

It is expected that a quorum of the Personnel Committee, Administration Committee, Board of Public Works and Plan Commission will be attending this meeting; although it is not expected that any official action of any of those bodies will be taken.

CITY OF MENASHA
Common Council
City Hall-140 Main St.-Council Chambers-3rd Floor

April 7, 2008

7:00 PM

AGENDA

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1. CALL TO ORDER

A. Call to Order

2. PLEDGE OF ALLEGIANCE

A. Pledge of Allegiance

B. Moment of Silence - 4,000 men and women that died in war (Ald. Taylor)

3. ROLL CALL/EXCUSED ABSENCES

A. Roll Call

4. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Common Council, 3/17/08

Minutes to receive:

B. Administration Committee, 3/17/08

[Attachments](#)

C. Board of Public Works, 3/17/08

[Attachments](#)

D. Board of Health, 2/13/08

[Attachments](#)

E. Landmarks Commission, 2/20/08, 3/12/08

[Attachments](#)

F. Library Board, 3/20/08

[Attachments](#)

G. Plan Commission, 3/18/08

[Attachments](#)

H. Police Commission, 3/20/08

[Attachments](#)

I. Safety Committee, 2/6/08; City Hall

[Attachments](#)

J. Safety Committee, 2/21/08; Police

- K. Safety Committee, 2/26/08; Public Works and Parks [Attachments](#)
- L. Sustainability Board, 3/13/08 [Attachments](#)
- M. Water and Light Commission, 3/6/08 [Attachments](#)

Communications:

- A. American Legion Post 33, 3/26/08; Invite to participate in the Memorial Day Parade on May 26th [Attachments](#)
- B. Customers First!, 4/08; *The Wire* Newsletter [Attachments](#)
- C. AP Beckendorf, 3/31/08; MS4 Permit Annual Report [Attachments](#)
- D. Will Wegner (Oscar Mayer Jingle winner), 3/28/08; Thank you for the Plaque [Attachments](#)
- E. Menasha Utilities, Steam Detail for the two months ending February 29, 2008 [Attachments](#)

5. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

- A. Public Comments on any matter of concern to the City

6. APPOINTMENTS

- A. Mayor's appointment to the Housing Authority: [Attachments](#)
 - 1. Timothy Maurer, 575 Riverway, for the term of April 7, 2008 to July 21, 2012.
- B. Mayor's appointment to the Board of Appeals: [Attachments](#)
 - 1. Terry Eckstein, 736 Paris St., for the term of May 1, 2008 to February 1, 2010

7. CLAIMS AGAINST THE CITY

- A. None

8. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

- A. None

9. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. Plan Commission:

- 1. 3/18/08; Recommends approval of the easement request by AT&T at Tayco and Ninth Street. [Attachments](#)

B. Administration Committee:

- 1. Agreement for Engineering Consulting Services - Vierbicher Associates and authorize signature. [Attachments](#)
- 2. Request to recind Personal Property Taxes [Attachments](#)
- 3. Request from the Locker Room, 800 Plank Rd., to serve alcohol on their back deck from April 8, 2008 to November 30, 2008 [Attachments](#)
- 4. Accounts payable and payroll for 3/20/08-4/3/08 in the amount of \$1,546,778.63 [Attachments](#)

C. Board of Public Works:

- 1. None**

10. ORDINANCES AND RESOLUTIONS

- A. None**

11. HELD OVER BUSINESS

- A. None**

12. COUNCIL DIRECTIVES

- A. Landscaping (grass planting only)-81 & 87 Racine Street and 504 Broad Street-funds to come from TIF (Ald. Taylor)**

13. CITIZEN REPRISE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

- A. Public comments on matters pertaining to the agenda**

- B. Plaque Presentation**

14. ADJOURNMENT

- A. Adjournment - Sine Die**

April 15, 2008 - New Common Council Organizational Meeting

MEETING NOTICE: Monday, April 21, 2008
Common Council - 7:00 PM
Administration Committee - To be determined
Board of Public Works - To be determined

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Clerk's Office at 967-3600 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers
March 17, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:30 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

PRESENT: Ald. Chase, Merkes, Taylor, Wisneski, Pack, Hendricks, Eckstein

EXCUSED: Ald. Michalkiewicz

ALSO PRESENT: Mayor Laux, CA/HRD Brandt, Lt. Brunn, DPW Radtke, CDD Keil, PRD Tungate, C/T Stoffel, GM Young, Clerk Galeazzi, and the Press.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Administration Committee Minutes, 3/3/08](#)

Moved by Alderman Pack, seconded by Alderman Eckstein to Approve Administration Committee Minutes

Motion Carried on voice vote

Results:

4. DISCUSSION

A. [Presentation to Will Wegner, 2007 Oscar Mayer "Sing the Jingle, Be a Star" Winner](#)

Mayor Laux read and presented a plaque to Will Wegner. Will won the 2007 Oscar Mayor "Sing the Jingle, Be a Star" contest. He will be attending the American Idol finale in Hollywood.

B. [Menasha Utilities GM Doug Young; 1\) Steam Statistics Report; 2\) Ald. Merkes' questions \(see attached\)](#)

Mr. Young went over the Steam Distribution report for February. He reported there was an increase in steam sales. This is the third straight month of significant, positive revenues. They are ahead of the budget. The good report is primarily due to a good regional electric market.

Mr. Young answered the questions submitted by Ald. Merkes.

Mr. Young explained how the financial model works for the Steam Utilities. Some questions regarding the arbitration should be limited to a closed session. Staff had made good progress on problems identified by the Sargent & Lundy report. Mr. Young has suggested that questions should go through the Utilities Commission.

7:00 p.m - RECESSED FOR PUBLIC HEARINGS

7:15 p.m. – RECONVENED

C. [State of Wisconsin Department of Natural Resources Intergovernmental Agreement, Winnebago County, City of Menasha and Wisconsin Department of Natural Resources, 204 Railroad Street.](#)

NO QUESTIONS OR DISCUSSION

D. Annual request of Stone Toad to serve alcoholic beverages on their deck from April 1 to November 1, 2008

Discussion ensued on if all ordinance requirements are met. The current ordinance addresses beer gardens.

E. Annual request of Nauts Landing to serve alcoholic beverages on their deck from April 7 to October 31, 2008

NO QUESTIONS OR DISCUSSION

F. R-4-08 Authorizing Resolution Relating to the City of Menasha Participation in the Wisconsin Community Development Block Grant Program.

NO QUESTIONS OR DISCUSSION

G. Accounts payable and payroll for 3/6/08 - 3/13/08 in the amount of \$511,955.67

Ck. #16129-B&W Enterprises-\$21,872.06 – City's portion of development of subdivision that is in City right of way.

Ck. #16147-Evans Title Co.-\$380.00 – closing cost for sale of 226 Main Street

Ck. #16180-Network Solutions-\$4,173.81 – final payment for work at new Health Dept. location.

5. ADJOURNMENT

A. Adjournment

Moved by Alderman Pack, seconded by Alderman Eckstein to Move to adjourn at 7:29p.m.

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
March 17, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Chairman Pack at 7:30 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. -

PRESENT: Ald. Chase, Merkes, Taylor , Wisneski, Pack, Hendricks, Eckstein

EXCUSED: Ald. Michalkiewicz

ALSO PRESENT: Mayor Laux, CA/HRD Brandt, Lt Brunn, DPW Radtke, CDD Keil, PRD Tungate, C/T Stoffel, Clerk Galeazzi, and the Press.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. March 3, 2008

Moved by Alderman Wisneski, seconded by Alderman Eckstein to Approve Minutes

Motion Carried on voice vote

Results:

4. DISCUSSION

A. Change Order - CD Smith Construction, Inc.; Water Treatment Plant Modifications; Contract Unit No. M002-940266.02; Add: \$26,325.00 (Change Order No. 14)

No Question or Discussion

B. Street Use Application - Neenah-Menasha Fire Rescue Open House; Saturday, April 26, 2008; 9:00 AM to 2:30 PM

Police and Fire Departments will have a joint open house.

C. Request Authorization to Execute Intergovernmental Agreement for Educational Efforts about Recycling, Wisconsin DNR 2009 Recycling Efficiency Incentive Grants

DPW Radtke explained this is similar to previous years. It is a State grant program to help promote and educate on recycling. This year will be more focused on computer and electronic recycling.

D. Parking Committee Recommendation to Prohibit Parking Along the East Side of Baldwin Street

No Questions or Discussion

E. Parking Committee Recommendation to Prohibit Parking on River Street West of the Railroad Tracks

No Question or Discussion

5. ADJOURNMENT

A. =

Moved by Alderman Wisneski, seconded by Alderman Eckstein to Move to adjourn at 7:34 p.m.

Motion Carried on voice vote

Results:

Deborah A. Galeazzi

Respectfully submitted by Deborah A. Galeazzi, City Clerk

DRAFT

CITY OF MENASHA
Board of Health
Menasha Health Department
February 13, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by at 8:17 AM by Chairman C. Rusin. Members present: Lori Asmus, Dorothy Jankowski, Candyce Rusin, Dr. Teresa Shoberg, Susan Nett.

2. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. January 9th , 2008

Moved by Dorothy Jankowski, seconded by Dr. Teresa Shoberg to Approve Minutes

Motion Passed

Results:

3. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. Lyme Disease Case Counts (2000-2007)

S. Nett distributed a report from the state outlining Lymes Disease case counts for a seven year period beginning in 2000. In 2008, the state's definition of a case of Lymes Disease will be changing.

B. Menasha Health Department Anual Report 2006

Board members reviewed the 2006 annual report for the department. A copy of the report will be put in a Common Council packet in the near future.

C. Health Department Relocation

The Common Council approved the lease agreement for 316 Racine St. The lease agreement won't be signed until the council appropriates the funding. Tentative date for moving has been set for sometime toward the end of March.

D. School Nutrition Conference

S. Nett informed board members that she was invited to do a joint presentation with the Menasha School District Food Service Director at the annual statewide School Nutrition Conference which will be held in Neenah this year. The nurses have been working very closely with food service and children with special dietary needs such as severe food allergies, diabetes etc. There is also going to be a panel discussion and Cheryl Laabs will be on the panel to present an example of a collaborative effort between food service, health, and parent. The conference is scheduled for March 28th.

E. Changes to School Immunization Law

S. Nett summarized the changes to the school immunization law scheduled to go into effect in Sept. of this year. The state is determining if they can secure enough vaccine so school based clinics can be held. Once that determination is made, the department will have to decide if school based clinics would be feasible for the school district.

F. December 2007 Monthly Communicable Disease Report

The December 2007 Communicable Disease report was reviewed by board members. S. Nett informed board members that the communicable disease report will be quarterly in 2008. Board members requested a brief summary of the communicable diseases in Menasha on a monthly basis. S. Nett gave a verbal report for the month of January.

4. ACTION ITEMS

A. Review of 60+ Wellness Screening Fees

Moved by Dorothy Jankowski, seconded by Lori Asmus to Approve 60+ Wellness Screening Fees

The health department received notification from Theda Care Labs that the cost of the blood tests for the wellness screening would be increasing in 2008. Board members reviewed the costs and decided to minimally increase each test \$1. This increase should cover the cost for the lab portion of the test and provide a modest increase for the donation portion.

Motion Passed

Results:

B. Review of Weights / Measures Permit Fees.

Moved by Lori Asmus, seconded by Dr. Teresa Shoberg to Approve Weights and Measures Permit Fees for 2008

Board members reviewed the current weights and measures permit fees. S. Nett informed the board that due to the decrease in health insurance rates, fees would not need to be increased this year. The board was informed that a new category needed to be added because of the need to permit the device. High Speed Motor Fuel Dispensers were added to the Kwik Trip station. The cost to inspect these devices is twice the cost of regular fuel pumps. Current cost of a computing fuel pump permit is \$42 per pump. The price for the High Speed Dispenser was set at \$84 per dispenser. Board members recommended to the common council for approval the addition of the High Speed Motor Fuel Dispenser permit category with a \$84 permit fee.

Motion Passed

Results:

5. HELD OVER BUSINESS

A. Aurora Community Needs Assessment Review

Board members requested this be held over again for discussion at the next BOH meeting. S. Nett to send out a reminder with the next meeting's agenda.

6. ADJOURNMENT

A.

Moved by Dr. Teresa Shoberg, seconded by Dorothy Jankowski to Move

to adjourn at 9:20 AM.

Motion Passed

Results:

CITY OF MENASHA
LANDMARKS COMMISSION
COUNCIL CHAMBERS

DATE: 2-20-08

MINUTE NOTES
CHE—SECRETARY

0. REGULAR MEETING

1. CALL TO ORDER

- a. TIME: 4:04 p.m.
- b. CHAIR: Gary

2. ROLL

a. LANDMARKS MEMBERS (Mark Present or Absent)

- i. Chair: Gary Schmude present
- ii. Vice Chair: Patti Rudolph absent
- iii. Ald. Don Merkes present
- iv. Kristi Lynch present
- v. Mary Nebel present
- vi. Chris Evenson present
- vii. Charlie Cross absent
- viii. _____

b. OTHERS PRESENT

- i. Jessica Beckendorf
- ii. _____
- iii. _____
- iv. _____
- v. _____

3. MINUTES

- a. Date(s) of meeting minutes: 1-16-08
- b. Motions:
 - i. Amendments: No amendments, but brief discussion of minutes format ensued.
 - ii. Motion to approve:
 - 1. By: Gary
 - 2. 2nd: Don
 - 3. Result: Approved

4. SUBSTANTIVE AGENDA ITEMS

A. Update on Grant Award

- i. Discussion Item
 - ii. Attachments: 2-6-08 Grant approval correspondence and accompanying materials, including Wisconsin Historical Society Application Guidelines
-

- iii. Presenter: Jessica
- iii. Discussion: Advertisements for bid will be posted, 2 likely bidders at least; Need to pursue CLG status by counsel resolution, along with timeline for actions needed.

B. Grant/Loan Policy

- i. Discussion Item
- ii. Attachments: Policy and Application
- iii. Presenter: Jessica
- iii. Discussion: Withholding a portion of the grant, or seeking additional loan security in event of default if work not done as agreed; Question regarding special terms for TIF 7; Possible additional funds from sale of health department

C. CPC Chapter 5-Cultural Resources Section

- i. Action Item
- ii. Attachments: Draft presented
- iii. Presenter: Jessica
- iii. Discussion: Add National Landmarks on map; Add Districts and sites; Add CLG Status as recommended goal, along with resurvey; Add designation of demolished as appropriate; Determine and add year of bridge museum dedication; Rearrange policies based on subject matter; Add heritage tourism.
- iv. Motion: Accept Chapter 5 as presented, with changes listed in Discussion section above.
 1. By Chris
 2. 2nd Don
 3. Result: Approved

5. NEXT MEETING

- a. DATE: 3-12-08
- b. TIME: 4:00 p.m.
- c. LOCATION: Chambers

7. ADJOURNMENT

- a. TIME: 5:02 p.m.
- b. MOTION
 - i. BY: Don
 - ii. 2ND: Gary
 - iii. Result: Approved

CITY OF MENASHA
LANDMARKS COMMISSION
COUNCIL CHAMBERS

DATE: 3-12-08

MINUTES
CHE—SECRETARY

0. REGULAR MEETING

1. CALL TO ORDER

- a. TIME: 4:23 pm
- b. CHAIR: Don (Acting Chair)

2. ROLL

- a. LANDMARKS MEMBERS (Mark Present or Absent)
 - i. Chair: Gary Schmude Resigned last meeting
 - ii. Vice Chair: Patti Rudolph absent
 - iii. Ald. Don Merkes present
 - iv. Kristi Lynch present
 - v. Mary Nebel present
 - vi. Chris Evenson present
 - vii. Charlie Cross present
 - viii.
- b. OTHERS PRESENT
 - i. Jessica Beckendorf
 - ii. Nancy Barker

3. MINUTES

- a. Date(s) of meeting minutes: 2-20-08
- b. Motions:
 - i. Amendments: None
 - ii. Motion to approve:
 - 1. By: Mary
 - 2. 2nd: Chris
 - 3. Result: Approved

4. SUBSTANTIVE AGENDA ITEMS

- A. Public Comment—Vault Stained Glass
 - i. Discussion
 - ii. Attachments: None

- iii. Presenter: None
- iii. Discussion: Question was raised as to apparent plan by Vault building owner to remove stained glass, and whether this was window or skylight, and whether this was part of facade. Jessica agreed to check on exact plan and report back at next meeting.

B. Historic Preservation Grant Update

- i. Discussion Item
- ii. Attachments: Report from Joe DeRose
- iii. Presenter: Jessica
- iii. Discussion: Jessica to prepare RFP. Don asked about whether council needed an update at this point. Jessica suggested and commission generally agreed that it would be best to wait until RFP was completed.

C. C-2 Central Business District Sign Guidelines

- i. Action or Discussion (Circle One)
- ii. Attachments: Final Draft of guidelines
- iii. Presenter: Jessica
- iii. Discussion: Don suggested revision to 30 inch wall sign provision; Mary provided several typographical corrections to text; Don suggested city ordinance be prepared to correspond to guidelines;
- iv. Motion: Jessica to make changes and present final draft at next meeting.
 - 1. By Chris
 - 2. 2nd Charlie
 - 3. Result: Approved

5. NEXT MEETING

- a. DATE: 4-9-08
- b. TIME: 4:00 pm
- c. LOCATION: Chambers

7. ADJOURNMENT

- a. TIME: 5:05 pm
- b. MOTION
 - i. BY: Mary
 - ii. 2ND Kristi
 - iii. Result: Approved

DRAFT
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
March 20, 2008

Call to order at 4:32 p.m. by President Fuchs

Present: Eckstein, Eisen, Englebert, Enos, Fuchs, Stanke, Werley

Absent: Foth

Also present: Director Saecker, J. Bongers (Head of Adult & Technical Services), M. Loch-Wouters (Head of Children's Services), K. Seefeldt (Administrative Assistant)

Public Comment

Mickie Coenen, a resident of Menasha, expressed concerns to the Board about a resident in her treatment home for teens who was able to check out a CD at our library that contained a parental advisory. The CD is owned by Oshkosh Public Library and has sexually explicit lyrics. Ms. Coenen felt strongly that the Board should revise existing policies for loaning R-rated CD's so that only individuals who are 18 or older can check them out with proper identification. Discussion ensued. The Board will take this recommendation under consideration at their next meeting.

Authorization of Bills

1. Motion to authorize payment of the December list of bills from the 2007 budget and payment of the March list of bills from the 2008 budget by Englebert, seconded by Werley and carried unanimously.

Consent Business

2. Approve minutes from the Library Board meeting of February 21, 2008.

Motion

Motion to approve the minutes from the Library Board meeting of February 21, 2008 by Eisen, seconded by Stanke, and carried unanimously.

Director's Report/Information Items

3. Statistics. January lending was up 11.9% overall from last year. Our door count rose by 1371 over last year and our Internet usage increased by over 27%. Library attendance on Sundays remains strong.
4. Endowment Report. Director Saecker reviewed our annual Endowment report for 2007. Assets total \$230,898. Our goal is to increase the Endowment fund through fundraising.
5. 1000 Books Before Kindergarten. Marge Loch-Wouters gave an overview of the *1000 Books Before Kindergarten* program. She reported that 180 families have registered to date. The program is designed to assist in preparing young readers for school and to create life-long library users. Board members expressed an interest in tracking the academic achievements of these students long-term. They recommended that we share the names of the participants who have completed the program with the school district when they enter kindergarten. Keith Fuchs offered to ask the School Board President to send letters to the students congratulating them on their achievement.

6. Marathon County Public Library. Marathon County Public Library recently decided to decrease the pay of three of their professional librarians by \$10,000 without reducing hours because their director felt that library jobs are less complex than they used to be. The Wisconsin library community does not agree with this decision. Director Saecker assured the Board that Marathon County's director stands alone in her viewpoint.
7. Premium Pay Discussion. The Personnel Committee will meet prior to the April Board meeting to discuss this matter and make a recommendation to the Board.
8. PLA Conference. Director Saecker, Joe Bongers and Marge Loch-Wouters will attend the Public Library Association Conference in Minneapolis March 26-28.

Discussion/Action Items

9. WALS Change. Directors within Winnefox Library System recommend that the existing service agreement with Winnefox Automated Library Services be restructured to insure greater input into decision-making by member libraries and to establish a fair cost for each of those libraries. In place of the contractual agreement, WALS would be offered as a Winnefox service which would be open to all libraries on the same fee basis. Under the new agreement, our fee would continue to be calculated using the same formula as before and we would hold no liability for system equipment. Director Saecker recommended that we negate our current agreement with WALS.

Motion

Motion to negate our current WALS agreement by Enos, seconded by Eckstein, and carried unanimously.

10. 2007 Annual Report. Director Saecker presented the 2007 State Annual Report for the Board's review. Eisen inquired about our procedures for weeding materials from our collection. Director Saecker assured him that this is being done on a consistent basis.

Motion

Motion to approve the 2007 State Annual Report by Werley, seconded by Enos, and carried unanimously.

11. Public Library System Effectiveness. Each year in our State Annual Report, the Library Board is asked whether or not Winnefox Library System has provided effective service to our library. In the past, libraries within the system have voiced the opinion that they were dissatisfied with the combined position of WLS Director and Director of Oshkosh Public Library. Some continue to feel that the system would be better served if that position was split. Discussion ensued.

M. Loch-Wouters left the meeting at 5:30 p.m.

Motion

Motion to certify that Winnefox Library System did not provide effective leadership or adequately meet the needs of our library by Werley, seconded by Enos, and carried unanimously

Englebert stated that she had arranged for High Cliff Restaurant to cater the staff breakfast on April 29th. Library Board members were encouraged to attend.

The Board requested that Director Saecker include discussion of the dual position of WLS Director and Director of OPL on their April agenda.

Adjournment

Motion to adjourn the meeting at 5:39 p.m. by Englebert, seconded by Werley, and carried unanimously.

Future meeting dates

The next regular board meeting will be held in the Gegan Room on Thursday, April 17, 2008 at 4:30 p.m.

Respectfully submitted,
Kris Seefeldt, recording secretary

CITY OF MENASHA
Plan Commission
Council Chambers, 3rd Floor City Hall - 140 Main Street, Menasha
March 18, 2008

MINUTES

1. CALL TO ORDER

Mayor Laux called the meeting to order at 3:33 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. -

PLAN COMMISSION MEMBERS PRESENT: Mayor Laux, DPW Radtke, Ald. Merkes, and Commissioners Sanders and Schmidt

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Cruickshank and Sturm

OTHERS PRESENT: CDD Keil, AP Beckendorf, Lonnie Pichler, Eric Hendricks, Kevin Shumann, Paul Hermus, Corey Godina, Randy Stadtmueller, and Doug Schmidt.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to receive:

A. March 4, 2008 Plan Commission Meeting Minutes

Moved by Comm Sanders, seconded by DPW Radtke to Approve minutes

Motion Results: Carried on voice vote

Roll Call:

AYES:	Laux , Merkes , Radtke , Sanders , Schmidt	(5)
ABSENT:	Cruickshank , Sturm	(2)

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. -

No one spoke.

5. DISCUSSION

A. Preferred Land Use Map and Proposed Categories

AP Beckendorf described the Land Use Classifications. After some discussion regarding neighborhood identification, industrial use on River Street, and the creation of green corridors for stormwater management, the consensus was that the Commissioners would review the maps and present comments at the April 1, 2008 meeting.

6. ACTION ITEMS

A. Easement Request - AT & T - Tayco and Ninth Street

Moved by DPW Radtke, seconded by Comm Sanders to Approve recommend approval of the easement request for AT&T at Tayco and Ninth Street

Plan Commission members discussed the following:

- Sketch detail
- Location of the easement relative to the storm drain and parking lot
- Screening

Motion Results: Carried on voice vote

Roll Call:

AYES:	Laux , Merkes , Radtke	(5)
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ABSENT: , Sanders
, Schmidt
, Cruickshank
, Sturm (2)

B. North and West Building Facade - 205 Milwaukee Street

Moved by Alderman Merkes, seconded by DPW Radtke to Approve the north and west facades of 205 Milwaukee

Commissioners discussed the following:

- Timetable for construction of north facade. Paul Hermus stated that only the EIFS band will be updated initially. The major construction will occur as tenants are secured.
- Location of the transformer relative to windows. These windows may be mock windows to create a uniform look to the facade.
- Overhead doors on the north facade. Mr. Hermus stated that the labeling on the submittal was incorrect. Those areas on the north facade which are shown to be overhead doors will be windows instead.

Motion Results: Carried on voice vote

Roll Call:

AYES: Laux (5)
, Merkes
, Radtke
, Sanders
, Schmidt

ABSENT: Cruickshank (2)
, Sturm

C. STH 114 Community Sensitive Design Proposed Enhancements

Moved by Comm Schmidt, seconded by Comm Sanders to Approve recommend approval of the enhancements as proposed, to include brick pavers or colored, stamped concrete in the terrace and intersections from Milwaukee Street to Manitowoc Street and enhanced landscaping for the traffic island at Third Street/Plank Road

DPW Radtke described the project and reviewed the location. The WisDOT is requesting an answer by the end of March.

Commissioners discussed the following:

- Menasha Utilities will be installing decorative lighting and looking into staggering the light poles.
- Current proposal is to use brick pavers or colored, stamped concrete in the terraces and crosswalks from Milwaukee Street to Manitowoc Street and to complete an enhanced landscape plan for the traffic island at Third Street and Plank Road.
- The possibility of using TID #10 resources.
- Cost difference between colored/non-colored/stamped concrete and paver brick.
- The possibility of retrofitting the terraces for stamped concrete or pavers at a later date.
- Advantages and disadvantages of pavers.
- Using stamped concrete or pavers to create a change in texture.
- Project that may be put off to complete these improvements.

Motion Results: Passed

Roll Call:

AYES: Laux (5)
, Merkes
, Radtke
, Sanders
, Schmidt

ABSENT: Cruickshank (2)
, Sturm

D. Acceptance of Comprehensive Plan Chapter 7 - Intergovernmental Cooperation

Moved by Comm Schmidt, seconded by Comm Sanders to Other Comprehensive Plan Chapter 7 - Intergovernmental Cooperation

Motion to accept Comprehensive Plan Chapter 7 - Intergovernmental Cooperation.

Motion Results: Carried on voice vote

Roll Call:

AYES: Merkes (4)
, Radtke
, Sanders
, Schmidt

ABSENT: Cruickshank (3)
, Laux
, Sturm

E. Amendment to Site and Landscape Plan - 400 Ahnaip Street

Moved by DPW Radtke, seconded by Comm Sanders to Approve w/ Conditions that the landscaping plan, including the fence be brought back for approval.

CDD Keil and Randy Stadtmueller described the proposed changes that would alter the parking and access configuration. This new proposal would alleviate traffic conflicts with Walnut Street, create a thicker screening area from General Chemical, and even out the grade for truck traffic at General Chemical.

There was some discussion regarding the proposed six foot chain link fence. Randy Stadtmueller stated that the fence height can be brought down to 42 inches instead, but that a fence should remain because of the 9-foot drop on the other side of the retaining wall.

Motion Results: Carried on voice vote

Roll Call:

AYES:	Laux , Merkes , Radtke , Sanders , Schmidt	(5)
ABSENT:	Cruickshank , Sturm	(2)

7. ADJOURNMENT

A. -

Moved by Comm Sanders, seconded by Comm Schmidt to Approve adjournment at 5:20 p.m.

Motion Results: Carried on voice vote

Roll Call:

AYES:	Merkes , Radtke , Sanders , Schmidt	(4)
ABSENT:	Cruickshank , Laux , Sturm	(3)



MENASHA POLICE COMMISSION MEETING MINUTES

DATE: March 20, 2008

Commissioner Liebhauser called the regular bimonthly meeting to order at 5:00pm at the Menasha Safety Building, 430 First Street, Menasha, WI.

Present: Barb Ballard, Larry Buck, Jim Liebhauser, Amy Ristow, Chief Stanke and Lt. Michael Brunn

Absent: Joe Cruickshank.

- I. Minutes of the last meeting: M/S/C Buck/Ristow to accept the 1/17/2008 Meeting Minutes.
- II. Police Report – Chief Stanke.
 1. Training Certificates:
 - Emergency Vehicle Operation Course (EVOC), Fox Valley Technical College (FVTC) – Martin Schramper, Matt Lenss, Roger Picard, Paul Scheppf, Larry Bonneville, Chuck Sahr, Dennis Perschbacher, Tim Styka, Stephanie Gruss, Zach Albrecht, Ginger Tralongo.
 - Field Training Officer (FTO), FVTC –Paul Scheppf.
 - Managing and Investigating Internal Investigations, FVTC – Ron Bouchard.
 - Emergency Management Incident Command System (ICS) 400 –Tim Styka.
 - Employment Law, County Village Municipal Insurance Corporation (CVMIC) – Angie Hancheck, Jeff Jorgenson, Roger Picard.
 - Association of Special Weapons and Tactics (SWAT) Personnel – Matt Albrecht, Jamal Kavar.
 - Silver Certificate in Supervision CVMIC: Supervisor Resources and Tools; Basic Risk Management; Workplace Safety and Health – Jeff Jorgenson.
 - Community Policing and Problem Solving, Northeast Wisconsin Technical College (NWETC) – Matt Lenss, Christopher Groeshel, Sara Swenson.
 2. Excellent teamwork by the Menasha Police Department (MPD), during the investigation of a recent homicide in the city resulted in the arrest of an individual.
 3. A search warrant allowed the MPD to secure a DNA sample which resulted in a “hit” confirmation from the state crime lab of a recent sexual assault.
 4. The “Wisconsin Traffic Safety Reporter”, Vol.11, No.1, 2008 ran an article about Badger Traffic and Criminal Software, (TraCS). Officer Martin Schramper of the MPD is quoted regarding the effectiveness of the program.
 5. Probationary Officer Scott Stiles resigned today, March 20, 2008.
- III. Old Business: None.
- IV. New Business: None.
- V. Correspondence: None.
- VI. Schedule next meeting: Thursday, May 15, 2008 at 5:00pm. **ELECTIONS.**
- VII. Closed Session: 5:20 pm, under Section 19.85 (1) (c), Wisconsin Statutes: Considering the employment, promotion, compensation or evaluation of the performance of any employee under the commission’s jurisdiction. M/S/C Buck/Ristow.
- VIII. Open Session: 6:04 pm. M/S/C Buck/Ristow.
 1. The Commission recommends hiring Peter Sawyer. M/S/C Ristow/Buck.
 2. Begin the hiring process to fill the vacancy in the MPD. M/S/C Buck/Ristow.
- IX. Adjournment: 6:10 pm M/S/C Buck/Ristow

Respectfully submitted,

Barb Ballard
Commissioner, Secretary



City Hall Safety Committee
Minutes
February 6, 2008

Meeting called to order at 1:20 PM

Present : Adam Alix, Tom Stoffel, Todd Drew, Jeff Brandt, Tasha Saecker, Sue Nett

Absent: Sylvia Bull, Kristi Heim, Peggy Murphy, Brian Tungate

- A. Motion to approve minutes from January 9, 2008 meeting made by T. Saecker and seconded by T. Drew. Motion carried.
- B. Old Business
 1. An update on employee ID cards was given. All IDs have been distributed. Most employee acknowledgment of receipt statements have been returned. A reminder will be sent to those who have not returned this form.
 2. A subcommittee will be formed to review and revise the emergency operations and evacuation plan. K. Heim has agreed to work with S. Nett and P. Murphy on this.
 3. Employee incident report form reviewed. Some minor changes suggested for submitting return to work medical documentation.
 4. Non-employee incident report form reviewed. Suggestions included having a separate page for witness statement, and adding a place where the injured person could list health insurance information.
 5. J. Brandt questioned if snow removal had improved at health department and it has since discussed at meeting last month. Indicated he has a concern regarding snow removal on the sidewalk behind city hall parking lot as to when it is done and who is responsible for doing it. A. Alix explained the snow removal procedure and will monitor the situation.
- C. New Business
 1. The monthly safety topic on the safe use of electrical outlets was distributed. Being aware and not over loading electrical outlets with numerous electrical cords is good practice at work as well as at home.
 2. No injuries to review this month.
 3. The City Hall Walk-Through Report from January's inspection was reviewed. A. Alix will take responsibility for correcting noted problems. The safety committee will do a walk through inspection in May to follow-up on the progress of the corrections needed.
- D. Training
 1. A fire extinguisher training will be scheduled for May or the early part of June. The recommendations for attendees is: maintenance – all 4 employees; city hall – 1 employee and 1 back-up employee per floor; health department – 1 employee and 1 back up employee; senior center – both employees; and library – 2 employees and 1 back up employee. S. Nett will check with police safety committee and public works/parks safety committee for recommendations on employees from their work areas.
- E. Meeting adjourned at 2:10 PM. Next meeting March 5, 2008.

Police Safety Committee Meeting
Minutes
February 21, 2008

Present: Chuck Sahr, Bev Sawyer, Peggy Murphy, Sue Nett, Adam Alix, Dave Jagla

Absent: Mike Brunn, Mark Mauthe, Aaron Zemlock, Jeff Brandt (see note below)

Meeting called to order at 2:35 pm

A. Motion to approve minutes from January 17, 2008 made by Chuck Sahr and seconded by Bev Sawyer. Motion carried.

B. Old Business

1. Emergency Operations and Evacuation Plan updated and needs to be re-typed with new changes made. Once completed the plan will be distributed to all police employees
2. Bev Sawyer has new picture ID badge for easier entry into City Hall to conduct police business.
3. Tiling in back hallway not completed yet but progress being made.
4. Water fountain works off and on in hallway of police station per Chuck and Bev. Water pressure low. Adam Alix discussed concern over taking apart old water fountain and then not being able to get correct parts to put water fountain back together again. Discussed cost of water cooler as being \$6.00 per month and \$1.50 per 5 gallons of water. No money budgeted for water cooler at this time.

C. New Business

1. The monthly safety topic on electrical safety sent via email to Chuck Sahr and has been distributed electronically.
2. No injuries to report.
3. Discussed the situation if a "hazardous materials release" happened outdoors and the police station needed to be evacuated, where would the EOC and police operations be moved to? Idea of working with the Neenah police station was suggested as a possibility. All 911 and police calls would be forwarded to Winnebago County.
4. Hearing screenings scheduled with Affinity Occupational Health Systems at 1186 Appleton Road, Menasha. List of times, dates and staff names sent to Operations Lieutenant, Mike Brunn.

D. Training

1. Fire extinguisher training discussed. Recommended that 7 police clerks receive training within the building. Clerks were not included in previous training done by RW Management.
2. Harassment training to be completed at another time due to CVMIC needing DVD back for another agency.

E. Note – Jeff Brandt missed meeting due to meeting room changed at last minute and he was not notified of this change.

F. Meeting adjourned at 3:10 PM. Next meeting date rescheduled for **March 27th** at 2:30 PM.

Public Works and Parks Safety Committee Meeting
Minutes
February 26, 2008

Present: Jim Julius, Bob Huss, Jeff Nieland, Mark Radtke, Adam Alix, Corey Gordon, Brian Tungate, Jeff Brandt, Peggy Murphy, Sue Nett

Absent: Tim Jacobsen, Ken Popelka, Matt Schultz

Meeting called to order at 9:05 am

A. Motion to approve minutes from January 22, 2008 meeting made by Jeff Brandt and seconded by Bob Huss. Motion carried.

B. Old Business

1. ID Employee Acknowledgement Forms all received from Public Works and Parks staff.
2. Bob Huss and Jeff Neiland agreed to be on subcommittee with Sue Nett and Peggy Murphy to update the Emergency Operations and Evacuation Plan.
3. Mark Radtke stated Badger Highway Quarry will be safer with future land switch between the Badger Highway and the City of Menasha property.
4. Mark Radtke and Corey Gordon met with N/M Fire Chief Len Vander Wyst and Assistant N/M Fire Chief, Mike Sipin to discuss confined spaces relative to expectations for city workers vs. contracted employees. N/M fire department will have a rescue team available for possible emergency response when city workers are in a confined space. Contracted employees will need another trained agency listed for confined space rescue but N/M fire department will respond if 911 called. Mark Radtke to draft a protocol based on what was discussed at this meeting.
5. Bob Huss plans to meet with Assistant Chief, Mike Sipin to discuss confined space issues at the pool and then draft a protocol.
6. Respiratory Protection Training and respiratory fit testing performed by Todd Drew on 03/12/2008 and 03/14/2008, approximately 11 employees left to be tested.
7. Adam Alix reported that in 90 days the corrections needed from the walk through facility report for DPW and Parks departments will be completed. Plan for this safety committee to do a walk through after 90 days to discuss changes made.

8. Hearing screenings scheduled with Affinity Occupational Health Services at 1186 Appleton Road in Menasha. Dates scheduled in April were sent to Department Heads and Department Supervisors.

C. New Business

1. February safety topic on electrical safety distributed and discussed. Reminder to not over load electrical outlets with numerous electrical cords as good practice for work and home.
2. Employee at DPW slipped today on ice, incident will be discussed at the next meeting once paperwork is in order.
3. Jeff Brandt mentioned new DOT ruling for bridge tenders to have physical exams, be able to lift 50 pounds and be randomly tested for drugs and alcohol. Jeff Brandt sent letters to current bridge tenders regarding new job requirements.
4. Jeff Brandt discussed possibility of vision and hearing baselines done with new employee physicals. Also mentioned was more in-depth physicals that involve the ability to lift, squat, etc. for new DPW and Park employees in the future.

D. Training

1. Fire extinguisher training to be set up with N/M Assistant Fire Chief, Mike Sipin. Discussed Hot Works Training for new employees and a refresher course to be every 3 years as best practice
2. CPR and First Aid Training scheduled by Loretta Kjemhus on March 24th and 25th 2008.

E. Meeting adjourned at 9:50 am.

CITY OF MENASHA
Sustainability Board
Council Chambers, City Hall – 140 Main Street
March 13, 2008
DRAFT MINUTES

1. CALL TO ORDER

A. The meeting was called to order at 6:35 PM by Mayor Laux.

2. ROLL CALL/EXCUSED ABSENCES

A. MEMBERS PRESENT: Becky Bauer, Mike Dillion, Trevor Frank, Linda Stoll, Roger Kanitz
MEMBERS EXCUSED: None
OTHERS PRESENT: Mayor Laux, Alderman Merkes, CDD Greg Keil, Catherine Neiswender, Richard Mulder

B. Select Chairperson

Roger Kanitz made a motion to cast a unanimous ballot for the appointment of Linda Stoll as chairperson of the Sustainability Board. The motion was seconded by Mike Dillion. Motion carried.

3. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. No one spoke.

4. DISCUSSION ITEMS

A. Getting Started-Sustainability Discussion Led by Catherine Neiswender*

Catherine Neiswender led a discussion of the four principles of sustainability guiding the Natural Step process. Board members discussed the extent to which the city is committed to sustainability principles and what the next steps might be toward putting together a course of action. Consensus emerged on the need to focus on a specific project or outcome, but some members felt there ought to be a concurrent effort to take a more holistic approach.

There was considerable discussion about using the next phase of the Lake Park Villas development as a prototype for sustainable design.

Conducting an inventory of current practices undertaken by the respective city departments to reduce energy use or otherwise promote sustainability was embraced as a way to benchmark where the city stands on the sustainability continuum. In the future, representatives of each department may be requested to make a report to the Sustainability Board.

The committee also discussed the possible need to expand membership of the Sustainability Board to bring in specific expertise or other perspectives.

Information to be prepared for the next board meeting is to include a synopsis to LEED for neighborhood design and reference materials/maps of the Lake Park Villas development.

The next meeting will be held on Tuesday, April 22, 2008 at 6:30 PM.

5. ADJOURNMENT

A. Motion by Roger Kanitz, seconded by Trevor Frank to adjourn at 8:45 PM.

*Additional notes from Catherine Neiswender are attached.

-----Original Message-----

From: Neiswender, Catherine [mailto:CNeiswender@co.winnebago.wi.us]

Sent: Tuesday, March 25, 2008 11:45 AM

To: Joe Laux; linda.stoll@uwsp.edu; Roger.Kanitz@kcc.com; Trevor Frank; Dillon, Michael J.; Bauer, Becky

Cc: Greg M. Keil; Don Merkes Home E-mail

Subject: Sustainability board meeting notes

3/25/08

Hello Menasha Sustainability Board,

Hope you all had a restful weekend! It was good to meet with you a couple of weeks ago. I'm attaching the flipchart notes so you can have them for your records and guidance. While I'm not available for your next meeting on the 22nd, I'm happy to work with the committee as a process leader/coach as you move ahead. Please keep me in mind!

In addition to the notes, here are some observations I had after your first meeting.

- Successful change processes towards a sustainable community use a variety of best practices that are part of the ABCD process (A-awareness, B-Baseline, C-Create a vision, D-down to action). They are vision-led, use back-casting (as opposed to fore-casting), are democratic, use a systems approach, have broad involvement, and keep it going by planning in cycles, ongoing education etc. While its good to get engaged in a local project and show some early successes, the Board should consider these best practices when moving ahead.
- I would strongly encourage the Board to partake in more general learning about The Natural Step (TNS) principles and processes, what they mean and how to apply them (the "A" part of the process). There are many opportunities for this, such as:
 - a) on-line TNS course sponsored by 'TNS Canada' – its excellent!;
 - b) do a study circle as a group with The Natural Step book and/or the Toolkit guide;
 - c) partner with your neighboring communities to do some learning;
 - d) study processes and approaches used by other communities etc).
- I can help you set up a learning system and/or lead study circles. I would also recommend that you bring the departments and committees into the process earlier than later. Again, I'm available to help with presentations to get them on board.
- In other communities, The Natural Step is applied in the departments, as well as other systems/functions in the community. For examples, see the City of Madison for how the committee identified key work areas, then developed project descriptions, many of which included ABCD (see <http://www.cityofmadison.com/mayor/Natural.html> for resources posted on the Madison site)
- The Board still had questions about its role, sideboards etc. Continue to think about your mission as a Sustainability board. If you can come to an agreed statement (e.g. – if you can fill in the blanks below), it will make your work stronger and communications more cohesive.
 - The mission of the Menasha Sustainability Board is to (do what? – broadly speaking) _____, for (whom?) _____, for the purpose of (why? To what end?) _____.
- I have some thoughts and resources on getting started by applying the 4 System Conditions of the Natural Step to an initial project (like the Lake Park Villas). Let me know if that would be helpful to you.

The first meetings are always the hardest – it'll take some time to get oriented and comfortable, so press on. Nice work everyone!

Catherine

~~~~~

Catherine Neiswender  
University of Wisconsin-Extension  
Winnebago County Community Development Educator  
James P. Coughlin Center  
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Oshkosh, WI 54901-8131  
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Website: <http://winnebago.uwex.edu>

*"University of Wisconsin, U.S. Department of Agriculture, and Wisconsin Counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA."*

~~~~~

Kick-off meeting of Menasha Sustainability Board, 3/13/08

Assets and interests of Board members

- a) Joe Laux – Alliance of Cities has made this a priority; is aware of ECOS; attended the November TNS workshop; Lake Park Villas Phase 3 is an opportunity to discuss affordable housing and green building (opens in April 09); potential opportunities with city fleet and public works etc
- b) Becky Bauer – experience in natural resource management and environmental science; teacher at Menasha High School; volunteer with Red Cross and experience with disaster planning; Girl Scouts and outdoor environmental education
- c) Richard Muldoon (sp?) – member of public (not board); long-time resident; interest in bike trails and downtown; gardens/composts; has interest in other home options
- d) Don Merkes – member of public (not board); involved with ECOS; interested in how being green can help save \$\$; interested in technology options
- e) Mike Dillon – employed by SCA as environmental risk management manager; participates in ECOS; is on the Town of Menasha sustainability committee; has experience with LEED for existing buildings; sponsors an environmental education grant for schools through SCA; has done wind and solar PV assessments; interested in community building and support for sustainability
- f) Roger Kanitz – employed by KC; co-leader in ECOS; has worked on some aspects of community planning with Greg K.; has done some home improvements with geothermal; is a local rep on the Valley Transit board
- g) Trevor Frank – architect with SEH; working on a LEED silver building in Menasha (UWFV CAC); and LEED gold building in MN.
- h) Catherine Neiswender – Community Development Educator with UWEX in Winnebago County; facilitator for the night's meeting; experience with TNS; teaching sustainability; facilitating groups and processes; and will be attending an intensive course on facilitating eco-municipality processes in June 08.
- i) Greg Keil – City Community Development Director; developed the Nature's Way project as first foray into green and affordable housing; has interest in more of this type of housing
- j) Linda Stoll – outreach specialist with Center for Land Use Education (CLUE); experience in natural resource management; AICP certified; member of WAPA board

Questions/concerns/comments about sustainability resolution

What does the word 'endeavor' mean to us – is the City committed to sustainability, or simply involved in efforts?

- A: Mayor Joe mentioned that the resolution doesn't commit the city to anything, but rather acts as a guide

The Menasha Sustainability Board (MSB) will/may define what sustainability means for the city

How does this board fit with other city committees or departments?

- A: Staff and committees will be brought in as appropriate
- The MSB makes recommendations to the Council; the city staff/committees provide input to the Board

Will Departments get trained in TNS?

Its important not to get lost in the forest of possibilities

What is the timeframe? 20 years? 50 years? Etc

It's a good idea to do a pilot project (a low-hanging fruit project); but do so on parallel track with evaluating other opportunities

What are we doing well now? what can be incrementally changed? (CZN note – these questions are answered as part of the Baseline work in the ABCD process)

Where to start?

Look at successes in the City

Look at opportunities – short-term opportunities

Look at longer-term projects

Look at the city budget and evaluate against the 4 system conditions (TNS principles)

Work with departments

Learn a little about the community vision

Create awareness in the community

Wrap up

Group decided that it would be best to work on something 'immediate', while at the same time looking at longer term sustainability planning. One idea was to start with the Lake Park Villa project, and LEED for neighborhoods

Next meeting, Tuesday, April 22nd @ 6:30pm

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

March 6, 2008

Draft

Commission Vice President Allwardt called the Regular Meeting of the Water and Light Commission to order at 7:00 P.M., with Commissioners Joe Laux, and Carla Watson present on roll call. Also present were Doug Young, General Manager; Melanie Krause, Manager of Business Operations; Steve Grenell, Project Engineer; Lonnie Pichler, Electric Distribution Supervisor; Dave Rodriguez, Customer and Utility Services Manager; Kristin Schalinski, Business Operations Accountant; Dick Sturm, Manager of Steam Production; John Teale, Technical Services Engineer; and the Press.

Item II. People from the Gallery to be heard on any topic of public concern to the Utility. Mary Ann Mulvey, 274 Misty Meadow Lane, spoke regarding Steam Plant issues, the City of Menasha financial picture, and communication between management, Commission, and Common Council.

Mary Nebel, 713 First Street, spoke regarding posting of Commission meeting agenda and supporting documents. She also addressed concerns regarding the grate rebuild and #3 boiler replacement at the Steam Plant, and issues discussed at the City of Menasha Administration meeting held March 3.

Joanne Roush, 409 Cleveland, agreed with the previous two speakers and also made additional comments regarding items discussed at the City of Menasha Administration meeting, the Sargent and Lundy report, a new business model, financial projections, and the release of Closed Session minutes.

Eric Hendricks, 933 Seventh Street, thanked the previous speakers for the items covered. He also commented on a new business model, the status of the air permit at the Steam Plant, the spare parts issue, and the status of goals highlighted in the Sargent and Lundy report.

Don Merkes, 377 Nassau Street, spoke on the financial impact of Steam Plant issues on the City of Menasha, budget variances, revising the budget to create a more realistic model for operations, status of recommendations made in the Sargent and Lundy report, and updates on the strategic plan.

Comm. Vice President Allwardt stated it was his hope to have most of the questions answered during the course of the meeting as they are concerns of the Commission also.

In the absence of Commission Secretary Fahrbach, Commission Vice President Allwardt appointed Commissioner Watson as Acting Secretary for this meeting.

Item III. Motion made by Comm. Laux, seconded by Comm. Watson, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of January 30, 2008.
- B. Minutes of the Closed Sessions of January 30, 2008.

- C. Checks dated Feb. 7 - 28, 2008, which includes Net Payroll Voucher Checks, and Operation and Maintenance Voucher Checks for a total of \$1,472,607.07, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting.
- D. Correspondence, as listed.
 - Copy of letter dated January 23 to General Manager Young, from Jeanne Cargill, Bureau of Community Financial Assistance, WI DNR, re: Project No. 4845-04, Replace Main & Lead Services along Third Street
 - Copy of email dated February 5 to Elec. & Water Distribution Supt. Pichler, from Gary Simo, RR Donnelley, re: Thank You for response to power outage
 - Copy of press release dated February 5 from American Transmission Company, re: Arrowhead-Weston transmission line energized
 - Copy of letter dated February 12 to Maureen Hubeler, Financial Assistance Specialist, WI DNR, from Manager of Business Operations Krause, re: Final Disbursement of Funds
 - Copy of letter dated February 14 to Technical Services Engineer Teale, from Michael Hyland, APPA, re: APPA 2008 Reliable Public Power Provider Designation
 - Copy of letter dated February 22 to General Manager Young, from MEWU Executive Director David Benforado, re: Thank You for Support of 2007 MEUW Lineman Rodeo
 - Copy of letter dated February 25 to Menasha Utilities, from Lisa Weiner, UW Fox Valley Foundation, re: Thank You for Scholarship Support
 - Copy of email received February 25 to General Manager Young, from Mary Nebel, re: Inquiry for Commission packet

General Manager Young commented on several of the correspondence items. He noted the email received from RR Donnelley regarding the response time of staff to an outage. In addition, the Arrowhead-Weston transmission line has been fully constructed and is partially energized. It is anticipated the entire line will be energized this summer. Last, he drew attention to the RP₃ designation received from the American Public Power Association.

Manager of Business Operations Krause commented on the correspondence received from the Wisconsin Dept. of Natural Resources regarding disbursement of Safe Drinking Water Loan Contingency funds. A request was made to fund beyond the DNR's contingency level, and this request was denied. The DNR wanted to hold reserves until close-out requirements are met.

Item IV. January Financial and Operations Statement – Mrs. Krause reported the Steam Utility made the March 1 debt payment of \$762,000 out of the operations of the Steam Utility. The revenues for the month of January on the Electric Income Statement are below budget due to the power cost adjustment that is passed back to customers being lower than budgeted. The new water rates went into effect on January 8, and the entire impact will be reflected in February.

On the Steam Utility Income Statement, the Sonoco revenues are lower partially due to a difference in steam pricing and a significant outage on one of their machines. The coal difference was due to consumption levels, and the budget reflects average cost of coal for the entire year. There was a substantial increase in the MISO market versus a year ago.

Comm. Allwardt complimented staff on the zero OSHA incident rate on the safety report. He noted the maintenance of the Steam Plant was lower than January, and staff reported the charges have not reflected on the work order or financial statement. Comm. Allwardt asked about the differences between the approved 2008 budget compared to the financial report from December. Mrs. Krause stated she would investigate this issue.

Comm. Allwardt asked about the projection on steam revenues for February; Mrs. Krause stated at this point in time they were better than budget.

Comm. Laux commented on the MISO market and the plant operators being more efficient in the market, and also asked about the condition of the coal.

After discussion, the Commission accepted the January Financial and Operations Statement as presented.

Item V. Claims Against The Utility – there were no claims discussed at this meeting.

Item VI. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VII. Unfinished Business, Strategic Plan – Comm. Allwardt asked for an updated plan that includes completion dates, start dates, estimated costs, and where possible the return on investment.

#3 Boiler Grate Drive Recommendations – Manager of Steam Production Sturm reported the grate drive issue was accomplished during a scheduled shutdown of one of the steam customers. The boiler was taken off as scheduled and was put back on line as scheduled. The boiler remains on line at this time with no issues from the grate since the last meeting.

The 2008 budget anticipated repairs to the #3 boiler including the grates. Parts have been ordered, and estimates have been requested for the installation of the grates along with other boiler repairs. Staff met with Detroit Stoker and Jamar earlier today. Work will begin as soon as the boiler is taken out of service for the spring turn around.

General Manager Young stated the boiler grates, along with other steam system components, were evaluated by PCI, and in their December 2003 report there was no mention the grates were not sufficient or required replacement for the steam project. These project costs will be accumulated for potential addition to our claim.

Update on Noise Issue – General Manager Young reported staff is working with the vendor. One solution was to move the fans indoors, and the vendor found the cost for this work too high. It was suggested that the speed of the fans be lowered.

Mr. Sturm stated the vendor suggested a 20% reduction in the speed of the fan. The experiment was performed on one fan only and there was very noticeable, measurable difference in the noise level with no impact on the performance of the plant. The measurement was then performed

across the street, and there again was a noticeable difference in the noise level. The test was repeated for the vendor, and they are ordering the parts needed to make the changes. Mr. Sturm attempted to contact the neighbors affected by this issue, and he will meet with them on Saturday to demonstrate the change to be made.

Update on Auxiliary Operator and Steam System Maintenance Superintendent positions – Mrs. Krause stated both positions were posted internally and were advertised in the local newspaper. Resumes have been received and the interview process was started.

Update on #5 turbine/generator repairs – Mr. Sturm stated there are weekly conference calls with Dresser Rand, and the parts needed for the spring rework are starting to arrive. The generator will not be taken off line unless the parts are in the building. The major component of the engineering has been completed by Dresser Rand, and the 14 day outage will be scheduled. He added we are fortunate to have a company like Dresser Rand that is willing to stand behind a product that is in trouble. Their commitment to Menasha Utilities is to make it right.

Comm. Allwardt discussed the new business model that was mentioned earlier in the meeting, and he was not aware of a new business model. At the Common Council meeting in December, he discussed the area of disagreement with the Sargent and Lundy report regarding the net electric sales and the MISO market. General Manager Young explained the methods used to dispatch have improved from six months ago, and are much closer to matching the recommendations in the business model.

Comm. Allwardt asked about obtaining electric sales behind the meter in times when the MISO market is not favorable. Project Engineer Grenell stated staff has briefly analyzed the process and it would not have been beneficial the past two months. There should be more opportunity in late spring or early fall to maximize the revenues of electric sales in the MISO market.

Melissa Substation Transformer – Technical Services Engineer Teale gave an update on the repairs of the transformer. A rewind is required and this will take approximately six months for the rework, and there will be a two year warranty from the time it is energized. Staff has also met with Chubb Insurance to inform them of the claim.

With the rewind the transformer will meet specifications of a new transformer and up to the IEEE standards. Staff is recommending the addition of a new Load Tap Changer which would provide better, long term reliability.

Staff recommends authorization of the transformer rewind expenditure to Jordan Transformer at a cost of \$268,715. This amount will be claimed under the insurance with a \$24,000 deductible of which \$20,700 was previously approved by the Commission for the delivery and unloading. The recommendation for a new Load Tap Changer is at an estimated cost of \$78,000.

Comm. Laux asked if there is a way to avoid a cash flow issue between the time of the insurance reimbursement and the payment to the vendor. Staff will try to submit an invoice from the vendor to the insurance company, and will investigate doing it in installments versus a lump sum payment.

The motion by Comm. Laux, seconded by Comm. Watson, was unanimous on roll call to approve the rewind expenditure to Jordan Transformer in the amount of \$268,715, to be claimed under the insurance, and approve the addition of a new Load Tap Changer at an estimated cost of \$78,000. The funds for the Load Tap Changer will be used out of Electric Distribution reserves.

Item VIII. New Business, Water Plant Budget Change – In the absence of Water Plant Supt. Sturm, General Manager Young reviewed the request to purchase a floor scrubber at the Water Plant. A 24 month lease option was offered, and 2008 budgeted funds for the Ammonia Analyzer would be used. The ammonia feed system has been automated to rectify the control problems, relieving the need for a continuous analyzer at this time.

The motion by Comm. Laux, seconded by Comm. Watson, was unanimous on roll call to authorize the lease of the Tennant Model T5 Floor Scrubber.

Water Plant Change Order No. 14 – General Manager Young reviewed the two items included in this change order. The total amount for the modifications is \$26,325.00 which will come out of the contingency fund.

The motion by Comm. Laux, seconded by Comm. Watson, was unanimous on roll call to approve Change Order No. 14.

Out of State Travel – Mr. Teale requested authorization to attend the APPA 2008 Engineering and Operations Technical Conference to be held in Indianapolis, IN, on April 18 – 23. The RP₃ award will be presented at this conference.

He was also requesting authorization for the Water Plant Chief Operator to attend a PLC/Wonderware System course scheduled for March 11 – 14 in Minnetonka, MN. This course will aid in the data collection process and development of reports.

General Manager Young also requested travel to Minnesota and Chicago be covered similar to the City of Menasha's policy.

The motion by Comm. Laux, seconded by Comm. Watson, was unanimously approved to authorize both travel requests and to have future travel requests to Chicago and Minnesota be considered as in-state travel, similar to the City of Menasha's travel policy.

Electric Distribution Loan to Telco – Mrs. Krause reviewed the request for an Electric loan to TELCO that was booked on the 2007 financial statements, and the additional projects completed the past year. General Manager Young stated the lease rates are being reviewed; they have not been increased since 2000.

The motion by Comm. Watson, seconded by Comm. Laux, was unanimous on roll call to approve the \$51,600 additional loan to TELCO from the Electric Utility.

Authorization to participate in K-9 Corp Fundraiser – Electric and Water Distribution Supervisor Pichler reviewed the request from a citizen-based committee to have Menasha Utilities participate in a Fire Hydrant Fundraiser for the purchase of a K-9 unit for the City of Menasha. Only hydrants that have not been painted recently would be used, and the intent is to incorporate the streets with painted fire hydrants into an organized dog walk this summer. The hydrants would be repainted at the end of the year.

The motion by Comm. Laux, seconded by Comm. Watson, was unanimously approved to participate in the K-9 Corp Fundraiser.

Item IX. Project Reports, Water Plant Project – General Manager Young reported the fluoride system is being re-worked to put in a new point-of-entry system due to the new configuration of the plant. The moisture/bridging issue with the soda ash system is being repaired by the vendor.

Mapping Project – Mr. Teale stated the entire water and electric system has been moved into the GPS positioned area. The Engineering Technician will be doing the connections with the water map, and then finish the electric. Both the old and new systems are being kept up to date, and the plan is to retire the old system in approximately six months.

General Manager Young added staff is designing the Third Street Relocation Project in-house.

Item X. Staff Reports, General Manager – General Manager Young added ATC will be changing their operating agreement in the next several weeks. The WPPI Regional Meeting will be held May 29 in Green Bay, and further information will be distributed.

Electric and Water Distribution/Safety Report – Mr. Pichler gave an update on the Third Street Project, and staff has completed about 70% of the design work. Easements are being obtained to go underground with distribution on the south side of the road. The project will be submitted to the DNR within the next couple of weeks for their approval.

Steam Utility – Mr. Sturm gave an update on the status of the belt splicing. The report from Goodyear has been received, and the root cause of the failures is still unknown. We now need to approach the vendors. A second splice reinforcement on the bunker fill belt will be scheduled in the next two weeks.

Comm. Allwardt asked to have items being worked on correlated back to the strategic plan. He also asked about the boiler blowdown heat recovery system project that is on hold due to escalating cost. The estimated cost was originally \$100,000, and it is now up to \$200,000. The next step is to evaluate the project. Comm. Allwardt requested more information on this project for the next meeting.

Water Plant – there were no additional questions to the report presented.

Telecommunications & Substations– Mr. Teale reported fiber is being installed at the new City Health building and will be completed before March 19. He also gave an update on a breaker

bushing failure at the Northside Substation. The failure was due to a manufacturer's flaw and they sent a brand new bushing which has been installed.

Business Operations – there were no additional questions to the report presented.

Customer and Utility Services – Customer and Utility Services Manager Rodriguez reported on the addition of a Communications Arts Center at the UW-Fox Valley. Staff is also investigating the installation of a solar array project and the purchase of renewable energy.

Energy Services Representative – General Manager Young stated several incentives for SCA Tissue are being considered as part of their expansion project.

Item XI. People from the Gallery to be heard on any items discussed at this Meeting. Mary Nebel, 713 First Street, spoke regarding the purchase orders, the Water Plant Change Order, and the noise issue at the Steam Plant.

Joanne Roush, 409 Cleveland, spoke about the boiler grate issue and the content of the business model.

Item XII. The motion by Comm. Watson, seconded by Comm. Laux, was unanimously approved on roll call at 9:05 p.m. to convene into Closed Session pursuant to Section 19.85 (1) (e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Litigation and New Customer Negotiations, and Labor Negotiations

There being no further discussion, the motion by Comm. Laux, seconded by Comm. Watson, was unanimously approved to convene into Open Session of the Regular Meeting of the Water and Light Commission at 9:50 pm.

The Commission decided the next regular meeting will be as scheduled for March 26, and the 2007 audit will be on the agenda if available.

The motion by Comm. Laux, seconded by Comm. Watson, was unanimous on roll call to approve the tentative agreements with both unions.

There being no further business, the motion by Comm. Laux, seconded by Comm. Watson, was unanimously approved to adjourn at 9:52 p.m.

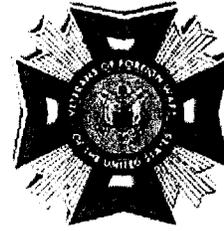
By: CARLA R. WATSON
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

\\comm\minute March 6.doc



Neenah Post 33
Menasha Post 152



Menasha Post 2126
Neenah Post 10893

NEENAH-MENASHA MEMORIAL DAY PARADE COMMITTEE

We would like you to celebrate Memorial Day, 2008 with the citizens of Neenah-Menasha by participating in our Memorial Day parade, on May 26th, 2008 beginning at 9:00 A.M.. If you can join us, please fill out the enclosed form and return it to us no later than April 21st, 2008 so we can arrange our line up and notify all parade participants as to the time and location to be in for the parade. If you are no longer the contact person for your group, please let us know of the current contact person so we can up-date our data base, and please forward the packet to the new contact person.

Mail the completed form to:

American Legion Post 33
P.O. Box 632
Neenah, WI 54957-0632

If you have any questions or comments, please feel free to contact us at the following phone numbers or e-mail addresses.

Respectfully,

Chris Rosenow
Past Post Commander
American Legion Post 33
(920)722-6799
c.e.rosenow1@sbcglobal.net


Eugene Hardell
Post Commander
American Legion Post 33
(920)722-9387
eughardell@aol.com

NEENAH-MENASHA
MEMORIAL DAY PARADE.

MONDAY MAY, 26th 2008

ORGANIZATION _____
CONTACT PERSON _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____

1. DO YOU WANT TO BE CONSIDERED FOR THIS YEARS PARADE?
YES WE DO
NO, BUT KEEP US ON THE MAILING LIST _____

2. CHECK THE CATEGORY YOU WISH TO ENTER.
COMMERCIAL _____ NON-COMERCIAL _____

3. OUR ENTRY WILL CONSIST OF :
FLOAT _____ WALKING UNIT _____ SINGLE VEHICLE _____
ANIMALS (INSURANCE REQUIRED) _____

4. WILL MUSIC BE USED WITH YOUR ENTRY ? YES _____ NO _____

5. SIZE OF UNIT (LENGTH) _____

PLEASE INCLUDE A COMPLETE DISCRPTION &/OR PICTURE OF UNIT.

IF YOU NEED MORE INFORMATION, PLEASE CONTACT Eugene Hardell

PHONE 920-722-9387

ADDRESS 2685 W. Fairview Rd.

CITY Neenah, WI ZIP 54956

I WILL ONE DAY BE CARRIED
TO MY FINAL RESTING PLACE IN
A FLAG-DRAPED COFFIN. IT IS A
COMFORT TO KNOW THAT AS I AM
LAID TO REST I WILL BE
EMBRACED
BY SOMETHING I TRULY LOVE!

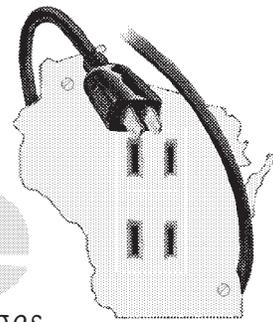
THE AMERICAN FLAG

A **Coalition**
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First!

the Wire

Plugging you in to electric industry changes



608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • APRIL 2008 • Vol. 13, No. 4

If at first you crash and burn...

California may try deregulation again

It's hard to believe—or is it? California regulators are looking into reviving a major component of their failed deregulation plan. After all, it's been eight years; maybe it'll work this time.

Best remembered for rolling blackouts and wholesale power market manipulation, the California electric restructuring fiasco's first conclusive proof that things had gone seriously wrong was the doubling and tripling of electricity bills for customers of San Diego Gas and Electric (SDGE) in the summer of 2000.

The first of California's utilities to have its prices deregulated, SDGE passed along the full impact of fast-rising wholesale power prices and its customers were soon in open revolt.

Last month, with eight years to ponder the consequences of the bungled experiment, the California Public Utilities Commission was thinking about trying it again.

Responding to a petition from a coalition of businesses, the commission has begun a review process that could revive direct retail access to power providers, bypassing incumbent utilities.

In 2001, when the bad situation had turned into a full-blown crisis, customers with direct access were allowed to keep it but lawmakers froze the practice at that point. Now the commission may reopen direct access for business and residential customers.

Meanwhile, the costs of the initial experiment are still being paid. Current monthly bills still include a surcharge to pay off state-issued bonds that financed a legislated 1990's rate reduction used to simulate immediate customer benefit from restructuring.

Halting expansion of direct access was part of the arrangement put in place when state

government by default became the utilities' wholesale power supplier—buying power on their behalf after Pacific Gas and Electric filed bankruptcy and Southern California Edison came close to it.

Having sold off their generation assets under the restructuring law, the utilities were bled dry paying unregulated prices for wholesale power while reselling it at regulated rates to their retail customers. The state taking over as

middleman and clamping the lid on new retail access was supposed to stop the bleeding and did, even though some consequences linger.

Some of the state's long-term power contracts run for nearly another decade, but the commission was reportedly looking for ways to end them ahead of schedule.

State lawmakers have expressed widespread opposition to the commission reopening direct retail access. 💡

WPS ramping up wind

Green Bay-based Wisconsin Public Service Corporation (WPS) announced in March it's contracting for a 150-megawatt share of the output from a planned wind farm in southeast Minnesota.

The agreement, between WPS and High Country Energy, LLC, will give the Wisconsin utility access to approximately half the eventual

output from a wind energy park in Minnesota's Dodge and Olmsted Counties.

The contract was seen as important to the overall project because it solidifies a buyer for the first phase of its energy production. WPS and High Country indicated in mid-March they would immediately begin the permitting process and the necessary coordination with the Midwest Independent System Operator to accommodate the project's transmission capacity requirements.

According to Charlie Severance, WPS general manager for renewable resources, construction is expected to begin about two years from now after a schedule for interconnecting the project into the regional grid is established.

Situated on more than 70 square miles of farmland in the two counties, the 150 megawatts from the 100 wind turbines in the project's first phase will be sufficient to power about 44,000 homes in the WPS service territory in northeastern and central Wisconsin and parts of Michigan's Upper Peninsula. 💡

Interested in *The Wire* by e-mail?

If you'd like to get your monthly affordable-energy newsletter faster and help save paper and postage costs, just send us an e-mail address and we'll take it from there.

Information should be sent to wendy.fassbind@wfcmac.coop. And if you'd like to receive *The Wire* both ways, by e-mail and regular mail, please specify that you'd like to be on both lists. If you prefer no change, it's not necessary to do anything. 💡

THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



Wisconsin state legislators wrapped up their 2007–08 session last month, letting die on the vine some of the more controversial energy-related issues before them. Proposals to reduce greenhouse gas emissions and lift the moratorium on new nuclear power plants failed to muster the support needed to pass before legislators headed home on March 13. Also failing to gain approval was legislation to establish statewide standards for the siting of wind energy projects.

Several pieces of legislation of interest to energy stakeholders did make it through the legislative grindstone and were signed into law by the governor. Receiving a stamp of approval were bills that included requiring the licensing of electricians, increasing penalties for selling stolen scrap metal (addressing a relatively recent outbreak of crime as high prices for basic materials including copper induce thieves to target utility infrastructure), and allowing schools to own and operate wind energy facilities.

Although the Legislature won't be back to regular business until next January, there are plenty of issues outside the Capitol dome that will hold the attention of groups involved in energy policy. Topping the list is the Governor's Global Warming Task Force, which is expected to conclude its work and issue a final report and recommendations by the end of spring. The report will expand upon the Task Force's interim report released back in February and potentially include more controversial issues such as carbon cap and trade.

In the meantime, the Public Service Commission, following up on the recommendations in the interim report, will look at how electric rates can be designed so customers are more aware of their energy consumption and the impact on greenhouse gas emissions. A docket on that issue and on the relationship between ratemaking

principles and efforts to promote conservation, especially the potential disincentives to utility support of conservation and efficiency measures inherent in traditional volumetric rate designs, were recently opened by the PSC and should generate a fair amount of discussion and debate by the public, customers, utilities, and policy makers. 💡



Bromley



Stakeholders assemble as Gov. Doyle signs legislation requiring licensing of electricians in Wisconsin.

Register now—it's free!

Registration remains open for the *Customers First!* Coalition Spring POWER Breakfast at the Concourse Hotel in Madison on April 14. The free event offers the opportunity to hear insights from distinguished state and national experts on the new federal Energy Independence and Security Act, other energy policy developments, and their implications for Wisconsin.

Speakers include Wisconsin Congresswoman Tammy Baldwin; Robert Talley of Talley & Associates, Washington DC; Wisconsin Public Service Commission chairman Daniel Ebert; and George Edgar of the Wisconsin Energy Conservation Corporation.

Registration is available online at www.regonline.com/customersfirst. More information on the half-day event is available from Customers First Executive Director Matt Bromley at 608-286-0784 or via e-mail at mbromley@customersfirst.org. 💡

Restructuring Roundup

Among the states that took the plunge into electric restructuring during the go-go 1990s, two provide especially interesting examples of how to go about picking up the pieces.

Ohio and Maryland ended up with considerably different results from their experiments and are now experimenting with considerably different remedies.

Particularly in the early going, Ohio enjoyed some modest success by allowing local governments to aggregate customers and go shopping for the best wholesale electricity deals on their behalf. But the number of competing electricity suppliers dwindled as wholesale power costs rose (many alternative suppliers owned no generation assets and were simply reselling what they could purchase on the open market) and real competition failed to materialize.

Now, with full deregulation and potentially big rate increases looming on the horizon in 2009, Ohio policymakers are toiling to put something safer in place before the clock runs out. But rather than try to reassemble the old status quo—a task that's in some respects impossible—Ohio Governor Ted Strickland has been shooting for a complete remake of state energy policy.

In addition to retaining rate-setting power for state regulators, Strickland's plan, approved in the Ohio Senate but as of press time not yet voted on by the House, would expand reliance on renewable and alternative energy sources, conservation, and efficiency.

It would keep alive the concept of market-based electricity pricing—but with the Public Utilities Commission of Ohio supervising a competitive bidding system.

In Maryland, the big rate increase landed before the state started trying to find its way back to traditional regulation. Governor Martin

Energy saver tip

These days there's an electrical or electronic device literally within reach almost everywhere you go, and it's easy to forget that some of these draw current even when they aren't being used. These include television sets and VCRs that are rarely operated, and chargers for power tools and cell phones. Unplugging them when they're idle is an easy way to save a little energy. 💡

O'Malley, who won election in part by attacking a 72-percent Baltimore Gas and Electric (BGE) rate hike, has said he'll get as close as he can to restoring the old regulatory regime.

Constellation Energy, the holding-company parent of BGE, is not walking away from the arrangements made almost a decade ago without a fight. Constellation is suing the state to recover \$386 million in credits given back to customers under 2006 legislation aimed at reducing the impact of the big rate increase.

Also at issue is whether customers were taken for a ride when they paid almost a billion dollars to cover the stranded costs of BGE power plants expected to be uncompetitive in a deregulated world, and another half-billion for nuclear plant decommissioning.

The plants became more valuable instead of

AARP v. Ameren

It wasn't so many months ago that Commonwealth Edison and downstate utility Ameren negotiated with angry Illinois lawmakers to give ratepayer rebates totaling about a billion dollars. Now Ameren is back asking for another rate increase and finds itself tangling with a rather effective lobbying organization.

The American Association of Retired Persons (AARP) announced in mid-March it has formally intervened in Illinois Commerce Commission (ICC) proceedings to argue against Ameren's request for rate increases that would add about \$250 million to electric and natural gas bills.

Earlier, AARP members turned out for ICC hearings across Illinois to oppose the rate increase and to protest new surcharges Ameren seeks, including plans to charge higher rates as customers reduce natural gas usage; to require customers to pay more to cover bills left unpaid by others; and to increase charges to customers for infrastructure development.

The developments are not a surprise. Last year, when Illinois customers and elected officials were up in arms about huge Ameren and Commonwealth Edison rate increases, Ameren made it clear that the utility would be back soon asking for higher rates, even as negotiations continued on the ratepayer give-back package that allowed the utilities to escape a legislative

less so, far outweighing the \$316 million in rate relief customers realized in the deal, according to a report by the state's Public Service Commission.

Constellation argues that the state is trying to back out of a legitimate deal and would discourage investment in Maryland if state actions cast doubt on "the sanctity of contracts," according to a March report in the *Baltimore Sun*.

As the squabbling continues and state lawmakers ponder legislation to reopen the 1999 restructuring arrangements, BGE customers look ahead to another round of bad news. Beginning in June, they face another rate increase, of slightly more than five percent, to allow the utility to recover higher wholesale power costs that have risen, in part, because of federal wholesale market rules.

The *Sun* calculated that with the pending rate hike included, BGE customers will be paying 85 percent more for electricity than before the state legislature approved its restructuring plan nine years ago. 💡

reimposition of a 10-year retail-rate freeze that began in 1997.

Commonwealth Edison also has a case pending before the ICC as it seeks to raise rates more than \$350 million. Combined, the two rate hikes would retrieve for the utilities about six-tenths of the money that was supposed to be heading back to Illinois customers under the negotiated rate-relief package.

AARP, the Illinois Citizens Utility Board, and others have joined the opposition in both cases and AARP said it's working to mobilize its claimed 1.8 million Illinois members against the rate hikes.

One Ameren customer who appeared at a March hearing reportedly testified that she received a \$208 bill from Ameren for a rental property that sat vacant and was kept at 58 degrees for the month of the billing. In a broadcast interview last month, Citizens Utility Board Executive Director David Kolata called the utilities' claim that their solvency is at issue a "red herring." 💡

This just in...

An actual headline (okay, it's a subhead) in the Allentown (PA) *Morning Call*: "The road to electric deregulation is growing bumpy." Who says the world has run out of optimists? 💡

Be sure
to check out the
Customers First!
web site at



www.customersfirst.org



Quotable Quotes

*“Competition—I’ll just say it—
I think has failed.”*

—Pennsylvania Public Utility Commissioner
Tyrone Christy, calling for policymakers to
revisit the state’s 1996 electric restructuring
and quoted in *The Morning Call*, Allentown,
March 16, 2008

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin’s reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

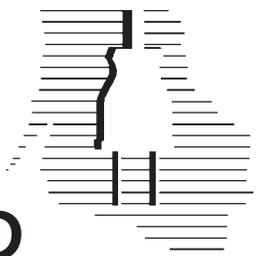
Customers First!
Plugging Wisconsin In



A Coalition
to preserve
Wisconsin’s
Reliable
and Affordable
Electricity

P.O. Box 54
Madison, WI 53701

Customers First!





Memorandum

To: Board of Public Works/Common Council
From: AP Jessica Beckendorf
Date: March 31, 2008
RE: MS4 Permit Annual Report

The purpose of this memo is to apprise the Council members of the contents of the city's draft MS4 permit annual report. Each year communities subject to the WDNR's general permit requirements for municipal separate storm sewer systems (MS4) must file a report on the activities they have undertaken to comply with the terms of the permit they have been issued. A copy of the MS4 permit reporting form and supporting information, prepared by the Public Works and Community Development departments for the 2006-2007 period, will be included for review in the April 7, 2008 Common Council meeting (as a communication).

The MS4 report and supporting information will also be posted to the city's website by Thursday, April 3, 2008. A news release has also been distributed. At the April 21, 2008 Board of Public Works meeting, the report will be discussed and the public will be invited to comment. These comments will be considered as the city plans and implements its stormwater management program in the upcoming permit cycle.

Major components of the report related to the city's MS4 compliance include:

- Public Education and Outreach Plan Development and Activities.
- Public Involvement and Participation Plan Development and Activities.
- Illicit Discharge Detection and Elimination Program Development.
- Construction Site Pollutant Control Ordinance and Program Development.
- Post-construction Site Stormwater Management Ordinance and Program Development.
- Pollution Prevention Program Development.
- Stormwater Quality Management Program Development.
- Storm Sewer System Map Development.

The items listed above are in various stages of completion and will be brought forward for Council Review as they are drafted. The MS4 annual report was required to be completed prior to the permit's required completion dates of the above items. Council members are encouraged to review a copy of the city's general permit (on the Engineering page of the city's website) in preparation for reviewing the above programs.

To: Council
Fr: Mayor

Dear Mayor Laux,
And Menasha City Council,
Thank you very much for the plaque
I was very honored to receive it.
I have it in my room right now.

Sincerely,

Will Wegner

Menasha Utilities
Steam Detail
For the Two Months Ending February 29, 2008

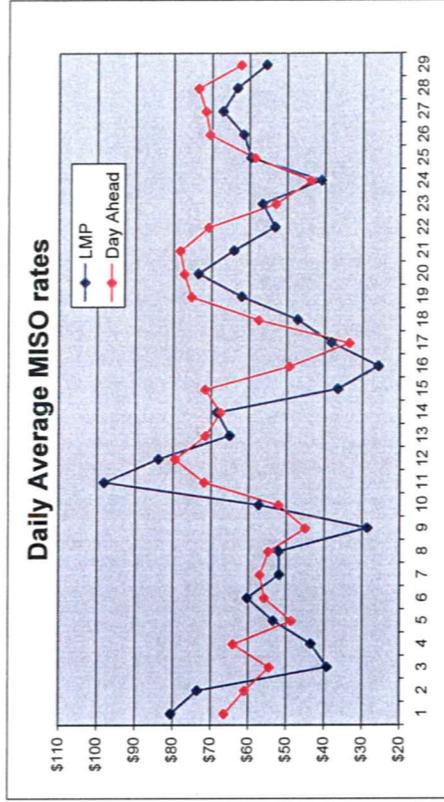
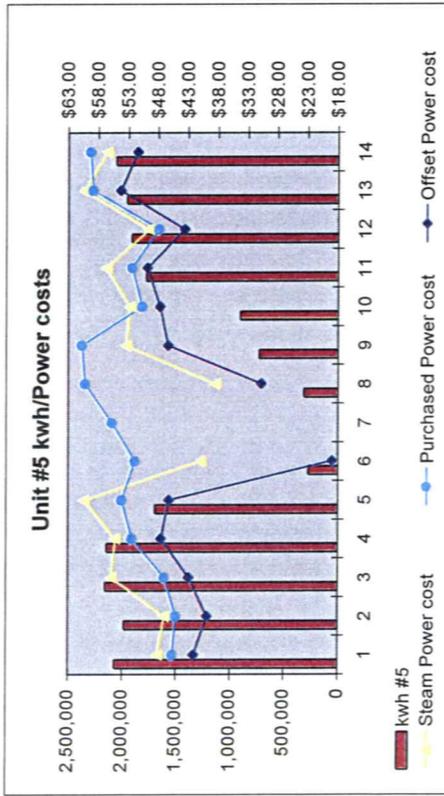
	Current Month		Actual	Year-to-Date		Annual Budget
	Budget	Variance		Budget	Variance	
Operating Revenues						
Steam Sales - Sonoco	\$723,958.58	(\$102,973.09)	\$1,425,843.71	\$1,725,182.40	(\$299,338.69)	\$9,247,958.92
Steam Sales - Alcan	43,332.30	(10,456.46)	85,996.82	94,863.94	(8,867.12)	457,784.79
Steam Sales - Whiting	45,103.60	(10,729.91)	91,484.30	103,447.63	(11,963.33)	485,503.77
Electric Sales	115,753.97	2,875.84	233,665.71	224,854.21	8,811.50	742,944.54
MISO Sales	256,984.00	137,544.30	442,683.98	225,747.35	216,936.63	2,250,064.38
Capacity Payment	13,734.02	400.02	27,068.02	26,668.00	400.02	163,288.00
Forfeited Discounts-Late Charges	364.61	364.61	592.25	592.25	592.25	
Total Operating Revenues	1,199,231.08	17,025.31	2,307,334.79	2,400,763.53	(93,428.74)	13,347,544.40
Operation and Maintenance Expenses						
Steam Power Generation						
Labor	113,575.23	6,235.54	233,368.59	214,679.38	18,689.21	1,288,076.00
Coal	458,302.35	(51,864.35)	877,506.04	1,029,378.26	(151,872.22)	6,154,125.89
Ash Disposal	11,718.93	1,274.42	23,672.95	21,074.19	2,598.76	125,991.80
Other Fuel Expenses	4,537.52	870.52	11,229.97	7,334.00	3,895.97	44,004.00
Steam Expenses	114.47	(8,518.86)	891.55	17,266.66	(16,375.11)	103,600.00
City Water and Sewer	24,765.40	9,805.62	47,395.66	32,734.92	14,660.74	179,434.14
Electric Expenses	2,158.33	(2,158.33)	600.00	4,316.66	(3,716.66)	25,900.00
Miscellaneous Steam Power Expenses	4,429.53	(102.64)	12,173.45	9,064.34	3,109.11	54,386.00
Auxiliary Power	86,378.81	4,800.11	159,741.41	166,523.13	(6,781.72)	942,020.37
Maintenance of Structures	14,142.11	(1,295.00)	17,381.46	20,250.00	(2,868.54)	15,540.00
Maintenance of Boiler Plant	478.77	(7,854.56)	1,479.86	16,666.66	(15,186.80)	301,500.00
Maintenance of Electric Plant	7,888.45	7,055.12	8,530.60	1,666.66	6,863.94	10,000.00
Maintenance of Miscellaneous Steam Plant						
Total Steam Power Generation	726,331.57	(37,735.30)	1,393,971.54	1,543,544.86	(149,573.32)	9,344,578.20
Distribution Expenses						
Chemical Expense	10,124.24	(1,444.43)	26,934.23	23,137.34	3,796.89	138,824.00
Steam Line Expense	157.92	(157.92)	1,152.00	315.84	(315.84)	1,895.00
Customer Installation	932.50	453.08	1,152.00	958.84	193.16	5,753.00
Maintenance of Mains	389.51	(1,181.17)	783.01	2,362.34	(2,362.34)	14,174.00
Maintenance of Services		217.18	8.36	344.66	438.35	2,068.00
Maintenance of Meters			8.36		8.36	
Total Distribution Expenses	11,446.25	(2,113.26)	28,877.60	27,119.02	1,758.58	162,714.00
Administrative and General Expenses						
Administrative and General Salaries	3,516.42	(4,249.54)	5,869.72	15,531.92	(9,662.20)	93,191.52
Office Supplies and Expenses	255.39	(161.28)	663.28	833.34	(170.06)	5,000.00
Outside Services Employed	26,548.47	19,630.47	38,774.06	14,301.00	24,473.06	80,105.00
Property Insurance	4,552.04	802.04	9,104.08	7,500.00	1,604.08	45,000.00
Injuries and Damages	2,756.73	(710.77)	5,598.14	6,935.00	(1,336.86)	41,610.00
Employee Pensions and Benefits	36,170.72	2,709.30	62,129.89	66,922.84	(4,792.95)	403,780.01
Miscellaneous General Expenses	245.00	(634.00)	2,958.24	5,283.00	(2,324.76)	19,783.00
Vehicle Clearing	360.87	(49.34)	664.39	0.02	(396.25)	
Power Operated Clearing	50.00	360.87	100.00	100.00	664.39	600.00
Rents						
Total Administrative and General Expenses	74,406.31	17,697.75	125,465.57	117,407.12	8,058.45	689,069.53
Total Operation and Maintenance Expenses	812,184.13	(22,150.81)	1,548,314.71	1,688,071.00	(139,756.29)	10,196,361.73
Other Operating Expenses						
GE Water Treatment Lease Expense	29,166.03		58,332.06	58,332.06		349,992.36

Menasha Utilities
Steam Detail
For the Two Months Ending February 29, 2008

	Current Month		Actual	Year-to-Date		Annual Budget
	Budget	Variance		Budget	Variance	
Taxes	\$8,610.26	\$8,862.67	\$14,306.43	\$17,725.34	(\$3,418.91)	\$106,352.00
Total Other Operating Expenses	37,776.29	38,028.70	72,638.49	76,057.40	(3,418.91)	456,344.36
Total Operating Expenses	849,960.42	872,363.64	1,620,953.20	1,764,128.40	(143,175.20)	10,652,706.09
Net Operating Income (Loss)	349,270.66	309,842.13	686,381.59	636,635.13	49,746.46	2,694,838.31
<i>Other Income</i>						
Interest and Dividend Income	35,169.64	7,766.00	42,003.91	14,480.00	27,523.91	98,406.00
Total Other Income	35,169.64	7,766.00	42,003.91	14,480.00	27,523.91	98,406.00
Income Before Interest Charges	384,440.30	317,608.13	728,385.50	651,115.13	77,270.37	2,793,244.31
<i>Interest Charges</i>						
Interest on Long-Term Debt	100,658.32	100,517.50	201,316.64	201,035.00	281.64	1,206,210.00
Interest on Debt to Municipality	77,140.05	77,140.00	154,280.10	154,280.00	0.10	925,680.00
Other Interest Expense	2,498.76		4,743.86		4,743.86	
Total Interest Charges	180,297.13	177,657.50	360,340.60	355,315.00	5,025.60	2,131,890.00
Net Income (Loss)	204,143.17	139,950.63	368,044.90	295,800.13	72,244.77	661,354.31

STEAM DISTRIBUTION FOR FEBRUARY 2008

	Monthly Total	Budget	YTD	YTD Budget
Total Steam purchased				
Sonoco	70,699	67,067	139,243	139,918
Alcan	4,333	4,362	8,896	7,693
Whiting	4,510	4,539	9,148	8,439
Steam Total	79,543	75,968	157,287	156,050
Total Generation kwh	Monthly Total	Budget	YTD	YTD Budget
MISO Market				
Unit #3	0	0	0	0
Unit #4	0	0	0	0
Real-Time - MISO				
Average MISO Price	4,352,030	2,030,000	7,708,155	4,017,000
Day-Ahead - MISO				
Average MISO Price	992,616	54.96	1,830,464	56.17
Behind the Meter				
Unit #5	0	0	0	0
Average Price	3,359,414	2,030,000	5,877,691	4,017,000
MW Total	6,404,291	3,976,000	11,716,705	7,894,000



TIMOTHY J. MAURER

575 Riverway
Menasha, WI 54952
Phone: 920-727-1456
Cell Phone: 920-205-0769

Top-performing, highly motivated sales professional with persuasive negotiation and closing skills. Exceptionally talented in customer development; able to establish positive rapport and build loyalty with clientele. Consistently successful in increasing revenues and capturing key accounts. Understanding of all phases of business management including P&L, strategic planning, budgeting, forecasting, and staff development.

EXPERIENCE

- 2007 - Present Bradner Smith & Company - Elk Grove Village, IL
Account Executive
Responsible for developing accounts in the printing industry.
Developed marketing strategies, sales methods and techniques
- 1999 - 2007 Unisource - Appleton, WI.
Account Executive.
Responsible for growing and developing accounts in Eastern WI.
Developed Program Business in key accounts.
Top performer (Winner's Circle) for Unisource Appleton Salesperson of the year for 2000.
- 1992 - 1998 Dunsirn Industries - Neenah, WI.
Senior Sales Representative.
Organized and managed a fourteen state territory, growing it into a \$6 million annual territory.
Met and exceeded all sales goals and objectives with a 30% growth.
Actively prospected new customers through telemarketing/cold calling.
- 1989 - 1992 Georgia-Pacific, Butler Paper - Green Bay, WI.
Senior Sales Representative.
Increased Sales more than 45%.
Educated customers on premium paper grades.
Attended Professional Sales Skills Training.

EDUCATION

Masters of Science in Management Organizational Behavior.
Silver Lake College, Manitowoc, WI. Graduated 1998.

Bachelor of Science Degree in Business Administration.
University of Wisconsin -STOUT, Menomonie, WI. Graduated 1986.

Associated Degree of Marketing. Fox Valley Technical College, Appleton, WI
1982-1984.

TERRY L. ECKSTEIN

736 Paris Street
Menasha, WI 54952

920-277-7742
Terryeckstein736@aol.com

Offering Management level expertise in

Transportation/Warehousing – Sales/Customer Service – Call Center Leadership

Dynamic and results focused professional possessing expertise in diverse business environments while demonstrating abilities in leading, training, and motivating teams to operational excellence. Additional competencies include:

- Staff Training and Development
- Superior Communication Skills
- Outbound Call Center Management
- Continuous Technology Upgrade and Process Improvement
- Inventory Accuracy and Management
- Budget Management
- Strategic Planning
- Freight Setup, Scheduling, Execution
- OSHA Certifications in Multiple Competencies
- Track Record in Warehouse Layout, Planning, and Execution

SALES MANAGER/CRST LOGISTICS BROKERAGE DIVISION

West Business Services...Appleton, WI

(08/07-Present)

- Lead daily activities for lead-generation sales team
- Perform interviews for employee applicants, conduct evaluations/career development sessions
- Manage continuous change through process improvement and technology upgrades
- Generate reporting for performance improvement, client specification, internal information, etc.
- Monitor calls, coach, and conduct one-on-one sessions to provide daily feedback to associates

OPERATIONS/CUSTOMER SERVICE MANAGER

Checker Logistics Inc. ...Neenah, WI

(07/05 to 08/07)

- Lead daily operations in customer service and dispatch activities
- Managed freight-scheduling, rate negotiations, driver planning and routing, expanded total number of long regional and Midwest drivers from 45 to 85
- Promoted growth in partnerships through existing and new customers by telephone interactions, sales visits and solid customer service engagement
- Conducted new hire interviews, performance evaluations/career development sessions for continuous growth opportunities
- Managed on-going changes through process improvement, budgeting efficiencies and technology upgrades

WAREHOUSE FULFILLMENT SUPERVISOR

Alta Resources...Neenah, WI

(11/99 to 2/05)

- Supervised daily shipping/receiving activity, warehouse maintenance, and human resources
- Increased shipment from 11,000 pieces per month to 110,000 pieces per month in one year
- Coordinated vendor activity, supply pricing, set up carrier and lane rates, and scheduled meetings and customer visits as needed and required

- Assembled warehouse OSHA guidelines, designed layout and execution of conveyor system for assembly line efficiency
- Conducted new hire interviews, performance evaluations/career development sessions for associate growth opportunities

INSIDE SALES REPRESENTATIVE WITH FEDERAL EXPRESS TEAM

- Top three performer in sales with Federal Express team over three years
- Generated \$568,920 in total annual net revenue per year over three years
- Generated \$60,000 in total "freight" revenue per year over three-year period

FEDERAL EXPRESS COURIER...SALES/LOGISTICS

Federal Express...Appleton, WI (7/99 to 11/99)

- Certified Federal Express Courier Training (St. Louis, MO)
- Effectively utilized time management skills to meet rigid deadlines
- Maintained and expanded customer base through daily personal contact

DISTRIBUTION COORDINATOR...ASRS WAREHOUSE FACILITY

Wisconsin Tissue...Menasha, WI (2/82 to 1/99)

- Separated incoming product, organized and processed into inventory systems
- Created and executed invoicing/distribution for outgoing shipments
- Operated six-color paper conversion machines, worked in paper-pulp mill, handled chemicals, practiced safety procedures and maintained quality standards
- OSHA certified in lift truck, various paper clamps, high reach, safety and fire protection, emergency procedure training, confined space entry and lock-out-tag-out procedures
- Accredited Union Counselor for UPIU Local 1279 and served on safety committee 15 years

Education:

University of Wisconsin Center-Fox Valley...Menasha, Wisconsin
Associate of Arts Degree (1992)

University of Wisconsin-Oshkosh...Oshkosh, Wisconsin
Major: BA in Journalism...Emphasis/Public Relations & Advertising (1995)

Minor: Business Administration (1999)

City of Menasha, WI; 6th District Alderman... (2002 to 2008)

Fox Valley Technical College... Supervision (2003); Class-A CDL (2005)

Wisconsin Lift Truck Corporation... Certified Lift-Truck Trainer (2002)

Computer Expertise:

Word, Excel, PowerPoint, Lotus Notes, Creative Transportation Software, Citrix, Vantive, McLeod Transportation Software, On Contact

References:

Available upon request

AT&T - WISCONSIN EXCLUSIVE EASEMENT

DOCUMENT NUMBER

UT# 6197353 Ease # 44165 R/W # 2007-58
For a valuable consideration of one thousand dollars (\$1,000.00), receipt of which is hereby acknowledged, the undersigned The City of Menasha, a Municipal Corporation (Grantor) hereby grants and conveys to Wisconsin Bell Inc., d/b/a. AT&T - Wisconsin, a Wisconsin Corporation, and its affiliates and licensees, successors and assigns (collectively "Grantees") an exclusive easement in, under, over, upon and across the Easement Area (described below), for the purposes of and in order to construct, reconstruct, modify, supplement, maintain, operate and/or remove facilities for the transmission of signals used in the provision of communication, video and/or information services and/or any other services or uses for which such facilities may be used including, but not limited to, equipment cabinets or enclosures and support posts or pads, cables, wires, pedestals or other above-ground cable or wire enclosures, marker posts and signs, and other related or useful equipment, fixtures, appurtenances and facilities, together with the right to have commercial electrical service extended across the Property (described below) and Easement Area to provide service to such facilities and the right of ingress and egress across the Property and the Easement Area for the purpose of access to and use of the easement granted herein.

RETURN ADDRESS:
Nancy Betenz
AT&T - Wisconsin
N17 W24300 Riverwood Drive
Waukesha, WI 53188

PARCEL NUMBER: 720076600

The property is legally described as: Lots One (1), Two (2), Three (3) and Four (4) in Block One (1) all in KLENKE PLAT Part of the S.E. ¼ of the S.W. ¼ and the S.W. ¼ of the S.E. ¼ of Sec. 10 T.20N R.17E. in City of Menasha, Winnebago County, Wisconsin, in the Second Ward of said City.

The Exclusive Easement Area is legally described as: The Northerly 13 feet of the Easterly 10 feet of described parcel. See attached sketch marked as Exhibit "A", incorporated into and made a part hereof by reference.

The Grantor represents and warrants to the Grantee that Grantor is the true and lawful owner of the Property and has full right and power to grant and convey the rights conveyed herein.

Grantee hereby agrees to restore all property disturbed by its activities in use of the easement to the condition existing prior to the disturbance.

Grantee shall have the right to remove or trim such trees and brush in the Easement Area as is necessary to exercise the rights conveyed herein.

The Grantor shall not construct improvements in the Easement Area or change the finish grade of the Easement Area without the consent of the Grantee.

The Grantor agrees that, due to the exclusive nature of the grant herein conveyed, no other use of the Easement Area shall be made by anyone, including Grantor, without the consent of the Grantee.

This Easement is binding upon and shall inure to the benefit of the heirs, successors, assigns, and licensees of the parties hereto.

SIGNED THIS _____ DAY OF _____, 2008.

GRANTOR: The City of Menasha, a Municipal Corporation

(Signature)

(Signature)

(Printed)

(Printed)

(Title)

(Title)

ACKNOWLEDGMENT

State of Wisconsin)
)
County of Menasha)

I, _____, being a notary public in and for the state and county aforesaid, do hereby certify that

_____ personally known to me to be the same persons whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this ____ day of _____, 2008.

Notary Public

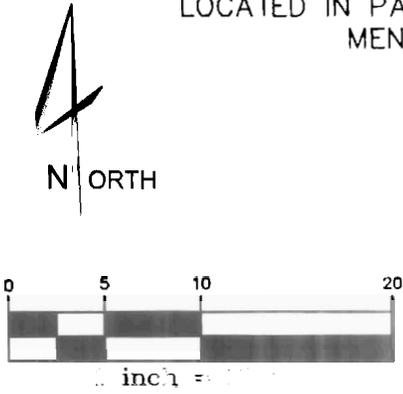
My Commission expires: _____

This document was drafted by Gerald A. Friederichs, Wis. Bar Member No. 1014144, AT&T - Wisconsin Legal Department, 14th, Floor, 722 North Broadway, Milwaukee, WI 53202

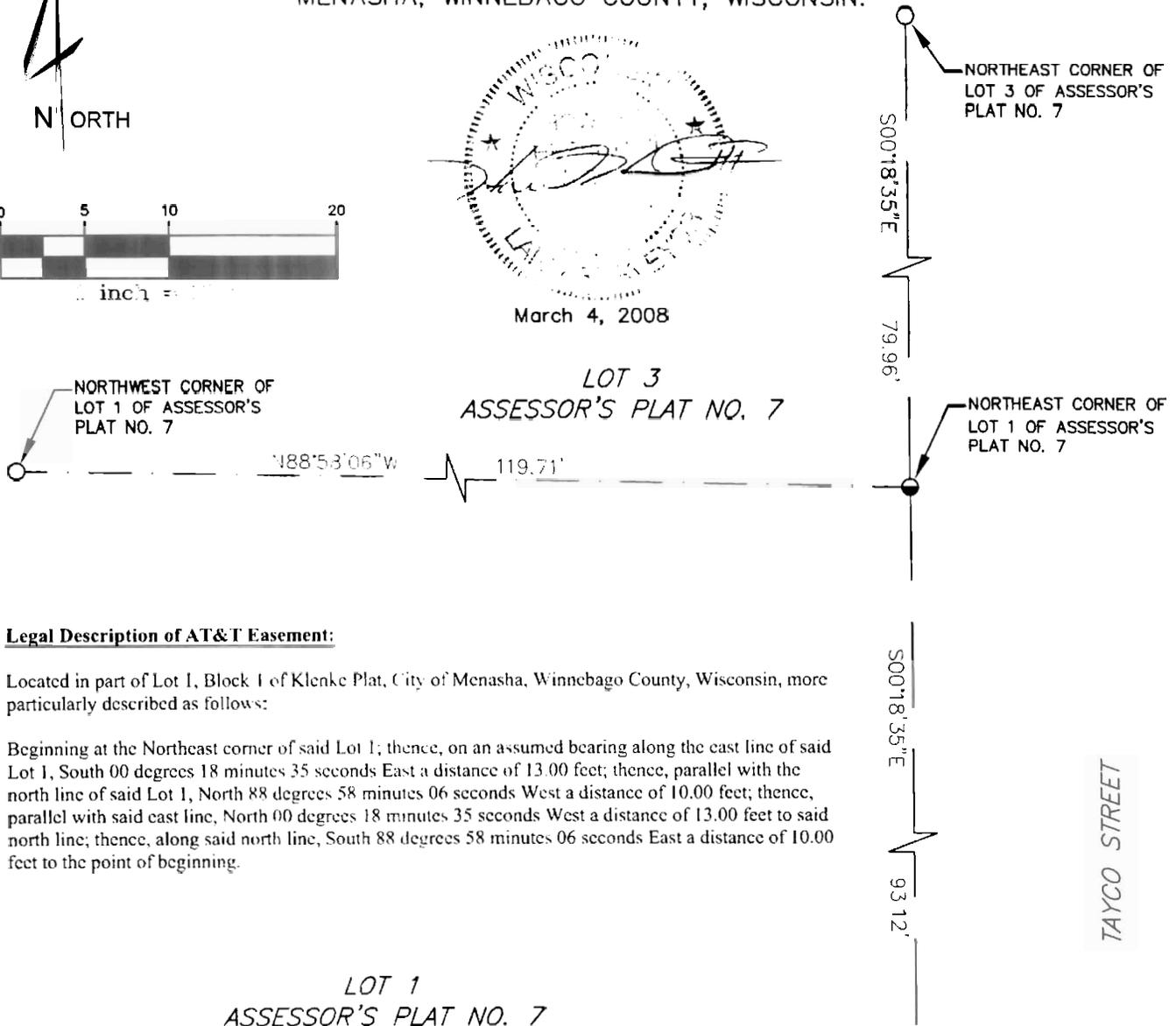
Insertions by: Dan Boettcher, MI-TECH SERVICES, INC.

EXHIBIT "A" FOR AT&T EASEMENT

LOCATED IN PART OF LOT 1, BLOCK 1 OF KLENKE PLAT, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.



March 4, 2008



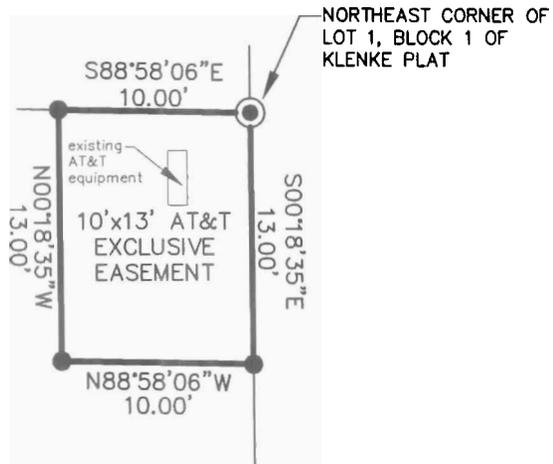
Legal Description of AT&T Easement:

Located in part of Lot 1, Block 1 of Klenke Plat, City of Menasha, Winnebago County, Wisconsin, more particularly described as follows:

Beginning at the Northeast corner of said Lot 1; thence, on an assumed bearing along the east line of said Lot 1, South 00 degrees 18 minutes 35 seconds East a distance of 13.00 feet; thence, parallel with the north line of said Lot 1, North 88 degrees 58 minutes 06 seconds West a distance of 10.00 feet; thence, parallel with said east line, North 00 degrees 18 minutes 35 seconds West a distance of 13.00 feet to said north line; thence, along said north line, South 88 degrees 58 minutes 06 seconds East a distance of 10.00 feet to the point of beginning.

LOT 1
ASSESSOR'S PLAT NO. 7

LOT 1, BLOCK 1
KLENKE PLAT



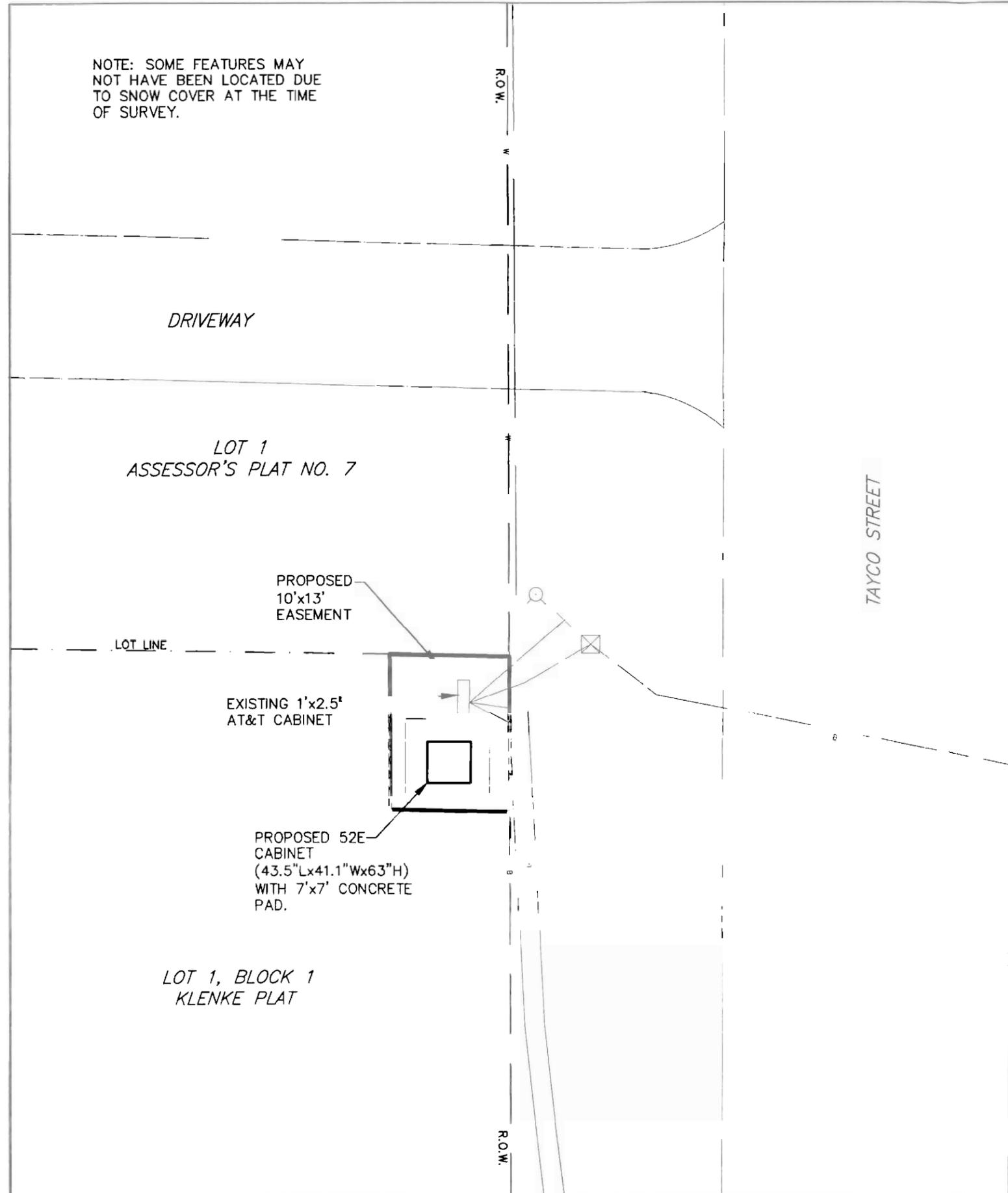
LEGEND

- SET 3/8"x12" SPIKE
- ⊙ FOUND 2" IRON PIPE
- FOUND 1" IRON PIPE
- FOUND 5/8" REBAR

SERVICES, INC.
1700 Industrial Drive
Green Bay, WI 54302
920.465.8018

UT. NO. 6197353
RW 2007-58
EASE 44165

NOTE: SOME FEATURES MAY NOT HAVE BEEN LOCATED DUE TO SNOW COVER AT THE TIME OF SURVEY.



SITE PLAN FOR PROPOSED CABINET

PROPOSED AT&T
52E CABINET WITH
7'x7' CONCRETE PAD AND
POWER PEDESTAL.

- LEGEND**
- ☒ TELEPHONE PEDESTAL
 - ⊙ FIRE HYDRANT
 - ⊗ ELECTRIC POWER POLE
 - GUY WIRE
 - B- BURIED TELEPHONE
 - W- WATER MAIN



SCALE: 1" = 10'

Last Jam Step Used #

T T bug testing is required for Hi-Cap circuits. If you encounter any discrepancy, call local assignment or the Hi-Cap Center (900-572-9846).

Ameritech		Ref	Date Service Req	
RND	Geo Loc	WC	Date Issued	
	PP7473	NEENAH		
Municipality	County	Township	1/4 Sec	Tax Dist
MENASHA	WINNEBAGO			
Location & Description				
A SITE PLAN FOR TAYCO STREET MENASHA, WI.				
Drawn By:	Orig. C.	Tel # (920)	PLR:	
HHH	GODINA	366-5247	MaJ Code:	
Revisions:			EWD #	
			6197353	
Print 1 OF 1				

CONTRACT ENGINEER:
COREY GODINA
(920)465-8018



MEMORANDUM

To: Administration Committee/Common Council

From: Greg Keil, ^{Call} Community Development Director

Date: April 2, 2008

RE: Vierbicher Agreement for Engineering Consulting Services

At the March 18 Common Council meeting R-4-08 was adopted authorizing participation in the Wisconsin Department of Commerce Planning Grant program.

Staff prepared a request for proposal for planning and engineering design services that was distributed to several consulting firms. An interview team comprised of myself, PRD Tungate, Dick Sturm representing the Plan Commission and Park Board, and Bob Stevens representing the Redevelopment Authority conducted interviews with three firms. Vierbicher Associates, Inc. was selected by the team as the best candidate to do the work.

The attached contract has been prepared and we are requesting authorization from the Common Council to engage Vierbicher Associates, Inc. to assist the city in planning for the redevelopment of the former Gilbert Paper Mill site.

April 3, 2008

Brian Tungate, Director of Parks and Recreation
City of Menasha Parks and Recreation Department
140 Main Street
Menasha, WI 54952-3151

Re: Agreement for Engineering Consulting Services

Dear Mr. Tungate:

Vierbicher Associates, Inc. (Consultant) is pleased to submit this Agreement to provide Engineering Consulting Services to the City of Menasha (Client).

I. SCOPE OF PROJECT

The City of Menasha wants to evaluate development opportunities for a 12-acre area along the Fox River known locally as the Gilbert Mill Redevelopment site. We understand that the City has entered into a development agreement with a project developer and explored various attractive improvement opportunities for this site including a whitewater course, shoreline recreation, park development, and other "high impact developments" that can draw development and visitors to the site and City. Encouraged by the potential feasibility of various options the City now seeks to undertake the first tasks in detailed planning analysis and design, including application of necessary permits in anticipation of actual construction. The scope of work defined in the agreement coincides with the City's planning budget of \$50,000, the need for the City to obtain a grant for a portion of the work, and the desire to complete the initial work within about 3 months of receiving authorization to begin.

II. SCOPE OF SERVICES

A. General

Significant project challenges that include existing buildings and bridges, environmental contamination, in-stream raceway/by-pass channel equipment, and flow limitations, need to be examined and resolved before construction work can begin. Regulatory agency concerns with the project need to be considered and plans must be developed that will comply with current regulations. In addition, the City has a limited initial planning budget for this project which requires the project work to be priority phased.

▼ 400 VIKING DRIVE
P.O. BOX 379
REEDSBURG, WI 53959
(608) 524-6468
Fax (608) 524-8218

▼ 999 FOURIER DRIVE, SUITE 201
MADISON, WI 53717
(608) 826-0532
Fax (608) 826-0530

▼ 126 WEST BLACKHAWK AVENUE
P.O. BOX 542
PRAIRIE DU CHIEN, WI 53821-0542
(608) 326-1051
Fax (608) 326-1052

The following proposed specific scope of services is intended to describe the highest priority tasks necessary to begin the Redevelopment Site Plan and Shoreline Master Plan.

Once these initial high priority tasks are completed and the conceptual park/redevelopment plan are reviewed and approved, construction level plans, permits, and further detailed component analysis will be pursued.

B. Specific Scope of Services

1. **Survey Site:** A topographic survey of a portion of the by-pass channel and immediately adjacent area will be completed using technical staff from the City of Menasha under the direction of a Registered Land Surveyor from Vierbicher Associates. The survey will provide information to help evaluate the development potential for the whitewater course at the Gilbert Mill Site. The survey work will also incorporate existing utility and boundary information provided by the City.
2. **Bypass Channel and Race Equipment Observation:** A visual observation of the general condition of the bypass channel and the in-stream race equipment will be completed by a professional engineer. This one-time general observation will determine how the bypass channel and the race equipment will be incorporated into the whitewater course development. Part of this review will be an examination of engineering plans for the bypass channel, the adjacent buildings, and the race equipment. The plans will be provided by the City. The review will determine how the bypass channel and the in-stream race equipment will contribute to the development plans for the area. Another goal of this review will be determining the optimal route for a whitewater course through the project site.
3. **Flow/Hydraulic Data Review:** Outflow data from Lake Winnebago available from the US Army Corps of Engineers (USACOE) will be collected and reviewed with respect to the availability of flow for the proposed whitewater course. Using topographic survey data collected earlier that describes the geometry of the by-pass channel and flow data from the USACOE, a hydraulic model of the by-pass channel will be developed. The model will estimate water levels in the channel during various rates of flow. This hydraulic model will not extend upstream to evaluate the potential effects of various river flows and diversions on property along the by-pass channel upstream from the Racine Street Bridge. Services from Recreational Engineering & Planning (REP) will be obtained to complete a general review of the flow records and to provide an evaluation of the results of the hydraulic modeling.

4. **Shoreline/Park Conceptual Plans and Budget Summary:** Provide draft and final conceptual plans for shoreline restoration that will protect the project waterfront areas from erosion but also provide aquatic habitat and access for recreational activities such as fishing, biking, hiking, or observing whitewater boating. This conceptual plan will also include the developer's proposal for building construction, aspects for on-site stormwater management, potential sustainability features, and provisions for shoreline park development, vehicle parking and access, a whitewater course, recreational trails, basic review of the possible re-use of an existing smokestack as an observation tower, and integration of City utilities. Planned project deliverables will include two (Draft and Final) color plan-view layout drawings suitable for presentation purposes and one (1), color 3-D perspective rendering, similar to example 6 in the sample renderings, showing the major features of the proposed development such as the whitewater course, the shoreline activities, and the proposed buildings Also included will be a single public presentation of the shoreline park plan to City staff, the City Council, and the general public. The plan will include an opinion of the probable construction costs for the proposed improvements, which will consider the use of City staff and equipment for construction when appropriate.
 5. **Project/Permit Coordination and Management:** It is anticipated that there will be substantial effort required to obtain regulatory agency review of this project's numerous components. During this initial work, our permit coordination efforts will only address waterfront restoration improvements along the existing bypass channel route. The proposed work on the waterfront will consider modifications to the buildings that cover the channel, possible removal or adaptation of the in-stream race equipment, and installation of any shoreline erosion control or pedestrian access measures. The conceptual plans for the proposed improvements will have sufficient detail to review with regulatory agency staff. However, based on the results of regulatory agency review and the need to focus our efforts more on renderings, we will reduce our effort assisting the City with preparing an application for permit coverage for the improvements and the City will have to address concerns or questions with the permit application after it is submitted for review.
- C. **Services Not Provided as Part of This Contract**

Detailed topographic surveying of the Fox River bed, preparation of a one-foot contour map, review of structural characteristics of buildings, detailed analysis of smokestack conversion, design rapids for whitewater course, review previous environmental assessments, construction plans, specifications or bidding documents, permit review fees, respond to permit review questions, environmental studies, resident inspection services, archaeological investigations, soil borings, detailed flood plain analysis or permitting, wetland delineations, public hearing representation, easements, property descriptions or surveys,

negotiations for property rights acquisitions, and other meetings, detailed studies or investigations, unless specifically identified above, are not included as part of this work. Inspection or testing for hazardous materials such as asbestos, mold, lead paint or PCBs are also not included.

D. Additional Services

The Scope of Services in this Agreement is intended to cover services normally required for this type of project. However, occasionally events occur beyond the control of the Consultant or the Client that create a need for additional services beyond those required for a standard contract.

The Consultant and/or Client shall promptly and in a timely manner bring to the attention of the other the potential need to change the Scope of Services set forth above, necessitated by a change in the Scope of Project, Scope of Services, or the Schedule. When a change in the Scope of Services, Schedule, or Fees is agreed to by the Consultant and Client, it shall be initiated by written authorization of both parties.

III. CLIENT'S RESPONSIBILITY

- A. Provide Consultant with all criteria and full information as to Client's requirements for the project, including design objectives and constraints, capacity and performance requirements, flexibility, expandability, and any budgetary limitations; furnish copies of all design and construction standards which Client will require to be included in the drawings and specifications; and furnish copies of Client's standard forms, and conditions, including insurance requirements and related documents for Consultant to include in the bidding documents, or otherwise when applicable.
- B. Furnish to Consultant any other information pertinent to the project including reports and data relative to previous designs, or investigations at or adjacent to the site, including hazardous environmental conditions and other data such as reports, investigations, actions or citations.
- C. Arrange for safe access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform services under this Agreement.
- D. Examine all alternate solutions, studies, reports, sketches, drawings, specifications, proposals, and other documents presented by Consultant and render timely decisions pertaining thereto.

- E. Provide all the existing documents, maps, reports, investigations, and other information pertinent to the project. This is anticipated to include utility maps (water, sanitary sewer, storm sewer, electrical, and communication), boundary surveys, FEMA floodplain/floodway information, whitewater course feasibility and concept plans, and other related information.
- F. Arrange and/or post meetings between the City and public or government agencies.
- G. Opinions of probable cost and schedule will anticipate that some work will be completed by City crews. In addition, the project schedule and cost may be improved by direct purchase of materials by the City without a competitive bidding process.
- H. Provide base map information for the Gilbert Mill site using recent air photography
- I. Provide plans for the existing bypass channel, raceway equipment and buildings on the Gilbert Mill site.

IV. SCHEDULE

The project's schedule describes beginning contracted work in May and completing it within about three months. Because the project's initiation is dependent upon the City receiving a grant, project work may be delayed until the grant is obtained. As a result the project schedule is relative to our receipt of an authorization to begin work. The project's fee schedule will remain in effect as long as all project work is completed before December 31, 2008. In addition, as a result of the three month project completion schedule, typical regulatory agency review requirements preclude any real possibility of obtaining permits from regulatory agencies or for providing substantial interaction with regulatory agencies on formal project permit applications.

Description	Date
A. Work Authorization	May 1, 2008
B. Kickoff Meeting to Collect Site Data	May 1 – 15, 2008
C. Survey Site and Observe Bypass Channel.....	May 15 – 30, 2008
D. Evaluate River Flow and Hydraulics	June 1 – June 15, 2008
E. Prepare Site Development Concept Plan Showing Proposed Buildings, Vehicle and Pedestrian Access, Whitewater Course, Parks, Utilities and Shoreline Restoration and Prepare Permit Applications	June 15 – June 30, 2008
F. Review Conceptual Site Plans with City	July 1 – 15, 2008
G. Submit Plans, Reports and Permits to the City	July 15 – 30, 2008

V. DESIGNATION OF RESPONSIBLE PARTIES

The designated responsible parties representing the Client and Consultant respectively shall have authority to transmit instructions, receive information, and render decisions relative to the project on behalf of each respective party.

Overall coordination and project supervision for Consultant is the responsibility of Joe Dorava, PE, Project Manager. He along with other personnel, will provide the services required for the various aspects of the project. Please direct all communications that have a substantive impact on the project to Joe

The Client designates Brian Tungate as their representative. We will direct all communications that have a substantive impact on the project to that individual.

VI. FEES

A. The \$50,000 fixed fee to provide the scope of services described herein was determined as follows:

1.	Topographic Site Survey.....	\$3,500
2.	Building and Raceway Equipment Review	\$3,500
3.	Flow/Hydraulic Data Review	\$10,000
4.	Shoreline/Park Conceptual Plan	\$19,500
5.	Project/Permit Coordination and Management.....	\$10,000
6.	REP reviews.....	\$3,500
	TOTAL.....	\$50,000

B. These fees assume that the work will be completed within the 2008 calendar year. If significant delays to the project occur, which are not due to the negligence of the Consultant, e.g. decisions of the Client, regulatory approvals, deferrals to the next construction season or calendar year, etc., the Consultant reserves the right to negotiate and adjust an appropriate change to the fees.

C. Reimbursable expenses are included in the above stated fees or estimates.

D. We submit invoices monthly for work completed to date. Fixed fees will be submitted on the basis of percent of the Scope of Services completed.

E. Payment is due upon receipt. For invoices not paid after 30 days, interest will accrue at the rate of 1 ½% per month.

F. When estimates of fees or expenses are quoted, they are simply that, estimates. Actual costs invoiced may be higher or lower due to actual fees or expenses incurred. When fees or expenses are anticipated to be higher or lower than estimated we will make every effort to inform you in a timely manner, even prior to incurring the costs, if possible.

- G. Consultant will bill additional services, if requested, in accordance with the fee schedule in effect at the time the work is performed or as otherwise negotiated.

VII. DISPUTE RESOLUTION

In the event a dispute shall develop between the Client and the Consultant arising out of or related to this Agreement, the Client and Consultant agree to use the following process to resolve the dispute:

- A. The Client and Consultant agree to first negotiate all disputes between them in good faith for a period of at least 30 days from notice first being served in writing to the Client or Consultant of the dispute.
- B. If the Client and Consultant are unable to resolve the dispute by negotiation as described above, the Client and Consultant agree to submit the dispute to non-binding mediation. Such mediation shall be conducted in accordance with Construction Industry Dispute Resolution procedures of the American Arbitration Association.
- C. If the Client and Consultant are unable to resolve the dispute by negotiation or by mediation, they are free to utilize whatever other legal remedies are available to settle the dispute.

VIII. INSURANCE

A. Consultant

Consultant maintains general liability and property insurance; vehicle liability; and workers' compensation coverage meeting state and federal mandates. We also carry professional liability insurance to cover losses from potential errors and omissions by our employees or others that work at our direction. Certificates of Insurance will be provided upon written request.

B. Client

The Client shall procure and maintain, at its expense, general liability, property insurance and, if appropriate, workers' compensation and builders risk insurance.

C. Contractor

The Consultant shall procure from the Contractor, as directed by the Client and/or as provided in the Scope of Services, Certificates of Insurance for the type and amounts as directed by the Client.

IX. USE OF DOCUMENTS

- A. All documents developed as a result of this Agreement are instruments of services with respect to this project. The Consultant shall retain an ownership and property interest therein, including the right of reuse, whether or not the project is completed.
- B. Client may make and retain copies of documents for information and reference in connection with use on this project. Such documents are not intended or represented to be suitable for reuse by Client or others on extensions of this project or on any other project. Any such reuse or modification without written verification or adaptation by Consultant, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability exposure to Consultant from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting therefrom.
- C. If there is a discrepancy between the electronic files and the hard copies, the original hard copies govern.

X. TERMINATION

The obligation to provide further services under this Agreement may be terminated:

A. For Cause

- 1. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, through no fault of the terminating party. The failing party shall have the right, within 30 days, to correct or remedy the cited failures.
- 2. By Consultant
 - a. Upon seven days written notice if Consultant believes that he is being requested by Client to furnish or perform services contrary to Consultant's responsibilities as a licensed professional. Consultant shall have no liability to Client on account of such termination.
 - b. Upon seven days written notice if the Consultant's services for the project are delayed or suspended for more than 90 days for reasons beyond Consultant's control.
 - c. Upon seven days written notice if the Client has failed to pay for previous services rendered and/or if his account is more than 90 days past due.

B. To Discontinue Project

By Client effective upon the receipt of notice by Consultant.

C. Reimbursement for Services

Consultant shall be reimbursed for all services and expenses rightfully incurred prior to termination.

XI. SUCCESSORS ASSIGNS AND BENEFICIARIES

- A. Client and Consultant each is hereby bound and the partners, successors, executors, administrators and legal representatives of Client and Consultant are hereby bound to the other party by this Agreement and to the partners, successors, executors administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
- B. Neither Client nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty of responsibility under this Agreement.

XII. CONTROLLING LAWS

This Agreement is to be governed by the laws of the state in which the project is located.

In witness whereof the parties have made and executed this Agreement as of the day and year written below.

Client

Consultant

Joseph F. Laux
Mayor
City of Menasha
140 Main Street
Menasha, WI 54952

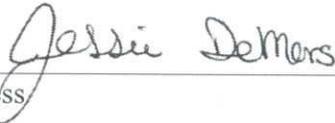


Joseph M. Dorava, PE
Project Manager
Vierbicher Associates, Inc.
400 Viking Drive
PO Box 379
Reedsburg, WI 53959

Date

April 3, 2008
Date

Witness



Witness

If this Agreement is acceptable to you, please sign and return one copy to me at our Reedsburg office. Should you have any questions or require any additional information, please call. We look forward to working with you on this project.

Sincerely,
VIERBICHER ASSOCIATES, INC.


Joseph M. Dorava, PE
Project Manager

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W:\word\Marketing\Water & Environmental\Proposals\Water Resources\Menasha\Contract.doc



MEMORANDUM

TO: Mayor Laux, Council President Michalkiewicz and the members of
the City of Menasha Common Council

FROM: City Comptroller/Treasurer Stoffel *ts*

DATE: 04/03/2008

SUBJECT: Request to rescind Personal Property Taxes

Attached to this memorandum are copies of letters from Mr. Gary Hinske of By-The-Way Vending LLC and Mr. Mark Verhyen of Associated Appraisal Consultants, Inc.

Mr. Hinske is requesting to have some personal property taxes rescinded on property which should have been tax exempt. Mr. Verhyen has reviewed the claim and determined the true value for the property that was to be taxed. Personal property is a self-reporting type of property and the municipality relies on the property owner to submit correct information.

1) Grounds. After the tax roll has been delivered to the treasurer of the taxation district under s. 74.03, the governing body of the taxation district may refund or rescind in whole or in part any general property tax shown in the tax roll, including agreed-upon interest, if:

74.33(1)(c)



(c) The property is exempt by law from taxation, except as provided under sub. (2).

Under State statute the taxing authority can refund the property taxes if it chooses, but there is no obligation on the part of the municipality to do so. If the refund were to be granted it would amount to \$ 613.00 (\$25,600 x .0239455) for 2006 and \$186.85 (8,000 x .0233565) for 2007; total refund \$799.85.

January 30, 2008

City of Menasha
Assessor's Office
140 Main St., 1st Floor
Menasha, WI 54952

REF: By-The-Way Vending, LLC.
2006 & 2007 Business Personal Property
Acct# WIN PP 251 1309

Dear City of Menasha Assessor:

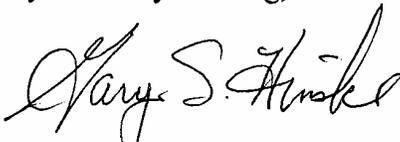
Business Personal Property tax returns have been filed for By-The-Way Vending, LLC for the 2006 and 2007 tax years. On January 1, 2006, all of the property was located in the City of Menasha. However, during the year, some of the vending machines were moved into the City of Appleton. For 2007 these machines were reported on the return submitted to the City of Appleton. At this point, an employee at the Assessor's Office for the City of Appleton brought to my attention that the majority of the machines are exempt from personal property tax. This employee referred me to the Wisconsin Statute Chapter 70.111(23).

I have submitted amended Business Personal Property tax returns to Associated Appraisal Consultants, Inc. for the 2006 and 2007 tax years. On the amended returns, the cost of the vending machines was excluded, with the cost of the dollar bill changers still being reported.

I recently spoke with Mark at Associated Appraisal Consultants, Inc., and he informed me that the next step is to contact the Assessor's Office at the City of Menasha. Please contact Mark to verify the correct 2006 and 2007 Assessed Values for Acct# WIN PP 251 1309, in order to determine that amount of Personal Property Tax that should be refunded.

If you have any questions please feel free to contact me at (920) 722-5211.

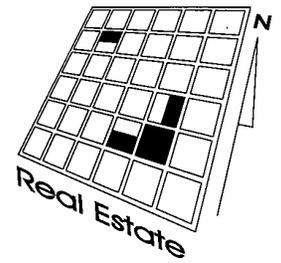
Thank you,
By-The-Way Vending, LLC.



Gary S. Hinske

Associated Appraisal Consultants, Inc.

Appleton ■ Hurley ■ Lake Geneva



February 21, 2008

City of Menasha
Tom Stoeffel
By-The-Way Vending Refund Request

Dear Tom:

Here are the figures for 2006 & 2007 that "By-The-Way Vending"
submitted for their refund request.

2006 Original report 30,000.00
2006 Amended report 4,400.00
2006 Difference **25,600.00** Assessed Value

2007 Original report 10,400.00
2007 Amended report 2,400.00
2007 Difference **8,000.00** Assessed Value

Regards,

A handwritten signature in cursive script that reads 'Mark Verhyen'.

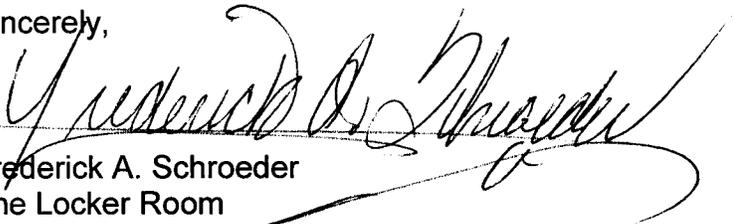
Mark Verhyen
Personal Property Specialist
Associated Appraisal Consultants, Inc.

April 3, 2008

City of Menasha Common Council

I am requesting council approval to serve alcoholic beverages on the back deck of the Locker Room, 800 Plank Road, Menasha from April 8 to November 30, 2008.

Sincerely,

A handwritten signature in black ink, appearing to read "Frederick A. Schroeder", written over a horizontal line. The signature is fluid and cursive.

Frederick A. Schroeder
The Locker Room
800 Plank Road
Menasha, WI 54952

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 3/20/08-4/3/08 Checks # 16216-16468	\$1,394,301.90
Payroll Checks for 3/20/08-4/3/08 Checks # 37642-37888	<u>152,476.73</u>
Total	\$1,546,778.63

**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check , incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

Date: Monday, March 24, 2008
 Time: 01:18PI
 User: JSASSMAN

CITY OF MENASHA
Check Register - w/Alternate Description

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
01050 ACC PLANNED SERVICE INC	13275	31100	53	09-212-240	279.50	SERVICE FURNACE AT SEN CTR
	13313	31100	55	07-202-240	479.40	REPLACED TIME CLOCK & VALVE
	13276	31100	53	09-212-240	25.13	MATERIAL USED AT SEN CTR
Check Date	3/20/2008	Check Nbr	016220		Check Total:	784.03
01075 ACCURATE SUSPENSION WAREHOUSE	8002761	31731	54	10-149-383	165.00	TIMBREN OVERLOAD KIT
	Check Date	3/20/2008	Check Nbr	016221	Check Total:	165.00
01315 AIRGAS NORTH CENTRAL	105572993	31731	54	10-149-300	46.62	OXYGEN CYLINDER
	105585709	31731	54	10-149-315	4,328.00	MILLERMATIC/XR-A PYTHON/WARRTY
	105572994	31731	54	10-149-315	852.42	DUAL CYLINDER RACK/HELMET
Check Date	3/20/2008	Check Nbr	016222	Check Total:	5,227.04	
01745 APPLETON HYDRAULIC COMPONENTS	15758	31731	54	10-149-294	477.57	REPAIR HYDRAULIC CYLINDER
	Check Date	3/20/2008	Check Nbr	016223	Check Total:	477.57
19120 AT&T	920R9453003	31100	51	10-115-221	76.30	MONTHLY CHARGES
	920R9453003	31201	54	10-301-221	202.60	MONTHLY CHARGES
Check Date	3/20/2008	Check Nbr	016261	Check Total:	278.90	
02105 BAHCALL RUBBER CO INC	435552-001	31731	54	10-149-383	119.31	PIPE ADAPTER/CRIMP FITTING
	Check Date	3/20/2008	Check Nbr	016225	Check Total:	119.31
02410 BERGSTROM	218195	31741	19	04-530-000	34.44	STUD/LOCK FOR MOTOR
	218157-1	31731	54	10-149-383	8.55	SHIELD
	218028-1	31731	54	10-149-383	40.46	COVER
	CM218028	31731	54	10-149-383	-40.46	COVER
Check Date	3/20/2008	Check Nbr	016226	Check Total:	42.99	

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
02796 BUBRICK'S	107871	31100	52	08-101-243	379.60	CHAIR
	112607	31731	54	10-149-310	-12.24	OFFICE SUPPLY CREDIT
	Check Date 3/20/2008	Check Nbr	016227		Check Total:	367.36
03247 CDW GOVERNMENT INC	JML4332	31100	51	04-109-315	170.76	MEDIA CARDS FOR POLICE PC'S
	JNQ0693	31100	51	04-109-315	67.68	MEDIA CARD READERS (3) POLICE
	Check Date 3/20/2008	Check Nbr	016228		Check Total:	238.44
03470 KATE CLAUSING	031108	31100	51	02-105-336	12.12	CVMIC SEMINAR
	Check Date 3/20/2008	Check Nbr	016229		Check Total:	12.12
03585 COMMUNITY HOUSING COORDINATOR	102	31100	56	03-202-216	1,600.00	HOUSING PLAN FOR MARCH 2008
	Check Date 3/20/2008	Check Nbr	016230		Check Total:	1,600.00
03860 CWAG	031408	31100	53	09-212-332	10.00	DISTRICT 3 MEETING/S BULL
	Check Date 3/20/2008	Check Nbr	016231		Check Total:	10.00
04275 DIGICORPORATION	52420	31100	55	07-201-291	85.00	LIMITED USE POOL PASSES
	Check Date 3/20/2008	Check Nbr	016232		Check Total:	85.00
05095 EJ ARENA SPORTS	031708	31100	55	07-201-205	98.40	HART PARK SKATES
	Check Date 3/20/2008	Check Nbr	016233		Check Total:	98.40
06115 FERRELLGAS	1020806254	31266	54	10-307-216	54.72	LIQUEFIED PETROLUUM GAS
	Check Date 3/20/2008	Check Nbr	016234		Check Total:	54.72
07070 GANDRUD	468103	31741	19	04-530-000	1,591.00	MOTOR
	Check Date 3/20/2008	Check Nbr	016235		Check Total:	1,591.00

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
07580 GUNDERSON UNIFORM & LINEN RENT	1244603	31100	52	08-101-313	31.70	TOWEL/MAT SERVICE
	1244604	31100	51	10-115-201	24.53	MOP/MAT/BRUSH SERVICE
	1244604	31100	53	09-212-313	3.36	MOP/MAT/BRUSH SERVICE
	1244604	31100	55	07-202-313	3.36	MOP/MAT/BRUSH SERVICE
Check Date	3/20/2008	Check Nbr	016236		Check Total:	62.95
08565 ROBERT HUSS	031008	31100	52	08-101-338	20.00	CVMIC TRAINING/JORGENSON
	031008	31100	55	07-202-338	98.30	CVMIC SUPERVISOR TRAINING
Check Date	3/20/2008	Check Nbr	016237		Check Total:	118.30
10335 JX ENTERPRISES INC	D280580042	31731	54	10-149-383	84.33	VEHICLE REPAIR
	D28050009	31731	54	10-149-383	11.52	AIR HORN VALVE
Check Date	3/20/2008	Check Nbr	016238		Check Total:	95.85
11380 KUSTOM SIGNALS INC	346461	31100	52	08-101-243	300.00	DVD RAM DRIVE
	Check Date	3/20/2008	Check Nbr	016239		Check Total:
13149 MATTHEWS COMMERCIAL TIRE CTR	024440	31731	54	10-149-382	82.00	TIRE REPAIR
	Check Date	3/20/2008	Check Nbr	016240		Check Total:

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13360 MENASHA ELECTRIC & WATER UTILI	031008	31100	12	04-399-000	978.76	FIRE
	031008	31100	12	04-399-000	184.98	FIRE
	031008	31100	12	04-399-000	8.22	TRAFFIC LIGHTS
	031008	31100	52	08-101-223	1,351.63	POLICE
	031008	31100	52	08-101-225	255.46	POLICE
	031008	31100	54	10-131-223	982.03	TRAFFIC LIGHTS
	031008	31100	54	10-131-225	30.59	TRAFFIC LIGHTS
	031008	31731	54	10-149-223	2,286.93	PWF
	031008	31731	54	10-149-225	616.04	PWF
	031008	31201	54	10-301-223	33.14	LIFT STATIONS
	031008	31266	54	10-308-223	8.48	RECYCLING
	031008	31100	55	06-101-223	2,949.76	LIBRARY
	031008	31100	55	06-101-225	440.86	LIBRARY
	031008	31100	55	07-202-223	1,366.73	PARKS
	031008	31100	55	07-203-223	136.80	SWIM POOL
	031008	31100	55	07-203-225	344.25	SWIM POOL
	031008	31100	55	10-215-223	431.34	LIFT BRIDGES
	Check Date	3/20/2008	Check Nbr	016241		Check Total:
	031807	31100	53	09-102-214	112.50	CLOSE OUT BILLING 226 MAIN ST
	031807	31100	53	09-102-223	134.60	CLOSE OUT BILLING 226 MAIN ST
	031807	31100	53	09-102-225	38.21	CLOSE OUT BILLING 226 MAIN ST
	031807	31100	53	09-102-225	18.65	CLOSE OUT BILLING 226 MAIN ST
Check Date	3/20/2008	Check Nbr	016242		Check Total:	303.96
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,801.00	
Check Date	3/20/2008	Check Nbr	016243		Check Total:	1,801.00
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	216.00	
		31100	21	04-299-033	0.00	
Check Date	3/20/2008	Check Nbr	016244		Check Total:	216.00

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13435 MENASHA POSTMASTER	031808	31100	55	07-201-311	1,452.89	2008 SUMMER PARK/REC BROCHURE
	Check Date 3/20/2008	Check Nbr	016245		Check Total:	1,452.89
	031808	31266	54	10-307-311	1,452.89	HORIZON NEWSLETTER
	Check Date 3/20/2008	Check Nbr	016246		Check Total:	1,452.89
13455 MENASHA SENIOR CENTER	031708	31100	21	04-289-000	26.25	CARD CLASS SUPPLIES
	031708	31827	53	09-212-300	53.59	FEB PARTY/BIRTHDAY SUPPLIES
	Check Date 3/20/2008	Check Nbr	016247		Check Total:	79.84
13550 MICHELS MATERIALS	193777	31100	54	10-124-300	246.42	SCREENING
	Check Date 3/20/2008	Check Nbr	016248		Check Total:	246.42
13625 MILLER & ASSOCIATES	18911	31100	55	07-202-300	512.00	HANDICAP SWING
	Check Date 3/20/2008	Check Nbr	016249		Check Total:	512.00
13730 MONROE TRUCK EQUIPMENT INC	531128	31731	54	10-149-383	270.60	VALVE MANIFOLD
	Check Date 3/20/2008	Check Nbr	016250		Check Total:	270.60
14010 N&M AUTO SUPPLY	207925	31731	54	10-149-383	-75.92	RETURNS
	208153	31731	54	10-149-383	21.21	OIL FIL/LAMP STOCK
	208347	31731	54	10-149-383	13.65	TURN SIGNAL
	207982	31731	54	10-149-300	28.46	SHOP SUPPLIES
	207959	31731	54	10-149-383	21.55	BULB/STOCK
	207817	31741	19	04-530-000	2.49	GROMMET
	207864	31741	19	04-530-000	17.54	CONNECTOR/U-BOLT
	207865	31741	19	04-530-000	19.84	OXY SENS
	207726	31741	19	04-530-000	21.12	REPAIR KIT
	207832	31741	19	04-530-000	106.82	TAIL PIPES/MUFFLER/BOLTS
	207915	31741	19	04-530-000	3.14	LINK
	Check Date 3/20/2008	Check Nbr	016251		Check Total:	179.90

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
15046 OFFICE DEPOT	420745188-001	31100	51	10-115-310	579.80	COPY PAPER
	Check Date 3/20/2008	Check Nbr	016252		Check Total:	579.80
15080 OFFICEMAX INC	153515	31100	51	10-115-310	10.80	COLOR PAPER
	153515	31100	55	07-201-310	32.16	OFFICE SUPPLIES
	153515	31100	56	03-202-310	170.55	OFFICE SUPPLIES
	293784	31100	52	09-307-310	8.33	OFFICE SUPPLIES
	293784	31100	53	09-102-310	42.50	OFFICE SUPPLIES
	293784	31100	53	09-103-310	16.66	OFFICE SUPPLIES
	Check Date 3/20/2008	Check Nbr	016253		Check Total:	281.00
15090 OGDEN PLUMBING & HEATING INC	54313	31100	52	05-201-240	267.51	REPAIR LINE & VALVE/WATER HEAT
	54313	31100	52	08-101-240	267.51	REPAIR LINE & VALVE/WATER HEAT
	Check Date 3/20/2008	Check Nbr	016254		Check Total:	535.02
16025 PACKER CITY INTERNATIONAL	3280530015	31731	54	10-149-383	39.38	LUBEFILTER
	380520025	31731	54	10-149-383	36.97	AIR FILT
	3280510037	31731	54	10-149-383	3.33	PIGTAIL
	3280530005	31731	54	10-149-383	822.38	GEARS
	3280570004	31731	54	10-149-383	13.32	BLADE
	Check Date 3/20/2008	Check Nbr	016255		Check Total:	915.38
16370 PLAK SMACKER	711222	31100	53	09-108-300	61.49	TOOTHBRUSHES
	Check Date 3/20/2008	Check Nbr	016256		Check Total:	61.49
16864 PROFESSIONAL PROCESS SERVICE	5927	31100	51	02-103-211	32.00	SUBPEONA
	Check Date 3/20/2008	Check Nbr	016257		Check Total:	32.00
17110 QUARLES & BRADY		31201	54	10-301-211	5,500.00	SEWERAGE SYSTEM REVENUE BONDS
	Check Date 3/20/2008	Check Nbr	016258		Check Total:	5,500.00

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
18145 RED	OOW34795	31100	52	08-101-315	230.00	SILK PATCHES
	Check Date 3/20/2008	Check Nbr	016259		Check Total:	230.00
18428 ROY ROGERS	031208	31827	53	09-212-300	112.64	REIMBURSE CHOP SUEY LUNCH
	Check Date 3/20/2008	Check Nbr	016260		Check Total:	112.64
01925 SANOFI PASTEUR INC	95391645	31100	12	04-399-000	168.66	TUBERSOL TEST ANTIGEN
	95391645	31100	53	09-102-300	48.20	TUBERSOL TEST ANTIGEN
	Check Date 3/20/2008	Check Nbr	016224		Check Total:	216.86
19195 SCHOESSOW'S METALS & SUPPLIES	D70359	31731	54	10-149-300	77.80	AXLE
	Check Date 3/20/2008	Check Nbr	016263		Check Total:	77.80
19325 SERVICE MOTOR COMPANY	IV59061	31731	54	10-149-383	35.47	HANDLE
	Check Date 3/20/2008	Check Nbr	016264		Check Total:	35.47
19380 SHOPKO STORES INC	51833	31827	53	09-212-300	35.98	PARTY SUPPLIES
	Check Date 3/20/2008	Check Nbr	016265		Check Total:	35.98
19443 VERONICA SOTO-MUNOZ	031308	31100	21	04-229-000	20.00	OVERPAYMENT PARKING TICKET
	Check Date 3/20/2008	Check Nbr	016266		Check Total:	20.00
19743 ESTATE OF JAMES STURN	031308	31100	21	04-650-000	399.01	REFUND MARCH 2007 HEALTH INS
	Check Date 3/20/2008	Check Nbr	016267		Check Total:	399.01
19775 SUPERIOR CHEMICAL CORP	50850	31100	13	04-106-000	305.50	NON-TOXIC MELTER
	Check Date 3/20/2008	Check Nbr	016268		Check Total:	305.50

Date: Monday, March 24, 2008
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19787 SWIDERSKI EQUIPMENT INC	012896	31731	54	10-149-383	28.58	PARTS
	Check Date 3/20/2008	Check Nbr	016269		Check Total:	28.58
20325 TRAFFIC & PARKING CONTROL CO	289922	31100	54	10-131-300	3,210.00	RACINE SIGN REPLACEMENT POLE
	289907	31100	54	10-131-300	469.50	REPLACEMENT SIGNAL BASES
	Check Date 3/20/2008	Check Nbr	016270		Check Total:	3,679.50
20470 BRIAN TUNGATE	031308	31100	55	07-201-337	8.00	WPRA SPRING WORKSHOP
	Check Date 3/20/2008	Check Nbr	016271		Check Total:	8.00
20497 TWIN CITY VETERANS ACCOUNT	031208	31100	55	04-221-316	600.00	MEMORIAL DAY PARADE
	Check Date 3/20/2008	Check Nbr	016272		Check Total:	600.00
21045 UNIFIRST CORPORATION	0970028209	31731	54	10-149-201	75.86	MAT/CLOTHING SERVICE
	Check Date 3/20/2008	Check Nbr	016273		Check Total:	75.86
21060 UNITED PAPER CORPORATION	58857	31100	13	04-106-000	14.28	VACUUM CLEANER BAGS
	Check Date 3/20/2008	Check Nbr	016274		Check Total:	14.28
21165 UNIVERSITY OF WISCONSIN-GREEN	031708	31100	51	02-104-332	419.00	CLERK SCHOOL
	031708	31100	51	02-104-333	215.00	CLERK SCHOOL
	Check Date 3/20/2008	Check Nbr	016275		Check Total:	634.00
21226 US OIL CO INC	686386	31100	13	04-103-000	11.10	FEDERAL LUST TAX
	686385	31100	13	04-103-000	4.00	FEDERAL LUST TAX
	Check Date 3/20/2008	Check Nbr	016276		Check Total:	15.10
21260 US TIRE & EXHAUST	5118480	31731	54	10-149-300	606.45	SHOP SUPPLIES
	Check Date 3/20/2008	Check Nbr	016277		Check Total:	606.45

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23065 WASC	031208	31100	53	09-212-332	20.00	SPRING TRAINING WORKSHOP
	031308	31100	53	09-212-337	60.00	REGISTRATION TRAINING WORKSHOP
	Check Date 3/20/2008	Check Nbr 016278			Check Total: 80.00	
23090 WATERBLAST LLC	9937	31731	54	10-149-300	298.00	TRUCK WASH SOAP
	Check Date 3/20/2008	Check Nbr 016279			Check Total: 298.00	
19185 WAUSAU EQUIPMENT COMPANY INC	129844	31100	54	10-124-300	508.41	BEARINGS/STOCK
	Check Date 3/20/2008	Check Nbr 016262			Check Total: 508.41	
23152 WE ENERGIES	030608	31100	55	07-202-224	438.10	2170 PLANK RD
	Check Date 3/20/2008	Check Nbr 016280			Check Total: 438.10	
23160 WERNER ELECTRIC SUPPLY CO	S2396263.001	31100	13	04-106-000	108.44	STOCK
	Check Date 3/20/2008	Check Nbr 016281			Check Total: 108.44	
23275 WINNEBAGO COUNTY TREASURER	100412	31100	52	08-602-250	308.00	JAIL DIVISION
	031808	31100	21	04-229-000	1,380.00	DOG LICENSE SALES
	Check Date 3/20/2008	Check Nbr 016282			Check Total: 1,688.00	
23348 WISCONSIN DEPARTMENT OF ADMIN	022108	31100	54	10-111-300	91.65	PAPERBACK/CD
	Check Date 3/20/2008	Check Nbr 016283			Check Total: 91.65	
23450 WISCONSIN STATE LAB OF HYGIENE	3638825	31278	53	09-116-216	240.00	LHR/REHAB PROGRAM
	Check Date 3/20/2008	Check Nbr 016284			Check Total: 240.00	
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	436.31	
		31100	21	04-299-016	138.40	
	Check Date 3/20/2008	Check Nbr 016285			Check Total: 574.71	

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23580 SANDRA WUNDERLICH	031708	31100	55	07-201-203	200.00	YOUTH DANCE INSTRUCTOR
	<u>Check Date</u> 3/20/2008	<u>Check Nbr</u>	<u>016286</u>		<u>Check Total:</u>	<u>200.00</u>
				Grand Total:	49,959.51	

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20397 TRICOM K-9 CORPS	032408	31262	48	04-597-000	650.00	MONEY RECEIVED BY CITY
	032408	31824	48	04-597-000	250.00	ROUTE DONATION
Check Date	3/24/2008	Check Nbr	016287	Check Total:	900.00	
				Grand Total:	900.00	

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00128 3M	OF31865	31100	55	06-101-243	675.00	SERVICE CONTRACT
	Check Date 3/25/2008	Check Nbr	016288		Check Total: 675.00	
01050 ACC PLANNED SERVICE INC	13312	31100	55	06-101-240	271.80	REPAIR & MAINTENANCE
	Check Date 3/25/2008	Check Nbr	016289		Check Total: 271.80	
01160 ALLIANCE ENTERTAINMENT CORP	PJB30515761	31100	55	06-101-314	474.97	LIBRARY MATERIALS
	PJB30650398	31100	55	06-101-314	253.54	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016290		Check Total: 728.51	
02115 BAKER & TAYLOR INC	5008673152	31100	55	06-101-314	170.61	LIBRARY MATERIALS
	H25274801	31100	55	06-101-314	316.43	LIBRARY MATERIALS
	H26053730	31100	55	06-101-314	57.48	LIBRARY MATERIALS
	H27486420	31100	55	06-101-314	1,266.84	LIBRARY MATERIALS
	H27486430	31100	55	06-101-314	130.22	LIBRARY MATERIALS
	H27664010	31100	55	06-101-314	35.95	LIBRARY MATERIALS
	H27664011	31100	55	06-101-314	86.36	LIBRARY MATERIALS
	2020424645	31100	55	06-101-314	399.27	LIBRARY MATERIALS
	2020432455	31100	55	06-101-314	487.86	LIBRARY MATERIALS
	2020449324	31100	55	06-101-314	535.21	LIBRARY MATERIALS
	2020468900	31100	55	06-101-314	422.44	LIBRARY MATERIALS
	2020477345	31100	55	06-101-314	548.93	LIBRARY MATERIALS
	20204855273	31100	55	06-101-314	276.72	LIBRARY MATERIALS
	2020502181	31100	55	06-101-314	775.06	LIBRARY MATERIALS
	2020520101	31100	55	06-101-314	258.73	LIBRARY MATERIALS
	2020521241	31100	55	06-101-314	246.67	LIBRARY MATERIALS
	2020528283	31100	55	06-101-314	549.56	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016293		Check Total: 6,564.34	
02107 BARNES & NOBLE BOOKSELLERS	IN1372476	31100	55	06-101-314	16.77	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016291		Check Total: 16.77	

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02346 BETTY BECKER	03202008	31100	55	06-101-314	38.90	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016294		Check Total:	38.90
02621 IA BOLZ	03202008	31100	55	06-101-205	25.00	PROGRAM
	Check Date 3/25/2008	Check Nbr	016295		Check Total:	25.00
02635 BOOK WHOLESALERS INC	M139423-86.51	31100	55	06-101-314	86.51	LIBRARY MATERIALS
	M188491A	31100	55	06-101-314	3,028.58	
	M188490a	31100	55	06-101-314	76.82	LIBRARY MATERIALS
	M195463A	31100	55	06-101-314	110.35	LIBRARY MATERIALS
	M201365A	31100	55	06-101-314	12.11	LIBRARY MATERIALS
	M201364A	31100	55	06-101-314	68.78	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016296		Check Total:	3,383.15
02673 THOMAS BOUREGY & CO INC	52004A	31100	55	06-101-314	138.50	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016297		Check Total:	138.50
04195 DEMCO INC	3108838DUP	31100	55	06-101-300	9.89	DEPARTMENT SUPPLIES
	3135082	31100	55	06-101-300	324.44	DEPARTMENT SUPPLIES
	3108838	31100	55	06-101-310	248.02	OFFICE SUPPLIES
	3109385	31100	55	06-101-310	426.78	OFFICE SUPPLIES
	Check Date 3/25/2008	Check Nbr	016298		Check Total:	1,009.13
04372 SARAH DOTTERWEICH	03202008	31100	55	06-101-314	19.00	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016299		Check Total:	19.00
07044 GALE	RM861537	31100	55	06-101-314	-13.18	CREDIT
	15599910	31100	55	06-101-314	13.56	LIBRARY MATERIALS
	15608305	31100	55	06-101-314	38.93	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016300		Check Total:	39.31

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07075 GANNETT NEWSPAPERS	03202008	31100	55	06-101-314	195.52	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr 016301			Check Total: 195.52	
09125 INFORMATION TODAY INC	1115755-B1	31100	55	06-101-314	206.95	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr 016302			Check Total: 206.95	
09135 INGRAM LIBRARY SERVICES	34366914	31100	55	06-101-314	80.56	LIBRARY MATERIALS
	34426268	31100	55	06-101-314	83.70	LIBRARY MATERIALS
	34537398	31100	55	06-101-314	150.30	LIBRARY MATERIALS
	34638249	31100	55	06-101-314	185.35	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr 016303			Check Total: 499.91	
10170 JANWAY COMPANY USA INC	78812	31100	55	06-101-300	63.01	DEPARTMENT SUPPLIES
	Check Date 3/25/2008	Check Nbr 016304			Check Total: 63.01	
11044 GREGORY KAUTZ	03202008	31100	55	06-101-205	160.00	PROGRAM
	Check Date 3/25/2008	Check Nbr 016305			Check Total: 160.00	
11155 KITZ & PFEIL INC	031314-0011	31100	55	06-101-313	11.15	HOUSEKEEPING SUPPLIES
	030314-0011	31100	55	06-101-313	4.85	HOUSEKEEPING SUPPLIES
	022214-0029	31100	55	06-101-313	8.10	HOUSEKEEPING SUPPLIES
	022809-0005	31100	55	06-101-313	11.31	HOUSEKEEPING SUPPLIES
	Check Date 3/25/2008	Check Nbr 016306			Check Total: 35.41	
12064 BARBARA LAFONTAINE	03202008	31100	55	06-101-316	27.25	PROGRAM PRIZES
	03212008	31100	55	06-101-316	17.60	PROGRAM PRIZE
	Check Date 3/25/2008	Check Nbr 016307			Check Total: 44.85	
12285 LEARNING SHOP	03202008	31100	55	06-101-300	71.93	DEPARTMENT SUPPLIES
	Check Date 3/25/2008	Check Nbr 016308			Check Total: 71.93	

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12510 MARGE LOCH-WOUTERS	03202008	31100	55	06-101-316	31.79	PROGRAM SUPPLIES
	Check Date 3/25/2008	Check Nbr	016309		Check Total:	31.79
13045 MANDERFIELD BAKERY	282586	31100	55	06-101-316	23.25	PROGRAM SUPPLIES
	288913	31100	55	06-101-338	19.35	STAFF TRAINING - MEAL
	Check Date 3/25/2008	Check Nbr	016310		Check Total:	42.60
13100 MARSHALL CAVENDISH CORP	R784030	31100	55	06-101-314	164.51	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016311		Check Total:	164.51
13610 MIDWEST TAPE	1572660	31100	55	06-101-314	234.88	LIBRARY MATERIALS
	1577121	31100	55	06-101-314	206.89	LIBRARY MATERIALS
	1581695	31100	55	06-101-314	208.89	LIBRARY MATERIALS
	1586723	31100	55	06-101-314	29.98	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016312		Check Total:	680.64
13710 MISTER ANDERSON'S COMPANY	106059	31100	55	06-101-314	55.80	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016313		Check Total:	55.80
13755 MORTON SAFETY	269473	31100	55	06-101-313	30.00	HOUSEKEEPING SUPPLIES
	Check Date 3/25/2008	Check Nbr	016314		Check Total:	30.00
14339 NEWSBANK INC	519675	31100	55	06-101-314	3,240.00	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr	016315		Check Total:	3,240.00
15045 OFFICE DEPOT CREDIT PLAN	422448285-001	31100	55	06-101-310	89.79	OFFICE SUPPLIES
	Check Date 3/25/2008	Check Nbr	016316		Check Total:	89.79
15047 OFFICE DEPOT INC	422448286-001	31100	55	06-101-310	325.57	OFFICE SUPPLIES
	Check Date 3/25/2008	Check Nbr	016317		Check Total:	325.57

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15249 CHRISTOPHER OTTO	03202008	31100	55	06-101-205	100.00	PROGRAM
	Check Date 3/25/2008	Check Nbr 016318			Check Total: 100.00	
17050 QUALITY BOOKS INC	117211	31100	55	06-101-314	2,079.08	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr 016319			Check Total: 2,079.08	
18094 RANDOM HOUSE INC	1084387729	31100	55	06-101-314	192.00	LIBRARY MATERIALS
	1084419322	31100	55	06-101-314	16.46	LIBRARY MATERIALS
	1084419323	31100	55	06-101-314	88.00	LIBRARY MATERIALS
	1084419324	31100	55	06-101-314	36.00	LIBRARY MATERIALS
	1084440421	31100	55	06-101-314	64.00	LIBRARY MATERIALS
	1084466906	31100	55	06-101-314	152.00	LIBRARY MATERIALS
	1084466907	31100	55	06-101-314	100.80	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr 016320			Check Total: 649.26	
18115 RECORDED BOOKS INC	3652658	31100	55	06-101-314	201.39	LIBRARY MATERIALS
	3904314	31100	55	06-101-314	322.06	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr 016321			Check Total: 523.45	
19200 SCHOLASTIC LIBRARY PUBLISHING	11229266	31100	55	06-101-314	120.25	LIBRARY MATERIALS
	11232055	31100	55	06-101-314	24.05	LIBRARY MATERIALS
	Check Date 3/25/2008	Check Nbr 016322			Check Total: 144.30	
19290 KRISTIN SEEFELDT	03202008	31100	55	06-101-331	17.37	MILEAGE REIMBURSEMENT
	Check Date 3/25/2008	Check Nbr 016323			Check Total: 17.37	
19385 SHOWCASES	239210	31100	55	06-101-300	670.14	DEPARTMENT SUPPLIES
	Check Date 3/25/2008	Check Nbr 016324			Check Total: 670.14	

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21054 UNIQUE MANAGEMENT SERVICES INC	171430	31100	46	04-171-000	223.75	COLLECTION AGENCY FEE
	<u>Check Date</u> 3/25/2008	<u>Check Nbr</u> 016325			<u>Check Total:</u> 223.75	
23229 JULIE WING	03202008	31100	55	06-101-300	27.44	DEPARTMENT SUPPLIES
	<u>Check Date</u> 3/25/2008	<u>Check Nbr</u> 016326			<u>Check Total:</u> 27.44	
23293 WINNEFOX LIBRARY SYSTEM	2965	31100	55	06-101-314	25.75	LIBRARY MATERIALS
	<u>Check Date</u> 3/25/2008	<u>Check Nbr</u> 016327			<u>Check Total:</u> 25.75	
				Grand Total:	23,308.23	

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01053 ACCENT BUSINESS SOLUTIONS INC	211134	31100	51	10-115-241	559.85	MAINTENANCE CONTRACT/2ND FLOOR
	211126	31731	54	10-149-241	983.04	RENTAL CONTRACT/PWF
Check Date	3/27/2008	Check Nbr	016328	Check Total:	1,542.89	
01075 ACCURATE SUSPENSION WAREHOUSE	8003486	31731	54	10-149-383	14.10	WIRE MALE PLUG PIG
	Check Date	3/27/2008	Check Nbr	016329	Check Total:	14.10
01315 AIRGAS NORTH CENTRAL	105629332	31100	55	07-202-204	25.23	ACETYLENE/ARGON/OXYGEN CYL
	105629333	31731	54	10-149-242	56.26	ACETYLENE/ARGON/HELIUM/OXYGEN
Check Date	3/27/2008	Check Nbr	016330	Check Total:	81.49	
01600 AMERICAN MILLWORK & HARDWARE	109016	31731	54	10-149-300	52.43	WIPES FOR SANITATION
	Check Date	3/27/2008	Check Nbr	016331	Check Total:	52.43
01630 AMERICAN RED CROSS OF NEENAH-	1779	31100	53	09-102-337	5.00	FIRST AID COURSE
	Check Date	3/27/2008	Check Nbr	016332	Check Total:	5.00
01675 AMT		31100	21	04-299-022	150.00	
	Check Date	3/27/2008	Check Nbr	016333	Check Total:	150.00
01745 APPLETON HYDRAULIC COMPONENTS	15831	31731	54	10-149-294	954.75	REPAIR WING #0012
	Check Date	3/27/2008	Check Nbr	016334	Check Total:	954.75
01920 AVASTONE TECHNOLOGIES LLC	69542-A	31100	51	04-109-214	106.25	MS ACCESS SUPPORT
	69543-A	31100	51	04-109-214	297.50	PERMIT APP REPORT ASSISTANCE
Check Date	3/27/2008	Check Nbr	016335	Check Total:	403.75	
02050 BADGER LAB & ENGINEERING INC	INV000032907	31201	54	10-301-212	5,807.00	INTERCEPTOR PROJECT
	Check Date	3/27/2008	Check Nbr	016336	Check Total:	5,807.00

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02335 BECK ELECTRIC INC	E23	31100	54	10-131-216	464.70	REIMBURSABLE ACCIDENT REPAIR
	E43-B	31100	54	10-131-216	808.50	REIMBURSABLE ACCIDENT REPAIR
	Check Date 3/27/2008	Check Nbr	016337		Check Total:	1,273.20
02410 BERGSTROM	218404-1	31731	54	10-149-383	19.78	KNOB
	218480-1	31731	54	10-149-383	204.85	REPAIR VEHICLE
	Check Date 3/27/2008	Check Nbr	016338		Check Total:	224.63
02500 BARB BIGALKE	031808	31262	52	08-101-300	45.87	PRINTING FOR VCR PROGRAM
	032108	31262	52	08-101-300	67.00	PHOTOS FOR BROCHURE
	Check Date 3/27/2008	Check Nbr	016339		Check Total:	112.87
02675 BOUWER PRINTING INC	75768	31100	52	08-101-291	67.50	LABELS
	Check Date 3/27/2008	Check Nbr	016340		Check Total:	67.50
03205 CASPERS TRUCK EQUIPMENT INC	31297	31100	54	10-124-315	1,401.20	PLOW BLADES
	Check Date 3/27/2008	Check Nbr	016341		Check Total:	1,401.20
03247 CDW GOVERNMENT INC	JPK1118	31100	51	04-109-315	67.68	MEDIA CARD READERS/POLICE PC'S
	Check Date 3/27/2008	Check Nbr	016342		Check Total:	67.68
04418 DUMKE & ASSOC AND	44	31100	53	09-102-296	1,440.85	HEALTH DEPT/RENT MARCH
	45	31100	53	09-102-296	2,977.75	RENT FOR APRIL/ADDL/HEALTH
	Check Date 3/27/2008	Check Nbr	016343		Check Total:	4,418.60

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05100 ELAN CARDMEMBER SERVICE	031308	31100	21	04-289-000	20.67	ORIENTAL TRADING/HEALTH
	031308	31100	51	02-103-333	11.61	NAUT'S LANDING/BRANDT
	031308	31100	51	02-105-310	153.15	AEP ACTION ENVELOPE/PAYROLL
	031308	31100	51	02-117-310	55.60	LABELS DIRECT/ELECTION
	031308	31100	51	04-109-315	804.90	BESTDEALSOFTWARE/IT
	031308	31100	51	04-109-338	8.39	ALPHA GYROS/TRAINING
	031308	31100	51	04-109-338	17.40	SENROR LUNA/TRAINING
	031308	31100	51	04-109-338	200.27	BROOKFIELD SUITES/TRAINING
	031308	31100	51	04-109-338	-18.86	BROOKFIELD SUITES/CREDIT
	031308	31100	51	10-115-310	79.94	SUPPLIES/EXPERTS.COM/TONER
	031308	31100	51	10-115-310	29.65	PERFORMANCE TONER/CITY HALL
	031308	31100	52	08-101-194	298.72	FRONTLINE UNIFORM/POLICE
	031308	31100	52	08-101-295	79.99	AUTOZONE/POLICE
	031308	31100	52	08-101-300	33.04	BEST BUY/POLICE
	031308	31100	52	08-101-300	144.00	WI DEPT ADM DOCUMT SALE/POLICE
	031308	31100	52	08-101-300	151.49	ARMOR HOLDINGS/POLICE
	031308	31100	52	08-101-333	56.44	PIZZA HUT/POLICE
	031308	31100	52	08-101-333	17.92	CULVERS/POLICE
	031308	31100	52	08-101-337	250.00	UW CONTINUING LEG ED/POLICE
	031308	31100	52	08-101-338	28.33	RADISSON HOTELS/POLICE
	031308	31827	53	09-212-300	85.22	FACTORY CARD OUTLET/HEALTH
	031308	31827	53	09-212-300	39.75	ORIENTAL TRADING/HEALTH
	031308	31100	55	06-101-310	158.95	TONERBOSS/LIBRARY
	031308	31100	55	06-101-310	39.97	SUPPLIES/EXPERTS.COM/TONER
	031308	31100	55	06-101-316	11.90	DAIRY QUEEN/LIBRARY
	031308	31100	55	06-101-316	9.44	DAIRY QUEEN/LIBRARY
	031308	31100	55	06-101-316	6.40	WALGREEN'S/LIBRARY
	031308	31100	55	07-201-205	930.00	MILWAUKEE BREWERS/REC
	031308	31100	55	07-201-337	50.00	WIS PARK/REC
	031308	31100	55	07-202-300	138.25	ONLINESTORES/COM FLAGS/BLDG
	031308	31100	55	07-202-339	18.00	TREE CARE INDUSTRY/PARK
	031308	31100	56	03-202-214	19.95	CTO GOTOMYPC.COM/IT
	031308	31100	56	03-202-332	170.00	APA CONFERENCE/COMM DEV

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	Check Date	3/27/2008	Check Nbr	016344	Check Total:	4,100.48
05240 EVANS TITLE COMPANIES INC	925-650112963	31263	56	03-207-216	35.00	CDBG REHAB PROGRAM
	Check Date	3/27/2008	Check Nbr	016345	Check Total:	35.00
06115 FERRELLGAS	1021111034	31266	54	10-307-216	53.54	LIQUEFIED PETROLEUM GAS
	Check Date	3/27/2008	Check Nbr	016346	Check Total:	53.54
06340 FOND DU LAC COUNTY CLERK OF	032008	31100	21	04-229-000	249.00	BOND
	Check Date	3/27/2008	Check Nbr	016347	Check Total:	249.00
06365 FORCE AMERICA INC	02083071	31731	54	10-149-383	221.34	PULSE AUGER/ACTUATOR
	02083122	31731	54	10-149-383	224.70	AUGER
	Check Date	3/27/2008	Check Nbr	016348	Check Total:	446.04
06565 FOX VALLEY HUMANE ASSOCIATION	031208	31100	53	08-115-250	977.13	16 ANIMALS/FEB 2008
	Check Date	3/27/2008	Check Nbr	016349	Check Total:	977.13
07055 GALL'S INC	5930154000023	31100	52	08-101-295	412.56	8 MODULE LED ARROWSTIK
	5930157400014	31100	52	08-101-295	712.48	LIGHTS/DOOR OPENER/FILTERS
	5930154000015	31100	52	08-101-295	634.30	SWITCH BOX/DASHLIGHTS
	Check Date	3/27/2008	Check Nbr	016350	Check Total:	1,759.34
07295 GOSS AUTO BODY INC	39617	31100	52	08-101-295	87.50	DUMPSTER/996 THIRD ST
	Check Date	3/27/2008	Check Nbr	016351	Check Total:	87.50
07400 GRAY'S INC	25016	31100	54	10-124-315	760.00	BLADE
	Check Date	3/27/2008	Check Nbr	016352	Check Total:	760.00

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07580 GUNDERSON UNIFORM & LINEN RENT	1245602	31100	52	08-101-313	28.95	TOWEL SERVICE
	Check Date 3/27/2008	Check Nbr 016353			Check Total: 28.95	
08050 BRETT HALDERSON	032008	31100	52	08-101-300	40.50	SUPPLIES FOR RANGE
	Check Date 3/27/2008	Check Nbr 016354			Check Total: 40.50	
09290 INTERSTATE BATTERY OF GREEN BA	90043973	31731	54	10-149-383	285.80	BATTERY
	Check Date 3/27/2008	Check Nbr 016355			Check Total: 285.80	
10230 JOHN'S SAW SERVICE	8154	31731	54	10-149-383	7.98	MATERIALS
	Check Date 3/27/2008	Check Nbr 016356			Check Total: 7.98	
11030 KAEMPFER & ASSOCIATES INC	13740	31201	54	10-301-212	1,498.88	INDUSTRIAL DISC REG PROGRAM
	13741	31201	54	10-301-212	89.16	INDUSTRIAL DISC REG PROGRAM
	13742	31201	54	10-301-212	535.29	INDUSTRIAL DISC REG PROGRAM
	13743	31201	54	10-301-212	1,353.41	INTERCEPTOR MONITORING
	13744	31201	19	04-540-000	2,237.55	WW COLLECTION SYS REHAB IMP
	Check Date 3/27/2008	Check Nbr 016357			Check Total: 5,714.29	
11365 KUNDINGER FLUID POWER INC	5007104	31731	54	10-149-383	398.27	QUICK COUPLING/STOCK
	Check Date 3/27/2008	Check Nbr 016358			Check Total: 398.27	
12092 LAKE PARK VILLAS HOMEOWNERS	022908	31100	54	10-143-223	33.38	UTILITIES
	022908	31482	55	07-202-223	68.55	UTILITIES
	022908	31482	56	03-501-242	46.40	MAILBOX REPAIR
	Check Date 3/27/2008	Check Nbr 016359			Check Total: 148.33	
12110 LAMERS BUS LINES INC	032008	31100	21	04-269-000	97.00	BUS TO PAC/TRINITY DANCERS
	Check Date 3/27/2008	Check Nbr 016360			Check Total: 97.00	

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12250 LAWSON PRODUCTS INC	6583115	31731	54	10-149-300	267.91	STOCK
	Check Date 3/27/2008	Check Nbr 016361			Check Total: 267.91	
12443 LIGHTSINSIREN.COM	020808	31100	52	08-101-295	1,729.00	SQUAD CAR LIGHTS
	Check Date 3/27/2008	Check Nbr 016362			Check Total: 1,729.00	
12450 LINCOLN CONTRACTORS SUPPLY INC	10420680	31731	54	10-149-383	-10.62	FUEL CAP
	10420680	31731	54	10-149-383	10.62	FUEL CAP
	Check Date 3/27/2008	Check Nbr 016363			Check Total: 0.00	
13120 MARTENSON & EISELE INC	42836	31100	54	10-134-212	1,000.00	STORM WATER UTILITY MANAGEMENT
	42735	31100	54	10-134-212	3,500.00	STORM WATER UTILITY/DRAFT REPT
	Check Date 3/27/2008	Check Nbr 016364			Check Total: 4,500.00	

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13360 MENASHA ELECTRIC & WATER UTILI	022908	31100	55	07-202-223	8.48	572 RIVERWAY
	031908	31100	12	04-399-000	17.43	TRAFFIC LIGHTS
	031908	31100	51	04-109-214	763.00	DARK FIBER
	031908	31100	51	10-115-223	1,416.04	CITY BUILDINGS
	031908	31100	51	10-115-225	259.93	CITY BUILDINGS
	031908	31100	53	09-102-214	112.50	HEALTH DEPT
	031908	31100	53	09-102-223	134.60	HEALTH DEPT
	031908	31100	53	09-102-225	56.86	HEALTH DEPT
	031908	31100	53	09-212-223	327.12	SENIOR CENTER
	031908	31100	53	09-212-225	84.51	SENIOR CENTER
	031908	31100	54	10-131-223	288.61	TRAFFIC LIGHTS
	031908	31201	54	10-301-223	27.53	LIFT STATION
	031908	31100	55	04-221-223	8.48	CURTIS REED SQUARE
	031908	31100	55	07-202-223	262.21	PARKS
	031908	31100	55	07-202-225	194.63	PARKS
	031908	31207	55	07-205-223	471.89	MARINA
	031908	31207	55	07-205-225	19.27	MARINA
	031908	31100	55	10-215-223	271.03	LIFT BRIDGES
	002967	31201	54	10-301-300	625.26	SEWER CLEANING LINING
	Check Date	3/27/2008	Check Nbr	016365	Check Total:	5,349.38
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,801.00	
		31100	21	04-299-020	17,233.00	
Check Date	3/27/2008	Check Nbr	016366	Check Total:	19,034.00	
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	216.00	
		31100	21	04-299-033	0.00	
Check Date	3/27/2008	Check Nbr	016367	Check Total:	216.00	
13377 MENASHA EMPLOYEES LOCAL 1035B		31100	21	04-299-032	248.16	
	Check Date	3/27/2008	Check Nbr	016368	Check Total:	248.16

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13425 MENASHA POLICE DEPARTMENT	032408	31100	52	08-101-311	24.84	PETTY CASH
	032408	31100	52	08-101-333	150.03	PETTY CASH
	Check Date 3/27/2008	Check Nbr 016369			Check Total: 174.87	
13430 TOWN OF MENASHA POLICE DEPT	032008	31100	21	04-229-000	237.75	BOND
		Check Date 3/27/2008	Check Nbr 016370		Check Total: 237.75	
13445 MENASHA PUBLIC WORKS FACILITY	032408	31100	54	10-502-311	41.00	FOREVER STAMPS
		Check Date 3/27/2008	Check Nbr 016371		Check Total: 41.00	
13550 MICHELS MATERIALS	193833	31100	54	10-124-300	1,157.25	SCREENING
		Check Date 3/27/2008	Check Nbr 016372		Check Total: 1,157.25	
13750 MORTON PHARMACY	03392940	31100	52	08-101-300	14.49	IBUPROFEN/POLICE
		Check Date 3/27/2008	Check Nbr 016373		Check Total: 14.49	
14205 CITY OF NEENAH TREASURER	032408	31100	52	05-201-250	234,310.00	N-M FIRE RESUCE SERVICES APRIL
		Check Date 3/27/2008	Check Nbr 016374		Check Total: 234,310.00	
14215 NEENAH-MENASHA MUNICIPAL COURT	032008	31100	21	04-229-000	134.00	BOND
	032008	31100	21	04-229-000	134.00	BOND
	032008	31100	21	04-229-000	134.00	BOND
	032008	31100	21	04-229-000	215.00	BOND
	032008	31100	21	04-229-000	323.00	BOND
	032008	31100	21	04-229-000	197.00	BOND
	032008	31100	21	04-229-000	182.00	BOND
	032008	31100	21	04-229-000	93.80	BOND
	032008	31100	21	04-229-000	109.00	BOND
	032008	31100	21	04-229-000	197.00	BOND
	Check Date 3/27/2008	Check Nbr 016375		Check Total: 1,718.80		

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14270 NETWORK HEALTH PLAN	00365088	31100	21	04-619-003	112,850.06	EMPLOYEES
	00365088	31100	21	04-650-000	11,332.09	RETIREES/COBRA
	Check Date 3/27/2008	Check Nbr	016376		Check Total:	124,182.15
14533 NUCPS/TI ALUMNI ASSN	032008	31100	52	08-101-320	25.00	ALUMNI 2008 DUES/C SAHR
		Check Date 3/27/2008	Check Nbr	016377	Check Total:	25.00
15080 OFFICEMAX INC	445589	31100	51	02-104-310	54.00	OFFICE SUPPLIES/CLERK
	445589	31100	51	02-105-310	6.23	OFFICE SUPPLIES/PERSONNEL
	Check Date 3/27/2008	Check Nbr	016378		Check Total:	60.23
15148 JANE OLSON RN	032408	31100	21	04-229-000	10.00	OVERPAYMENT EBAY PURCHASE
		Check Date 3/27/2008	Check Nbr	016379	Check Total:	10.00
16025 PACKER CITY INTERNATIONAL	3280590029	31731	54	10-149-383	46.36	LAMP/LIGHT/MIRROR
	3280590078	31731	54	10-149-383	6.38	CLAMPRIN
	328060044	31731	54	10-149-383	13.56	LUBEFILT
	3280640015	31731	54	10-149-383	58.41	BUMPER
	3280640014	31731	54	10-149-383	19.47	BUMPER
	380640076	31731	54	10-149-383	77.42	KIT/GASKET/SEAL
	3280640033	31731	54	10-149-383	1,190.25	PART
	Check Date 3/27/2008	Check Nbr	016381		Check Total:	1,411.85
18160 REDI-WELDING CO	13666	31731	54	10-149-300	55.00	WELDING/FEBRUARY
		Check Date 3/27/2008	Check Nbr	016382	Check Total:	55.00
18200 REINDERS INC	1191466-00	31731	54	10-149-383	139.04	JOINT-BALL/END-ROD
		Check Date 3/27/2008	Check Nbr	016383	Check Total:	139.04

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18430 ROLAND MACHINERY EXCHANGE	21039873	31731	54	10-149-383	1,762.18	CYLINDER
	21039953	31731	54	10-149-383	127.95	SEALKIT/CYL SEAL
	21040000	31731	54	10-149-383	208.00	PLATE/WEARPAD
Check Date	3/27/2008	Check Nbr	016384	Check Total:	2,098.13	
19070 CHARLES SAHR	031608	31100	52	08-101-193	21.30	WORK SHOES
	Check Date	3/27/2008	Check Nbr	016385	Check Total:	21.30
19370 DR TERESA SHOBERG	032408	31100	53	09-102-215	150.00	CITY PHYSICIAN-APRIL 2008
	Check Date	3/27/2008	Check Nbr	016386	Check Total:	150.00
19413 STANLEY M SLOWIK INC	030408	31100	52	08-101-337	650.00	PRE-EMPLOY INTERVIEW SEMINAR
	Check Date	3/27/2008	Check Nbr	016387	Check Total:	650.00
20065 TEAM SERVICES	031908	31100	44	04-302-000	70.00	REFUND ELECTRICAL PERMIT
	Check Date	3/27/2008	Check Nbr	016388	Check Total:	70.00
21045 UNIFIRST CORPORATION	0970028581	31731	54	10-149-201	74.54	MAT/MOP/CLOTHING PROTECTION
	Check Date	3/27/2008	Check Nbr	016389	Check Total:	74.54
21060 UNITED PAPER CORPORATION	58993	31100	13	04-106-000	3,261.00	100 CASES PAPER PRODUCTS
	Check Date	3/27/2008	Check Nbr	016390	Check Total:	3,261.00
21095 UNITED WAY FOX CITIES		31100	21	04-299-021	95.75	
	Check Date	3/27/2008	Check Nbr	016391	Check Total:	95.75
21100 UNITEL INC	30015	31100	51	04-109-221	158.00	TROUBLESHOOT VOICEMAIL SYSTEM
	Check Date	3/27/2008	Check Nbr	016392	Check Total:	158.00

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21200 UR WASHINSTUFF INC	10006	31100	52	08-101-295	62.81	11 CAR WASHES
	Check Date 3/27/2008	Check Nbr	016393		Check Total:	62.81
21205 US CELLULAR	200267787-049	31100	51	01-102-221	42.59	LAUX
	200267787-049	31100	51	02-103-221	169.68	BRANDT
	200267787-049	31100	51	04-106-221	5.34	STOFFEL
	200267787-049	31100	51	04-109-221	54.85	JAMES/LACEY
	200267787-049	31100	51	10-115-221	42.59	ALIX
	200267787-049	31100	52	08-101-221	615.82	POLICE
	200267787-049	31100	53	09-103-221	54.00	DREW
	200267787-049	31100	53	09-119-221	76.19	NETT/HEALTH
	200267787-049	31100	54	10-111-221	96.85	RADTKE/DPW
	200267787-049	31731	54	10-149-221	65.50	JACOBSON
	200267787-049	31201	54	10-301-221	4.50	CONFINED SPACE
	200267787-049	31100	55	07-201-221	48.65	TUNGATE/REC
	200267787-049	31100	55	07-202-221	129.10	HUSS/PARK
	200267787-049	31100	56	03-202-221	29.17	KEIL/BECKENDORF
	Check Date 3/27/2008	Check Nbr	016394		Check Total:	1,434.83
21227 US OIL CO INC	L33471	31731	54	10-149-242	12.00	SAMPLE
	Check Date 3/27/2008	Check Nbr	016395		Check Total:	12.00
15190 VEOLIA ENVIRONMENTAL SERVICES	B4187795	31100	12	04-399-000	81.23	BROAD ST RECYCLING
	Check Date 3/27/2008	Check Nbr	016380		Check Total:	81.23
22430 VISION INSURANCE PLAN OF AMERI	57971	31100	21	04-619-005	1,143.40	APRIL 2008
	57971	31100	21	04-619-005	4.70	2007 ADJUSTMENT
	Check Date 3/27/2008	Check Nbr	016396		Check Total:	1,148.10

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23119 WAUSHARA COUNTY CLERK OF COURT	032008	31100	21	04-229-000	310.80	BOND
	032008	31100	21	04-229-000	100.00	BOND
	Check Date 3/27/2008	Check Nbr	016397		Check Total:	410.80
23152 WE ENERGIES	030908	31100	53	09-102-224	488.57	226 MAIN ST
	032408	31100	12	04-399-000	2,010.95	N-M FIRE RESCUE
	032408	31100	51	10-115-224	3,486.04	CITY HALL
	032408	31100	52	08-101-224	2,777.02	POLICE
	032408	31100	53	09-212-224	565.58	SENIOR CENTER
	032408	31731	54	10-149-224	9,998.83	GARAGE
	032408	31100	55	06-101-224	4,318.25	LIBRARY
	032408	31100	55	07-202-224	1,410.94	PARKS
	032408	31100	55	07-203-224	408.76	POOL
	032408	31207	55	07-205-224	87.67	MARINA
	031908	31100	53	09-102-224	111.19	226 MAIN FINAL
	Check Date 3/27/2008	Check Nbr	016398		Check Total:	25,663.80
23165 WEST PAYMENT CENTER	815526395	31100	51	02-103-322	100.27	INFORMATION CHARGES
	Check Date 3/27/2008	Check Nbr	016399		Check Total:	100.27
23250 WINNEBAGO COUNTY CLERK OF COUR	032008	31100	21	04-229-000	150.00	BOND
	032008	31100	21	04-229-000	150.00	BOND
	Check Date 3/27/2008	Check Nbr	016400		Check Total:	300.00
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	436.31	
		31100	21	04-299-016	138.40	
		31100	21	04-299-015	894.60	
	Check Date 3/27/2008	Check Nbr	016401		Check Total:	1,469.31
26300 AARON ZEMLOCK	031808	31100	52	08-101-338	21.90	INTOXIMETER TRAINING
	Check Date 3/27/2008	Check Nbr	016402		Check Total:	21.90

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01025 A-1 HEATING AND A/C	032708	31100	44	04-310-000	30.00	DUPLICATE PERMIT REFUND
	Check Date 4/3/2008	Check Nbr 016403			Check Total: 30.00	
01075 ACCURATE SUSPENSION WAREHOUSE	8003784	31731	54	10-149-300	105.12	BRAKLEEN
	Check Date 4/3/2008	Check Nbr 016404			Check Total: 105.12	
01315 AIRGAS NORTH CENTRAL	105648300	31731	54	10-149-315	56.24	FOUR ROLL V DRIVE
	105648301	31731	54	10-149-315	278.42	ARGON/HELIUM CYLINDERS
	105665486	31731	54	10-149-315	19.10	STAINLESS SCRATCH BRUSH
	Check Date 4/3/2008	Check Nbr 016405			Check Total: 353.76	
02040 BADGER HIGHWAYS CO INC	139708	31100	54	10-121-300	70.07	THIRD STREET
	139732	31100	54	10-121-300	249.91	COLD MIX
	Check Date 4/3/2008	Check Nbr 016406			Check Total: 319.98	
02050 BADGER LAB & ENGINEERING INC	INV000033071	31201	54	10-301-212	766.00	GEORGE WHITING WW FEB
	INV000033048	31201	54	10-301-212	766.00	ALCAN PACKAGING WW SAMPLING
	INV000033046	31201	54	10-301-212	766.00	GUNDERSON WW SAMPLING
	INV000033047	31201	54	10-301-212	766.00	GRAPHICS PACKAGING WW SAMPLING
	INV000033096	31201	54	10-301-212	280.00	MENASHA UTILITIES WW SAMPLING
	Check Date 4/3/2008	Check Nbr 016407			Check Total: 3,344.00	
02220 BATTERIES PLUS-502	502-229184	31100	51	04-109-315	58.98	BATTERIES
	Check Date 4/3/2008	Check Nbr 016408			Check Total: 58.98	
02260 BAYCOM INC	204534	31100	52	08-101-295	110.00	REPAIR/REPLACE CORRODED WIRE
	Check Date 4/3/2008	Check Nbr 016409			Check Total: 110.00	
02565 BOARDMAN LAW FIRM	173833	31100	51	02-103-211	309.72	JT CABLE TV FRANCHISE RENEWAL
	Check Date 4/3/2008	Check Nbr 016410			Check Total: 309.72	

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02605 BOELTER COMPANIES	92402592	31100	53	09-212-300	153.84	PAPER SUPPLIES
	Check Date 4/3/2008	Check Nbr	016411		Check Total:	153.84
02717 JEFFREY BRANDT	032808	31100	51	02-103-331	20.20	MILEAGE
	032808	31100	51	02-105-331	30.30	MILEAGE
	Check Date 4/3/2008	Check Nbr	016412		Check Total:	50.50
02796 BUBRICK'S	110973	31100	52	08-101-310	382.46	OFFICE SUPPLIES
	110949	31731	54	10-149-310	91.89	OFFICE SUPPLIES
	110949	31100	55	07-202-310	24.99	OFFICE SUPPLIES
	111044	31731	54	10-149-310	1.44	OFFICE SUPPLIES
	Check Date 4/3/2008	Check Nbr	016413		Check Total:	500.78
03036 PAT CAIN	032708	31100	46	04-175-000	71.50	WEDDING CANCELLATION REFUND
	Check Date 4/3/2008	Check Nbr	016414		Check Total:	71.50
03247 CDW GOVERNMENT INC	JQQ6124	31100	51	04-109-315	901.70	SOFTWARE FOR PD/COMM DEV/P&R
	JRM2023	31100	51	04-109-315	99.00	PC POWER STRIPS/HEALTH/PD
	Check Date 4/3/2008	Check Nbr	016415		Check Total:	1,000.70
04005 D&M INTERIORS	026318	31100	52	08-101-240	249.75	RANGE FLOOR
	Check Date 4/3/2008	Check Nbr	016416		Check Total:	249.75
04205 DENTAL HEALTH PRODUCTS INC	197331	31100	53	09-108-300	36.53	DENTAL SUPPLIES
	Check Date 4/3/2008	Check Nbr	016417		Check Total:	36.53
06010 FABCO EQUIPMENT INC	C159505	31731	54	10-149-383	237.33	BEARING/BEARING KIT
	C159522	31731	54	10-149-383	198.35	CAP/DOWEL
	Check Date 4/3/2008	Check Nbr	016418		Check Total:	435.68

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06025 FACTORY MOTOR PARTS COMPANY	18-715494	31731	54	10-149-383	164.32	SUPER DUTY PADS/ROTOR
	Check Date 4/3/2008	Check Nbr	016419		Check Total: 164.32	
06065 FAMILY THERAPY & ANXIETY CTR	032008	31100	52	08-101-215	275.00	SERVICES PROVIDED/POLICE
	Check Date 4/3/2008	Check Nbr	016420		Check Total: 275.00	
06225 FIRST SUPPLY LLC	7271110-00	31100	52	08-101-240	17.97	BUBBLER ASSY
	Check Date 4/3/2008	Check Nbr	016421		Check Total: 17.97	
06415 FOX CITIES CHAMBER FOUNDATION	032508	31100	56	03-202-320	338.00	CHAMBER MEMBERSHIP INVESTMENT
	Check Date 4/3/2008	Check Nbr	016422		Check Total: 338.00	
06460 FOX CITIES PERFORMING ARTS CEN	032808	31100	21	04-269-000	279.00	TICKETS TRINITY IRISH DANCERS
	Check Date 4/3/2008	Check Nbr	016423		Check Total: 279.00	
07055 GALL'S INC	5930157400022	31100	52	08-101-295	102.52	SURFACE MOUNT LED RED
	5930154000031	31100	52	08-101-295	103.14	SURFACE MOUNTS/LED/RED/BLUE
	Check Date 4/3/2008	Check Nbr	016424		Check Total: 205.66	
07580 GUNDERSON UNIFORM & LINEN RENT	1246370	31100	52	08-101-313	31.70	TOWEL/MAT SERVICE
	Check Date 4/3/2008	Check Nbr	016425		Check Total: 31.70	
08090 DAVE HANSEN	032808	31827	53	09-212-205	50.00	ENTERTAINMENT APRIL PARTY
	Check Date 4/3/2008	Check Nbr	016426		Check Total: 50.00	
09270 INTERNATIONAL TRANSLATORS	LC-2-18521	31100	53	09-102-215	87.50	INTERPRETING SPANISH
	Check Date 4/3/2008	Check Nbr	016427		Check Total: 87.50	

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10150 PATRICK JAMES	032508	31100	51	04-109-339	15.00	TAXI/CITY VAN WOULD NOT START
	Check Date 4/3/2008	Check Nbr 016428			Check Total: 15.00	
10240 JOHN'S REPAIR & TOWING LLC	18400	31100	52	08-101-295	108.30	TOWING
	Check Date 4/3/2008	Check Nbr 016429			Check Total: 108.30	
10335 JX ENTERPRISES INC	D280640068	31731	54	10-149-383	99.11	SHOCK
	Check Date 4/3/2008	Check Nbr 016430			Check Total: 99.11	
11249 KONICEK ENVIRONMENTAL CONSULT	1686	31100	12	04-306-000	5,400.00	VACUUM EXTRACT/GRDWATER SAMPLE
	Check Date 4/3/2008	Check Nbr 016431			Check Total: 5,400.00	
12010 L&S TRUCK CENTER APPLETON	178604	31731	54	10-149-383	89.12	LINKS
	Check Date 4/3/2008	Check Nbr 016432			Check Total: 89.12	
12267 LEADSONLINE	213557	31100	52	08-101-320	2,148.00	TOTAL TRACK SERVICE PACKAGE
	Check Date 4/3/2008	Check Nbr 016433			Check Total: 2,148.00	
13295 LRI MEDICAL WASTE DISPOSAL	30878	31100	53	09-102-215	58.75	WASTE PICKUP
	Check Date 4/3/2008	Check Nbr 016437			Check Total: 58.75	
13043 MANAWA TELEPHONE CO	040108	31100	51	04-109-221	39.95	CABIN INTERNET
	Check Date 4/3/2008	Check Nbr 016434			Check Total: 39.95	
13045 MANDERFIELD BAKERY	276126	31100	52	09-307-300	15.50	DONUTS
	Check Date 4/3/2008	Check Nbr 016435			Check Total: 15.50	

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13149 MATTHEWS COMMERCIAL TIRE CTR	024610	31731	54	10-149-382	118.00	REFURBISHED WHEEL
	024571	31731	54	10-149-382	723.84	TIRE REPAIR
	024607	31731	54	10-149-382	-124.00	PRICE CORRECTION
Check Date	4/3/2008	Check Nbr	016436	Check Total:	717.84	
13345 MENARDS-APPLETON EAST	44553	31100	53	09-102-240	104.68	TROWEL/CASING SETS
	45837	31100	55	07-203-240	113.99	OFFICE ENCLOSURE/POOL
	46399	31100	55	07-203-240	138.74	REMODEL POOL OFFICE
	47978	31100	55	07-203-240	-75.98	RETURNED ITEMS
Check Date	4/3/2008	Check Nbr	016438	Check Total:	281.43	
13360 MENASHA ELECTRIC & WATER UTILI	030808	31100	54	10-143-223	15,061.33	PUBLIC STREET LIGHTING
Check Date	4/3/2008	Check Nbr	016439	Check Total:	15,061.33	
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,831.00	
Check Date	4/3/2008	Check Nbr	016440	Check Total:	1,831.00	
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	225.00	
		31100	21	04-299-033	0.00	
Check Date	4/3/2008	Check Nbr	016441	Check Total:	225.00	
13400 MENASHA JOINT SCHOOL DISTRICT	033108	31100	41	04-103-000	5,623.64	LOTTERY CREDIT PAYMENT
	033108	31100	41	04-103-000	5,905.78	MARCH MOBILE HOME TAX
Check Date	4/3/2008	Check Nbr	016442	Check Total:	11,529.42	
13435 MENASHA POSTMASTER	032808	31100	53	09-212-311	100.00	MAY NEWSLETTER POSTAGE
Check Date	4/3/2008	Check Nbr	016443	Check Total:	100.00	

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13455 MENASHA SENIOR CENTER	032808	31827	53	09-212-300	7.77	SUPPLIES/COFFEE/FILTERS/ENV
	032808	31827	53	09-212-300	10.00	PARTY SUPPLIES/HANDI WIPES
	032808	31827	53	09-212-300	5.59	TICKETS FOR RAFFLE PRIZES
	032808	31100	53	09-212-310	22.37	OFFICE SUPPLIES
	032808	31100	53	09-212-311	50.00	POSTAGE/APRIL NEWSLETTER
	Check Date 4/3/2008	Check Nbr	016444		Check Total:	95.73
13787 MOTOR & CONTROL SERVICE INC	10089	31100	55	07-202-240	498.60	PUMP REPAIR/MILWAUKEE FOUNTAIN
		Check Date 4/3/2008	Check Nbr	016445	Check Total:	498.60
14010 N&M AUTO SUPPLY	210136	31100	55	07-202-315	80.34	COUPLER/ADAPTER
	208474	31731	54	10-149-383	148.46	DISC BRAKE PADS/ROTOR
	209036	31731	54	10-149-383	16.74	OIL FILTER
	209088	31731	54	10-149-383	148.46	DISC BRAKE PADS
	208524	31731	54	10-149-383	111.72	BRAKE ROTOR PADS
	209365	31731	54	10-149-383	32.09	DOOR HANDLE
	210062	31731	54	10-149-383	7.38	STOCK
	209453	31731	54	10-149-383	7.96	SPARK PLUG STOCK
	209700	31731	54	10-149-383	41.10	BEARINGS
	210134	31731	54	10-149-383	34.97	FILTERS
	209719	31731	54	10-149-300	27.96	SHOP SUPPLIES
	Check Date 4/3/2008	Check Nbr	016446	Check Total:	657.18	
14215 NEENAH-MENASHA MUNICIPAL COURT	032808	31100	21	04-229-000	197.00	BOND
	032808	31100	21	04-229-000	182.00	BOND
	032808	31100	21	04-229-000	109.00	BOND
	032808	31100	21	04-229-000	308.00	BOND
	Check Date 4/3/2008	Check Nbr	016447	Check Total:	796.00	

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14220 NEENAH-MENASHA SEWERAGE COMM	2008-065	31201	54	10-302-250	14,172.00	APR BOND ISSUE DEBT/INT CHARG
	2008-059	31201	54	10-302-250	41,130.70	APRIL 2008 WASTEWATER
	2008-054	31201	54	10-301-211	3,790.72	INSURANCE MATTERS/FOX RIVER
	2008-045	31201	54	10-301-211	4,116.37	LEGALS MATTERS/FOX RIVER
	Check Date 4/3/2008	Check Nbr 016448			Check Total: 63,209.79	
16025 PACKER CITY INTERNATIONAL	3280650039	31731	54	10-149-383	9.04	LUBEFILT
	3280650071	31731	54	10-149-383	30.39	SEAL/GASKET
	3280650018	31731	54	10-149-383	7.45	KIT
	3280670052	31731	54	10-149-383	614.11	CLAMP/MUFFLER
	Check Date 4/3/2008	Check Nbr 016449			Check Total: 660.99	
16300 PIGGLY WIGGLY #24	7094	31827	53	09-212-300	77.93	APRIL PARTY SUPPLIES
	Check Date 4/3/2008	Check Nbr 016450			Check Total: 77.93	
16320 PITNEY BOWES	4842044-MR08	31100	51	10-115-243	375.00	TERM RENTAL 12-30-07/3-30-08
	374924	31100	51	10-115-310	165.72	POSTAGE SUPPLIES
	Check Date 4/3/2008	Check Nbr 016451			Check Total: 540.72	
18200 REINDERS INC	1190370-00	31731	54	10-149-383	118.69	WIPER MOTOR
	Check Date 4/3/2008	Check Nbr 016452			Check Total: 118.69	
18400 ROAD EQUIPMENT	480915	31731	54	10-149-383	22.06	AXLE NUT SOCKET
	Check Date 4/3/2008	Check Nbr 016453			Check Total: 22.06	
19136 SCHAEFFER MFG CO	UL2278BL	31731	54	10-149-300	350.40	GEAR LUBE
	Check Date 4/3/2008	Check Nbr 016454			Check Total: 350.40	

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19465 SPEEDY CLEAN INC	8811	31201	54	10-301-216	422.50	731 DE PERE/AUGER MAIN LINE
	8817	31100	53	09-102-240	428.50	WATER JET LINE/226 MAIN
	Check Date 4/3/2008	Check Nbr	016455		Check Total:	851.00
19650 STATE CHEMICAL MFG CO	93717098	31100	13	04-106-000	169.22	CLEANING SUPPLIES
		Check Date 4/3/2008	Check Nbr	016456	Check Total:	169.22
20075 TEL/COM	10067795	31262	52	08-101-221	253.50	VICTIM CRISIS PAGERS
	10067865	31100	51	04-109-221	8.95	IS/JAMES
	10067865	31100	51	10-115-221	8.95	CITY HALL/QUICK
	10067865	31100	55	06-101-221	8.95	LIBRARY/POWELL
	Check Date 4/3/2008	Check Nbr	016457	Check Total:	280.35	
20115 TESCH CHEMICAL CO INC	TC110236	31100	51	10-115-313	36.20	MOP HANDLES
		Check Date 4/3/2008	Check Nbr	016458	Check Total:	36.20
20290 TOUGH SOLUTIONS	TSI331963	31100	52	08-101-295	123.00	PROTECTIVE FILM
		Check Date 4/3/2008	Check Nbr	016459	Check Total:	123.00
21045 UNIFIRST CORPORATION	0970028949	31731	54	10-149-201	78.26	MAT/CLOTHING PROTECTION
		Check Date 4/3/2008	Check Nbr	016460	Check Total:	78.26
22050 VALLEY GASKET INC	75655	31100	55	07-203-240	24.37	GASKET FOR POOL
		Check Date 4/3/2008	Check Nbr	016461	Check Total:	24.37
23152 WE ENERGIES	032008	31100	54	10-143-223	1,986.64	STREET LIGHTS
		Check Date 4/3/2008	Check Nbr	016462	Check Total:	1,986.64

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23175 WEYERS EQUIPMENT INC	10448	31731	54	10-149-300	87.96	OIL MIX
	10448	31100	56	07-101-300	87.96	OIL MIX
	Check Date	4/3/2008	Check Nbr	016463	Check Total:	175.92
23250 WINNEBAGO COUNTY CLERK OF COUR	032808	31100	21	04-229-000	350.00	BOND
	032808	31100	21	04-229-000	150.00	BOND
	032808	31100	21	04-229-000	285.00	BOND
	Check Date	4/3/2008	Check Nbr	016464	Check Total:	785.00
23275 WINNEBAGO COUNTY TREASURER	MARCH	31310	57	04-101-610	1,551.27	IND DEV PROJ/PRINCIPAL
	MARCH	31310	57	04-201-620	598.73	IND DEV PROJ/INTEREST
	Check Date	4/3/2008	Check Nbr	016465	Check Total:	2,150.00
23412 WISCONSIN ENVIRON IMPROVE FUND	8374	31100	21	04-229-000	682,289.70	
	8374	31201	26	04-401-000	42,739.01	
	8374	31201	57	04-201-620	10,426.30	
	Check Date	4/3/2008	Check Nbr	016466	Check Total:	735,455.01
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	436.31	
		31100	21	04-299-016	138.40	
	Check Date	4/3/2008	Check Nbr	016467	Check Total:	574.71
26350 ZEP MANUFACTURING CO	30336059	31731	54	10-149-300	184.76	SUPPLIES
	Check Date	4/3/2008	Check Nbr	016468	Check Total:	184.76
Grand Total:					856,202.27	