

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday December 15, 2008**

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. [Special Use Permit-UW Fox Valley-Parcel #6-1671, 1655 University Drive](#)
 - 2. [Special Use Permit-Habitat for Humanity-Parcel #6-1660, 1381 Midway Road](#)
 - 3. [Special Use Permit-Keystone Development LLC-Parcel #4-783-5, Parkside Drive](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
 - Minutes to receive:
 - a. [Administration Committee, 12/1/08](#)
 - b. [Board of Public Works, 12/1/08](#)
 - c. [Board of Health, 10/8/08](#)
 - d. [Safety Committee-City Hall, 10/1/08](#)
 - e. [Safety Committee-Police Dept, 9/18/08](#)
 - f. [Safety Committee-Public Works & Parks, 10/28/08](#)
 - g. [Plan Commission, 12/2/08](#)
 - h. [Parks and Recreation Board, 12/8/08](#)
 - Communications:
 - i. [Roy Thilly to WPPI Staff and Members, 12/8/08; Wisconsin Public Power Inc. becomes WPPI Energy](#)
 - j. [Community Foundation, 12/8/08; Open House for Giving Hearts](#)
 - k. [PHN Nett, 12/8/08; Menasha Health Dept. Annual Report 2007](#)
 - l. [PHN Nett, 12/9/08; National Preparedness Report](#)
 - m. [Menasha Historical Society Newsletter, 12/08](#)
 - n. [Customers First!, 12/08; the Wire Newsletter](#)
 - o. [Waverly Sanitary District Minutes, 11/11/08](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 12/1/08](#)

Administration Committee, 12/1/08 – Recommends Approval of:

2. [Agreement for Services between Menasha Health Dept. and Wisconsin Disaster Medical Response Team Medical Reserve Corps for Emergency Response Teams, and authorize signature.](#)
3. [Division of Public Health Contract Agreement, Public Health Preparedness and Response for Bioterrorism Contract #16842, Jan 1, 2009-Dec. 31, 2009, and authorize signature.](#)
4. [Acceptance of Alcohol Enforcement Grant from the Department of Transportation](#)

Board of Public Works, 12/1/08 – Recommends Approval of:

5. [Street Use Application – 15th Annual Fox Cities New Year’s Eve Celebration; Wednesday, December 31, 2008; 10:30 PM to 12:30 AM; Community Forward, Inc.](#)
6. [Street Use Application – Team Hailey 5K Run/Walk for a Cure; Saturday, April 25, 2009; 8:00 AM – 10:30 AM; Team Hailey](#)
7. [Change Order – Badger Highways Co., Inc.; New Street Construction/Street Reconstruction; Contract Unit No. 2008-01; DEDUCT: \\$67,600.72; \(Change Order No. 2 and Final\)](#)
8. [Payment – Badger Highways Co., Inc.; New Street Construction/Street Reconstruction; Contract Unit No. 2008-01; \\$128,342.24; \(Payment No. 5 and Final\)](#)

Plan Commission, 12/2/08 – Recommends Approval of:

9. [Special Use Permit for 1655 University Drive with the following conditions:](#)
 - a. [The existing gravel areas shall be paved or seeded within two years.](#)
 - b. [The existing wall lighting shall be replaced with full cut-off luminaries.](#)
 - c. [The front setback area must be landscaped to current city standards.](#)
 - d. [The parking stalls must be striped.](#)
 - e. [The existing gravel area must not be used for parking or storage.](#)
10. [Special Use Permit for 1381 Midway Road with the condition that the southernmost light pole is removed to prevent light spill onto neighboring properties.](#)
11. [Special Use Permit for Keystone Development on Parkside Drive with the following Conditions:](#)
[That the following plans are submitted for approval by July 31, 2009:](#)
 - a) [Lighting/photometrics,](#)
 - b) [Landscaping/paving/parking,](#)
 - c) [Erosion Control](#)
 - d) [Stormwater Management,](#)
 - e) [Grading/Drainage,](#)
 - f) [Building Elevations,](#)
 - g) [Dumpster Enclosure detail,](#)
 - h) [Any other materials as requested by staff for site plan review,](#)
 - i) [A Payment in lieu of Taxes \(PILOT\) agreement.](#)
12. [Retaining the south 150 feet of Lot 10, Province Terrace.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

1. [O-23-08 – Ordinance Relating to Public Sites and Open Spaces \(Recommended by the Parks and Recreation Board, introduced by Ald. Taylor and Wisneski\)](#)
2. [O-24-08 – Ordinance Relating to Rezoning Notices \(Recommended by the Plan Commission, introduced by Ald. Benner\)](#)
3. [R-21-08 Resolution Supporting the Creation of the Office of Energy Independence. \(Recommended by the Sustainability Board, Introduced by Ald. Wisneski\)](#)
4. [R-22-08 – Resolution Endorsing the Concept of a Shared Park Facility in Northwestern Calumet County \(Recommended by the Parks and Recreation Board, introduced by Ald. Taylor\)](#)

J. ACTION ITEMS

1. [Accounts Payable and Payroll for the term 12/4/08-12/11/08 in the amount of \\$827,551.42](#)

K. APPOINTMENTS

1. Mayor's Reappointments to the Neenah-Menasha Sewerage Commission:
 - a. Kathy Bauer, 709 Lincoln Street for the term Jan 1, 2009-Jan 1, 2012

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

**Monday, January 5, 2009 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – to be determined
Board of Public Works – to be determined**

CITY OF MENASHA
Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City of Menasha Common Council on the Special Use Permit Application of UW Fox Valley for property on University Drive, City of Menasha, Winnebago County, Wisconsin (parcel #6-1671, 1655 University Drive). UW-Fox Valley has applied for a special use permit to use the property for university functions. The property is zoned I-2 Industrial and requires a special use permit to improve or expand. All interested persons objecting to or supporting the Special Use Permit are invited to attend the public hearing.

Date of Hearing: Monday, December 15, 2008 Time of Hearing: 6:00 p.m.

Place of Hearing: City Hall Council Chambers, 140 Main Street, Menasha, WI 54952-3190

Deborah A. Galeazzi
City Clerk

Publish: Dec 1 & 8, 2008

CITY OF MENASHA
Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City of Menasha Common Council on the Special Use Permit Application of Habitat for Humanity for parcel number 6-1660 located at 1381 Midway Road, City of Menasha, Winnebago County, Wisconsin. Habitat for Humanity has applied for a special use permit for improvement to a nonconforming property in the C-4 district. All interested persons objecting to or supporting the Special Use Permit are invited to attend the public hearing.

Date of Hearing: Monday, December 15, 2008 Time of Hearing: 6:00 p.m.

Place of Hearing: City Hall Council Chambers, 140 Main Street, Menasha, WI 54952-3190

Deborah A. Galeazzi
City Clerk

Publish: Dec 1 & 8, 2008

CITY OF MENASHA
Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City of Menasha Common Council on the Special Use Permit Application of Keystone Development, LLC for property on Parkside Drive, City of Menasha, Winnebago County, Wisconsin (parcel #4-783-5). Keystone Development, LLC has applied for a special use permit to construct a Senior Independent Residential Housing Complex. The property is zoned C-3 Business and Office and requires a special use permit to allow this type of use. All interested persons objecting to or supporting the Special Use Permit are invited to attend the public hearing.

Date of Hearing: Monday, December 15, 2008 Time of Hearing: 6:00 p.m.

Place of Hearing: City Hall Council Chambers, 140 Main Street, Menasha, WI 54952-3190

Deborah A. Galeazzi
City Clerk

Publish: Dec 1 & 8, 2008

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
December 1, 2008
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:33 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter, Taylor, Wisneski,
Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, PRD Tungate, Clerk Galeazzi, the Press.

C. MINUTES TO APPROVE

1. Administration Committee, 11/17/08

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. Agreement for Services between Menasha Health Dept. and Wisconsin Disaster Medical Response Team Medical Reserve Corps for Emergency Response Teams, and authorize signature.

PHD Nett reported this agreement is for volunteer services of medical and non-medical personnel that will be available in case of a disaster. There is no compensation required.

Moved by Ald. Pack, seconded by Ald. Pamerter to recommend approval to Common Council.

Motion carried on voice vote

2. Division of Public Health Contract Agreement, Public Health Preparedness and Response for Bioterrorism Contract #16842, Jan 1, 2009-Dec. 31, 2009, and authorize signature.

PHD Nett reported this is a renewal contract. The money portion is different, but the terms as the same as previous years.

Moved by Ald. Michalkiewicz, seconded by Ald. Pack to recommend approval to Common Council.

Motion carried on voice vote

3. Acceptance of Alcohol Enforcement Grant from the Department of Transportation

Moved by Ald. Pamerter, seconded by Ald. Hendricks to recommend approval to Common Council.

Motion carried on voice vote

4. R-21-08 Resolution Supporting the Creation of the Office of Energy Independence
(Recommended by the Sustainability Board)

Mayor Merkes explained this is a joint effort with Town of Menasha and City of Neenah.

CDD Keil explained this resolution is part of the process for applying for grant funds.

Moved by Ald. Hendricks, seconded by Ald. Pack to recommend approval to Common Council.

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Pack to adjourn at 6:46 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, City Clerk

DRAFT

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 1, 2008
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Pack at 6:47 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter, Taylor,
Wisneski, Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke,
CDD Keil, C/T Stoffel, PRD Tungate, Clerk Galeazzi, the Press.

C. MINUTES TO APPROVE

1. November 17, 2008

Moved by Ald. Wisneski, seconded by Ald. Taylor to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Street Use Application – 15th Annual Fox Cities New Year's Eve Celebration;
Wednesday, December 31, 2008: 10:30 PM to 12:30 AM; Community Forward, Inc.

Discussion ensued on why the application has not been approved by staff.
Mayor Merkes explained some invoices due the City on previous events sponsored
by Community Forward had not been paid until recently. Community Forward will
be meeting with the Fire Dept. on the fireworks permit.

Discussion ensued on some unresolved legal issues pending against Community
Forward.

CA/HRD Brandt explained the current legal issues which should be resolved by the
end of the week.

Moved by Ald. Wisneski, seconded by Ald. Pamerter to recommend approval to
Common Council

Moved by Ald. Pack to hold. No second, motion dies.

Motion to recommend approval to Common Council carried on voice vote

2. Street Use Application – Team Hailey 5K Run/Walk for a Cure; Saturday, April
25, 2009; 8:00 AM – 10:30 AM; Team Hailey

Moved by Ald. Pamerter, seconded by Ald. Wisneski to recommend approval to
Common Council

Motion carried on voice vote

3. Change Order – Badger Highways Co., Inc.: New Street Construction/Street Reconstruction; Contract Unit No. 2008-01; DEDUCT: \$67,600.72; (Change Order No. 2 and Final)

DPW Radtke explained the deduction is primarily from reduced lawn restoration and asphalt quantities.

Moved by Ald. Wisneski, seconded by Ald. Hendricks to recommend approval to Common Council
Motion carried on voice vote

4. Payment – Badger Highways Co., Inc.: New Street Construction/Street Reconstruction; Contract Unit No. 2008-01; \$128,342.24; (Payment No. 5 and Final)

Moved by Ald. Wisneski, seconded by Ald. Hendricks to recommend approval to Common Council
Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to adjourn at 7:29 p.m.
Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, City Clerk

DRAFT

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

October 8, 2008

MINUTES

- A. Meeting called to order at 8:25 AM by Chairman C. Rusin.
- B. Present: Lori Asmus, Dorothy Jankowski, Dr. Teresa Shoberg, Candyce Rusin, Susan Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from September 10, 2008 meeting made by L. Asmus and seconded by T. Shoberg. Motion Carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. September 2008 Communicable Disease Report distributed and discussed.
 2. Board members were updated on the School Surveillance Project. The elementary schools began collecting data October 6, 2008.
 3. L. Kjemhus continues to actively recruit volunteers. There has been a favorable response to the request in the city newsletter. L. Kjemhus has been giving a presentation to school staff in each building at one of their regularly scheduled staff meetings.
 4. Flu Shots for city, utility, and school employees is set for November 18th utilizing a mass clinic setting again at the senior center. Cost this year is \$7.
 5. Winnebago County Burden of Injury Report for 2002-2004 was distributed.
 6. 2008 Wisconsin County Health Rankings (Years of Potential Life Lost / General Health Status) was distributed. Winnebago County moved from #30 to #25 and Calumet County moved from #14 to #19.
 7. Winnebago County reported its first case of West Nile virus in a bird this week. They will continue to accept birds for testing through October 31, 2008 for this year.
 8. Wiring in the EOC will be done using preparedness grant carryover monies from last year.
- E. ACTION ITEMS
1. Immunization Clinic Policy – Uncontrollable Clients
S. Nett explained that the nursing staff was becoming concerned about the increase in children who are out of control, that are attending immunization clinics here in the department. Many are kicking, spitting, biting and parents have not been able to get the child to cooperate. One recent example was a 13 year old

overweight child who tried to stomp on the foot of the nurse giving the vaccines. This child then started screaming and wouldn't let anyone come near her. The mother tried for over 20 minutes to get the child to calm down and take the vaccine. Eventually, the child calmed down enough but a situation like this then puts the whole clinic schedule behind. The nurses had already drawn up the vaccine and to ask the parent to leave with the child and return when the child was under control, meant wasting a dose of a very expensive vaccine. S. Nett questioned if an appropriate policy on what to do in these situations might not be warranted. It does not seem fair to make others wait whose children are in control. Board members expressed support of a policy and suggested S. Nett and staff draft a policy for their review.

F. HELD OVER BUSINESS

1. The 2009 budget meeting was held with the Mayor. There were no changes made except for the addition of the monthly rent.
2. The grant amounts for the 2009 Consolidated Grant Contract have been received for all the programs except lead poisoning prevention. The prevention block grant funding is decreased by \$83; MCH by \$7 and the rest remained the same. The department will also be receiving \$3500 in Radon Education and Awareness. The Lead Poisoning Prevention grant amount has not been determined yet.

G. Motion to adjourn at 9:32 AM made by L. Asmus and seconded by D. Jankowski. Motion carried.

Submitted by Susan Nett



City Hall Safety Committee
Minutes
October 1, 2008

Meeting called to order at 1:40 PM

Present: Adam Alix, Sylvia Bull, Todd Drew, Sue Nett

Absent: Tom Stoffel, Kristi Heim, Jeff Brandt, Tasha Saecker, Brian Tungate, Peggy Murphy

A. Motion to approve minutes made by T. Drew and seconded by S. Bull

B. Old Business

1. EOEP – Tim Montour is working on the signage for the library. Once the signage is completed for the library, the remainder of the buildings will have their signage completed.
2. Senior Center building walk through report reviewed. See attached. Corrections recommended to be completed by Dec. 2008.

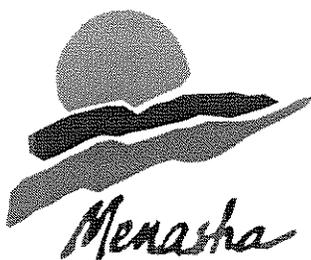
C. New Business

1. Monthly safety topic on choosing and using the correct hand PPE to avoid injury was distributed.
2. No injuries to review.

D. Training

1. Driving safely inservice to be held at the Senior Center on Oct. 21st. Supervisors need to let S. Nett know which session their employees will attend.
2. EOEP education will be scheduled as soon as the signage section is completed.
3. Senior Center and maintenance staff need to complete the bloodborne pathogen review. Online version available. Post test needs to be completed and then a certificate showing completion printed and returned to health department.

E. Meeting adjourned at 2:09 PM.



Police Safety Committee Meeting
Minutes
September 18, 2008

Present: Mike Brunn, Dave Jagla, Mark Mauthe, Bev Sawyer, Todd Drew, Sue Nett

Absent: Jeff Brandt, Chuck Sahr, Aaron Zemlock, Peggy Murphy

Meeting called to order at 2:38 PM.

A. Motion to approve minutes from July 17, 2008 meeting made by B. Sawyer and seconded by D. Jagla.

B. Old Business

1. EOEP update – A copy of the current police department policy on unusual occurrences and copy of the draft EOEP distributed. M. Brunn indicated the current police department policy on unusual occurrences needs to be revised. He will do the revision and incorporate into the draft EOEP. Chief Stanke is still working with Neenah and Town of Menasha on emergency operations if the safety building needs to be evacuated.
2. T. Drew presented information from CVMIC on reflective standards as it pertains to rain coats. Comm 32.39 requirements discussed. ANSI 107 and ANSI 207 guidelines reviewed. The safety committee is recommending supplemental compliant class 2 or 3 apparel be worn over the existing rain coats. M. Brunn will send out a memo to officers with this information.

C. New Business

1. The monthly safety topic on road rage was sent electronically and distributed by C. Sahr.
2. No injuries to review

D. Training

1. Bloodborne Pathogen review is due in November. S. Nett recommended the on line review put together by the health department. After reviewing, the officer takes a post test and then can print out a certificate that shows the review has been completed.

E. Meeting adjourned at 3:05 PM. Next meeting November 20, 2008.



Public Works and Parks Safety Committee
October 28, 2008
Minutes

Meeting called to order at 8:17 AM

Present: Bob Huss, Tim Jacobson, Jeff Nieland, Adam Alix, Corey Gordan, Jeff Brandt, Sue Nett, Todd Drew

Absent: Jim Juluis, Mark Radtke, Ken Popelka, Matt Schultz, Brian Tungate

A. Motion to approve minutes from September 25, 2008 meeting made by B. Huss and seconded by J. Nieland.

B. Old Business

1. EOEP – A. Alix still working on signage for library. Once complete, signage will be done for remaining buildings.
2. Safety Shoe Policy (Engineering Staff) – C. Gordon reported he has not completed the list of tasks requiring safety shoes for the engineering staff.
3. Recommendations from Jan. Inspection Report – Progress to date. Committee members discussed tire storage in maintenance shop. T. Jacobson reported they have become aware of a used semi trailer that could potentially be used to store the large tires. Cost of the trailer is \$3997. J. Brandt suggested looking at safety budget to see if money available to use for this. S. Nett will get figures from the finance department and then discuss with T. Jacobson. S. Nett to also schedule meeting with J. Nieland to review time table on achieving other recommendations in the report.

C. New Business

1. Monthly safety topic on proper hand protection when handling chemicals or other hazardous items distributed.
2. Injury Review – Shoulder strain to an employee using one of the automated sanitation trucks. Truck is designed so that a shorter person has to sit lower to reach control pedals but then has to raise arm higher to use the joy stick. Committee suggested assigning employee to one of the other automated trucks where a better body position can be achieved or to shorten the time the employee is in this vehicle; and then before purchasing the next automated vehicle, look at customizing the driver's area to avoid this type of potential injury in the future for those employees who are shorter in stature.

3. Committee members reviewed the information from ACC Planned Service on the air exchange in the vehicle storage area and the maintenance area. A. Alix will work with ACC Planned Service with plans to start in the maintenance area.
4. Following the Ergonomics, Body Mechanics review, one of the employees expressed concern with having to lift higher when using the recycling truck because of his short height. T. Drew met with the employee. Committee members discussed possible installation of a step so employee wouldn't have to lift and then throw. Concern expressed about vehicle warranty becoming null if we were to retrofit the vehicle. T. Jacobson and J. Nieland will monitor the situation.
5. Leaf Collection – S. Nett discussed safe work practices when collecting leaves, and suggested the employees be reminded of when it is acceptable to ride on the front of the leaf vacuum vehicle and when they should be inside the truck. J. Nieland will discuss with employees.

D. Training

1. The safe driving inservice provided a valuable review for employees. T. Jacobson suggested checking to see if the training could be expanded to cover some hands-on training. J. Brandt suggested this could be part of the fleet safety program.
2. Bloodborne Pathogen Policy review has been completed by the street/sanitation employees. Parks employees need to do the review yet. Positive comments were given regarding the on line review.

E. Meeting adjourned at 9:14 AM. Next meeting rescheduled to 8 AM on 11-18-08.

**CITY OF MENASHA
Plan Commission
Third Floor Council Chambers
140 Main Street, Menasha**

December 2, 2008

3:30 PM

MINUTES

PUBLIC HEARINGS:

Special Use Permit – UW Fox Valley – 1655 University Drive

Mayor Merkes opened the public hearing by asking if anyone would like to speak regarding the Special Use Permit. Jim Eagon, of UW-Fox Valley explained that this would allow the school to make use of the building while they are planning the future use and layout of the site and building.

Special Use Permit – Habitat for Humanity – 1381 Midway Road

Mayor Merkes opened the public hearing by asking if anyone would like to speak regarding the rezoning. No one spoke. The hearing was closed.

Special Use Permit – Keystone Development – Parkside Drive

Cal Schultz explained that the purpose of the Special Use Permit was to allow senior housing in the C-3 district.

A. CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke and Commissioners Sanders, Cruickshank, Schmidt, and Sturm.

OTHERS PRESENT: CDD Keil, AP Beckendorf, Stan Martenson, Kenneth Syring, Cal Schultz, Jim Eagon, and Trevor Frank.

C. MINUTES TO APPROVE

1. Minutes of the November 18, 2008 Plan Commission Meeting.
 - a. Moved by Comm. Schmidt, seconded by Comm. Sturm to approve the November 18, 2008 Plan Commission meeting minutes. Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

No one from the gallery spoke.

E. DISCUSSION

1. None

F. ACTION ITEMS

1. Special Use Permit – UW-Fox Valley – 1655 University Drive.
 - a. Commissioners discussed the following:
 - I. Rezoning the property to GU-Government Use.
 - II. Dumpster enclosure location. All refuse will be stored within the building.
 - III. Parking plan and striping of the parking lot.
 - IV. Comprehensive plan conflicts. CDD Keil explained that when the plan was completed, UW-Fox Valley did not own the property and it was marketed for industrial use.
 - b. Comm. Sturm made and DPW Radtke seconded a motion to recommend approval of the Special Use Permit for 1655 University Drive with the following conditions:
 - I. The existing gravel areas shall be paved or seeded within two years.
 - II. The existing wall lighting shall be replaced with full cut-off luminaires.
 - III. The front setback area must be landscaped to current city standards.
 - IV. The parking stalls must be striped.
 - V. The existing gravel area must not be used for parking or storage.The motion carried.
2. Special Use Permit – Habitat for Humanity – 1381 Midway Road.
 - a. AP Beckendorf described the location and reviewed the proposal. Commissioners discussed the following:
 - I. Coordination of the west landscaping with the reconstruction of University Drive.
 - II. The size and use of driveway openings.
 - III. Lighting the southeast parking lot. Stan Martenson, of Martenson & Eisele, explained that Habitat for Humanity does not intend to light the lot as it will not be used for employee or customer parking.
 - IV. Landscaping and compliance with code requirements.
 - b. Comm. Sturm made and DPW Radtke seconded a motion to recommend approval of the Special Use Permit for 1381 Midway Road with the condition that the southernmost light pole is removed to prevent light spill onto neighboring properties: The motion carried.
3. Special Use Permit – Keystone Development – Parkside Drive
 - a. CDD Keil explained that this is the third time a concept has been advanced. Each project has been contingent upon receiving tax credits. Approval based on the concept is necessary because in order to receive the tax credits, zoning must be approved. The tax credits should be announced in mid-April.
 - b. Commissioners discussed the following:
 - I. Potential future tax exempt status of the property and PILOT payments.
 - II. Special Use Permit process.
 - III. Provision of access around the building that is suitable to the fire department.
 - IV. Provision of pedestrian connections.
 - c. Comm. Schmidt made and DPW Radtke seconded a motion to recommend approval of the Special Use Permit for Keystone Development on Parkside Drive with the following conditions:
 - I. That the following plans are submitted for approval by July 31, 2009:
 - a. Lighting/photometrics
 - b. Landscaping/paving/parking
 - c. Erosion Control
 - d. Stormwater Management
 - e. Grading/Drainage

- f. Building Elevations
- g. Dumpster Enclosure detail
- h. Any other materials as requested by staff for site plan review
- i. A Payment In Lieu of Taxes (PILOT) agreement

4. Consideration of Changes to Rezoning Notification Requirements.

- a. AP Beckendorf described the changes.
- b. Ald. Benner made and Comm. Sanders seconded a motion to recommend approval of the changes to the rezoning notification requirements with the condition that "regular mail" be replaced with the term "first-class mail". The motion carried.

5. Reconsideration of Province Terrace Greenspace.

- a. Motion by Mayor Merkes, second by Comm. Sanders to reconsider the November 18, 2008 motion to recommend retaining the south 150 feet of Lot 10, Province Terrace. The motion to reconsider carried on a roll call vote of 7-0.
- b. Commissioners discussed the following:
 - I. Whether the city may be missing out on potential buyers that may be interested in owning the wetlands.
 - II. The advantages and disadvantages of private ownership versus public ownership of the property.
 - III. That there may be more recreational value than originally thought and that there is very little greenspace on the east side of Oneida Street.
- c. The original motion to recommend retaining the south 150 feet of Lot 10, Province Terrace carried on a roll call vote of 7-0.

G. ADJOURNMENT

Moved by Comm. Schmidt, seconded by Comm. Sanders to adjourn at 4:35 p.m. The motion carried.

Minutes respectfully submitted by Jessica Beckendorf, Associate Planner

CITY OF MENASHA
Park Board
Council Chambers, City Hall – 140 Main Street
December 8, 2008
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. Dick Sturm at 6:05 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ald. Michael Taylor, Run Suttner, Mary Francis, Chr. Dick Sturm, George Korth, Tom Konetzke, Nancy Barker

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Huss, Resident Mary Kay Suttner and Mike King from *The Post Crescent*

C. MINTUES TO APPROVE-MINUTES

1. Minutes to Approve:

Moved by G. Korth, seconded by R. Suttner to approve the minutes of the November 10, 2008 meeting. Motion carried 7-0.

D. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Park Project Update

Koslo Park sanitary line was replaced, Hart Park well has been temporarily capped, fountain cover on downtown is temporary (new one to be put on soon), snow removal and ice rink preparation has begun, a vehicle damaged the port-a-potty at Jefferson Park.

2. Recreation Program Update

PRD Tungate gave a summary of the Holiday Hayride held on Friday, December 5. Event was well attended. The Smith Park Winter Gala on February 7 is also being planned. Event flyers were distributed to Board members.

3. Friendship Trail East of LP Update

PRD Tungate gave a brief summary on the status of Friendship Trail development east of LP towards High Cliff State Park. Town of Harrison Administrator, Tracy Fluke, has been in discussion with Calumet County officials about the trail. The major sticking point appears to be who will maintain the trail. A 2006 resolution passed by the County Board seemed to indicate that the Calumet County would participate in maintaining the trail.

E. DISCUSSION ITEMS

1. Hart Park Well

The Board held a lengthy discussion on the future of the Hart Park well which has been temporary capped. The well has been out of service for at least four months. Staff has not heard any complaints in that time. It was generally felt that one factor for this may have been the taste improvement of city water. PS Huss was asked to bring back information on the cost to switching to an enclosed submersible pump that still could be used by the public.

2. Joint Park Resolution

Board members expressed enthusiasm about moving ahead with a joint park with the City of Appleton, Town of Harrison and possibly Calumet County. PRD Tungate indicated that while Calumet County was not listed on the joint resolution, they are being contacted regarding their interest in the joint park.

F. ACTION ITEMS

1. Recommend Revision of Ordinance Relating to Public Sites and Open Places

Moved by Ald. M. Taylor, seconded by T. Konetzke to recommend an Ordinance Relating to

Public Sites and Open Spaces to the Common Council. The most noteworthy change to this ordinance would increase the fee in lieu of land dedication to \$550.00. Motion carried 7-0.

2. **Recommendation on the Hart Park Well**

No action was taken on this item.

3. **Recommendation on Joint Park Resolution**

Moved by N. Barker, seconded by T. Konetzke to recommend a Joint Park Resolution to the Common Council. Motion carried 7-0.

G. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

1. Mary Kay Suttner asked about the Santa Float schedule.
2. Ald. M. Taylor and N. Barker asked about when the small Isle of Valor sign will be installed.
3. M. Francis commented on the Smith Park pavilion being left open for winter.
4. T. Konetzke liked the end result of the new Barker Farm pedestrian access trail.
5. N. Barker asked about when the Memorial Building ceiling in the Historical Society would be repaired.
6. Ald. M. Taylor stated the solar project at the pool has been put on hold. Big boiler at the pool was removed from next year's budget. He also wished everyone a Merry Christmas.

H. ADJOURNMENT

Moved by R. Suttner, seconded by T. Konetzke to adjourn at 7:20 PM. Motion carried 7-0.



1425 Corporate Center Drive
Sun Prairie WI 53590-9109

608-834-4500
Fax 608-837-0274
www.wppisys.org

MEMORANDUM

TO: WPPI Members
WPPI Staff

FROM: Roy Thilly

DATE: December 8, 2008

SUBJECT: *Wisconsin Public Power Inc. becomes WPPI Energy*

This memo is being sent to WPPI's internal email list to be sure that everyone is aware of an important event that will occur this Thursday. On December 11, following our Board of Directors meeting, Wisconsin Public Power Inc.'s name will change to **WPPI Energy**. While this change is modest, it is important. The new name will clearly differentiate **WPPI Energy** from other Wisconsin utilities with which we are often confused in the media and at the same time preserve the WPPI identity we have spent so many years building.

At the same time that our name changes, we will be launching a new logo to complement and highlight our identity with the public, and a new tag line – **the way energy should be** – to accompany the logo. This tag line is very flexible: **the way energy should be** – publicly-owned, focused on customers, committed to environmental stewardship, highly reliable and affordable. Adding the word **Energy** to WPPI's name will provide a quick description of what we do for those who do not know us.

Our new name, logo and tag line have been developed in consultation with our Community Relations Advisory Group (CRAG) and approved by the Executive Committee (EC) and Board. While the result may appear simple, a great deal of hard work and thought has gone into these changes. The name change, logo and tag line will be shared with the public through a roll-out on Thursday.

In January, we will launch a major effort to enable members to link consistently to **WPPI Energy** through utilization of our new logo on utility stationery, business cards, signage, etc., and through use of a new Member-**WPPI Energy** linking tagline, either – **Shared Strength through WPPI Energy**, or in the alternative, where a shorter link is necessary, **A WPPI Energy Community**. WPPI staff, the CRAG and the EC are in the process of developing a roll-out strategy for member linking efforts and our 2009 budget will include financial assistance to implement this strategy. In the meantime, we invite you all to join us in celebrating the December 11 launching of our new identity.

Logistics

1. **A New Website:** On December 11, please be sure to visit WPPI's newly designed website – www.wppienergy.org - where you will be able to view the new look of **WPPI Energy** and see our new video explaining our history and organization.
2. **Changes to Email Addresses:** Because our internet domain name will be changed, email addresses also will change automatically for all **WPPI Energy** staff and the 32 members that use our GroupWise email system. For example, my current email address, rthilly@wppisys.org will become rthilly@wppienergy.org. If your current address includes the domain name wppisys.org, you will notice a similar automatic change to your email address on the evening of December 10. There will, however, be no loss of email or changes to your current GroupWise mailbox. It will not be necessary for your contacts to change their records immediately in order to email you. Instead, any email sent to your old wppisys.org address will be automatically redirected to your new wppienergy.org address for one year. During that time it will be important to get your correspondents to change their records.

On December 11, however, we are requesting that everyone who uses the GroupWise system and has an electronic signature block in GroupWise that is automatically appended to emails, to go into the system and change the signature block to reflect his or her new email address. To do this, you should go into GroupWise, click on “Tools, Options, Environment, Signature,” to make these changes.

3. **Web Applications:** Various web applications accessed through WPPI networks also will be located under our new domain name. These include Power Profiler, Joint Purchasing, eCARE, as well as GroupWise WebAccess. As of December 11, all these applications will be accessed through the new wppienergy.org domain or through the i-Net launch page at <http://inet.wppisys.org>. People who seek to connect to these through our old domain name will be automatically redirected to the new domain name sites.

Other systems that are accessed through member logins, such as NorthStar or DynamicsSL will not be impacted by the change.

4. **Technical Support:** Jeff Ketner, director of infrastructure and support services, will be available to help answer your questions about these matters. For support during this transition, please contact Jeff at jketner@wppisys.org or, after Thursday at jketner@wppienergy.org or call him at 608-834-4542. In Jeff's absence, you can contact Andy Wodzien, Anne Rodriguez or Lauri Isaacson and they will get you the help you need.
5. **The Way Energy Should Be:** Once again, I encourage everyone to visit wppienergy.org on December 11 and join us in celebrating the roll-out of our new name, logo and tagline. While our name is being modified, we want to assure all our members that our commitment to working with members to provide excellent service and programs to customers in **WPPI Energy** member communities will remain unchanged. Thanks to the shared strength and support of our members, **WPPI Energy** is and will continue to be, as our tag line proclaims, “the way energy should be.”

----- Original Message -----

From: Community Foundation for the Fox Valley Region Inc

To: Tracey Koenig

Sent: Monday, December 08, 2008 3:47 PM

Subject: Open House for Giving Hearts



Helping

DECEMBER 18: A Day to Double Your Donors' Gifts

Open House
for
Giving Hearts

Dec. 18: A day of charitable giving matched by the Community Foundation for the Fox Valley Region

Dear Tracey :

The Community Foundation for the Fox Valley Region is sponsoring a *day of giving* on **December 18th**, offering to match up to \$100,000 in contributions made that day to charitable organizations in our service region*. Any individual making a donation (up to \$1,000 per household) to benefit your organization will have their gift matched by the Community Foundation. With the maximum match per recipient nonprofit organization set at \$10,000, your organization could receive up to \$20,000, to be dispersed before December 31. (Matches will be applied in the order in which donations are received.)

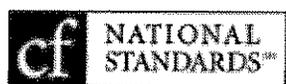
Take time now to contact your donors and inform them of the wonderful opportunity to double their donation to your organization. Gifts will be accepted and matched only on **Thursday, December 18 from 7:00 a.m. to 7:00 p.m.** and may only be made:

- In person at the Community Foundation or at select sites for our geographic affiliates in the Chilton, Clintonville, Shawano and Waupaca areas
- By phone at 920-830-1290 or
- Online via the *Give now* link on the *Open House for Giving Hearts* web page at [this link](#).

Only **individuals' own gifts** will be matched. Multiple gifts bundled together and presented by an individual, nonprofit or other organization are not eligible for the match. The *Open House for Giving Hearts* is intended to give **immediate support** to Fox Valley-area nonprofits. Any gifts to a foundation or endowment must be designated for general operations or immediate unrestricted use.

Go to www.cffoxvalley.org for complete details.

*Outagamie, Calumet, Waupaca, Shawano and northern Winnebago counties



Confirmed in compliance with
national
standards for U.S. community
foundations

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54912-0563 (920) 830-1290

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Menasha Health Department
Annual Report
2007

The mission of the Menasha Health Department is to promote public health, protect consumers, and encourage a high standard of environmental health in response to the needs of the community and school district. This report is a summary of public health/school health services provided in 2007.

Public Health

Public health services in 2007 consisted of communicable disease control, city-wide older adult health program, nursing assessment and guidance for residents of all ages, and information and referral to other agencies. The total number of client visits in 2007 was 7,068. Individuals and families receiving services continue to present with more complex needs requiring more time involvement. Changing demographics in city residents (increase in non-English speaking) also accounts for increased demand for public health nursing services.

As a public health agency, the health department works to improve the health of the community. In 2007, 67 health education and training sessions were provided in the community with 395 attendees. Some of the topics were emergency preparedness which included CPR, First Aid training; communicable disease prevention; and cardiovascular risk reduction.

The health department actively participates in the Fox Cities Healthcare Partnership. The major project of this group in 2007 was the continuation of the Walk to Win program with the inclusion of children. Schools were again targeted in 2007 to actively promote this program among their students. As background information, in 2002, the Fox Cities HealthCare Partnership, made up of Health Officers from the Cities of Neenah, Menasha, Appleton, and Oshkosh Health Departments, as well as from the Winnebago, Calumet, and Outagamie County Health Departments, and representatives from ThedaCare and Affinity Health Care Systems, met to develop an action plan for community wellness programs. The partnership determined that based on key findings from "Behavioral Risk Factor Surveillance System in the Fox Cities – Final Report 2001", the greatest area of need for programming in the Fox Cities community is the area of "weight/diet/exercise". This key finding became the key focus of the work of the Fox Cities Healthcare Partnership in 2003.

In 2003, the Fox Cities HealthCare Partnership developed the Fox Valley-wide initiative entitled "Walk To Win". The primary goal of "Walk To Win" was to improve community health by establishing the habit of regular exercise among more sedentary community members. "Walk To Win" was a true collaboration from the onset bringing together health organizations, including two competing health care systems as well as public health departments from the Cities of Neenah, Menasha, Appleton, Oshkosh, Counties of Winnebago, Outagamie, and Calumet. The YMCA-Fox Cities was also a vital partner in this endeavor. All focused on making a lasting difference in individuals within our Fox Cities community through a program that would encourage non-participating citizens to develop a life-long habit, one day at a time, through a walking program, over a three-month period. Survey results for 2003 are the following:

Participants registered	5,916
Participants who completed 100 miles	2,125

These statistics far exceeded the original projections for this program for 2003. It's interesting to note that 81% of registrants were female with 18% being male.

In 2004, the Fox Cities Health Care Partnership implemented the 2nd annual "Walk to Win", continuing its focus on adults, but initiating involvement of children, ages 5 to 17 years of age. Children were encouraged to set individual walking goals of 25, 50, or 75 miles in 3 months. If they reached their goal in 3 months, they were eligible for incentives, i.e. T-shirts, as well as grand prize drawings.

2004 Statistics were: Adults

Participants registered	3,838
Participants completing goals	1,331

Children

Participants registered	1,378
Participants completing goals	985

In 2005, the Fox Cities HealthCare Partnership implemented the 3rd annual "Walk to Win", continuing its focus on adults and children, but enhancing outreach to school-aged children. Children were again encouraged to set individual walking goals of 25, 50, or 75 miles in 3 months.

2005 Statistics were: Adults

Participants registered	2,423
Participants completing goals	562

Children

Participants registered	1,742
Participants completing goals	1,742

In 2006, the Fox Cities HealthCare Partnership implemented the 4th annual "Walk to Win", continuing its focus on children and adults, but increasing outreach to the many school districts in the tri-county area.

2006 Statistics were: Adults

Participants registered	1,432
Participants completing goals	1,096

Children

Participants registered	1,412
Participants completing goals	1,319

In 2007, the Fox Cities HealthCare Partnership implemented the 5th annual "Walk to Win", continuing its focus on all ages of individuals, but including increased outreach to schools and businesses. With the assistance of the Activate Fox Cities Leadership Group, marketing and outreach efforts were greatly enhanced.

2007 statistics were:

Online Registrants	3,627
Group Registrants	2,205
School Registrants	5,243
Business Registrants	1,576
Other Registrants	<u>97</u>
Total Registrants	12,748

The health department continues to participate in the regional public health preparedness consortia established in 2002. The purpose of the consortia is to have the capability to respond to a public health emergency either from an act of terrorism or a widespread communicable disease outbreak such as pandemic flu. The health department tested its capacity to do a mass clinic by giving employee flu shots in a mass clinic setting. 2007 planning focused on being prepared for pandemic flu. Preparedness planning will continue into 2008 and the future.

The following communicable diseases were reported in:

		<u>2005</u>	<u>2006</u>	<u>2007</u>
Chlamydia	} Sexually	59	41	47
Gonorrhea	} Transmitted	15	4	10
Genital Herpes	} Diseases	6	9	15
(Primary Infection)				
Hepatitis C		6	6	5
Giardiasis		4	0	3
Campylobacter Enteritis		4	2	3
Salmonellosis		2	2	2
Hepatitis B		5	3	2
Lyme Disease		1	1	3
Non tuberculous Mycobacterial Disease		0	2	0
Streptococcus group B		0	1	0
E-Coli		0	0	1
Pertussis		2	0	1
Strep pneumoniae invasive disease		1	1	0
Cryptosporidiosis		0	1	2
Histoplasmosis		0	1	0
Dengue Fever		0	1	0
Legionellosis		0	1	0
Viral Meningitis		0	0	2
Mumps		0	0	2

The Menasha Health Department has 2 immunization clinics per month. Following is a summary of immunization information for:

	<u>2005</u>	<u>2006</u>	<u>2007</u>
Number of participants (Regular scheduled clinics)	364	375	317
Number of immunizations given	885	809	745
Number of Hepatitis A doses – Adult	4	9	8
Number of Hepatitis B doses - Adult	64	51	54
	<u>2005</u>	<u>2006</u>	<u>2007</u>

Number of Employee Flu Shots (includes city, utility and school district employees, and their spouses)	219	229	222
Number of Senior Citizen Flu Shots	76	145	140

Different types of screenings are provided throughout the year either through public health nursing services, the prevention program, or 60+ adult health services. The following screenings were provided:

	<u>2005</u>	<u>2006</u>	<u>2007</u>
Blood Pressure (public health)	422	220	209
TB Skin Tests	43	19	20
Urine Screening (High School Wrestlers)	22	25	34

60+ Health Screenings

	<u>2005</u>	<u>2006</u>	<u>2007</u>
Skin Cancer	38	39	38
Blood Pressure	829	846	577
Urine	6	5	20
Colorectal	10	13	15
Hearing**	0	0	12
Anemia**	0	0	18
Wellness Panel*	86	111	98
Hand Massage/Massage	16	29	43

* Coordinated with Theda Care Labs.

**Not offered in 2005, 2006

Environmental Health

The environmental health program consists of an inspection program of eating, drinking, and retail food establishments, and investigations of complaints of human health hazards. The sanitarian is also in charge of the weights and measures program for the city.

Inspections:		<u>2005</u>	<u>2006</u>	<u>2007</u>
	Eating and Drinking Establishments	128	101	160
	Retail Food Establishments	37	48	50
	Vending Machines (Food)	28	24	31
		<u>2005</u>	<u>2006</u>	<u>2007</u>

	Temporary Food Stands	33	36	39
	Pools and Pool Sampling	7	8	10
	Mobile Home Park	1	1	1
	Weights/Measures	305	359	408
	Asbestos (Contract with DNR)	36	33	29
	Non-DNR Asbestos	7	9	7
	Tattoo Establishments	2	2	3
Human Hazard Investigations:	Air Quality	15	16	13
	Lead Hazards	27	18	17
	Radon Kits	118	21	12
	Housing	19	31	37
	Animal Issues/Animal Feces	58	89	66
	Sewage	7	9	4
	Solid Waste (Garbage)	39	58	42
	Other: Rodents, etc.	26	23	22

School Health

The Menasha School District contracts with the Menasha Health Department for school nursing services. In addition to vision, hearing, scoliosis, and dental screenings, the nurses provide individual health assessments including health counseling, monitor the health and coordination of health services for students with special health care needs, and provide classroom instruction on dental health, human growth and development including prevention of sexually transmitted diseases, and various other health related topics. There are four school health aides – 3 are assigned to elementary buildings and 1 is assigned to the middle school. They provide service over the lunch period primarily dispensing medications, providing first aid, and caring for ill children. Health department staff also provide CPR/FIRST AID certification that is now required for school employees. All school buildings are now equipped with AEDs (automatic external defibrillators). Each school has an identified emergency response team trained by health department staff. Emergency training drills are done three times during the school year in each school.

	<u>2005</u>	<u>2006</u>	<u>2007</u>
Number of individual contacts for assessment, health procedures, health teaching, etc.	8312	9971	8957
Number of individual health conferences (IEP meetings, core team meetings, etc.)	210	**	**
	<u>2005</u>	<u>2006</u>	<u>2007</u>
Vision screenings	1622	1701	1725

Number referred	96	92	120
Hearing screenings	1570	1222	1208
Number referred	71	59	49
Scoliosis screenings	299	223	191
Number referred	1	0	0
Dental screenings	1522	1640	1637
Number referred	208	296	288
Educational presentations	**	**	134
Number attending	**	**	2954

**Not available

The staffing pattern in the health department for 2007 consisted of a full-time director/PHN, a full-time sanitarian/sealer of weights and measures, 2 full-time public health nurses (PHN), 1 full-time public health aide, 2 part-time PHN, 1 part-time dental hygienist, 4 part-time school health aides, 2 limited part-time vision/hearing screeners, and 1 limited part-time Hispanic interpreter.

The funding sources for the health department consist of grants, fees for service, license fees, school health contractual arrangements, donations, and city tax levy monies. Total expenditures for 2007 were \$567,577. The local tax levy provided \$134,952 with the remaining \$432,625 coming from all other sources of funding combined.

Debbie—the BOH requested this memo and attachment be sent to the council as a communication. Sue

-----Original Message-----

From: Christen, Diane A - DHS [mailto:Diane.Christen@dhs.wisconsin.gov]

Sent: Tuesday, December 09, 2008 1:06 PM

TO: Local Public Health Officers, Tribal Health Officers, Regional Office Preparedness Contacts, and PHP staff and PHP Advisory Committee

(Some of you may be on more than one of the above list and may be receiving this twice.)

Greetings all,

Attached is a press release on the TFAH report which was released today. Wisconsin received a perfect score of 10 on this year's indicators. One of only 5 states to do so.

I'd like to thank each and every one of you for your energy, support and assistance. It's our collective effort that has gotten us so far. You are all to be congratulated. Thank you!

Diane Christen
Public Health Preparedness Program Director
Division of Public Health
Department of Health Services
Office - (608) 266-6770
FAX - (608) 267-2832



State of Wisconsin
Department of Health Services

Jim Doyle, Governor
Karen E. Timberlake, Secretary

For Immediate Release
December 9, 2008

CONTACT: Stephanie Smiley, (608) 266-1683

Wisconsin Earns Perfect Score on Latest National Preparedness Report

State health officials today touted Wisconsin's perfect showing in the 2008 Public Health Preparedness report, *Ready or Not?*, published annually by the Trust for America's Health.

"Wisconsin scored a perfect 10 out of 10 indicators of preparedness levels," said Department of Health Services Secretary Karen Timberlake. "Only five states managed to achieve a 10, and it confirms that Wisconsin has never been better prepared to act in an emergency."

Timberlake noted that the state's high level of preparedness was demonstrated during last summer's floods. "When I visited the flooded areas, I was impressed by the professionalism and can-do attitude of local and state officials as they tried to aid flood victims," Timberlake said. "So this report does not really come as a surprise. It's a credit not only to the hard work of state staff, but also local officials and our private sector partners."

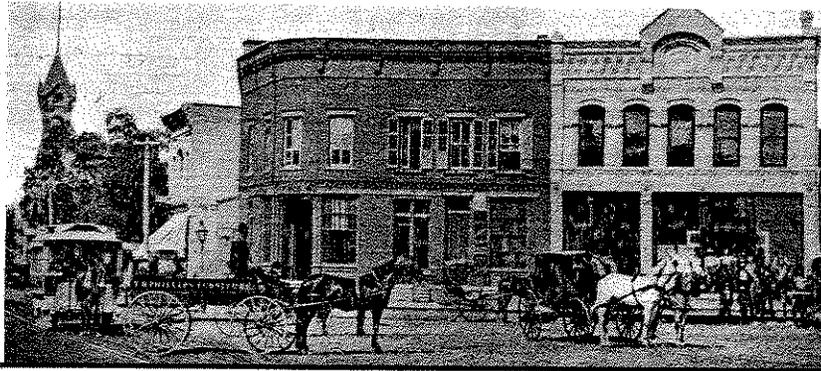
The indicators reported by TFAH are:

1. Adequate plans exist to distribute emergency vaccines and other supplies from the Strategic National Stockpile
2. Antiviral purchases are at least 50 percent of the state's federally-subsidized share.
3. State health lab has 24-hour courier system for specimens.
4. State health lab meets pandemic planning requirements.
5. State has an electronic disease tracking system.
6. State law reduces or limits liability for volunteers who serve in a public health emergency.
7. State law reduces or limits liability for business and non-profit organizations that serve during a public health emergency.
8. State has a Medical Reserve Corps coordinator.
9. State's ability to diagnose foodborne diseases meets or exceeds the national average rate of 44 percent.
10. State increased or maintained funding for public health.

The median score for states in the 2008 report was 7.

For more information on the TFAH report, visit: <http://healthyamericans.org/>

- END -



MENASHA CITY SQUARE 1888

MENASHA HISTORICAL SOCIETY NEWSLETTER DECEMBER, 2008

LOOKING BACK

What a pleasure it was to see so many interested members and guests at our November meeting. E. J. Jelinski did an excellent job of bringing us up-to-date on the future of the Gilbert Paper Company property. Several veterans also spoke in honor of Veterans Day.

FROLICHE WEIHNACHTEN!

Christmas is coming and so is our annual party. Have you sent in your reservation? Remember our "cut-off" date is December 5. The party is Thursday, December 11 at Germania Hall at 6 p.m. The cost is \$16.00. Reservations should be made by sending your check (made out to Menasha Historical Society) to Nancy Spindler, 1845 Eagle Drive, Neenah, 54956. Come early for visiting with friends and preparing for a "good old" German meal. Hope to see you there. German colors are red, yellow, and black. German apparel appreciated.

MEMBER OF THE MONTH

Jean Chew - When Jean joined us she immediately looked for ways she could be of help. And were we glad to see her! The computer world is new to most of us "older" people and Jean has been our salvation. She not only helped us set up our system but she made countless shopping trips to get us the best buys for our money. In addition, Jean has been Katie LaMore's right hand assistant in cataloging all our materials (as directed by the State Society). Have you seen how organized we are and how accessible our materials are? Thank you, Jean, for your hours of work and your helping hand. Rah, Rah, Rah - Three cheers for Jean! Incidentally, Jean's husband, Jim, has also been volunteering many hours. Rah for him, too.

NOTES FROM NANCY "B"

My dad followed the German custom of feeding extra to the animals on Christmas Eve. Cows, horses and sheep got extra hay and cats got bread in their milk. My mother saved bones, some with meat for the dogs. I had to take a nap on Christmas Eve afternoon because my father helped ring the bells in the steeple at St. Mary's Church on Christmas Eve. Big men were needed as small men went up and down with the ropes. Bells were rung for nearly an hour before services.

MORE NOTES FROM NANCY

I want to thank the members of the Historical Society Board for all the work they do to keep our society running smoothly.

NO JANUARY NEWSLETTER

No newsletter for January since there is no meeting. You should look forward to February 12 when we will visit Neenah's Octagon House followed by lunch at a local restaurant.

Merry Christmas to you all and may you have a 2009 filled with historic moments and happy experiences. Remember we are looking for stories you remember of years past, especially in Menasha. Forward them to Caryl Herziger.

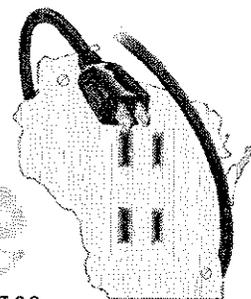
Our part of the Memorial Building will be open Friday, December 5 from 5 to 9 p.m. while the Recreation Department has its hayrides and visits with Mr. and Mrs. Santa Claus

A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

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Nevermore in Baltimore?

Maryland regulators aren't exactly leaping to approve the proposed \$4.7 billion sale of Constellation Energy Group to Warren Buffett's MidAmerican Energy Holdings. Noted here last month, the sale could be a lifeline for a company that got in trouble by wandering too far from its core utility business and recently saw its stock price implode.

But even little things are seldom simple and this one isn't little. State regulators anticipate mulling the deal for half a year, and they say the deliberations will include not only consideration of a different buyer but also further steps toward restoring traditional utility regulation in Maryland.

If that last part sounds a bit like dragging unrelated issues into the debate, it might help to recall the seemingly endless turmoil in

Maryland's restructured energy market first became obvious at the beginning of 2006, when Baltimore Gas and Electric (BGE, parent company: Constellation) won regulatory approval of a plan to hike rates 72 percent, effective all at once.

According to a report in the *Baltimore Sun*, regulators said the factors they'll consider will include whether to make approval of the sale contingent on power plants formerly owned by BGE returning to BGE ownership. This would be a significant reversal of Maryland's 1999 restructuring law, which forced the plants to be split off from the utility. They're now owned by an unregulated Constellation subsidiary.

On the immediate issue, a number of Constellation shareholders had been lawyering up for a fight over the company's rejection of a bid from Electricite de France, the French government-owned utility and holder of almost 10 percent of Constellation, topping Buffett's offer. That, presumably, is what's behind the Public Service Commission's interest in looking at other buyers.

Buffett, for his part, made no reference to his Maryland activities in a *New York Times* op-ed but described his eagerness to acquire shares of American companies amid the current financial chaos, saying, "If you wait for the robins, spring will be over."

On Constellation's to-do list in addition to winning approval from the Public Service Commission of Maryland: getting the green light from federal regulators and its own shareholders. 💡

Costs up, usage denied

A survey this fall determined that most electricity consumers say their bills have gone up significantly but they don't believe they're using more power or connect their usage habits with rising demand.

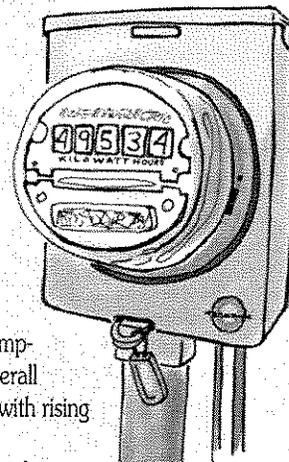
More than six in 10 energy consumers said their bills have risen 10 to 30 percent but denied using more energy than five years ago, according to an Energy Pulse survey published in October.

Sponsored by the Shelton Group advertising agency, the survey found most consumers don't associate their own consumption habits or overall energy demand with rising costs.

While respondents ranked saving money as the top reason for practicing energy conservation, fewer than one in four regarded rising demand as the primary driver of increased prices.

Protecting the environment and preserving resources ranked second among motives to conserve, with preserving quality of life for future generations coming in third.

Oddly, despite the apparent conceptual disconnect between higher demand and rising costs, when asked what would be the strongest reason to spend money for home energy efficiency, the greatest number of respondents (25 percent) cited lower utility bills. 💡



THE WIRE is a monthly publication of the Customers First! Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. Customers First! is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the Customers First! Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



Every two years the Public Service Commission of Wisconsin prepares and issues a Strategic Energy Assessment (SEA) that by law "evaluates the adequacy and reliability of the state's current and future electrical supply." The exercise is intended to help utilities, regulators, and policymakers plan for the energy challenges facing our state. In September, a draft SEA report covering the period 2008–2014 was released for public comment. It is available online at <http://psc.wi.gov/> where you can access the document by typing in the docket number 5-ES-104 in the boxes provided near the top of the page.

Establishing statewide energy policy pretty much comes down to figuring out how much energy we will need in the coming years to keep the lights on and businesses running. Once that is determined, then decisions can be made and plans put in place to meet the need. Basically, it's simple supply and demand. You either affect supply by building more power plants and transmission lines, or you affect demand by cutting how much energy is actually needed. Or you do some of each. Although it sounds straightforward, the decisions are complicated when other factors are taken into account such as the potential impact on the environment and the costs to ratepayers. Therefore, the goal for the state's energy decision-makers—and for which the SEA is an important decision-making resource—is to shape energy policy that not only ensures electric power is reliable but that it is also affordable and environmentally sound.

With so much riding on forecasts of energy growth, it is worth noting that the draft SEA report includes different sets of projections of how much energy Wisconsin consumers are likely to use. The state's utilities estimate peak demand growth at 2.1 percent per year through 2014, slightly lower than the 2.35-percent projection in the previous SEA.

Analysis by commission staff, on the other hand, shows that peak growth will amount to a little more than 1 percent each year based on recent average energy-demand growth. The differences may seem small, but they could have significant ramifications for future generation in the state. With 1-percent growth, commission staff reached the conclusion that no additional generation for the state as a whole is needed in the period covered by the SEA.

Demand growth may also be influenced by the implementation of recommendations from the Governor's Global Warming Task Force that are designed to aggressively promote greater energy conservation and efficiency.

It is impossible to predict exactly what our electricity needs will be in the future, but the SEA, nevertheless, is a useful resource in helping regulators, legislators, and other energy stakeholders develop statewide energy policy in a reasonable and measured fashion. 💡



Bromley

Another marketer on the market

The sagging economy and difficult credit may be the two last straws for another of what the press loves to refer to as energy giants. Houston's Reliant Energy last month announced the sale of two of its marketing arms and may be looking to sell off the rest.

Reliant Energy Solutions East and Reliant Energy Solutions Northeast supply power to hundreds of high-volume customers in Maryland, the District of

Columbia, Delaware, New Jersey, Pennsylvania, and New York. Their sale to New York-based Hess Corp. is anticipated by year's end.

Reliant has been suffering because of a combination of factors related to Hurricane Ike and the credit crisis. The *Business Journal of Houston* reported in October that the company had ceased enrolling new commercial clients and wouldn't renew existing commercial contracts. 💡



Energy saver tip

In the summertime, smart energy customers close drapes to keep the sun from heating the interior of their homes. This time of year it works the opposite way. Close blinds and drapes against the winter night, but open them on south- and west-facing windows during the daytime. The coldest days are usually clear with abundant sunshine—you may be surprised how much free heat you can collect. 💡

Spending plans drop—slightly

Infrastructure needs of the Wisconsin transmission grid may be a bit less over the next 10 years than earlier projections suggested, according to the American Transmission Company (ATC), but they'll still be pushing close to the \$3 billion mark.

In an assessment released this fall, the Pewaukee-based ATC said \$2.7 billion should be about the right amount to keep Wisconsin's high-voltage transmission network up to the task of reliably meeting energy needs over the coming decade. The figure represents new construction as well as upgrades of existing infrastructure.

The number is down slightly from the \$2.8 billion projected in a similar ATC assessment last year.

Included in the cost estimate is construction of slightly more than 200 miles of new lines and upgrades to about 540 miles of existing high-voltage lines.

Not included in the figure is the \$1.9 billion ATC has spent since 2001 strengthening the Wisconsin grid by connecting more than 4,300 megawatts of new generation capacity, upgrading more than 100 substations, and building almost 350 miles of new transmission lines.

Spending estimates in the assessment have now declined for three consecutive years, but ATC cautioned that the trend could be reversed by several factors, including increased renewable energy mandates, expected stronger federal reliability standards, and fundamental changes in regional power flows as wholesale markets continue to evolve. 💡

A Tale of Two States

Duke Energy's Save-A-Watt program has proven somewhat controversial in its home state of North Carolina and in Ohio as well, but the plan to maintain profit levels while selling less energy is moving a bit faster in one state than in the other.

Save-A-Watt is the name Duke uses for a concept under development in a number of states, including Wisconsin. It could probably be described as counterintuitive: making sure energy utilities don't incur revenue losses when they sell less of their product as a result of successful conservation programs.

The basic idea of Save-A-Watt is to allow Duke Energy to earn a return on the expenses it avoids when conservation curbs demand and makes it unnecessary to build new power plants.

We're not just talking curbs on demand *growth*. Some states already have laws on the books mandating reductions in energy consumption. Ohio is one of them, with a requirement for consumption to drop 0.3 percent initially and further incremental reductions reaching 22 percent by 2025.

If you are a utility—or any other business built on the idea that prosperity depends on how much of your product you sell—that is the kind of thing that will get your attention.

Approval of the Save-A-Watt program by the Ohio Public Utilities Commission was thought likely by year's end. That's based on agreements allowing the company to earn a return on three-fourths of the demand avoided by load-shifting and half the demand avoided by conservation.

Consumer groups had been among the plan's leading critics but the official state consumer advocate in Ohio pronounced herself satisfied with the negotiated safeguards.

Things are going slower in Duke's home state, evidently because the company is counting on bigger returns there. The utility proposes to earn a return on 90 percent of what it doesn't spend to build the plants that would have generated the electricity saved by conservation or load-shifting.

Duke has been airing the proposal in North Carolina for a year. Public hearings have been completed but state regulators have made no decision and it's unknown when they will. 💡

Application filed for more Wisconsin wind power

The paperwork is in the pipeline for another Wisconsin wind farm. Milwaukee-based WE Energies last month filed an application with the Public Service Commission to build a 90-turbine project in Columbia County, not far from a newly dedicated 86-turbine wind farm in Dodge and Fond du Lac Counties.

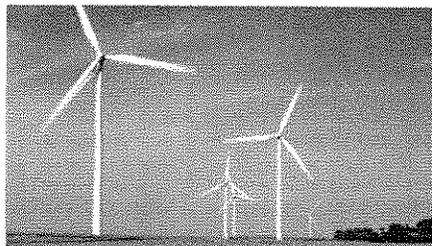
The newly proposed Glacier Hills Wind Park in the townships of Randolph and Scott could be capable of generating as much as 207 megawatts and powering approximately 45,000 homes, WE Energies said.

The utility cited a wide range of figures for

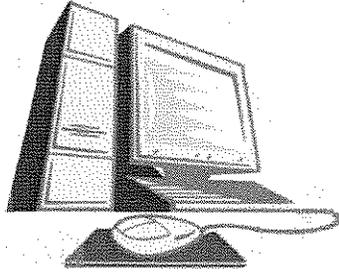
the total project cost, \$340 to \$530 million depending in part on the size of the turbines ultimately used.

Factoring in regulatory review expected to last six months to a year and the impact of growing demand on the availability of turbine equipment, WE Energies said it expects 2012 to be the first full year of commercial operation for the project.

WE Energies completed a similar-sized wind project earlier this year with the commissioning of the Blue Sky Green Field Wind Energy Center in northern Fond du Lac County. The Forward Energy project noted in last month's edition of *The Wire* is owned by an independent wind developer but will be selling its output to Madison Gas and Electric, Wisconsin Public Power Inc., Wisconsin Power and Light, and Wisconsin Public Service. That facility is located roughly 20 miles west of the proposed WE Energies project. 💡



Be sure
to check out the
Customers First!
web site at



www.customersfirst.org



Quotable Quotes

"We think the competitive market has given consumers a good deal. I don't know of anybody who doesn't think their energy prices are too high."

—John Fainter, president of the Association of (investor-owned) Electric Companies of Texas, defending retail electric rate increases and quoted in the Fort Worth *Star-Telegram*, November 15, 2008

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

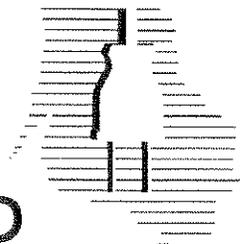
Customers First!
Plugging Wisconsin In



A Coalition
to preserve
Wisconsin's
Reliable
and Affordable
Electricity

P.O. Box 54
Madison, WI 53701

Customers First!



- PROPOSED MINUTES -

WAVERLY SANITARY DISTRICT

November 11, 2008

District Office - N8722 County Rd. LP

The meeting was called to order at 8:30 a.m. by President Helein.

Present: President Helein (WCH)	System Operator Krueger (RWK)
Commissioner Fulcer (LJF)	System Operator Van Zeeland (TGV)
Commissioner Sambs (MLS)	Office Mgr. Girdley (CMG)
Engineer Martenson (SCM)	Admin. Asst. Hallock (SAH)
TOH Administrator Tracy Fluke	Resident Jerry Lopas

Approval/acceptance of the 10/14, 10/30, and 10/31/08 Meeting Minutes was accomplished through LJF's motion and MLS' second. Motion carried 3-0.

Receipt acknowledgement and approval of the October 2008 Financial/Budget Comparison Reports was accomplished through MLS' motion and LJF's second. Motion carried 3-0.

Invoices were approved for payment and checks were signed prior to the meeting.

COMMUNITIES/CUSTOMERS/SERVICE CONCERNS

Appleton's Rate Review – CMG to report status

CMG reported she has not received any further contact from the COA since COA informed WSD that the anticipated time frame for COA's rate increase is November 2008 through January 2009.

WSD has a 90-day time frame from COA's rate effective date to apply to the PSC for a PWAC (Purchase Water Adjustment Clause) based on the COA's rate increase date to WSD.

Rock II LLC (Waverly Beach Sports Bar) Road Reservation Discontinuance – Harrison's easement inquiry

CMG stated the Commission received all pertinent easement information prior to WSD's 11/11/08 meeting. SCM stated Attorney Steven Frassetto requested a Discontinuance of Road Reservation on Waverly Beach Sports Bar's behalf along the north boundary of the property, south of the railroad tracks from the TOH. Waverly Beach desires additional parking to accommodate its business patrons. The map of WSD's sewer/watermain construction indicates a 30' Permanent Easement. The District's Right-Of-Way Easement (#4), recorded 12/83, was found to be inaccurate since it does not include all of the footage to the east. Apparently, a field decision was made to extend the sewer/watermain another 200' and the original Right-Of-Way Easement was not amended at that time. SCM recommended WSD request the TOH approve the discontinuance contingent upon WSD's easement being amended to cover all WSD's facilities. LJF motioned/MLS seconded WSD request the TOH approve the discontinuance of the road reservation as stated above. Motion carried 3-0.

WAVERLY SANITARY DISTRICT

November 11, 2008

Page 2

COMMUNITIES/CUSTOMERS/SERVICE CONCERNS - CONTINUED**Rock II LLC (Waverly Beach Sports Bar) Road Reservation Discontinuance – Harrison's easement inquiry - Continued**

Fluke briefly reviewed the two procedures utilized for discontinuance of a public way. The first procedure requires written petition of abutting property owners which will include the Wisconsin Central Limited Railroad. Attorney Frassetto anticipates great difficulty obtaining the railroad's signature on a written petition of discontinuance. The second procedure allows the TOH to introduce a resolution to discontinue the road reservation. Fluke anticipates the Town Board will require Waverly Beach to issue written petition to abutting property owners due to past controversies with Town residents. The Town Board will address WSD's request at its 11/13/08 meeting. Fluke will inform WSD of the Town Board's decision. SCM has issued a voice mail message to Attorney Frassetto regarding this situation.

**VHE II-5 (Warehouse Specialists) – Water main extension/hydrant discussion and approval
– Waiver of Assessment receipt status**

SCM reported Warehouse Specialists is planning an addition to the RR Donnelley building on the north end of Lake Park. As part of the project, a fire hydrant will be added off of the existing 12" main and will be live tapped in. M&E will inspect installation when complete. The existing 12" water main along the south side of the building to the east property line will be extended north towards future Midway Rd. This will be a public main requiring an easement. This extension will allow for a future water main loop. Three fire hydrants will be installed along the extension.

SCM recommended watermain extension plan approval to allow for DNR submittal. MLS motioned/LJF seconded plan approval to allow for DNR submittal. Motion carried 3-0.

CMG stated WSD's plan approval letter would be generated/supplied to VHE II-5 after the 11/1/08 meeting for its use in obtaining DNR approval. SCM provided the signed Waiver of Assessment to CMG prior to WSD's 11/11/08 meeting.

OLD BUSINESS**- Water Sample Tests' Results**

RWK reported all five tests taken on 10/14/08 were determined as safe by the State of Wisconsin. (Attachment #1, pp. 1-5)

- Force Main Connection – Meter station's current monitoring data discussion

- Menasha's written assurance of sampling suspension – Receipt status

- LS #1 sampling station replacement – Equipment receipt status

SCM reported WSD personnel continue to take flow meter readings at LS #1 and the COM metering station. The flow data continues to indicate a 3.5% to 4.5% variance. The COM has discontinued sampling. RWK stated NMSC confirmed receipt of the replacement equipment and anticipates installation will occur within the next two weeks. CMG stated NMSC's equipment reimbursement invoice and COM's written assurance of sampling suspension remain outstanding

WAVERLY SANITARY DISTRICT

November 11, 2008

Page 3

OLD BUSINESS - CONTINUED

- **Future Water Supply Connection (2nd) to Appleton – Future station's site acquisition status**
SCM reported ongoing discussions with Kaster regarding a site purchase for WSD's future metering station on the west side of Lake Park Rd. SCM also contacted Ben Haupt regarding the possibility of acquiring the original site. Due to a change in circumstances, Warehouse Specialists will again consider WSD's land purchase proposal. SCM will meet with WSI's engineer Duane Fox to discuss constructing WSD's proposed metering station on the original site. SCM will meet with the TOH to discuss the type of building and building access. SCM will contact Calumet Co. after meeting with the TOH. Fluke stated the TOH is considering shared Midway Rd. access for RR Donnelley, US Oil Station, and WSD.

GENERAL CONSTRUCTION STATUS (INDIVIDUAL PROJECTS)

- **2nd Addition to Woodland Hills – Project status report/Waiver of Assessment receipt status**
SCM stated the Waiver of Assessment provided to Hagens Construction has not been returned. SCM anticipates additional information could be received by WSD's 12/9/08 meeting date.
- **Birling Court Extension (Andrysezyk) – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 10/14/08 meeting. SCM anticipates this project will move forward when the housing market improves.
- **Lake Park Condominiums – Project status report**
SCM reported Kaster/Mahn continue their attempt to purchase the Peter Rennis corner property before progressing with this project. The project layout will change if the corner property is acquired. This project will be delayed due to a change in sprinkler regulations. Initially, 3&4 unit buildings were planned for this project. Because 3&4 unit buildings will soon require sprinkler systems, 1&2 unit buildings are being considered.
- **Outagamie LLC Future Development – Project status report (18 acres)**
Location: North of Woodland Terrace and south of Manitowoc Rd.
SCM/WSD have not received contact/information regarding this project since WSD's 10/14/08 Meeting.
- **1st Addition – Lake Park Heights – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 10/14/08 Meeting.
- **Crestwood Subdivision – Location: Southside of Midway Road – Off Cottonwood Drive – Between Eternal Love Lutheran Church and Barker Farm Estates**
SCM/WSD have not received contact/information regarding this project since WSD's 10/14/08 Meeting.

WAVERLY SANITARY DISTRICT

November 11, 2008

Page 4

NEW BUSINESS

- **Establish the December Meeting Date – Tuesday, December 9, 2008 (8:30 a.m.) District Office**
Tuesday, December 9, 2008 at 8:30 a.m. was established as the December meeting date/time. The meeting will be held at the District's office. Mike Siewert (MSS) will attend the December meeting in SCM's absence.

OFFICE REPORT (Attachment #2, pp. 1-9)

CMG briefly reviewed the Office Report for those in attendance. All items reviewed are included in the attached Office Report.

FIELD REPORT (Attachment #3A, pp. 1-5 & Attachment #3B)

A Field Report was not submitted for meeting minutes' attachment.

RWK/SCM stated WSD's approved materials for water and sanitary sewer construction will be modified to require the use of galvanized steel Flex-Flags for hydrant markers rather than the fiberglass flags currently in use. A gate valve adaptor will also be required. The adaptor will be installed on top of the valve to prevent it from shifting. WSD's Spec Sheet will be updated to include the above changes.

All other field activity was addressed under the previous 11/11/08 Meeting Agenda items.

OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION

Since there wasn't any other business to legally come before the Commission, LJF motioned/MLS seconded meeting adjournment.

Meeting adjourned at 9:00 a.m.

Submitted by Susan A. Hallock

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday December 1, 2008
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter, Taylor, Wisneski, Pack
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, FC Vander Wyst, DPW Radtke,
CDD Keil, C/T Stoffel, PHD Nett, PRD Tungate, Lt. Bouchard, Lt. Styka,
Clerk Galeazzi, the Press.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Chief Stanke - presentation of Department of Transportation awards to the Menasha Police Department. Lt Tim Styka accepting

Chief Stanke presented Lt. Styka with two plaques from the Dept. of Transportation for the Click it or Ticket-Seat Belt and Over the Limit, Under Arrest for OWI programs that the Police Dept participated in. Lt. Styka and the Police Dept. staff have put a great deal of time into the grant programs.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 11/17/08
- b. Board of Public Works, 11/17/08
- c. IT Steering Committee, 8/20/08
- d. Library Board of Trustees, 9/15/08; Finance Committee
- e. NM Fire Rescue, 11/25/08; Finance & Personnel Committee
- f. NM Sewerage Commission, 10/28/08
- g. Plan Commission, 11/18/08
- h. Sustainability Board, 11/18/08

Communications:

- i. WI Public Finance Professionals, LLC, 11/20/08; Update
- j. Senator Ellis to Clerk Galeazzi, 11/19/08; receipt of health insurance advisory referendum passed in Menasha
- k. CA/HRD Brandt, 11/19/08; Storm Water Utility
- l. CA/HRD Brandt, 11/14/08; E-mails
- m. Waverly Sanitary District minutes, 10/14/08
- n. Clerk Galeazzi, 11/5/08; Minutes of the Board of Canvassers
- o. WI County Solid Waste Management Board, 11/10/08; October 2008 Scale Tickets & Tonnage Report

Ald. Wisneski asked CA/HRD Brandt to explain Comm. K (Storm Water Utility)
CA/HDR Brandt explained amendments made to Ordinance O-19-08 should be sent back to Committee.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 11/17/08

Board of Public Works, 11/17/08 – Recommends Approval of:

2. Change Order – DeGroot, Inc., City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01C; DEDUCT: \$24,682.90 (Change Order No. 4)
3. Payment – Infrastructure Technologies, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01D; Sanitary Manhole Lining; \$50,944.78 (Payment No. 8)
4. Payment – Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01A-06; Sanitary Sewer Lining; \$214,933.00 (Payment No. 6)
5. Authorization to Execute Compliance Agreement with Department of Natural Resources (Sanitary Sewer Bypasses)

N-M Joint Fire Rescue, Finance & Personnel Committee, 11/25/08 – Recommends Acceptance of:

6. The low bid of \$21,155.25 from Affinity Health Care for the 2009 medical evaluations

Ald. Pack requested Item 4 be removed from the Consent Agenda.

Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to approve items 1, 2, 3, 5, & 6
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

CA/HRD Brandt explained there was a Claim filed against Insituform Technologies USA that has been settled.

Moved by Ald. Michalkiewicz, seconded by Ald. Pack to approve Item 4 on the Consent Agenda.
Motion carried on roll call 8-0.

I. ORDINANCES AND RESOLUTIONS

J. ACTION ITEMS

- a. Accounts Payable and Payroll for the term of 11/20/08-11/26/08 in the amount of \$710,903.21

Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to approve Accounts Payable and Payroll.

Discussion

Motion carried on roll call 8-0.

- b. Personnel Committee recommends approval of:

1. Consideration of Health Insurance for non-represented and library employees and Supervisory Lieutenants

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve
Motion carried on roll call 8-0.

2. Consideration of salary increases for non-represented employees for 2009

Moved by Ald. Hendricks, seconded by Ald. Pamerter to approve a 2% increase on 1/1/09 and 1% increase on 7/1/09

Motion carried on roll call 8-0.

J. ACTION ITEMS, Cont'd

b. Personnel Committee recommends approval of: Cont'd

3. Consideration of salary increases for Supervisory Lieutenants for 2009

Moved by Ald. Hendricks, seconded by Ald. Zelinski to approve a 2% increase on 1/1/09 and 1% increase on 7/1/09

Motion carried on roll call 8-0.

K. APPOINTMENTS

None

L. CLAIMS AGAINST THE CITY

None

M. HELD OVER BUSINESS

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

None

O. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Taylor to adjourn at 6:32 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, City Clerk

DRAFT



To: Greg Keil
Community Development Director
City of Menasha

Date: November 14th, 2008

SEH File No.: _____

Client No.: _____

Re: UWFox 1655 University Drive Property Site Plan

We are:

- Enclosing
- Sending under separate cover
- Sending as requested

17 sets of existing site plan

17 set of exterior photos

1 site plan review application

1 check for \$100.00 for review fee.

For your:

- Information/Records
- Action
- Review and comment
- Distribution
- Approval
- Revision and resubmittal

Remarks:

By: Trevor Frank

c:

**City of Menasha
Site Plan Review Application**

Date: 11/14/08

Site Address: 1655 UNIVERSITY DR.

Zoning: I-2

Parcel #: 6-01671-0

Name of Business: UW- FOX VALLEY

Contact: JIM EAGON

Mailing Address: 1478 MIDWAY RD
(if different) MENASHA WI 54952

Phone: 920-832-2614

Fax: _____

Applicant (if different): S.E.H.

Contact: TREVOR FRANK

Address: 425 W. WATER ST SUITE 300
APPLETON WI 54911

Phone: 920-380-2806

Fax: 920-380-2801

Site Plan Preparer: S.E.H.

Contact: TREVOR FRANK

Address: 425 W. WATER ST SUITE 300
APPLETON WI 54911

Phone: 920-380-2806

Fax: 920-380-2801

Describe the proposed type of development and use of property:

TO BE USED FOR UNIVERSITY FUNCTIONS.

Please submit the following:

- _____ site plan review fee
- _____ Site Development Agreement
- 17 folded copies of site plan (required for final submittal)

I certify that this application and the submitted site plan are to the best of my knowledge complete and drawn in accordance with the requirements listed in the Site Plan Review Guide and with all City of Menasha Ordinances.

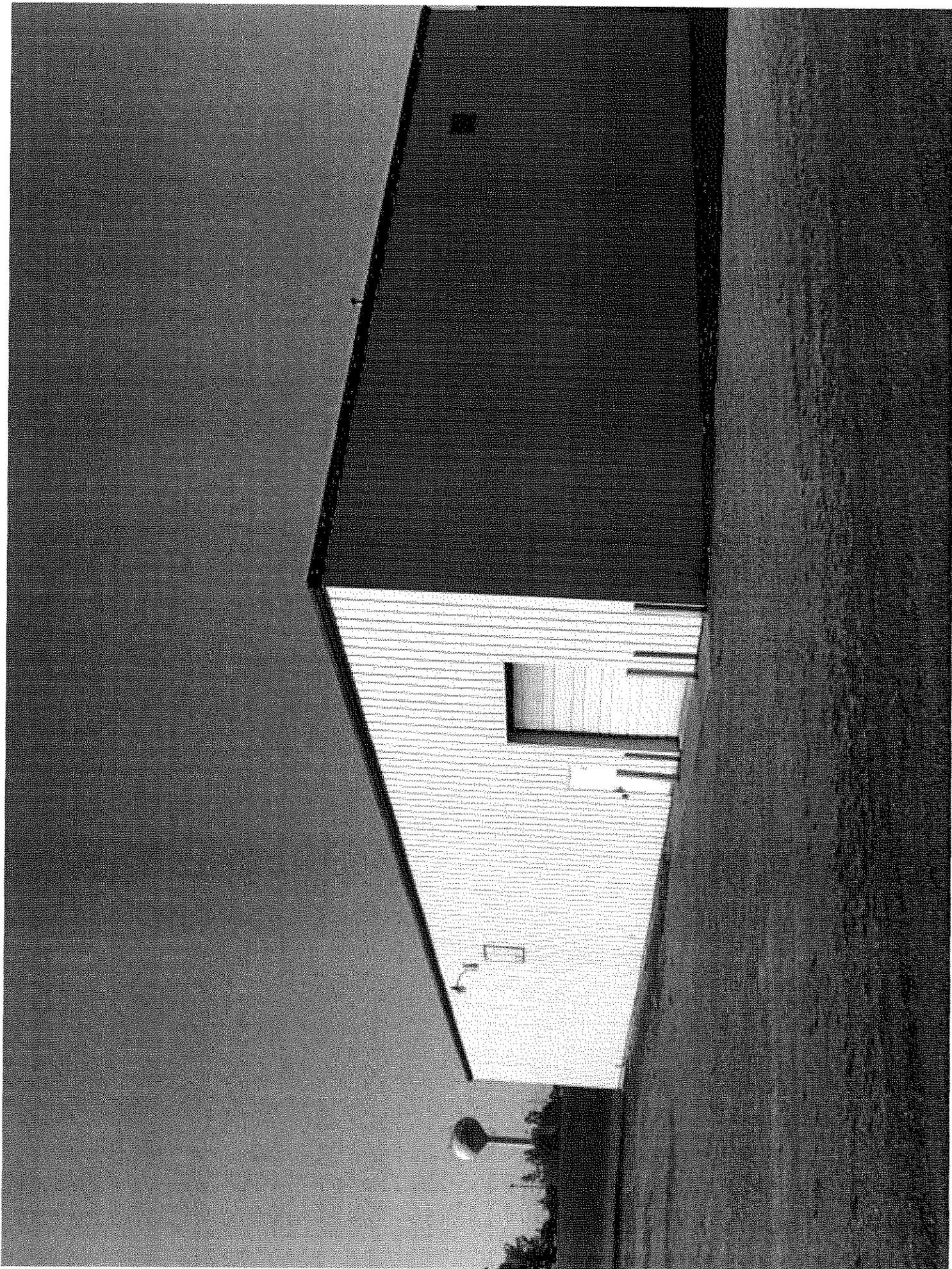
Signature: _____

[Handwritten Signature]

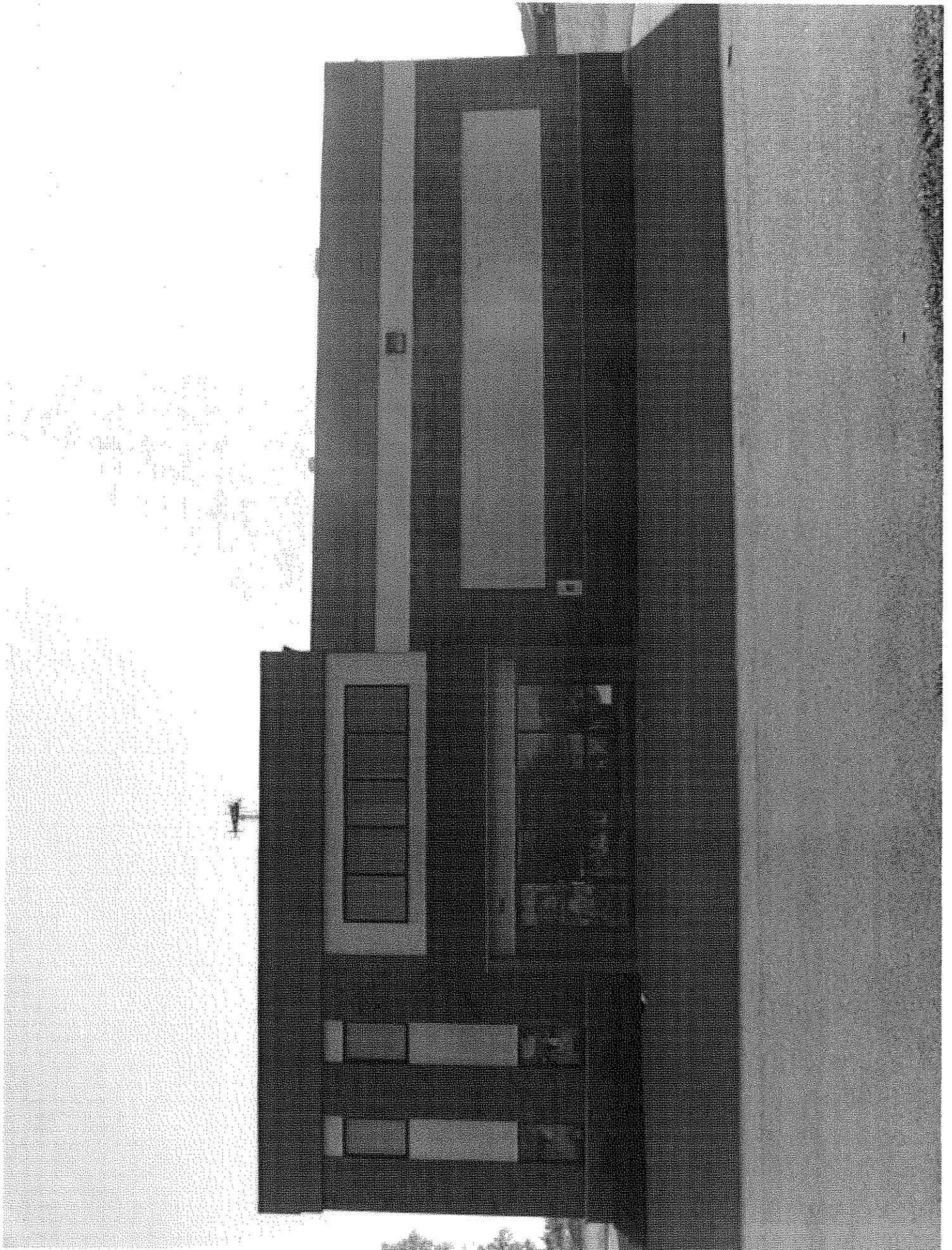
office use only

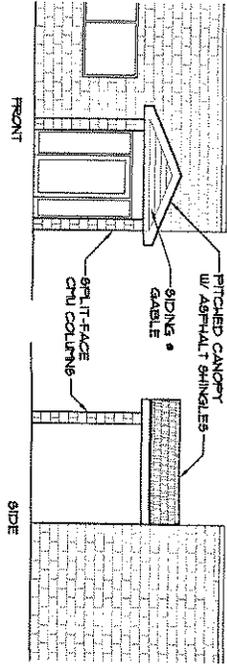
Plan Review #:	_____	Check #:	_____	Refund:	_____
Fee:	\$ _____	Check #:	_____		
Deposit:	\$ _____	Check #:	_____		
Approval:	_____	Conditions:	_____		



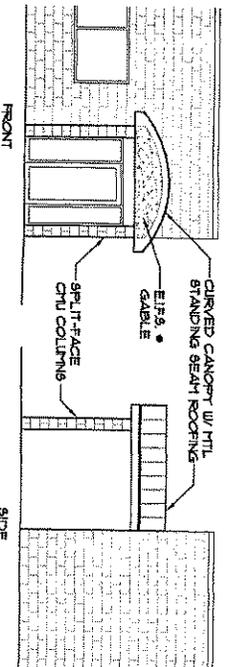




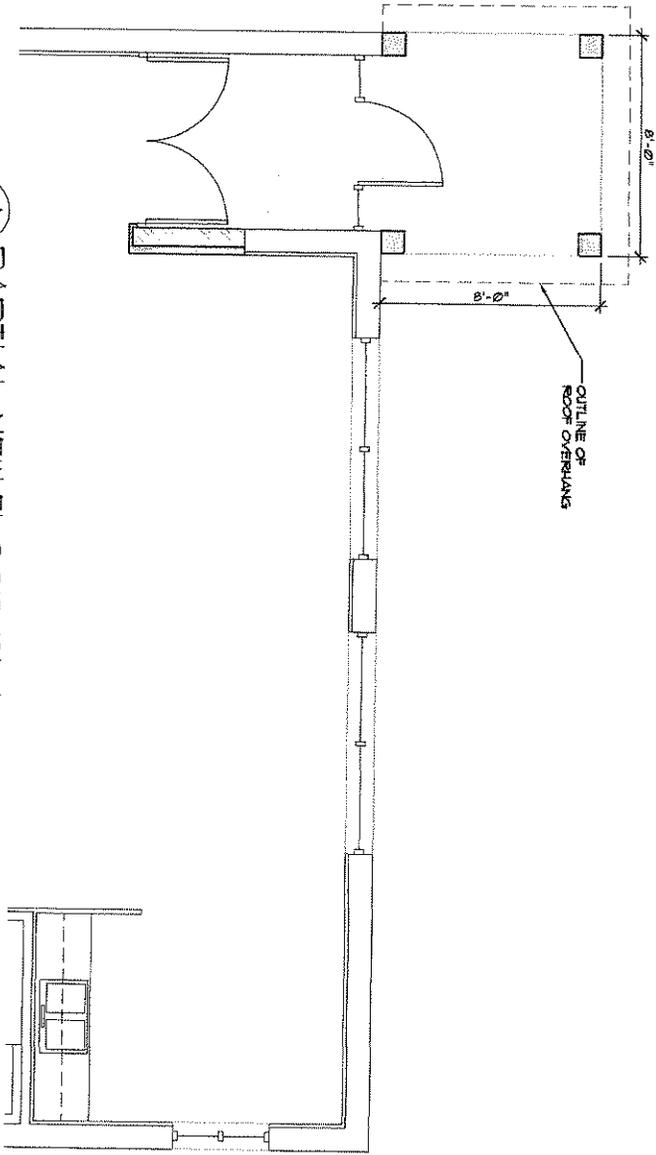




2 ENTRY OPTION A
A-1 1/8" = 1'-0"



3 ENTRY OPTION B
A-1 1/8" = 1'-0"



1 PARTIAL NEW FLOOR PLAN
A-1 1/4" = 1'-0"

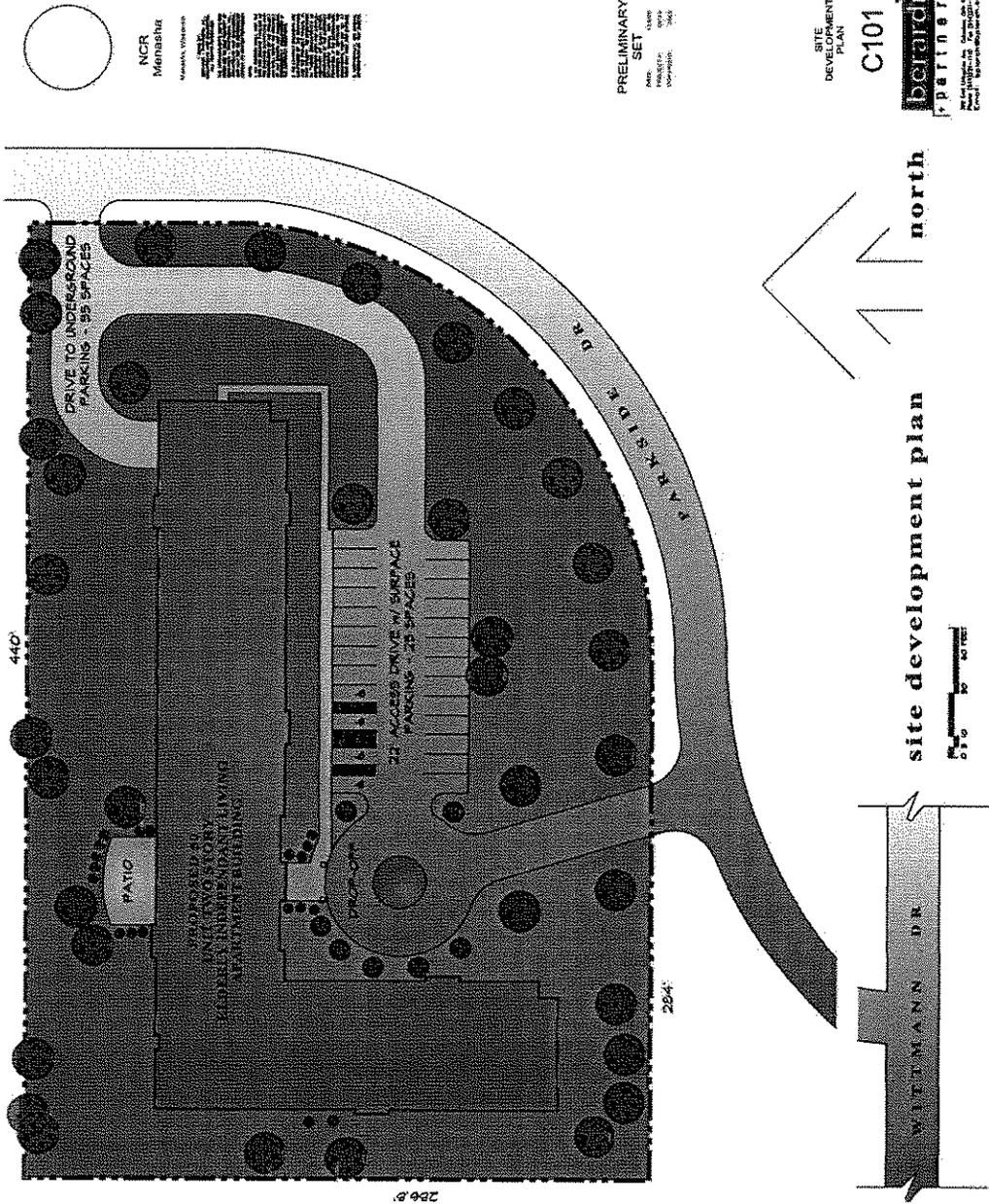
PRELIMINARY
NOT FOR CONSTRUCTION

PROPOSED REMODELING FOR
HABITAT FOR HUMANITY
1381 MIDWAY ROAD
MENASHA, WI

DRAWN BY		CHECKED		APPROVED	
NO.	DATE	REVISION			

Martenson & Eisele, Inc.
1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.9381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture



NCR
Manshah
ARCHITECTS

PRELIMINARY
SET
DATE: 11/10/07
PROJECT: 0714
DRAWN BY: 0714

SITE
DEVELOPMENT
PLAN

C101



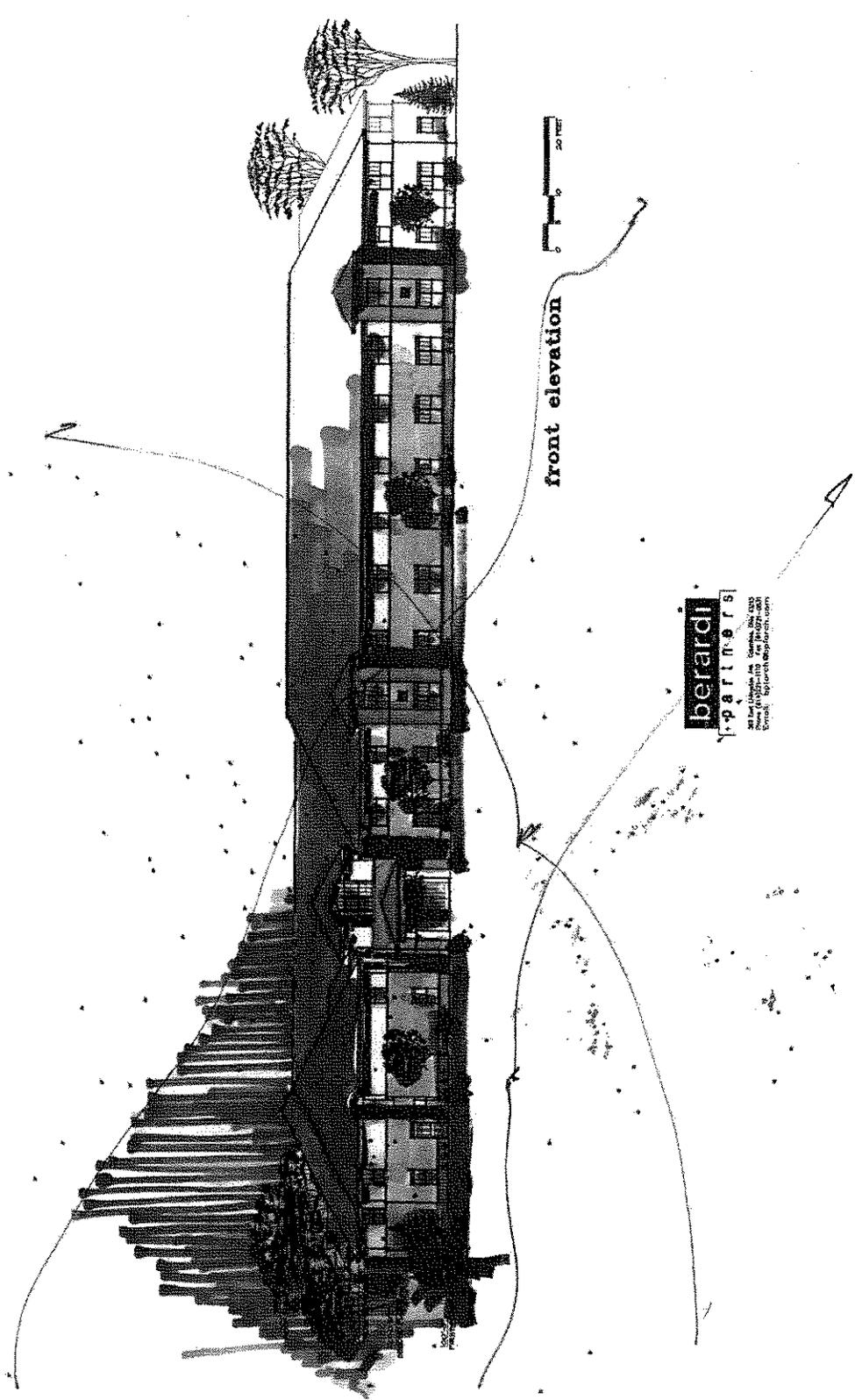
north

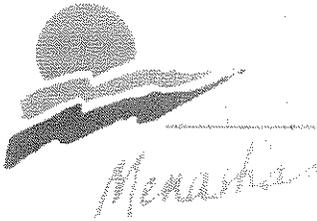
site development plan

0 10 20 FEET

286.0'

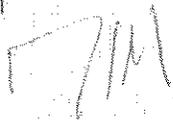
development summary	
building summary:	TYPE: 2-4 UNIT NO. OF UNITS: 2 NO. OF STORIES: 2
site summary:	SITE AREA: 27,100 SQ. FT. COVERED AREA: 25,000 SQ. FT. PARKING: 120 SPACES
<small>NOTE: THIS DRAWING IS NOT VALID FOR CONSTRUCTION UNLESS IT IS APPROVED BY THE CITY OF DENVER.</small>	





Memorandum

TO: Plan Commission

FROM: Mayor Merkes 

SUBJECT: Reconsideration of maintaining 150' of lot 10 Province Terrace Plat

DATE: 25 November 2008

I have spoken with staff regarding the retention of the southern 150' of lot 10 Province Terrace plat and potential uses. In light of the discussion and information stated below I am requesting that the motion be reconsidered at this time.

Retaining the parcel is consistent with the park and open space plan 2007-2011 objective to *"preserve and maintain natural drainageways, woods, and other natural resources areas in and around the community and where possible utilize these areas for appropriate recreation development"*.

Retaining this parcel is also consistent with the plan's recommendations for east of highway 10

"The city should also continue to purchase wetlands and other open space in this area as they become available. The acquisition of existing natural drainageways should also be pursued"

"Steps should be taken to make sure if possible that future residential growth in the area east of highway 10 has convenient access to park facilities"

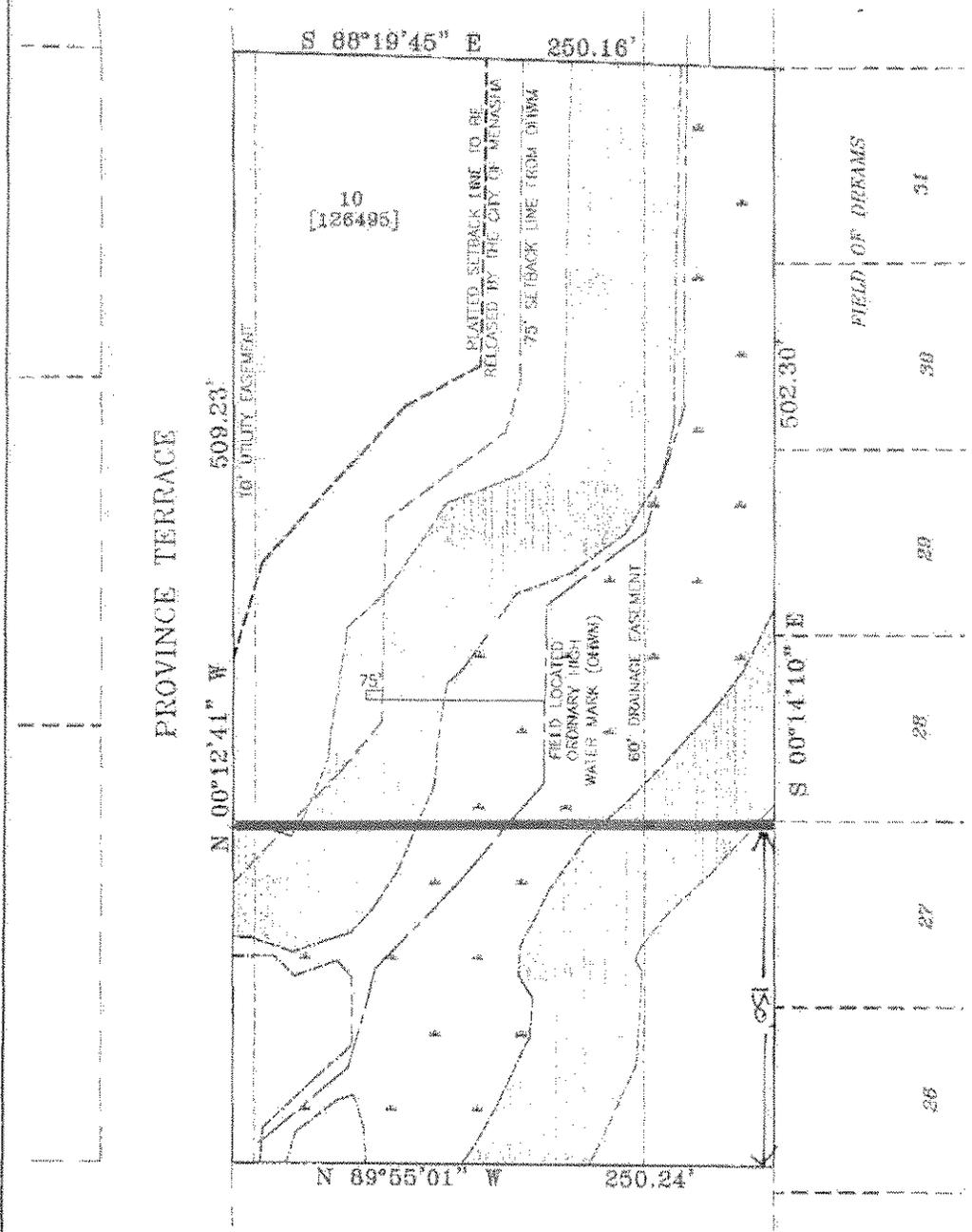
Furthermore,

- Retaining the parcel and integrating it with stormwater management facilities allows greater opportunities and larger spaces for passive recreation and wildlife habitat.
- The parcels location adjacent to planned pedestrian and bike facilities provides good access to residents and employees in the area as well as links to other parks within the trail network.
- Development of the two adjacent parcels for passive recreation and natural habitat would provide the public with significant benefit with little added maintenance requirements for city staff.

EXHIBIT "A"



BEARINGS ARE REFERENCED MATCH
PROVINCE TERRACE PLAT BEARINGS



Martenson & Eisele, Inc.



1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
926.731.0381 1.800.238.0387

Planning
Environmental
Surveying
Engineering
Architecture

50' CONSERVATION EASEMENT FROM WETLAND LIMITS

50' CONSERVATION EASEMENT FROM WETLAND LIMITS

SHEET 2 OF 2
THIS INSTRUMENT WAS DRAFTED BY: DMS

PS Huss reported on the success of the late night seasonal caretaker position. He thought the position was beneficial and should be continued.

F. ACTION ITEMS

1. **Recommendation for the Hart Park Well**

No action was taken. Action on this item was held.

2. **Partial Lot on Province Terrace**

Moved by T. Konezke, seconded by R. Suttner recommending that the city retain a small piece of greenspace near the water retention pond along Province Terrace. The site will likely be maintained with stormwater utility funds. Members thought the site could be used as a small wayside type greenspace near the trail along Province Terrace.

G. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

1. Ald. M. Taylor – stumps near the entrance to Jefferson Park along Broad Street, East Shelter still in need of electrical circuit upgrades.
2. N. Barker – Calder sign needs some landscape maintenance, same with Memorial Building interior ceiling inside the Historical Society.
3. T. Konezke – should not cut the grass near the Province Terrace greenspace.
4. G. Korth – inquired about a no right turn sign on Third Street near the Reserve building.
5. Chr. D. Sturm – commented on the “Goth” letter to the editor in *The Post Crescent*.

H. ADJOURNMENT

Moved by T. Konezke, seconded by N. Barker to adjourn at 9:47 PM. Motion carried 7-0.

ORDINANCE O - 23 - 08

AN ORDINANCE RELATING TO PUBLIC SITES AND OPEN SPACES

Introduced by Aldermen Taylor and Wisneski

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 14-1-16(d)(2)d. is amended by deleting Two Hundred Seventy-five (\$275.00) and inserting in lieu thereof Five Hundred Fifty (\$550.00).

SECTION 2: Sec. 14-1-16(d)(2)e. is amended by adding:

Any fee that remains unpaid after one year shall constitute a special charge pursuant to sec. 3-2-12.

SECTION 3: Sec. 14-1-16(d)(2)g. is created to read:

g. Notwithstanding sec. 14-1-16(d)(2)f, the Park and Recreation Director is authorized to expend amounts less than \$5000 without the specific approval of the Common Council

SECTION 4: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____,

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ORDINANCE O -24- 08

AN ORDINANCE RELATING TO REZONING NOTICES

Introduced by Alderman Benner

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 13 – 1 – 142 is amended and recreated to read as follows:

The City Clerk or Community Development Department shall notify all property owners immediately adjacent and extending one hundred (100) feet from or directly opposite the property and extending one hundred (100) feet from the street frontage of the opposite land. Such notice shall be by ~~regular~~-first class mail and shall include the proposed rezoning, the date of the informal hearing before the Plan Commission, and the date of the formal hearing before the Common Council. Such notice shall be sent not less than seven (7) days prior to the informal hearing. The Clerk shall, with all due diligence, ascertain who all the owners of the property are. Failure to notify all owners where, with due diligence, such information cannot be obtained will not invalidate a rezoning ordinance per se. *Copies of all notices shall be filed with the Clerk.* The Clerk shall call upon the City Planner and Assessor for aid in their endeavor.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____,

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

RESOLUTION SUPPORTING THE CREATION OF THE OFFICE OF ENERGY INDEPENDENCE

Introduced by Ald. Wisneski as recommended by the Sustainability Board

Whereas; The City of Menasha adopted Resolution R-21-07 Supporting Eco-Municipality concepts; and,

Whereas; Governor Doyle, via Executive Order #192 created the Office of Energy Independence; and,

Whereas; the Office of Energy Independence is charged with the mission to advance energy independence in the State of Wisconsin by:

- Generating 25% of the states electricity and transportation fuels from renewable resources by 2025.
- Capturing 10% of the emerging bio industry and renewable energy market by 2030
- Leading the nation in groundbreaking research that will make renewable energy more affordable and will create good paying Wisconsin jobs; and,

Whereas; the Office of Energy Independence has established the Wisconsin Energy Independent Community Partnerships to gain voluntary cooperation among communities to foster innovation of energy resources and emerging technologies in pursuit of the “25 x 25 Goals” of generating 25% of Wisconsin’s electricity and transportation fuels by 2025; and,

Whereas; it is in the City of Menasha’s interest to join in the Wisconsin Energy Independent Community Partnership to derive the benefits of: Additional access to state and federal funding, Increased technical assistance from state and federal agencies, Improved energy efficiency creating additional savings and capital availability for budgeting;

Now, Therefore, Be It Resolved, that the City of Menasha supports and adopts the 25 x 25 goals and wishes to become a community partner with the Office of Energy and independence.

Be it Further Resolved, that the City of Menasha resolves to advance Wisconsin’s vision for energy independence by generating 25% of the City’s electricity and 25% of its transportation fuels from renewable resources by 2025.

Be it Further Resolved, that a copy of this resolution be transmitted to the Governor of Wisconsin, the Office of Energy Independence, State and Federal legislators representing the City of Menasha, the Menasha Utilities, and the Menasha Sustainability Board.

Passed and approved this _____ day of _____, 2008.

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk



MEMORANDUM

To: Mayor and Common Council

From: PRD Tungate *BT/kw*

Date: December 10, 2008

RE: Resolution Endorsing the Concept of a Shared Park Facility in Northwestern Calumet County

The Parks and Recreation Board and Plan Commission have been looking at several new park options in an area north of Lake Park Villas for several years. The resolution before you is the result of staff discussions with the City of Appleton and Town of Harrison. We have made tentative inquiries with landowners concerning their potential interest in selling their property for public park purposes. The owner of a parcel abutting Manitowoc Road has responded favorably, and the size and location of the parcel is well suited to a joint community park.

If passed, staff from all participating entities would begin developing a proposal for your future consideration on how a joint park would be acquired, planned and maintained. Calumet County will also be asked to participate in this process.

A RESOLUTION ENDORSING THE CONCEPT OF A SHARED PARK FACILITY
IN NORTHWESTERN CALUMET COUNTY.

Introduced by Ald. Taylor.

WHEREAS, The Town of Harrison and the cities of Menasha and Appleton have adopted Open Space and Recreation Plans: and,

WHEREAS these plans call for additional open space and active recreational facilities for residents in northwestern Calumet County; and,

WHEREAS, a regional approach to meeting the need for such additional parkland can produce efficiencies and economies through the joint purchase of land, and through shared facility development and maintenance costs; and,

WHEREAS, an assessment of the recreational potential of prospective park sites in northwestern Calumet County has been undertaken; and,

WHEREAS, a site in the vicinity of Manitowoc Road and Lake Park Road is of suitable size and exhibits other characteristics which are deemed to meet open space and recreational needs of residents of the respective communities.

NOW THEREFORE BE IT RESOLVED that the City of Menasha supports the concept of a shared park facility in northwestern Calumet County and hereby directs appropriate staff to facilitate the development of a proposal for such a facility; and,

BE IT FURTHER RESOLVED that this proposal may include costs for survey and appraisal work with the understanding that such costs shall be borne equally among those entities adopting a resolution supporting the concept of a shared park facility in northwestern Calumet County.

Passed and approved this _____ day of _____, 2008.

Donald Merkes, Mayor

Attest:

Deborah A. Galeazzi, City Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 12/4/08-12/11/08 Checks # 19406-19540	\$ 641,144.70
Payroll Checks for 12/4/08-12/11/08 Checks # 42348-42581	<u>186,406.72</u>
Total	\$ 827,551.42

**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check, incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

Date: Thursday, December 04, 2008
 Time: 10:03AM
 User: MGRIESBACH

CITY OF MENASHA

Check Register - w/Alternate Description

Page: 1 of 12
 Report: 03630Alt.rpt
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
01023 A-1 ELEVATOR SALES & SERVICE	1106-0807	31100	51	10-115-204	1,200.00	5 YEAR SAFETY TESTS
	Check Date	12/4/2008	Check Nbr	019406	Check Total:	1,200.00
01075 ACCURATE SUSPENSION WAREHOUSE	8018750	31731	54	10-149-383	10.76	FR SLEEVES
	8017415	31731	54	10-149-383	25.60	MINI BULBS
	Check Date	12/4/2008	Check Nbr	019407	Check Total:	36.36
01460 ALLIED GLOVE & SAFETY PRODUCTS	1758420	31731	54	10-149-300	184.16	24/PR GLOVES
	Check Date	12/4/2008	Check Nbr	019408	Check Total:	184.16
01525 ALWAYS READY SERVICES	90097	31100	13	04-106-000	179.51	SPRAY NINE CLEANER/TOP MOP
	Check Date	12/4/2008	Check Nbr	019409	Check Total:	179.51
01675 AMT		31100	21	04-299-022	150.00	
	Check Date	12/4/2008	Check Nbr	019410	Check Total:	150.00
02040 BADGER HIGHWAYS CO INC	143653	31100	54	10-122-300	2,803.54	HOTMIX ASPHALT SURFACE COURSE
	Check Date	12/4/2008	Check Nbr	019411	Check Total:	2,803.54
02335 BECK ELECTRIC INC	E296	31100	54	10-131-300	153.90	CHRISTMAS DECORATIONS
	Check Date	12/4/2008	Check Nbr	019412	Check Total:	153.90
02410 BERGSTROM	491041	31824	52	08-101-295	886.00	PACKAGES
	491041	31100	52	08-101-803	28,613.14	FORD TRUCK EXPEDITION
	Check Date	12/4/2008	Check Nbr	019413	Check Total:	29,499.14
02630 LARRY BONNEVILLE	112108	31100	52	08-101-333	44.00	FBINA HOLIDAY LUNCHEON
	Check Date	12/4/2008	Check Nbr	019414	Check Total:	44.00

Date: Thursday, December 04, 2008
 Time: 10:03AM
 User: MGRIESBACH

CITY OF MENASHA
Check Register - w/Alternate Description

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 Report: 03630Alt.rpt
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
02717 JEFFREY BRANDT	113008	31100	51	02-103-336	64.35	MILEAGE
	113008	31100	51	02-105-336	30.42	MILEAGE
	Check Date 12/4/2008 Check Nbr 019415				94.77	Check Total:
02796 BUBRICK'S	177557	31100	52	08-101-310	42.81	GREETING CARD/ENVELOPES
	Check Date 12/4/2008 Check Nbr 019416				42.81	Check Total:
03090 CANTILEVER	120108	31100	56	03-501-212	650.00	MENASHA 2000/TRAIL SIGNAGE
	Check Date 12/4/2008 Check Nbr 019417				650.00	Check Total:
	03145 CAREW CONCRETE & SUPPLY CO INC	793760	31100	54	10-122-300	1,118.00
793760		31100	54	10-135-300	522.00	GARFIELD AVE
794987		31100	54	10-133-300	576.65	CENTER ST
795234		31100	55	07-202-300	1,262.00	REPAIRS/KOSLO LATERAL
Check Date 12/4/2008 Check Nbr 019418				3,478.65	Check Total:	
03215 CAVANAUGH CARRIAGES	112608	31100	55	07-201-205	400.00	HAYRIDE REINDEER/DEC 5
	Check Date 12/4/2008 Check Nbr 019419				400.00	Check Total:
03247 CDW GOVERNMENT INC	MJF2060	31100	51	04-109-315	845.75	PC FOR HTE DOCUMENT SERVER
	Check Date 12/4/2008 Check Nbr 019420				845.75	Check Total:
03784 COUNTY MATERIALS CORPORATION	1442750-00	31484	54	10-121-822	1,490.29	RETAINING WALL/NATURES WAY
	1450444-00	31484	54	10-121-822	-92.51	WALL CAP CREDIT
	Check Date 12/4/2008 Check Nbr 019421				1,397.78	Check Total:

CITY OF MENASHA
Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
04125 DAVIES WATER #1476	0040539	31100	54	10-134-300	774.00	WINNEPEG BACKYARD DRAIN
	40965	31100	54	10-134-300	28.00	WINNEPEG BACKYARD DRAIN
	40842	31100	55	07-202-300	240.26	KOSLO SAW LINE REPAIR
	40954	31100	55	07-202-300	69.72	KOSLO SAW LINE REPAIR
	Check Date	Check Nbr	019422		Check Total:	1,111.98
04135 DAVIS & KUELTHAU SC	298811	31201	54	10-301-211	920.00	INSURANCE MATTERS
	Check Date	Check Nbr	019423		Check Total:	920.00
04139 VALERIE DAVIS	110408	31100	53	09-102-331	33.81	MILEAGE
	110408	31100	53	09-104-331	2.05	MILEAGE
	Check Date	Check Nbr	019424		Check Total:	35.86
04275 DIGICORPORATION	55007	31100	51	02-104-291	17.00	ADMIN BOOK COVERS
	Check Date	Check Nbr	019425		Check Total:	17.00
04300 DINNER HELPERS	112408	31100	55	07-201-205	70.00	PROGRAM PAYMENT
	Check Date	Check Nbr	019426		Check Total:	70.00
05215 ENVIRONET INC OF WISCONSIN	103008-16A	31201	54	10-301-315	80.00	NOZZLE SKID
	103008-16A	31201	54	10-301-315	-80.00	REVERSE ENTRY WRONG VENDOR
	Check Date	Check Nbr	019427		Check Total:	0.00
05239 ENVIROTECH	103008-16A	31201	54	10-301-315	80.00	NOZZLE SKID
	Check Date	Check Nbr	019428		Check Total:	80.00

Date: Thursday, December 04, 2008
 Time: 10:03AM
 User: MGRIESBACH

CITY OF MENASHA
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 Report: 03630Alt.rpt
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
05240 EVANS TITLE COMPANIES INC	112608	31100	54	10-121-822	453.00	THIRD ST RIGHT OF WAY PURCHASE
	12/4/2008	Check Nbr	019429		453.00	Check Total:
	925-620121708	31263	56	03-207-216	35.00	CDBG-REHAB/721 MARQUETTE
	12/4/2008	Check Nbr	019430		35.00	Check Total:
06460 FOX CITIES PERFORMING ARTS CEN	120208	31100	54	10-121-822	13,758.00	SETTLEMENT/MANDERFIELD'S
	120208	31100	54	10-121-822	22,388.00	SETTLEMENT/US OIL
	12/4/2008	Check Nbr	019431		36,146.00	Check Total:
	112108	31100	21	04-269-000	675.00	CHITTY CHITTY BANG BANG TOKTS
07057 GALLS INCORPORATED	12/4/2008	Check Nbr	019432		675.00	Check Total:
	5963492000017	31100	52	08-101-300	50.32	GAUZE PADS/DRESSING/COLD PACKS
	5963492000025	31100	52	08-101-315	133.24	MAXI MEDIC BAG
	12/4/2008	Check Nbr	019433		183.56	Check Total:
07295 GOSS AUTO BODY INC	015943	31100	52	08-101-295	865.80	VEHICLE REPAIR
	12/4/2008	Check Nbr	019434		865.80	Check Total:
07560 GUNDERSON UNIFORM & LINEN RENT	1283074	31100	52	08-101-313	31.70	TOWEL/MAT SERVICE
	12/4/2008	Check Nbr	019435		31.70	Check Total:
	0022-AG-36016	31100	52	08-101-216	21.30	RETRIEVE FEE
09330 IOD INCORPORATED	12/4/2008	Check Nbr	019436		21.30	Check Total:
	237430	31100	56	03-501-240	800.00	MENASHA 2000/FENCE RPRIAT BRDG
10035 J&M FENCES	12/4/2008	Check Nbr	019437		800.00	Check Total:

Date: Thursday, December 04, 2008
 Time: 10:03AM
 User: MGRESBACH

CITY OF MENASHA

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 Report: 03630Alt.rpt
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
10335 JX ENTERPRISES INC	D283150040	31731	54	10-149-383	382.50	KIT SUPER DRIVE MAS
	D283100019	31731	54	10-149-383	-355.50	CASE DIFFERENTIAL CREDIT
	Check Date 12/4/2008	Check Nbr 019438			Check Total: 27.00	
11030 KAEMPFFER & ASSOCIATES INC	14316	31201	54	10-301-212	603.79	WET WATR FLOW BYPASSING
	14315	31201	19	04-540-000	2,789.74	WW COLLECTION SYS REHAB IMPROV
	14314	31201	54	10-301-212	1,114.45	IND DISC REG PROG
	14313	31201	54	10-301-212	178.57	IND DISC REG PROG
	14312	31201	54	10-301-212	676.74	IND DISC REG PROG
Check Date 12/4/2008	Check Nbr 019439			Check Total: 5,363.28		

CITY OF MENASHA

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
11155 KITZ & PFEIL INC	102109-0002	31266	54	10-308-300	66.71	DUCT/PRO/MULTI DUCT TAPE
	102114-0033	31100	51	10-115-313	2.79	BLEACH/CAULK
	102114-0033	31100	52	05-201-240	14.99	BLEACH/CAULK
	102114-0094	31100	52	08-101-240	18.87	CAULK
	102320-0003	31100	55	07-202-315	23.39	DRILL BULB PLANTER
	102314-0013	31100	52	05-201-240	17.98	ROOF HEAT TAPE SCREWS
	102714-0034	31100	51	10-115-240	16.62	PRIMER/BRUSHES
	102714-0137	31100	55	07-202-240	2.48	VANDALISM REPAIR/HART
	102714-0140	31100	51	10-115-300	12.03	SCREWS/SCREWDRIVERS
	102814-0015	31100	55	07-202-300	7.53	FLAG TAPE/HALLOWEEN HUNT
	102914-0119	31731	54	10-149-383	25.10	ZINC QUICK LINK
	102914-0261	31100	52	08-101-300	17.82	CELL PHONE INSTALL HARDWARE
	110309-0002	31100	51	10-115-315	11.10	WRENCH/WHITEBOARD
	110314-0044	31100	55	07-202-240	10.99	REPAIRS/KOSLO
	110414-0004	31207	55	07-205-240	5.84	MARINA PIERS
	110614-0090	31100	53	09-212-240	8.69	SR CENTER SHELF/KEY
	110714-0009	31731	54	10-149-383	10.75	BARB ELBOW
	110714-0125	31100	51	10-115-313	46.38	CARPET CLEANING SUPPLIES
	110814-0032	31100	51	10-115-313	-5.00	RENTAL DEPOSIT REFUND
	111014-0010	31100	53	07-401-240	11.23	CAMETERY WATER LINE REPAIR
	111014-0063	31100	52	08-103-300	9.89	SURGE PROTECTOR
	111014-0087	31100	54	10-111-300	1.79	WHITE MASON GRINDING
	111014-0151	31100	55	07-202-240	9.29	FOUNTAIN COVER
	111214-0014	31100	55	07-202-240	1.29	CLIP
	111214-0014	31100	55	07-202-315	15.48	UTILITY KNIFE/BLADE
	111314-0003	31100	53	07-401-300	5.02	CEMETERY WINTER OPERATIONS
	111314-0007	31100	55	07-202-240	11.96	FURNACE FILTER
111314-0007	31100	55	07-202-300	17.96	ANTIFREEZE/WINTERIZING	
111714-0052	31731	54	10-149-300	28.03	PRIMER/THINNER	
111809-0002	31100	55	07-202-315	20.44	POLY WHISK/ICE SCRAPER	
111809-0017	31731	54	10-149-383	25.28	MISC PARTS FOR LIQUID SYSTEMS	
111814-0069	31100	53	09-212-240	32.39	SODIUM BULB	
111914-0009	31731	54	10-149-383	2.06	BARB INSERT	

CITY OF MENASHA

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
	111914-0100	31100	53	09-212-313	5.00	HARDWARE MISC
	111914-0116	31100	52	08-101-300	12.29	KEY/KEY CASE
	112014-0047	31100	53	09-212-313	6.82	CHAIR DOLLY RETROFIT
	Check Date 12/4/2008	Check Nbr 019442			Check Total: 532.38	
11175 LORETTA KJEMHUS	112608	31100	53	09-102-331	27.73	MILEAGE
	Check Date 12/4/2008	Check Nbr 019443			Check Total: 27.73	
11315 KRUEGER TRUE VALUE	892150	31100	55	07-202-216	284.00	RENT BED EDGER
	30617	31100	55	07-202-216	312.40	RENT BED EDGER
	30617	31100	55	07-202-216	-78.10	DEPOSIT RETURN
	Check Date 12/4/2008	Check Nbr 019444			Check Total: 518.30	
12092 LAKE PARK VILLAS HOMEOWNERS	113008	31100	54	10-143-223	32.11	UTILITIES
	113008	31100	55	07-202-216	1,837.64	GROUND MAINTENANCE
	113008	31100	55	07-202-223	676.55	UTILITIES
	Check Date 12/4/2008	Check Nbr 019445			Check Total: 2,546.30	
12180 LARK UNIFORM INC	19953	31100	52	08-101-193	195.85	CLOTHING
	19954	31100	52	08-101-193	82.98	CLOTHING
	Check Date 12/4/2008	Check Nbr 019446			Check Total: 278.83	
12250 LAWSON PRODUCTS INC	7489605	31731	54	10-149-300	529.04	STOCK/REGENCY DRIL
	Check Date 12/4/2008	Check Nbr 019447			Check Total: 529.04	
13097 MARSHALL & ILSLEY TRUST-MILW	5119807	31100	51	02-105-216	260.00	MONTHLY FEES/NOVEMBER
	Check Date 12/4/2008	Check Nbr 019448			Check Total: 260.00	

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13360 MENASHA ELECTRIC & WATER UTILI	111808	31100	12	04-399-000	14.91	TRAFFIC LIGHTS
	111808	31100	51	04-109-214	763.00	DARK FIBER CONNECTION
	111808	31100	51	10-115-223	1,355.52	CITY BUILDINGS
	111808	31100	51	10-115-225	289.01	CITY BUILDINGS
	111808	31100	53	09-212-223	258.33	SENIOR CENTER
	111808	31100	53	09-212-225	77.24	SENIOR CENTER
	111808	31100	54	10-131-223	260.26	TRAFFIC LIGHTS
	111808	31201	54	10-301-223	22.39	LIFT STATION
	111808	31100	55	04-221-223	8.48	CURTIS REED SQUARE
	111808	31100	55	07-202-223	1,254.90	PARKS
	111808	31100	55	07-202-225	587.03	PARKS
13370 MENASHA EMPLOYEES CREDIT UNION	111808	31207	55	07-205-223	540.54	MARINA
	111808	31207	55	07-205-225	30.91	MARINA
	111808	31100	55	10-215-223	93.99	LIFT BRIDGES
	111808	31100	55	10-215-225	14.32	LIFT BRIDGES
					5,570.83	Check Total:
13375 MENASHA EMPLOYEES LOCAL 1035	12/4/2008	31100	21	04-299-020	1,747.00	
	12/4/2008	31100	21	04-299-020	15,678.00	
						17,425.00
13377 MENASHA EMPLOYEES LOCAL 1035B	12/4/2008	31100	21	04-299-033	110.76	
						110.76
13377 MENASHA EMPLOYEES LOCAL 1035B	12/4/2008	31100	21	04-299-031	260.00	
						260.00
13377 MENASHA EMPLOYEES LOCAL 1035B	12/4/2008	31100	21	04-299-032	248.16	
						248.16

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13436 MENASHA POSTMASTER	120108	31100	55	07-201-311	1,510.88	WINTER/SPRING PARK/REC BROCHUR	
	Check Date	12/4/2008	Check Nbr	019454	Check Total:	1,510.88	
	111908	31100	55	07-202-225	28.90	GENEVA RD FNTN	
	Check Date	12/4/2008	Check Nbr	019455	Check Total:	623.73	
13470 TOWN OF MENASHA UTILITY DIST	111908	31100	55	07-202-225	594.83	KOSLO	
	Check Date	12/4/2008	Check Nbr	019455	Check Total:	623.73	
	13685 MINNESOTA MUTUAL LIFE INSURANC	JANUARY 2009	31100	21	04-618-000	2,476.17	INSURANCE
	Check Date	12/4/2008	Check Nbr	019456	Check Total:	2,476.17	
14010 N&M AUTO SUPPLY	243337	31731	54	10-149-383	95.73	CONTROL	
	243224	31731	54	10-149-383	24.48	SWITCH	
	243107	31731	54	10-149-300	8.66	SHOP SUPPLIES	
	242865	31731	54	10-149-383	231.38	AIRFLOW SENSOR	
	Check Date	12/4/2008	Check Nbr	31731	54	10-149-383	-77.75
Check Total:			019457		282.50		
14175 NEENAH FOUNDRY CO	47770	31100	54	10-133-315	324.96	ENG DEPT	
	Check Date	12/4/2008	Check Nbr	019458	Check Total:	812.40	
	47770	31100	55	07-202-315	487.44	BARKER PROJECT	
	Check Date	12/4/2008	Check Nbr	019458	Check Total:	812.40	
14220 NEENAH-MENASHA SEWERAGE COMM	2008-206	31201	54	10-302-250	54,007.25	WASTEWATER TREATMENT OCT 2008	
	Check Date	12/4/2008	Check Nbr	019459	Check Total:	69,623.25	
	2008-212	31201	54	10-302-250	15,622.00	BOND ISSUES INT DEC 2008	
	Check Date	12/4/2008	Check Nbr	019459	Check Total:	69,623.25	
14395 NORTH AMERICAN SALT CO	70269183	31100	54	10-124-300	20,901.86	SALT	
	Check Date	12/4/2008	Check Nbr	019460	Check Total:	20,901.86	
14423 NORTHEAST WISCONSIN STORMWATER	120108	31100	54	10-111-337	75.00	REVIEW COURSE/EXAM/C GORDON	
	Check Date	12/4/2008	Check Nbr	019461	Check Total:	75.00	

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16025 PACKER CITY INTERNATIONAL	3283120077	31731	54	10-149-383	89.94	AIR FILT/LUBE/FILT STOCK
	Check Date: 12/4/2008	Check Nbr: 019462				Check Total: 89.94
16095 PARTS ASSOCIATES INC	PAI0803702	31731	54	10-149-300	43.68	STOCK SUPPLIES
	Check Date: 12/4/2008	Check Nbr: 019463				Check Total: 43.68
16300 PIGGLY WIGGLY/NOW FRESH BRANDS	7015	31827	46	04-179-000	76.34	GIFT BAG/SNACKS/SUPPLIES SR CR
	Check Date: 12/4/2008	Check Nbr: 019464				Check Total: 76.34
18160 REDWELDING CO	13803	31731	54	10-149-300	116.00	WELDING
	Check Date: 12/4/2008	Check Nbr: 019465				Check Total: 116.00
18400 ROAD EQUIPMENT	VWA492466	31731	54	10-149-383	18.25	CONNECTOR/ SOCKET
	Check Date: 12/4/2008	Check Nbr: 019466				Check Total: 18.25
19065 SAGE SECURITY SOLUTIONS	215253	31824	52	08-101-300	18.00	6PIN MEDECO KEY
	Check Date: 12/4/2008	Check Nbr: 019467				Check Total: 18.00
19320 SHADE TODAY NURSERY	7319	31100	56	07-101-300	1,250.00	TERRACE TREES
	7318	31100	56	07-101-300	100.00	TERRACE TREES
	7313	31100	56	07-101-300	865.00	TERRACE TREES
Check Date: 12/4/2008	Check Nbr: 019468				Check Total: 2,215.00	
19725 STREICHERS PROF POLICE EQUIPME	1571621	31100	52	08-101-315	40.50	HOLSTER/MAG HOLDER
	1571535	31100	52	08-101-315	60.93	MAGAZINE HOLDERS
Check Date: 12/4/2008	Check Nbr: 019469				Check Total: 101.43	
19775 SUPERIOR CHEMICAL CORP	76415	31731	54	10-149-300	101.50	HAND CLEANER
	76414	31100	13	04-106-000	495.05	DRAIN OPENER
Check Date: 12/4/2008	Check Nbr: 019470				Check Total: 596.55	

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
19787 SWIDERSKI EQUIPMENT INC	017234	31731	54	10-149-383	13.58	SHIPPING FOR INV 016910
	Check Date 12/4/2008	Check Nbr 019471			Check Total: 13.58	
21045 UNIFIRST CORPORATION	0970040607	31731	54	10-149-201	95.91	MAT/MOP/CLOTHING SERVICE
	Check Date 12/4/2008	Check Nbr 019472			Check Total: 95.91	
21095 UNITED WAY FOX CITIES		31100	21	04-299-021	60.75	
	Check Date 12/4/2008	Check Nbr 019473			Check Total: 60.75	
21200 UR WASHINSTUFF INC	10010	31100	52	08-101-295	102.78	JUNE 2008 CAR WASHES
	10011	31100	52	08-101-295	39.97	JULY 2008 CAR WASHES
	10012	31100	52	08-101-295	119.91	AUGUST 2008 CAR WASHES
	10013	31100	52	08-101-295	79.94	SEPTEMBER 2008 CAR WASHES
	10014	31100	52	08-101-295	51.39	CAR WASHES OCTOBER 2008
Check Date 12/4/2008	Check Nbr 019475			Check Total: 393.99		
21163 UW-STEVENS POINT	120108	31262	52	08-101-337	200.00	CONFERENCE/B BIGALKE
	120108	31262	52	08-101-337	400.00	CONFERENCE/SCHRAMPFFER & KNITT
	Check Date 12/4/2008	Check Nbr 019474			Check Total: 600.00	
22025 VALLEY CHEMICAL LLC	0021479-IN	31100	55	07-202-300	55.00	TEMP COVER MILWAUKEE FOUNTAIN
	Check Date 12/4/2008	Check Nbr 019476			Check Total: 55.00	
22212 JANET VAN LANKVELT	120108	31100	21	04-279-000	89.81	PURCHASE BATTING FOR QUILTERS
	Check Date 12/4/2008	Check Nbr 019477			Check Total: 89.81	
23152 WE ENERGIES	112008	31100	54	10-143-223	2,028.30	STREET LIGHTS
	Check Date 12/4/2008	Check Nbr 019478			Check Total: 2,028.30	

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23275 WINNEBAGO COUNTY TREASURER	NOVEMBER	31310	57	04-101-610	1,675.98	WINN CO IND DEV PROJ/PRINCIPAL
	NOVEMBER	31310	57	04-201-620	474.02	WINN CO IND DEV PROJ/INTEREST
	Check Date	12/4/2008	Check Nbr	019479	Check Total:	2,150.00
23439 WISCONSIN PUBLIC POWER INC	000663	31100	51	04-109-243	8,755.00	2008 SOFTWARE SUPPORT
	Check Date	12/4/2008	Check Nbr	019480	Check Total:	8,755.00
23450 WISCONSIN STATE LAB OF HYGIENE	3695095	31100	12	04-399-000	10.00	AIR O CELL CASSETTES
	Check Date	12/4/2008	Check Nbr	019481	Check Total:	10.00
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	515.23	
		31100	21	04-299-016	138.40	
		31100	21	04-299-015	711.92	
Check Date	12/4/2008	Check Nbr	019482	Check Total:	1,365.55	

Grand Total: 231,509.06

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01030 AAA SANITATION INC	156327	31100	55	07-202-209	165.00	PORTABLE TOILETS/BOAT LANDING
	Check Date	12/11/2008	Check Nbr	019483	Check Total:	165.00
01075 ACCURATE SUSPENSION WAREHOUSE	8019747	31731	54	10-149-383	92.16	BUSHINGS/KAISER SPRING PINS
	Check Date	12/11/2008	Check Nbr	019484	Check Total:	92.16
01315 AIRGAS NORTH CENTRAL	105704788	31731	54	10-149-300	55.32	OXYGEN CYLINDERS
	Check Date	12/11/2008	Check Nbr	019485	Check Total:	55.32
01600 AMERICAN MILLWORK & HARDWARE	100018	31266	54	10-308-300	196.53	HEAD RAKE
	Check Date	12/11/2008	Check Nbr	019486	Check Total:	196.53
01763 APPLETON SIGN COMPANY	1247	31824	52	08-101-295	549.00	GRAPHICS/LETTERING/FORD EXPED
	Check Date	12/11/2008	Check Nbr	019487	Check Total:	549.00
01765 APPLETON STEEL INC	22737	31100	55	07-202-300	406.04	FOUNTAIN COVER
	Check Date	12/11/2008	Check Nbr	019488	Check Total:	406.04
02223 BATTERY HUB	111408	31100	54	10-121-300	45.99	REPAIR RECHARGEABLE BATTERIES
	111408	31100	54	10-131-300	91.98	REPAIR RECHARGEABLE BATTERIES
	111408	31100	54	10-133-300	45.99	REPAIR RECHARGEABLE BATTERIES
Check Date	12/11/2008	Check Nbr	019489	Check Total:	183.96	
02796 BUBBRICK'S	181235	31100	52	08-101-310	270.87	OFFICE SUPPLIES/POLICE
	Check Date	12/11/2008	Check Nbr	019490	Check Total:	270.87
03247 CDW GOVERNMENT INC	MKL7740	31100	51	04-109-315	281.28	PRINTER
	MKF1032	31100	51	04-109-315	21.88	KEYBOARDS/MOUSES
	Check Date	12/11/2008	Check Nbr	019491	Check Total:	303.16

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03435 CINTAS FIRE PROTECTION	OF37013627	31100	52	05-201-240	80.74	DRY CHEMICAL SYS INSPECTION
	OF37013627	31100	52	08-101-240	80.75	DRY CHEMICAL SYS INSPECTION
	Check Date 12/11/2008 Check Nbr 019492				161.49	Check Total:
03490 CLEAR WATER CAR WASH	2389	31100	52	08-101-295	13.99	VEHICLE WASH NOVEMBER 2008
	Check Date 12/11/2008 Check Nbr 019493				13.99	Check Total:
04275 DIGICORPORATION	55028	31266	54	10-307-291	504.00	RECYCLING CALENDAR
	Check Date 12/11/2008 Check Nbr 019494				504.00	Check Total:
	05116 ELITE K-9 INC	5383	31824	52	08-101-312	189.95
Check Date 12/11/2008 Check Nbr 019495				189.95	Check Total:	
08465 HOME DEPOT CREDIT SERVICES		5060884	31100	52	08-101-240	10.98
	1033979	31100	55	07-202-240	99.60	WINTERIZE PARKS
	63413	31100	52	08-101-240	15.95	CAULK/GROUT
	4034989	31100	55	07-202-300	34.01	TEMP COVER MILWAUKEE FOUNTAIN
Check Date 12/11/2008 Check Nbr 019496				160.54	Check Total:	
09128 INFRASTRUCTURE TECHNOLOGIES	PR-1450701D-08	31201	19	04-540-000	50,944.78	WW COLLECTION SYS REHAB IMPROV
	Check Date 12/11/2008 Check Nbr 019497				50,944.78	Check Total:
09150 INSITUFORM TECHNOLOGIES USA	PR-1450701A-06	31201	19	04-540-000	214,933.00	WW COLLECTION SYS REHAB IMPROV
	Check Date 12/11/2008 Check Nbr 019498				214,933.00	Check Total:
	09290 INTERSTATE BATTERY OF GREEN BA	164390	31100	52	08-101-300	4.32
Check Date 12/11/2008 Check Nbr 019499				4.32	Check Total:	

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10335 JX ENTERPRISES INC	D283290099	31731	54	10-149-383	157.30	KIT/REGULATOR/CRANK
	D283240115	31731	54	10-149-383	852.28	SHACKLE BRACKETS
	Check Date 12/11/2008	Check Nbr	019500		Check Total:	1,009.58
11165 KJ WASTE SYSTEMS INC	120108	31266	54	10-307-216	1,207.00	NOV 2008 CORRUGATE/CO-MINGLE
	Check Date 12/11/2008	Check Nbr	019501		Check Total:	1,207.00
	11365 KUNDINGER FLUID POWER INC	50037632	31731	54	10-149-383	26.38
50037503		31731	54	10-149-383	634.28	QUICK COUPLING/HOSE/CRIMP
50037647		31731	54	10-149-383	101.05	STOCK/QUICK COUPLING
Check Date 12/11/2008		Check Nbr	019502		Check Total:	761.71
12091 LAKE PARK SWIM & FITNESS LLC	053008	31100	44	04-101-000	8,000.00	GRANT
	Check Date 12/11/2008	Check Nbr	019503		Check Total:	8,000.00
	12130 LANDLORD SERVICES LLC	5630	31100	52	08-101-216	16.00
Check Date 12/11/2008		Check Nbr	019504		Check Total:	16.00
13043 MANAWA TELEPHONE CO		120108	31100	51	04-109-221	39.95
	Check Date 12/11/2008	Check Nbr	019505		Check Total:	39.95
	13149 MATTHEWS COMMERCIAL TIRE CTR	027836	31731	54	10-149-382	187.00
027856		31731	54	10-149-382	787.40	TIRE SERVICE
027897		31731	54	10-149-382	193.72	TRAILER ASSY PK
Check Date 12/11/2008		Check Nbr	019506		Check Total:	1,168.12

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13360 MENASHA ELECTRIC & WATER UTILI	120308	31100	12	04-399-000	6.34	RACINE/9TH
	120308	31100	53	09-102-223	100.19	HEALTH DEPT
	120308	31100	53	09-102-225	34.93	HEALTH DEPT
	120308	31100	54	10-131-223	182.95	TRAFFIC LIGHTS
	120308	31201	54	10-301-223	44.56	LIFT STATIONS
	120308	31100	55	07-202-223	506.30	PARKS
	120308	31100	55	07-202-223	12.91	PARKS
	120308	31100	55	07-202-225	304.93	PARKS
	120808	31100	54	10-143-223	16,246.49	STREET LIGHTING
		Check Date	12/11/2008	Check Nbr	019507	Check Total:
13370 MENASHA EMPLOYEES CREDIT UNION	Check Date	12/11/2008	Check Nbr	31100	21	04-299-020
				Check Nbr	019508	Check Total:
13375 MENASHA EMPLOYEES LOCAL 1035	Check Date	12/11/2008	Check Nbr	31100	21	04-299-031
				Check Nbr	019509	Check Total:
13400 MENASHA JOINT SCHOOL DISTRICT	Check Date	12/11/2008	Check Nbr	31100	41	04-103-000
				Check Nbr	019510	Check Total:
13435 MENASHA POSTMASTER	Check Date	12/11/2008	Check Nbr	31100	51	04-106-311
				Check Nbr	019511	Check Total:
13445 MENASHA PUBLIC WORKS FACILITY	Check Date	12/11/2008	Check Nbr	31266	54	10-307-311
				Check Nbr	019512	Check Total:

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13460 MENASHA TREASURER	120808	31100	51	02-117-311	24.13	POSTAGE
	120808	31100	53	09-102-300	9.54	SNACKS/HEALTHY INFANTS MEETING
	120808	31100	53	09-102-311	8.40	POSTAGE
	120808	31100	53	09-102-331	16.62	MILEAGE
	120808	31100	53	09-105-333	9.00	REG WALK TO WIN FACILIT MTG
	120808	31100	54	10-111-311	10.50	POSTAGE
	120808	31100	55	07-201-311	1.32	POSTAGE DUE
	Check Date	Check Nbr	019513		Check Total:	79.51
13720 MODERN BUSINESS MACHINES	26172380	31100	51	10-115-243	197.11	COPIERS/SERVICE CONTRACT
	12/11/2008	Check Nbr	019514		Check Total:	197.11
13750 MORTON PHARMACY	26163447	31100	53	09-102-300	11.26	EPINEPHRINE
	12/11/2008	Check Nbr	019515		Check Total:	11.26
	243704	31731	54	10-149-383	4.73	STRAP
14010 N&M AUTO SUPPLY	12/11/2008	Check Nbr	019516		Check Total:	4.73
14090 NATIONAL POWER RODDING CORP	PR-1450701B-02	31201	19	04-540-000	70,206.70	WW COLLECTION SYS REHAB IMPROV
	12/11/2008	Check Nbr	019517		Check Total:	70,206.70
14215 NEENAH-MENASHA MUNICIPAL COURT	120308	31100	21	04-229-000	255.60	BOND
	120808	31100	21	04-229-000	182.00	BOND
	120808	31100	21	04-229-000	134.00	BOND
	12/11/2008	Check Nbr	019518		Check Total:	571.60

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15048 OFFICE DEPOT	402469569	31100	53	09-102-310	145.77	OFFICE SUPPLIES
	402469569	31100	53	09-103-310	11.60	OFFICE SUPPLIES
	402469567	31100	51	04-106-310	33.78	OFFICE SUPPLIES
	402469568	31100	51	10-115-310	21.30	2ND FLOOR PAPER
	402469568	31100	56	03-202-300	65.99	JILL'S ORGANIZER
	402469568	31100	56	03-202-300	116.08	HOUSING FILES
	Check Date	Check Nbr	019519		394.52	Check Total:
16025 PACKER CITY INTERNATIONAL	3283230044	31731	54	10-149-383	27.72	HUB CAPS
	3283220042	31731	54	10-149-383	195.00	1/2" TUFF
	Check Date	Check Nbr	019520		222.72	Check Total:
	139405	31100	53	09-103-311	7.10	SHIPPING
139345	31100	51	10-115-291	12.46	CH PRINTING	
139703	31100	54	10-124-300	5.00	SNOWPLOWING MAP	
	Check Date	Check Nbr	019521		24.56	Check Total:
16815 PSS-CHICAGO	48390921	31100	53	09-102-300	157.53	MEDICAL SUPPLIES
	48563095	31100	53	09-102-300	18.76	MEDICAL SUPPLIES
	Check Date	Check Nbr	019522		176.29	Check Total:
18160 REDWELDING CO	13807	31731	54	10-149-300	267.72	STOCK
	Check Date	Check Nbr	019523		267.72	Check Total:
18190 REGISTRATION FEE TRUST TVRP	120508	31100	52	08-101-295	75.00	VEHICLE REGISTRATION
	Check Date	Check Nbr	019524		75.00	Check Total:
19327 SERVICEMASTER BUILDING MTNCE	121558	31100	52	08-101-201	50.00	CLEAN GARAGE/DEC 2008
	121589	31100	52	08-101-201	1,395.00	CONTRACT JANITORIAL DEC 2008
	Check Date	Check Nbr	019525		1,445.00	Check Total:

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19647 STATE BAR OF WISCONSIN	343557	31100	52	08-101-322	51.75	JUVENILE LAW HANDBOOK
	Check Date 12/11/2008	Check Nbr 019526	Check Total: 51.75			
19692 STEP INDUSTRIES INC	22502	31485	56	03-202-216	136.00	CAP STONES NATURES WAY
	Check Date 12/11/2008	Check Nbr 019527	Check Total: 136.00			
20145 THEDACARE	9928919	31100	52	08-101-215	165.60	VENPUNCTURE
	Check Date 12/11/2008	Check Nbr 019528	Check Total: 165.60			
20290 TOUGH SOLUTIONS	TSI332166	31824	52	08-101-295	4,599.00	K9 HARWARE/SOFTWARE
	Check Date 12/11/2008	Check Nbr 019529	Check Total: 4,599.00			
20385 TRI-CITY GLASS INC	101-1118-45249	31100	55	07-202-300	204.25	VANDALISM REPAIR/HART PK
	Check Date 12/11/2008	Check Nbr 019530	Check Total: 204.25			
21045 UNIFIRST CORPORATION	0970040930	31731	54	10-149-201	95.91	MAT/MOP/CLOTHING SERVICE
	Check Date 12/11/2008	Check Nbr 019531	Check Total: 95.91			
21060 UNITED PAPER CORPORATION	12082	31100	13	04-106-000	222.40	SOAP/DISPENSERS
	Check Date 12/11/2008	Check Nbr 019532	Check Total: 222.40			
22360 VIERBICHER	2	31489	56	03-202-216	10,025.00	TOPOGRAPHIC SITE SURVEY
	Check Date 12/11/2008	Check Nbr 019533	Check Total: 10,025.00			
23130 WAVERLY SANITARY DISTRICT	112508	31100	55	07-202-225	42.57	BARKER FARM PK PAVILION
	Check Date 12/11/2008	Check Nbr 019534	Check Total: 42.57			

Date: Thursday, December 11, 2008
 Time: 10:26AM
 User: MGRIESBACH

CITY OF MENASHA
Check Register - w/Alternate Description

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 Report: 03630All.rpt
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
23152 WE ENERGIES	112408	31100	55	07-202-223	7.47	NORTH ST
	112408	31100	55	07-202-223	8.48	NORTH ST
	Check Date 12/11/2008	Check Nbr	019535		Check Total:	15.95
23215 WIL-KIL PEST CONTROL	1393424	31731	54	10-149-207	63.00	COMMERCIAL CONTRACT
	Check Date 12/11/2008	Check Nbr	019536		Check Total:	63.00
23275 WINNEBAGO COUNTY TREASURER	LF114203	31100	54	10-304-250	6,854.34	LANDFILL FACILITY
	LF114203	31100	54	10-305-216	2,118.09	LANDFILL FACILITY
	LF114203	31266	54	10-307-216	1,217.20	LANDFILL FACILITY
Check Date 12/11/2008	Check Nbr	019537		Check Total:	10,189.63	
23365 WISCONSIN DEPARTMENT OF HEALTH	120508	31100	53	09-102-320	100.00	ASBESTOS SUPERVSR CERTIFICATIN
Check Date 12/11/2008	Check Nbr	019538		Check Total:	100.00	
23371 WISCONSIN DEPT OF JUSTICE	113008	31100	52	08-101-216	45.00	NAME SEARCHES
	Check Date 12/11/2008	Check Nbr	019539		Check Total:	45.00
23465 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	515.23	
		31100	21	04-299-016	138.40	
	Check Date 12/11/2008	Check Nbr	019540		Check Total:	653.63

Grand Total: 409,635.64