

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
January 19, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:46 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Benner, Pamerter, Taylor, Wisneski, Pack, Hendricks, Zelinski,
Michalkiewicz

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, Connie Wad and Dan Coffey (IIL),
Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 1/5/09](#)

Moved by Ald. Pack, seconded by Ald. Taylor to approve minutes
Motion carried on voice vote

D. ACTION ITEMS

1. [R-2-09 Resolution Relating to Reduction of Poll Workers](#)

Moved by Ald. Hendricks, seconded by Ald. Pack to recommend approval to Common Council
Motion carried on voice vote

2. [Grant Agreements between Winnebago County and City of Menasha for the term January 1, 2009 to December 31, 2009 for:](#)
 - a) [Senior Center Supervisor](#)
 - b) [Senior Center Activity Coordinator](#)
 - c) [Older Adult health Screening Program](#)

PHD Nett explained the grant agreements are the same as the 2008 agreement.

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to recommend approval to Common Council
Motion carried on voice vote

3. [Revised Contract Proposal and Building Inspection Fee Schedule-Independent Inspections. LTD \(IIL\)](#)

Connie Watt from Independent Inspections Ltd. reported the last increase in fees was in 2005. The increase is necessary to keep up with increases in other costs relating to inspections. She explained the procedures the inspectors use when conducting inspections. IIL has been doing business with the City since 1994. The current contract can be terminated by either party with a 60 day notice.

Some Aldermen suggested that this is not a good time to increase fees. Keeping fees low will encourage more people to move into the City, and discourage property owners from doing home improvements without a permit.

Others acknowledged the increased cost of doing business and felt that the fee increases were justified.

D. ACTION ITEMS, Cont'd.

3. [Revised Contract Proposal and Building Inspection Fee Schedule-Independent Inspections. LTD \(IIL\)](#), cont'd.

Moved by Ald. Pack, seconded by Ald. Zelinski to recommend approval to Common Council
Discussion

Motion failed on roll call 4-4

Ald. Pack, Zelinski, Michalkiewicz, Benner – yes

Ald. Pamerter, Taylor, Wisneski, Hendricks – no

E. ADJOURNMENT

Moved by Ald. Pamerter, seconded by Ald. Michalkiewicz to adjourn at 7:30 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, City Clerk