

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 6, 2009
6:30 PM
or immediately following Common Council
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - [1. Administration Committee, 6/15/09](#)
- D. ACTION ITEMS
 - None
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
June 15, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pamentor, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner
ALSO PRESENT: Mayor Merkes, Atty. Rich Carlson, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, Atty Tom Wroblewski, Russ Jones & Mary Saunders (Ramsey & Ramsey),
Mark Jurgella (Dept. of Revenue), Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 6/1/09](#)

Moved by Ald. Pack, seconded by Ald. Taylor to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. [Due Process Hearing – Ramsey & Ramsey, Inc.](#)

Atty. Carlson explained State Statute requires all members of a corporation must be qualified to hold a liquor license. Russell Jones was convicted of felony commercial gambling and Jeffrey Jones of felony bail jumping.

Atty Wroblewski representing Ramsey & Ramsey Inc. presented a letter from Jeffrey Jones stating he has resigned as an officer/director of the corporation. Russell will resign as an officer/director of the corporation. Mary Saunders will remain as the only officer/director of the corporation and take over as President. Atty Wroblewski requested the application be amended to remove Jeffrey and Russell's names. A status change will be filed with the State Dept. of Financial Institutions.

Mark Jurgella spoke on a pending case just filed by the District Attorney's office against Russell Jones. Mr. Jurgella explained Russell Jones can be employed by the corporation, but can not be an officer/director. Mr. Jurgella stated the State allows a municipality to issue a Provisional license for up to a 60 day period until the governing body takes action on a license application.

Moved by Ald. Benner, seconded by Ald. Pack to deny liquor license with condition they can reapply.

Motion carried on roll call 8-0.

2. [Amendment to Listing Contract with Bomier Properties Inc., Province Terrace and Midway Business Park](#)

CDD Keil explained this is the seconded extension of the original listing agreement of Nov.2007 with Bomier Properties. Due to the lack of real estate activity, it is difficult to determine what impact Bomier's marketing has had on the sale of properties in the Midway Business Park or Province Terrace areas. Currently Bomier is working on a potential project in the Midway Business Park.

Moved by Ald. Pack, seconded by Ald. Englebert to recommend approval to Common Council
Motion carried on voice vote

3. [R-16-09 Resolution Transferring/Appropriating Funds \(Introduced by Ald. Wisneski\)](#)

C/T Stoffel explained this resolution is to balance the 2008 budget. It takes care of the transfer of funds to cover 2008 budget overdrafts and to appropriate revenues received but not budgeted.

Moved by Ald. Pack, seconded by Ald. Englebert to recommend approval to Common Council
Motion carried on voice vote

4. [R-17-09 Resolution Continuing Appropriations \(Introduced by Ald. Wisneski\)](#)

C/T Stoffel explained this resolution is for continuing some 2008 appropriations into 2009 for special projects and/or items.

Moved by Ald. Pack, seconded by Ald. Pamentor to recommend approval to Common Council.
Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Hendricks to adjourn at 8:14 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk