

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Third Floor Council Chambers
140 Main Street, Menasha**

Tuesday, October 14, 2008

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
[Sustainability Board Minutes, 9/16/08](#)
- E. COMMUNICATIONS
 - 1. [Citizen input session-East Central Wisconsin Regional Planning Commission and Valley Transit at Menasha library - POSTPONED](#)
- F. DISCUSSION ITEMS
 - 1. 2025 Resolution and Grant Proposal
 - 2. [Presentation to the Menasha Joint School Board and report on coordination of activities with the school district.](#)
 - 3. Lt. Governor's Climate Change conference – Menasha Team
 - 4. City Department TNS Presentations/Sustainability Policy
 - 5. Pool Baseline Study-Approach and Timetable
 - 6. Stormwater/Water quality demonstration projects
 - 7. Walking & Bike Audit
- G. ACTION ITEMS
 - 1. Set next meeting date
- H. REPORT OF COMMISSIONERS
 - 1. Recap of the Menasha Utilities Energy Fair (Roger Kanitz)
 - 2. Natural Step Study Circles-Invitation to ECOS-FV meeting on Nov. 6, 2008 (Roger Kanitz)
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
SUSTAINABILITY BOARD
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday, September 16, 2008
MINUTES**

A. CALL TO ORDER

Meeting called to order by Chairperson Stoll at 6:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT:Linda Stoll, Mike Dillon, Roger Kanitz, Becky Bauer

EXCUSED: Trevor Frank

ALSO PRESENT: Mayor Merkes, Community Development Director Greg Keil

C. MINUTES TO APPROVE

1. Sustainability Board, 7/22/08

Motion made by Roger Kanitz, seconded by Linda Stoll to approve minutes.

Motion carried

D. COMMUNICATIONS

1. Paul Konetzke, Menasha resident, correspondence pertaining to sustainability topics

Linda Stoll is to contact Donna Van Buchen and Paul Konetzke about placing noxious weed ordinance on next agenda.

2. Menasha Utilities Resolution implementing utility-wide energy management policy

The board discussed exploration of including a city wide energy management policy into the baseline study.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke

F. DISCUSSION

1. Goals and Priorities

The board identified the following as priority work activities for the next 12 months:

Establish parameters for baseline study of the pool. Survey pool users/non users/schools/senior centers/Possibility of an on line survey? Identification of options for pool facilities, operation and maintenance.

Develop demonstrative projects tied to sustainability-residential stormwater management.

Develop sustainability policy

Develop walking and bike audit

Develop a marketing strategy to promote the acceptance of sustainability initiatives

2. Baseline Study-Approach and Timetable

Utilize pool for baseline assessment. Suggested completion timetable of 12/15/08.

Chesapeake Ecology Center.org- Rain Garden Sample

Budgeting- incorporation of Sustainability Criteria in Capital Facilities planning.

3. Status report on farmer's market

Mayor Merkes reported that there has been about six vendors regularly participating in the farmer's market. It has been well received in the community and the number of customers is growing.

4. Sustainability Board participation in Menasha Utilities Fair
Roger Kanitz has been working with Chris Voightlander on ECOS and Sustainability Board participation in the Menasha Utilities Energy Fair, which is to be held on Thursday, Oct. 2. Greg Keil is to prepare displays relating to the function of the Sustainability Board and on-site storm water management.

5. Update on Natural Step study circles – Roger Kanitz

Roger Kanitz reported that ECOS will have a display at the Menasha Utilities Energy Fair. Efforts are underway to consolidate study circles within area communities.

6. Creation of an ordinance permitting neighborhood electric vehicles

NEV ordinance – Greg Keil is to distribute Appleton ordinance

7. Lt Governor's Climate Change conference – Menasha Team

An implementation summit is to be held Friday, Dec. 12, 2008 in Stevens Point. Communities are to put together a team to participate in this event. Information at www.wiclimatechange.summit.com.

8. Set next meeting date

October 14, 2008 at 6:30 PM

G. REPORT OF COMMISSIONERS

1. Roger Kanitz to report on:

- a. The citizen input session being developed by East Central Wisconsin Regional Planning Commission and Valley Transit at the Menasha Library will be held in October Oshkosh session at MPU on Valley Transit

- b. Greg Keil is to pass along information on the ozone option to replace pool chlorine use

- c. Contact for a potential Phosphate free lawn plot test was found
Dan Dieck – lawn maintenance
Promotion of phosphorous reduction – NEWSA

- d. Up-date on the LED street lights. John Ahles of Neenah Sustainability Board has gathered information on LED street lights-

H. ADJOURNMENT

Motion made by Linda Stoll, seconded by Mike Dillon to adjourn at 8:38 PM.
Motion carried.

RESOLUTION

WHEREAS, the City of La Crosse in 2005 endorsed the U.S. Conference of Mayors Climate Protection Agreement; and

WHEREAS, the Common Council of the City of La Crosse in February, 2005, approved Resolution #2005-02-018 that supports the efforts of the Governor's Task Force to have a goal of 10% of the state's energy resources to come from renewable energy by 2015, a commitment from the state to provide renewable energy in state buildings, tougher building codes to enhance energy efficiency and full and stable funding for energy conservation and efficiency programs; and

WHEREAS, the City of La Crosse in March, 2007, approved Resolution #2007-03-029 endorsing The Natural Step model for Eco-Municipalities for its principles of sustainable community development and authorizing the City Planning Department to prepare a request for proposals for developing a sustainable community plan; and

WHEREAS, the City of La Crosse in July, 2007, approved Resolution #2007-07-021 that the Common Council of the City of La Crosse endorses the principles of sustainable community development, and supports the application of these principles whenever possible in planning, policy-making and practices; and

WHEREAS, the Office of Energy Independence was created by Governor Doyle on April 5th, 2007 with the mission to advance energy independence in The State of Wisconsin; the vision including generating 25 percent of the state's electricity and transportation fuels from renewable resources by 2025, capturing 10 percent of the emerging bioindustry and renewable energy market by 2030, and leading the nation in groundbreaking research that will make renewable energy more affordable and will create good paying Wisconsin jobs.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of La Crosse that it hereby resolves to advance Wisconsin's vision for energy independence by supporting the State of Wisconsin's Office of Energy Independence's vision to generate 25 percent of the City's electricity and 25 percent of our transportation fuels from renewable resources by 2025 and become a community partner with the Wisconsin Office of Energy Independence; and

BE IT FURTHER RESOLVED that the City of La Crosse supports long-range planning and policies that reduce our dependence on fossil fuels while at the same time does not rely on using food-based energy products, but places more emphasis on the use of other renewable and sustainable resources such as wind and solar power and biomass; and

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the Governor of Wisconsin, the Office of Energy Independence, our state and federal legislators, our local energy companies and co-ops, and the City and County Joint Oversight Committee on Sustainability.

Don Merkes

From: Jason Kakatsch [JKakatsch@eastcentralrpc.org]
Sent: Thursday, September 11, 2008 2:22 PM
To: Dillon, Michael J.; Ahles, John
Cc: Kanitz, Roger; Kathy Thunes; linda.stoll@uwsp.edu; Don Merkes
Subject: RE: Menasha Sustainability would like to help with listening session too

Good Afternoon Michael and John-

The East Central Wisconsin Regional Planning Commission is currently developing a Transit Development Plan (TDP) for the Valley Transit system. This plan is a comprehensive analysis on how to improve the system over the next 5 years. A steering committee has been meeting consistently since 2006 to assist in the planning process with plan completion scheduled by year's end. This fall we are scheduling 5 public information meetings throughout the Fox Cities to get public input. These "mini-regions" include:

1. Heart of the Valley
2. Downtown Appleton
3. eastern and northern Appleton
4. Town of Grand Chute/Town of Greenville
5. the Neenah and Menasha area

So far, ECOS and the Menasha Sustainability Board have agreed to sponsor the Neenah/Menasha area public information meeting. Roger Kanitz felt that the Town of Menasha and City of Neenah Sustainability Boards may also want to sponsor the meeting as well.

To give you a taste of what the meeting would entail:

First, there would be a half hour open house with posters, maps, draft plan chapters, preliminary recommendations, etc, followed by a half hour formal presentation on a transit model that East Central has developed, in coordination with WisDOT and HNTB Consultants, which can be used to test route alternatives, followed by another half hour of open house and Q&A. We plan to hold the meeting at the Menasha Library sometime in late October. All we would ask is for you to spread the word amongst your membership. If you are interested, let me know. If you have any questions feel free to contact me. Thanks.

Jason A. Kakatsch
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East Central Wisconsin Regional Planning Commission
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www.eastcentralrpc.org

DATE: September 25, 2008
TO: Dr. Keith Fuchs, Superintendent
FROM: Becky Bauer
RE: City of Menasha Sustainability Resolution and Sustainability Board
CC: Linda Stoll, Chairperson, Menasha Sustainability Board
Mayor Merkes, City of Menasha

I wanted to make Menasha Joint School District aware that I was asked to be a part of a Sustainability Board for the City of Menasha. The Common Council adopted a resolution regarding the endorsement of sustainability last November, which created the Board. (Please see the actual resolution attached) Since last spring, our members have worked to further define sustainability, how our city can work toward becoming an eco-municipality, and how we can create and foster an understanding of the "Natural Step" philosophy within our community. The Natural Step philosophy has four sustainability objectives. (Summarization)

- *Reduce wasteful dependence upon fossil fuels, underground metals and minerals.
- *Reduce wasteful dependence upon chemicals and unnatural substances.
- *Reduce encroachment upon nature.
- *Meet human needs fairly and efficiently.

As we continue to develop the framework and implementation process for city operations, management, and decision-making, we are also seeking to reach beyond the actual city administration. Within the City of Menasha, and the Fox Valley as a whole, many groups are focusing on this process. Currently other counties and cities within Wisconsin have identified themselves as eco-municipalities. As we complete a baseline assessment of where Menasha is as a community, it will be necessary to involve, assess, and work on strategic projects with other key agencies within Menasha. The Menasha Joint School District is one of those key agencies.

Our board has identified several ways the Menasha Joint School District can provide support and assistance. Before I approached individual staff members and recruited students to help with projects, I wanted receive at least initial approval from administration to do so. These projects include:

**posting flyers/announcements about Menasha's Main Street Farm Fresh Market

**recruiting high school students and staff to assist with baseline surveys at this fall's Parent/Teacher Conferences at each building regarding the Menasha Pool.

**recruiting students to help with the Menasha Utilities Energy Fair on October 2, 2008 (demos for home owners) and providing materials for a display (I will be creating an exhibit with books and Environmental Science materials.)

**having the District participate in and share eco-friendly practices the District has implemented that have achieved cost savings (facilities improvements)

**having students and staff serve as resources to pilot projects to be implemented in the community at large, such as composting, rain gardens/storm water management, energy conservation, etc.

**creating study circles on the topic and *The Natural Step for Communities* book by Sarah James and Torbjörn Lahti for staff, students, and the community

And by eventually assisting the Sustainability Board to provide community understanding of sustainability by incorporating the Natural Step philosophy into school district administration, decision-making, curriculum, and facilities management. In other words, helping to educate a concerned and committed citizenry regarding the overall sustainability of our community, state, and world.

If you have questions or would like further information, please either contact me, Linda Stoll, Chairperson (linda.stoll@uwsp.edu), or Mayor Merkes (dmerkes@ci.menasha.wi.us). Please also share or discuss this with district administrators or building principals as necessary. If you feel the district should have someone as a formal representative of the administrative team and/or Board of Education, I would be happy to take that request back to the Sustainability Board as well. In the future we hope to expand the Sustainability Board to include other key community members as we feel this will only increase support for projects within the community.