

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
February 2, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Pack at 7:32 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Benner

EXCUSED: Ald. Michalkiewicz

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [January 19, 2009](#)

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order – Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; Time Extension to March 15, 2009 \(Change Order No. 1A\)](#)

Moved by Ald. Pamenter, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

2. [Payment - Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; \\$61,050.00 \(Payment No. 8\)](#)

Moved by Ald. Wisneski, seconded by Ald. Pamenter to recommend approval to Common Council

Motion carried on voice vote

3. [Payment - National Power Rodding Corporation - City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01B Sanitary Sewer Rehabilitation; \\$6,261.49 \(Payment No. 3\)](#)

Moved by Ald. Wisneski, seconded by Ald. Pamenter to recommend approval to Common Council

Motion carried on voice vote

4. [Recommendation to Execute Master Agreement with SEH for Stormwater Management Services](#)
5. [Recommendation to Execute Service Addendum with SEH for PermiTrack MS4](#)
6. [Recommendation to Execute Service Addendum with SEH for PermiTrack ESC](#)

DPW Radtke explained items 4, 5, and 6 are related. These are contracts for the storm water management program in compliance with WisDNR permits. Cost for these programs will be covered by fees paid for permits.

The Master Agreement outlines the provisions for technical support services and specifies the terms of service provision for all applicable contracted services.

The PermiTrack MS4 will allow the City to maintain electronic records of all required WisDNR MS4 permit obligations. It will assist in the preparing of annual reports for the WisDNR.

The PermiTrack ESC will allow the City to administer erosion and sediment control programs online with a map based interface which may be accessible by the public for purposes of viewing project information and generating feedback messages to the City regarding construction site issues.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 7:44 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, City Clerk