

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
September 8, 2009
7: 00 PM
or immediately following the Administration Committee
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [August 17, 2009](#)
- D. ACTION ITEMS
 - 1. [Payment – Vinton Construction Company; Contract Unit No. 2009-01; Midway Business Park Concrete Street and Walk Construction; \\$93,797.03 \(Payment No. 3\)](#)
 - 2. [Request for a 90 Day Trial Period for Stop Sign on Ice Street at Second Street \(Ald. Zelinski\)](#)
 - 3. [Request for a 90 Day Trial Period for Stop Sign on First Street at Ice Street \(Ald. Zelinski\)](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
August 17, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 6:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Pamerter, Taylor, Wisneski, Pack, Hendricks

ALSO PRESENT: Mayor Merkes, Atty. Rich Carlson, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, Lonnie Pichler (MU)

C. MINUTES TO APPROVE

1. [August 3, 2009](#)

Moved by Ald. Pack, seconded by Ald. Wisneski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Payment – Vinton Construction Company; Contract Unit No. 2009-01; Midway Business Park Concrete Street & Walk Construction; \$135,143.52 (Payment No. 2)

DPW Radtke reported work is progressing on this project. The street and sidewalks are installed and there are a few minor items to be completed.

Moved by Ald. Wisneski, seconded by Ald. Zelinski to recommend approval to Common Council
Motion carried on voice vote

2. [Change Order – DeGroot, Inc.; Third Street Water Main Water Main Replacement Project; ADD: \\$11,100.80; Change Order No. 2 \(Menasha Utilities\) \(held over\)](#)

Lonnie Pichler, MU Supervisor, explained the reasons for overage of concrete quantities. Extra concrete was required to finish a portion of the project originally thought to be the responsibility of the DOT. The original quantity used in creating the bid quantity was based on 6' panels. Some sections placement did not line up and required more than 6' panels.

Moved by Ald. Pack, seconded by Ald. Benner to recommend approval to Common Council.
Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Pamerter to adjourn at 6:47 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WMCM
City Clerk

CERTIFICATE OF PAYMENT

DATE: August 31, 2009

PAYMENT REQUEST: Three (3)

CONTRACTOR: Vinton Construction Company

ADDRESS: 2705 N. Rapids Road, Manitowoc, WI 54221

CONTRACT UNIT NUMBER: 2009-01

PROJECT DESCRIPTION: Concrete Street & Walk Construction
Midway Business Park
University Drive – Wittmann Drive

ORIGINAL CONTRACT AMOUNT	\$ 422,617.31
CHANGE ORDER NO.	AMOUNT: \$
PREVIOUS CHANGE ORDER(S):	\$
TOTAL CONTRACT AMOUNT (INCLUDING CHANGE ORDERS)	\$ 422,617.31
TOTAL EARNED TO DATE (SUMMARY ATTACHED)	\$ 403,886.50
LESS RETAINAGE 2 ½%	\$ 10,565.43
AMOUNT DUE	\$ 393,321.07
PREVIOUS PAYMENTS	\$ 299,524.04
AMOUNT DUE THIS PAYMENT	\$ 93,797.03

ESTIMATE PERIOD: August 13, 2009 to August 31, 2009

I certify that all bills for labor, equipment, materials, and services are paid for which previous certificates for payment were issued.

DATE: _____ BY: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

RECOMMENDED FOR PAYMENT:

DIRECTOR OF PUBLIC WORKS: _____ DATE: _____

APPROVED FOR PAYMENT: COUNCIL APPROVAL DATE: _____

FINANCE DEPARTMENT

<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>CHARGE TO ACCOUNT</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

CITY OF MENASHA
Contract Unit No. 2009-01 Midway Business Park
Concrete Street & Sidewalk Construction

DATE: August 31, 2009
 Payment No. Three (3)

ITEM	QUANTITY	DESCRIPTION	BASE BID		YTD	
			Unit Price	TOTAL	QUANTITY	TOTAL
1	11,514	8" Depth Pavement/Base Pulverize/S.Y.	\$ 0.60	\$ 6,908.40	11,514.00	\$ 6,908.40
2	13,900	Fine Grading/S.Y.	\$ 0.70	\$ 9,730.00	13,900.00	\$ 9,730.00
3	1,412	Unclassified Excavation Pulverized Stone/C.Y.	\$ 4.82	\$ 6,805.84	1,412.00	\$ 6,805.84
4	75	Unclassified Excavation Street Widening/C.Y.	\$ 8.00	\$ 600.00	75.00	\$ 600.00
5	146	Unclassified Excavation Sidewalk/C.Y.	\$ 16.00	\$ 2,336.00	146.00	\$ 2,336.00
6	202	Asphalt Removal/S.Y.	\$ 2.00	\$ 404.00	202.00	\$ 404.00
7	12,790	8" Concrete Pavement with Integral Curb and Gutter/S.Y.	\$ 21.46	\$ 274,473.40	12,790.00	\$ 274,473.40
8	11	8" Concrete Pavement - Remove and Replace/S.Y.	\$ 45.00	\$ 495.00	11.00	\$ 495.00
9	245	4" Asphalt Pavement/S.Y.	\$ 17.15	\$ 4,201.75	245.00	\$ 4,201.75
10	38	30" Concrete Curb and Gutter - Remove and Replace/L.F.	\$ 25.00	\$ 950.00	38.00	\$ 950.00
11	952	Full Depth Sawcut/L.F.	\$ 1.50	\$ 1,428.00	945.00	\$ 1,417.50
12	8	Handicap Ramp Curb Cut/L.F.	\$ 30.00	\$ 240.00	8.00	\$ 240.00
13	208	Placement of Salvaged Pulverized Material (To be used for street widening and sidewalk construction)/C.Y.	\$ 2.80	\$ 582.40	208.00	\$ 582.40
14	249	8" Concrete Driveway/S.F.	\$ 3.87	\$ 963.63	570.00	\$ 2,205.90
15	942	6" Concrete Driveway/S.F.	\$ 3.40	\$ 3,202.80	606.00	\$ 2,060.40
16	6,142	3" Asphalt Driveway - Remove and Replace/S.F.	\$ 2.33	\$ 14,310.86	6,142.00	\$ 14,310.86
17	6,260	4" Concrete Walk/S.F.	\$ 2.50	\$ 15,650.00	6,228.00	\$ 15,570.00
18	1,245	6" Concrete Walk/S.F.	\$ 3.40	\$ 4,233.00	1,454.00	\$ 4,943.60
19	183	8" Concrete Walk/S.F.	\$ 3.87	\$ 708.21	181.00	\$ 700.47
20	217	4" Concrete Handicap Ramp (Detectable warning field plates to be supplied by others)/S.F.	\$ 3.06	\$ 664.02	283.00	\$ 865.98
21	40	Utility Adjustment/each	\$ 275.00	\$ 11,000.00	30.00	\$ 8,250.00
22	6	Water Valve Adjustment/each	\$ 150.00	\$ 900.00	6.00	\$ 900.00
23	7,100	Terrace Restoration/S.Y.	\$ 3.82	\$ 27,122.00	5,000.00	\$ 19,100.00
24	10	Pavement Gap/each	\$ 1,000.00	\$ 10,000.00	8.00	\$ 8,000.00
25	4	Sidewalk or Apron Gap/each	\$ 200.00	\$ 800.00	4.00	\$ 800.00
26	172	8" Concrete Pavement, Grade "C" High Early Strength/S.Y.	\$ 25.00	\$ 4,300.00	72.00	\$ 1,800.00
27	300	4" Under Pavement Drain/L.F.	\$ 20.50	\$ 6,150.00	270.00	\$ 5,535.00
28	14	12" Storm Sewer/L.F.	\$ 47.00	\$ 658.00		\$ -
29	2	2' x 3' Inlets (Castings to be salvaged and reused)/each	\$ 1,050.00	\$ 2,100.00	2.00	\$ 2,100.00
30	4	Sidewalk Crossing Over Utility Trench/each	\$ 50.00	\$ 200.00	5.00	\$ 250.00
31	1	Traffic Control/L.S.	\$ 3,500.00	\$ 3,500.00	0.70	\$ 2,450.00
32	1	Erosion Control/L.S.	\$ 1,000.00	\$ 1,000.00	0.70	\$ 700.00
33	1	Construction mobilization/demobilization; Project Coordination; all incidental utility and miscellaneous roadway work; and all other Project Work Area Restoration and Clean-Up to an equal and/or better preconstruction condition as required and related to the overall project./ Lump Sum	\$ 6,000.00	\$ 6,000.00	0.70	\$ 4,200.00
TOTAL CONTRACT BID (ITEMS 1-33)			\$	\$ 422,617.31	\$	\$ 403,886.50



Memorandum

DATE: September 3, 2009

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: 90 Day Trial Period Requests for Stop Signs –
Ice Street at Second Street and First Street at Ice Street

Alderman Zelinski has requested the Board of Public Works consider authorizing 90 day trial periods for the installation of stop signs on Ice Street at Second Street and on First Street at Ice Street. At its July 20th meeting, the Board considered action to authorize a traffic engineering study for the placement of yield signs at these same intersections. Based on recommendation from the Police Department, the Board decided to delay the traffic study until after the reconstruction of Third Street so as not to use skewed traffic volumes due to increased traffic resulting from the Third Street closure.

Trial periods allow City staff time to study and report on the particular traffic issue and provide the public with an opportunity to respond to the impact of the proposed traffic issue. I share the concern of the Police Department regarding assessing the proposed new traffic control signage in these locations while Third Street is closed, but Alderman Zelinski thinks there is immediacy because of the proximity to Jefferson School which is now in session.

At an earlier meeting this year, the Parking Committee recommended the Board of Public Works consider a trial period for the placement of a stop sign on Ice Street at Second Street due to observed safety concerns particularly at school arrival and dismissal times. I am in agreement with a trial period to study the effectiveness of placing a stop sign at this location.

From my observations, I think the trial period for a stop sign on First Street at Ice Street should not be authorized at this time, but rather the Board should allow the previously mentioned traffic engineering study to occur with a report including recommendations brought back to the Board for its consideration.



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