

**CITY OF MENASHA
Sustainability Board
City Hall-140 Main St.-Council Chambers-3rd Floor
May 13, 2008**

MINUTES

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1. CALL TO ORDER

Meeting called to order at 6:40 pm.

2. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

Present: Mike Dillon, Linda Stoll, Trevor Frank, Roger Kanitz, Becky Bauer
Others Present: CDD Greg Keil, Mayor Merkes

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Sustainability Board, 4/22/08](#)

Moved by Michael Dillon, seconded by Trevor Frank to approve Minutes of 4/22/08

Motion Carried on voice vote

Results:

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. [Public Comments](#)

No one spoke

5. DISCUSSION

A. [Sustainability Board web page on City of Menasha website \(Mayor Merkes\)](#)

Option "A" as presented by Mayor Merkes is preferred with the substitution of "Sustainable Menasha" for "Sustainability Board."

Discussion ensued about LaCrosse's website. The board discussed the inclusion of photos, mission statement, the city's sustainability resolution, news items/events, and a link to the Sustainability Board on the City of Menasha website.

Mike Dillon shared the status of the Town of Menasha and their purpose for creating a sustainability board, such as effectively dealing with complexity of issues, looking to root causes

for solutions, working effectively across boundaries and being equitable across social and economic groups. Mike will email sustainability statement adopted by the town to Greg Keil.

B. LEED for Neighborhood Development - Overview

Lake Park Villas - LEED ND Prerequisites: It was the consensus of the board that although Lake Park Villas could not meet the locational prerequisites of LEED ND, the the other prerequisites should be followed to the extent practicable.

The board discussed the application of LEED ND guidelines to other sites and it was suggested that the city explore ways to incent developments to utilize LEED ND guidelines.

Market Study/Design RFP: Greg Keil outlined the purpose and desired outcome of preparing requests for proposals for market analysis and conceptual site design for the next phase of the Lake Park Villas development.

C. Natural Step-Future direction

Linda Stoll suggested that board members peruse the 1000 Friends of Wisconsin Website. She stated that in several communities Department Heads received training in the Natural Step.

The baseline studies in LaCrosse and Bayfield assessed the following paramaters: Energy, water, waste and recycling, habitat, parks, tree planting, sustainable agriculture/local food, green building/LEED out, measuring affordable housing, schools safe routes and locally grown food.

6. ACTION ITEMS

A. Set next meeting date

Next meeting will be held on June 10, 2008 at 6:30 pm in the Council Chambers, Menasha City Hall

B. Creation of a Mission Statement

It was the concensus to keep this item on the agenda for future discussion.

C. Establishment of goals/ Project priorities

Board members felt that the first step in the process should be to create a list of potential accomplishments.

7. ADJOURNMENT

A. Adjournment

Moved by Michael Dillon, seconded by Roger Kanitz to adjourn
at 8:30 p.m.

Motion Carried on voice vote
Results: