

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
May 18, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:23 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Pamenter, Taylor, Wisneski, Pack, Hendricks
ALSO PRESENT: Mayor Merkes, Attorney Rich Carlson, PC Stanke FC Vander Wyst,
Eng. Supv. Montour, Comptroller Stoffel, CDD Keil,
Deputy Clerk Sewall, and the Press

C. MINUTES TO APPROVE

1. Administration Committee, 5/4/09

Moved by Ald. Pack, seconded by Ald. Pamenter to approve minutes.
Motion carried on voice vote

D. ACTION ITEMS

1. Approval of Consulting Agreement with McClone Agency, Inc. for the period
July 1, 2009 to June 30, 2010 and authorize signature. (Held 5/4/09)

Moved by Ald. Pack, seconded by Ald. Englebert to recommend approval to Common
Council

Discussion ensued about waiting until there is a new attorney on board before making a
decision on this item.

Moved by Ald. Zelinski, seconded by Ald. Pack to table.
Motion carried on voice vote to table.

2. Accept quote of The Post Crescent as the official City newspaper,
May 2009-May 2010.

Moved by Ald. Pamenter, seconded by Ald. Pack to recommend approval to Common
Council
Motion carried on voice vote

3. Retain Jeff Brandt as Consultant/Interim City Attorney (Ald. Pack)

Moved by Ald. Pamenter, seconded by Ald. Pack to recommend approval to Common
Council

Discussion ensued about the Mayor already been given power by the Common Council to make
this decision, the potential need for an on-site attorney during the interim, and the cost difference
between outsourcing different attorneys versus having former CA Brandt on staff until a new
attorney is hired.

Request made by aldermen to have Mayor Merkes contact former CA Brandt to find out if his
original quote is negotiable.

Moved by Ald. Pamenter, seconded by Ald. Englebert to hold this item
Motion carried on voice vote to hold item

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Zelinski to adjourn at 6:37 p.m.
Motion carried on voice vote

Respectfully submitted by
Kristin Sewall
Deputy City Clerk