

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 19, 2009  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:47 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, CDD Keil, C/T Stoffel,  
PRD Tungate, PWS Jacobson, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 10/5/09](#)

Moved by Ald. Pack, seconded by Ald. Hendricks to approve minutes.  
Motion carried on voice vote

D. ACTION ITEMS

1. [Review and accept 2008 City of Menasha Audit Report \(Dave Maccoux, Schenck\)](#)

Dave Maccoux from Schenck presented the 2008 audit report. He did an overview of the audit. He explained some recommendations as discussed with management.

Moved by Ald. Pack, seconded by Ald. Zelinski to recommend approval to Common Council.

Motion carried on voice vote.

2. [R-25-09 – A Resolution Adopting a Natural Hazards Mitigation Plan \(Introduced by Mayor Merkes\)](#)

CDD Keil explained this was prepared by Winnebago County Emergency Management. It is a countywide mitigation plan in conformation with state and federal guidelines. The City must have an approved natural hazards mitigation plan in place to receive Federal grant funds.

Moved by Ald. Benner, seconded by Ald. Hendricks to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Hendricks to adjourn at 7:11 p.m.

Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, WCMC  
City Clerk