

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 16, 2008  
6:35 PM  
or immediately following the Administration Committee**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [February 2, 2009](#)
- D. ACTION ITEMS
  - 1. [Recommendation to Increase Rental Dumpster Fee from \\$30 to \\$35](#)
  - 2. [Approval of City of Menasha Minimum Wage Rates](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 2, 2009  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Pack at 7:32 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Benner

EXCUSED: Ald. Michalkiewicz

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,  
C/T Stoffel, PHD Nett, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [January 19, 2009](#)

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order – Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; Time Extension to March 15, 2009 \(Change Order No. 1A\)](#)

Moved by Ald. Pamenter, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

2. [Payment - Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; \\$61,050.00 \(Payment No. 8\)](#)

Moved by Ald. Wisneski, seconded by Ald. Pamenter to recommend approval to Common Council

Motion carried on voice vote

3. [Payment - National Power Rodding Corporation - City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01B Sanitary Sewer Rehabilitation; \\$6,261.49 \(Payment No. 3\)](#)

Moved by Ald. Wisneski, seconded by Ald. Pamenter to recommend approval to Common Council

Motion carried on voice vote

4. [Recommendation to Execute Master Agreement with SEH for Stormwater Management Services](#)
5. [Recommendation to Execute Service Addendum with SEH for PermiTrack MS4](#)
6. [Recommendation to Execute Service Addendum with SEH for PermiTrack ESC](#)

DPW Radtke explained items 4, 5, and 6 are related. These are contracts for the storm water management program in compliance with WisDNR permits. Cost for these programs will be covered by fees paid for permits.

The Master Agreement outlines the provisions for technical support services and specifies the terms of service provision for all applicable contracted services.

The PermiTrack MS4 will allow the City to maintain electronic records of all required WisDNR MS4 permit obligations. It will assist in the preparing of annual reports for the WisDNR.

The PermiTrack ESC will allow the City to administer erosion and sediment control programs online with a map based interface which may be accessible by the public for purposes of viewing project information and generating feedback messages to the City regarding construction site issues.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 7:44 p.m.

Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk



## Memorandum

DATE: February 12, 2009

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Increase Rental Dumpster Fee from \$30 to \$35

With the \$2.00 per ton increase in the tipping fee at the Winnebago County landfill for 2009, and with increased labor, equipment and materials costs over the past few years, we find it necessary to recommend an increase in the fee for dumpster rental from \$30 to \$35 per service dump. This fee was last increased in 2004 from \$20 to \$30. The City provides dumpster emptying service approximately 360 times per year.

The proposed \$35 rate remains very favorable compared to the Winnebago County container rental program rates. Our proposed rate amounts to a charge of \$17.50 per cubic yard, while The County's rate for its smallest dumpster varies between \$20.83 and \$29.17 per cubic yard, with the cheaper rate being charged when a container is emptied and reset at that service location. In addition, the City of Menasha allows the use of the dumpster for 10 days, compared to the County's 7 days, before daily surcharges are applied.

Based on this information, it is recommended the dumpster rental fee be increased from \$30 to \$35 per dumpster emptying service.

**CITY OF MENASHA, WISCONSIN**  
**JOB CLASSIFICATION & MINIMUM WAGE RATES**  
**FOR**  
**STREETS, HIGHWAYS, SIDEWALKS, & BRIDGE CONSTRUCTION**  
**Section 66.293(1), Wisconsin Statutes**

CLASSIFICATION	TOTAL MINIMUM COMPENSATION WAGES & FRINGES	
	EXISTING	2009 PROPOSED
Foreman	\$ 19.47	\$19.86
Formsetter	\$ 15.44	\$15.75
Finisher	\$ 17.45	\$17.80
Cement Mason	\$ 17.45	\$17.80
Truck Driver - Single Axle	\$ 14.64	\$14.93
Truck Driver - Tandem & Larger	\$ 15.44	\$15.75
Equipment Operator	\$ 18.22	\$18.58
Raker	\$ 15.44	\$15.75
Roller - Small	\$ 14.19	\$14.47
Laborer	\$ 13.28	\$13.55
Finisher Apprentice	\$ 14.64	\$14.93
Operator Apprentice	\$ 15.45	\$15.76
Carpenter	\$ 14.64	\$14.93
Bricklayer	\$ 17.45	\$17.80
Electrician	\$ 23.14	\$23.60

Any classification not specifically listed above shall be paid not less than the rate of a laborer.

I, Deborah A. Galeazzi, duly appointed City Clerk of the City of Menasha, Winnebago and Calumet counties, Wisconsin, do hereby certify that the contents above (Job Classification and Minimum Wage Rates) were passed and approved by the Menasha Common Council on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Deborah A. Galeazzi, City Clerk