CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
August 3, 2009
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Taylor at 7:27 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Ald. Hendricks, Zelinski, Englebert, Benner, Pamenter, Taylor, Wisneski, Pack.
ALSO PRESENT: Mayor Merkes, Atty Rich Carlson, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PWS Jacobson, Nick Vande Hey (McMahon Engineers), Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE
1. July 20, 2009
Motion by Ald. Wisneski, seconded by Ald. Pack to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS
1. Street Use Application – Menasha High School Homecoming Parade; Friday, October 2, 2009; 5:30 PM – 6:10 PM

Motion by Ald. Wisneski, seconded by Ald. Pamenter to recommend approval to Common Council.
Motion carried on voice vote.

2. Street Use Application – St. Mary's Central High School Homecoming Parade; Friday, October 9, 2009; 5:00 PM – 6:00 PM

Motion by Ald. Zelinski, seconded by Ald. Pack to recommend approval to Common Council.
Motion carried on voice vote.

3. Change Order – DeGroot, Inc.; Third Street Water Main Replacement Project; ADD: $11,100.80; (Change Order No. 2)

Lonnie Pichler, Utility Supervisor, explained the change order is for the variations made in the field during construction and adjustments for final measured quantities.

Discussion ensued on what type of variations were made and the reason for the adjustments in quantities. Members were asking for more clarification, especially regarding the additional concrete pavement replacement quantities.

Motion by Ald. Benner, seconded by Ald. Zelinski to hold for more clarification.

4. Status Update on Tayco Stormwater Management Pond (McMahon Group Presentation)

Nick Vande Hey from the McMahon Group gave a presentation on the proposed construction of the Tayco Storm Water Management pond. This is a joint project with the Town of Menasha. Stimulus dollars could be used for part of the funding.

5. Consideration of Initiating Single Stream Recycling Operations

C/T Stoffel explained the options for financing the purchase of carts to accommodate automated collection for recycling. Staff is recommending advancing the funds from the Recycling Fund with repayment to the fund from an annual cart lease charge of $5.00 per dwelling unit to be passed on the property tax bill. A lease arrangement allows the City to retain ownership of the carts. Payback of the cart cost through the lease charge would be complete in approximately 9 years.

PWS Jacobson presented the cart being recommended. Staff is recommending a 96-gallon container as single stream recycling allows co-mingling with no need for separating. The goal is to eventually go to bi-weekly recycling collection. Funding to modify the existing recycling truck by mounting an automated collection device could come from the Equipment Replacement Fund.

Chairman Taylor opened the meeting to the gallery for public comments.

Kay Lamberg, 10B Dakota Grove, commented that a 96-gallon container would be hard for the elderly to push out to the curb.

Mary Ann Mulvey, 274 Misty Meadows, questioned how would residents that do not receive tax bill pay for the rental of the cart.

Stan Sevenich, 645 9th Street, City needs to be leader in automatic single stream recycling just like in 1993 with the automation of refuse.

Motion by Ald. Pamenter, seconded by Ald. Pack to recommend approval of initiating single stream recycling and to consider the recommendation of staff for the funding source to Common Council.
Motion carried on voice vote.

6. O-17-09 An Ordinance Relating to Illicit Discharge and Connection

DPW Radtke explained this ordinance is a requirement of the Dept. of Natural Resources' storm water discharge permit. The purpose is to minimize the discharge of pollutants carried by storm water runoff from industrial sites, construction sites and municipal storm sewer systems.

Motion by Ald. Pack, seconded by Ald. Wisneski to recommend approval to Common Council.
Motion carried on voice vote.

7. O-18-09 An Ordinance Repealing and Recreating Sections 9-4-8(1) and 9-4-9(1) & (3) of the Menasha Code of Ordinances

CDD Keil explained this ordinance changes Manufactured Housing Communities from a mulit-family classification to a single family classification for the purpose of storm water utility fees.

Motion by Ald. Pack, seconded by Ald. Benner to recommend approval to Common Council
Motion carried on voice vote.

E. ADJOURNMENT
Motion by Ald. Englebert, seconded by Ald. Hendricks to adjourn at 8:43 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk