

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, July 21, 2009

6:30 PM

Minutes

A. CALL TO ORDER

Meeting called to order at 6:38 p.m. by Linda Stoll

B. ROLL CALL/EXCUSED ABSENCES

Present: Trevor Frank, Sadie Schroeder, Linda Stoll, Roger Kanitz, Mike Dillon

Excused: Becky Bauer

Others Present: Mayor Merkes, CDD Greg Keil

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke.

D. MINUTES TO APPROVE

1. [Sustainability Board Minutes, 6/16/09](#)

Moved by Mike Dillon and seconded by Sadie Schroeder to approve minutes of June 16, 2009 meeting.

Motion carried

-correct presence of Linda Stoll

E. COMMUNICATIONS

None

F. DISCUSSION ITEMS

1. Status report on Green Scene/Green Team

Mike Dillon reported that the press release is out for the event to be held at SCA Tissue on August 5. The art show is to be held in the office building. SCA is to feature the biofiltration unit, porous pavement and prairie restoration. Other organizations, including the City of Menasha and Town of Menasha sustainability boards will be manning displays on local sustainability initiatives.

2. Status report on local environmental talk show (Sadie Schroeder)

Sadie Schroeder reported that she had contacted Denver Platt. He is awaiting feedback from the board at 91.1

3. Status report on City Department TNS Presentations/Sustainability Policy

Greg Keil reported that arrangements were being made for Bill Beachkofski of Energy Control and Design and Mike Dillon would be presenting information to the city department heads on August 6. The focus of the presentations will be on improving energy efficiency of municipal buildings.

4. Status report on Demonstration projects - Stormwater/Water Quality
Greg Keil reported that due to concerns about plant survivability, the rain garden project at ECWRPC was on hold until early fall.

Planning for the native planting at Heckrodt is underway. SCA Tissue and the Menasha Rotary are to sponsor the plantings.

5. Status report on Walking & Bike Audit
Greg Keil reported that mapping the features to be assessed in the walking/bike audit was underway.
6. Status report on Neighborhood Electric Vehicle Ordinance
There has been no change in the status since the last meeting.
7. Status report on Farm Fresh Market
There are now 20 Vendors with an increasing focus on food. An event is being planned for Halloween that would engage both the downtown merchants and the farm market vendors. more focus on food
8. Follow up to Sustainability Board Volunteer Form responses
Linda Stoll is to draft a letter acknowledging responses to the volunteer form. Kristin Sewall is to compile the mailing list. Follow up letter-Kristin mailing list

9. [City of Menasha Redevelopment/Vision Plans](#)

Linda Stoll discussed the need to reach out to citizens in order to achieve buy-in to whatever vision is developed. Mike Dillon spoke about training facilitators and engaging municipal officials in training. Commissioners discussed various approaches to obtaining citizen input including surveys and neighborhood meetings. There was some consideration of conducting a pilot survey or other form of sample to gauge participation and, if successful, launch a broader scale initiative. Commissioners also discussed conducting a "First Impressions" assessment by partnering with a community of similarly size to Menasha. Beloit, Two Rivers, Superior and Marshfield were discussed as possibilities. Discussion was held on differentiating between projects and visions and creating a goal of shared prosperity

G. ACTION ITEMS

1. Set next meeting date
Meeting set for August 18, 2009

H. REPORT OF COMMISSIONERS

Mike Dillon reported on an upcoming presentation to the Outagamie County Sustainability Task Force and the availability of an Energy Efficiency Assessment tool.

I. ADJOURNMENT

Motion made by Trevor Frank and seconded by Mike Dillon to adjourn at 8:05 p.m.

Respectfully Submitted by CDD Greg Keil