

It is expected that a quorum of the Administration Committee, Board of Public Works, Plan Commission and Personnel Committee will be attending this meeting, although it is not expected that any official action of any of these bodies will be taken.

CITY OF MENASHA
Common Council
City Hall-140 Main St.-Council Chambers-3rd Floor
August 4, 2008

7:00 PM

AGENDA

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1. CALL TO ORDER

A. Call to order

2. PLEDGE OF ALLEGIANCE

A. Pledge of Allegiance

3. ROLL CALL/EXCUSED ABSENCES

A. Roll call

4. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Common Council, 7/21/08

[Attachments](#)

B. Special Session Common Council, 7/23/08

[Attachments](#)

Minutes to receive:

C. Administration Committee, 7/21/08

[Attachments](#)

D. Board of Public Works, 7/21/08

[Attachments](#)

E. Library Board, 7/17/08

[Attachments](#)

F. NM Fire-Rescue, 7/22/08; Finance & Personnel Committee

[Attachments](#)

G. N-M Sewerage Commission, 6/24/08

[Attachments](#)

H. NM Fire-Rescue, 7/23/08; Joint Fire Commission

[Attachments](#)

I. Plan Commission, 7/22/08

[Attachments](#)

J. Police Commission, 7/17/08

[Attachments](#)

- K. Safety Committee, 6/4/08; City Hall [Attachments](#)
- L. Safety Committee, 6/24/08; Public Works and Parks [Attachments](#)
- M. Safety Committee, 5/15/08; Police [Attachments](#)

Communications:

- 1. Cities and Villages Mutual Insurance Company, 6/24/08; Work Site Activity Observation Sheet for City of Menasha [Attachments](#)
- 2. Paul Konetzke to Plan Commission, 6/20/08; Comments/request for changes to Comprehensive Plan [Attachments](#)
- 3. RR Donnelley, 7/08; Residential Electronics Recycling Event Information [Attachments](#)
- 4. Senior Center, 7/28/08; Thank you letter to Evie Sturn family for donation [Attachments](#)
- 5. Winnebago County, 7/28/08; Notice of commencement of proceedings in regards to foreclose tax liens at said properties: 428 6th St., 800 De Pere St., 508 Olde Midway Rd., 740 Broad St. [Attachments](#)
- 6. Wisconsin Dept. of Commerce, 7/29/08; CDBG grant recipient [Attachments](#)
- 7. Wis. DOT, 6/18/08; Notice of intent to reissue a WI pollutant discharge elimination system permit to Pechiney Plastic Packaging [Attachments](#)
- 8. Wisconsin Public Finance Professionals, LLC, 7/24/08; Update and new contact information for Carol Wirth and others. [Attachments](#)

5. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

- A. PUBLIC HEARING- Special Use Permit Application for 1285 Appleton Rd. (John Lindsay, III) to allow operation of a used vehicle sales business. [Attachments](#)
- B. PUBLIC HEARING-Rezoning of Lot 10 of Province Terrace plat (1173 Province Terrace) from R-2 Two Family Residential to C-3 Business and Office District. [Attachments](#)
- C. Public comments on matters of concern to the City

6. APPOINTMENTS

- A. None

7. CLAIMS AGAINST THE CITY

- A. None

8. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

- A. None

9. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. Plan Commission:

- 1. 7/22/08; Recommends denial of the special use permit applicaiton of Don Verkuilen to operate a kennel at 2889 Manitowoc Road based on the findings that: 1) A special use permit procedure was not the proper procedure. 2) The [Attachments](#)

use of a kennel is incompatible with the surrounding uses because of the potential for breeding and closeness to neighboring properties.

2. 7/22/08; Recommends approval of the rezoning of parcel #7-01-10 from R-1 to C-3. [Attachments](#)
3. 7/22/08; Recommends approval of the special use permit application of John F. Lindsay III based on the conclusion that the proposed use is appropriate for the lot and neighborhood and with the following conditions: 1) Existing rooftop lights must not be used. 2) Three additional shrubs per front setback area must be added, for a total of 12 shrubs. 3) The owner must work with staff on the addition of a planting island adjacent to the west side of the building. 4) All vehicles stored outside must be in driving condition. 5) There is to be no outdoor storage of equipment, parts or materials. 6) The existing pole sign must be removed. [Attachments](#)
4. 7/22/08; Recommends approval of the extraterritorial CSM on Tayco Road in the Town of Menasha. [Attachments](#)

B. Administration Committee:

1. CVMIC Dividend Payment Option [Attachments](#)
2. Termination of Offer to Purchase, Lot 10 Province Terrace (No action necessary) [Attachments](#)
3. Offer to Purchase, Lot 15 Province Terrace, Wiegert Enterprises, LLC. [Attachments](#)
4. Accounts payable and payroll 7/24/08-7/31/08 in the amount of \$1,094,110.58 [Attachments](#)

C. Board of Public Works:

1. Street Use Application - St. Mary Central High Homecoming Parade; Friday, September 26, 2008; 5:00 PM - 5:45 PM [Attachments](#)
2. Street Use Application - Menasha High School Homecoming Parade; Friday, September 26, 2008; 5:30 PM - 6:15 PM [Attachments](#)
3. Payment - Badger Highways Co., Inc.; New Street Construction/Street Reconstruction; Contract Unit No. 2008-01; \$180,457.25 (Payment No. 2) [Attachments](#)
4. Recommendation to Establish Tire Disposal Fees [Attachments](#)

10. ORDINANCES AND RESOLUTIONS

- A. O-12-08 - An Ordinance Relating to Destruction of City Property (Ald. Wisneski) [Attachments](#)
- B. O-13-08-An Ordinance Relating to Landmarks Commission (Ald. Pamerter-Recommendation of Landmarks Commission) [Attachments](#)
- C. O-14 -08 An Ordinance Relating to Yield Signs on Applewood Drive at Southfield Drive and on Sweetbriar Lane at Southfield Drive [Attachments](#)
- D. O-15 -08 An Ordinance Relating to Tire Disposal [Attachments](#)
- E. O-16-08 - An Ordinance to Adopt the City of Menasha Year 2030 Comprehensive Plan [Attachments](#)
- F. O-17-08 An Ordinance Amending Title 13 by Making Certain Changes in the District (Parcel #7-01-10 Rezoning) [Attachments](#)

11. HELD OVER BUSINESS

- A. Street Use Application- St. Joseph's Food Pantry Run/Walk; Saturday, November 1, 2008; 8:45 AM-10:00 AM (Pacesetter's of the Fox Cities) (Held 7/21/08) [Attachments](#)

- B. Street Use Application- Grunski Runski; 10K and 2 Mile Run/Walk; Saturday, August 9, 2008; 8:30 AM-10:30 AM; (City of Menasha Parks and Recreation Department)(Held 7/21/08)** [Attachments](#)
- C. Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill (Held 7/21/08)** [Attachments](#)
- D. Motion to remove from the table - Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board (Ald. Hendricks)** [Attachments](#)

12. CITIZEN REPRIZE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

- A. Public comments on matters pertaining to the agenda**

13. ADJOURNMENT

- A. Adjournment**

MEETING NOTICE: August 18, 2008
Common Council-7:00 PM
Administration Committee- To be determined
Board of Public Works-To be determined

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Clerk's Office at 967-3600 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Common Council
City Hall-140 Main St.-Council Chambers-3rd Floor
July 21, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Mayor Merkes at 7:23 p.m.

2. PLEDGE OF ALLEGIANCE

A. [Pledge of Allegiance](#)

3. ROLL CALL/EXCUSED ABSENCES

A. [Roll call](#)

PRESENT: Ald. Pamerter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD
Tungate, Clerk Galeazzi and the Press.
DEPT HEAD EXCUSED: PHD Nett

4. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Common Council, 7/7/08](#)

Moved by Alderman Hendricks, seconded by Alderman Pack to approve minutes

Motion Carried on voice vote

Results:

Minutes to receive:

B. [Administration Committee, 7/7/08](#)

C. [Board of Public Works, 7/7/08](#)

D. [Landmarks Commission, 5/28/08, 7/9/08](#)

E. [Parks and Recreation Board, 7/14/08, 7/16/08](#)

F. [Plan Commission, 7/8/08](#)

G. [Water and Light Commission, 6/25/08](#)

Communications:

A. [June 2008 Disposal Violations Report](#)

B. [Lt. Chuck Sahr to Mayor Merkes & PC Stanke, 7/7/08; Livescan Grant](#)

C. [Mayor Merkes to Common Council, 7/17/08; Special Common Council Meeting](#)

D. [Town of Menasha Utilities District Commission minutes, 6/9/08](#)

E. [Waverly Sanitary District minutes, 6/10/08](#)

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to approve Minutes to Receive B-G and Communications 1-5

Discussion: Ald. Wisneski-Minutes D (Landmarks Commission), confusing to read.

Motion Carried on voice vote

Results:

5. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. [PUBLIC HEARING: Special Use Permit Application of Don Verkuilen to allow the operation of a kennel at 2889 Manitowoc Road.](#)

CDD Keil explained where the property is located and the owner is a professional dog trainer and wants to increase the number of dogs beyond the four he currently has. The Plan Commission did table the item until they could consult with the City Attorney on some issues with the current ordinance. No action will be required by the Council at this time.

- 1) Mike Hagen, developer of Silver Birch Subdivision. Opposed to Special Use Permit, will be hard to sell lots adjacent to property.
- 2) Bill Borchardt, 2903 Birling Court. Oppose to Special Use Permit, owns lot adjacent to property, dogs barking.
- 3) William Egan, 1201 Silver Birch. Oppose to Special Use Permit, dogs barking.
- 4) Don Verkuilen, 2889 Manitowoc Road. Wants to start a small business, not a dog breeder, dogs don't bark constantly.
- 5) Ann Wachtendonk, 1164 Birling Court. Opposed to Special Use Permit
- 6) Mayor Merkes read a letter from the Endter Family, 2919 Birling Court. Opposed to Special Use Permit, noise issue.
- 7) Clerk Galeazzi received an e-mail from Donald Kasten (no address listed). Opposed to Special Use Permit.

B. [Public Comments on any matter of concern of the City.](#)

- 1) Mary Nebel, 713 First Street. Offer to Purchase, Province Terrace. Some discrepancy in offer, should go to Plan Commission.
- 2) Ken Kubiak, 1214 Fieldview Drive. Speeding problem on Province Terrace.

6. APPOINTMENTS

A. [None](#)

7. CLAIMS AGAINST THE CITY

A. [None](#)

8. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. [None](#)

9. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. [Plan Commission:](#)

1. [7/8/08; No Recommendations](#)

B. [Administration Committee:](#)

1. [The Wisconsin Historical Society Grant Agreement and Work Program. \(Recommendation of Landmarks Commission\)](#)

Moved by Alderman Wisneski, seconded by Alderman Pamentor to approve Grant Agreement and Work Program

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentor , Taylor , Wisneski , (8)
Zelinski

2. Offer to Purchase, Lot 10 Province Terrace, Wiegert Enterprises, LLC

Moved by Ald. Wisneski, seconded by Ald. Zelinski to hold

CA/HRD Brandt explained because the Offer to Purchase is time specific, the hold motion is not an option.

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to accept Offer to Purchase

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentor , Taylor , Wisneski (7)
NAYS: Zelinski (1)

3. Free Admission Day at the Pool on Saturday August 9, 2008. (Recommendation of Parks & Recreation Board)

Moved by Alderman Wisneski, seconded by Alderman Taylor to approve free admission day at the pool

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentor , Taylor , Wisneski , (8)
Zelinski

4. Request to extend timetable for landscaping 81/87 Racine Street and 504 Broad Street

Moved by Alderman Wisneski, seconded by Alderman Pack to approve to extend timetable to Sept. 10, 2008

Motion Carried on voice vote

Results:

5. Accounts payable and payroll for 7/10/08-7/17/08 in the amount of \$777,030.78

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to approve accounts payable and payroll

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentor , Taylor , Wisneski , (8)
Zelinski

C. Board of Public Works:

1. Street Use Application - Labor Day Parade; Monday, September 1, 2008; 9:30 AM - 11:30 AM; (Fox Valley Area Labor Council)

Moved by Alderman Pack, seconded by Alderman Taylor to approve Street Use Application

Motion Carried on voice vote

Results:

2. Street Use Application - St. Joseph's Food Pantry Run/Walk; Saturday, November 1, 2008; 8:45 AM - 10:00 AM; (Pacesetter's of the Fox Cities)

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to hold Street Use Application

Motion Held

Results:

3. Street Use Application - Grunski Runski; 10K and 2 Mile Run/Walk; Saturday, August 9, 2008; 8:30 AM - 10:30 AM; (City of Menasha Parks and Recreation Department)

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to hold Street Use Application

Motion Held

Results:

4. Street Use Application - Market On Main; Saturdays 8/2/08, 8/9/08, 8/16/08, 8/23/08, 8/30/08, 9/6/08, 9/13/08, and 9/20/08; 8:00 AM - 5:00 PM (Community Forward, Inc.)

Moved by Alderman Pack, seconded by Alderman Wisneski to approve w/ Conditions Street Use Application with the understanding that each date is a separate event and the six hour time limit is waived as the events require set up and take down time. Also the street area is needed due to the number of vendors and limited space in Curtis Reed Square.

Discussion

Motion Carried on voice vote

Results:

5. Payment - Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3, Contract No. E145-07-01A; Sanitary Sewer Lining; \$197,035.92 (Payment No. 4)

Moved by Alderman Pack, seconded by Alderman Wisneski to approve payment

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Taylor , Wisneski , (8)
Zelinski

6. Payment - Infrastructure Technologies, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3, Contract No. E145-07-01D Sanitary Manhole Lining; \$27, 059.63 (Payment No. 4)

Moved by Alderman Pack, seconded by Alderman Wisneski to approve payment

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Taylor , Wisneski , (8)
Zelinski

7. Request for Stop Sign on Melissa Street at Grove Street

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to deny request

Discussion

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Taylor , Wisneski , (8)
Zelinski

8. Consideration of Additional Traffic Control Devices at the Intersections in Vicinity of Melissa Street and Grove Street (Ald. Benner)

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to deny request

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Wisneski , Zelinski (7)
NAYS: Taylor (1)

9. Request for Yield Sign on Jennie Street at Greenwood Drive (Mayor Merkes)

Moved by Alderman Pack, seconded by Alderman Wisneski to deny request

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamerter , Taylor , Wisneski , (8)
Zelinski

10. Request for Traffic Control Signage on Applewood Drive at Southfield Drive and on Sweetbriar Lane at Southfield Drive

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to approve request

Motion Carried on voice vote

Results:

11. Consideration of Options for Surplus Commodity Revenue Through Tri-County Regional Recycling Program

Moved by Alderman Pack, seconded by Alderman Hendricks to approve the City cast its ballot for Winnebago County to refund the recycling revenue surplus to the municipalities

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamerter , Taylor , Wisneski , (8)
Zelinski

12. Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

Moved by Alderman Pack, seconded by Alderman Hendricks to table Solicitation of Interest

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamerter , Taylor , Zelinski (7)
NAYS: Wisneski (1)

13. Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to hold Solicitation of Interest

Motion Held

Results:

14. Recommendation to Increase Tire Disposal Fees

Ald. Pack directed CA/HRD Brandt to prepare an ordinance.

10. ORDINANCES AND RESOLUTIONS

A. O-10-08 - An Ordinance Relating to Dogs in Parks

Moved by Alderman Taylor, seconded by Alderman Pamerter to adopt O-10-08

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamerter , Taylor , Zelinski (7)
NAYS: Wisneski (1)

B. O-12-08 - An Ordinance Relating to Destruction of City Property (Ald. Wisneski - Recommendation of IT Steering Committee)

Moved by Alderman Wisneski, seconded by Alderman Pack to - suspend the rules and take up O-12-08 at this time

Motion Failed

Results:

Roll Call:

AYES: Benner , Pack , Pamentner , Wisneski (4)
NAYS: Hendricks , Michalkiewicz , Taylor , Zelinski (4)

C. O-13-08 - An Ordinance Relating to Landmarks Commission (Ald. Pamentner - Recommendation of Landmarks Commission)

No Action

11. HELD OVER BUSINESS

A. Street Use Application-National Night Out; Tuesday, August 5, 2008; 4:00 PM-8:00 PM (Trinity Lutheran Church) (Held 7/7/08)

Moved by Alderman Wisneski, seconded by Alderman Pack to approve Street Use Application

Discussion

Moved by Ald. Taylor, seconded by Ald. Hendricks to amend to ask organizers to send a notice to residents in the area of when the helicopter will be landing and taking off.

Discussion.

Ald. Taylor and Ald Hendricks removed their motion to amend.

Motion Carried on voice vote

Results:

12. COUNCIL DIRECTIVES

A. CDD Keil - Update on Brownfield Grant for Gilbert Site (Ald. Taylor)

CDD Keil reported the Planning Grant application has been submitted to the Dept. of Commerce. The Dept. of Commerce is expected to announce this week if the grant is approved. The grant will help in preparing the application for applying for the Brownfield Grant.

13. CITIZEN REPRISE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

A. Public comments on matters pertaining to the agenda

No one spoke

14. ADJOURNMENT

A. Adjournment

Moved by Alderman Pack, seconded by Alderman Hendricks to adjourn at 8:31 p.m.

Motion Carried on voice vote

Results:

Deborah A. Galeazzi

Respectfully submitted by Deborah A. Galeazzi, City Clerk

CITY OF MENASHA
Special Session Common Council
140 Main Street, 3rd Floor Council Chambers
July 23, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Mayor Merkes at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

A. [Pledge of Allegiance](#)

3. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter.
ALSO PRESENT: Mayor Merkes, C/T Stoffel, Carol Wirth and Dan Pecanac from Wisconsin Public Finance Professionals, LLC, Clerk Galeazzi, and the Press.

4. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. [Moody's Investors Service Report, 7/17/08; City of Menasha Credit Rating](#)

Moved by Alderman Pack, seconded by Alderman Taylor to accept Communication A

Discussion: Carol Wirth explained the report. She explained how Moody's determines a credit rating and what information they look at when setting a rating.

Motion Carried on voice vote

Results:

5. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. [People from the gallery to be heard; only pertaining to matters on the agenda-five \(5\) minute time limit for each person.](#)

Joanne Roush, 409 Cleveland Street. Council should ask more questions; Mayor Merkes only representative from Utilities Commission; meeting not being taped for televising.

6. DISCUSSION

A. [Presentation by Carol Wirth](#)

Carol Wirth explained RBC Capital Markets recently closed their Milwaukee office. Ms. Wirth and her staff continue to serve their Wisconsin clients under the firm of Wisconsin Public Finance Professionals, LLC. Their staff is the same as the City has been working with over the past several years.

Ms. Wirth reported on the sequence of events starting with the telephone conference with Moody's Investors Service to set the most recent credit rating of the City. A delay in Moody's analysts releasing the results of the credit rating resulted in a delay in having the information available for the last regular Council meeting. Moody's Investors

Service review of Financial Security Assurance for a possible downgrade caused some financial market volatility, so she recommends waiting until next week to see if the market stabilizes before taking action on the resolutions. Ms. Wirth addressed questions from Council

7. ORDINANCES AND RESOLUTIONS

A. R-14-08 Resolution Authorizing the Issuance and Sale of \$5,280,000 General Obligation Promissory Notes

Moved by Alderman Wisneski, seconded by Alderman Pack to table R-14-08

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentor , Taylor , Wisneski , (8)
Zelinski

B. R-15-08 Resolution Authorizing the Issuance and Sale of \$4,715,000 Taxable General Obligation Promissory Notes

Moved by Alderman Wisneski, seconded by Alderman Pack to table R-15-08

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentor , Taylor , Wisneski , (8)
Zelinski

8. ADJOURNMENT

A. Adjournment

Moved by Alderman Pack, seconded by Alderman Taylor to adjourn at 6:10 p.m.

Motion Carried on voice vote

Results:

Deborah A. Galeazzi

Respectfully submitted by Deborah A. Galeazzi, City Clerk

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers
July 21, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 5:45 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

PRESENT: Ald. Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner.

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, AP Beckendorf, Clerk Galeazzi and the Press

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Administration Committee Minutes, 7/7/08](#)

Moved by Alderman Pack, seconded by Alderman Hendricks to approve minutes

Motion Carried on voice vote

Results:

4. DISCUSSION

A. [The Wisconsin Historical Society Grant Agreement and Work Program. \(Recommendation of Landmarks Commission\)](#)

AP Beckendorf explained the City is receiving a grant from the Wisconsin Historical Society to assist with the completion of an intensive survey and related activities for historical preservation. The grant funds received will be used to hire an approved consultant to perform the site specific research and prepare the survey report. They will check properties that are or could be potentially eligible for the National Register of Historical Places.

AP Beckendorf explained a few changes will need to be made to the guidelines of the Landmarks Commission to make the City a Certified Municipality as required for the grant. These changes will be coming forward through an ordinance.

B. [Offer to Purchase, Lot 10 Province Terrace, Wiegert Enterprises, LLC](#)

CDD Keil explained the offer is \$100,000 for 2.904 acres of land which is 85% of the asking price. This property was part of the land originally purchase by the City as a potential site for a new fire station. There is still a parcel in that area for a fire station. The buyer intends to build a day care facility. This type of business would be a good fit for that area. The buyer will have 18 months to build a facility or the City will have the option to repurchase the property. The parcel will need to be rezoned for commercial use. That will go through the Plan Commission.

C. [Free Admission Day at the Pool on Saturday August 9, 2008. \(Recommendation of Parks & Recreation Board\)](#)

PRD Tungate explained the pool will be opened to everyone at free admission on August 9, not just City residents.

The Parks & Recreation Board though this would be a good way to promote the pool.

D. Request to extend timetable for landscaping 81/87 Racine Street and 504 Broad Street

CDD Keil explained there is a person interested in the property, but needs more time to put together a plan. If there will be construction on the property, there is no need to landscape the area.

E. O-12-08 An Ordinance Relating to Destruction of City Property (Ald. Wisneski - Recommendation of IT Steering Committee)

Ald. Wisneski explained the cost the City might incur in the preparation and marketing of surplus property is currently not included in the value of the property. This ordinance will allow the value of an item to include the cost of the time spent by City staff.

F. O-13-08 An Ordinance Relating to Landmarks Commission (Ald. Pamenter - Recommendation of Landmarks Commission)

AP Beckendorf explained this ordinance deals with the organization of the Landmarks Commission. A few changes need to be made to make the City a Certified Municipality to qualify for State grants.

G. Accounts payable and payroll for 7/10/08-7/17/08 in the amount of \$777,030.78

Ck. #17611-All Sport Trophy-\$84.00 - name tags for P&R supervisors.

Ck. #17670-ACC Planned Services-\$2,469.44 - gun range air exchange for PD.

Ck. #17754-US Petroleum Equipment-\$228.66 - replace displace screen on gas pump at PWF.

5. ADJOURNMENT

A. Adjournment

Moved by Alderman Pack, seconded by Alderman Taylor to adjourn at 6:24 p.m.

Motion Carried on voice vote

Results:

Deborah A. Galeazzi

Respectfully submitted by Deborah A. Galeazzi, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
July 21, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Chairman Pack at 6:25 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. -

PRESENT: Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD
Tungate, Eng. Supr. Montour, Clerk Galeazzi, the Press, James Taylor (Representative of Community Forward)

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. [July 7, 2008](#)

Moved by Alderman Michalkiewicz, seconded by Alderman Hendricks to approve minutes

Motion Carried on voice vote
Results:

4. DISCUSSION

A. [Street Use Application - Labor Day Parade; Monday, September 1, 2008; 9:30 AM - 11:30 AM; \(Fox Valley Area Labor Council\)](#)

CA/HRD Brandt reported the insurance is in order and acceptable.

B. [Street Use Application - St. Joseph's Food Pantry Run/Walk; Saturday, November 1, 2008; 8:45 AM - 10:00 AM; \(Pacesetter's of the Fox Cities\)](#)

CA/HRD Brandt reported he has not received the insurance certificate for review.

C. [Street Use Application - Grunski Runski; 10K and 2 Mile Run/Walk; Saturday, August 9, 2008; 8:30 AM - 10:30 AM; \(City of Menasha Parks and Recreation Department\)](#)

DPW Radtke explained the original route had a conflict with street construction. PRD Tungate has created a different route that does not conflict with street construction.
CA/HRD Brandt explained the application will need the approval of Police and Fire Departments.

D. [Street Use Application - Market On Main; Saturdays 8/2/08, 8/9/08, 8/16/08, 8/23/08, 8/30/08, 9/6/08, 9/13/08, and 9/20/08; 8:00 AM - 5:00 PM \(Community Forward, Inc.\)](#)

DPW Radtke explained the time exceeds the six hour permitted by City code, however it can be approved if Council stated the special reason for exceeding the time limit.
CA/HRD Brandt reported the insurance is in order and acceptable. The eight dates listed will need to be as eight

separate events.

Ald. Wisneski stated Appleton and Neenah have the farmer's market done by noon or 1:00p.m. and there might not be much activity in the later afternoon.

James Taylor, representative of Community Forward spoke. The street closure will be on Chute Street from Main Street to just before the entrance to the US Bank parking lot. The selling time for the vendors will be 10am-4pm. They will need two hours for setup and one hour for take down. They feel there will be no conflict with the farmer's market in Appleton and Neenah. They hope to attract the boater traffic in the later afternoon. They are anticipating approximately 40 vendors. Public will have access to all businesses downtown.

E. [Payment - Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3, Contract No. E145-07-01A; Sanitary Sewer Lining; \\$197,035.92 \(Payment No. 4\)](#)

No Questions or Discussion.

F. [Payment - Infrastructure Technologies, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3, Contract No. E145-07-01D Sanitary Manhole Lining; \\$27, 059.63 \(Payment No. 4\)](#)

No Questions or Discussion.

G. [Request for Stop Sign on Melissa Street at Grove Street](#)

DPW Radtke explained Tim Montour, Engineering Supervisor did the traffic studies for the four traffic study items (Items G, H, I, J)

CA/HRD Brandt advises following staff recommendations on installation of traffic signs. Staff puts time and resources into the study. They follow the Manual on Uniform Traffic Control Devices.

Eng. Supr. Montour reported the study indicated there is no apparent need to change the existing traffic control on Melissa Street at Grove Street.

H. [Consideration of Additional Traffic Control Devices at the Intersections in Vicinity of Melissa Street and Grove Street \(Ald. Benner\)](#)

DPW Radtke explained a traffic study was conducted at the request of Ald. Benner. There is no apparent need to change the existing traffic control signage.

Eng. Supr. Montour reported the residents in that area are concerned with speeding traffic. As per the Manual Uniform Traffic Control Devices (MUTCD) stop signs should not be used for speed control.

I. [Request for Yield Sign on Jennie Street at Greenwood Drive \(Mayor Merkes\)](#)

Lee Hoertsch, 1148 Greenwood Drive, spoke on the need for a yield sign at the intersection. There are no sidewalks in the area so people walk on the road. Vehicles come through the intersection at a high rate of speed. A yield sign would slow down traffic. The Engineering traffic study report recommended no need for traffic control signage at this intersection because of the right of way assignment rules for "T" intersections.

J. [Request for Traffic Control Signage on Applewood Drive at Southfield Drive and on Sweetbriar Lane at Southfield Drive](#)

DPW Radtke explained at the request of residents in the area, a traffic study was conducted and control signage is warranted. It is suggested to install a yield sign on Applewood Drive at Southfield Drive and a yield sign on Sweetbriar Lane at Southfield Drive.

Discussion ensued on suggestions to reduce speeding on Southfield Drive; it was suggested to consider installing speed bumps.

K. [Consideration of Options for Surplus Commodity Revenue Through Tri-County Regional Recycling Program](#)

DPW Radtke explained the City has the option to vote on what to do with their share of the recycling revenue surplus. Menasha's share is estimated at \$48,000. This amount could be used toward the purchase of new carts for the implementation of single stream recycling collection. As Winnebago County has not needed to access the stabilization fund to control the tipping fees, it is recommended the City votes to refund the recycling revenue

surplus to the municipalities.

L. Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

DPW Radtke explained Winnebago County is asking each municipality if they are interested in ordering single stream recycling carts through the County. As the City has not yet done a full evaluation of the costs of operating a fully automated single stream recycling collection process, it is recommended to indicate to the County we are not able to commit to the purchase of carts at this time.

M. Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

DPW Radtke explained Winnebago County wants to be prepared for the excess number of television sets that might be disposed at the landfill with the upcoming federal mandate that all television signals be of digital format. Winnebago County is asking for the support of municipalities. Currently residents are able to dispose of old television set and computers through regular refuse pickup. Businesses are banned from disposal of electronics in landfills and must recycle or reuse them. Discussion ensued on how this will affect City residents and the cost currently being charged by different drop-off spots. More information may be needed.

N. Recommendation to Increase Tire Disposal Fees

DPW Radtke explained Winnebago County Solid Waste Management Board has increased the cost charged for tires disposed at the landfill and DPW is recommending to mirror that increase for City residents to dispose of tires at the Public Works Facility. The City's current ordinance does state the fees charged to residents for disposing tires. The ordinance may need to be changed.

5. ADJOURNMENT

A. -

Moved by Alderman Michalkiewicz, seconded by Alderman Taylor to adjourn at 7:15 p.m.

Motion Carried on voice vote

Results:

Deborah A. Galeazzi

Respectfully submitted by Deborah A. Galeazzi, City Clerk

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
July 17, 2008

Introduction of New Members

Liz Derouin and John Nebel were welcomed as new members to the Library Board.

Call to order at 4:33 p.m. by President Fuchs

Present: Derouin, Eckstein, Eisen, Enos, Fuchs, Nebel, Stanke

Absent: Werley

Also present: Director Saecker, J. Bongers (Head of Adult & Technical Services), C. Brandt (Head of Circulation Services), M. Loch-Wouters, (Head of Children's Services), K. Seefeldt (Administrative Assistant)

Authorization of Bills

1. Motion to authorize payment of the July list of bills from the 2008 budget by Eisen, seconded by Enos and carried unanimously.

Consent Business

2. Approve minutes from the Library Board meeting of June 19, 2008.

Motion

Motion to approve the minutes from the Library Board meeting of June 19, 2008 by Eisen, seconded by Nebel, and carried unanimously.

Director's Report/Information Items

3. Statistics. Circulation statistics continue to break all previous records. June lending was up 19.9% overall from last year, averaging an incredible 191 items per hour. Adult circulation increased 14.2% overall from June 2007, while Children's rose 25.2%. Book lending for Adults went up 10.5%, while Children's rose 34.5%.
4. Self-Check Machines. Director Saecker and Cate Brandt, Head of Circulation Services, plan to meet with vendors in August to explore options for purchasing one or two self-check machines. The machines have become a necessity due to the steady increase in circulation.
5. Anniversary. Director Saecker congratulated De Dalum for her 30 years of service to the library. De works in the Reference and Technical Services departments.
6. Green Scene & Heard. Board members were encouraged to attend the opening reception for the art show immediately following the Board meeting. Art made from found and recycled items would be featured. Library staff members De Dalum, Pattie Stanislawski, Marina Nelessen, Julie Wing and volunteers John Nebel and Lynn Ann Sauby coordinated the event. The library will also be sponsoring a green fair in September.
7. Economic Contribution of WI Public Libraries. Board members received copies of *The Economic Contribution of WI Public Libraries to the Economy of Wisconsin*. The recent study,

commissioned by the WI Department of Public Instruction, concluded that Wisconsin's public libraries do contribute to the state's economy and are of growing importance to its citizens.

8. 2009 Fox Cities Book Festival. Director Saecker has been elected President of the 2009 Fox Cities Book Festival.
9. WilsWorld. Director Saecker will be attending the WilsWorld technology conference later in July.

Discussion/Action Items

10. Election of Officers. Stanke presented the following slate of officers on behalf of the Nominations Committee: Keith Fuchs, president, Jill Enos, vice-president, and Paul Eisen, secretary. There were no nominations from the floor.

Motion

Motion to approve the slate of officers for 2008-2009 as presented by Nebel, seconded by Derouin and carried unanimously.

11. Committee Appointments. Director Saecker clarified the responsibilities of the standing committees for the new board members. President Fuchs made the following appointments:
Finance Committee: Enos (ch), Eckstein, Nebel
Policies & Personnel: Fuchs (ch), Stanke, Werley
Buildings & Grounds: Eisen (ch), Derouin, Enos
Investment: Stanke (ch), Fuchs, Director Saecker
County Library Liaison: Eisen

12. Set 2009 Board Meeting Dates. Board members discussed their preferences for the dates and times of future library board meetings.

Motion

Motion to approve maintaining library board meetings on the third Thursday of each month at 4:30 p.m. for 2008-2009 by Eisen, seconded by Stanke, and carried unanimously.

Loch-Wouters left the meeting at 5:08 p.m.

13. Winnefox Board. For the benefit of the new board members, Director Saecker explained our Board's position that individual libraries within the Winnefox Library System would be better served if the dual position of Director of WLS and Oshkosh Public Library were split. Discussion ensued. There was a consensus that we should explore whether other library boards in the system support this change. In response to Eisen's recent request for an explanation of the working relationship between our Library Board and the Winnefox Library System Board, Director Saecker stated according to the Winnefox Board's by-laws there is no tie from that board to the boards of the individual libraries within the system.

Bongers left the meeting at 5:11 p.m.

14. Trustee Essentials #1. Board members were asked to read Chapter 1 of the Trustee Essentials, which outlines the job description for library trustees. Eisen noted the benefits for trustees who participate in library related seminars, workshops and conferences. Chapter 2 "*Who Runs the Library?*" will be discussed at next month's board meeting.

Brandt left the meeting at 5:18 p.m.

15. Fines Revenues. Eisen noted on the library's monthly financial report fines revenues through May, 2008 appear to be lower than anticipated. Director Saecker stated that the recent change in fines limits from \$5.00 to \$10.00 may have had an impact on that. She also noted that the

\$25,000 listed as the anticipated amount we would collect in fines in 2008 was an estimate.
Nebel noted the impact of the 3-day computer alert for items coming due as well.

Adjournment

Motion to adjourn the meeting at 5:21 p.m. by Enos, seconded by Nebel, and carried unanimously.

Future meeting dates

The next regular board meeting will be held in the Gegan Room on Thursday, August 21, 2008 at 4:30 p.m.

Respectfully submitted,
Paul Eisen, Secretary
Kris Seefeldt, Recording Secretary

Neenah-Menasha Fire Rescue
Finance & Personnel Committee Meeting
Tuesday, July 22, 2008
Hauser Room – City of Neenah

Ald. Stevenson called the meeting to order at 5:30 p.m.

Present: Ald., John Ahles, Mark Lange, Eric Hendricks, Sue Wisneski, Dan Zelinski. and Ald. Stevenson.

Also Present: Chief Len Vander Wyst, Director Easker, Director Wenninger and Administrative Assistant Theisen

Approval of Minutes: The Committee reviewed the minutes from June 24, 2008. **MSC Lange/Wisneski to approve the minutes from June 24, 2008, all voting aye.**

Month End Budget Report: The Committee reviewed the June 2008 month end budget report. Chief Vander Wyst reported that the liability and physical damage insurance premiums have been applied to the liability auto insurance line item in the budget. The physical damage insurance is higher than anticipated. When the budget was put together last year it was an estimate and we didn't have exact figures. Director Easker noted that the Fox Valley Technical College reimbursements are quarterly reimbursements for their portion of the utilities for their side of the building at Station 31. This is charged out quarterly since we have to wait for the actual bills from the utility companies. **MSC Wisneski/Lange to place the June 2008 month end budget report on file, all voting aye.**

Monthly Activity Report: The June 2008 monthly activity report was reviewed by the Committee. Chief Vander Wyst said he is in the process of scheduling a meeting with the Winnebago County Sheriff's Department to review the incident on Lake Butte Des Morts and also to discuss the usage of Marine II. **MSC Lange/Hendricks to place the June 2008 monthly activity report on file, all voting aye.**

MSC Lange/Wisneski to move agenda item #8 (Information Systems Service Fee Formula) to agenda item #5, all voting aye.

Report from Neenah Information Systems on Future IS Service Fee Formula: Director Wenninger explained that he did a review of services and fees that his department charges for their services for all departments within the City of Neenah. There currently is no consistent way each department is charged for IS services within the City of Neenah. Therefore, he did come up with a formulary to charge each department for actual keystrokes. He passed out a spreadsheet that showed actual utilization and costs for every department within the City of Neenah. After reviewing NMFR's utilization he did give NMFR a credit of 40 hours. NMFR currently uses Firehouse for records management and this software is managed entirely by an internal employee with NMFR. The Neenah IS Department does not get involved in this program unless there is some type of a hardware issue. Ald. Wisneski questioned how this affects the current budget.

At this time it does not affect NMFR's budget. This new formula would go into effect in the 2009 budget. This new formulary would increase NMFR's budget significantly. After reviewing the spreadsheet, Ald. Stevenson questioned the difference between the staff and non-staff numbers. Director Wenninger explained the staff numbers include wages, fringe and health insurance. The non-staff does not. He further explained that he needed to break this out in order to give credit for NMFR's internal handling of the Firehouse software.

Director Easker explained the new budget formula would be implemented for all non-city departments (NMFR, Water Utility, etc.) in the 2009 budget. The goal is to have the IS Department a non-budget department by 2010. Ald. Stevenson expressed concern on the new formulary since it is based on keystrokes. How does IS adequately bill back for their time for the departments who are continually asking for extra support. At this time, there is no answer for that. Chief Vander Wyst said he did review the formula and considered looking at outsourcing the services. At this time, it makes more sense to continue with City of Neenah IS services. If we did outsource it to a private firm we would have costs associated with setting up our own network and this would involve hardware costs. The Committee decided to review the formula further and put it on the agenda for further discussion at their meeting on August 26, 2008. Director Wenninger said he would forward this new formula to Director Stoffel and Mayor Merkes for their review.

Review of Fuel Surcharges from the City of Neenah: Ald. Stevenson explained that he discussed the 15-cent per gallon surcharge with Rick Freese and Director Easker. He also checked into the bulk prices of fuel for diesel and gasoline with Levenhagen. He was told that the previous Public Works Director set up the fuel surcharge and it is charged to all non-city Departments. This includes NMFR. At this time, it is not known how the 15-cent per gallon surcharge was decided upon. The purpose of the fuel surcharge is to help cover the costs of replacing pumps, equipment and tanks. Discussion was held on the fuel surcharge by both the City of Neenah and Menasha. Ald. Ahles and Stevenson felt NMFR should not be charged as a "non-city" department. The Committee directed Finance Directors Easker and Stoffel to review the fuel surcharges by both Cities that is currently being charged to NMFR and to come up with a more adequate and consistent fuel surcharge. This should be reported back at the meeting on August 26, 2008.

Review of Overtime Budget: Chief Vander Wyst explained that due to more extended FMLA issues with employees our current overtime budget is being expended faster than anticipated. He also stated as in previous years, he is watching the entire budget and will try to make changes in purchases within the other areas of the budget, if he can, to try to offset the overtime budget issues. He also noted that this is the first year in the past five years that the overtime budget has been expended this fast and we do not have control over FMLA requests. The Committee directed Chief Vander Wyst to continue to manage the overtime budget as best as he can.

Automatic Aid Discussions: Chief Vander Wyst reported that a meeting was held on July 8, 2008 and statistics and further discussion of automatic aid was reviewed. There are differences between the two departments so more information is being gathered to review so a more adequate comparison can be made. Appleton Fire Department's current area of need for automatic aid is less than the City of Menasha's. There is another meeting scheduled on July 29, 2008 and at that time the statistics will be further reviewed and discussion of the pros and cons of consolidation will also be held.

Other: Ald. Ahles recognized NMFR for their assistance with the Oshkosh Fire Department during the flooding in June. He also thanked NMFR for their efforts at Community Fest.

Chief Vander Wyst noted that another fire school/training with all elected officials and commission members from both Cities is being scheduled for Saturday, September 20, 2008. Local 275 is also helping with the costs of the meals. More details will be given as plans are made.

Director Easker handed out the recent audit results and noted that the distribution of excess funds will be made shortly.

MSC Lange/Ahles to adjourn at 7:10 p.m., all voting aye.

Respectfully Submitted,

Len Vander Wyst
Chief

LV/tt

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday June 24, 2008

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, W. Helein, D. Youngquist, J. Jurgenson, W. Zelinski, G. Falck; Manager Much, Accountant Voigt.

Excused: Commissioner K. Bauer.

Also Present: Mike Salm (Waverly) Rob Franck, Jim Peichl (MCO); Chad Olsen (McMahon).

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the minutes of the Regular Meeting of May 27, 2008. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. June 12, 2008 letter from Carita Williams, Town of Neenah to NMSC.
RE: Appointment of Gordon Falck to fill the unexpired term of George Cowling.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for May 2008. After discussion, moved by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to accept the unaudited financial statements for the month of May 2008 and place them on file. Motion carried unanimously.

Accountant Voigt presented proposed rates for the 3rd quarter Operations, Replacement, and Depreciation. The proposed rates would decrease the flow charges and would increase the B.O.D. and Suspended Solids charges. The proposed changes are based on currently seen loadings at the treatment plant. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to approve the proposed rates for the 3rd quarter 2008 as presented. Motion carried unanimously. The rates beginning in the 3rd quarter will be: Flow \$180.85/MG, BOD \$0.2606/pound, Suspended Solids \$0.1284/pound.

Accountant Voigt presented MCO invoice #12695 in the amount of \$107,236.49 for the month of July 2008. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve MCO invoice #12695 in the amount of \$107,236.49 for the month of July 2008 and to pay the invoice after July 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of May 2008. The interest rates on the money-market accounts and with the State Pool have continued to drop from the previous month. MCO generated \$2,784 in additional income for the Commission; restricted cash balances totaled \$2,829,000 at the end of May. Motion made by Commissioner D.

Youngquist, seconded by Commissioner J. Jurgenson to accept the Accountants Report for the month of May 2008. Motion carried unanimously.

Accountant Voigt reported a correction needed to be made in the audit report. Attorney Gunz noticed an error in Note C pertaining to Contingent Liabilities. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to approve the correction to Note C – Contingent Liabilities as recommended by Attorney Gunz. Voting aye: Commissioners W. Helein, J. Jurgenson, R. Zielinski, G. Falck. Abstaining: Commissioner D. Youngquist. Motion carried.

Accountant Voigt presented the following invoice from McMahon Associates for payment:

#41281	Sludge to Sludge Heat Exchanger - Design	\$48.50.
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Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to approve for payment invoice #41281 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of May 2008. Everything ran well; during the last two weeks rain caused plant overflows. The work done by the communities has been effective but more work needs to be done. A pipe on a primary clarifier broke; an exterior repair has been made and an interior repair will be completed this week on the pipe. The methane gas engine blew; a piston punched a hole on both sides of the block. We are now flaring off the methane gas. We will need to re-look at our past engineering study and options available for use of the methane gas. Discussion was held on installing a micro-turbine and looking at units in Duluth and Sheboygan. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the operating report for the month of May 2008 and to place the report on file. Motion carried unanimously.

Manager Much presented a request from Gizmo Farms for an increase in the sludge hauling rate due to increased fuel costs experienced this year. Discussion on Gizmo Farms services, the possibility of building a new storage site at the county landfill, and CPI cost increases ensued. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to deny the request from Gizmo Farms, Inc. for an increase in the contracted rate for hauling and disposing of Commission sludge. Motion carried unanimously.

Chad Olsen (McMahon Associates) updated the Commission on the Sludge-to-sludge heat exchanger pilot unit. The pilot unit is still running. Using hot sludge to clean grease from cooler exchange piping seems to help maintain the level of heat exchange at about 8 degrees. There may be an issue with air pockets in the line; we are looking at installing air release valves. Copies of pictures taken last Friday were distributed. The pictures showed grease and scum in the raw piping before the heat exchanger. Manager Much indicated this is a problem due to a lot of grease and oil coming into the plant. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve the installation of air release valves on the heat exchanger piping. Motion carried unanimously.

Chad Olsen updated the Commission on the status for the Primary Electric Underground Distribution Replacement. Parts have been delivered and are on site, work should begin soon.

Chad Olsen distributed a photocopy of a map indicating the possible location of a sludge storage building to be located at the Winnebago County Landfill.

Manager Much discussed and explained the Compliance Maintenance Annual Report (CMAR). All categories received a grade of A except for the rating towards the Collection System. This grade is a D. Once the interceptors are completely turned over to the Cities, we will no longer have this as part of our responsibility and we would not be graded for this particular item. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve NMSC Resolution 2008-1. Voting aye: Commissioners W. Helein, R. Zielinski, D. Youngquist, J. Jurgenson. Abstaining: Commissioner G. Falck. Motion carried.

Old Business

Ordinance Contract incorporate revisions update. Attorney Gunz brought in the completed document on Monday.

Sewer ownership update. Items of discussion between Menasha and the Town of Menasha Utility District are being worked out.

Amend NMSC Pretreatment Program. The issues with the heat exchanger piping further indicate the need to make the change to have the NMSC involved in removing oil and grease from the waste coming into the plant. A proposal will be brought in at the next meeting to add an additional employee to the contract between MCO and the NMSC.

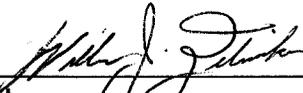
Other Business to Legally Come Before the Commission

Commissioner D. Youngquist questioned the status of the ammonia limits that were proposed for our discharge permit. Manager Much reported the DNR is still reviewing this issue and have not yet responded.

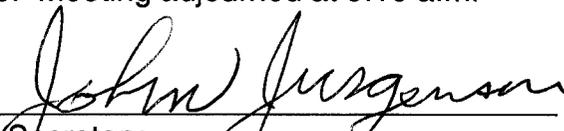
Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein, to approve Operating and Payroll Fund Vouchers #130352 thru #130406 in the amount of \$235,608.81 for the month of May 2008. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:10 a.m.



President



Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY July 22nd, 2008

Neenah-Menasha Fire-Rescue
Joint Fire Commission Meeting Minutes
Wednesday, July 23, 2008 – 12:00 p.m.
Hauser Room – City of Neenah

Commissioner Nevitt called the meeting to order at 12:05 p.m.

Present: Commissioners Jim Liebhauser, Dave Brotski, Bill Mattes, Chris Wales-Magners and Elizabeth Nevitt.

Excused: Gary Schmude.

Also Present: Fire Chief Len Vander Wyst and Administrative Assistant Tara Theisen

Approval of Minutes: The Commission reviewed the meeting minutes from May 28, 2008. **MSC Mattes/Liebhauser to approve the minutes from May 28, 2008, all voting aye.**

Activity Reports: The Commission reviewed the activity report from June 2008. This is informational only and no action is required.

Department Budget Report: The Commission reviewed the June 2008 month end budget report. This is informational only and no action is required.

Minutes from Joint Finance & Personnel Committee: The Commission reviewed the minutes of the June 24, 2008 Joint Finance & Personnel Committee Meeting. This is informational only and no action is required.

Review of Automatic Aid Discussions with Appleton Fire Department: Chief Vander Wyst reported that a meeting was held on July 8, 2008 and statistics and further discussion of automatic aid was reviewed. There are differences between the two departments so more information is being gathered to review so a more adequate comparison can be made. Appleton Fire Department's current area of need for automatic aid is less than the City of Menasha's. There is another meeting scheduled on July 29, 2008 and at that time the statistics will be further reviewed and discussion of the pros and cons of consolidation will also be held.

MSC Brotski/Liebhauser to adjourn at 12:40 p.m., all voting aye.

Respectfully Submitted,

Len Vander Wyst
Chief

LV/tt

CITY OF MENASHA
Plan Commission
Council Chambers, 3rd Floor City Hall - 140 Main Street, Menasha
July 22, 2008

DRAFT MINUTES

1. CALL TO ORDER

Mayor Merkes called the meeting to order at 3:34 p.m.

No one from the gallery spoke.

No one from the gallery spoke.

2. ROLL CALL/EXCUSED ABSENCES

A.

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke, Ald. Benner, and Commissioners Cruickshank, Schmidt, Sturm and Sanders.

OTHERS PRESENT: CDD Keil, AP Beckendorf, Ken Kubiak, Michael Hagens, Peggy Heller, John F. Lindsay III, Steven Dietzen, Tom Marshall, and Mike King of *The Post-Crescent*.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. July 8, 2008 Plan Commission Meeting Minutes

Moved by Comm. Sanders, seconded by Comm. Sturm to approve the July 8, 2008 Plan Commission meeting minutes.

Motion Carried on voice vote

Results:

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A.

Peggy Heller, 1156 Fieldview, inquired about the plans for the property that is proposed to be rezoned to C-3.

Michael Hagens, property owner adjacent to the proposed dog kennel, shared his concerns and spoke in opposition to the granting of a special use permit.

5. DISCUSSION

A. None

6. ACTION ITEMS

A. Special Use Permit - Don Verkulien to Operate a Kennel at 2889 Manitowoc Road (previously received)

Moved by Comm. Sturm, seconded by Comm. Sanders to recommend denial of the special use permit application of Don Verkuilen to operate a kennel at 2889 Manitowoc Road based on the findings that 1) a Special Use Permit procedure was not the proper procedure; and 2) The use of a kennel is incompatible with the surrounding uses because of the potential for breeding and closeness to neighboring properties.

Commissioners discussed the following:

- Terminology differences of Condition Use Permit versus Special Use Permit
- Jeff Brandt, City Attorney, stated that since the ordinance refers to a Conditional Use Permit, the Special Use Permit process was inappropriate.
- Possibility of limited the number of dogs, prohibiting breeding, requiring onsite management and daily removal of feces.

Motion Passed

Results:

Roll Call:

AYES: Benner (7)
, Cruickshank
, Merkes
, Radtke
, Sanders
, Schmidt
, Sturm

Moved by DPW Radtke, seconded by Comm. Sanders to remove from the table the special use permit application of Don Verkuilen to operate a kennel at 2889 Manitowoc Road.

Motion Carried on voice vote

Results:

B. Rezoning of Parcel #7-01-10, Lot 10 Province Terrace Plat from R-2 Two Family Residential to C-3 Business and Office

Moved by Comm. Sturm, seconded by Comm. Sanders to recommend approval of the rezoning of parcel #7-01-10 from R-1 to C-3.

AP Beckendorf described the location and the intended use as a daycare center.

Commissioners discussed the following:

- Rezoning the surrounding properties on Province Terrace.
- The proposed zoning is appropriate and in conformance with the proposed comprehensive plan.
- Concerns regarding disturbance of the natural areas.

Motion Passed

Results:

Roll Call:

AYES: Benner (7)
, Cruickshank
, Merkes
, Radtke
, Sanders

, Schmidt
, Sturm

C. Special Use Permit Application - John F Lindsay, III to Operate a Used Vehicle Sales Establishment at 1285 Appleton Road

Moved by Mayor Merkes, seconded by Comm. Sanders to recommend approval of the Special Use Permit application of John F. Lindsay III based on the conclusion that the proposed use is appropriate for the lot and neighborhood and with the following conditions: 1) Existing rooftop lights must not be used. 2) Three additional shrubs per front setback area must be added, for a total of 12 shrubs. 3) The owner must work with staff on the addition of a planting island adjacent to the west side of the building. 4) All vehicles stored outside must be in driving condition. 5) There is to be no outdoor storage of equipment, parts or materials. 6) The existing pole sign must be removed.

John Lindsay explained that the proposed use would be a facility specializing in selling classic "muscle cars". Customers would generally be served by appointment. The cars will all be driving and functional.

Commissioners discussed the following:

- Dumpster enclosure. The picture in the packet is the enclosure Mr. Lindsay intends to construct.
- The number of vehicles to be kept on the lot. Mr. Lindsay stated he planned on keeping between 5 and 10 on the lot at one time.

Motion Carried on voice vote
Results:

D. Extraterritorial Certified Survey Map - Tayco Road - Town of Menasha

Moved by Comm. Sanders, seconded by Comm. Cruickshank to recommend approval of the extraterritorial CSM on Tayco Road in the Town of Menasha

Motion Carried on voice vote
Results:

7. ADJOURNMENT

A.

Moved by Comm. Schmidt, seconded by Comm. Sanders to adjourn at 4:55 p.m.

Motion Carried on voice vote
Results:



MENASHA POLICE COMMISSION MEETING MINUTES

DATE: July 17, 2008

Commissioner Liebhauser called the regular bimonthly meeting to order at 5:00pm at the Menasha Safety Building, 430 First Street, Menasha, WI.

Present: Barb Ballard, Ron Duuck, Jim Liebhauser, Chief Stanke, Craig Wussow.

Absent: Terri Reuss.

- I. Minutes of the last meeting: M/S/C Wussow/Duuck to accept the 5/15/2008 Meeting Minutes.
- II. Police Report – Chief Stanke.
 1. Training Certificates:
 - Mark Mauthe-FVTC, Evidence Technician Update.
 - Larry Bonneville and Tim Styka-FVTC, Conducting Background Investigations.
 - Jamal Kwar-Digital Intelligence Computer Forensics and Access Data Boot Camp.
 2. The Menasha Police Department (MPD) received a Polaris Ranger from US Smokeless Tobacco.
 3. Hiring interviews are scheduled for early August.
 4. The MPD is installing Offender Trac, a county Owned Mug File system on their computers, a two year project.
- III. Old Business: None.
- IV. New Business: None.
- V. Correspondence: None.
- VI. Schedule next meeting: Thursday, September 18, 2008 at 5:00pm. .
- VII. Adjournment: 5:42 pm M/S/C Wussow/Duuck.

Respectfully submitted,

Barb Ballard
Commissioner, Secretary



City Hall Safety Minutes
June 4, 2008

Meeting called to order at 1:20 PM

Present: Adam Alix, Tom Stoffel, Todd Drew, Tasha Saecker, Sue Nett

Absent: Sylvia Bull, Kristi Heim, Jeff Brandt, Brian Tungate, Peggy Murphy

A. Motion to approve minutes from May 7, 2008 made by T. Drew and seconded by T. Saecker.

B. Old Business

1. Emergency Operations and Evacuation plan reviewed. With the exception of some format errors, no changes were recommended. A copy of the signage (emergency exit routes) and location of fire extinguisher on that map needs to be included. A. Alix will work on this.

The library's draft EOEP has been reviewed by T. Saecker. There were some spelling errors and a recommendation for a wording change. As with the city hall plan, a copy of the signage etc. needs to be included.

C. New Business

1. The monthly safety topic was distributed. As this is the start of summer vacations, the safety message of common courtesies when driving was stressed.
2. No injuries to review.
3. The follow-up building (city hall) walk through inspection was completed. The majority of the unsafe conditions have been corrected. The major one remaining is the basement storage area where there is much clutter. A. Alix can't clean this up as the various departments need to determine what is needed and what is "junk." A deadline for department clean-up of the area will be discussed at the department head meeting tomorrow.
4. The Workers Comp report for 2007 from CVMIC was distributed. This report showed the totals for years 2001 through 2007 and the first quarter of 2008. There were 24 claims in 2007 with the third lowest dollar value for the 7 years. For 2008 there have been 3 claims to date with a dollar value of \$500.

D. Training

No training scheduled. Fire extinguisher training completed.

E. Meeting adjourned at 2:35 PM



Public Works and Parks Safety Committee
June 24, 2008
Minutes

Meeting call to order at 9:06 AM

Present: Jim Julius, Bob Huss, Tim Jacobson, Jeff Nieland, Mark Radtke, Corey Gordon, Ken Popelka, Sue Nett

Absent: Adam Alix, Mat Schultz, Brian Tungate, Jeff Brandt, Peggy Murphy

A. Motion to approve minutes from May 27, 2008 meeting made by B. Huss and seconded by J. Nieland.

B. Old Business

1. Emergency Operations and Evacuation Plan reviewed. No changes. Need to add in evacuation maps and then plan is ready for council approval and employee training.
2. Fire extinguisher access in city trucks – waiting for brackets for outside mount.
3. PPE policy – M. Radtke, C. Gordon, and S. Nett will meet to review the section on safety shoes that pertains to engineering.

C. New Business

1. The monthly safety topic on driving with courtesy was distributed.
2. There was one injury to review involving use of a hammer driving out a “U” joint and employee hit hand. Supervisor provided appropriate follow-up. Employee did not seek medical care although there was significant swelling the next day. J. Nieland would like to have discussion with Jeff Brandt at a future safety meeting as to when employees who are injured on the job should seek medical attention.
3. S. Nett distributed copies of worker’s compensation by year for the past seven years and 1st quarter of 2008. The first quarter report for 2008 is favorable.
4. Follow-up walk through inspection rescheduled to July meeting.

D. Training

1. Kevin Schmahl is attending a 3 day train the trainer session on servicing tires with rims.

E. Meeting adjourned at 9:30 AM.



**Police Safety Committee
5-15-08
Minutes**

Meeting called to order at 2:35 PM.

Present: Jeff Brandt, Mike Brunn, Chuck Sahr, mark Mauthe, Dave Jagla, Aaron Zemlock, Bev Sawyer, Sue Nett

Absent: Peggy Murphy

A. Motion to approve minutes from 4-17-08 meeting made by A. Zemlock and seconded by B. Sawyer. Motion carried.

B. Old Business

1. A discussion was held as to whether or not the emergency operations and evacuation plan should be incorporated with police department current policy. The consensus of the group was that it should be especially since staff are familiar with current policy. Chief Stanke has been working on the section regarding building evacuation and continuity of operations. Once that is complete, S. Nett and several of the safety committee members can work on incorporating the policies together.
2. Water fountain has been fixed. And a new water cooler was ordered and placed on the main floor.

C. New Business

1. The monthly safety topic on the safe storage of chemicals and how to read an MSDS sheet has been distributed to employees electronically.
2. There were no injuries to review.
3. The health department will do radon testing in the public safety building when the heating season for 2008 begins in late fall.

D. Training

1. Fire Extinguisher (Hands on) Training is scheduled for May 27, 2 to 3 PM or May 28, 9 to 10 AM. Bev Sawyer and Sharon Beyer are registered for the training. The video review on use of fire extinguishers will be available as soon as S. Nett finishes the review with a city hall employee.

E. Meeting adjourned at 3:07 PM.

Cities and Villages Mutual Insurance Company
WORK SITE ACTIVITY OBSERVATION SHEET

Date: June 24, 2008 Time: _____ Site Location: City of Menasha CVMIC Staff: Bruce Stenz

<p>Describe observed work activity/task being performed by employees. (i.e. Park crew felling a tree on a residential street, DPW repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors practices, and/or procedures. (i.e. Constant use of PPE, appeared safely conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe observation(s).</p>
<p>Tayco Street south of bridge – Public Works employees straightening a traffic light. (NOTE: Crew was diverted from road painting to perform an emergency traffic light repair by the Police Department) (See attached pictures)</p>	<p>Employees were wearing the appropriate ANSI/SEA 107 high visibility traffic vests. Activated vehicle's high visibility lighting, overhead arrow board, and 4-way flashers for greater visibility. Activated trailer's 4-way flashers for greater visibility. NOTE: Employee did a great job of establishing an emergency work zone using arrow board, truck and trailer's lighting, and positioning off the roadway as much as possible.</p>	<p>Seasonal employee standing on vehicle's utility box while pounding traffic light back into position with a sledge hammer.</p>	<p>Recommend using the appropriate type of ladder to prevent a slip and fall injury. Recommend wearing ANSI Z-87 rated eye protection when performing work above shoulder height.</p>

<p>Describe observed work activity/task being performed by employees. (I.e. Park crew falling a tree on a residential street, DPW repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors practices, and/or procedures. (I.e. Constant use of PPE, appeared safety conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe observation(s).</p>
<p>SIXTH Street between Milwaukee and Tayco Streets – Public Works employees preparing road bed for binder and saw cutting concrete edges. (See attached pictures)</p>	<p>Employee wet cutting concrete was wearing approved ANSI Z87 eye protection, appropriate ear protection, and the proper foot protection for the job activity. Both employees were wearing the appropriate ANSI/SEA 107 high visibility traffic vests. Employee organizing and preparing work area was wearing the proper foot protection and hand protection. Work zone traffic control procedures were established and in place (Advance warning signage from both directions, buffer space and taper, etc.). Employees appeared to be extremely knowledgeable and were very efficient on their work activity practices and techniques.</p>	<p>Employee organizing and preparing work area was not wearing approved ANSI Z87 eye protection. (Wearing personal prescription glasses with no side shields)</p>	<p>Recommend keeping traffic vests closed when operating equipment and /or performing work activities that require climbing, moving materials, or dragging materials to prevent getting entangled. Recommend reviewing the condition of barrels being used in work zones to ensure that they present enough retroreflective properties per MUTCD guidelines. NOTE: There were a few newer barrels present on job-site so this review may be already on-going as part of normal operations. Recommend using intensity warning lights and 4-way flashers on trucks that are parked or operating in or around work zones for greater visibility since local traffic was being allowed. Recommend adding 3M conspicuity tape to the aluminum trailer for greater visibility. Recommend wearing ANSI Z 87 rated eye protection during this type of work activity to prevent an eye injury from air-borne dust, debris and particulates. Recommend that termination areas of a TCP be extended further beyond the established work area to prevent motorists entering the work area, and vehicle damage claims.</p>

<p>Describe observed work activity/task being performed by employees. (I.e. Park crew felling a tree on a residential street, DPW/repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors practices, and/or procedures. (I.e. Constant use of PPE, appeared safety conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe observation(s).</p>
<p>Racine Street across from the Post Office – Public Works employees felling trees on vacant city lot and chipping materials. (See attached pictures)</p>	<p>Employee operating the chain saw was wearing: Chaps for leg protection, hand protection, hearing protection (ear muffs), approved ANSI Z87 safety glasses for eye protection, and the appropriate ANSI foot protection. Employee chipping was wearing hand protection (H-I-VIZ), hearing protection (ear muffs), approved ANSI Z87 safety glasses for eye protection, and the appropriate ANSI foot protection. Both employees were wearing the appropriate ANSI/ISEA 107 high visibility traffic vests. Chipper's warning light was activated. Front-end loader's overhead warning lighting was activated during operation. Employees appeared to be extremely knowledgeable and were very efficient on the work activity practices and techniques.</p>	<p>Head protection was not being used during forestry activity. Traffic vest was open and loose while dragging and chipping materials. A mesh face screen was not being used while chain sawing.</p>	<p>Recommend keeping traffic vest closed when dragging and chipping brush to prevent from being caught and pulled into feeder. NOTE: Consideration should be made to providing and assigning a "break away" traffic vest for the chipper operation. Recommend all employees wear head protection due to low overhead, falling and flying hazards during this type of work forestry activity. Recommend wearing a mesh face screen over safety glasses for added protection from flying chips and debris when performing chain saw and chipping operations. NOTE: Consideration should be made to utilizing a "forestry system" which incorporates head, face and hearing protection.</p>

<p>Describe observed work activity/task being performed by employees. (i.e. Park crew falling a tree on a residential street, DPW repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors practices, and/or procedures. (i.e. Consistent use of PPE, appeared safety conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe observation(s).</p>
<p>Eighth Street west of Dupree – Public Works employee collecting trash from carts with a side loader collection vehicle. (See attached picture)</p>	<p>Vehicle's rear high intensity lighting was activated. Driver was wearing an ANSI/SEA 107 high visibility traffic vest while operating vehicle on collection route. Vehicle's headlights were on while operating on collection route. Driver appeared very efficient on route and demonstrated professional driving habits with local traffic. Additional conspicuity tape has been installed on the rear of collection vehicles which is a good fleet safety practice for enhanced visibility.</p>	<p>No unsafe behaviors or unsafe practices were observed.</p>	<p>Recommend using the vehicle's 4-way flashers for additional visibility while operating on shaded residential streets. Recommend installing safety signage to rear of collection vehicles that reads ... CAUTION This Vehicle Makes Frequent Stops </p>

<p>Describe observed work activity/task being performed by employees. (i.e. Park crew felling a tree on a residential street, DPW repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors, practices, and/or procedures. (i.e. Constant use of PPE, appeared safety conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe observation(s).</p>
<p>ICE Street and First Street – Parks employees cutting up a felled tree in terrace. (See attached pictures)</p>	<p>Employee operating the chain saw was wearing: Chaps for leg protection, hand protection, hearing protection (ear muffs), approved ANSI Z87 safety glasses for eye protection, and the appropriate ANSI foot protection. Seasonal employees went back to the main shop to pick up the appropriate ANSI/SEA 107 high visibility traffic vests after stopping at the work site. Seasonal employees were wearing approved ANSI Z87 eye protection, foot protection and hand protection for assigned job tasks of hauling and stacking logs. Employee operating the chain saw appeared to be knowledgeable and was proficient on cutting and felling practices and techniques. Employee was using good body mechanics while limbing. Mini-aerial lift vehicle's high visibility lighting was activated. (NOTE: Left side overhead lighting was not operating. The vehicle was turned in for the lighting repair later in the day.)</p>	<p>Seasonal employee was not wearing approved ANSI Z87 eye protection and the appropriate hearing protection while operating the STIHL power blower. Seasonal employees were not wearing the appropriate hearing protection while working near or around the chain sawing operation. Employees were not wearing head protection. A mesh face screen was not being used while chain sawing. No established safe work zone.</p>	<p>Recommend retraining employees so that they are aware of the necessary PPE required based on the job task, city's safety work rules, and/or the City's PPE hazard assessment. Recommend using the mini-aerial lift truck's 4-way flashers in addition to the overhead warning lights within the work zone for greater visibility. Recommend all employees wear head protection due to low overhead, falling and flying hazards during this type of work forestry activity. Recommend wearing a mesh face screen over safety glasses for added protection from flying chips and debris when performing chain saw operations. NOTE: Consideration should be made to utilizing a "forestry system" which incorporates head, face and hearing protection. Recommend establishing and following MUTCD traffic control and work zone safety guidelines for greater work zone safety (i.e. advance warning signage in both directions, taper delineation, buffer area, etc.). This activity was considered a short to medium duration roadway activity. Recommend that seasonal employees not carry and load tree limbs for the public. This could produce an unnecessary back or foot injury and become an expensive WC claim.</p>

<p>Describe observed work activity/task being performed by employees. (i.e. Park crew falling a tree on a residential street, DPW repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors practices, and/or procedures. (i.e. Constant use of PPE, appeared safety conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe observation(s).</p>
<p>Smith Park – Park employee mowing turf. (See attached picture)</p>	<p>Employee was wearing approved ANSI Z87 eye protection. Employee was wearing the appropriate hearing protection. Employee was wearing long pants for leg protection on equipment. Employee was wearing properly rated foot protection. Employee appeared to be extremely knowledgeable on the assigned job function and was operating the mower in a safe manner.</p>	<p>No unsafe behaviors or unsafe practices were observed.</p>	<p>Recommend using the installed high intensity warning lights when operating mowers and driving vehicles through parks for greater visibility and public safety.</p>

<p>Describe observed work activity/task being performed by employees. (I.e. Park crew felling a tree on a residential street, DPW repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors practices, and/or procedures. (I.e. Constant use of PPE, appeared safety conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe observation(s).</p>
<p>Baldwin Street across from Fleet Maintenance Shop – Park seasonal employees trimming shrubs and mulching shrub beds. (See attached pictures)</p>	<p>Employee edging and mulching was wearing the appropriate ANSI/SEA 107 high visibility traffic vest for right-of-way work activity. Employee edging and mulching was wearing the appropriate hand protection and foot protection for the job task. Employee edging and mulching was wearing the long pants for proper leg protection. Employee trimming brush was wearing the appropriate hand protection and foot protection for the job task. Employee trimming brush was wearing approved ANSI Z87 rated eye protection. Both employees appeared to be efficient and knowledgeable about their assigned job functions.</p>	<p>Employee edging and mulching was not wearing approved eye protection for job task. Employee trimming brush was not wearing high visibility apparel while working in a right-of-way.</p>	<p>Recommend that all employees working in roadways and their right-of-ways wear the appropriate ANSI/SEA 107 - 2004 level high visibility traffic vest since local traffic was being allowed, background colors, and a tree shaded roadway. Recommend using vehicle's high intensity warning lights and 4-way flashers AND coning truck (LF corner, LR corner and three cone taper) once it's parked for greater visibility and the creation of a buffer area behind truck for unloading and loading materials. NOTE: This enhanced visibility is important since the roadway was left open to local traffic and reduced road width with two-way traffic. Recommend wearing ANSI Z-87 rated eye protection during this type of work activity.</p>

<p>Describe observed work activity/task being performed by employees. (i.e. Park crew felling a tree on a residential street, DPW repairing a street catch basin, Water main repair, etc.)</p>	<p>Any observed positive work activity conditions, behaviors practices, and/or procedures. (i.e. Constant use of PPE, appeared safety conscious, safe work practices being followed or used, etc.) NOTE: Attach pictures if available.</p>	<p>Any unsafe condition(s), unsafe behaviors or work practice(s) observed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe observation(s) and reason(s) it was unsafe. NOTE: Attach pictures if available.</p>	<p>Suggested control measures and/or corrective actions to reduce risk exposure(s) for the observed unsafe condition(s).</p>
<p>Baldwin Street across from Park Shop – Park employee blowing out shop and across roadway. (See attached pictures)</p>	<p>Before and after pictures speak for themselves!</p>	<p>Before and after pictures speak for themselves!</p>	<p>Before and after pictures speak for themselves!</p>



Tayco Street





Sixth Street





Racine and First Streets



Eighth Street



Ice and First Streets



Smith Park





Baldwin Street



**Baldwin Street
– CVMIC made its point!**



**Baldwin Street
– Employee responded.
Love the sense of
HUMOR!**

June 20, 2008
Paul Konetzke
713 Lincoln St.
Menasha, WI 54952

City of Menasha Plan Commission
City Hall, 140 Main St., Menasha, WI 54952

Given the review of ordinances as part of the Comprehensive Plan, I would like to request the removal of one native plant from your list of noxious weeds and the addition of two non-native invasives.

The Goldenrod (*Solidago*) does not belong on anyone's list of offensive weeds and I would like to see it removed. There are several species of Goldenrod native to our area. None of them are responsible for pollen allergies; unfortunately, many people seem to confuse Goldenrod with Ragweed, which is an allergen. Reference to most gardening literature will affirm this (e.g., Landscaping With Native Plants of Wisconsin, Lynn Steiner, p114). Goldenrod are attractive plants in a garden and are favorites in the diets of butterflies and goldfinches. There is really no justification for condemning it to the list of noxious weeds and I'd like to request it be removed.

On the other hand, there are at least two invasives that are not on the list, but should be:

- 1 - Garlic Mustard (*Alliaria petiolata*), which has become rampant almost everywhere including around Menasha, and
- 2 - Buckthorn (*Rhamnus* species, especially *Rhamnus cathartica*, Common Buckthorn, and *R. frangulata*, Italian Buckthorn)

(see Invasive Plants Association of Wisconsin, www.ipaw.org)

On another topic, since one purpose of the review is the resolution of potential conflicts among a patchwork of ordinances, please allow me to suggest a point that might benefit from clarification, that of backyard composting. Since so much of the material shipped off to our landfills, at considerable expense, consists of kitchen scraps and yard waste, composting has won reconsideration by city planners. Such naturally home produced garden fertilizer may also reduce the use of the chemical fertilizers that result in our ever-popular summer algae blooms. Yet there remains language in the public nuisance ordinances that one might construe as disallowing backyard composting.

Compost piles should accumulate yard and garden waste and vegetative kitchen scraps, such as melon rinds, coffee grounds, corn husks, etc. They should also receive eggshells that have been rinsed of albumen. They should absolutely not include any animal proteins. No meat or fish scraps, no bones, no grease, no cheese, etc. Those materials would attract unwanted visitors; the most frequent visitor to properly accumulated compost, on the other hand, would most likely be your friendly neighborhood House Wren.

The potential for conflict over composting is evidenced by the varying approaches to lawnscapeing demonstrated around the city. There is Group 1, the "perfect-lawn obsessives" who mow twice a week and call in the fertilizer and herbicide sprayers on a regular basis. There is Group 2, the "natural-native" people who are generally more interested in butterflies, birds and responsible environmental behavior than in lawnmowers or the "perfect" lawn. And, of course, there's Group 3, who doesn't care one way or the other and it shows. To a Group 1 type, the slightly messy "work in progress" appearance of the Group 2 neighbor's yard is just as offensive as a Group 3 "couldn't care less." And one resident's environmentally responsible composting may look like a true vermin magnet to a neighbor.

If Menasha would like to reduce the amount of material sent needlessly to landfill and of fertilizers applied to gardens and lawns, it should support composting. And to do that, it might want to update the language of ordinances by which one might claim it to be a public nuisance.

May I also suggest that there be further public education outreach on the topic as well as assistance in locating and purchasing compost "bins" of some type which containerize the compost, allowing efficient turning of the material.

I hope you find my suggestions reasonable and useful. Thank you very much for considering them.

Paul Kerney

Think Green.

Recycle your electronic equipment for free with the Sony National Take Back Recycling Program in partnership with Waste Management.



Reduce. Reuse. Respect. Recycle

RESIDENTIAL ELECTRONICS RECYCLING EVENT

RR Donnelley - Menasha, 800 Midway Road, Menasha, WI
Friday, August 15th and Saturday, August 16th, 2008
Friday, 9 am to 4 pm and Saturday, 9am to 2pm

RR Donnelley - DePere, 1333 Scheuring Road, DePere, WI
Friday, August 22nd and Saturday, August 23rd, 2008
Friday, 9 am to 4 pm and Saturday, 9am to 2pm

COST: FREE to Residents - Courtesy of Sony's National Take Back Recycling Program in partnership with Waste Management.

RECYCLABLE ITEMS: TVs, computer monitors, CPUs and peripherals, scanners, printers, fax machines, ink jet and printer cartridges, stereo equipment, VCRs, phones (including cellular) and rechargeable batteries (NiCad, NiMH, Lilon and small sealed lead).

WE DO NOT ACCEPT: Microwaves, smoke detectors, household appliances like refrigerators, washing machines or air conditioners.

FOR RESIDENTS ONLY

Waste Management Recycle America reserves the right to refuse items not listed, household hazardous waste (including nonrechargeable batteries), items which pose a health or safety risk or items prohibited by law.

For more information, please call Waste Management's customer service center at 866-588-0572 or visit www.sony.com/recycle.

RR DONNELLEY
Printed on paper with 35% Recycled Content

WM
WASTE MANAGEMENT
Think Green:

SONY



July 28, 2008

Evie Sturn Family
c/o Wayne Sturn
2681 Winnegamie Drive
Appleton, WI 54914

Dear Evie Sturn Family Members,

We received the \$500.00 check – in memory of Evie Sturn. Thank you so much – it is a wonderful gift. We will deposit this donation in our Memorial Account which is designated for the purchase of durable items for the Menasha Senior Center. We will place her name on our Memorial Plaque.

Evie was a great supporter of the Menasha Senior Center for many years. She volunteered for us and participated in our activities whenever she could. We always looked forward to her joining us. She was a good person, and a good friend to us. We will miss her.

On behalf of the Menasha Senior Center staff and the Committee on Aging, thank you again for the gift.

Sincerely,

Sylvia Bull
Supervisor
Menasha Senior Center

Cc: City of Menasha Common Council

Statutory References:

- 75.521(5) Proceeding In Rem removes all liens of any mortgage or lien holder, including the ability a municipality to collect deferred special assessments by adding the deferred assessments to future tax bills. Failure of a municipality to pay the taxes and redeem the parcel forecloses their right or lien on the property.
- 66.0715(2)(b) If a tax certificate is issued under s. 74.57 for property which is subject to a special assessment that is deferred under this subsection, the governing body may provide that the amounts of any deferred special assessments are due on the date that the tax certificate is issued and are payable as are other delinquent special assessments from any moneys received under s. 75.05 or 75.36.
- 66.0715(2)(c) The lien of any unpaid amounts of special assessments deferred under this subsection with respect to which a governing body has not taken action under par. (b) is not merged in the title to property taken by the county under ch. 75.
- 75.521(3)(5)(c) A copy of the petition and so much of the list of tax liens shall be mailed by registered mail to each owner, mortgagee of record, the State of Wisconsin and to each municipality having any right title or interest in the property.
- 75.36(2)(b) If the county did not settle for unpaid special assessments or special charges under 74.29, the county shall notify all taxing jurisdictions that the county has acquired the property under this chapter. Each taxing jurisdiction shall certify to the county treasurer the unpaid special assessments and special charges to which the property is subject.
- 75.36 If the property is sold at a profit the proceeds are distributed according to 75.36. Deferred special assessments certified to the county would be paid to the taxing jurisdictions under 75.36(3)(b).
- If the property is sold at a loss Winnebago County prorates the loss calculated under 75.36(3)(a)(3), based on the ratio of taxes and special assessments & special charges to the total of taxes and special assessments & special charges settled under 74.29.
- 75.69 No tax delinquent real estate may be sold by a county unless notice of such sale is mailed to the clerk of the municipality in which the real estate is located at least 3 weeks prior to the time of the sale.

STATE OF WISCONSIN

CIRCUIT COURT
BRANCH 3

WINNEBAGO COUNTY

IN THE MATTER OF THE
FORECLOSURE OF TAX LIENS
UNDER SECTION 75.521, WIS.
STATS., BY WINNEBAGO COUNTY
LIST OF TAX LIENS FOR 2008,
NUMBER ONE

**NOTICE OF COMMENCEMENT
OF PROCEEDING IN REM TO
FORECLOSE TAX LIENS BY
WINNEBAGO COUNTY**

**CASE NO. 08 GF 23
Code No. 30405**

Take Notice that all persons having or claiming to have any right, title or interest in or lien upon the real property described in the List of Tax Liens of Winnebago County Being Foreclosed by Proceeding In Rem 2008, Number One, on file in the office of the Clerk of Circuit Court of Winnebago County dated July 15, 2008, are hereby notified that the filing of such List of Tax Liens in the office of the Clerk of Circuit Court of Winnebago County constitutes the commencement by said Winnebago County of a special proceeding in the Circuit Court for Winnebago County to foreclose the tax liens therein described by foreclosure proceedings In Rem and that a notice of the pendency of such proceeding against each piece or parcel of land therein described was filed in the office of the Clerk of Circuit Court on July 15, 2008. Such proceeding is brought against the real property herein described only and is to foreclose the tax liens described in such list. No personal judgment will be entered herein for such taxes, assessments or other legal charges or any part thereof.

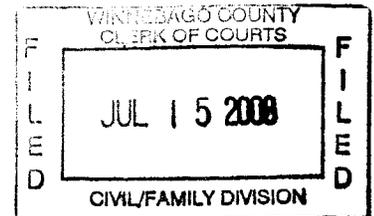
Take further notice that all persons having or claiming to have any right, title or interest in or lien upon the real property described in said List of Tax Liens are hereby notified that a certified copy of such List of Tax Liens has been posted in the office of the County Treasurer of Winnebago County and will remain posted for public inspection up to and including the **22nd day of September, 2008**, which date is hereby fixed as the last day of redemption.

Take further notice that any person having or claiming to have any right, title or interest in or lien upon any such parcel may, on or before said **September 22, 2008**, redeem such delinquent tax liens by paying to the County Treasurer of Winnebago County the amount of all such unpaid tax liens and, in addition thereto, all interest and penalties which have accrued on said unpaid tax liens computed to and including the day of redemption.

Dated this **15th day of July, 2008**.

WINNEBAGO COUNTY

By: MARY KRUEGER
County Treasurer



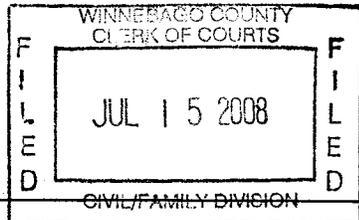
PUBLICATION DATES:

7/28/08 (1)
8/4/08 (2)
8/11/08 (3)

IN THE MATTER OF THE :
FORECLOSURE OF TAX LIENS :
UNDER SECTION 75.521, WIS. :
STATS., BY WINNEBAGO :
COUNTY, LIST OF TAX LIENS :
FOR 2008, NUMBER ONE

PETITION AND LIST OF TAX LIENS
OF WINNEBAGO COUNTY BEING
FORECLOSED BY PROCEEDINGS
IN REM – 2008, NUMBER ONE

Branch 3



Case No. 086F23

Code No. 30405

NOW COMES Winnebago County, a political subdivision of the State of Wisconsin, by Mary Krueger, its County Treasurer, and John A. Bodnar, Corporation Counsel for said County, and files this list of tax Liens for Winnebago County for taxes through **2004** inclusive and tax certificates for the years as hereinafter indicated, and alleges and shows the Court:

1. That tax certificates for each of the following described parcels of land have been issued to Winnebago County for delinquent taxes and two or more years have elapsed since the date of the tax certificates.

2. That Winnebago County is now the owner and holder of tax liens for the years indicated as evidenced by the tax certificates numbered in the following list.

3. That Winnebago County, by Ordinance adopted June 15, 1976, has elected to proceed under sec. 75.521, Wis. Stats., for the purpose of enforcing tax liens in said County.

4. That said list, made and filed pursuant to the provisions of Sec. 75.521, Wis. Stats., is attached hereto.

5. That interest on the principal sum of each tax lien hereinbefore listed is charged at a rate of one (1) percent per month, or a fraction thereof from February 1 of the year of sale to date of redemption.

6. That all descriptions by lot and block number refer to plats and maps filed in the Office of the Register of Deeds for Winnebago County, Wisconsin.

7. That no municipality other than Winnebago County has any right, title or interest in the aforescribed lands, tax liens, or in the proceeds thereof except as noticed herein.

WHEREFORE, Winnebago County petitions for judgment vesting title to each of said parcels of land in Winnebago County in fee simple absolute as of the date of entry of judgment in this action and for judgment barring and foreclosing any and all claims whatsoever of the former owners, their heirs, successors or assigns, or any person claiming through and under them, and all persons, both natural and artificial, including the State of said lands, since the

date of filing the list of Tax Liens in the Office of the Clerk of the Circuit Court for
Winnebago County.

Dated this 15th day of July, 2008.

WINNEBAGO COUNTY, A political
Subdivision of the State of Wisconsin

By: Mary Krueger
Mary Krueger, County Treasurer

John A. Bodnar
John A. Bodnar, Corporation Counsel

P.O. Address:
P.O. Box 2808
Oshkosh Wi 54901
(920) 236-4752

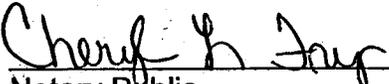
STATE OF WISCONSIN)
) SS
WINNEBAGO COUNTY)

Mary Krueger, being first duly sworn on oath, says that she is the Treasurer of Winnebago County, Wisconsin, a political subdivision of the State of Wisconsin, and that the foregoing list of tax liens and statements and dates therein contained are true and correct according to the records of the office of this affiant.



Mary Krueger
Winnebago County Treasurer

Subscribed and sworn to before
Me this 15th day of July,
2008.



Notary Public
Winnebago County, Wisconsin
My Commission Expires: 10/05/2008

PARCEL # & DESCRIPTION	LAST OWNER'S NAME OTHER'S INTERESTED	TAX YEAR	SALE YEAR	CERT NO.	AMOUNT
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032-0456 THE WEST 10 RODS OF THE SOUTH 16 RODS OF THE NORTHWEST ¼ OF OF THE SOUTHWEST ¼ OF SECTION 21, TOWNSHIP 20 NORTH, RANGE 14 EAST, IN THE TOWN OF WOLF RIVER, WINNEBAGO COUNTY, WISCONSIN - AND	JONI L. SORCIC KENNETH C & BARBARA J. HAHN CLERK - TOWN OF WOLF RIVER	2004	2005	00775	\$1,366.08
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THAT PART OF THE NORTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 21, TOWNSHIP 20 NORTH, RANGE 14 EAST, IN THE TOWN OF WOLF RIVER, WINNEBAGO COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS, VIZ: - COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST ¼ OF THE SOUTHWEST ¼; THENCE SOUTH 87° 52' EAST, ALONG THE SOUTH LINE OF SAID NORTHWEST ¼ OF THE SOUTHWEST ¼ 159.50 FEET; THENCE NORTH 0° 10' EAST, 155.50 FEET, THE PLACE OF BEGINNING; THENCE CONTINUING NORTH 0° 10' EAST, 155.50 FEET; THENCE NORTH 70° 25' EAST, 236.94 FEET; THENCE SOUTH 0° 10' WEST, 243.23 FEET; THENCE NORTH 87° 52' WEST, 223.13 FEET, TO THE PLACE OF BEGINNING.

AND
THAT PART OF THE NORTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 21, TOWNSHIP 20 NORTH, RANGE 14 EAST, IN THE TOWN OF WOLF RIVER, WINNEBAGO COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS, VIZ: - COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST ¼ OF THE SOUTHWEST ¼, THENCE SOUTH 87° 52' EAST ALONG THE SOUTH LINE OF SAID NORTHWEST ¼ OF THE SOUTHWEST ¼, 159.50 FEET, THE PLACE OF BEGINNING; THENCE CONTINUING SOUTH 87° 52' EAST, ALONG THE SOUTH LINE OF SAID NORTHWEST ¼ OF THE SOUTHWEST ¼, 1157.30 FEET, TO THE SOUTHEAST CORNER THEREOF; THENCE NORTH 0° 10' EAST, ALONG THE EAST LINE OF SAID NORTHWEST ¼ OF THE SOUTHWEST ¼, 155.50 FEET; THENCE NORTH 87° 52' WEST, 1157.30 FEET; THENCE SOUTH 0° 10' WEST, 155.50 FEET TO THE PLACE OF BEGINNING.

AND
A TRIANGULAR PARCEL OF PROPERTY WHICH IS PART OF THE NORTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 21, TOWNSHIP 20 NORTH, RANGE 14 EAST, IN THE TOWN OF WOLF RIVER, WINNEBAGO COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS, VIZ: - COMMENCING AT THE SOUTHWEST CORNER OF SECTION 21, THENCE NORTH 01° 36' 29" WEST 1585.75 FEET, THENCE SOUTH 89° 38' 30" EAST 124.60 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89° 38' 30" EAST 34.90 FEET; THENCE NORTH 01° 36' 29" WEST 13.84 FEET; THENCE SOUTH 68° 28' 21" WEST 34.90 FEET TO THE PLACE OF BEGINNING.

CITY OF OMRO

265-0024-01 THE EAST 150 FEET OF THE NORTH 250 FEET OF THE WEST ½ OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 17, TOWNSHIP 18 NORTH, RANGE 15 EAST IN THE FIRST WARD, CITY OF OMRO, WINNEBAGO COUNTY, WISCONSIN.	TATANKA MARKETING CO, LLC NANCY L. JIRIK M&I MARSHALL & ILSLEY BANK ANCHOR BANK, FSB CLERK - CITY OF OMRO	2004	2005	00843	3,295.25
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CITY OF MENASHA

FIRST WARD

701-0509 - 428 6 th Street THE WEST ½ OF LOTS ONE (1) AND TWO (2) OF BLOCK TWO (2) IN REED'S FIRST ADDITION TO THE VILLAGE OF MENASHA, NOW IN THE FIRST WARD, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN, EXCEPTING THEREFROM THE WEST SEVENTY (70) FEET OF SAID LOTS. ORIGINALLY A PART OF THE EAST ½ OF THE NORTH EAST ¼ OF SECTION FIFTEEN (15), TOWNSHIP TWENTY (20) NORTH, OF RANGE SEVENTEEN (17) EAST.	THOMAS J STANISLAWSKI FIRST NATIONAL BANK - FOX VALLEY KAUKAUNA MEATS, INC. WISCONSIN DEPARTMENT OF HEALTH & FAMILY SERVICES CLERK - CITY OF MENASHA	2004	2005	00929	\$5,014.43
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PARCEL # & DESCRIPTION	LAST OWNER'S NAME OTHER'S INTERESTED	TAX YEAR	SALE YEAR	CERT NO.	AMOUNT
FOURTH WARD 704-0306 - <i>800 DePere St.</i> THE SOUTH 51 FEET OF THE EAST 120 FEET OF LOT NINE (9) OF BLOCK SIX (6) IN ROUND'S ADDITION, IN THE CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	ROBERT C BROWN CAPITAL CREDIT UNION CAPITAL ONE BANK WISCONSIN ELECTRIC POWER COMPANY DWD - WI BUREAU OF CHILD SUPPORT - BAYFIELD DWD - WI BUREAU OF CHILD SUPPORT - DANE DWD - WI BUREAU OF CHILD SUPPORT - RACINE CLERK - CITY OF MENASHA	2004	2005	01034	\$1,712.55
704-0870 - <i>508 Olde Midway Road</i> LOT FIFTY-SEVEN (57) IN REPLAT OF PART OF NORTH RIDGE MANOR, IN THE FOURTH WARD, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	JAMES G. MEYERS DENISE R. MEYERS COUNTRYWIDE HOME LOANS, INC. KEY BANK USA, NA DWD - WI BUREAU OF CHILD SUPPORT CLERK - CITY OF MENASHA	2004	2005	01047	\$1,385.28
FIFTH WARD 705-0093 <i>740 Broad St</i> THE EAST 10 FEET OF LOT TWENTY-TWO (22) AND THE WEST ½ OF LOT TWENTY-THREE (23) ALL OF BLOCK TWENTY-FOUR (24) IN PLAT OF MENASHA (TWO ADDITIONS), IN THE CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	CHRIS A. GRAPENTINE ASSOCIATED BANK, NA HOUSEHOLD FINANCE CORPORATION III DWD - WI BUREAU OF CHILD SUPPORT CLERK - CITY OF MENASHA	2004	2005	01052	\$1,780.30
SIXTH WARD 806-0120-06 LOT SIX (6), OF BLOCK ONE (1), CHRIS NELSON'S PLAT, IN THE SIXTH WARD, IN THE CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.	BRENDA M. SMITH ANCHOR BANK, FSB ADVOCAP, INC. AMERICAN BANK CITY OF NEENAH FOX COMMUNITIES CREDIT UNION TARGET NATIONAL BANK WINNEBAGO COUNTY - CLERK OF CIRCUIT COURT CLERK - CITY OF NEENAH	2004	2005	01257	\$268.73
NINTH WARD 809-0351 LOT ONE (1) OF BLOCK ONE (1) IN MIDLAND HOMES ADDITION, IN THE CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.	MICHAEL HARRIS A/K/A MICHAEL A. HARRIS BARBARA J. GAMBUCCI ASSOCIATES FINANCIAL SERVICES COMPANY OF WISCONSIN, INC. WINNEBAGO COUNTY CLERK OF CIRCUIT COURT ORAL & MAXILLOFACIAL SURGICAL ASSOCIATES DWD - WI BUREAU OF CHILD SUPPORT - MILWAUKEE DWD - WI BUREAU OF CHILD SUPPORT - ASHLAND DWD - WI BUREAU OF CHILD SUPPORT - DANE CLERK - CITY OF NEENAH	2004	2005	01356	\$2,135.34
809-0612 LOT TWENTY-SIX (26), EDGEWOOD PLAT, IN THE NINTH WARD, CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.	SUE A. SEDO A/K/A SUE A. SCHUTKOSKE BADGER GLOBE CREDIT UNION CLERK - CITY OF NEENAH	2004	2005	01367	\$1,200.84

**ORDINANCE: Electing to Proceed Under
Section 75.52l, Wis. Stats.,
In Relation To The Enforcement
Of The Collection Of Tax Liens
(Sec. 3.02 of General Code
of Winnebago County, WI.)**

The County Board of Supervisors of the County of Winnebago do ordain as follows:

From and after the 1st day of July, 1976, the County of Winnebago elects to adopt the provisions of Section 75.52l, Wisconsin Statutes, for the purpose of enforcing tax liens in such county in the cases which the procedure provided by such section is applicable.

Submitted by,

PERSONNEL AND FINANCE COMMITTEE

ADOPTED: 6/15/76

Vote requirement for

passage: Majority



P. O. Box 7970
Madison, Wisconsin 53707
(608) 266-1018
TDD #: (608) 264-8777
Jim Doyle, Governor

July 29, 2008

Mr. Don Merkes, Mayor
City of Menasha
140 Main Street
Menasha, WI 54952

Dear Mayor Merkes:

On behalf of Governor Jim Doyle, thank you for your Community Development Block Grant planning proposal. I am pleased to inform you that the Department of Commerce will award \$20,000 to your project. You and the City of Menasha are to be commended for the amount of community cooperation that has occurred in developing this proposal. The Plan will help development a reuse plan for the former Gilbert Paper Mill site that will be vital to the improvement of Menasha.

Jason Scott, the Department's representative for your project, will soon be contacting you to further discuss with you the terms and conditions of the planning grant award. He will also detail the steps that need to be taken before funds are actually released to enable the project to proceed.

Again, congratulations and thank you for your efforts to contribute to the Governor's Grow Wisconsin initiative which includes helping our communities prosper and maintain the high quality of life for all Wisconsin residents.

Sincerely,

A handwritten signature in black ink, appearing to read "James Frymark". The signature is fluid and cursive, with a large initial "J".

James Frymark, Bureau Director
Division of Housing and Community Development

cc: Jim O'Keefe, Division Administrator

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
PUBLIC NOTICE OF INTENT TO REISSUE A WISCONSIN POLLUTANT DISCHARGE ELIMINATION
SYSTEM (WPDES) PERMIT No. WI-0026999-08-0

Permittee: Pechiney Plastic Packaging - Menasha Plant, 271 River St, Menasha, WI 54952

Facility Where Discharge Occurs: Pechiney Plastic Packaging - Menasha Plant, 271 River Street, Menasha

Receiving Water and Location: Menasha Channel of the Fox River between Lake Winnebago and Little Lake Butte des Morts, Little Lake Butte des Morts Watershed (LF06), Lower Fox River Basin in Winnebago County

Brief Facility Description and Summary of Proposed Changes: This facility produces flexible packaging for the food, snack and medical industries. They use city of Menasha municipal water and have two wells – Canal Plant Well (deep) and River Street Well (shallow) for non-contact cooling of plant equipment and air conditioners. The River Street Well functions as a back-up, and is used only occasionally due to the presence of iron bacteria in that well. The non-contact cooling water is discharged via four separate outfalls to surface water. The facility recently installed a new production line, increasing the average discharge rate by 310,000 gallons per day to total an average of 1.42 million gallons per day from all four outfalls. The facility adds one water treatment additive to water pumped from the wells.

The facility has discontinued use of 4 different additives. The previous permit included monitoring requirements contingent upon the use of those 4 additives, and therefore monitoring for total residual chlorine, total recoverable zinc, field pH, record of addition of additives and acute whole effluent toxicity testing can be eliminated from the permit. A total phosphorus limit of 1 milligram per liter does remain in the permit for the combined effluent of all outfalls. In addition, flow rate monitoring and temperature monitoring and limits remain at all 4 outfalls.

Permit Drafter: Nanette E. Jameson, DNR, 2984 Shawano Avenue, PO Box 10448, Green Bay, WI 54307, (920) 662-5174, nan.jameson@wisconsin.gov

Basin Engineer: Richard Sachs, DNR, 2984 Shawano Avenue, Green Bay, WI 54313, (920) 662-5176, richard.sachs@wisconsin.gov

The Department has tentatively decided that the above specified WPDES permit should be reissued.

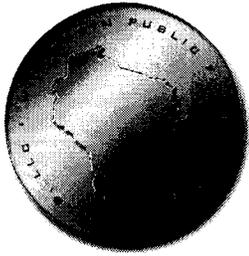
Persons wishing to comment on or object to the proposed permit action, or to request a public hearing, may write to the Department of Natural Resources at the permit drafter's address. All comments or suggestions received no later than 30 days after the publication date of this public notice will be considered along with other information on file in making a final decision regarding the permit. Anyone providing comments in response to this public notice will receive a notification of the Department's final decision when the permit is issued. Where designated as a reviewable surface water discharge permit, the U.S. Environmental Protection Agency is allowed up to 90 days to submit comments or objections regarding this permit determination. If no comments are received on the proposed permit from anyone, including U.S. EPA, the permit will be issued as proposed.

The Department may schedule a public informational hearing if requested by any person and shall schedule a public informational hearing if a petition requesting a hearing is received from 5 or more persons or if response to this notice indicates significant public interest pursuant to s. 283.49, Stats. Requests for a public informational hearing shall state the following: the name and address of the person(s) requesting the hearing; the interest in the proposed permit of the person(s) requesting the hearing; the reasons for the request; and the issues proposed to be considered at the hearing.

Information on file for this permit action, including the draft permit and fact sheet (if required), may be inspected and copied at the permit drafter's and basin engineer's office, Monday through Friday (except holidays), between 9:00 a.m. and 3:30 p.m. Please call the permit drafter or basin engineer for directions to their office location, if necessary. Information on this permit action may also be obtained by calling the permit drafter at (920) 662-5174 or by writing to the Department. Reasonable costs (usually 20 cents per page) will be charged for copies of information in the file other than the public notice and fact sheet. Permit information is also available on the internet at: <http://dnr.wi.gov/org/water/wm/ww>. Pursuant to the Americans with Disabilities Act, reasonable accommodation, including the provision of informational material in an alternative format, will be made to qualified individuals upon request.

PUBLISHING NEWSPAPER: Post Crescent, PO Box 59, Appleton, WI 54912-0059

Date Notice Issued: June 18, 2008



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
PO BOX 510038
NEW BERLIN, WI 53151-0038
414-434-9644
FAX: 262-782-2481

July 24, 2008

Update - Wisconsin Public Finance Professionals, LLC

Hello Wisconsin Municipalities and School Districts!

Wisconsin Public Finance Professionals, LLC first two weeks in operation was both challenging and rewarding.

Challenges included:

- Closing two financings.
- Setting up business in the temporary quarters.
- Re-setting up business following a lighting strike.
- New Corporate identity.

Rewards included:

- Encouragement and support from Wisconsin Municipalities and School Districts.
- Encouragement and support from industry professionals including bond attorneys, rating agencies, trustees and accountants.
- Trust and confidence of three Wisconsin issuers to bring their bond and note issues to market within the first 10 days in business.
- Adding a new school district client.

The staff of Wisconsin Public Finance Professionals, LLC is appreciative of the opportunity to continue our working relationships. Wisconsin Public Finance Professionals is committed to providing the highest quality service in the most professional manner.

Contact information for each member of Wisconsin Public Finance Professionals, LLC is included below:

Office Phone Number: (414) 434-9644
Fax Number: (262) 782-2481
Address: P. O. Box 510038
New Berlin, WI 53151-0038

Email Information:

Carol Wirth – cawirth@wipublicfinance.com
Dan Pecanac – dpecanac@wipublicfinance.com
Rich Gebhart – rgebhart@wipublicfinance.com
Judy Lamers – jlamers@wipublicfinance.com
Gloria Herron – gherron@wipublicfinance.com
Amy Wieckowski – awieckowski@wipublicfinance.com

Watch for additional updates on Wisconsin Public Finance Professionals, LLC.



CITY OF MENASHA
Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City of Menasha Common Council on the Special Use Permit Application of John F. Lindsay, III for parcel number 6-1263-3 located at 1285 Appleton Road, City of Menasha, Winnebago County, Wisconsin. Mr. Lindsay has applied for a special use permit to allow operation of a used vehicle sales business. All interested persons objecting to or supporting the Special Use Permit are invited to attend the public hearing.

Date of Hearing: Monday, August 4, 2008 Time of Hearing: 7:00 p.m.

Place of Hearing: City Hall Council Chambers, 140 Main Street, Menasha, WI 54952-3190

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Common Council of the City of Menasha to rezone Lot 10 of the Province Terrace plat, parcel # 7-00001-10, located at 1173 Province Terrace from R-2 Two Family Residential to C-3 Business and Office District, City of Menasha, Calumet County, Wisconsin.

All interested persons objecting or supporting the rezoning are invited to the hearing.

Date of Hearing: Monday, August 4, 2008
Time of Hearing: 7:00 p.m. or shortly thereafter
Place of Hearing: Menasha City Hall
Council Chambers, 3rd Floor
140 Main Street
Menasha, WI 54952-3190

Deborah A. Galeazzi
City Clerk

Run: July 21 & 28, 2008

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 2928, LOCATED IN THE
 NORTHEAST 1/4 OF THE SOUTHEAST 1/4, SECTION 8, TOWNSHIP 20
 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY,
 WISCONSIN

Survey for: Steve Andrysczyk
 Mortgage Corp. AAA
 717 N. McCarthy Road
 Appleton, WI 54913

SECOND ADDITION TO
 CEDAR RIDGE ESTATES

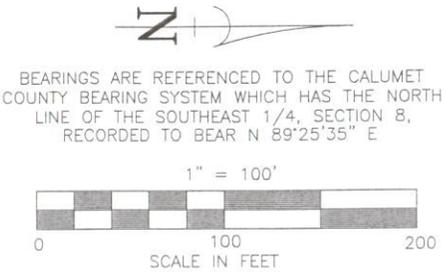
C.S.M. NO. 2305

McKAYLA
 DRIVE

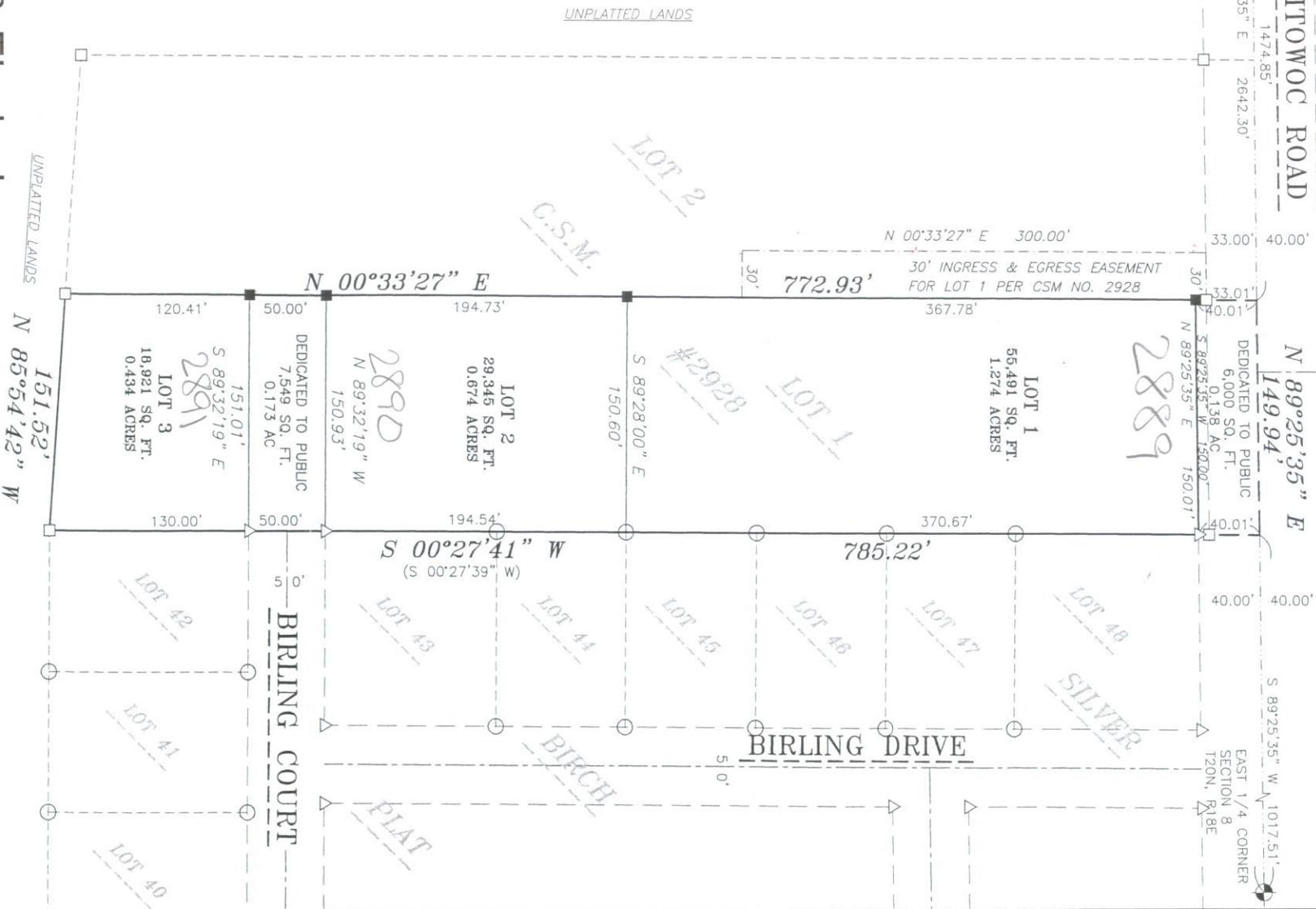
MANITOWOC ROAD

CENTER OF SECTION
 SECTION 8
 T20N, R18E

EAST 1/4 CORNER
 SECTION 8
 T20N, R18E



- LEGEND**
- 1" O.D. IRON PIPE SET, 18" LONG,
WEIGHING 1.130 LBS. PER LIN. FOOT
 - 3/4" O.D. REBAR FOUND
 - 1" O.D. IRON PIPE FOUND
 - △ 1-1/4" O.D REBAR FOUND
 - ◆ GOVERNMENT CORNER
 - () RECORDED AS



UNPLATTED LANDS

UNPLATTED LANDS

Martenson & Eisele, Inc.
 1377 Midway Road
 Menasha, WI 54952
 www.martenson-eisele.com
 info@martenson-eisele.com
 920.731.0381 1.800.236.0381

Planning
 Environmental
 Surveying
 Engineering
 Architecture

PROJECT NO. 264-329
 FILE 264329csm.dwg SHEET 1 OF 3
 THIS INSTRUMENT WAS DRAFTED BY: LMB

City of Menasha

SPECIAL ZONING APPROVAL

Owner Don Verkuilen

Case or Plan No. _____

Address 2889 Manitowoc Rd

Fee \$200.00

Applicant (if different than Owner) _____

Address _____

Zoning R1

Parcel Number(s) 7-810-49

PLEASE INDICATE WHICH REQUEST IS BEING MADE

- Rezoning Special Use Flood Plain Map Amendment
 Appeal or Variance PUD Plan Approval

Description of Request: Small home based business to offer Boarding, Training, Grooming of all dogs & with a specialty training of upland fun dogs. I am starting to train tracking dogs also!

Owner/Agent 
Signature

(If applicable) Formal Hearing _____

Informal Hearing 7/8/08

Notice Mailed _____

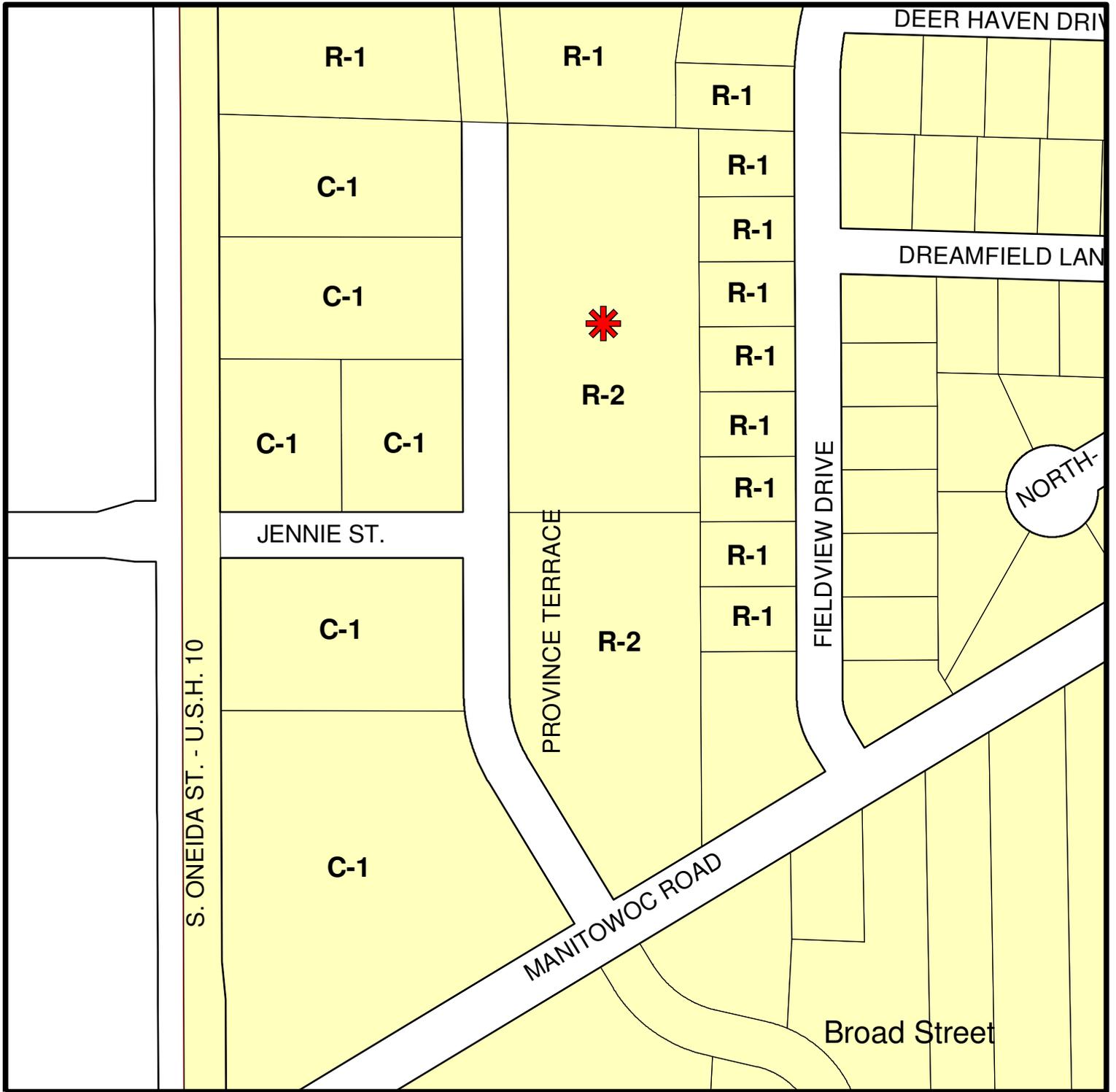
Notice Mailed 7/1/08

Notice Mailed _____

Action Taken: _____ 20__

- APPROVED DENIED

Conditions (if any): _____



Proposed Rezoning of Parcel #7-01-10, R-2 to C-3



AUTOMOTIVE

1285

RADIATOR



AUTOMOTIVE

1285

RADIATOR







3082



AutoZone

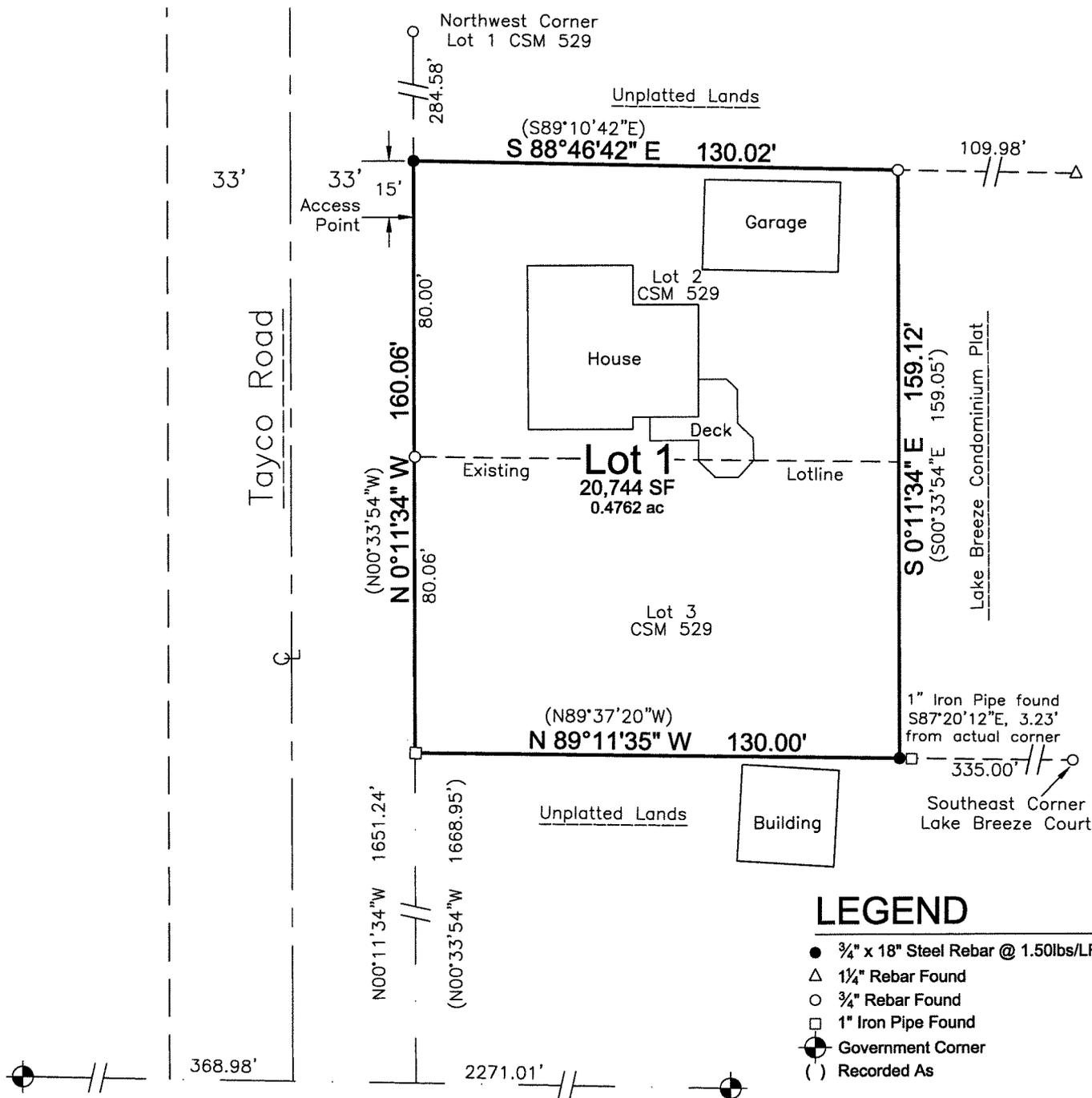


MIT FENCE
920-731-6645



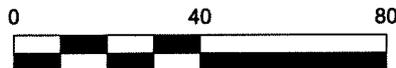
Certified Survey Map No. _____

All of Lot 2 and all of Lot 3 of Certified Survey Map 529
 being Part of Government Lot 3, Section 10, Township 20 North,
 Range 17 East, Town of Menasha, Winnebago County, Wisconsin.



S88°50'48"E 2639.99' (SC - SC)
 South Line of the Southeast 1/4 of Section 10-20-17
 South 1/4 Corner
 Section 10-20-17
 Berntsen Mon. Found

Southeast Corner
 Section 10-20-17
 Brass Cap Found



Bearings are referenced to the
 South line of the Southeast 1/4
 of Section 10-20-17
 Assumed to bear S88°50'48"E
 based on the Winnebago County
 Coordinate System

James R. Sehloff
 James R. Sehloff, Wisconsin Registered Land Surveyor No. S-2692 Date 16 July 2008

Davel Engineering, Inc.
 Civil Engineers and
 Land Surveyors
 1811 Racine Street
 Menasha, Wisconsin
 Ph. 920-991-1866, Fax 920-830-9595

Survey for:
Joey Dallman
 1123 Tayco Street
 Menasha, WI 54952

File: 3326CSM.dwg
 Date: 07/16/2008
 Drafted By: jim
 Sheet: 1 of 3

Certified Survey Map No. _____

Town Board Approval Certificate

Resolved, that this certified survey map in the Town of Menasha, Winnebago County, Joey J. Dallman and Melody H. Dallman, owners, are hereby approved by the Town Board of the Town of Menasha.

Chairman Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the Town of Menasha.

Clerk Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Town of Menasha and Winnebago County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Town Treasurer Date

County Treasurer Date

City of Menasha Approval (Extraterritorial)

This Certified Survey Map was approved by the City of Menasha on this _____ day of _____, 20__.

City Clerk Date

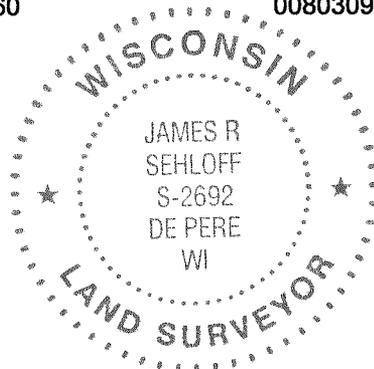
County Planning Agency Approval Certificate

Resolved, that this certified survey map in the Town of Menasha, Winnebago County, Joey J. Dallman and Melody H. Dallman, owners, are hereby approved by Winnebago County.

Planning & Zoning Chairperson Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:	Recording Information:	Parcel Number(s):
Joey J. Dallman and Melody H. Dallman	Doc. No. 554110	008030904
	Doc. No. 840060	008030905



James R. Sehloff

 James R. Sehloff, Wisconsin Registered Land Surveyor No. S-2692 Date *16 July 2008*



City of Menasha • Office of the City Attorney
Jeffrey S. Brandt, City Attorney

MEMO

TO: Common Council

FROM: Jeff Brandt JSB

SUBJECT: CVMIC Dividend

DATE: July 31, 2008

CVMIC will be paying a dividend in 2009 since the bond has now been completely paid. The Board of Directors approved the dividend at 85% of the available money with 15% applied to build up the reserves to \$25 million. Reaching that level of reserves should take about 5-8 years at the projected amount.

The attachments show the calculations of the dividend that Menasha will receive. The action necessary for the Common Council is to determine when we wish to receive the money. Option 1 is the recommended option. If the Council approves that, we will receive the dividend March 1, 2009. Please contact me for any questions.



DATE: July 18, 2008

TO: Mr. Jeff Brandt, City of Menasha

FROM: Mike DeMoss, Executive Director
Ken Horner, Director of Operations

RE: 2008 Liability Dividend Report

The purpose of this letter is to provide information regarding payment of the first liability program dividend to be paid directly to members. This packet includes the following information:

- 2008 Liability Program Dividend Recommendation.
- The Equity Ownership Calculation for your community.
- Notification of Liability Dividend Declared by the Board of Directors for the Policy Year Ending 12/31/2007. Note: This document includes the amount of your the dividend to be paid to your community.

We feel it is important that all members understand the dividend process. This letter will be distributed as part of a presentation at the 2008 Summer Meeting and will be sent via email to all member representatives that do not attend the Summer Meeting. If you have any questions, or if any aspect of the process is unclear, please do not hesitate ask for clarification.

On May 21, 2008, the CVMIC Board of Directors approved the liability program dividend in the amount of \$957,560. This dividend was based upon 12/31/07 operating results and will be paid March 1, 2009. The attached 2008 Liability Dividend Recommendation outlines the criteria the Board followed in declaring the current dividend. It is the Board's intent to comply with these criteria when considering future liability program dividends.

The Equity Ownership Calculation was adopted by the membership at the 1993 Summer Meeting and has been reviewed with the membership periodically since that time. The equity calculation establishes your community's percentage ownership of the Company. Your community's share of the total dividend was determined by multiplying the total dividend declared by your ownership percentage. This amount is shown on the attached "Notification of Liability Dividend Declared for the Policy Year Ending 12/31/2007".

Each member has the option of determining when they receive the dividend payment. A copy of the "Notification of Liability Dividend Declared by the Board of Directors for the Policy Year Ending 12/31/07" form is attached. You should review this form and return it to the CVMIC office no later than November 1, 2008. If you fail to return the form signed by the Member Representative, Mayor or other individual with the authority to sign on behalf of your community by the stated deadline, payment will be issued based on option 1. You are encouraged to review this form and contact Mike DeMoss or Ken Horner if you have any questions.

One of the primary goals at the 2008 Summer Meeting is to review the member equity calculation and the dividend process. It is important that members understand the methodology used to pay dividends for the liability program. If you have any questions regarding this process or need additional information, please feel free to contact Mike DeMoss or Ken Horner at the CVMIC office at your convenience.

City of Menasha

Notification of Liability Dividend Declared by the Board of Directors for the Policy Year Ending 12/31/07

The Liability divided calculation is based on the General Liability, Auto Liability, Excess Liability, Public Official Liability and Law Enforcement Liability Coverage's.

The Liability dividend paid to your community is based on the Member Ownership Percentage (Item S) that is derived from the Equity Ownership Calculation for your community as of 12/31/07. An Equity Ownership Calculation worksheet is attached. The calculation is updated annually as of December 31st.

Dividend Authority: Section 9. Dividends from the by-laws states "The Board of Directors may declare dividends from surplus held in excess of all liabilities. Dividends shall be in such amount as the Board of Directors shall determine is fair and reasonable and shall not be made contingent upon the continuance or renewal of the policy".

Recommended Dividend: Staff recommended to the Board of Directors a total dividend of \$957,560. This recommendation has been reviewed and approved by the company's actuary prior to the final approval by the Board of Directors. This dividend was approved by the Board of Directors at their May 21st 2008 Board of Directors Meeting to be payable March 1, 2009. Your community's share of this declared dividend is \$21,053.00. This is based on the total dividend approved multiplied by your percentage ownership of the CVMIC of 2.199% equals your dividend as of 12/31/07.

Dividend Options: As part of this Liability Dividend declared by the Board of Directors, there are three payment options available to your community. The intention of these options is to provide your community with the broadest possibly financial choices. These options are outlined below. We request that the Member Representative sign, date and return this notification to CVMIC by November 1, 2008 of the selected option. If this form is not returned by the above date, CVMIC will pay the dividend as outlined in Option One. Note: Option One is the default option if the CVMIC has not received this signed form.

The City of Menasha has reviewed the dividend options that are available and instructs the CVMIC staff to account for the dividend as marked.

Option 1 - _____ Pay all dividends to my community as soon as declared by the Board of Directors.

Option 2 - _____ Pay all declared dividends to my community as soon as possible after _____
(If date is before March 1, 2009 dividend will be paid on March 1, 2009).

Option 3 - _____ Hold all dividends declared until you are provided further instructions. I understand that interest will be paid based on the rate earned by CVMIC on it's investments. I further understand that I will get an annual accounting regarding any open balance.

Accepted and Agreed to This _____ day of _____, 2008.

City of Menasha

By _____
Name

Its _____
Title

Equity Ownership Calculation-2007 MENASHA

	Premium-(A)	Claims-(B)	SIR-(C)		
1988	\$73,925	\$0	\$10,000		
1989	\$73,925	\$0	\$10,000		
1990	\$73,925	\$0	\$10,000		
1991	\$39,272	\$43,308	\$17,500		
1992	\$40,341	\$0	\$17,500		
1993	\$41,702	\$7,882	\$17,500		
1994	\$33,749	\$79,552	\$25,000		
1995	\$34,593	\$0	\$25,000		
1996	\$35,458	\$8,140	\$25,000		
1997	\$37,231	\$0	\$25,000	Bond-(D)	\$1,031,220
1998	\$38,162	\$0	\$25,000	CVMIC Net Premium-(F)	\$50,377,169
1999	\$39,116	\$0	\$25,000	CVMIC SIR-(H)	\$34,670,000
2000	\$39,767	\$0	\$25,000	CVMIC Bond-(J)	\$42,175,723
2001	\$40,562	\$0	\$25,000	Total Assets - Other-(M)	\$10,270,208
2002	\$41,373	\$0	\$25,000	Total Assets - Bond-(N)	\$25,000,000
2003	\$41,787	\$0	\$25,000	Total Assets-(O)	\$35,270,208
2004	\$42,832	\$0	\$25,000		
2005	\$43,560	\$0	\$25,000		
2006	\$44,649	\$8,107	\$25,000		
2007	\$47,250	\$0	\$25,000		
Total	\$903,179	\$146,989	\$432,500		

Other Assets Calculation

Premium Calculation

Member Premium-(A)	\$903,179
15% of Claims-(B-1)	\$22,048
Member Net Premium-(E)	\$881,131
CVMIC Net Premium-(F)	\$50,377,169
Percentage Ownership-(G)	1.749%

SIR Calculation

Member SIR-(C)	\$432,500
CVMIC SIR-(H)	\$34,670,000
Percentage Ownership-(I)	1.247%

Other asset Ownership Percentage:-(L) **1.599%**

Bond Surplus Calculation

Member Bond-(D)	\$1,031,220
CVMIC Bond-(J)	\$42,175,723
Percentage Ownership-(K)	2.445%

Equity Calculation

	Total Assets	Member Ownership Percentage	Members Ownership of Total Assets
Other Assets	\$10,270,208 (M)	1.599% (L)	\$164,179 (P)
Bond Proceeds	\$25,000,000 (N)	2.445% (K)	\$611,264 (Q)
Total	\$35,270,208 (O)	2.199% (S)	\$775,442 (R)

Original Principal Amount-(D)	Principal Paid-(T)	Principal Amount Outstanding (12/31/06)-(U)	Member WMIC Bond Obligation (V)	Due from Other Governments - (W)
\$1,031,220	\$1,031,220	\$0	\$0	\$0

Every effort has been made to present an accurate calculation. However, there may be minor rounding errors and other discrepancies.

**NOTES FOR
EQUITY OWNERSHIP - CALCULATION STEPS**

Data used for calculation

- A. Total liability premium paid to CVMIC for all years.
- B. Total liability incurred claims (paid & reserved including expenses) excess of a member's SIR.
- B-1. 15% of liability incurred claims excess of member's SIR
- C. Total liability per occurrence SIR for all years.
- D. Bond delivered to CVMIC at the time of joining.
- E.* Members Net Premium equals Members Premium (A) minus 15% of Claims (B1).
- F. CVMIC Net Premium equals the total of all premium collected for all years minus 15% of all incurred claims (paid and reserved including expenses) excess of a member's SIR for all years.
- G. Other Assets - Premium Calculation Percentage Ownership, is developed by dividing the Member's Net Premium (E) by CVMIC's Net Premium (F).
- H. CVMIC SIR is the total per occurrence SIR for all years for all members.
- I. Other Assets SIR Calculation - Percentage Ownership is developed by dividing the Member SIR (C) by CVMIC SIR (H).
- J. Bonds delivered to CVMIC by all members.
- K.* Bond Surplus Calculation - Percentage Ownership is developed by dividing the Member Bond (D) by CVMIC Bonds (J).
- L.* Other Asset-Ownership Percentage is developed by taking Other Assets - Premium Calculation Percentage Ownership (G) times seven tenths (.7) plus Other Assets - SIR Calculation-Ownership Calculation (I) times three tenths (.3).
- M. Other Assets - Amount of assets earned excess of Bond Proceeds.
- N. Bond Proceeds - \$25,000,000.
- O. Total Assets equals Bond Proceeds (N) plus Other Assets (M) as of 12-31-07.
- P. Other Assets - Members Ownership of Total Assets is developed by taking Other Assets -Total Assets (M) times Other Assets - Member Ownership Percentage (L).
- Q. Bond Proceeds - Members Ownership of Total Assets is developed by taking Bond Proceeds - Total Assets (N) times Bond Proceeds - Ownership Percentage (K).
- R. Total Members Ownership of Total Assets is developed by adding Other Assets - Member Ownership of Total Assets (P) plus Bond Proceeds - Member Ownership of Total Assets (Q).
- S. Total Member Ownership Percentage is developed by dividing the Total Members Ownership of Total Assets (R) by the Total Assets (O)
- T. Principal Paid is the amount of Bond that has been retired.
- U. Principal Amount Outstanding is the current audited Bond Balance as of 12-31-07.
- V. Members WMIC Bond Obligation is developed by subtracting the Principal Amount Outstanding (U) on the members bond from the Bond Obligation Due from Other Governments (W).
- W. Balance Due From Other Governments is the amount shown in the WMIC audited financials at Due to Other Governments.

* Refer to CVMIC Fundamental Principals of Capitalization and Equity Ownership

★ Every effort has been made to present an accurate calculation.
However, there may be minor errors or discrepancies.

2008 Liability Dividend Recommendation

Background:

In 1988 Cities and Villages Mutual Insurance Company (CVMIC) began writing liability coverage for 25 cities and villages in the State of Wisconsin. When the company was formed, the Wisconsin Municipal Insurance Company (WMIC) issued and sold \$28,645,000 Wisconsin Municipal Commission Revenue Bond, Series 1987. This bond was refinanced by the \$22,860,000 Taxable Revenue Refunding Bond, Series 1997. The final payment on the bond was made on April 1, 2007. All principal and interest payments were made by CVMIC on behalf members.

Beginning in 2008, it is the intention of CVMIC to declare a dividend annually to the membership. This dividend will be declared based on compliance with the following:

1. The financial interests of the company shall always be primary to any dividend payment.
2. All reserves shall be based on actuarial review.
3. CVMIC will operate at a profit.
4. CVMIC shall strive to increase the surplus to \$25,000,000 as outlined in the Fundamental Principles of Capitalization and Equity Ownership. (Note - these principles were adopted by the membership at the Summer Meeting, July 16, 1993 and incorporated into the Program Agreement effective 1/1/94.)
5. Dividends will be declared by the Board of Directors based on the availability of excess surplus. These funds will be paid as follows; 85% to member dividends and 15% to surplus.
6. Dividends will be paid on the Equity Calculation that is updated annually.

2008 Liability Dividend Recommendation:

1. Based on the audited financial results of the company as of December 31, 2007, staff has recommended that the Board of Directors approve a dividend for the liability program of \$957,560. This dividend will be included in the Audited Financials as dividend declared and unpaid. The dividend recommendation is in compliance with the six criteria identified above. The reserves (incurred claims and incurred but unpaid claims) and surplus have been reviewed by CVMIC's actuary.
2. All CVMIC members participating in the liability program as of 12/31/07 will be paid a dividend based on their equity share of the company as of 12/31/07.
3. The dividend paid will be calculated by the member's percentage of CVMIC ownership times the declared dividend.
4. The dividend will be paid March 1, 2009 based on the option the community made on their "Notification of Liability Dividend Declared" form.
5. Dividends will be paid on or about March 1, 2009 net of any outstanding expenses due from the member. Note - Any funds held will be released when outstanding expenses are satisfied.

Approved by the Wisconsin Department of Regulation and Licensing
7-1-99 (Optional Use Date) 1-1-00 (Mandatory Use Date)

Bomier Properties Inc

WB-41 NOTICE RELATING TO OFFER TO PURCHASE

**Caution: Use A WB-41 Notice If A Party Is Giving A Notice Which Does Not Require The Other Party's Agreement.
Use A WB-40 Amendment If Both Parties Will Be Agreeing To Modify The Terms Of The Offer.**

1 This Notice by (Seller)(Buyer) ~~STRIKE ONE~~ relates to the Offer to Purchase dated July 10, 2008
2 and accepted July 17, 2008, for the purchase and sale of real estate at Lot #10 Province

3 Terrace Plat, Menasha WI

4 (1) The following are no longer contingencies or conditions to the Offer to Purchase (Note: Attach supporting documents, if
5 required):
6
7
8
9

10 (2) Notice is given that: Buyer is unable to satisfy the contingency as stated in paragraph 5 of
11 Addendum A to the Offer to Purchase due to the property being unsuitable for Buyers
12 proposed development. The Offer shall be considered null and void with all earnest
13 money returned to Buyer.
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35 This Notice was drafted by Jason Gallmeier/Bomier Properties, on 07/30/2008
36 Licensee and Firm A Date A

37 This Notice was delivered by Jason Gallmeier/Bomier Properties, Inc. on 7/31/2008
38 Date A

39 at 11:15 a.m./p.m. ~~STRIKE ONE~~ using the following method of delivery: mail, fax, personal delivery,
40 other CHECK AS APPLICABLE

41 This Notice was presented by Jason Gallmeier/Bomier Properties, on 7/31/2008, at 11:15
42 Licensee and Firm A Date A a.m./p.m. A

43 (x) James S. Wiegert 07-31-01 (x)
44 Signature of Party Giving Notice A Date A Signature of Party Giving Notice A Date A
Jim Wiegert

NOTE: ATTACH THIS NOTICE TO THE OFFER TO PURCHASE.

WB-13 VACANT LAND OFFER TO PURCHASE

1 **BROKER DRAFTING THIS OFFER ON** 07/31/2008 [DATE] IS (AGENT OF SELLER) (AGENT OF BUYER) (DUAL AGENT) ~~STRIKE TWO~~

2 **GENERAL PROVISIONS** The Buyer, Wiegert Enterprises, LLC

3 offers to purchase the Property known as [Street Address] Lot 15 of Province Terrace Plat, Approx. 1.310 Acres

4 _____ in the City of Menasha, County of Calumet,

5 Wisconsin. (Insert additional description, if any, at lines 179 - 187 or attach as an addendum, line 188), on the following terms:

6 ■ **PURCHASE PRICE:** Ninety-Nine Thousand Dollars (\$ 99,000.00).

7
8 ■ **EARNEST MONEY** of \$ _____ accompanies this Offer and earnest money of \$ 500.00
9 will be paid within 5 days of acceptance.

10 ■ **THE BALANCE OF PURCHASE PRICE** will be paid in cash or equivalent at closing unless otherwise provided below.

11 ■ **ADDITIONAL ITEMS INCLUDED IN PURCHASE PRICE:** Seller shall include in the purchase price and transfer, free and clear of
12 encumbrances, all fixtures, as defined at lines 15 - 18 and as may be on the Property on the date of this Offer, unless excluded at line 14,
13 and the following additional items: None

14 ■ **ITEMS NOT INCLUDED IN THE PURCHASE PRICE:** None

15 A "Fixture" is defined as an item of property which is physically attached to or so closely associated with land so as to be treated as part
16 of the real estate, including, without limitation, physically attached items not easily removable without damage to the Property, items
17 specifically adapted to the Property, and items customarily treated as fixtures including but not limited to all: perennial crops; garden
18 bulbs; plants; shrubs and trees. CAUTION: Annual crops are not included in the purchase price unless otherwise agreed at line 13.

19 ■ **ZONING:** Seller represents that the Property is zoned General Commercial.

20 **ACCEPTANCE** Acceptance occurs when all Buyers and Sellers have signed an identical copy of the Offer, including signatures on
21 separate but identical copies of the Offer. CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider
22 whether short term deadlines running from acceptance provide adequate time for both binding acceptance and performance.

23 **BINDING ACCEPTANCE** This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on or
24 before August 5, 2008. CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

25 **DELIVERY OF DOCUMENTS AND WRITTEN NOTICES** Unless otherwise stated in this Offer, delivery of documents and written notices
26 to a Party shall be effective only when accomplished by one of the methods specified at lines 27 - 36.

27 (1) By depositing the document or written notice postage or fees prepaid in the U.S. Mail or fees prepaid or charged to an account with
28 a commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery designated at lines 30 or 32 (if any),
29 for delivery to the Party's delivery address at lines 31 or 33.

30 Seller's recipient for delivery (optional): City of Menasha

31 Seller's delivery address: 140 Main St., Menasha, WI 54952

32 Buyer's recipient for delivery (optional): Jim Wiegert

33 Buyer's delivery address: W285 E. Hills Rd., Brillion, WI 54110

34 (2) By giving the document or written notice personally to the Party or the Party's recipient for delivery if an individual is designated at lines 30 or 32.

35 (3) By fax transmission of the document or written notice to the following telephone number:

36 Buyer: (920) 756-9605 Seller: (920) 967-5272

37 **OCCUPANCY** Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this Offer (lines
38 179 - 187 or in an addendum per line 188). Occupancy shall be given subject to tenant's rights, if any. Caution: Consider an agreement
39 which addresses responsibility for clearing the Property of personal property and debris, if applicable.

40 **LEASED PROPERTY** If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights under said
41 lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the (written) (oral) ~~STRIKE ONE~~
42 lease(s), if any, are _____.

43 **PLACE OF CLOSING** This transaction is to be closed at the place designated by Buyer's mortgagee or Title Company
44 _____ no later than August 21, 2008 unless another date or place is agreed to in writing.

45 **CLOSING PRORATIONS** The following items shall be prorated at closing: real estate taxes, rents, private and municipal charges,
46 property owner's association assessments, fuel and _____.

47 _____ Any income, taxes or expenses shall accrue to Seller, and be prorated, through the day prior to closing.

48 Net general real estate taxes shall be prorated based on (the net general real estate taxes for the current year, if known, otherwise on
49 the net general real estate taxes for the preceding year) (_____).

50 _____) ~~STRIKE AND COMPLETE AS APPLICABLE~~

51 **CAUTION: If proration on the basis of net general real estate taxes is not acceptable (for example, completed/pending
52 reassessment, changing mill rate, lottery credits), insert estimated annual tax or other formula for proration.**

53 **PROPERTY CONDITION PROVISIONS**

54 ■ **PROPERTY CONDITION REPRESENTATIONS:** Seller represents to Buyer that as of the date of acceptance Seller has no notice
55 or knowledge of conditions affecting the Property or transaction (see below) other than those identified in Seller's Real Estate Condition
56 Report dated _____, which was received by Buyer prior to Buyer signing this Offer and which is made a part of this Offer
57 by reference COMPLETE DATE OR STRIKE AS APPLICABLE and _____.

58 _____ **INSERT CONDITIONS NOT ALREADY INCLUDED IN THE CONDITION REPORT** _____.

59 A "condition affecting the Property or transaction" is defined as follows:

- 60 (a) planned or commenced public improvements which may result in special assessments or otherwise materially affect the Property
61 or the present use of the Property;
- 62 (b) completed or pending reassessment of the Property for property tax purposes;
- 63 (c) government agency or court order requiring repair, alteration or correction of any existing condition;
- 64 (d) any land division involving the subject Property, for which required state or local approvals had not been obtained;
- 65 (e) any portion of the Property being in a 100 year floodplain, a wetland or shoreland zoning area under local, state or federal laws;
- 66 (f) conditions constituting a significant health or safety hazard for occupants of Property;
- 67 (g) underground or aboveground storage tanks on the Property for storage of flammable or combustible liquids including but not limited to
68 gasoline and heating oil which are currently or which were previously located on the Property; **NOTE: Wis. Adm. Code, Chapter**
69 **Comm 10 contains registration and operation rules for such underground and aboveground storage tanks.**
- 70 (h) material violations of environmental laws or other laws or agreements regulating the use of the Property;
- 71 (i) high voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property;
- 72 (j) any portion of the Property being subject to, or in violation of, a Farmland Preservation Agreement under a County Farmland Preservation
73 Plan or enrolled in, or in violation of, a Forest Crop, Woodland Tax, Managed Forest, Conservation Reserve or comparable program;
- 74 (k) boundary disputes or material violation of fence laws (Wis. Stats. Chapter 90) which require the erection and maintenance of legal
75 fences between adjoining properties where one or both of the properties is used and occupied for farming or grazing purposes;
- 76 (l) wells on the Property required to be abandoned under state regulations (Wis. Adm. Code NR 112.26) but which are not abandoned;
- 77 (m) cisterns or septic tanks on the Property which are currently not servicing the Property;
- 78 (n) subsoil conditions which would significantly increase the cost of the development proposed at lines 271-272, if any, including, but not limited
79 to, subsurface foundations, organic or non-organic fill, dumpsites or containers on Property which contained or currently contain toxic or
80 hazardous materials, high groundwater, soil conditions (e.g. low load bearing capacity) or excessive rocks or rock formations on the Property;
- 81 (o) a lack of legal vehicular access to the Property from public roads;
- 82 (p) prior reimbursement for corrective action costs under the Agricultural Chemical Cleanup Program; (Wis. Stats. §94.73.)
- 83 (q) other conditions or occurrences which would significantly increase the cost of the development proposed at lines 271 to 272 or
84 reduce the value of the Property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.

85 ■ **PROPERTY DIMENSIONS AND SURVEYS:** Buyer acknowledges that any land dimensions, total square footage/acreage figures,
86 or allocation of acreage information, provided to Buyer by Seller or by a broker, may be approximate because of rounding or other
87 reasons, unless verified by survey or other means. **CAUTION: Buyer should verify land dimensions, total square footage/acreage**
88 **figures or allocation of acreage information if material to Buyer's decision to purchase.**

89 ■ **ISSUES RELATED TO PROPERTY DEVELOPMENT:** WARNING: If Buyer contemplates developing Property for a use other than the
90 current use, there are a variety of issues which should be addressed to ensure the development or new use is feasible. Municipal and zoning
91 ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should
92 be reviewed. Building permits, zoning variances, Architectural Control Committee approvals, estimates for utility hook-up expenses, special
93 assessments, charges for installation of roads or utilities, environmental audits, subsoil tests, or other development related fees may need
94 to be obtained or verified in order to determine the feasibility of development of, or a particular use for, a property. Optional contingencies
95 which allow Buyer to investigate certain of these issues can be found at lines 271 - 314 and Buyer may add contingencies as needed in
96 addenda (see line 188). Buyer should review any plans for development or use changes to determine what issues should be addressed
97 in these contingencies.

98 ■ **INSPECTIONS:** Seller agrees to allow Buyer's inspectors reasonable access to the Property upon reasonable notice if the inspections
99 are reasonably necessary to satisfy the contingencies in this Offer. Buyer agrees to promptly provide copies of all such inspection
100 reports to Seller, and to listing broker if Property is listed. Furthermore, Buyer agrees to promptly restore the Property to its original
101 condition after Buyer's inspections are completed, unless otherwise agreed in this Offer. An "inspection" is defined as an observation
102 of the Property which does not include testing of the Property, other than testing for leaking LP gas or natural gas used as a fuel source,
103 which are hereby authorized.

104 ■ **TESTING:** Except as otherwise provided, Seller's authorization for inspections does not authorize Buyer to conduct testing of the Property.
105 A "test" is defined as the taking of samples of materials such as soils, water, air or building materials from the Property and the laboratory
106 or other analysis of these materials. If Buyer requires testing, testing contingencies must be specifically provided for at lines 179 - 187 or
107 in an addendum per line 188. Note: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose
108 of the test, (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other material terms of
109 the contingency (e.g., Buyer's obligation to return the Property to its original condition). Seller acknowledges that certain inspections or tests
110 may detect environmental pollution which may be required to be reported to the Wisconsin Department of Natural Resources.

111 ■ **PRE-CLOSING INSPECTION:** At a reasonable time, pre-approved by Seller or Seller's agent, within 3 days before closing, Buyer shall
112 have the right to inspect the Property to determine that there has been no significant change in the condition of the Property, except for
113 changes approved by Buyer.

114 ■ **PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING:** Seller shall maintain the Property until the earlier of closing or
115 occupancy of Buyer in materially the same condition as of the date of acceptance of this Offer, except for ordinary wear and tear. If, prior
116 to closing, the Property is damaged in an amount of not more than five percent (5%) of the selling price, Seller shall be obligated to repair
117 the Property and restore it to the same condition that it was on the day of this Offer. If the damage shall exceed such sum, Seller shall
118 promptly notify Buyer in writing of the damage and this Offer may be canceled at option of Buyer. Should Buyer elect to carry out this
119 Offer despite such damage, Buyer shall be entitled to the insurance proceeds relating to the damage to the Property, plus a credit towards
120 the purchase price equal to the amount of Seller's deductible on such policy. However, if this sale is financed by a land contract or a
121 mortgage to Seller, the insurance proceeds shall be held in trust for the sole purpose of restoring the Property.

122 ■ **FENCES:** Wisconsin Statutes section 90.03 requires the owners of adjoining properties to keep and maintain legal fences in equal
123 shares where one or both of the properties is used and occupied for farming or grazing purposes. **CAUTION: Consider an agreement**
124 **addressing responsibility for fences if Property or adjoining land is used and occupied for farming or grazing purposes.**

125 ■ **DELIVERY/RECEIPT:** Unless otherwise stated in this Offer, any signed document transmitted by facsimile machine (fax) shall be treated
126 in all manner and respects as an original document and the signature of any Party upon a document transmitted by fax shall be considered
127 an original signature. Personal delivery to, or actual receipt by, any named Buyer or Seller constitutes personal delivery to, or actual receipt
128 by Buyer or Seller. Once received, a notice cannot be withdrawn by the Party delivering the notice without the consent of the Party receiving
129 the notice. A Party may not unilaterally reinstate a contingency after a notice of a contingency waiver has been received by the other Party.
130 **The delivery provisions in this Offer may be modified when appropriate (e.g., when mail delivery is not desirable (see lines 25 - 36)).**
131 Buyer and Seller authorize the agents of Buyer and Seller to distribute copies of the Offer to Buyer's lender, appraisers, title insurance companies
132 and any other settlement service providers for the transaction as defined by the Real Estate Settlement Procedures Act (RESPA).

133 **PROPERTY ADDRESS:** Lot 15 of Province Terrace Plat, Approx. 1.310 Acres, Menasha WI [page 3 of 5, WB-13]

134 **TIME IS OF THE ESSENCE** "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3) occupancy; (4)
135 date of closing; (5) contingency deadlines **STRIKE AS APPLICABLE** and all other dates and deadlines in this Offer except: _____

136 _____ . If "Time is of the Essence"
137 applies to a date or deadline, failure to perform by the exact date or deadline is a breach of contract. If "Time is of the Essence" does
138 not apply to a date or deadline, then performance within a reasonable time of the date or deadline is allowed before a breach occurs.

139 **DATES AND DEADLINES** Deadlines expressed as a number of "days" from an event, such as acceptance, are calculated by excluding
140 the day the event occurred and by counting subsequent calendar days. The deadline expires at midnight on the last day. Deadlines
141 expressed as a specific number of "business days" exclude Saturdays, Sundays, any legal public holiday under Wisconsin or Federal
142 law, and other day designated by the President such that the postal service does not receive registered mail or make regular deliveries
143 on that day. Deadlines expressed as a specific number of "hours" from the occurrence of an event, such as receipt of a notice, are
144 calculated from the exact time of the event, and by counting 24 hours per calendar day. Deadlines expressed as a specific day of the
145 calendar year or as the day of a specific event, such as closing, expire at midnight of that day.

146 **THE FINANCING CONTINGENCY PROVISIONS AT LINES 148 - 162 ARE A PART OF THIS OFFER IF LINE 148 IS MARKED,**
147 **SUCH AS WITH AN "X". THEY ARE NOT PART OF THIS OFFER IF LINE 148 IS MARKED N/A OR IS NOT MARKED.**

148 **FINANCING CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a _____
149 **INSERT LOAN PROGRAM OR SOURCE** first mortgage loan commitment as described below, within _____ days of acceptance of this
150 Offer. The financing selected shall be in an amount of not less than \$ _____ for a term of not less than _____ years,
151 amortized over not less than _____ years. Initial monthly payments of principal and interest shall not exceed \$ _____ .
152 Monthly payments may also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private
153 mortgage insurance premiums. The mortgage may not include a prepayment premium. Buyer agrees to pay a loan fee not to exceed
154 _____ % of the loan. (Loan fee refers to discount points and/or loan origination fee, but DOES NOT include Buyer's other closing
155 costs.) If the purchase price under this Offer is modified, the financed amount, unless otherwise provided, shall be adjusted
156 to the same percentage of the purchase price as in this contingency and the monthly payments shall be adjusted as necessary to maintain
157 the term and amortization stated above. **CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 158 OR 159.**

158 **FIXED RATE FINANCING:** The annual rate of interest shall not exceed _____ %.
159 **ADJUSTABLE RATE FINANCING:** The initial annual interest rate shall not exceed _____ % . The initial interest rate shall
160 be fixed for _____ months, at which time the interest rate may be increased not more than _____ % per year. The maximum
161 interest rate during the mortgage term shall not exceed _____ % . Monthly payments of principal and interest may be adjusted
162 to reflect interest changes.

163 **LOAN COMMITMENT:** Buyer agrees to pay all customary financing costs (including closing fees), to apply for financing promptly, and
164 to provide evidence of application promptly upon request by Seller. If Buyer qualifies for the financing described in this Offer or other
165 financing acceptable to Buyer, Buyer agrees to deliver to Seller a copy of the written loan commitment no later than the deadline for loan
166 commitment at line 149. **Buyer's delivery of a copy of any written loan commitment to Seller (even if subject to conditions) shall**
167 **satisfy the Buyer's financing contingency unless accompanied by a notice of unacceptability. CAUTION: BUYER, BUYER'S LENDER**
168 **AND AGENTS OF BUYER OR SELLER SHOULD NOT DELIVER A LOAN COMMITMENT TO SELLER WITHOUT BUYER'S PRIOR**
169 **APPROVAL OR UNLESS ACCOMPANIED BY A NOTICE OF UNACCEPTABILITY.**

170 **SELLER TERMINATION RIGHTS:** If Buyer does not make timely delivery of said commitment, Seller may terminate this Offer if Seller
171 delivers a written notice of termination to Buyer prior to Seller's actual receipt of a copy of Buyer's written loan commitment.

172 **FINANCING UNAVAILABILITY:** If financing is not available on the terms stated in this Offer (and Buyer has not already delivered an
173 acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of same including copies
174 of lender(s)' rejection letter(s) or other evidence of unavailability. Unless a specific loan source is named in this Offer, Seller shall then
175 have 10 days to give Buyer written notice of Seller's decision to finance this transaction on the same terms set forth in this Offer and this
176 Offer shall remain in full force and effect, with the time for closing extended accordingly. If Seller's notice is not timely given, this Offer shall
177 be null and void. Buyer authorizes Seller to obtain any credit information reasonably appropriate to determine Buyer's credit worthiness
178 for Seller financing.

179 **ADDITIONAL PROVISIONS/CONTINGENCIES** See Addendum A
180 _____
181 _____
182 _____
183 _____
184 _____
185 _____
186 _____
187 _____

188 **ADDENDA:** The attached _____ **Addendum A** _____ is/are made part of this Offer.

189 **TITLE EVIDENCE**
190 **CONVEYANCE OF TITLE:** Upon payment of the purchase price, Seller shall convey the Property by warranty deed (or other
191 conveyance as provided herein) free and clear of all liens and encumbrances, except: municipal and zoning ordinances and
192 agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use
193 restrictions and covenants, general taxes levied in the year of closing and _____
194 _____
195 _____ (provided none of the foregoing prohibit present use of the Property), which constitutes merchantable title
196 for purposes of this transaction. Seller further agrees to complete and execute the documents necessary to record the conveyance.

197 ■ **FORM OF TITLE EVIDENCE:** Seller shall give evidence of title in the form of an owner's policy of title insurance in the amount of the
 198 purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. **CAUTION: IF TITLE**
 199 **EVIDENCE WILL BE GIVEN BY ABSTRACT, STRIKE TITLE INSURANCE PROVISIONS AND INSERT ABSTRACT PROVISIONS.**

200 ■ **PROVISION OF MERCHANTABLE TITLE:** Seller shall pay all costs of providing title evidence. For purposes of closing, title evidence
 201 shall be acceptable if the commitment for the required title insurance is delivered to Buyer's attorney or Buyer not less than 3 business
 202 days before closing, showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be
 203 merchantable, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements and
 204 exceptions, as appropriate. **CAUTION: BUYER SHOULD CONSIDER UPDATING THE EFFECTIVE DATE OF THE TITLE**
 205 **COMMITMENT PRIOR TO CLOSING OR A "GAP ENDORSEMENT" WHICH WOULD INSURE OVER LIENS FILED BETWEEN THE**
 206 **EFFECTIVE DATE OF THE COMMITMENT AND THE DATE THE DEED IS RECORDED.**

207 ■ **TITLE ACCEPTABLE FOR CLOSING:** If title is not acceptable for closing, Buyer shall notify Seller in writing of objections to title by
 208 the time set for closing. In such event, Seller shall have a reasonable time, but not exceeding 15 days, to remove the objections, and
 209 the time for closing shall be extended as necessary for this purpose. In the event that Seller is unable to remove said objections, Buyer
 210 shall have 5 days from receipt of notice thereof, to deliver written notice waiving the objections, and the time for closing shall be extended
 211 accordingly. If Buyer does not waive the objections, this Offer shall be null and void. Providing title evidence acceptable for closing does
 212 not extinguish Seller's obligations to give merchantable title to Buyer.

213 ■ **SPECIAL ASSESSMENTS:** Special assessments, if any, for work actually commenced or levied prior to date of this Offer shall be
 214 paid by Seller no later than closing. All other special assessments shall be paid by Buyer. **CAUTION: Consider a special agreement**
 215 **if area assessments, property owner's association assessments or other expenses are contemplated.** "Other expenses" are one-
 216 time charges or ongoing use fees for public improvements (other than those resulting in special assessments) relating to curb, gutter,
 217 street, sidewalk, sanitary and stormwater and storm sewer (including all sewer mains and hook-up and interceptor charges), parks, street
 218 lighting and street trees, and impact fees for other public facilities, as defined in Wis. Stat. § 66.55(1)(c) & (f).

219 **ENTIRE CONTRACT** This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller regarding the
 220 transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and inures to the benefit of
 221 the Parties to this Offer and their successors in interest.

222 **DEFAULT**

223 Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and conditions of this Offer. A
 224 material failure to perform any obligation under this Offer is a default which may subject the defaulting party to liability for damages or
 225 other legal remedies.

226 If Buyer defaults, Seller may:

- 227 (1) sue for specific performance and request the earnest money as partial payment of the purchase price; or
- 228 (2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) direct Broker to return

229 the earnest money and have the option to sue for actual damages.

230 If Seller defaults, Buyer may:

- 231 (1) sue for specific performance; or
- 232 (2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

233 In addition, the Parties may seek any other remedies available in law or equity.

234 The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the
 235 discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution instead of
 236 the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of law those disputes
 237 covered by the arbitration agreement.

238 **NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD READ**
 239 **THIS DOCUMENT CAREFULLY. BROKERS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS OF THE OFFER BUT**
 240 **ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL RIGHTS UNDER THIS OFFER OR**
 241 **HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE CONSULTED IF LEGAL ADVICE IS NEEDED.**

242 **EARNEST MONEY**

243 ■ **HELD BY:** Unless otherwise agreed, earnest money shall be paid to and held in the trust account of the listing broker (buyer's agent
 244 if Property is not listed or seller if no broker is involved), until applied to purchase price or otherwise disbursed as provided in the Offer.

245 **CAUTION: Should persons other than a broker hold earnest money, an escrow agreement should be drafted by the Parties**
 246 **or an attorney. If someone other than Buyer makes payment of earnest money, consider a special disbursement agreement.**

247 ■ **DISBURSEMENT:** If negotiations do not result in an accepted offer, the earnest money shall be promptly disbursed (after clearance
 248 from payor's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money. At closing, earnest
 249 money shall be disbursed according to the closing statement. If this Offer does not close, the earnest money shall be disbursed according
 250 to a written disbursement agreement signed by all Parties to this Offer (Note: Wis. Adm. Code § RL 18.09(1)(b) provides that an offer
 251 to purchase is not a written disbursement agreement pursuant to which the broker may disburse). If said disbursement agreement has
 252 not been delivered to broker within 60 days after the date set for closing, broker may disburse the earnest money: (1) as directed by
 253 an attorney who has reviewed the transaction and does not represent Buyer or Seller; (2) into a court hearing a lawsuit involving the
 254 earnest money and all Parties to this Offer; (3) as directed by court order; or (4) any other disbursement required or allowed by law.
 255 Broker may retain legal services to direct disbursement per (1) or to file an interpleader action per (2) and broker may deduct from the
 256 earnest money any costs and reasonable attorneys fees, not to exceed \$250, prior to disbursement.

257 ■ **LEGAL RIGHTS/ACTION:** Broker's disbursement of earnest money does not determine the legal rights of the Parties in relation to this
 258 Offer. Buyer's or Seller's legal right to earnest money cannot be determined by broker. At least 30 days prior to disbursement per (1)
 259 or (4) above, broker shall send Buyer and Seller notice of the disbursement by certified mail. If Buyer or Seller disagree with broker's
 260 proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement. Small Claims Court has jurisdiction over
 261 all earnest money disputes arising out of the sale of residential property with 1-4 dwelling units and certain other earnest money disputes.
 262 Buyer and Seller should consider consulting attorneys regarding their legal rights under this Offer in case of a dispute. Both Parties
 263 agree to hold the broker harmless from any liability for good faith disbursement of earnest money in accordance with this Offer or
 264 applicable Department of Regulation and Licensing regulations concerning earnest money. See Wis. Adm. Code Ch. RL 18. **NOTE:**
 265 **WISCONSIN LICENSE LAW PROHIBITS A BROKER FROM GIVING ADVICE OR OPINIONS CONCERNING THE LEGAL RIGHTS**
 266 **OR OBLIGATIONS OF PARTIES TO A TRANSACTION OR THE LEGAL EFFECT OF A SPECIFIC CONTRACT OR CONVEYANCE.**
 267 **AN ATTORNEY SHOULD BE CONSULTED IF LEGAL ADVICE IS REQUIRED.**

268 PROPERTY ADDRESS: Lot 15 of Province Terrace Plat, Approx. 1.310 Acres, Menasha WI [page 5 of 5, WB-13]

269 OPTIONAL PROVISIONS: THE PARAGRAPHS AT LINES 271 - 314 WHICH ARE PRECEDED BY A BOX ARE A PART OF THIS OFFER IF
270 MARKED, SUCH AS WITH AN "X". THEY ARE NOT PART OF THIS OFFER IF MARKED N/A OR ARE LEFT BLANK.

271 PROPOSED USE CONTINGENCY: Buyer is purchasing the property for the purpose of: _____

272 This Offer is contingent upon Buyer obtaining the following:

273 Written evidence at (Buyer's) (Seller's) ~~STRIKE ONE~~ expense from a qualified soils expert that the Property is free of any subsoil
274 condition which would make the proposed development impossible or significantly increase the costs of such development.

275 Written evidence at (Buyer's) (Seller's) ~~STRIKE ONE~~ expense from a certified soils tester or other qualified expert that indicates that
276 the Property's soils at locations selected by Buyer and all other conditions which must be approved to obtain a permit for an acceptable private
277 septic system for: _____ [insert proposed use of Property; e.g., three

278 bedroom single family home] meet applicable codes in effect as of the date of this offer. An acceptable system includes all systems approved
279 for use by the State for the type of property identified at line 277. An acceptable system does not include a holding tank, privy, composting
280 toilet or chemical toilet or other systems (e.g. mound system) excluded in additional provisions or an addendum per lines 179 - 188.

281 Copies at (Buyer's) (Seller's) ~~STRIKE ONE~~ expense of all public and private easements, covenants and restrictions affecting the
282 Property and a written determination by a qualified independent third party that none of these prohibit or significantly delay or increase
283 the costs of the proposed use or development identified at lines 271 to 272.

284 Permits, approvals and licenses, as appropriate, or the final discretionary action by the granting authority prior to the issuance
285 of such permits, approvals and licenses at (Buyer's) (Seller's) ~~STRIKE ONE~~ expense for the following items related to the proposed
286 development _____

287 Written evidence at (Buyer's) (Seller's) ~~STRIKE ONE~~ expense that the following utility connections are located as follows (e.g.,
288 on the Property, at the lot line across the street, etc.): electricity _____; gas _____; sewer
289 _____; water _____; telephone _____; other _____

290 This proposed use contingency shall be deemed satisfied unless Buyer within _____ days of acceptance delivers
291 written notice to Seller specifying those items of this contingency which cannot be satisfied and written evidence substantiating why each
292 specific item included in Buyer's notice cannot be satisfied.

293 MAP OF THE PROPERTY: This Offer is contingent upon (Buyer obtaining) (Seller providing) ~~STRIKE ONE~~ a map of the Property prepared
294 by a registered land surveyor, within _____ days of acceptance, at (Buyer's) (Seller's) ~~STRIKE ONE~~ expense. The map shall identify the legal
295 description of the Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements,
296 if any, and: _____

297 ~~STRIKE AND COMPLETE AS APPLICABLE~~ Additional map features
298 which may be added include, but are not limited to: specifying how current the map must be; staking of all corners of the Property; identifying
299 dedicated and apparent street, lot dimensions, total acreage or square footage, easements or rights-of-way. CAUTION: Consider the cost
300 and the need for map features before selecting them. The map shall show no significant encroachment(s) or any information materially
301 inconsistent with any prior representations to Buyer. This contingency shall be deemed satisfied unless Buyer, within five days of the earlier
302 of: 1) Buyer's receipt of the map, or 2) the deadline for delivery of said map, delivers to Seller, and to listing broker if Property is listed, a copy
303 of the map and a written notice which identifies the significant encroachment or the information materially inconsistent with prior representations.

304 INSPECTION CONTINGENCY: This Offer is contingent upon a qualified independent inspector(s) conducting an inspection(s), at
305 Buyer's expense, of the Property and _____

306 _____ which discloses no defects as defined below. This contingency shall be deemed satisfied
307 unless Buyer within _____ days of acceptance delivers to Seller, and to listing broker if Property is listed, a copy of the inspector's
308 written inspection report and a written notice listing the defects identified in the report to which Buyer objects. This Offer shall be null and
309 void upon timely delivery of the above notice and report. CAUTION: A proposed amendment will not satisfy this notice requirement.

310 Buyer shall order the inspection and be responsible for all costs of inspection, including any inspections required by lender or follow-up to
311 inspection. Note: This contingency only authorizes inspections, not testing, see lines 98 to 110. For the purposes of this contingency a defect
312 is defined as any condition of the Property which constitutes a significant threat to the health or safety of persons who occupy or use the
313 Property or gives evidence of any material use, storage or disposal of hazardous or toxic substances on the Property. Defects do not include
314 conditions the nature and extent of which Buyer had actual knowledge or written notice before signing this Offer.

315 This Offer was drafted on 07/31/2008 [date] by [Licensee and Firm] Jason Gallmeier Bomier Properties

316 (X) _____ Social Security No. or FEIN _____ Date 7-31-08
317 Buyer's Signature & Print Name Here: Jim Wiegart

318 (X) _____ Social Security No. or FEIN _____ Date _____
319 Buyer's Signature & Print Name Here: _____

320 EARNEST MONEY RECEIPT Broker acknowledges receipt of earnest money as per line 8 of the above Offer. (See lines 242 - 267)

321 _____ Broker (By)

322 SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS OFFER SURVIVE CLOSING AND
323 THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE PROPERTY ON THE TERMS AND CONDITIONS AS SET FORTH
324 HEREIN AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS OFFER.

325 (X) _____ Social Security No. or FEIN _____ Date _____
326 Seller's Signature & Print Name Here: City of Menasha

327 (X) _____ Social Security No. or FEIN _____ Date _____
328 Seller's Signature & Print Name Here: _____

329 This Offer was presented to Seller by Jason Gallmeier on July 31, 2008, at 11:15 a.m./p.m.

330 THIS OFFER IS REJECTED _____ THIS OFFER IS COUNTERED [See attached counter] _____
331 Seller Initials _____ Date _____ Seller Initials _____ Date _____

**ADDENDUM A
TO OFFER TO PURCHASE FOR
Lot #15, in the Province Terrace Plat
Approx. 1.310 Acres
City of Menasha
July 31, 2008**

The following terms and conditions shall be deemed to be a part of the foregoing attached Offer to Purchase dated July 31, 2008 ("Offer") by Wiegert Enterprises for the real estate described in the Offer ("Property").

1. This Offer is subject to Buyer obtaining financing in the amount of \$95,000 with an interest rate not to exceed 7.5% amortized over a period of 30 years, with monthly payments not to exceed \$664.25. Buyer shall have until on or before August 20th, 2008 to obtain such financing. In the event Buyer is unable to obtain said financing, Buyer shall serve written notice to Seller to that effect on or Before August 20th, 2008; and the Offer shall become null and void, and all earnest money returned to Buyer. Should Buyer fail to serve said written notice, Seller shall deem this contingency waived.
2. The purchase, its successor or assigns of lot 15 in the Province Terrace Plat within the City of Menasha, Calumet County, Wisconsin shall agree that within 18 months it/he/she will from the date of closing erect a building of structure of 5000 square feet or more for such purpose or purposes as may be permitted, under the terms of any restriction in these covenants, zoning codes, Plan Commission requirements, and in accordance with the building code. In the event a purchaser fails to perform this condition within the time specified, the City shall have the option to repurchase said property for an amount of money equal to the purchase price paid by the purchaser. The City shall have the right to exercise this option until such time as the City, in recordable form, agrees not to exercise this option.
3. Seller agrees, at Seller's expense, to provide a legal description, updated survey or C.S.M. if required, and stake the corners of the property and the Oneida St. setback 10 days prior to closing.
4. This offer is subject to Buyer on or before August 20th, 2008, inspecting the property for his intended use and obtaining all necessary governmental permits, licenses, and approvals of every nature including, but not limited to, curb cuts, site plan approval, building permits, zoning and utility connections necessary for Buyer's intended use. If Buyer finds the property unsuitable for his intended use or is unable to obtain said permits, licenses and approvals, Buyer shall serve written notice on Seller to that effect on or before August 20th, 2008; and this Offer shall become null and void, and all earnest money shall be returned to Buyer. Should Buyer fail to serve said written notice, Seller shall deem this contingency waived.
5. This Offer is subject to Seller receiving approval from the Menasha City Council to sell said property. Seller shall have until August 5th, 2008 to receive all approvals. If Seller is unable to obtain said approvals by August 5th, 2008, Seller shall serve written notice to Buyer to the effect on or before August 5th, 2008; and this Offer shall become null and void, and all earnest money shall be returned to Buyer.
6. Buyer and Seller acknowledge facsimiles of the Offer to Purchase and/or all Attachments in the form of a fax transmission signed or fully executed shall be deemed as an original document.

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 7/18/08-7/31/08 Checks # 17765-17946	\$ 925,513.89
Payroll Checks for 7/24/08-7/31/08 Checks # 39923-40209	<u>168,596.69</u>
Total	\$1,094,110.58

**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check , incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

Date: Friday, July 18, 2008
 Time: 09:32AM
 User: JSASSMAN

CITY OF MENASHA
Check Register - w/Alternate Description

Page: 1 of 5
 Report: 03630Alt.rpt
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
01160 ALLIANCE ENTERTAINMENT CORP	PJB31797362	31100	55	06-101-314	170.66	LIBRARY MATERIALS
	PJB31614371	31100	55	06-101-314	27.93	LIBRARY MATERIALS
	PJB31437467CR	31100	55	06-101-314	-9.75	CREDIT
Check Date	7/18/2008	Check Nbr	017765		Check Total:	188.84
19120 AT&T	608T66150006	31100	55	06-101-314	37.91	LIBRARY MATERIALS
	Check Date	7/18/2008	Check Nbr	017786	Check Total:	37.91
02115 BAKER & TAYLOR INC	5009119137	31100	55	06-101-314	126.34	LIBRARY MATERIALS
	2021189804	31100	55	06-101-314	395.32	LIBRARY MATERIALS
	2021206542	31100	55	06-101-314	562.50	LIBRARY MATERIALS
	2021224714	31100	55	06-101-314	491.52	LIBRARY MATERIALS
	2021239748	31100	55	06-101-314	435.95	LIBRARY MATERIALS
	2021260880	31100	55	06-101-314	374.61	LIBRARY MATERIALS
	2021281403	31100	55	06-101-314	307.66	LIBRARY MATERIALS
	2021281607	31100	55	06-101-314	199.61	LIBRARY MATERIALS
	201289449	31100	55	06-101-314	493.53	LIBRARY MATERIALS
	20121311161	31100	55	06-101-314	346.63	LIBRARY MATERIALS
	2021311269	31100	55	06-101-314	445.94	LIBRARY MATERIALS
	2021325160	31100	55	06-101-314	617.25	LIBRARY MATERIALS
	2021333118	31100	55	06-101-314	515.83	LIBRARY MATERIALS
	2021341292	31100	55	06-101-314	865.21	LIBRARY MATERIALS
	2021377154	31100	55	06-101-314	351.00	LIBRARY MATERIALS
	2021384972	31100	55	06-101-314	568.61	LIBRARY MATERIALS
	2021392238	31100	55	06-101-314	307.29	LIBRARY MATERIALS
	H35337710	31100	55	06-101-314	20.87	LIBRARY MATERIALS
	H35638680	31100	55	06-101-314	230.17	LIBRARY MATERIALS
	H35638681	31100	55	06-101-314	41.74	LIBRARY MATERIALS
	H36149270	31100	55	06-101-314	20.12	LIBRARY MATERIALS
	S29281140	31100	55	06-101-314	9.34	LIBRARY MATERIALS
H36369480	31100	55	06-101-314	183.40	LIBRARY MATERIALS	
H36369481	31100	55	06-101-314	68.31	LIBRARY MATERIALS	

Date: Friday, July 18, 2008
 Time: 09:32AM
 User: JSASSMAN

CITY OF MENASHA
Check Register - w/Alternate Description

Page: 2 of 5
 Report: 03630Alt.rpt
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
	H37072210	31100	55	06-101-314	125.19	LIBRARY MATERIALS
	H37124270	31100	55	06-101-314	17.99	LIBRARY MATERIALS
	H37301780	31100	55	06-101-314	21.59	LIBRARY MATERIALS
	H37451550	31100	55	06-101-314	311.34	LIBRARY MATERIALS
	H37451560	31100	55	06-101-314	68.34	LIBRARY MATERIALS
	H37681580	31100	55	06-101-314	105.04	LIBRARY MATERIALS
	H37681581	31100	55	06-101-314	184.10	LIBRARY MATERIALS
	H37858830	31100	55	06-101-314	21.59	LIBRARY MATERIALS
	H37858831	31100	55	06-101-314	21.59	LIBRARY MATERIALS
	S31552530	31100	55	06-101-314	28.79	LIBRARY MATERIALS
	5009169138	31100	55	06-101-314	45.71	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr 017768			Check Total: 8,930.02	
02635 BOOK WHOLESALERS INC	M260621A	31100	55	06-101-314	11.92	LIBRARY MATERIALS
	M260269A	31100	55	06-101-314	36.27	LIBRARY MATERIALS
	M261730A	31100	55	06-101-314	173.42	LIBRARY MATERIALS
	M264114A	31100	55	06-101-314	47.86	LIBRARY MATERIALS
	M264115A	31100	55	06-101-314	67.13	LIBRARY MATERIALS
	M261480A	31100	55	06-101-314	11.92	LIBRARY MATERIALS
	M267289A	31100	55	06-101-314	155.42	LIBRARY MATERIALS
	M268178A	31100	55	06-101-314	30.29	LIBRARY MATERIALS
	M269810A	31100	55	06-101-314	10.46	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr 017769			Check Total: 544.69	
02673 THOMAS BOUREGY & CO INC	53361A	31100	55	06-101-314	139.50	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr 017770			Check Total: 139.50	
03160 CODY CARLSON	07162008	31100	55	06-101-205	100.00	PROGRAM
	Check Date 7/18/2008	Check Nbr 017771			Check Total: 100.00	
03247 CDW GOVERNMENT INC	KRX5819	31100	55	06-101-310	241.40	OFFICE SUPPLIES
	Check Date 7/18/2008	Check Nbr 017772			Check Total: 241.40	

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04195 DEMCO INC	3235964	31100	55	06-101-300	162.18	DEPARTMENT SUPPLIES
	Check Date 7/18/2008	Check Nbr	017773		Check Total:	162.18
07044 GALE	15815424	31100	55	06-101-314	38.93	LIBRARY MATERIALS
	15817594	31100	55	06-101-314	157.36	LIBRARY MATERIALS
	15821084	31100	55	06-101-314	28.76	LIBRARY MATERIALS
	15830603	31100	55	06-101-314	54.32	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr	017774		Check Total:	279.37
08128 ELIZABETH HARPT	07162008	31100	55	06-101-314	24.95	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr	017775		Check Total:	24.95
09135 INGRAM LIBRARY SERVICES	36523782	31100	55	06-101-314	101.40	LIBRARY MATERIALS
	36718941	31100	55	06-101-314	100.80	LIBRARY MATERIALS
	36847115	31100	55	06-101-314	52.14	LIBRARY MATERIALS
	36847116	31100	55	06-101-314	17.82	LIBRARY MATERIALS
	36847117	31100	55	06-101-314	24.41	LIBRARY MATERIALS
	36847118	31100	55	06-101-314	18.79	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr	017776		Check Total:	315.36
11155 KITZ & PFEIL INC	05-23-140179	31100	55	06-101-300	30.35	DEPARTMENT SUPPLIES
	Check Date 7/18/2008	Check Nbr	017777		Check Total:	30.35
12510 MARGE LOCH-WOUTERS	07162008	31100	55	06-101-337	285.00	REGISTRATION REIMBURSEMENT
	07172008	31100	55	06-101-338	370.87	LODGING REIMBURSEMENT
	Check Date 7/18/2008	Check Nbr	017778		Check Total:	655.87
13045 MANDERFIELD BAKERY	288096	31100	55	06-101-316	12.90	PROGRAM SUPPLIES
	Check Date 7/18/2008	Check Nbr	017779		Check Total:	12.90

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13610 MIDWEST TAPE	1641612	31100	55	06-101-314	20.99	LIBRARY MATERIALS
	1646016	31100	55	06-101-314	23.09	LIBRARY MATERIALS
	1651587	31100	55	06-101-314	48.28	LIBRARY MATERIALS
	1656782	31100	55	06-101-314	93.42	LIBRARY MATERIALS
	1645917	31100	55	06-101-314	167.90	LIBRARY MATERIALS
	1651380	31100	55	06-101-314	143.90	LIBRARY MATERIALS
	1656874	31100	55	06-101-314	64.96	LIBRARY MATERIALS
Check Date	7/18/2008	Check Nbr	017780		Check Total:	562.54
13821 MTM INTERNATIONAL	0091955-IN	31100	55	06-101-243	770.00	REPAIR/MAINTENANCE
	Check Date	7/18/2008	Check Nbr	017781		Check Total:
14168 JOHN NEBEL	07162008	31100	55	06-101-331	68.62	MILEAGE REIMBURSEMENT
	Check Date	7/18/2008	Check Nbr	017782		Check Total:
16127 CASSANDRA PAYNE	07162008	31100	55	06-101-205	300.00	PROGRAM
	Check Date	7/18/2008	Check Nbr	017783		Check Total:
18094 RANDOM HOUSE INC	1084888451	31100	55	06-101-314	406.40	LIBRARY MATERIALS
	1084888453	31100	55	06-101-314	18.71	LIBRARY MATERIALS
	1084888454	31100	55	06-101-314	80.00	LIBRARY MATERIALS
	1084917628	31100	55	06-101-314	44.00	LIBRARY MATERIALS
	1084917629	31100	55	06-101-314	136.00	LIBRARY MATERIALS
	1084917630	31100	55	06-101-314	84.00	LIBRARY MATERIALS
	1084917631	31100	55	06-101-314	19.46	LIBRARY MATERIALS
	1084972761	31100	55	06-101-314	128.00	LIBRARY MATERIALS
	1084983923	31100	55	06-101-314	72.00	LIBRARY MATERIALS
	1084983922	31100	55	06-101-314	247.20	LIBRARY MATERIALS
	Check Date	7/18/2008	Check Nbr	017784		Check Total:

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18460 ROSEN PUBLISHING GROUP	450898	31100	55	06-101-314	8.95	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr 017785			Check Total: 8.95	
19140 SCHARPF'S OFFICE PRODUCTS INC	386463	31100	55	06-101-300	41.48	DEPARTMENT SUPPLIES
	Check Date 7/18/2008	Check Nbr 017787			Check Total: 41.48	
19385 SHOWCASES	241441	31100	55	06-101-300	175.50	DEPARTMENT SUPPLIES
	Check Date 7/18/2008	Check Nbr 017788			Check Total: 175.50	
21054 UNIQUE MANAGEMENT SERVICES INC	174915	31100	46	04-171-000	250.60	COLLECTION AGENCY FINES
	Check Date 7/18/2008	Check Nbr 017789			Check Total: 250.60	
23156 KAY WEEDEN	07162008	31100	55	06-101-205	200.00	PROGRAM
	Check Date 7/18/2008	Check Nbr 017790			Check Total: 200.00	
23293 WINNEFOX LIBRARY SYSTEM	3114	31100	55	06-101-311	2,782.14	POSTAGE
	3099	31100	55	06-101-314	36.75	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr 017791			Check Total: 2,818.89	
23504 ZACHARY WOJCIK	07162008	31100	55	06-101-314	15.00	LIBRARY MATERIALS
	Check Date 7/18/2008	Check Nbr 017792			Check Total: 15.00	
Grand Total:					18,110.69	

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01050 ACC PLANNED SERVICE INC	14060	31100	51	10-115-204	1,097.25	SEMI-ANNUAL SERVICE CONTRACTS
	14060	31100	52	05-201-240	1,201.75	SEMI-ANNUAL SERVICE CONTRACTS
	14060	31100	52	08-101-240	679.25	SEMI-ANNUAL SERVICE CONTRACTS
	14060	31100	53	09-212-240	679.25	SEMI-ANNUAL SERVICE CONTRACTS
	14060	31731	54	10-149-240	940.50	SEMI-ANNUAL SERVICE CONTRACTS
	14060	31100	55	06-101-240	1,550.00	SEMI-ANNUAL SERVICE CONTRACTS
	14060	31100	55	07-202-240	1,889.50	SEMI-ANNUAL SERVICE CONTRACTS
Check Date	7/24/2008	Check Nbr	017793		Check Total:	8,037.50
01054 ACCENT FLORAL & GIFTS LLC	15594	31100	55	04-221-316	40.00	JOY KOSZALINSKI/MOTHER IN LAW
	Check Date	7/24/2008	Check Nbr	017794		Check Total:
01075 ACCURATE SUSPENSION WAREHOUSE	8011313	31731	54	10-149-300	78.84	SHOP SUPPLIES
	8011313	31731	54	10-149-383	187.54	TIE ROD END
Check Date	7/24/2008	Check Nbr	017795		Check Total:	266.38
01315 AIRGAS NORTH CENTRAL	105137178	31100	55	07-202-204	26.10	ACETYLENE/ARGON/OXYGEN CYL
	105137179	31731	54	10-149-242	60.60	ACETYLENE/ARGON/OXYGEN CYL
Check Date	7/24/2008	Check Nbr	017796		Check Total:	86.70
01465 ALL-SPORT TROPHY	39909	31100	55	04-221-316	137.10	ALDERMAN PLAQUES
	Check Date	7/24/2008	Check Nbr	017797		Check Total:
01613 AMERICAN PAVEMENT SOLUTIONS	M0003-980136A	31100	54	10-121-216	18,327.50	CRACK SEAL PROGRAM
	Check Date	7/24/2008	Check Nbr	017798		Check Total:
01630 AMERICAN RED CROSS OF NEENAH-	1933	31100	12	04-399-000	100.00	CPR COURSE FEE
	1933	31100	53	09-102-337	5.00	CPR COURSE FEE
Check Date	7/24/2008	Check Nbr	017799		Check Total:	105.00

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07182 APWA-WISCONSIN CHAPTER	071708	31100	54	10-124-332	100.00	REGISTRATION
	Check Date 7/24/2008	Check Nbr	017820		Check Total:	100.00
01790 ARING EQUIPMENT CO INC	366058	31731	54	10-149-383	103.94	TEMPERATURE SENSOR
	Check Date 7/24/2008	Check Nbr	017800		Check Total:	103.94
01842 ASSOCIATED APPRAISAL	6349	31100	51	04-107-219	4,708.33	PROFESSIONAL SERVICES
	6349	31100	51	04-107-310	27.93	POSTAGE/SUPPLIES/ENV/PHONE/FAX
	Check Date 7/24/2008	Check Nbr	017801		Check Total:	4,736.26
02040 BADGER HIGHWAYS CO INC	141176	31201	54	10-301-300	18,062.24	HOTMIX ASPHALT BASE COURSE
	Check Date 7/24/2008	Check Nbr	017802		Check Total:	18,062.24
02050 BADGER LAB & ENGINEERING INC	INV000034123	31201	54	10-301-212	911.00	MONDI PACKAGING SAMPLING
	Check Date 7/24/2008	Check Nbr	017803		Check Total:	911.00
02259 BAYCOM INC	114756	31100	52	08-101-243	13.73	MIC REPAIR KIT
	Check Date 7/24/2008	Check Nbr	017804		Check Total:	13.73
	207706	31100	52	08-101-295	272.50	REMOVE/INSTALL NEW DOCK
	207411	31100	52	08-101-295	238.15	REPAIR SIREN
	Check Date 7/24/2008	Check Nbr	017805		Check Total:	510.65
02660 BORSCHER ROOFING PROFESSIONALS	16434	31100	52	05-201-240	669.93	REPAIR ROOF
	16434	31100	52	08-101-240	669.94	REPAIR ROOF
	Check Date 7/24/2008	Check Nbr	017807		Check Total:	1,339.87
02782 CHAD BRUECHERT	072308	31100	55	07-203-310	24.87	POOL OFFICE SUPPLIES/REIMBURSE
	Check Date 7/24/2008	Check Nbr	017808		Check Total:	24.87

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03051 CALUMET COUNTY CLERK COURTS	071708	31100	21	04-229-000	40.00	BOND
	Check Date 7/24/2008	Check Nbr 017809			Check Total: 40.00	
03070 CALUMET COUNTY TREASURER	070207	31100	21	04-229-000	1,811.40	PENALTY ON AGRICULTURAL LAND
		31100	21	04-229-000	-1,811.40	VOID CHECK 13165 7/07
	Check Date 7/24/2008	Check Nbr 017810			Check Total: 0.00	
03247 CDW GOVERNMENT INC	KWL5701	31100	52	08-101-312	86.52	HARD DRIVES/F.R.E.D.
	Check Date 7/24/2008	Check Nbr 017812			Check Total: 86.52	
03250 CEDAR CREEK MEAT MARKET & CATE	122076	31827	53	09-212-300	191.08	BRAT FRY/BRATS/BURGERS/HOTDOGS
	Check Date 7/24/2008	Check Nbr 017813			Check Total: 191.08	
03741 CRANE ENGINEERING SALES INC	201441-00	31100	55	07-203-243	6,079.30	REBUILD PUMP
	Check Date 7/24/2008	Check Nbr 017814			Check Total: 6,079.30	
04136 DAVIS & STANTON	15511	31100	52	08-101-315	161.50	UNIFORM COMMENDATION BARS
	Check Date 7/24/2008	Check Nbr 017815			Check Total: 161.50	

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05100 ELAN CARDMEMBER SERVICE	071108	31100	21	04-269-000	434.98	CLEARWATER HARBOR/CONFERENCE
	071108	31100	21	04-269-000	301.00	CLEARWATER HARBOR/CONFERENCE
	071108	31100	21	04-269-000	161.75	HARBOR BAR & GRILL/MEALS
	071108	31100	51	01-102-333	70.63	STONE HARBOR RESORT/CONFERENCE
	071108	31100	51	02-103-310	9.29	OFFICE MAX/PAPER
	071108	31100	51	02-103-336	120.00	STONE HARBOR RESORT/CONFERENCE
	071108	31100	51	02-103-338	23.90	COYOTE ROADHOUSE/MEALS
	071108	31100	51	02-103-338	28.64	LADDER HOUSE/MEALS
	071108	31100	51	04-109-315	16.60	BLACKBERRY REPLACEMENT BELT
	071108	31100	51	10-115-300	33.58	WIHA QUALITY TOOLS
	071108	31100	51	10-115-310	377.04	TONER FOR CITY HALL
	071108	31100	52	08-101-300	57.19	ARMOR HOLDINGS FORENSICS
	071108	31100	52	08-101-300	1.99	SHOPLET.COM
	071108	31100	52	08-101-310	338.74	TONER FOR PD
	071108	31100	52	08-101-337	450.00	FBI NATIONAL ACADEMY
	071108	31100	52	08-101-337	125.00	FOX VALLEY TECH
	071108	31100	52	08-101-338	8.11	A&W/MEALS
	071108	31100	52	08-101-338	62.00	RADISSON/LA CROSSE/CONFERENCE
	071108	31100	52	08-101-338	14.27	BUFFALO NEW BERLIN/MEALS
	071108	31100	52	08-101-338	14.87	CHAMPPS AMERICANA/MEALS
	071108	31100	52	08-101-338	20.00	CHAMPPS AMERIANA/MEALS
	071108	31100	52	08-101-338	8.70	QDOBA/MEALS
	071108	31100	52	08-101-338	8.49	BOSTON MARKET/MEALS
	071108	31100	52	08-101-338	19.05	WASABI SUSHI/MEALS
	071108	31100	52	08-101-338	20.00	BONEFISH/MEALS
	071108	31100	52	08-101-338	360.00	COUNTRY INN/CONFERENCE
	071108	31100	52	08-101-338	9.44	QUIZNOS SUBS/MEALS
	071108	31100	52	08-101-338	7.72	NEW CHINA BUFFET/MEALS
	071108	31100	55	06-101-313	332.61	EXCLUSIVELY EXPO INC
	071108	31100	55	06-101-313	37.95	EXCLUSIVELY EXPO INC
	071108	31100	55	07-201-300	980.40	EPICUREAN CUTTING SURF
	071108	31100	55	07-202-300	341.82	SPOHN RANCH/REPAIR SUPPLIES
	071108	31100	55	07-202-315	7.95	PHONE CAR CHARGER

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	071108	31100	55	07-203-310	58.00	AMERICAN LIFEGUARD PRO
	Check Date 7/24/2008	Check Nbr	017816		Check Total: 4,861.71	
06115 FERRELLGAS	1022721639	31266	54	10-307-216	62.28	LIQUEFIED PETROLUEM GAS
	Check Date 7/24/2008	Check Nbr	017817		Check Total: 62.28	
06370 FOREST COUNTY CLERK OF COURTS	071708	31100	21	04-229-000	300.00	BOND
	071708	31100	21	04-229-000	300.00	BOND
	Check Date 7/24/2008	Check Nbr	017818		Check Total: 600.00	
06565 FOX VALLEY HUMANE ASSOCIATION	071408	31100	53	08-115-250	1,657.06	31 ANIMALS/JUNE 2008
	Check Date 7/24/2008	Check Nbr	017819		Check Total: 1,657.06	
07295 GOSS AUTO BODY INC	39248	31100	52	08-101-295	87.50	TOWING/INCIDENT 08-2373
	Check Date 7/24/2008	Check Nbr	017821		Check Total: 87.50	
07345 GRAINGER INC	9676331805	31100	55	07-203-240	6.54	VACUUM GAUGE
	9676331797	31100	55	07-202-315	13.50	OIL TUBE/CELL PHONE HOLDER
	Check Date 7/24/2008	Check Nbr	017822		Check Total: 20.04	
08190 HAWKINS INC	1203805RI	31100	55	07-203-300	639.08	POOL CHEMICALS
	Check Date 7/24/2008	Check Nbr	017823		Check Total: 639.08	
08235 HEARTLAND LABEL PRINTERS INC	IVC000165644	31100	51	04-109-243	189.00	ROUTER MAINTENANCE
	Check Date 7/24/2008	Check Nbr	017824		Check Total: 189.00	
09128 INFRASTRUCTURE TECHNOLOGIES	072308	31201	19	04-540-000	28,483.82	WW COLL SYS REHAB IMPROV
	072308	31201	21	04-205-000	-1,424.19	WW COLL SYS REHAB IMPROV
	Check Date 7/24/2008	Check Nbr	017825		Check Total: 27,059.63	

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09150 INSITIFORM TECHNOLOGIES USA	072308	31201	19	04-540-000	204,486.00	WW COLL SYS REHAB IMPROV
	072308	31201	21	04-205-000	-7,450.08	WW COLL SYS REHAB IMPROV
	Check Date 7/24/2008	Check Nbr	017826		Check Total:	197,035.92
09290 INTERSTATE BATTERY OF GREEN BA	90047395	31731	54	10-149-383	317.80	STOCK
		Check Date 7/24/2008	Check Nbr	017827	Check Total:	317.80
11030 KAEMPFER & ASSOCIATES INC	14001	31201	54	10-301-212	312.64	IND DISC REG PROG/WAVERLY SD
	14002	31201	54	10-301-212	1,630.48	IND DISC REG PROG/SEWER USER
	14003	31201	19	04-540-000	2,771.40	WW COLLECTION SYS REHAB
	Check Date 7/24/2008	Check Nbr	017828	Check Total:	4,714.52	
11098 SAM KERN	072308	31100	55	07-203-310	71.86	PEGBOARD/REIMBURSEMENT
		Check Date 7/24/2008	Check Nbr	017829	Check Total:	71.86
11249 KONICEK ENVIRONMENTAL CONSULT	1741	31100	12	04-306-000	1,628.00	GROUNDWATER SAMPLING EVENT
		Check Date 7/24/2008	Check Nbr	017830	Check Total:	1,628.00
12020 LA FORCE	497589RI	31100	55	07-202-240	96.50	HINGES/JEFFERSON WEST
		Check Date 7/24/2008	Check Nbr	017831	Check Total:	96.50
12092 LAKE PARK VILLAS HOMEOWNERS	063008	31100	54	10-143-223	29.73	UTILITIES
	063008	31100	55	07-202-216	2,108.56	LANDSCAPING
	063008	31100	55	07-202-223	962.97	UTILITIES
	Check Date 7/24/2008	Check Nbr	017832	Check Total:	3,101.26	
12108 JON LAMER	072308	31201	54	10-301-212	675.00	REIMBURSE SUMP PUMP/PIT
		Check Date 7/24/2008	Check Nbr	017833	Check Total:	675.00

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12110 LAMERS BUS LINES INC	480866	31100	21	04-269-000	126.15	BRANSON CHRISTMAS/OSHKOSH
	Check Date 7/24/2008	Check Nbr	017834		Check Total:	126.15
12205 LARSON ENGINEERING OF WI	10865	31100	55	07-202-204	116.25	PLEASANT PARK TENNIS COURTS
	Check Date 7/24/2008	Check Nbr	017835		Check Total:	116.25
13045 MANDERFIELD BAKERY	288243	31827	53	09-212-300	75.69	BRAT FRY FUNDRAISER
	288223	31827	53	09-212-300	45.00	JULY PIE PARTY
	Check Date 7/24/2008	Check Nbr	017836		Check Total:	120.69
13120 MARTENSON & EISELE INC	43345	31100	54	10-134-212	2,341.25	STORM WATER MANAGEMENT
	43519	31100	54	10-134-212	1,712.50	UTILITY COORDINATION
	43485	31100	54	10-111-212	1,450.00	ENGINEERING FEASIBILITY
	Check Date 7/24/2008	Check Nbr	017837		Check Total:	5,503.75
13149 MATTHEWS COMMERCIAL TIRE CTR	025962	31731	54	10-149-382	407.83	TIRE SERVICE
	025954	31731	54	10-149-382	569.28	TIRE SERVICE
	025955	31731	54	10-149-382	234.96	TIRE SERVICE
	025975	31731	54	10-149-382	41.08	TIRE SERVICE
	Check Date 7/24/2008	Check Nbr	017838		Check Total:	1,253.15
13150 MATTHEWS TIRE & AUTO SERVICE	063008	31731	54	10-149-332	349.00	TIA TRAINING CLASS
	Check Date 7/24/2008	Check Nbr	017839		Check Total:	349.00
13360 MENASHA ELECTRIC & WATER UTILI	003051	31201	54	10-302-250	18,886.68	SEWER CHARGE CALCULATION
	003064	31201	54	10-301-822	1,591.84	SEWER CLEANING/LINING
	Check Date 7/24/2008	Check Nbr	017840		Check Total:	20,478.52
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,810.00	
	Check Date 7/24/2008	Check Nbr	017841		Check Total:	1,810.00

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13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	290.00	
	Check Date 7/24/2008	Check Nbr	017842		Check Total:	290.00
13400 MENASHA JOINT SCHOOL DISTRICT	071808	31100	41	04-103-000	5,940.03	JULY MOBILE HOME TAX
	Check Date 7/24/2008	Check Nbr	017843		Check Total:	5,940.03
13420 MENASHA PARK & RECREATION	071408	31100	55	07-201-300	25.00	NON PROFIT PERMIT
	Check Date 7/24/2008	Check Nbr	017844		Check Total:	25.00
13455 MENASHA SENIOR CENTER	072108	31100	21	04-269-000	10.34	SNACKS FOR CALUMET CO TRIP
	072108	31100	21	04-269-000	19.55	ICE CREAM SNACK FOR CAL CO TRP
	072108	31100	21	04-289-000	37.71	CARD CLASS SUPPLIES
	072108	31827	53	09-212-300	20.45	FOODS FOR DIABETIC SENIORS/TRP
	Check Date 7/24/2008	Check Nbr	017845		Check Total:	88.05
13480 TOWN OF MENASHA	071608	31100	21	04-229-000	151.60	BOND
	071608	31100	21	04-229-000	422.90	BOND
	Check Date 7/24/2008	Check Nbr	017846		Check Total:	574.50
13755 MORTON SAFETY	306153	31731	54	10-149-300	25.89	EAR PLUGS
	305713	31100	55	07-201-300	44.26	SUPPLIES
	Check Date 7/24/2008	Check Nbr	017847		Check Total:	70.15

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14215 NEENAH-MENASHA MUNICIPAL COURT	071708	31100	21	04-229-000	134.00	BOND
	071708	31100	21	04-229-000	84.00	BOND
	071708	31100	21	04-229-000	182.00	BOND
	071708	31100	21	04-229-000	119.00	BOND
	071708	31100	21	04-229-000	427.00	BOND
	071708	31100	21	04-229-000	349.00	BOND
	071608	31100	21	04-229-000	433.50	BOND
	072308	31100	21	04-229-000	197.00	BOND
	072308	31100	21	04-229-000	197.00	BOND
	072308	31100	21	04-229-000	182.00	BOND
	072308	31100	21	04-229-000	134.00	BOND
	Check Date	7/24/2008	Check Nbr	017848	Check Total:	2,438.50
14523 NOVOC PERFORMANCE RESINS LCC	08-2647	31100	55	07-202-240	595.58	VANDALISM PREVENTION/HART
	Check Date	7/24/2008	Check Nbr	017849	Check Total:	595.58
15080 OFFICEMAX INC	099766	31100	53	09-212-310	84.57	OFFICE SUPPLIES
	Check Date	7/24/2008	Check Nbr	017850	Check Total:	84.57
15500 OZARK JUBILEE	071808	31100	21	04-269-000	100.00	DEPOSIT GRAND OPERA/BRANSON
	Check Date	7/24/2008	Check Nbr	017852	Check Total:	100.00
16025 PACKER CITY INTERNATIONAL	3281770038	31731	54	10-149-383	35.16	AIR FILT/LUBEFILT
	3281820009	31731	54	10-149-383	14.90	MTG BRKT
	3281960084	31731	54	10-149-383	-3.58	AUX BRKT
	Check Date	7/24/2008	Check Nbr	017853	Check Total:	46.48
16290 FRED J PIETTE COMPANY INC	071808	31100	21	04-239-000	500.00	PAVING/LANDSCAPE DEPOSIT
	Check Date	7/24/2008	Check Nbr	017854	Check Total:	500.00

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16300 PIGGLY WIGGLY/NOW FRESH BRANDS		31827	53	09-212-300	91.23	JULY PIE PARTY FOOD
	Check Date 7/24/2008	Check Nbr	017855		Check Total:	91.23
18160 REDI-WELDING CO	13723	31731	54	10-149-300	68.04	PLATE
	13730	31731	54	10-149-300	242.26	ALUMINUM
	Check Date 7/24/2008	Check Nbr	017856		Check Total:	310.30
18200 REINDERS INC	848621-00	31100	55	07-202-240	198.60	IRRIGATION SYSTEM PARTS
	Check Date 7/24/2008	Check Nbr	017857		Check Total:	198.60
19150 SCHENCK BUSINESS SOLUTIONS	283283	31100	51	04-109-214	1,118.66	IT PROFESSIONAL SERVICES
	282116	31100	51	04-106-213	13,500.00	AUDIT/YEAR END 12-31-07
	Check Date 7/24/2008	Check Nbr	017858		Check Total:	14,618.66
19440 SOMMERVILLE FLAG	070108	31100	55	07-202-300	93.00	FLAGS FOR PARK DEPT
	Check Date 7/24/2008	Check Nbr	017859		Check Total:	93.00
19585 SPORTS GRAPHICS	829B	31100	52	08-106-300	84.00	POLICE/POLOS
	Check Date 7/24/2008	Check Nbr	017860		Check Total:	84.00
02430 STANLEY SECURITY SOLUTIONS INC	WI-480048	31100	55	07-202-300	101.38	PADLOCK KEYED
	Check Date 7/24/2008	Check Nbr	017806		Check Total:	101.38
19650 STATE CHEMICAL MFG CO	93848409	31100	13	04-106-000	160.55	DISINFECTANT
	Check Date 7/24/2008	Check Nbr	017861		Check Total:	160.55
20115 TESCH CHEMICAL CO INC	TC110889	31100	13	04-106-000	113.84	DISPOSABLE VINYL GLOVES/SOAP
	Check Date 7/24/2008	Check Nbr	017862		Check Total:	113.84

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20215 TIMMER'S LANDSCAPING LLC	257	31100	54	10-134-822	800.00	TAHOE CT DRAINAGE PROJECT
	Check Date 7/24/2008	Check Nbr	017863		Check Total:	800.00
20290 TOUGH SOLUTIONS	TS1331991	31100	52	08-101-295	28.00	MOUNTING PLATE
	Check Date 7/24/2008	Check Nbr	017864		Check Total:	28.00
21045 UNIFIRST CORPORATION	0970034449	31731	54	10-149-201	80.58	MAT/MOP/CLOTHING PROTECTION
	Check Date 7/24/2008	Check Nbr	017865		Check Total:	80.58
21205 US CELLULAR	200267787-053	31100	51	01-102-221	9.25	MERKES
	200267787-053	31100	51	02-103-221	73.06	BRANDT
	200267787-053	31100	51	02-117-221	5.11	ELECTION
	200267787-053	31100	51	04-106-221	-47.80	FINANCE
	200267787-053	31100	51	04-106-221	1.18	STOFFEL
	200267787-053	31100	51	04-109-221	88.60	JAMES/LACEY
	200267787-053	31100	51	10-115-221	25.15	ALIX/QUICK
	200267787-053	31100	52	08-101-221	228.72	STANKE/POLICE
	200267787-053	31100	53	09-103-221	24.40	T DREW
	200267787-053	31100	53	09-119-221	-24.37	NETT/HEALTH
	200267787-053	31100	54	10-111-221	93.09	RADTKE/DPW
	200267787-053	31100	54	10-131-221	1.79	CARD
	200267787-053	31731	54	10-149-221	29.08	JACOBSON/PWF
	200267787-053	31201	54	10-301-221	0.78	CONFINED SPACE
	200267787-053	31201	54	10-301-221	4.35	SEWER TRUCK
	200267787-053	31100	55	06-101-221	2.41	POWELL
	200267787-053	31100	55	07-201-221	43.31	TUNGATE/REC
	200267787-053	31100	55	07-202-221	75.35	HUSS/PARK
	200267787-053	31100	55	07-203-221	6.36	POOL
	200267787-053	31100	56	03-202-221	13.25	KEIL/BECKENDORF
	Check Date 7/24/2008	Check Nbr	017867		Check Total:	653.07

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21227 US OIL CO INC	L34446	31731	54	10-149-242	12.00	SAMPLE
	Check Date 7/24/2008	Check Nbr 017868			Check Total: 12.00	
21160 UW-FOX VALLEY	08-22175	31100	51	04-101-218	1,095.00	VIDEOTAPING COUNCIL/COMMITTEES
	Check Date 7/24/2008	Check Nbr 017866			Check Total: 1,095.00	
15190 VEOLIA ENVIRONMENTAL SERVICES	B4198640	31100	12	04-399-000	77.28	BROAD ST RECYCLING
	Check Date 7/24/2008	Check Nbr 017851			Check Total: 77.28	
22430 VISION INSURANCE PLAN OF AMERI	62025	31100	21	04-619-005	1,082.70	EMPLOYEES
	Check Date 7/24/2008	Check Nbr 017869			Check Total: 1,082.70	
23060 WARNING LITES OF APPLETON INC	0805-110	31100	54	10-131-300	63.00	CAUTION TAPE
	Check Date 7/24/2008	Check Nbr 017870			Check Total: 63.00	
23065 WASC	072108	31100	53	09-212-332	125.00	REGISTRATION ANNUAL CONFERENCE
	Check Date 7/24/2008	Check Nbr 017871			Check Total: 125.00	
23130 WAVERLY SANITARY DISTRICT	071408	31201	54	10-301-822	431.50	WW METERING STATION
	Check Date 7/24/2008	Check Nbr 017872			Check Total: 431.50	
03225 WC INDUSTRIAL SUPPLY COMPANY	0001502-IN	31731	54	10-149-383	7.20	CONN LINK
	0001458-IN	31731	54	10-149-383	63.44	MAST GUIDE BEARING
	0001511-IN	31731	54	10-149-383	128.81	MAST GUIDE BEARING
	Check Date 7/24/2008	Check Nbr 017811			Check Total: 199.45	
23152 WE ENERGIES	070708	31100	55	07-202-224	8.96	BARKER PAVILION
	Check Date 7/24/2008	Check Nbr 017873			Check Total: 8.96	

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23215 WIL-KIL PEST CONTROL	1335071	31100	55	10-215-216	25.00	RAT/MOUSE/SPIDERS
	Check Date 7/24/2008	Check Nbr	017874		Check Total:	25.00
23250 WINNEBAGO COUNTY CLERK OF COUR	071608	31100	21	04-229-000	150.00	BOND
	071708	31100	21	04-229-000	150.00	BOND
	071708	31100	21	04-229-000	150.00	BOND
	071708	31100	21	04-229-000	365.33	BOND
	071708	31100	21	04-229-000	550.00	BOND
	071708	31100	21	04-229-000	535.00	BOND
	071708	31100	21	04-229-000	285.00	BOND
	072308	31100	21	04-229-000	270.00	BOND
	Check Date 7/24/2008	Check Nbr	017875		Check Total:	2,455.33
23275 WINNEBAGO COUNTY TREASURER	CC100198	31100	51	02-117-243	499.61	ELECTION BALLOTS
	CC100198	31100	51	02-117-291	2,878.61	ELECTION BALLOTS
	CC100198	31100	51	02-117-292	426.18	ELECTION BALLOTS
	072208	31100	21	04-229-000	1,030.00	DOG LICENSE SALES
	Check Date 7/24/2008	Check Nbr	017876		Check Total:	4,834.40
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	536.31	
		31100	21	04-299-016	138.40	
	Check Date 7/24/2008	Check Nbr	017877		Check Total:	674.71
Grand Total:					371,106.21	

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01210 AFFINITY OCCUPATIONAL HEALTH	224462	31100	51	02-105-215	198.00	PRE-PLACEMENT EXAM SCREENS
	224400	31100	51	02-105-215	54.00	DRUG SCREEN PANEL
	224423	31100	51	02-105-215	123.00	QUICK SCREEN WITH MRO
	Check Date 7/31/2008	Check Nbr	017878		Check Total:	375.00
01315 AIRGAS NORTH CENTRAL	105157554	31731	54	10-149-300	62.99	OXYGEN CYL
		Check Date 7/31/2008	Check Nbr	017879	Check Total:	62.99
01450 ALLIED GLOVE & SAFETY PRODUCTS	1/740670	31731	54	10-149-300	236.83	LEATHER DRIVER GLOVES
		Check Date 7/31/2008	Check Nbr	017880	Check Total:	236.83
01675 AMT		31100	21	04-299-022	150.00	
		Check Date 7/31/2008	Check Nbr	017881	Check Total:	150.00
01775 CITY OF APPLETON	176486	31100	54	03-204-250	43,541.00	VALLEY TRANSIT 3RD QTR
		Check Date 7/31/2008	Check Nbr	017882	Check Total:	43,541.00
02040 BADGER HIGHWAYS CO INC	141331	31100	54	10-122-300	536.60	HOTMIX ASPHALT
	141331	31201	54	10-301-300	2,586.24	HOTMIX ASPHALT
	141332	31100	55	07-202-300	34.16	SCREENINGS/JEFFERSON PARK
		Check Date 7/31/2008	Check Nbr	017883	Check Total:	3,157.00
02335 BECK ELECTRIC INC	E161	31100	54	10-131-216	399.61	HIT & RUN/REIMBURSE ACCIDENT
		Check Date 7/31/2008	Check Nbr	017884	Check Total:	399.61
02410 BERGSTROM	102571	31731	54	10-149-383	97.52	SENSOR
		Check Date 7/31/2008	Check Nbr	017885	Check Total:	97.52
02500 BARB BIGALKE	063008	31262	52	08-101-300	167.26	VCR APPRECIATION GIFTS
		Check Date 7/31/2008	Check Nbr	017886	Check Total:	167.26

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02780 BRUCE MUNICIPAL EQUIPMENT INC	5082320	31731	54	10-149-383	356.66	FAN ASSEMBLY
	Check Date 7/31/2008	Check Nbr	017887		Check Total:	356.66
02796 BUBRICK'S	143245	31100	52	08-101-310	194.01	OFFICE SUPPLIES
	143266	31100	52	08-101-310	47.80	OFFICE SUPPLIES
	Check Date 7/31/2008	Check Nbr	017888		Check Total:	241.81
03585 COMMUNITY HOUSING COORDINATOR	107	31100	56	03-202-216	1,600.00	HOUSING PLAN JULY 2008
	Check Date 7/31/2008	Check Nbr	017889		Check Total:	1,600.00
04135 DAVIS & KUELTHAU SC	295431	31201	54	10-301-211	232.00	INSURANCE MATTERS
	Check Date 7/31/2008	Check Nbr	017890		Check Total:	232.00
04275 DIGICORPORATION	53841	31100	51	04-106-291	69.00	BILLING STATEMENT FORMS
	Check Date 7/31/2008	Check Nbr	017891		Check Total:	69.00
04390 DREAM ACRES PETTING ZOO	072808	31100	55	07-201-205	350.00	REC TRIP
	Check Date 7/31/2008	Check Nbr	017892		Check Total:	350.00
04418 DUMKE & ASSOC AND	072908	31100	53	09-102-296	2,977.75	316 RACINE STREET
	Check Date 7/31/2008	Check Nbr	017893		Check Total:	2,977.75
06245 FISCHER-ULMAN CONSTRUCTION &	072508	31263	56	03-207-701	1,995.00	CDBG REHAB PROGRAM
	Check Date 7/31/2008	Check Nbr	017894		Check Total:	1,995.00
06545 FOX VALLEY AREA LABOR COUNCIL	070708	31100	55	04-221-316	250.00	LABOR DAY PARADE CONTRIBUTION
	Check Date 7/31/2008	Check Nbr	017895		Check Total:	250.00

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07057 GALLS INCORPORATED	594598430013	31100	52	08-101-803	167.50	COMPACT 100 WATT SPEAKER
	Check Date 7/31/2008	Check Nbr	017896		Check Total:	167.50
07295 GOSS AUTO BODY INC	39758	31100	52	08-101-295	95.00	TOWING FEE
	Check Date 7/31/2008	Check Nbr	017897		Check Total:	95.00
07345 GRAINGER INC	9683617980	31100	55	07-202-240	-898.65	FOUNTAIN PUMP RETURN
	9679458514	31100	55	07-202-240	898.65	FOUNTAIN PUMP
	Check Date 7/31/2008	Check Nbr	017898		Check Total:	0.00
07585 GUNTA & REAK SC	4715	31733	51	02-116-216	1,625.66	LEGAL FEES
	Check Date 7/31/2008	Check Nbr	017899		Check Total:	1,625.66
08050 BRETT HALDERSON	072108	31100	52	08-101-300	35.00	ROLL OF TARGETS
	072108	31100	52	08-101-332	45.00	SNIPER MANUAL
	Check Date 7/31/2008	Check Nbr	017900		Check Total:	80.00
08125 JILL HARP	072508	31100	56	03-202-331	28.57	MILEAGE/FIELD INSPECTIONS
	Check Date 7/31/2008	Check Nbr	017901		Check Total:	28.57
08190 HAWKINS INC	1187946	31100	55	07-203-300	1,654.83	POOL SUPPLIES
	Check Date 7/31/2008	Check Nbr	017902		Check Total:	1,654.83
08465 HOME DEPOT CREDIT SERVICES	6593610	31100	52	08-101-240	29.92	PHOTO BACK DROP PAINT CELL
	7992567	31731	54	10-149-240	2.50	URINAL REPAIR
	Check Date 7/31/2008	Check Nbr	017903		Check Total:	32.42
08495 HORN PRECAST	2259	31100	54	10-134-300	301.00	RISERS
	Check Date 7/31/2008	Check Nbr	017904		Check Total:	301.00

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08505 HORST DISTRIBUTING INC	477930	31100	55	07-202-300	615.57	MOUND CLAY/CHALK
	Check Date 7/31/2008	Check Nbr	017905		Check Total:	615.57
09140 INLAND POWER GROUP INC	2105352-00	31731	54	10-149-383	2,957.33	TRANSMISSION REPAIR
	2105381-00	31731	54	10-149-294	212.52	RESET COMPUTER TRANSMISSION
	Check Date 7/31/2008	Check Nbr	017906		Check Total:	3,169.85
11315 KRUEGER TRUE VALUE	882994	31100	53	07-401-315	10.79	TARP COVER/CEMETERY
	883361	31100	53	07-401-315	3.75	NUTS/BOLTS/SCREWS/RESTHAVEN
	884933	31100	53	07-401-240	14.38	PIPE/CEMETERY
	Check Date 7/31/2008	Check Nbr	017907		Check Total:	28.92
11365 KUNDINGER FLUID POWER INC	50022442	31731	54	10-149-383	15.00	GAUGE
	50022461	31731	54	10-149-383	135.17	STOCK/O-RINGS/MISC
	50022407	31731	54	10-149-383	130.76	STOCK/O-RINGS/MISC
	Check Date 7/31/2008	Check Nbr	017908		Check Total:	280.93
12290 JULIA LECKER	072808	31100	46	04-175-000	10.00	OVERPAYMENT MEM RENTAL
	Check Date 7/31/2008	Check Nbr	017909		Check Total:	10.00
12450 LINCOLN CONTRACTORS SUPPLY INC	10447440	31100	54	10-111-300	45.14	MASON LINE/PAINT WAND
	Check Date 7/31/2008	Check Nbr	017910		Check Total:	45.14
13149 MATTHEWS COMMERCIAL TIRE CTR	026032	31731	54	10-149-382	798.79	TIRE SERVICE
	026054	31731	54	10-149-382	40.89	TUBE
	026062	31731	54	10-149-382	17.20	TUBE
	026056	31731	54	10-149-382	218.63	TIRE SERVICE
	Check Date 7/31/2008	Check Nbr	017911		Check Total:	1,075.51

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13360 MENASHA ELECTRIC & WATER UTILI	070808	31100	54	10-143-223	13,636.41	PUBLIC STREET LIGHTING
	071608	31100	12	04-399-000	13.92	TRAFFIC LIGHTS
	071608	31100	51	04-109-214	763.00	DARK FIBER CONNECTION
	071608	31100	51	10-115-223	1,733.11	CITY BUILDINGS
	071608	31100	51	10-115-225	259.93	CITY BUILDINGS
	071608	31100	53	09-212-223	272.60	SENIOR CENTER
	071608	31100	53	09-212-225	69.97	SENIOR CENTER
	071608	31100	54	10-131-223	292.46	TRAFFIC LIGHTS
	071608	31201	54	10-301-223	34.87	LIFT STATION
	071608	31100	55	04-221-223	8.48	CURTIS REED SQUARE
	071608	31100	55	07-202-223	1,406.23	PARKS
	071608	31100	55	07-202-225	786.02	PARKS
	071608	31207	55	07-205-223	1,315.44	MARINA
	071608	31207	55	07-205-225	26.54	MARINA
	071608	31100	55	10-215-223	164.18	LIFT BRIDGES
	071608	31100	55	10-215-225	42.51	LIFT BRIDGES
Check Date	7/31/2008	Check Nbr	017912		Check Total:	20,825.67
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,810.00	
		31100	21	04-299-020	16,509.00	
Check Date	7/31/2008	Check Nbr	017913		Check Total:	18,319.00
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	290.00	
	Check Date	7/31/2008	Check Nbr	017914		Check Total:
13377 MENASHA EMPLOYEES LOCAL 1035B		31100	21	04-299-032	248.16	
	Check Date	7/31/2008	Check Nbr	017915		Check Total:
13420 MENASHA PARK & RECREATION	072808	31100	11	04-111-000	150.00	PETTY CASH FOR CARNIVAL
	Check Date	7/31/2008	Check Nbr	017916		Check Total:

Date: Thursday, July 31, 2008
 Time: 09:19AM
 User: MGRIESBACH

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13455 MENASHA SENIOR CENTER	072308	31100	53	09-212-311	63.00	POSTAGE FOR SEPT NEWSLETTER
	Check Date 7/31/2008	Check Nbr	017917		Check Total:	63.00
13580 MID-AMERICAN RESEARCH CHEMICAL	0364755-IN	31100	54	10-304-300	91.12	HAND WIPES
	0364757-IN	31100	55	07-202-313	91.12	HAND WIPES
	Check Date 7/31/2008	Check Nbr	017918		Check Total:	182.24
14205 CITY OF NEENAH TREASURER	080108	31100	52	05-201-250	234,310.00	N/M FIRE RESCUE SERVICES
	Check Date 7/31/2008	Check Nbr	017919		Check Total:	234,310.00
14270 NETWORK HEALTH PLAN	00374474	31100	21	04-619-003	111,193.38	EMPLOYEES
	00374474	31100	21	04-650-000	10,864.64	RETIREEES/COBRA
	Check Date 7/31/2008	Check Nbr	017920		Check Total:	122,058.02
14325 NEWMAN TRAFFIC SIGNS	TI-0195047	31100	54	10-131-300	279.76	INTERLOCK MATERIAL
	Check Date 7/31/2008	Check Nbr	017921		Check Total:	279.76
15048 OFFICE DEPOT	434838957-001	31100	51	04-106-310	66.08	OFFICE SUPPLIES
	Check Date 7/31/2008	Check Nbr	017922		Check Total:	66.08
15160 OMNI ASSOCIATES INC	51955	31100	54	10-111-212	1,000.00	SERVICES/THIRD ST ACQUISITION
	Check Date 7/31/2008	Check Nbr	017923		Check Total:	1,000.00
16025 PACKER CITY INTERNATIONAL	3281900040	31731	54	10-149-383	20.78	LUBEFILT/AUX BRKT
	3281850074	31731	54	10-149-383	62.61	BLADE/LUBEFILTER
	Check Date 7/31/2008	Check Nbr	017924		Check Total:	83.39
16274 TAYLOR PICARD	072908	31822	55	04-107-316	250.00	HATTIE MINER SCHOLARSHIP
	Check Date 7/31/2008	Check Nbr	017925		Check Total:	250.00

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
16805 PRO-X SYSTEMS LAWCARE	91309	31100	55	07-202-206	194.01	GRANULAR FERTILIZER
	91308	31100	55	07-202-206	58.61	GRANULAR FERTILIZER
	Check Date 7/31/2008	Check Nbr 017926			Check Total: 252.62	
16845 PUBLIC WORKS-IIP	072808	31100	54	10-111-300	12.50	STANDARD SPECIFICATIONS BOOK
		Check Date 7/31/2008	Check Nbr 017927			Check Total: 12.50
18200 REINDERS INC	848962-00	31100	55	07-202-300	367.27	BALL FIELD @ KOSLO
		Check Date 7/31/2008	Check Nbr 017928			Check Total: 367.27
19280 OFFICE OF SECRETARY OF STATE	072108	31100	51	02-104-320	20.00	NOTARY FEE/D GALEAZZI
		Check Date 7/31/2008	Check Nbr 017929			Check Total: 20.00
19311 KRISTIN SEWALL	072308	31100	51	02-104-331	63.40	MILEAGE
	072308	31100	51	02-104-333	33.25	MEALS
		Check Date 7/31/2008	Check Nbr 017930			Check Total: 96.65
19370 DR TERESA SHOBERG	072908	31100	53	09-102-215	150.00	CITY PHYSICIAN
		Check Date 7/31/2008	Check Nbr 017931			Check Total: 150.00
19380 SHOPKO STORES INC	53083	31100	55	07-201-300	24.89	REC SUPPLIES
		Check Date 7/31/2008	Check Nbr 017932			Check Total: 24.89
19410 SKID & PALLET	17251	31100	54	10-121-300	106.25	MULCH
		Check Date 7/31/2008	Check Nbr 017933			Check Total: 106.25
19475 SPIELBAUER FIREWORKS CO INC	4-2-08	31100	55	04-221-216	20,000.00	AERIAL & GROUND FIREWORKS
	4-2-08	31100	55	04-221-216	4,600.00	EQUIPMENT FOR FIREWORKS
		Check Date 7/31/2008	Check Nbr 017934			Check Total: 24,600.00

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
19787 SWIDERSKI EQUIPMENT INC	015033	31731	54	10-149-383	76.08	STOCK
	Check Date 7/31/2008	Check Nbr	017935		Check Total:	76.08
21045 UNIFIRST CORPORATION	0970034774	31731	54	10-149-201	80.58	MAT/MOP/CLOTHING SERVICE
	Check Date 7/31/2008	Check Nbr	017936		Check Total:	80.58
21060 UNITED PAPER CORPORATION	62379	31100	51	10-115-313	73.20	PAPER CUPS
	62267	31100	55	07-203-313	469.00	SHOWER @ POOL
	Check Date 7/31/2008	Check Nbr	017937		Check Total:	542.20
21095 UNITED WAY FOX CITIES		31100	21	04-299-021	85.75	
	Check Date 7/31/2008	Check Nbr	017938		Check Total:	85.75
21226 US OIL CO INC	750399	31100	13	04-103-000	30,260.39	NO LEAD GAS
	Check Date 7/31/2008	Check Nbr	017939		Check Total:	30,260.39
22120 VALLEY POPCORN CO INC	81890	31100	55	07-203-317	287.40	POOL CONCESSIONS
	Check Date 7/31/2008	Check Nbr	017940		Check Total:	287.40
23152 WE ENERGIES	072208	31100	12	04-399-000	78.48	N-M FIRE RESCUE
	072208	31100	51	10-115-224	61.69	CITY HALL
	072208	31100	52	08-101-224	108.37	POLICE
	072208	31100	53	09-212-224	9.69	SENIOR CENTER
	072208	31731	54	10-149-224	66.55	GARAGE
	072208	31100	55	06-101-224	161.58	LIBRARY
	072208	31100	55	07-202-224	81.39	PARKS
	072208	31100	55	07-203-224	10,545.41	POOL
	072208	31207	55	07-205-224	56.92	MARINA
	072108	31100	54	10-143-223	2,022.28	STREET LIGHTS
	Check Date 7/31/2008	Check Nbr	017941		Check Total:	13,192.36

Date: Thursday, July 31, 2008
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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
23165 WEST PAYMENT CENTER	816277676	31100	51	02-103-322	100.27	INFORMATION CHARGES
	<u>Check Date</u> 7/31/2008	<u>Check Nbr</u>	<u>017942</u>		<u>Check Total:</u>	<u>100.27</u>
23275 WINNEBAGO COUNTY TREASURER	100429	31100	52	08-602-250	440.00	JAIL DIVISION
	<u>Check Date</u> 7/31/2008	<u>Check Nbr</u>	<u>017943</u>		<u>Check Total:</u>	<u>440.00</u>
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	536.31	
		31100	21	04-299-016	138.40	
		31100	21	04-299-015	711.92	
	<u>Check Date</u> 7/31/2008	<u>Check Nbr</u>	<u>017944</u>		<u>Check Total:</u>	<u>1,386.63</u>
23590 WWPHEC	072508	31100	53	09-102-337	16.00	REGISTRATION/V DAVIS
	<u>Check Date</u> 7/31/2008	<u>Check Nbr</u>	<u>017945</u>		<u>Check Total:</u>	<u>16.00</u>
26200 ZARNOTH BRUSH WORKS INC	118360	31100	54	10-123-315	603.50	HYDRAULIC MOTOR ASSY
	<u>Check Date</u> 7/31/2008	<u>Check Nbr</u>	<u>017946</u>		<u>Check Total:</u>	<u>603.50</u>
Grand Total:					536,296.99	



STREET USE APPLICATION

Sponsored by: St. Mary Central High School
 Responsible Person: Michelle Jungbauer
 Address: 1050 Zephyr Dr
Neenah, WI 54956
 Phone: 722-7796

Street Use Date: 9/26/08
 Start Time: 5:00
 End Time: 5:30-5:45
 Number of Units: 25-30

Street Route: (Attach Map) Start at St. Mary Grade School on 2nd St. Proceed to
 Description of Use Milwaukee St Take left onto Milwaukee, Go to Main St.
Turn Right on Main St to Tayco. Take a left on Tayco. Follow
Tayco, Washington, Commercial to Main St in Neenah. Take right
Turn left on Church St. Disband at church

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ 500,000 WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.
 Insurance Company Catholic Mutual Group Policy No. ~~92200~~
 (Attached is a copy of the insurance certificate).

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: 7/21/08 APPLICANT'S SIGNATURE: Michelle Jungbauer

 TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____
 NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 8/4/08
 APPROVED: _____ DENIED: _____

APPROVAL: _____
 Police Dept. [Signature] Fire Dept. LWJ Public Works Dept. MR City Attorney JSB



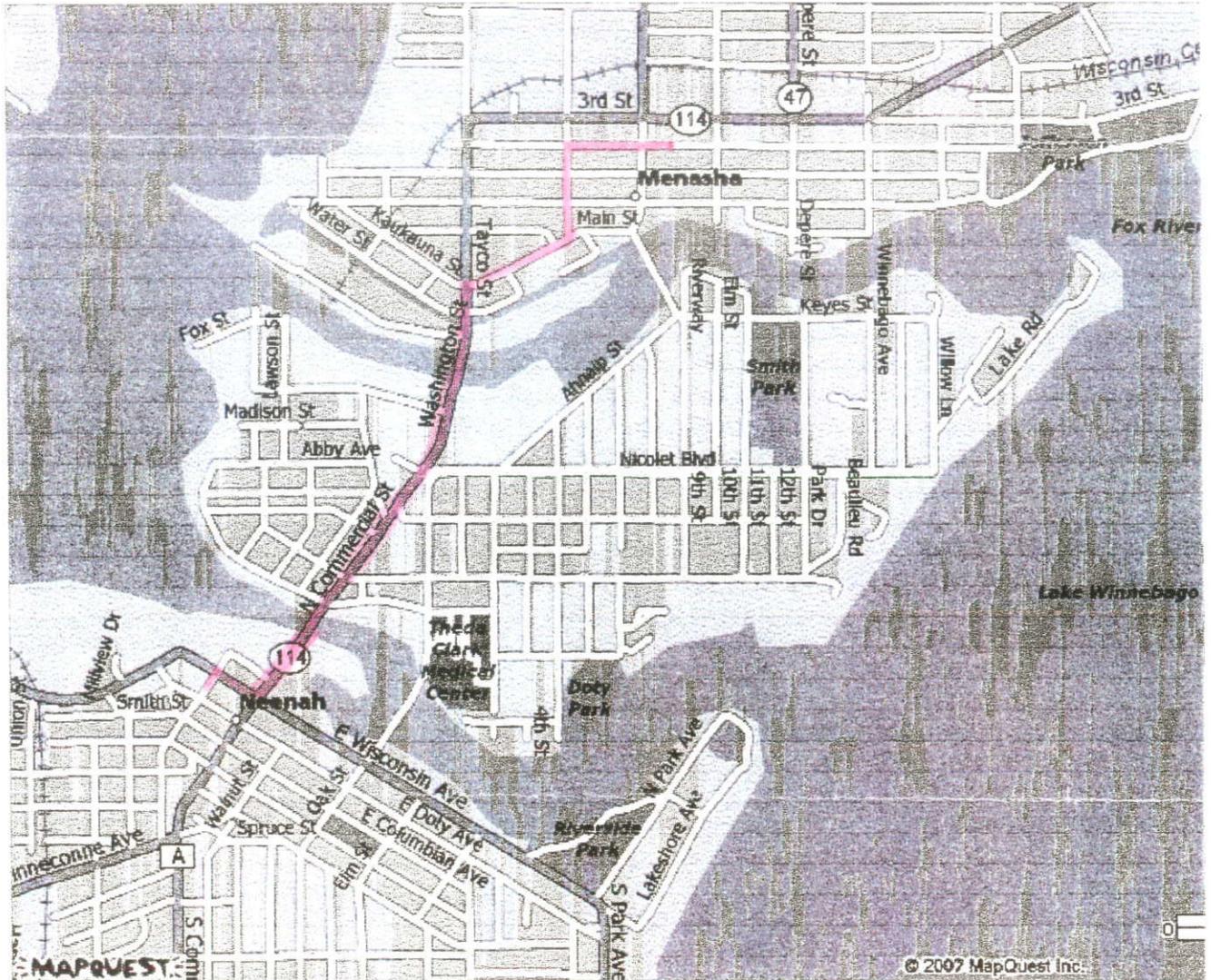
Sorry! When printing directly from the browser your map may be incorrectly cropped. To print the entire map, try clicking the "Printer-Friendly" link at the top of your results page.



★ Menasha, WI 54952, US



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STREET USE APPLICATION

Sponsored by: Menasha High School
 Responsible Person: Gene Spindler
 Address: 420 7th Street
Menasha, WI 54952
 Phone: 967-1808

Street Use Date: 9/26/08
 Start Time: 5:30
 End Time: 6:15
 Number of Units: 20

Street Route: (Attach Map) Start in H.S. parking lot. Move east on 8th Street
 Description of Use across Racine. North on Warsaw to 9th. East on
9th to Appleton St. North on Appleton Street into
Caldes Stadium.

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ 5,000,000.00 WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.
 Insurance Company Principal Insurance Managers, Inc. Policy No. SCL2221302
 (Attached is a copy of the insurance certificate).
Sent to Brian Inagate.

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

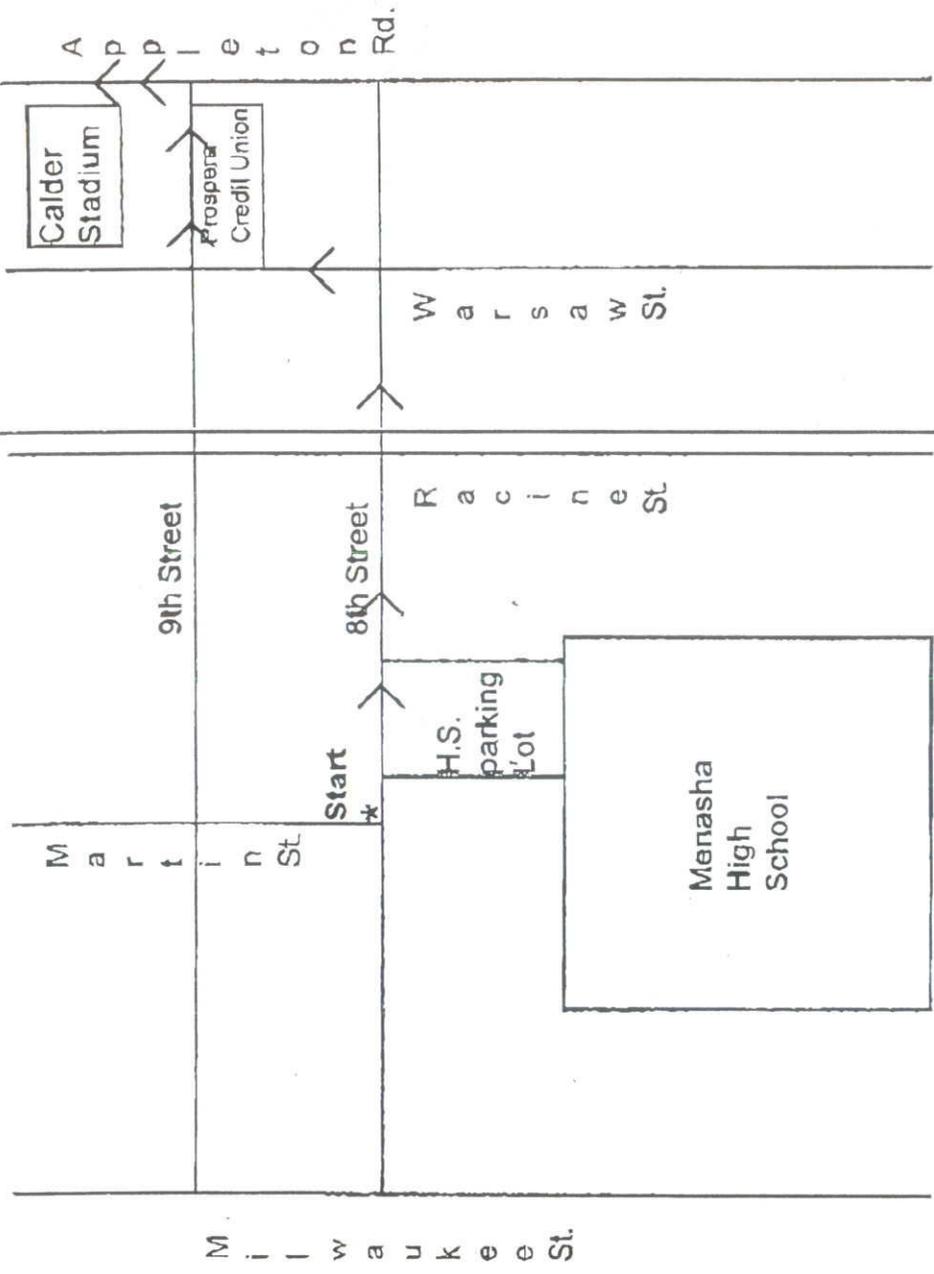
DATE: 7/23/08 APPLICANT'S SIGNATURE: Gene R Spindler

 TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____
 NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 8/4/08
 APPROVED: _____ DENIED: _____

APPROVAL: Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. [Signature] City Attorney [Signature]



HOMECOMING PARADE DIRECTIONS
PARADE STARTS AT 5:30 P.M.

- *Start at the corner of Martin St. and 8th St. (By the H.S. Parking Lot).
- *Cross over Racine St.
- *Turn left on Warsaw St.
- *Turn right on 9th St. (By Prospera Credit Union)
- *Turn left on Appleton Rd.
- *This road leads into Calder Stadium.

CERTIFICATE OF PAYMENT

DATE: July 30, 2008

PAYMENT REQUEST: Two (2)

CONTRACTOR: Badger Highways Co., Inc.

ADDRESS: PO Box 358, Menasha, WI 54952-0358

CONTRACT UNIT NUMBER: 2008-01

PROJECT DESCRIPTION: New Street Construction – Concrete Curb & Gutter/Asphalt Pavement
Street Reconstruction – Concrete Curb & Gutter/Asphalt Pavement

ORIGINAL CONTRACT AMOUNT	\$ 795,137.13
CHANGE ORDER NO. One (1) AMOUNT:	
PREVIOUS CHANGE ORDER(S): \$ \$6,441.93	
TOTAL CONTRACT AMOUNT (INCLUDING CHANGE ORDERS)	\$ 788,695.20
TOTAL EARNED TO DATE (SUMMARY ATTACHED)	\$ 221,321.81
LESS RETAINAGE 10%	\$ 22,132.18
AMOUNT DUE	\$ 199,189.63
PREVIOUS PAYMENTS	\$ 18,732.38
AMOUNT DUE THIS PAYMENT	\$ 180,457.25

ESTIMATE PERIOD: July 3, 2008 to July 30, 2008

I certify that all bills for labor, equipment, materials, and services are paid for which previous certificates for payment were issued.

DATE: _____ BY: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

RECOMMENDED FOR PAYMENT:

DIRECTOR OF PUBLIC WORKS: _____ DATE: _____

APPROVED FOR PAYMENT: COUNCIL APPROVAL DATE: _____

FINANCE DEPARTMENT

<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>CHARGE TO ACCOUNT</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

CITY OF MENASHA
 CONTRACT UNIT NO. 2008-01
 STREET REHABILITATION/RECONSTRUCTION

DATE: July 30, 2008
 Payment No. Two

ITEM	QUANTITY	DESCRIPTION	BASE BID		YTD	
			Unit Price	TOTAL	QUANTITY	TOTAL
1	26,262	8" Depth Pavement/Base Pulverize/S.Y.	\$ 0.53	\$ 13,918.86	26,262.00	\$ 13,918.86
2	2,403	Unclassified Excavation/C.Y. (Lake Park Heights, Morgan Taylor Court, Northridge Manor)	\$ 7.61	\$ 18,286.83	340.00	\$ 2,587.40
3	3,137	Unclassified Excavation/C.Y. (First Street)	\$ 7.25	\$ 22,743.25	784.25	\$ 5,685.81
4	32,781	Pulverized Street/Base Fine Grading and Compaction/S.Y.	\$ 0.80	\$ 26,224.80	10,316.00	\$ 8,252.80
5	2,840	Crushed Stone Base Course/Ton (3" Gradation)	\$ 9.28	\$ 26,355.20		\$ -
6	100	Crushed Stone Base Course (3/4" Gradation)/Ton	\$ 1.00	\$ 100.00		\$ -
7	808	Placement of Salvaged Pulverized Material/C.Y. (First Street)	\$ 5.83	\$ 4,710.64		\$ -
8	4,243	2-1/4" Thick Asphaltic Concrete Pavement, Type E-1, 19.0 mm/Ton (Exclude Section 460 of WisDOT SSHSC)	\$ 42.55	\$ 180,539.65	ALTERNATE	
9	3,373	1-3/4" Thick Asphaltic Concrete Pavement, Type E-1, 12.5 mm/Ton (Exclude Section 460 of WisDOT SSHSC)	\$ 46.61	\$ 157,215.53	ALTERNATE	
10	16,265	30" Concrete Curb & Gutter/L.F. (Lake Park Heights, Morgan Taylor Court, Northridge Manor)	\$ 7.42	\$ 120,686.30	10,459.00	\$ 77,605.78
11	3,865	30" Concrete Curb and Gutter/L.F. (First Street)	\$ 7.30	\$ 28,214.50	5,893.00	\$ 43,018.90
12	534	Asphalt Pavement Full Depth Sawcut/L.F.	\$ 1.50	\$ 801.00	124.00	\$ 186.00
13	281	Gravel Driveway/Ton (Variable Thickness)	\$ 5.40	\$ 1,517.40		\$ -
14	13,691	3" Asphalt Driveway - Remove and Replace/S.F.	\$ 1.95	\$ 26,697.45		\$ -
15	417	4" Concrete Walk - Remove and Replace/S.F.	\$ 3.15	\$ 1,313.55		\$ -
16	367	4" Concrete Handicap Ramp - Remove and Replace/S.F. (Detectable warning field plates to be supplied by others)	\$ 3.15	\$ 1,156.05		\$ -
17	6,551	6" Concrete Walk/Driveway - Remove and Replace/S.F.	\$ 2.81	\$ 18,408.31		\$ -
18	5,538	No. 4 Coated Rebar/Lin. Ft.	\$ 0.65	\$ 3,599.70	5,120.00	\$ 3,328.00
19	122	Utility Adjustment/each	\$ 140.00	\$ 17,080.00	23.00	\$ 3,220.00
20	21	Water Valve Adjustment/each	\$ 110.00	\$ 2,310.00	3.00	\$ 330.00
21	28	Install Internal Manhole Chimney Seal and/or Extension/each	\$ 65.00	\$ 1,820.00		\$ -
22	18.87	48" Dia. Storm Manhole/V.F. (Casting supplied by others)	\$ 250.00	\$ 4,717.50		\$ -
23	1,185	4" Perforated Under Pavement Drain Pipe/L.F.	\$ 12.25	\$ 14,516.25	270.00	\$ 3,307.50
24	224	12" Storm Sewer/L.F.	\$ 22.00	\$ 4,928.00		\$ -
25	34	12" Class IV RCP/L.F.	\$ 28.00	\$ 952.00	34.00	\$ 952.00
26	9	2' x 3' Inlets/each (Castings supplied by others)	\$ 850.00	\$ 7,650.00	2.00	\$ 1,700.00
27	3.40	Slurry - Storm Sewer Abandonment/C.Y.	\$ 70.00	\$ 238.00		\$ -
28	22,877	Lawn Restoration/S.Y.	\$ 3.15	\$ 72,062.55		\$ -
29	1	Pedestrian/ Bicycle Trail Construction (Includes approximately 296 S.Y. of topsoil stripping minimum 4" depth and placement of salvaged pulverized material minimum 6" thickness; approximately 54 CY Unclassified Excavation; Quantities for Trail Asphalt Surface and Restoration are included in above bid items for such) LUMP SUM	\$ 2,565.00	\$ 2,565.00	0.00	\$ -
30	1	Construction mobilization/demobilization; traffic control; erosion control; project coordination; all incidental utility and misc. roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition s required and related to the overall project. LUMP SUM	\$ 4,000.00	\$ 4,000.00	0.50	\$ 2,000.00
TOTAL CONTRACT BID (ITEMS 1-7, 10-30)				\$ 785,328.32		\$ 166,093.05
1A	11,130	Additional 8" Depth Pavement/Base Pulverizing/S.Y. (Eighth Street, Pacific Street, Chute Street, Green Bay Street)	\$ 0.35	\$ 3,895.50	14,879.00	\$ 5,207.65
2A	4,243	2-1/4" Thick Asphaltic Concrete Pavement, Type E-1 19.0 mm/Ton (Per Section 460 of WisDOT SSHSC - would replace Bid Item No. 8)	\$ 43.26	\$ 183,552.18	1,156.29	\$ 50,021.11
3A	3,373	1-3/4" Thick Asphaltic Concrete Pavement, Type E-1, 12.5 mm/Ton (Per Section 460 of WisDOT SSHSC - would replace Bid Item No. 9)	\$ 47.47	\$ 160,116.31		\$ -
4A	4,243	2-1/4" Thick Asphaltic Concrete Pavement, Type E-1 19.0 mm/Ton (Per Section 460, excluding 460.2.8 of WisDOT SSHSC - would replace Bid Item No. 8)	\$ 42.55	\$ 180,539.65	NOT USED	
5A	3,373	1-3/4" Thick Asphaltic Concrete Pavement, Type E-1, 12.5 mm/Ton (Per Section 460, excluding 460.2.8 of WisDOT SSHSC - would replace Bid Item No. 9)	\$ 46.61	\$ 157,215.53	NOT USED	
Total Alternate Bid Items (1A-3A)				\$ 347,563.99		\$ 55,228.76
Total Base Bid (Items 1-7, 10-30) + Alternate Bid Items (1A-3A)				\$ 795,137.13		\$ 221,321.81



City of Menasha • Office of the City Attorney
Jeffrey S. Brandt, City Attorney

MEMO

TO: Board of Public Works

FROM: Jeff Brandt JSB
Mark Radtke MR

SUBJECT: Tire disposal fees

DATE: July 31, 2008

It is recommended that the Board of Public Works establish tire disposal fees as follows:

<u>Car Tires</u> – 16” or less -	\$3.00/tire
<u>Truck tires</u> – Larger than 16” -	\$5.00/tire
<u>Tractor tires</u> –	\$7/tire

The County charges by weight for greater than five tires. If we establish these fees, the City will be able to capture enough at the per tire rate to meet the County fee. Since the ordinance needs to be approved prior to setting the fee, we recommend that the Common Council suspend the rules and pass 0 – 15 – 08 on August 4, 2008. The Board of Public Works should hold the fee change until the August 18, 2008 meeting and then approve the fees.

ORDINANCE O - 12 - 08

AN ORDINANCE RELATING TO DESTRUCTION OF CITY PROPERTY

Introduced by Alderman Wisneski

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 3 – 4 – 1 (b)(6) is created to read as follows:

(6) Value shall include the reasonable cost of the time spent by any City employee in the marketing of property.

SECTION 2: Sec. 3 – 4 – 1 (e)(2) is amended by deleting “other than” and inserting in lieu thereof “including” in line 4.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____,

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ATTORNEY’S NOTE: This adds to the consideration of value the cost that the City might incur in the preparation of and marketing of an item of surplus property. It is recognized that the cost to sell many items far exceeds their reasonable value.

ORDINANCE O-13-08

AN ORDINANCE RELATING TO THE LANDMARKS COMMISSION

Introduced by Alderman Pamerter at the recommendation of the Landmarks Commission.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Title 2, SEC. 2-4-8 repealed and recreated to read as follows:

SEC. 2-4-8 LANDMARKS COMMISSION.

- (a) The Landmarks Commission shall be organized by and function under the general direction of the Common Council.
- (b) It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements of special character, special historic interest or value is a public benefit in that such protection, enhancement, perpetuation and continued use is believed to:
 - (1) Serve as a support and stimulus to business and industry, thereby strengthening the economy of the city.
 - (2) Safeguard elements of the City's historic and cultural heritage, as embodied and reflected in historic structures, sites, and districts.
 - (3) Stabilize and improve property values.
 - (4) Foster civic pride in the accomplishments of the past.
 - (5) Promote the use of historic structures, sites and districts for the education, pleasure and welfare of the people of the City.
 - (6) Integrate the modern environment with historic buildings and sites.
- (c) **DEFINITIONS.** The following words and terms wherever they appear in this chapter, shall be construed as herein defined. Words not defined shall be interpreted in accordance with definitions found in any standard dictionary.
 - (1) Alteration. A change in the external architectural features of any historic structure or in the interior of any such structure if the interior feature is specifically included in the historic designation; a change in the landscape features of any historic site or place; or work having an adverse effect upon designated archaeological resources.
 - (2) Commission. The Landmarks Commission created under this section.
 - (3) Certificate of Appropriateness. Document issued by the Landmarks Commission, following a prescribed review procedure, certifying that the proposed actions by an applicant are found to be acceptable in terms of design criteria relating to the individual property or the historic district.
 - (4) Historic Structure. Any improvement which has a special character or special historic interest or value as part of the development, heritage or cultural characteristics of the City, state or nation and which has been designated as a historic structure pursuant to the provisions of this chapter.
 - (5) Historic Site. Any parcel of land whose historic significance is due to substantial value in tracing the history of aboriginal people, or upon which a

historic event has occurred, and which has been designated a historic site under this section, or an improvement parcel, or part thereof, on which is situated a historic structure and any abutting improvement parcel, or part thereof, used as and constituting part of the premises on which the historic structure is situated.

- (6) Historic District. An area designated by the Common Council on recommendation of the Commission, composed of two or more improvement parcels that together comprise a district of special character or special historic interest or value as part of the development, heritage or cultural characteristics of the City, state or nation, and which has been designated as a historic district pursuant to the provisions of this chapter.
- (7) Improvement. Any building, structure, place, work of art or other object constituting a physical betterment of real property, or any part of such improvement.
- (8) Improved Parcel. Unit of property which includes a physical betterment constituting an improvement and the land embracing the site thereof, and is treated as a single entity for the purpose of levying real estate taxes. Provided, however, that the term "improved parcel" shall also include any unimproved area of lands which is treated as a single entity for such tax purposes.

(d) COMPOSITION AND TERMS.

- (1) A Landmarks Commission is created whose members shall be appointed by the Mayor, subject to the confirmation by the Common Council, as follows:
 - a. Community Development Director as an ex officio, non-voting member;
 - b. Six members at large;
 - c. An Alderman appointed for one (1) year at annual reorganization meeting.
- (2) The Mayor shall consider prospective member's interest, knowledge, or expertise in historical, architectural, geological, archeological, or cultural preservation. Consideration shall also be given as to whether any member owns property in the designated historic district or a building otherwise designated as historic by the commission.
- (3) All at large members shall be appointed for three-year terms with the first appointments staggered such that three of the original appointees serve three-year terms, two serve two-year terms and the remaining member serves a one-year term. The alderman member shall be appointed by the Mayor and confirmed by the Common Council at its annual organization meeting. The Community Development Director shall serve in an advisory capacity to the Landmark's Commission for an unlimited term.
- (4) Vacancies shall be filled for the unexpired term in the same manner as appointments for a full term.
- (5) The Landmarks Commission shall select a chair, vice-chair and secretary and shall then adopt rules and regulations for its operation consistent with the provisions of this section.

(e) POWERS AND DUTIES. The Landmarks Commission shall have the following powers and duties:

- (1) To develop appropriate criteria and standards for identifying and evaluating neighborhoods, places, structures and improvements which might be classified as landmarks, landmark sites, historic districts or specially designated landmarks.
 - (2) To identify landmarks, landmark sites, and historic districts within the City subject to official designation by the Common Council; and which upon such official designation shall be subject to the provisions herein.
 - (3) Other Duties. In addition to those duties already specified in this Section, the Commission shall:
 - a. Cooperate with the historic preservation officer for the State of Wisconsin, and the State Historic Preservation Review Board, in attempting to include such properties hereunder designated as historic structures, sites, or districts in the National Register of Historic Places.
 - b. Where necessary and appropriate recommend to the Planning Commission that the City acquire an interest in historic properties by purchase, donation or bequest, including the use of "preservation easements", where appropriate.
 - c. Establish appropriate markers for officially designated landmarks and historic districts.
 - d. Promote public education, interest and support for the preservation and enhancement of historic landmarks, landmark sites, and historic districts.
 - e. To advise owners of landmarks, landmark sites or structures of the benefits, problems and techniques of preservation and encourage their participation in preservation activities.
- (f) **BUDGET AND FINANCE.** For the purposes enumerated in Section 1(b) of this Chapter, the Landmarks Commission may:
- (1) Any funds deemed necessary shall be included in the Community Development Department budget. The Community Development Director shall monitor all expenditures consistent with City policy.
 - (2) Upon authorization by the Common Council, apply for state and/or federal funding.
 - (3) Upon authorization by the Common Council, raise funds and accept grants or gifts from public and private sources. Such funds shall be placed in a separate account as may be established by the City Comptroller and may be used upon authorization by the Common Council.
 - (4) Recommend contracting for services using such funds as may be authorized in the Community Development Department's budget or from other sources as may be approved by the Common Council. All such contracts require Common Council approval and shall be administered by the Community Development Director.
- (g) **DESIGNATION OF HISTORIC STRUCTURES.** For purposes of this ordinance, a historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement, or structure located thereon, or any area of particular historic, architectural, archeological, or cultural significance to the City, such as historic structures, sites or districts which:

- (1) Exemplify or reflect the broad cultural, political, economic, or social history of the nation, state, or community; or
- (2) Are identified with historic personages or with important events in national, state, or local history; or
- (3) Embody the distinguishing characteristics of an architectural type or specimen inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or
- (4) Are representative of the notable work of a master builder, designer, or architect who influenced his age; or
- (5) Have yielded, or may be likely to yield, information important to prehistory or history.
 - a. Designation of historic structures and historic sites.
 1. The commission may, after notice and public hearing, designate historic structures and historic sites or rescind such designation or recommendation after application of the criteria in section (4), above. At least 10 days prior to such hearing, the commission shall notify the owners of record, as listed in the office of the city assessor, who are owners or property in whole or in part situated within 100 feet of the boundaries of the property affected. These owners shall have the right to confer with the commission prior to final action by the commission on the designation. Notice of such hearing shall also be published as a Class 1 Notice under the Wisconsin Statutes. The commission shall also notify the following: department of public works, redevelopment authority, parks department, fire and police departments, health department, building inspection department, plan commission, and the city assessor. Each such department may respond to the commission with its comments on the proposed designation or rescission.
 2. The commission shall then conduct such public hearing and, in addition to the notified persons, may hear expert witnesses and shall have the power to subpoena such witnesses and records as it deems necessary. The commission may conduct an independent investigation into the proposed designation or rescission. Within ten days after the close of the public hearing, the commission may designate the property as either a historic structure or historic site, or rescind the designation. After the designation or rescission has been made, notification shall be sent to the property owner or owners. Notification shall also be given to the city clerk, building inspection department, plan commission, and the city assessor. The property owner may appeal such decision to the common council within 30 days. The commission shall cause the designation or rescission to be recorded, at city expense, in the county register of deeds office.

(h) DESIGNATION OF HISTORIC SIGNS.

- (1) A sign may be designated to be eligible for listing on the Historic Sign Inventory when it has been in existence, but not necessarily continually visible or displayed, for a period of forty (40) years or more, and meets at least one (1) or more of the following criteria:
 - a. Is identified with the history of a product, business or service advertised.
 - b. Reflects the history of the building or a Historic District on/in which the sign is located.
 - c. Is integrated into the architecture of the building on which they sign is located and may be exemplary of a historically significant architectural style of the building.
 - d. The sign, if removed from a Historic Structure, will harm the integrity of the building or cause significant damage to its materials.
 - e. Is recognized as a popular focal point in the area by reason of its prominent location, long existence, large size or unusual design.
 - f. Exemplifies or reflects the City's cultural, social, economic, political, engineering and/or architectural history.

- (2) The Commission may, after notice and public hearing, evaluate and designate a sign as historically significant or recommend rescinding a previous designation of historical significance upon application of criteria provided in this section above. A review of eligibility for listing on the Historic Sign Inventory may be initiated by the Landmarks Commission or the owner of an improvement parcel which contains a potential Historic Sign. Where a property owner petitions the Commission to review eligibility for listing on the Historic Sign Inventory, the owner shall provide sufficient supporting documentation for Commission evaluation.

At least ten (10) days prior to such hearing, the Commission shall, by regular mail or person service, notify persons listed as owners of relevant improvement parcels containing a potential Historic Sign and owners of improvement parcels situated within one hundred (100) feet of the boundary of the improvement parcel containing the potential Historic Sign of the date, time and place of hearing. Notice of such hearing shall also be published as a Class 2 Notice, under the Wisconsin Statutes. Publication shall cure any defect in the service of notice. The Commission shall also notify the Director of the Department of Community Development. The Department of Community Development may respond to the Commission within fifteen (15) days of notification with its comments, if any, on the proposed listing of the sign on the Historic Sign Inventory or rescission of such listing. The Commission shall then receive such reports and conduct a public hearing. It may call witnesses, including experts, and may subpoena such witnesses and records as it deems necessary. The Commission may view the sign in issue and direct the conduct of an independent investigation into the proposed listing of the sign on the Historic Sign Inventory or rescission of such listing.

The Commission shall approve or deny the designation of the sign as a Historic Sign. If approved for designation as a Historic Sign, the Commission shall direct

that it be included on a Historic Sign Inventory and, if located on a building or structure designated as a Historic Structure or site, identified as such. Historic signs shall be exempt from the provision of Article F of the Menasha Code of Ordinances. The Historic Sign Inventory shall be on file and available for public inspection in the Community Development Department.

(i) **PRESERVATION AND ADOPTION OF HISTORICAL PROPERTIES.**

Guideline criteria in the development of historic district plans are as follows:

- (1) Regulation of construction, reconstruction, and exterior alteration shall conform to the criteria and standards in subsection (G)(1).
- (2) All new structures shall be constructed to a height visually compatible with the building and environment with which they are visually related.
- (3) The gross volume of any new structure shall be visually compatible with the buildings and environment with which it is visually related.
- (4) In the street elevation of a building, the proportion between the width and height in the façade should be visually compatible with the building and environment with which it is visually related.
- (5) The proportions and relationships between doors and windows in the street façade should be visually compatible with the buildings and environment with which it is visually related.
- (6) The rhythm of solids to voids, created by openings in the façade, should be visually compatible with the buildings and environment with which they are visually related.
- (7) The existing rhythm created by existing building masses and spaces between them should be preserved.
- (8) The materials used in the final façade should be visually compatible with the buildings and environment with which they are visually related.
- (9) The texture inherent in the façade should be visually compatible with the buildings and environment with which it is visually related.
- (10) Colors and patterns used on the façade (especially trim) should be visually compatible with the buildings and environment with which they are visually related.
- (11) The design of the roof should be visually compatible with the buildings and environment with which they are visually related.
- (12) The landscape plan should be sensitive to the individual building, its occupants and their needs. Further, the landscape treatment should be visually compatible with the buildings and environment with which it is visually related.
- (13) The street façade should blend with other buildings via directional expression. When adjacent buildings have a dominant horizontal or vertical expression, this expression should be carried over and reflected.
- (14) Architectural elements should be incorporated as necessary to relate the new with the old and to preserve and enhance the inherent characteristics of the area.
 - a. Review and adoption procedure.
 1. Landmarks Commission
The Landmarks commission shall hold a public hearing when considering the plan for a historic district. Notice of the time, place, and

purpose of such hearing shall be given by publication as a Class 1 Notice under the Wisconsin Statutes in the official city paper. Notice of the time, place, and purpose of the public hearing shall also be sent by the city clerk to the council member of the aldermanic district or districts in which the historic district is located, and the owners of record, as listed in the Office of the city assessor, who are owners of the property within the proposed historic district or are situated in whole or in part within 100 feet of the boundaries of the proposed historic district. Said notice is to be sent at least ten days prior to the date of the public hearing. Following the public hearing, the Landmarks commission shall vote to recommend, reject, or withhold action on the plan. This recommendation shall be forwarded to the city plan commission and the common council.

2. The City Plan Commission

The plan commission shall review the historic district plan and make a recommendation to the common council. The plan commission shall make its recommendation on the historic district plan within 45 days.

3. The Common Council

The common council, upon receipt of the recommendation from the Landmarks commission and plan commission, shall hold a public hearing, with notice to be given as noted in subsection 1., above, and shall, following the public hearing, either designate or reject the historic district. Designation of the historic district shall constitute adoption of the plan in ordinance form prepared for that district and direct the implementation of said plan. Property owners may appeal such decision to the common council within 30 days.

(j) REGULATION OF CONSTRUCTION, RECONSTRUCTION, AND EXTERIOR ALTERATION.

(1) Certificate of Appropriateness. A Certificate of Appropriateness is required before a building permit can be issued for the demolition, new construction, exterior alteration, modification or addition to a designated historic property. Any building permit not issued in conformity with this ordinance shall be considered void.

Acceptable exterior alterations include, but are not limited to, the construction of additions, the installation of siding, windows, doors, awnings, and signage, or the application of paint or other exterior coatings.

- a. Such application shall contain a description and sketch of the proposed changes.
- b. A copy of the procedures for Landmarks Commission review shall be provided in writing to each applicant.
- c. Within ten (10) days of the referral from the Director of Community Development, the Landmarks Commission shall schedule a meeting to review said application. The Landmarks Commission shall utilize the following criteria to evaluate the appropriateness of the proposed change.
 1. In the case of a designated historic district, structure or site, the proposed work should not detrimentally change, destroy or adversely

- affect any exterior architectural feature of the improvement upon which said work is to be done; and,
2. In the case of the construction of a new structure upon a historic site, the exterior of such improvement should not adversely affect the external appearance of other neighboring improvements. Such improvement shall also harmonize with the external appearance of other neighboring improvements on such site; and,
 3. In the case of any property located in a designated historic district the proposed construction, reconstruction, or exterior alteration shall conform to the objectives and design criteria of the Historic Preservation Plan.
- (2) If the Landmarks Commission determines the landmark, landmark site, or property within a historic district would be adversely affected by the proposed change or if for any other reason the Commission rejects the request, the Commission shall state in writing the reasons.
 - (3) Should the Landmarks Commission fail to act within the specified time period or refuse to issue a certificate of appropriateness due to the failure of the proposal to meet the guidelines, the applicant may appeal to the Common Council.

If a Certificate of Appropriateness is granted, building permit applications shall be made to the Director of Community Development. The application for a Certificate of Appropriateness must be signed by the owner or his authorized representative, and the form must be signed by the chairman of the Landmarks Commission stating its approval, denial, or approval with conditions and the reasons for the decision.

- (4) When considering an application for a Certificate of Appropriateness for new construction, alteration, repair, or restoration, the Commission shall use the Secretary of the Interior's Standards for Rehabilitation as guidelines in making its decisions. In addition, the Commission may adopt more specific guidelines for local historic districts and local historic buildings. These guidelines serve as the basis for determining the approval, approval with modifications, or denial of an application.

The Secretary's Standards for Rehabilitation are:

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property shall be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other buildings, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.

5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale, and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

(k) **REGULATION OF DEMOLITION AND NEW CONSTRUCTION.** No portion of a designated historic structure or site shall be demolished, nor shall a new building be constructed or new use established in a historic district unless such demolition, construction or use complies with this Section.

- (1) A permit is required as described in Section (g). Application shall be made to the Director of Community Development utilizing the procedures enumerated in Section (g)(1-2).
- (2) In determining whether to issue a certificate of appropriateness for demolition, new construction or alternate use, the Landmarks Commission shall consider:
 - a. Whether the building or structure is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore it.
 - b. Whether any prospective new structure, or change in use would be compatible with the buildings and environment or the district in which the subject property is located.
 - c. Whether the building or structure is of such architectural or historic significance that this demolition would be detrimental to the public interest and contrary to the general welfare of the people of the City and the state.
 - d. Whether demolition of the property would be contrary to the purpose and intent of this chapter and to the objectives of the Historic Preservation Plan.
 - e. Whether the building or structure is of such old and unusual or uncommon design, texture and/or material that it could not be reproduced or be reproduced only with great difficulty and/or expense.

f. Whether retention of the building or structure would encourage study of American history, architecture and design or develop and understanding of American culture and heritage.

- (4) These provisions shall not apply to any building or structure which has been determined by the Building Inspector in consultation with the Community Development Director to fulfill the requirements of Sec. 66.05 Wis. Stats., and Sec. 11-7-5 and Sec. 15-5-13 City of Menasha Code, or if the City or any other governmental entity is proceeding under Ch. 32 Wis. Stats.

(l) PENALTIES.

- (1) Any person who alters, or constructs a building or structure in violation of this chapter shall be required to restore the building or structure and its site to its appearance prior to the violation. Such restoration shall be completed within such time frame as set by the Landmarks Commission using materials, building design and construction methods approved by said Commission. Failure to complete the restoration in conformance with the requirements of the Landmarks Commission shall constitute a violation of this ordinance. Violations shall be subject to the penalties listed in Section 13-1-135 of the Menasha Code of Ordinances. Each day the violation continues shall constitute a separate offense.
- (2) Any person who demolishes a building or structure in violation of Section (h) shall forfeit a sum equal to fifty percent (50%) of the value of the building or structure, should the Landmarks Commission and Common Council make a finding after a hearing that the demolished structure had major historical significance. The value shall be determined by using the assessed value from the previous year's property tax assessment as equalized by the Wisconsin Department of Revenue.
- (3) The Community Development or his/her designee, with the advice and consent of the City Attorney, is authorized to issue a citation or to institute any formal proceeding to enjoin, correct, or abate any violation of this chapter.

(m) MAINTENANCE OF HISTORIC STRUCTURES, HISTORIC SITES, AND HISTORIC DISTRICTS. Every person in charge of an improvement or structure in a historic district shall keep in good repair all of the exterior portions and all interior portions thereof which, if not maintained, may cause or tend to cause the exterior portions of such improvement or structure to fall into a state of disrepair. This provision shall be in addition to all other provisions of law requiring such improvement to be kept in good repair.

(n) CONDITIONS DANGEROUS TO LIFE, HEALTH, OR PROPERTY. Nothing contained in this Section shall prohibit the making of necessary construction, reconstruction alteration or demolition of any historic structure, any improvement on a historic site or in a historic district pursuant to order of any governmental agency or pursuant to any court judgment, for the purpose of remedying emergency conditions as determined by the Community Development Director to be dangerous to life, health, or property. In such cases, no approval from the Landmarks Commission shall be necessary.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____th day of July, 2008.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ORDINANCE O – 14 - 08

AN ORDINANCE RELATING TO YIELD SIGNS

Introduced by Alderman Benner

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Section 10 – 1 – 16 (b) (38) is created to read as follows:

Applewood Drive at Southfield Drive.

SECTION 2: Section 10 – 1 – 16 (b) (39) is created to read as follows:

Sweetbriar Lane at Southfield Drive.

SECTION 3: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2008

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ORDINANCE O – 15 – 08

AN ORDINANCE RELATING TO DISPOSAL OF TIRES

Introduced by Alderman Pack

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 8 – 3 – 7 (n) is repealed and recreated to read as follows:

- (1) Tire Disposal Fees. Residents disposing of tires at the authorized site(s) are subject to a fee which will be established by the Board of Public Works to reflect the actual cost of tire disposal.
- (2) Method of collection of the fee established under Section 8-3-7(n)(2) shall be determined by the Board of Public Works. These fees may be changed from time to time as may be determined by the Board of Public Works, but not more than once each calendar year.
- (3) Tires Prohibited. No tires used by commercial or manufacturing establishments are permitted in the designated disposal areas.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2008

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

Attorney's Note: This ordinance was drafted at the direction of the Chairman of the Board of Public Works and mirrors the current ordinance relating to microwaves

ORDINANCE O – 16 – 08

AN ORDINANCE ADOPTING THE CITY OF MENASHA COMPREHENSIVE PLAN

Introduced by Mayor Merkes on the recommendation of the Plan Commission.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 13 – 1 – 9 is created to read as follows:

The City of Menasha Year 2030 Comprehensive Plan establishes the goals, objectives, and strategies that shall serve as a basis for this zoning ordinance. All regulations or amendments adopted pursuant to this ordinance shall be generally consistent with the City of Menasha Year 2030 Comprehensive Plan as adopted and revised or updated. It is hereby determined that City of Menasha Year 2030 Comprehensive Plan is consistent with and meets the requirements of sec. 66.1001 Wis. Stats.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2008

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ORDINANCE O- 17-08

AN ORDINANCE AMENDING TITLE 13 BY MAKING CERTAIN CHANGES IN THE DISTRICT (Parcel #7-01-10 Rezoning)

Introduced by Mayor Merkes on the recommendation of the Plan Commission.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: The Zoning Ordinance Title 13 and the Zoning District made a part thereof is hereby amended by changing the following property on Province Terrace as follows:

From R-1 Single Family Residential to C-3 Business and Office

Lot 10, Province Terrace Plat. As recorded in the Calumet County Register of Deeds office as Document #405482.

SECTION TWO: All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

SECTION THREE: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2008.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk



STREET USE APPLICATION

Sponsored by: PACESETTER'S OF THE FOX CITIES
 Responsible Person: NED HUGHES - RACE DIRECTOR
 Address: P.O. BOX 681
MENASHA, WI, 54952
 Phone: 920-475-7116

Street Use Date: 11/1/2008
 Start Time: 8:45 AM
 End Time: 10:00 AM
 Number of Units: 400-500

Street Route: (Attach Map)
 Description of Use

(SEE ATTACHED 5K RUN/WALK COURSE!)
15TH ANNUAL ST. JOE'S 5K RUN/WALK
FUNDRAISER/FOODRAISER TO BENEFIT THE
ST. JOSEPH FOOD PANTRY PROGRAM 11/1/08!

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ 1,000,000.00 WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED. KR0000000172600

Insurance Company NATIONAL CASUALTY COMPANY Policy No. SEE ABOVE
 (Attached is a copy of the insurance certificate).

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: July 14, 2008 APPLICANT'S SIGNATURE: Ned Hughes

 TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____
 NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 7-21-08
 APPROVED: _____ DENIED: _____

APPROVAL: _____
 Police Dept. MB Fire Dept. LWV Public Works Dept. MR City Attorney _____

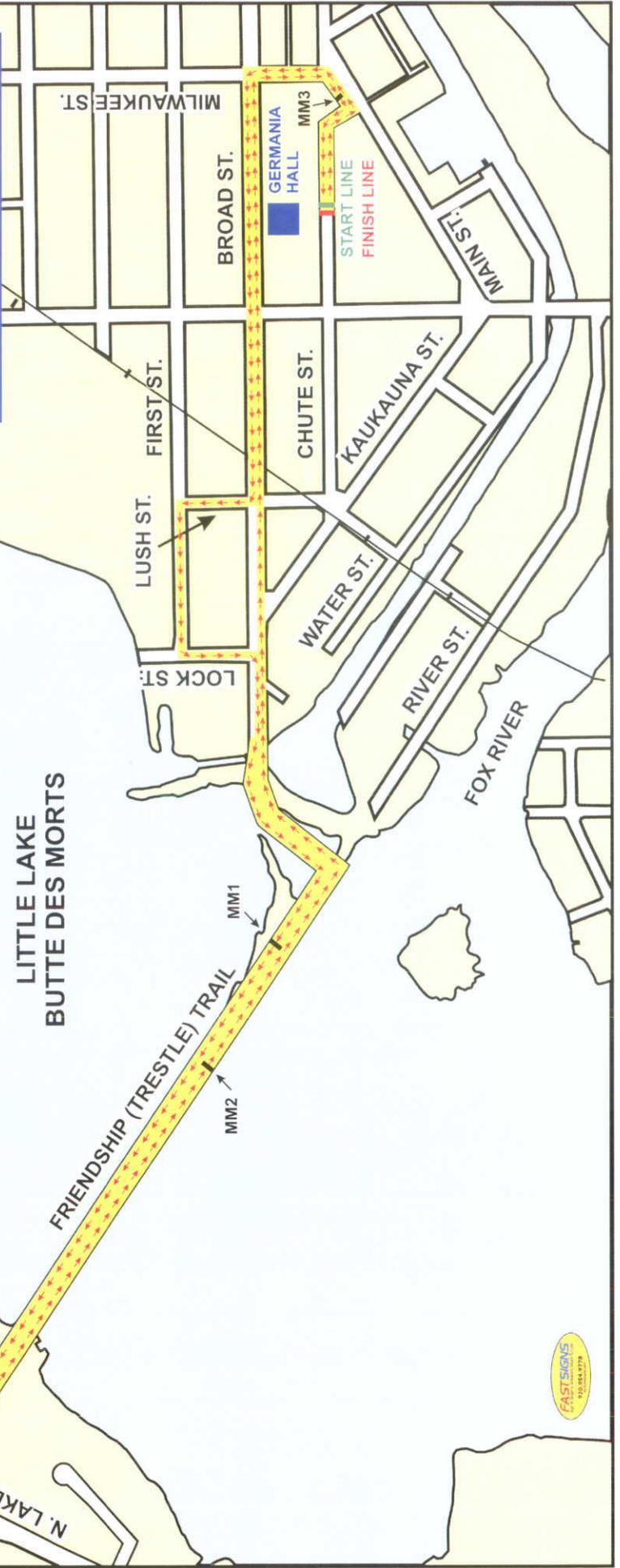
ST. JOE'S 5K RUN/WALK COURSE MAP

Runners/Walkers Important Information Regarding The Friendship Trestle Trail Segment of The 5K (3.1 Miles) Run/Walk Course:

1. As the 5K course is laid out as an out and back... orange cones will be placed down the middle (in the center) of the trail segment of the course!
2. On the trail... runners and walkers stay to your right (except to pass)
3. On the trail... runners and walkers pass only on your left!
4. On the trail... runners... as you approach walkers or other runners from behind to pass... please call out... "Runner"... passing on your left!
5. On the trail... walkers... please no more than two walkers walking abreast (side by side) at all times!

Other Important 5K Run/Walk Information:

1. Traffic Control... the City of Menasha Police will be directing traffic at three intersections on the street part of the course: Intersection #1: Main Street/Milwaukee Street Intersection #2: Broad Street/Milwaukee Street Intersection #3: Broad Street/Tayco Street
2. Course Marshalls will be stationed at every street intersection on the course and at strategic locations on The Friendship Trestle Trail
3. Tall mile marker cones (with a large mile marker number printed on each) will be positioned at mile markers 1, 2, and 3! MM means mile marker.





STREET USE APPLICATION

Sponsored by: City of Menasha Parks & REC.
 Responsible Person: Brian Turgate
 Address: 146 Main St.
Menasha, WI 54952
 Phone: 967-3641

Street Use Date: 8-9-07
 Start Time: 8:30 a.m.
 End Time: 10:30 a.m.
 Number of Units: _____
RACE STARTS AT 8:45 A.M.

Street Route: (Attach Map) _____
 Description of Use _____

Specific barricade requirements
and police assistance request
to follow

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ _____ WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.

Insurance Company CUMIC Policy No. _____
 (Attached is a copy of the insurance certificate).

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: 7-7-08 APPLICANT'S SIGNATURE: Brian Turgate

 TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____

NOT REQUIRED: APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 7-21-08

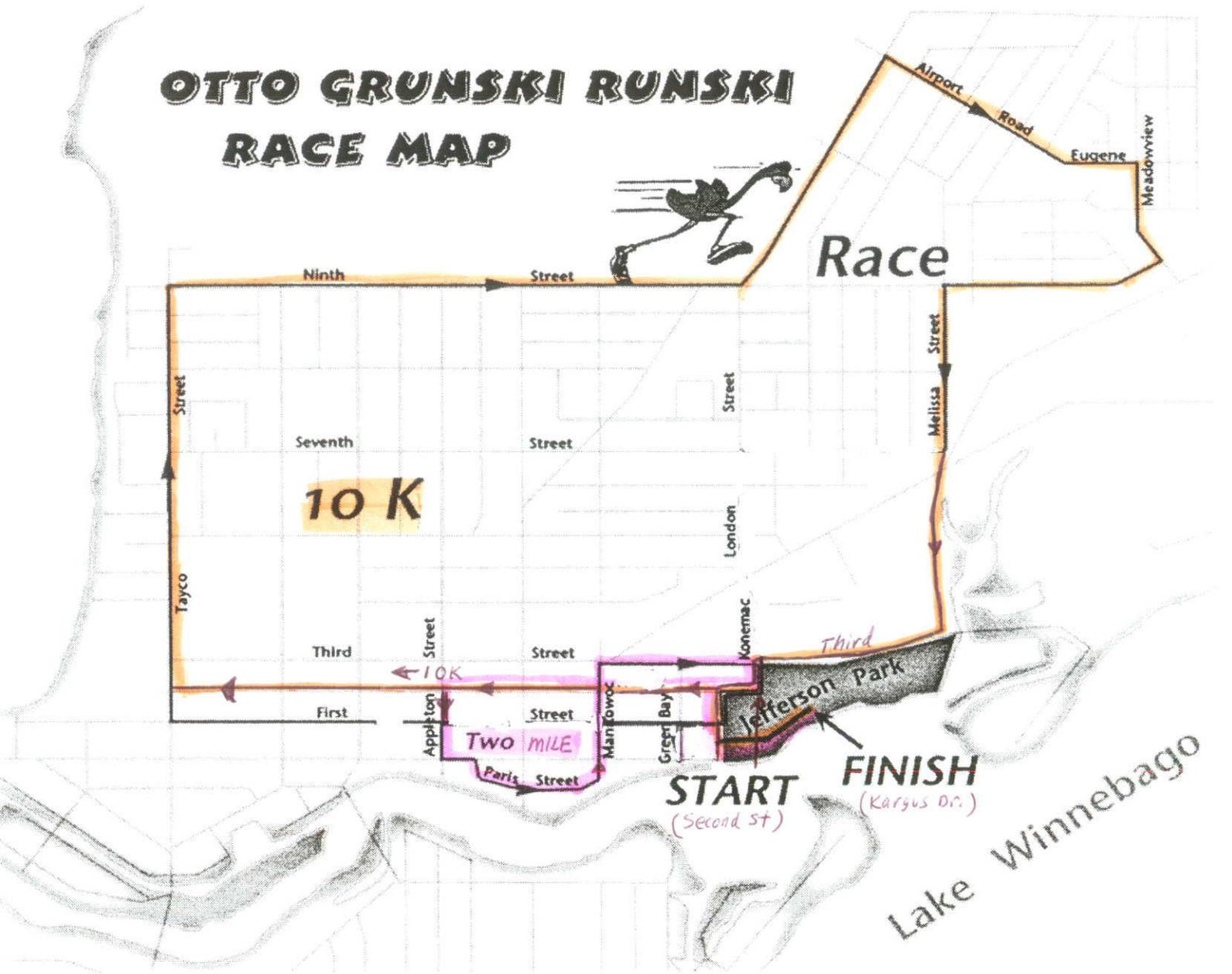
APPROVED: _____ DENIED: _____

APPROVAL:

Police Dept. _____ Fire Dept. _____ Public Works Dept. _____ City Attorney _____

GRUNSKI RACE MAP

OTTO GRUNSKI RUNSKI RACE MAP



10 K

10K

TWO MILE

START
(Second St)

FINISH
(Kargus Dr.)

Lake Winnebago



Memorandum

DATE: July 30, 2008

TO: Menasha Common Council

FROM: Mark Radtke, Director of Public Works *MR*

RE: Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

This item was held at the last Common Council meeting to allow more time to gather information and consider consequences of a landfill ban on electronics. Winnebago County is soliciting interest from communities regarding the potential ban and the ballots are due back to the County by August 15, 2008.

Winnebago County is concerned about the expected glut of televisions being disposed of at the landfill resulting from the upcoming federal mandate that all television signals be of digital format. The County wants to consider getting out in front of that influx of TVs by banning them, along with other electronics, from the landfill. Businesses and institutions are already prohibited from disposing of computers and electronics in landfills.

Copies of the current disposal fees for computer components and electronics at Paper Valley Recycling and Winnebago County Recycling Facility are attached to this memo. Following the last Council meeting, the City was informed of a residential electronics recycling event at RR Donnelley Midway Road location being held on August 15th and 16th. This is a fantastic opportunity for all residents because there is no cost for drop off of computers and other electronics. Attached is a copy of the promotional sheet.

While supporting the ban seems like the "right thing to do" environmentally, there are possible effects which should be evaluated prior to making that decision. Due to the fees being charged to recycle these items it is quite likely there may be increased frequency of illegal disposal of these items which may actually be more detrimental to the environment, and may result in increased costs to the City for picking up these cast off items and paying the associated recycling charges. It is difficult to forecast the frequency of this illegal dumping of computers and electronics.

The City also needs to consider the recycling costs to the residents. Is this cost reasonable given the current economic hardships being experienced by some in this region? Should there be any initial reduction in fees charged by the County to ease the burden to its residents and to promote the recycling effort? Or, do the environmental benefits of recycling outweigh the costs and concerns associated with a landfill ban?

I believe a ban on computers and electronics will eventually be enacted both locally and statewide. It does make good environmental sense to be proactive with the expected glut of TV disposals by initiating the ban prior to the switch to digital signal. Also, the City will save some limited costs by not paying the tipping fee for those computers and electronics that would be landfilled without the ban. On balance, it is my recommendation the Council supports the Winnebago County landfill ban on computers and other electronic components. I offer a suggestion to consider asking the County if the ban could be done on a limited time trial period to assess the effects on the communities and the County.



Memorandum

DATE: July 17, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

Attached is a memo from Winnebago County requesting an indication of our support for a considered ban of computers/electronics by the Winnebago County Solid Waste Management Board. Also enclosed is a draft resolution citing additional information and statistics regarding computer/electronic recycling.

With the upcoming federal mandate that all television signals be of digital format, there is the expectation of a slug of television sets being disposed at landfills. The County wants to consider a ban that would be effective before that expected time and is seeking the level of community support for such.

Also attached are copies of current fees for disposal of computer components and other electronics at Paper Valley Recycling located on Earl Street in Menasha and also at Winnebago County Recycling facility in Oshkosh. The ballots are due back to the County by August 15, 2008.

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Winnebago County

Solid Waste Management Board

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Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

At the Annual Financial and Informational meeting on April 17, 2008, Winnebago County discussed the potential idea of implementing a ban on computers/electronics at the Winnebago County Landfill. As described in detail at the meeting, the Solid Waste Management Board (SWMB) is considering a potential ban for a number of reasons:

1. Upcoming federal mandate (February 17, 2009) that all television signals be switched from analog to digital format. Consumers will need a digital television, digital cable/satellite or a converter box, and the Landfill will likely see a glut of television disposal.
2. This past March, the Wisconsin Legislature failed to pass Senate Bill 397 which proposed a statewide system for the management and recycling of computers and electronics. Based on similar legislation in Minnesota, the law would have placed responsibility for recycling on manufacturers, in partnership with others, and banned certain electronics from landfills.
3. Computers/electronics contain many toxic or hazardous components including lead, mercury, cadmium, chromium, other heavy metals and chemical flame retardants that pose a potential risk to the environment and human health when landfilled or incinerated. According to a US Environmental Protection Agency (EPA) report from 2002, up to 70% of heavy metal (lead, mercury, cadmium, etc.) contamination in US landfills comes from electronic products that are disposed of incorrectly.
4. The SWMB recognizes that recycling/reuse is the best waste management choice. Unlike businesses or institutions, who by state law are prohibited from disposing of computers and other electronic equipment that contain hazardous materials in municipal solid waste landfills or incinerators, households are not legally required to recycle computers/electronics. However, according to the WI Department of Natural Resources, "Whenever possible individuals, businesses and institutions should recycle electronics."

The purpose of this 'ballot' is to determine which communities are supportive of a potential Winnebago County landfill ban on computers/electronics. Should a landfill ban be enacted, residents would be directed to recycling and/or reuse options. Winnebago

County will continue to offer its on-going computer/electronic recycling program as one of the recycling/reuse options.

As you might recall from our Annual Meeting, one community expressed significant interest in this topic and requested a draft resolution from Winnebago County to bring before their Board. Winnebago County produced this draft resolution, and it is enclosed as it provides additional information and statistics on computer/electronic generation and recycling. Again, the SWMB has not acted on this yet and may or may not pursue a ban on computers/electronics. At this point, the SWMB is attempting to solicit input from its communities and other sources to aid in the decision making process.

Please check the appropriate box below and return to Jennifer Semrau, Winnebago County Recycling, 105 W County Road Y, Oshkosh, WI 54901 by **August 15, 2008**.

Is your community supportive of the Winnebago County SWMB banning computers/electronics from its landfill?

YES

NO

Will your community enforce a landfill ban by not knowingly collecting banned computers/electronics with its municipal curbside collection or by requiring its third party contractor/hauler to not knowingly collect banned computers/electronics from its curbside waste collection?

YES

NO

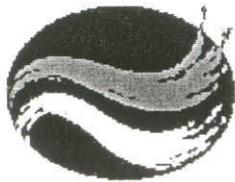
Signature

Print Name

Date Signed

Title

Municipality



Winnebago County, Wisconsin

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Solid Waste Management Links

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- [Unwanted/Expired Medications](#)
- [Computer/Electronic Recycling](#)

Computer/Electronic Recycling

Do you have an old computer, printer, TV or other electronic item?

Winnebago County now offers a RECYCLING option every day!

Fees: \$10 for a TV or monitor

\$5 for a laptop, CPU, printer, VCR

\$0 for keyboards, mice, speakers, cords, cell phones

Limit 4 computers/TVs per person.

Businesses are required BY LAW to recycle computers. For households, it's a choice. Choose to recycle and prevent hazardous materials like lead, mercury and other heavy metals from your electronics from entering your landfill!

According to WI Public Radio, waste electronics contribute 2/3 of the heavy metals and 40% of the lead found in landfills. Jan.'07.

For more information, call 920-232-1850.

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Resolution in Support of a Landfill Ban on Computers and Electronics

WHEREAS, discarded computers and consumer electronics compose one of the fastest growing waste streams in the United States, with an estimated 250 to 350 million obsolete computers, monitors, televisions, cell phones and computer peripherals in 2005; and

WHEREAS, the United States Environmental Protection Agency estimates that only about 11% (by weight) of these electronic products were recycled; and

WHEREAS, a 2006 Department of Natural Resources household recycling survey found that Wisconsin households own approximately 3.8 million computers, 7.5 million televisions and 3.5 million cell phones; and

WHEREAS, discarded computers and other consumer electronics contain lead, cadmium, mercury, hexavalent chromium, polyvinyl chloride, brominated flame retardants and other toxic materials that pose hazards to human health and the environment when landfilled or incinerated; and

WHEREAS, Senate Bill 397 proposed a statewide system for the management and recycling of computers and electronics, including a ban on certain electronics from the landfill, but failed to pass during the 2008 legislative session; and

WHEREAS, under current law, computers and electronics from households are not banned from landfill disposal in Wisconsin; and

WHEREAS, the States of California, Minnesota and Maine, and the Commonwealth of Massachusetts, because of the toxicity of this waste, have prohibited the disposal of discarded cathode ray tubes (CRT's), such as those found in televisions and computer monitors, in municipal landfills or incinerators; and,

WHEREAS, on February 17, 2009 the federal government has mandated that all television signals be switched from analog to digital format, and it is anticipated many consumers will dispose of analog televisions as a result; and

WHEREAS, the Winnebago County Landfill in Oshkosh, Wisconsin is presently receiving waste from Brown, Outagamie, Columbia, Waupaca, Winnebago and other Counties, and therefore likely receiving discarded consumer electronics from over 10% of the population of the State of Wisconsin;

BE IT RESOLVED, that the (Council)(Board) of _____ supports a ban on computers and electronics from the Winnebago County Landfill; and

BE IT FURTHER RESOLVED, that the (Council)(Board) of _____ will enforce the landfill ban by not knowingly collecting banned computers and electronics with its municipal curbside waste collection or by requiring its third party contractor/hauler to not knowingly collect banned computers and electronics with curbside waste collection.

ON BEHALF OF THE (COUNCIL)(BOARD) OF _____

Signature: _____

Date: _____

Think Green.

Recycle your electronic equipment for free with the Sony National Take Back Recycling Program in partnership with Waste Management.



Reduce. Reuse. Respect. Recycle.

RESIDENTIAL ELECTRONICS RECYCLING EVENT

RR Donnelley - Menasha, 800 Midway Road, Menasha, WI
Friday, August 15th and Saturday, August 16th, 2008
Friday, 9 am to 4 pm and Saturday, 9am to 2pm

RR Donnelley - DePere, 1333 Scheuring Road, DePere, WI
Friday, August 22nd and Saturday, August 23rd, 2008
Friday, 9 am to 4 pm and Saturday, 9am to 2pm

COST: FREE to Residents - Courtesy of Sony's National Take Back Recycling Program in partnership with Waste Management.

RECYCLABLE ITEMS: TVs, computer monitors, CPUs and peripherals, scanners, printers, fax machines, ink jet and printer cartridges, stereo equipment, VCRs, phones (including cellular) and rechargeable batteries (NiCad, NiMH, Lilon and small sealed lead).

WE DO NOT ACCEPT: Microwaves, smoke detectors, household appliances like refrigerators, washing machines or air conditioners.

FOR RESIDENTS ONLY

Waste Management Recycle America reserves the right to refuse items not listed, household hazardous waste (including nonrechargeable batteries), items which pose a health or safety risk or items prohibited by law.

For more information, please call Waste Management's customer service center at 866-588-0572 or visit www.sony.com/recycle.

RR DONNELLEY
Printed on paper with 35% Recycled Content

WM
WASTE MANAGEMENT
Think Green.

SONY®



Memorandum

DATE: July 17, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

Enclosed is a memo from Winnebago County requesting our interest level in participating in a large volume procurement of carts for the anticipated start of single stream recycling in Winnebago County during 2009. Single stream recycling allows the placement of both paper and container recyclables in one recycling container, facilitating the recycling process for residents and resulting in higher recycling rates.

Winnebago County will be altering its recycling processing facility to accommodate single stream recycling next year. Communities are not required to change to single stream recycling, and those that do, may or may not use automation to collect the recyclables.

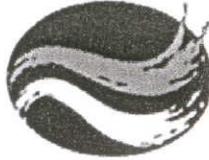
The City of Menasha has not yet done a full evaluation of the benefits of operating a fully automated single stream recycling collection process. The carts would be similar to the carts used for automated refuse collection and would be offered in 35, 65 and 95 gallon sizes.

At this time, I recommend indicating to the County we are not able to commit to the purchase of any carts, but we are interested in pursuing this in the future after we have had time to assess the budget impact of cart and equipment purchases.

Revised: 11/17/08 - Re: 2009 Cart and procurement 5-17-08.doc

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Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

At the Annual Financial and Informational meeting on April 17, 2008, Winnebago County discussed the potential idea of making a large volume procurement of carts on behalf of our communities, to hopefully reduce the cost per cart for all those that are interested. The purpose of this 'ballot' is to determine which communities are interested in this cart procurement, the number of carts desired (size selection [between 35, 65 and 95 gallon] to occur at a later date) and the date by which carts are needed.

Please check the appropriate boxes below and return to Jennifer Semrau, Winnebago County Recycling, 105 W County Road Y, Oshkosh, WI 54901 by **August 15, 2008**.

Is your community interested in Winnebago County serving as a 'broker' for carts for your community (actual costs of the carts will be paid by the community/residents)?

YES

NO

How many carts would you like to order? _____

By what date would you need the carts delivered? (Anticipate this order would take place in 2009.)

_____, 2009

Signature

Print Name

Date Signed

Title

Municipality