for sale or attempt to sell, give, or barter any one or more of the following chemicals or products that contain them whether under the common street or trade names of "Spice", "K2", "Genie", "Yucatan Fire", "Fake", "Mr. Smiley", "Budz", "Summit 420" or "new marijuana", or by any other name, label, or description:
- a. (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3-(2methyloctan-2-yl)-6a, 7,10, 10a-tetrahydrobenzo[c]chromen-1-01 - some trade or other names: HU-210
- b. 2-Methyl-1-propyl-1H-indol-3-yl)-1-naphthalenylmethanone - some trade or other names: JWH-015
- c. 1-Pentyl-3-(1-naphthoyl) indole - some trade or other names: JWH-018

- d. 1-Butyl-3-(1naphthoyl) indole - some trade or other names: JWH-073
 - e. (6aR,10aR)-3-(1,1-Dimethylbutyl)-6a,7,10,10a-tetrahydro -6,6,9-trimethyl-6H-dibenzo[b,d]pyran) – some trade or other names: JWH-133
 - f. 1-(2-morpholin-4-ylethyl)indol-3-yl)-naphthalen-1-ylmethanone – some trade or other names: JWH-200
 - g. 1-pentyl-3-(2-methoxyphenylacetyl) indole – some trade or other names: JWH-250
 - h. 2-[(1R,3S)-3-hydroxycyclohexyl]- 5-(2-methyloctan-2-yl)phenol - some trade or other names: CP47,497 and homologues
 - i. Any similar structural analogs of the identified in chemical compounds (a-h).
 - j. Any other compounds containing cannabinoid receptor agonists that are designed, produced, manufactured, synthesized, grown, cultivated, harvested, used or otherwise prepared to produce or mimic the effects of tetrahydrocannabinol (THC).
- (2) The unlawful acts in this section shall not be applicable to a person who is under the direction or prescription of a licensed physician, dentist, or other medical health professional authorized to direct or prescribe such acts, provided that such use is permitted under State and Federal laws.

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this _____ day of _____, 2010.

Donald J. Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

RESOLUTION R-25-10

RESOLUTION ESTABLISHING REFUSE AND RECYCLING COLLECTION SERVICE FEES

INTRODUCED BY MAYOR MERKES

WHEREAS, as part of the ongoing review of service delivery to Menasha residents, the Public Works Department identified collection of refuse and recycling materials from multi-family households as an inequitable additional service provision to those properties; and

WHEREAS, it is more equitable to provide a basic service level for refuse and recycling per household, rather than per parcel; and

WHEREAS, the Director of Public Works is proposing a standard weekly level of curbside collection service of one 64 gallon cart for refuse and one 96 gallon cart for recycling per residential property; and

WHEREAS, if a property has 2 to 5 dwelling units there would be a service fee charged to the property owner for each additional dwelling unit.

THEREFORE BE IT RESOLVED, that the City of Menasha Common Council accepts the recommendation of the Director of Public Works and establishes its annual refuse and recycling collection fee for additional dwelling units at \$96.47.

Passed and approved this day of , 2010.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk



Memorandum

DATE: December 2, 2010

TO: City of Menasha Common Council

FROM: Mark Radtke, Director of Public Works *MR*

RE: Standardized Refuse/Recycling Collection Service Fee

As part of our ongoing review of service delivery to Menasha residents, the Public Works Department identified collection of refuse and recycling materials from multi-family households as an inequitable additional service provision to those properties. It seems more equitable to provide a basic service level for refuse and recycling per household, rather than per parcel. For example, the City currently operates its commercial refuse collection in a manner which establishes 2 cubic yards per week per business as the standard level of service. Any additional service is charged as a fee to that particular business.

Similarly, we are proposing standard weekly level of curbside collection service of one 64 gallon cart for refuse and one 96 gallon cart for recycling per residential property. Therefore, if a property has 2 to 5 dwelling units there would be a service fee charged to the property owner for each additional dwelling unit. Our records indicate there are 675 such additional dwelling units in the City. The proposed 2011 Budget has net expenditures of \$613,870 for both refuse and recycling service, which is provided to 6,363 service stops for an annual cost per stop of \$96.47. The \$613,870 is our best estimate of the cost of curbside service for recycling and refuse collection in 2011. This number was calculated by starting with the total expenditures for refuse and recycling collection and removing any costs not associated with curbside residential collection, such as commercial refuse collection. We also subtracted any revenue the City receives for our curbside refuse and recycling collection, such as the State recycling grant and the cost to service the Public Works Facility Recycling Facility, among others.

Based on this analysis, it is my recommendation the City establish its annual refuse and recycling collection fee for additional dwelling units at \$96.47.

M:\word\CC memo re refuse-recycling collection fee 12-2-10.docx



Town of Neenah fees overshadow tax increase

By Duke Behnke • The News-Record • November 29, 2010

TOWN OF NEENAH — A typical homeowner will pay \$5 more in property taxes for town services next year after electors approved a 2.5 percent levy increase last week.

Special fees on most residential tax bills, however, will jump \$120 as the town offers municipal garbage collection for the first time.

The town will hire Veolia Environmental Services of Omro to start the weekly garbage collection in January. Veolia already collects the town's recyclables.

The garbage collection will cost a homeowner \$10 a month, or \$120 annually. Supv. Dave Dexter said his current contract with a private hauler costs \$228 annually.

"The out-of-pocket costs almost drop in half," Dexter said.

The fee will apply to 95 percent of the town's households. The remaining 5 percent opted out of the service by the Nov. 15 deadline. They will continue to contract individually with a private hauler or take their refuse to the Winnebago County landfill in Oshkosh.

Residential tax bills also will contain a new \$12 annual fee to pay for 95-gallon containers for single-stream recycling. Veolia will deliver the containers to residents at the end of December.

The 2011 budget increases the residential stormwater management fee from \$74 to \$77 annually but contains few other changes.

"We're sailing along quite nicely here," Supv. Jan DeKeyser said. "All of our road expenses are maintenance and chip sealing. We don't have any rebuilds."

Clerk/Treasurer Robin Coburn said the town board would adopt the budget Dec. 27.

Electors approved the \$417,000 tax levy on an 8-0 vote. It means the owner of a \$150,000 home will

owe \$205 in property taxes for town services.

The fees for garbage collection, stormwater management and the recycling container will cost another \$209.

Duke Behnke: 920-729-6622, ext. 32, or dbehnke@newsrecord.net

City of Menasha cost is less than \$100 annually collection for both refuse and recycling
City of Menasha charge is \$5/Year

Advertisement

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Date December 2, 2010

To Mark Radtke
Common Council

From Tim Jacobson

RUN GOVERNMENT LIKE A BUSINESS

This public outcry was heard and implemented where practical by the Department of Public Works. In 1988 the City of Menasha created an Ad-Hoc committee to deal with the pending recycling law on the horizon. By 1993 the committee determined that any recommendation would include all solid waste collection prompting a very comprehensive (dramatic) change in the collection and transportation process for the City of Menasha. At that time the Sanitation Department consisted of six (6) employees and five (5) 25 cubic yard rear load collection trucks with a maximum stops per day of roughly 450 (spd). The symptoms then were the same as today; heavy users were being subsidized by single family home owners and lifelong residents on fixed incomes (social security). At this point the Ad-Hoc committee forwarded their recommendation to the Department of Public Works for implementation.

The recommendations and subsequent installation were:

1. Automate the refuse collection
2. Add curbside collection of recyclables according to NR455
3. Expand the drop off site
4. Down size the Sanitation Department from six (6) employees to five (5)

The Department of Public Works installed the automated refuse collection in two phases, 1994 and 1995 by distributing carts and purchasing collection vehicles. The monthly curbside recycling collection process was also installed based on NR455. During 1994, 1995 and 1996 collection data was collected to develop a volume based collection system being promoted by the WISDNR. The desired volume based system promoted was to create a volume system that would equal the total cost of refuse collection. Realizing that this would not be attainable the City of Menasha adopted the present operating system in 1997.

Through the course of installing the automated refuse collection and our version of a volume control system the Department of Public Works provided a standard level of service. The carts and volume control system also afforded the Department a means of tracking and charging the heavy users and to a certain extent system abusers. The system in operation since 1997 prevented in part, our life long residents or senior citizens on fixed incomes (social security) from being taxed out of their homes.

The only taxpayers that did not like the volume control system are landlords. Since installing the volume control system in 1997 the citizens of Menasha and Department of Public Works have held the landlords responsible for their property. Some still do not like that idea.

The Department of Public Works has tracked the system abusers and the expenses and revenues beginning in 1997. In 2005 the Department also celebrated the ten (10) year anniversary of the automated refuse collection. Documents supporting our achievements are included with this report.

Until 2010 the Department of Public Works supplied curbside collection of recyclables utilizing the "blue bag" system. This entailed residents separating containers from paper products at the curb. After the tri-county consortium installed separation machinery at the Outagamie county solid waste facility recyclables could be handled in a "single stream" manner. This eliminated the need for residents to separate recyclables and allowed for the automating of this collection process similar to the refuse collection. Since our automated refuse collection provided the ability to go from 450 stops per day to 700 stops per day our belief was that automating recycling collection would do the same. This assumption has so far proven to be true and the monthly collection period was compressed from a three (3) week process to two (2) weeks.

During the recycling cart delivery process we ran into the same problem that occurred during the 1994-'95 refuse cart delivery. Many of the property identifications listed on the tax roll did not match the actual usage. The process was a little easier in 2010 based on the number of refuse carts already in use.

At this point we approached Community Development informing them again of this disparity. That's when we were informed that the usage was not vital because the City taxes based on square footage of the buildings not the building usage. This is when we theorized that the City charges for services by the parcel (one) but in reality the city provides service to dwellings (multiple). In essence, we still have single family home owners subsidizing private industry with tax dollars. The proposal in the Mayor's budget is another step in the direction of lowering taxes by charging a service fee for additional dwelling beyond the taxed parcel.

This proposed revenue stream is not the result of staff looking for revenue. This disparity was exposed through service efficiencies.

By adopting this concept the council will provide affordable services for single family home owners some of which are on "fixed incomes".

By adopting this concept the council will begin the process of increasing the value of the City of Menasha and stop supplementing the profit margin of landlords with single family home owner's tax dollars.

Since the debate on this item at the budget hearing staff at the Public Works Facility surveyed several communities throughout the state. The results of the survey are:

- Franklin WI: private vendor, cost on tax levy with private vendor. No tipping fee - landfill is in Franklin. Staff recommended charging by dwelling but they said the Mayor did not want to pursue.
- Hales Corner WI: Veolia fee is on tax bill per unit. Duplex is double, triplex is triple with three units the limit. Any larger is considered commercial and owner must contract.

- Grand Chute WI: Veolia \$96 per dwelling, \$192 for duplex and so on. They did have an “opt” out years ago and recommended not to go there. They had garbage all over and the cost of the contract was distributed to fewer dwelling making the cost fictitiously high.
- Chilton WI: Veolia cost prepaid on tax bill. \$118 dollars per container, duplex being \$236. They only go up to duplex size. Any apartment with more than two must contract separately. They do have an “opt” out. If one side opts out that person must send a notarized letter indicating how they are disposing of their garbage on an annual basis.
- Greendale WI: refuse done in house, recycling done by Veolia. Apartments must contract separately. Each side of duplex is taxed separately with cost rolled up on tax levy. They still have three (3) employees on one truck, manual collection.
- Greenfield WI: Veolia separated on tax bill at \$155 single family, \$310 for duplex and so on. Churches are charged as a three units or \$465.
- Town of Menasha: contract Veolia \$140 single family, \$280 for duplex \$420 for tri-plex . Invoiced by dwelling. The town also charges each trailer in their trailer parks.

The practice of charging a service fee by dwelling is not uncommon throughout the state of Wisconsin but definitely more prevalent when services are privatized. The practice of charging a fee by dwelling is also presently being done here in the City of Menasha. Each dwelling (water meter) pays a hydrant rental fee (fire protection). Does it cost as much to put out a fire in an upper apartment when the lower apartment is already there?

There was also some question/debate about “raising the rent on the poor”. The landlords themselves are responsible for the rent charged for their dwellings, not the common council. You can hope that some have learned the same lesson as Ebenezer Scrooge and absorb the \$8.00/month. Rent control is not an obligation of the common council, but there is a duty to stop giving carpetbaggers our tax dollars to light their cigars.

In closing, if the members of the common council believe that being referred to as “METRASHA” is undesirable; it will pale in comparison to the Fox Valley’s version of “POTTERSVILLE”.

MEMO

DATE: August 4, 2000

TO: Mark Radtke
Director of Public Works

FROM: Tim Jacobson
Street & San. Supt.

RE: Refuse volume control

Since 1997 the Department of Public Works has been tracking the effectiveness of the refuse volume control program developed and instituted for the City of Menasha. After three years the Sanitation Department has performed approximately 881,400 residential collection stops. We have tagged/or made contact with 2,601 stops, of which 270 stops we had to take corrective action, generating \$7,829 of revenue. Breakdowns of average weekly and yearly transactions are as follows;

	<u>WEEKLY</u>	<u>YEARLY</u>
Residential stops	5,650	293,800
Contacts made	16.67	867
Corrective action taken	1.75	90
Average cost of corrective action		\$29.00/invoice

The volume control system has remained consistent, costs effective for users, operationally efficient and has provided a streetscape that has generated numerous compliments. We believe our goals are being achieved by supplying a standard level of service that all taxpayers can afford. By supplying six overflow tags to all residents everyone is treated equally. Now those that generate more refuse will pay more whereas those on fixed incomes that may only use their container weekly pay for just the standard service.

We have also recognized a portrait of the community being developed. As you know the City of Menasha has a high percentage of rental properties. Our collection routes have been established through the years to collect these areas at the beginning of the week and the owner occupied areas toward the latter part of the week, (south to north-northeast). Of the 2,601 total contacts made in three years 2,016 have been made on Monday, Tuesday or Wednesday. Also of the 270 corrective actions taken 236 have been on these days representing .775% of the contact made and .874% of the corrective action necessary. Although we do have to make contact with residents in the more owner occupied areas, a high percentage of the corrections are made by themselves.

This information lends credence to changing the time frame allowed by ordinance to make corrections from seventy-two (72) hours to forty-eight (48) hours. This would allow us the opportunity to correct the majority of the errors within the week they occur.

If you have any questions feel free to call Adam or myself at the Public Works Facility.

Cc Mayor Laux

PUBLIC WORKS: MOVING LIFE FORWARD

10-YEAR AUTOMATED COLLECTION UPDATE

Prior to 1994 the Department of Public Works collected refuse conventionally using three rear load vehicles with at least two employees per vehicle (six total) physically handling the refuse at each dwelling. Through automation the Department was able to downsize the crew from six to five: two automated vehicles for residential with one employee each, and a conventional rear load vehicle for commercial outlets and residential overflow (two employees). This left a fifth employee to contend with the advent of recycling collection, which was accomplished again with one person operation. The net result was a downsized crew in conjunction with adding City curbside recycling service to our operations.

Due to variables of the industry, the four years prior to automation (1990-1993) were used to average the cost of conventionally collecting refuse. By adding a conservative 3% cost of living increase each year until 2005 a remarkable comparison is reached.

The following numbers reflect the revolutionary change in the refuse collection process without a dramatic negative impact to the City taxpayer.

Population				
1990	REVENUE		REFUSE COLLECTION	
14,711	1990-1993	\$80,160.00	COST 1990-1993	\$2,335,412.00
	Average			
	yearly revenue		Refuse collection	
	1990-1993	\$20,026.50	average yearly cost 1990-1993	\$583,853.00

Refuse collection average
yearly cost at 3% increase

1994	\$601,368.59
1995	\$619,409.65
1996	\$637,991.94
1997	\$657,131.70
1998	\$676,845.65
1999	\$697,151.02
2000	\$718,065.55
2001	\$739,607.51
2002	\$761,795.74
2003	\$784,649.61
2004	\$808,189.10
2005	\$832,434.77

During the 11 year period of time from 1994 until 2005 the Department of Public Works strived to improve and create a more equitable refuse collection process to the City of Menasha residents and businesses.

**2005 Actual
yearly revenue \$87,347.00**

**2005 Actual
yearly refuse collection cost \$592,390.00**

**Population
2005
17,132**

**2005 SAVINGS
Automated collection versus
having remained with
conventional collection. \$240,044.77**

The City of Menasha experienced a 16% increase in population during this sample period, compared to a 1% increase in refuse collection costs. The taxpayers would have experienced a minimum 41% increase in costs had we remained with conventional collection assuming the population remaining the same as 1990. Without the change from conventional to automated collection taxpayers would today be paying \$832,434.77 or more to collect refuse instead of \$592,390.00 a savings of \$240,044.77.

250 SURVEYS SENT OUT - 1% OF POPULATION **17 RESPONDED - 7% OF SURVEYED**

On March 27th and 28th 2007 the Department of Public Works distributed 250 refuse and recycling surveys.

The survey illustrated the success of changing refuse collection to automated trucks and carts, along with a volume control policy. As indicated in the survey for the decade between 1995 and 2005 the City of Menasha added more than 1,000 collection stops per week and still saved the taxpayers approximately \$300,000.00. This savings was accomplished by comparing the average cost of the four years (1990-1994) prior to changing to automated collection. For each year thereafter a reasonable 3% cost of living was added to the annual cost. This cost increase also reflects costs if all things such as stops per week remained stagnant. While this projected cost escalated to more than \$832,400.00, the actual cost of collecting refuse in 2005 mirrored the 1990-1994 average plus .19% more stops per week were added to the collection routes.

The survey also asked the participants to rate the quality of service provided on a scale of 1-5, with (1) being positive and (5) being negative. Thirteen of the seventeen participants responding scored the quality of service at (1)-very positive with two responding at (2) and two at (3). One of the participants responding at (3) also wrote "job well done".

Although the 250 surveys only represent 1% of the total population the responses have indicated that overall the service has made a positive impact on the community.

The second part of the survey informed the participants of the research and development being done by the tri-county solid waste consortium into "single stream" recycling collection.

The intent of "single stream" collection is to place all recyclables in one (single) container. As indicated in the survey the City of Menasha Department of Public Works would require minor adjustments for "single stream" collection. The changes would entail issuing all dwellings a 96-gallon cart (preferably a different color than blue) and utilizing an automated truck, identical to the process for collecting refuse. The advantage to the City of Menasha is that the Department of Public Works would strive to double the daily stops per day and attempt to collect recyclables bi-monthly.

Once again we asked the participants to rate the idea of "single stream" collection of recyclables the same as the refuse collection, with (1) being positive and (5) being negative. Of the seventeen participants responding 12-rated the idea at (1) very positive, 1 at (2), 3 at (3) and 1 at (5). The person rating the idea at (5) does not want another cart; otherwise the majority is in favor of more frequent curbside collection.

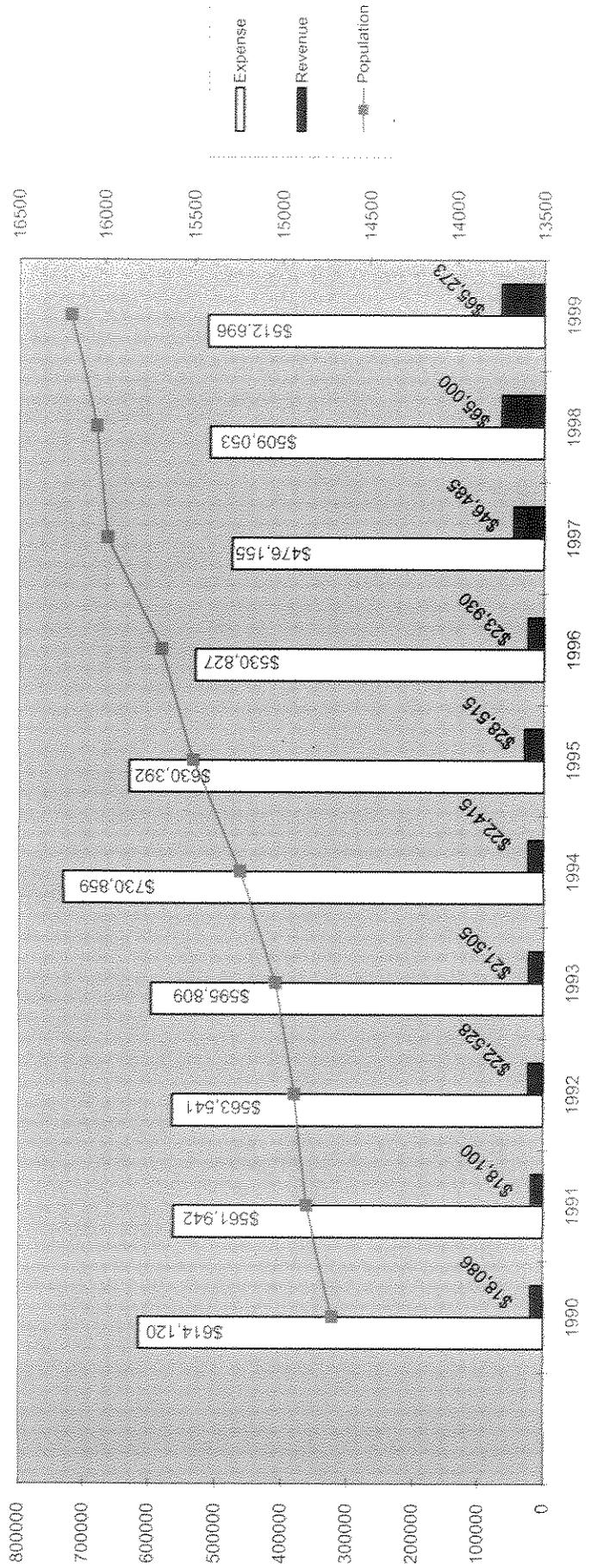
The Department can expand on the survey in the fall newsletter which will reach all the residents if the council feels this would provide more accurate information.

At this time the Department of Public Works is meeting with representatives from Winnebago County to discuss the feasibility of a "single stream" recycling collection pilot study being done in the City of Menasha. I believe the data collected from our efforts will be very useful for everybody involved with our community setting the standards.

Account No. 54304- Refuse collection expense and revenue chart

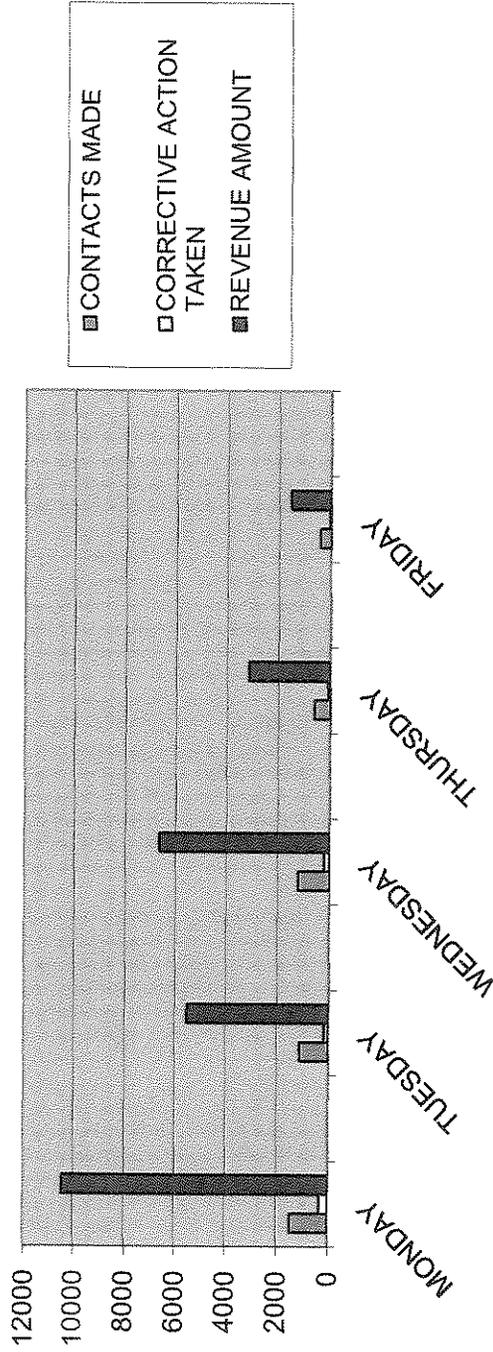
Year	Expense	Revenue	Population	tonnage
1990	\$ 614,120.00	\$ 18,086.00	14,711	7184.00
1991	\$ 561,942.00	\$ 18,100.00	14,857	7183.00
1992	\$ 563,541.00	\$ 22,528.00	14,928	7420.00
1993	\$ 595,809.00	\$ 21,505.00	15,036	7559.00
1994	\$ 730,859.00	\$ 22,415.00	15,238	7538.00
1995	\$ 630,392.00	\$ 28,515.00	15,506	5865.00
1996	\$ 530,827.00	\$ 23,930.00	15,685	6186.00
1997	\$ 476,155.00	\$ 46,485.00	15,991	6128.00
1998	\$ 509,053.00	\$ 65,000.00	16,050	6542.00
1999	\$ 512,696.00	\$ 65,273.00	16,199	6234.00
Total	\$ 5,725,394.00	\$ 331,837.00		67839.00

REFUSE COLLECTION EXPENSE AND REVENUE CHART



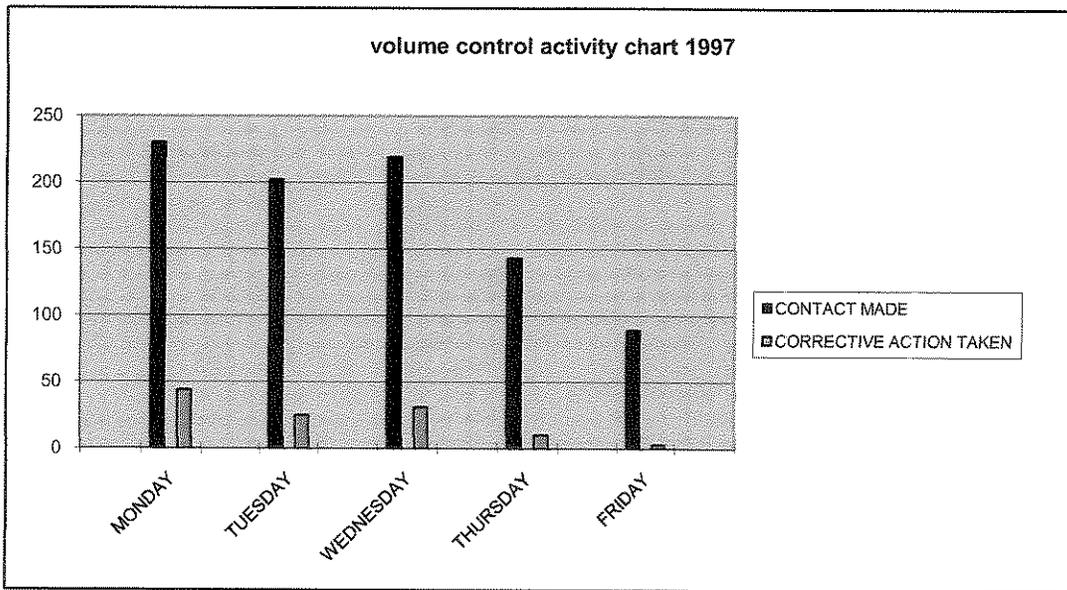
VOLUME CONTROL ACTIVITY CHART 1997-2002			
	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	1455	328	\$ 10,452.50
TUESDAY	1106	159	\$ 5,516.50
WEDNESDAY	1211	183	\$ 6,641.50
THURSDAY	605	82	\$ 3,156.00
FRIDAY	406	46	\$ 1,541.50
TOTAL	4783	798	\$ 27,308.00

VOLUME ACTIVITY CHART 1997-2002



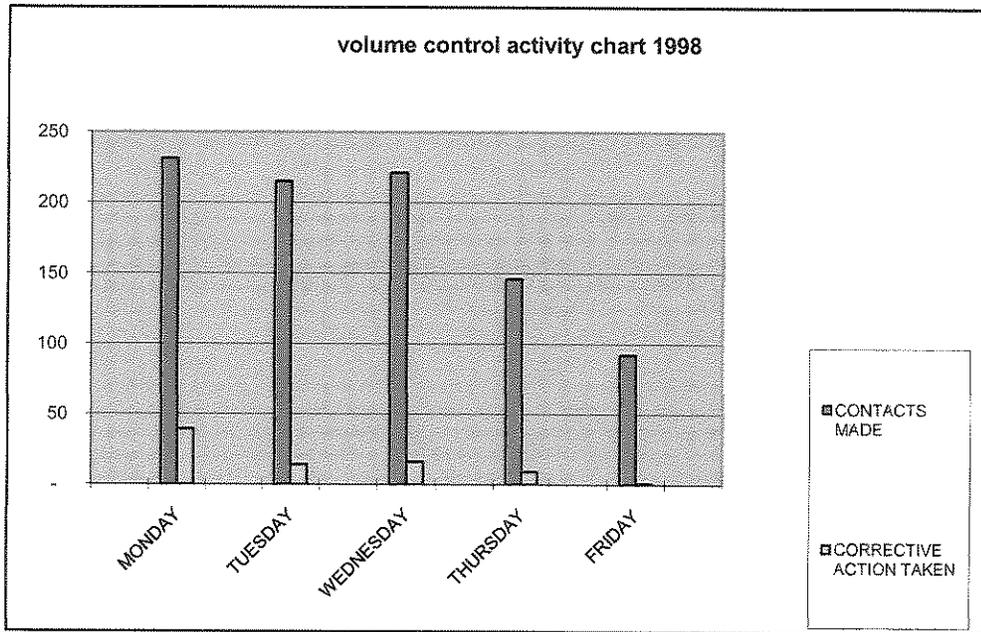
REFUSE COLLECTION VOLUME ACTIVITY CHART: 1997

	CONTACT MADE	CORRECTIVE ACTION TAKEN	DOLLAR AMOUNT
MONDAY	230	44	\$ 1,122.50
TUESDAY	202	25	\$ 825.50
WEDNESDAY	219	31	\$ 912.50
THURSDAY	143	10	\$ 308.50
FRIDAY	89	3	\$ 127.50
TOTAL	883	113	\$ 3,296.50



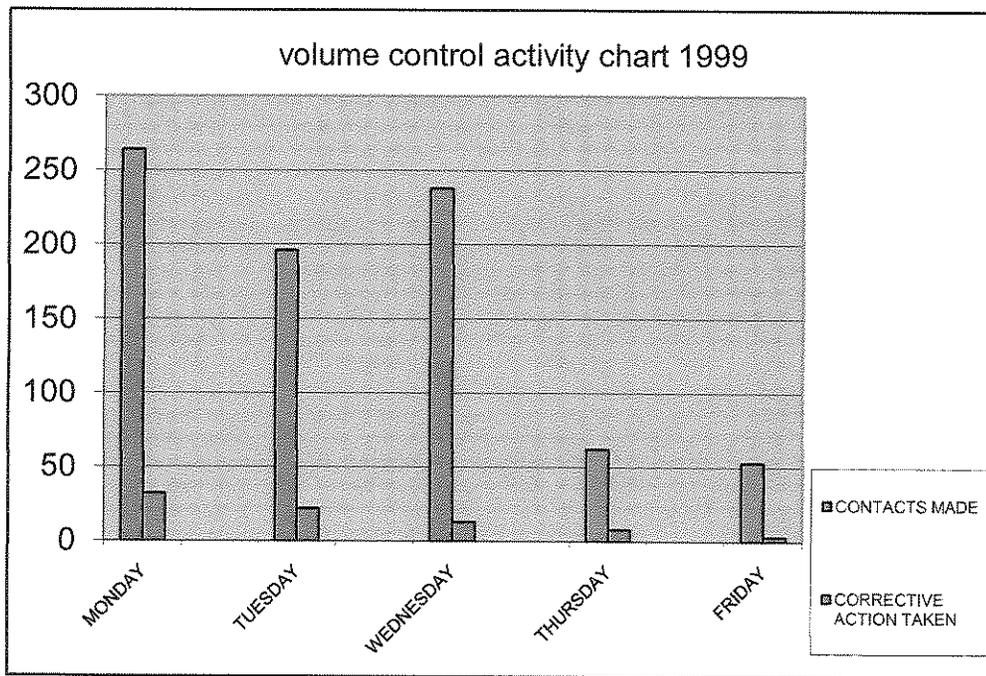
REFUSE COLLECTIC N VOLUME ACTIVITY CHART: 1998

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	DOLLAR AMOUNT
MONDAY	231	39	\$ 1,322.50
TUESDAY	215	14	\$ 440.00
WEDNESDAY	221	16	\$ 493.50
THURSDAY	146	9	\$ 290.00
FRIDAY	92	1	\$ 30.00
TOTAL	905	79	\$ 2,576.00



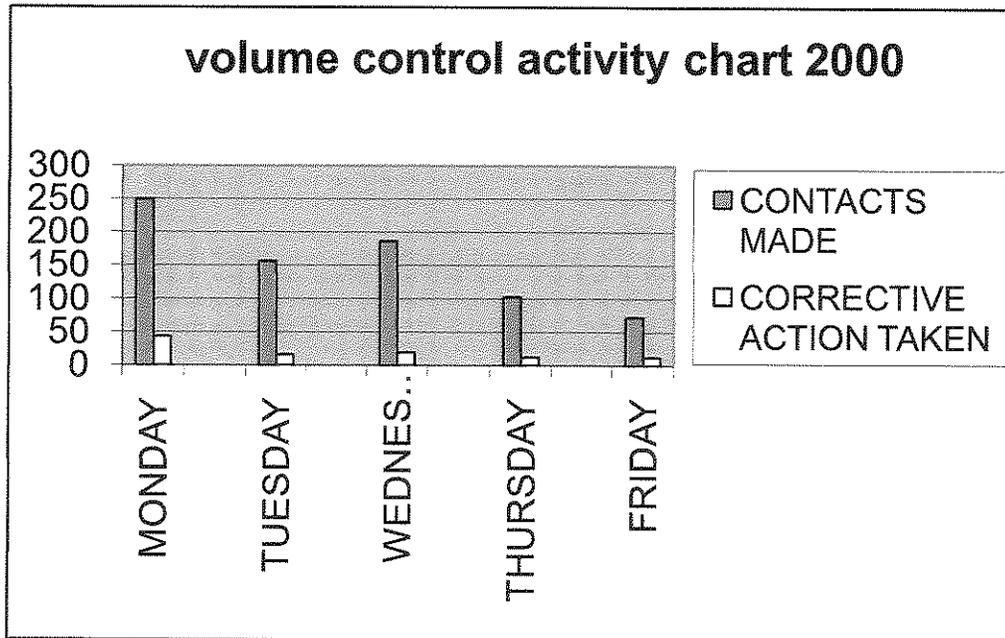
REFUSE COLLECTION VOLUME CONTROL ACTIVITY CHART 1999

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	264	32	\$ 780.50
TUESDAY	196	22	\$ 658.00
WEDNESDAY	238	13	\$ 279.00
THURSDAY	62	8	\$ 239.00
FRIDAY	53	3	\$ -
TOTAL	813	78	\$ 1,956.50



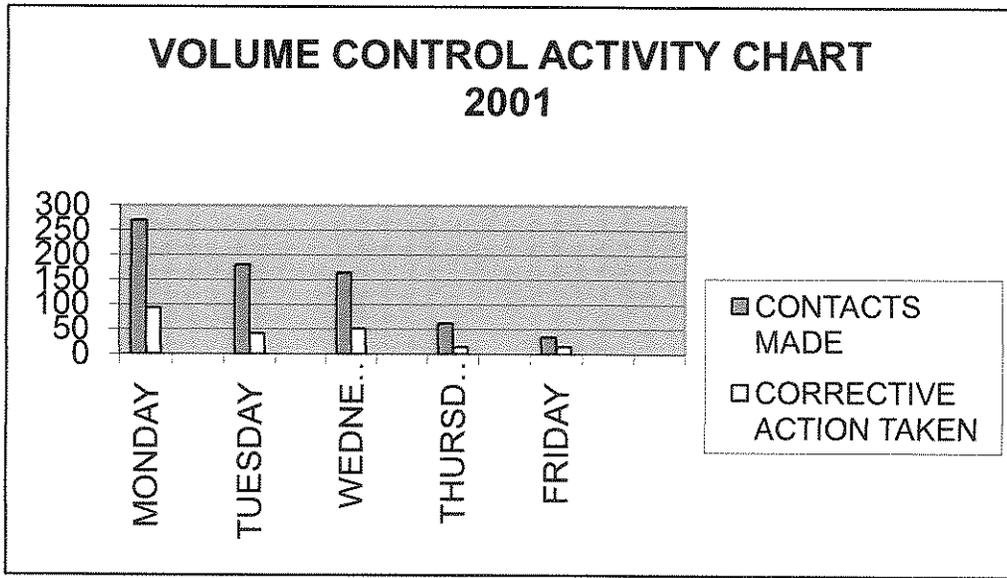
VOLUME CONTROL ACTIVITY CHART 2000

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	249	43	\$ 1,356.50
TUESDAY	156	16	\$ 583.00
WEDNESDAY	186	19	\$ 857.50
THURSDAY	102	12	\$ 427.00
FRIDAY	72	12	\$ 490.00
TOTAL	765	102	\$ 3,714.00



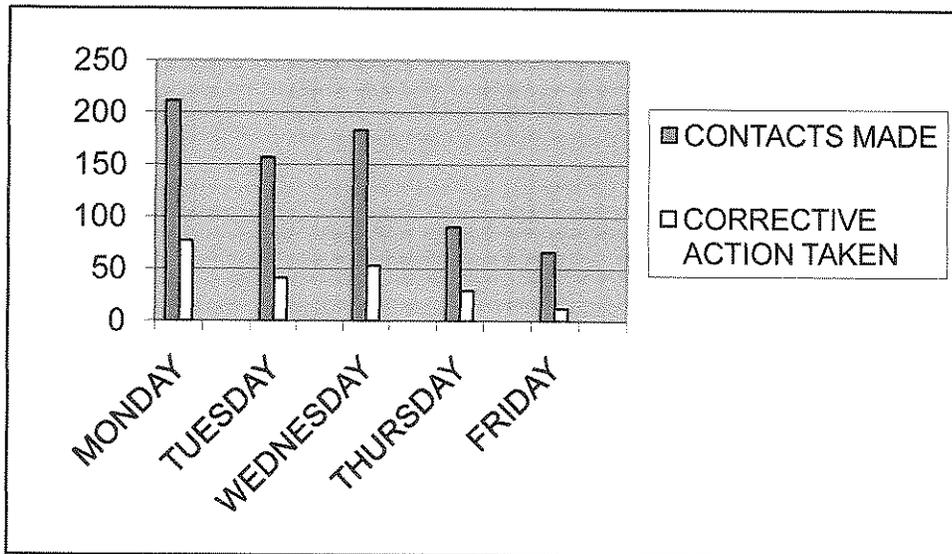
VOLUME CONTROL ACTIVITY CHART 2001

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	270	93	\$ 3,098.00
TUESDAY	180	41	\$ 1,317.00
WEDNESDAY	164	51	\$ 2,007.50
THURSDAY	62	14	\$ 550.00
FRIDAY	34	15	\$ 426.50
TOTAL	710	214	\$ 7,399.00



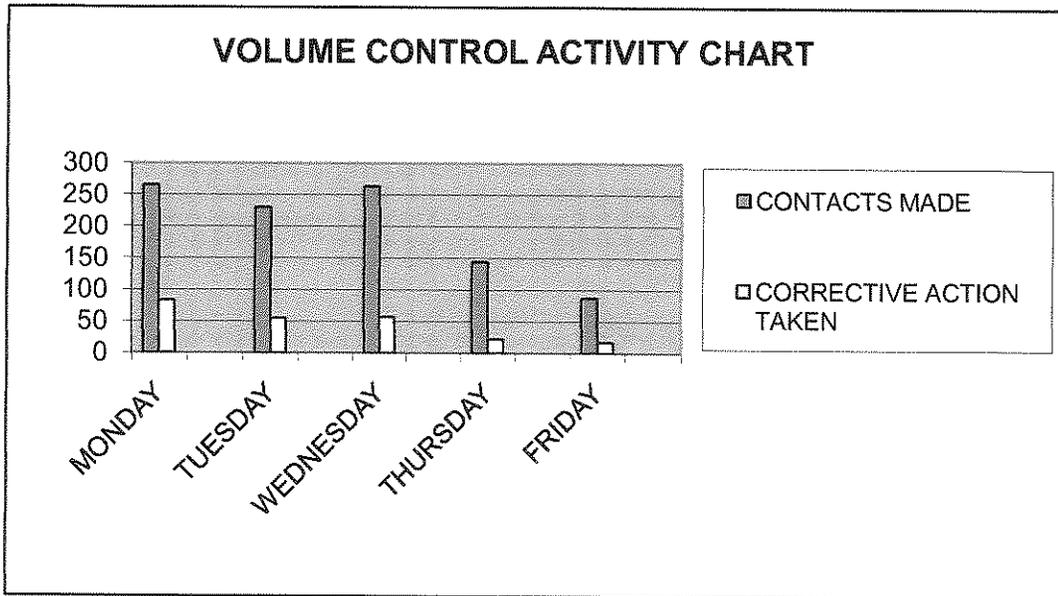
VOLUME CONTROL ACTIVITY (CHART 2002

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	211	77	\$ 2,772.50
TUESDAY	157	41	\$ 1,693.00
WEDNESDAY	183	53	\$ 2,091.50
THURSDAY	90	29	\$ 1,341.50
FRIDAY	66	12	\$ 467.50
TOTAL	707	212	\$ 8,366.00



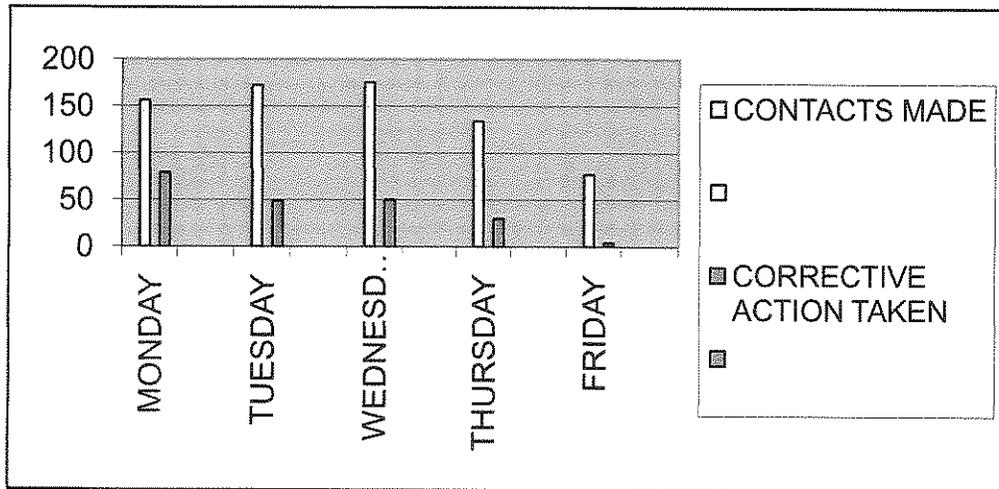
VOLUME CONTROL ACTIVITY C CHART 2003

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	265	83	\$ 2,916.10
TUESDAY	230	55	\$ 1,761.50
WEDNESDAY	263	57	\$ 2,276.50
THURSDAY	144	22	\$ 706.50
FRIDAY	87	17	\$ 564.00
TOTAL	989	234	\$ 8,224.60



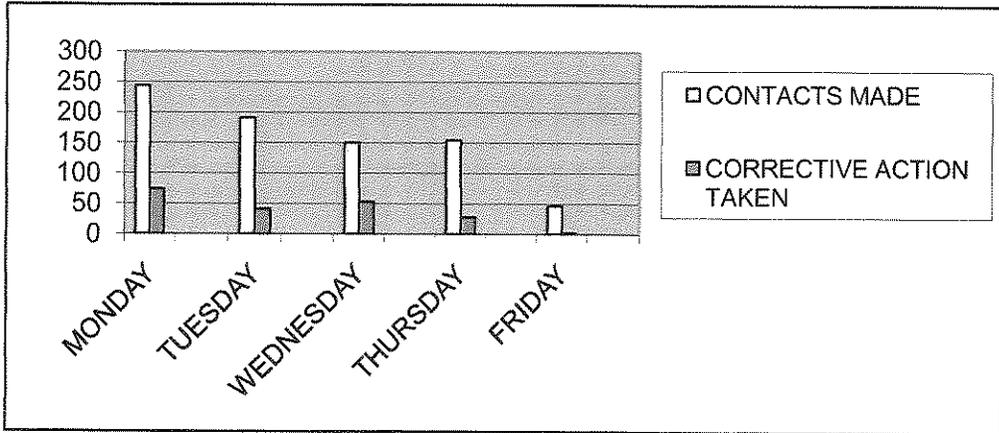
VOLUME CONTROL ACTIVITY CHART 2004

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	156	79	\$ 2,659.00
TUESDAY	172	49	\$ 1,666.95
WEDNESDAY	175	50	\$ 1,762.50
THURSDAY	134	30	\$ 945.00
FRIDAY	77	4	\$ 120.00
TOTAL	714	212	\$ 7,153.45



VOLUME CONTROL ACTIVITY C CHART 2005

	CONTACTS MADE	CORRECTIVE ACTION TAKEN	REVENUE AMOUNT
MONDAY	244	74	\$ 2,944.00
TUESDAY	191	41	\$ 1,515.00
WEDNESDAY	150	53	\$ 1,698.00
THURSDAY	154	28	\$ 964.50
FRIDAY	46	2	\$ 80.00
TOTAL	785	198	\$ 7,201.50



United States District Court

EASTERN DISTRICT OF WISCONSIN

Sierra Club

V.

SUMMONS IN A CIVIL CASE

City of Menasha, et al.

CASE NUMBER:

09 - 0 - 122

TO: (Name and Address Defendant)

City of Menasha
Mayor Don Merkes
140 Main Street
Menasha, WI 54952

YOU ARE HEREBY SUMMONED and required to serve upon PLAINTIFF'S ATTORNEY (Name and Address)

David C. Bender
Garvey McNeil & McGillivray, SC
634 W. Main Street, Ste 101
Madison, WI 53703

an answer to the complaint which is served on you with this summons, within 20 days after service of this summons on you, exclusive of the day of service. If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint. Any answer that you serve on the parties to this action must be filed with the Clerk of this Court within a reasonable period of time after service.

JON W. SANFILIPPO
CLERK

DATE

12 09 09

(BY) DEPUTY CLERK

Cheryl A. Seaton

IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF WISCONSIN
NORTHERN DIVISION

SIERRA CLUB,)
85 Second Street, 2nd Floor)
San Francisco, CA 94105)

Plaintiff,)

vs.)

CITY OF MENASHA,)
140 Main Street,)
Menasha, WI 54952, and)

MENASHA UTILITIES)
321 Milwaukee Street)
Menasha, WI 54952-0340)

Defendants.)

'09 FEB -6 10:35

Civil Action No. **09 - C - 122**

COMPLAINT

Plaintiff, Sierra Club, by its undersigned attorneys, alleges as follows:

INTRODUCTION

1. This is a civil action for civil penalties, declaratory and injunctive relief, with costs and fees, under the Clean Air Act ("the Act" or "CAA"), 42 U.S.C. §§ 7401, *et seq.*

2. Sierra Club seeks an order requiring the Defendants, the City of Menasha, Wisconsin and the Menasha Utilities, to comply with the requirements of the Act at the power plant located at 198 River Street, Menasha, Wisconsin ("River Street Plant"),

which is owned and operated by the Defendants and to forfeit penalties for violations of the CAA at the plant.

3. The River Street Plant is a coal-fired power plant consisting of two stoker-fed boilers and associated equipment that emits tons of carbon dioxide, nitrogen oxides, sulfur oxides, particulate matter and carbon monoxide. Those pollutants contribute to climate change, respiratory distress, cardiovascular disease, and premature mortality. Nitrogen oxides and sulfur oxides in the air also contribute to acid rain, which sterilizes lakes and damages property. Presence of those pollutants in the atmosphere is also associated with increased hospital admissions and emergency room visits.

4. On one or more occasions, Defendants modified and thereafter operated the boilers and steam distribution system at the River Street Plant without first obtaining appropriate permits authorizing that construction, without meeting emission limits that are "best available control technology," and without installing appropriate technology to control emissions of nitrogen oxides, sulfur dioxides, particulate matter, and other pollutants as required by the Act and its implementing regulations.

5. As a result of the Defendants' operation of the plant following those unlawful modifications, and in the absence of appropriate controls, unlawful amounts of various pollutants have been, and continue to be, released into the atmosphere, aggravating air pollution locally and far downwind from this plant.

6. An order from this Court directing Defendants to obtain the required permits, which necessitate compliance with best available control technology limits,

installation of modern pollution controls and a demonstration to the appropriate regulatory agencies that emissions from the facility will not result in unlawful amounts of air pollution, will improve air quality for thousands of Wisconsin residents, including Sierra Club's members. It will also reduce illness and protect lakes and streams from further degradation due to the fallout from acid rain and mercury deposition.

7. If Defendants comply with the Act, including the Prevention of Significant Deterioration ("PSD") program, 42 U.S.C. §§ 7470-7479, the plant will significantly decrease its annual air pollution emissions.

PARTIES

8. Plaintiff Sierra Club is an incorporated, not-for-profit organization with its headquarters at 85 Second Street, 2nd Floor, San Francisco, California and its Wisconsin Chapter Office at 222 S. Hamilton St., Suite 1, Madison, WI 53703-3201. Its purpose is to preserve, protect, and enhance the natural environment. Its mission includes reducing and eliminating pollution from the mining, combustion, and waste disposal of coal, which negatively affects Sierra Club's members as well as members of the public. Sierra Club has over 1.3 million members and supporters nationwide, including approximately 15,000 members in Wisconsin.

9. Defendant City of Menasha, Wisconsin, is a municipality in the State of Wisconsin that owns the River Street Plant through Menasha Utilities.

10. Defendant Menasha Utilities is a division of the City of Menasha that provides utility services to the Menasha area and operates the River Street Plant.

11. Each of the defendants is a "person" within the meaning of Sections 302(e) and 304(a)(3) of the Act, 42 U.S.C. § 7602(e), 7604(a)(3).

STANDING

12. Sierra Club has members who live, work, and recreate in the City of Menasha, as well as neighboring areas in the Fox River Valley and downwind from the plant. These members are impacted negatively by air pollution emissions from the plant. The health and welfare of Sierra Club's members, as well as their enjoyment of outdoor activities, has been and continues to be harmed by air pollution from the plant.

13. An order of this Court enjoining Defendants from operating the plant and/or requiring Defendants to procure a PSD permit with current best available control technology standards for the major modification(s) that have been made at the plant, will redress the injuries to Sierra Club's members because of the significant decreases in air pollution that will be required under a new permit.

JURISDICTION AND VENUE

14. This Court has subject matter jurisdiction over the claims set forth in this complaint pursuant to 42 U.S.C. § 7604(a), 28 U.S.C. §§ 1331, 1355, and 2201. The relief requested by the Plaintiff is authorized by statute in 28 U.S.C. §§ 2201 and 2202, and 42 U.S.C. § 7604.

15. Venue is proper in this Court pursuant to 28 U.S.C. § 1391(b) because the Defendants reside in, and all or a substantial part of the events or omissions giving rise to the claims herein occurred in, the Eastern District of Wisconsin. Venue is also proper pursuant to 42 U.S.C. § 7604(c)(1) because this action is for violations at the River Street Plant, which is located within the Eastern District of Wisconsin.

16. No prior notice is required for the claims set forth below. 42 U.S.C. § 7604(a)(3).

GENERAL ALLEGATIONS

17. The Act requires that the United States Environmental Protection Agency (EPA) promulgate National Ambient Air Quality Standards (NAAQS), which are upper limits on air pollution, to protect public health and welfare, 42 U.S.C. § 7409.

18. The Act also requires each state to designate those areas within its boundaries where the air quality meets or exceeds NAAQS for each pollutant. An area that meets the NAAQS for a particular pollutant is termed an "attainment" area, whereas an area that exceeds the NAAQS is a "nonattainment" area. Areas for which there is insufficient information to determine compliance with NAAQS are "unclassifiable," 42 U.S.C. § 7407(d).

19. The River Street Plant is located at 198 River Street, Menasha, Winnebago County, Wisconsin.

20. At the times relevant to this complaint, Winnebago County was classified as either "attainment" or "unclassifiable" for all pollutants.

21. Defendants are government entities that own and are responsible for the operations of the River Street Plant.

22. The River Street Plant consists of two coal-fired boilers and associated equipment that create steam for use either to turn two turbine generators with a combined rating of 21.5 megawatts ("MW") of electricity and/or to distribute to area industrial facilities.

23. The two boilers at the River Street Plant are rated at 113.8 and 201.9 million British Thermal Units (MMBtu) per hour.

24. The River Street Plant does not have the current ability to generate more than 24.99 MW of electricity for distribution to the grid.

25. Coal is the predominant fuel for the boilers at the River Street Plant.

26. The River Street Plant has the potential to emit in excess of 100 tons per year of the following pollutants: carbon dioxide, nitrogen oxides, sulfur dioxide, carbon monoxide, and particulate matter.

27. The River Street Plant is a "major emitting facility" or "major stationary source" as those terms are used in 42 U.S.C. § 7475(a), 40 C.F.R. §§ 52.21(a)(2), (b)(1) and Wis. Admin. Code §§ NR 405.02(22).

28. Any major stationary source in an attainment or unclassifiable area that intends to construct a "major modification" must first obtain a PSD permit, 42 U.S.C. § 7475(a), 40 C.F.R. § 52.21, Wis. Stat. § 285.60 and Wis. Admin. Code § NR 405.01.

FIRST CLAIM FOR RELIEF

(Commencing Construction of a Major Modification Without a PSD Permit)

29. Paragraphs 1 through 28 are realleged and incorporated herein by reference.

30. At various times, Defendants commenced construction of one or more major modifications, affecting the boilers and associated equipment at the River Street Plant. Each such major modification was a physical change or change in method of operation which resulted in significant net emission increases, as defined by 40 C.F.R. § 52.21(b)(3)(i) and Wis. Admin. Code §§ NR 405.02(24), (27) of one or more pollutants.

31. Defendants continue to violate Section 165(a) of the Act, 42 U.S.C. § 7475(a), and the PSD regulations set forth in the Wisconsin State Implementation Plan, Wis. Stat. § 285.60, *et seq.*, and Wis. Admin. Code ch. NR 405, by, *inter alia*, their continuing failure to obtain the required PSD permit for major modifications to the River Street Plant.

32. Based upon the foregoing, Defendants have violated and continue to violate Section 165(a) of the Act, 42 U.S.C. § 7475(a), 40 C.F.R. § 52.21, Wis. Stat. § 285.60 and Wis. Admin. Code ch. NR 405. Unless restrained by an order of this Court, these and similar violations of the PSD provisions of the Act will continue at the River Street Plant.

33. The PSD violations set forth above entitle Plaintiff to injunctive relief and subject Defendants to civil penalties, 42 U.S.C. §§ 7413 and 7604.

SECOND CLAIM FOR RELIEF

(Declaratory Relief)

34. Paragraphs 1 through 33 are realleged and incorporated herein by reference.

35. Pursuant to 28 U.S.C. §§ 2201 and 2202, Sierra Club is entitled to a declaration that Defendants violated the Act by commencing one or more major modifications of the River Street Plant without a PSD permit, that the River Street Plant is a modified source for purposes of the PSD programs, and such further necessary or proper relief as may be granted by the Court.

PRAYER FOR RELIEF

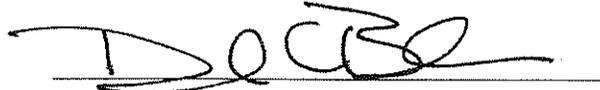
WHEREFORE, Plaintiff Sierra Club respectfully prays for this Court to:

- A. Declare that the Defendants were required to obtain a PSD permit for the changes to the River Street Plant described above;
- B. Declare that the River Street Plant is a modified source for purposes of the PSD program;
- C. Enjoin Defendants from operating the River Street Plant unless and until Defendants apply for and obtain a lawfully-issued PSD permit;
- D. Order the Defendants to apply for permits that are in conformity with the requirements of the PSD provisions of the Act for each modification that Defendants commenced without first obtaining a PSD permit;

- E. Order the Defendants to remedy their past violations by, *inter alia*, requiring the Defendants to install, as appropriate, the necessary pollution controls to meet best available control technology emission limits;
- F. Order the Defendants to take appropriate actions to remedy, mitigate, and offset the harm to public health and the environment caused by the violations of the Act alleged above;
- G. Order the Defendants to conduct audits of their operations to determine if any additional modifications have occurred that would require them to meet the PSD requirements and to report the results of these audits to Sierra Club and the EPA;
- H. Order the Defendants to pay civil penalties in 42 U.S.C. §§ 7413, 7604, as adjusted by 40 CFR 19.4, including a beneficial mitigation project pursuant to 42 U.S.C. § 7604(g)(2) that will decrease air pollution in the immediate vicinity of the River Street Plant where Sierra Club's members live and recreate;
- I. Order the Defendants to pay Sierra Club's costs of this action, including reasonable attorney fees, pursuant to CAA § 304(d), 42 U.S.C. § 7604(d);
- J. Retain jurisdiction over this action to ensure compliance with the Court's Order; and
- K. Any other relief that the Court finds is just and equitable.

Respectfully submitted this 4th day of February, 2009.

GARVEY MCNEIL & MCGILLIVRAY, S.C.



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