

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday November 17, 2008  
6:00 PM  
AMENDED**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING  
[6:00 PM – Proposed City of Menasha Budget for the year 2009](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
  - 1. Library Director Tasha Saecker – Library of the Year presentation
  - 2. Clerk Galeazzi – the following minutes and communications have been received and placed on file:
    - Minutes to receive:
      - a. [Administration Committee, 11/3/08](#)
      - b. [Board of Public Works, 11/3/08](#)
      - c. [Board of Health, 9/10/08](#)
      - d. [Budget Review Session, 11/6/08, 11/10/08, 11/13/08](#)
      - e. [Landmarks Commission, 10/8/08](#)
      - f. [Parks and Recreation Board, 11/10/08](#)
      - g. [Personnel Committee, 11/3/08](#)
      - h. [Plan Commission, 11/4/08](#)
      - i. [Safety Committee, 9/3/08; City Hall](#)
      - j. [Safety Committee, 9/25/08; Public Works and Parks](#)
      - k. [Sustainability Board, 10/14/08](#)
    - Communications:
      - l. [Menasha Historical Society Newsletter, 11/08](#)
      - m. [Dallas Arndt \(800 8<sup>th</sup> St.\), 11/10/08; Thank you to public works and parks departments](#)
      - n. [Wi DNR, 11/08; Pollutant discharge permit issued to NM Sewerage Comm., 101 Garfield Ave., Menasha](#)
      - o. [Menasha Utilities, 9/08; Steam Details for the nine months ending Sept. 30, 2008](#)
      - p. [Dykema Gossett, pllc. To William Mulligan, 11/6/08; Fox River Litigation; Steering Committee of Municipal Permittees; Agreement for Cost Sharing and Joint Defense \(re: Lower Fox River/Green Bay/NRDA/CERCLA\)](#)
      - q. [Tom Franz \(UW-Fox\), 11/11/08; Taping of Nov. 6 Budget Hearing](#)
      - r. [Greensky Energetics, Inc., Summary of 10/13/08 solar heating of Menasha pool presentation](#)
      - s. [UW Fox Valley Foundation, 11/3/08; Thank you to Todd Drew- e.a.t.s. participation](#)
      - t. [Atty. Jim Gunz to CA/HRD Brandt, 10/10/08; Redliner demerit point assessment](#)
      - u. [State of Wisconsin, 11/4/08; Notice of Final Hearing for Athletica Fitness, LLC](#)
      - v. [Heckrodt Wetland Reserve Board, 11/13/08; Support for Police Funding](#)
      - w. [C/T Stoffel, 11/13/2008; 2009 Budget Adjustments](#)
      - x. [CDD Keil, 11/14/2008; Budget Adjustment for Dial-A-Ride](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, any alderman may request the removal of any item from the Consent Agenda to be placed under Item H below. The procedure to follow for the Consent Agenda is: (a) removal of items from Consent Agenda, if necessary; then (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

1. [Common Council, 11/3/08](#)

### Administration Committee, 11/3/08 – Recommends Approval of:

2. No Recommendations

### Board of Public Works, 11/3/08 – Recommends Approval of:

2. [Payment – National Power Rodding Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01B Sanitary Sewer Rehabilitation; \\$70,206.70 \(Payment No. 2\)](#)
3. [Request for an additional street light at south end of Kenwood Drive](#)

### Personnel Committee, 11/3/08 – Recommends Approval of:

4. [K-9 officer at step 6-pay](#)

### Plan Commission, 11/4/08 – Recommends Approval of:

5. [Certified Survey Map, St. John's Cemetary](#)
6. [Certified Survey Map, 1381 Midway Road](#)

## H. ITEMS REMOVED FROM CONSENT AGENDA

## I. ORDINANCES AND RESOLUTIONS

1. [R-20-08 – Resolution levying taxes for the purpose of paying the operating expenses for the year 2009 for the City of Menasha](#)

## J. ACTION ITEMS

1. [Accounts payable and payroll for the term of 11/6/08 – 11/13/08 in the amount of \\$459,008.42](#)

## K. APPOINTMENTS

## L. CLAIMS AGAINST THE CITY

## M. HELD OVER BUSINESS

## N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

## O. ADJOURNMENT

### **MEETING NOTICE**

**Monday, December 1, 2008 - Council Chambers  
Common Council – 6:00 p.m.  
Administration Committee (time to be determined)  
Board of Public Works (time to be determined)**

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D. PUBLIC HEARING

6:00 PM – Proposed City of Menasha Budget for the year 2009

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
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F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Library Director Tasha Saecker – Library of the Year presentation
2. Clerk Galeazzi – the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 11/3/08
- b. Board of Public Works, 11/3/08
- c. Board of Health, 9/10/08
- d. Budget Review Session, 11/6/08, 11/10/08
- e. Landmarks Commission, 10/8/08
- f. Parks and Recreation Board, 11/10/08
- g. Personnel Committee, 11/3/08
- h. Plan Commission, 11/4/08
- i. Safety Committee, 9/3/08; City Hall
- j. Safety Committee, 9/25/08; Public Works and Parks
- k. Sustainability Board, 10/14/08

Communications:

- l. Menasha Historical Society Newsletter, 11/08
- m. Dallas Arndt (800 8<sup>th</sup> St.), 11/10/08; Thank you to public works and parks departments
- n. Wi DNR, 11/08; Pollutant discharge permit issued to NM Sewerage Comm., 101 Garfield Ave., Menasha
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- s. UW Fox Valley Foundation, 11/3/08; Thank you to Todd Drew- e.a.t.s. participation
- t. Atty. Jim Gunz to CA/HRD Brandt, 10/10/08; Redliner demerit point assessment
- u. State of Wisconsin, 11/4/08; Notice of Final Hearing for Athletica Fitness, LLC
- v. Heckrodt Wetland Reserve Board, 11/13/08; Support for Police Funding

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(Prior to voting on the Consent Agenda, any alderman may request the removal of any item from the Consent Agenda to be placed under Item H below. The procedure to follow for the Consent Agenda is: (a) removal of items from Consent Agenda, if necessary; then (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

1. Common Council, 11/3/08

### Administration Committee, 11/3/08 – Recommends Approval of:

2. No Recommendations

### Board of Public Works, 11/3/08 – Recommends Approval of:

2. Payment – National Power Rodding Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01B Sanitary Sewer Rehabilitation; \$70,206.70 (Payment No. 2)
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4. K-9 officer at step 6-pay

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5. Certified Survey Map, St. John's Cemetary
6. Certified Survey Map, 1381 Midway Road

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## J. ACTION ITEMS

1. Accounts payable and payroll for the term of 11/6/08 – 11/13/08 in the amount of \$459,008.42

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## L. CLAIMS AGAINST THE CITY

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## N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

## O. ADJOURNMENT

### MEETING NOTICE

Monday, December 1, 2008 - Council Chambers  
Common Council – 6:00 p.m.  
Administration Committee (time to be determined)  
Board of Public Works (time to be determined)

**NOTICE OF PUBLIC HEARING - 2009 BUDGET**  
**MENASHA CITY HALL, 140 MAIN STREET**

NOTICE IS HEREBY GIVEN, in accordance with Section 65.90(3) Wisconsin Statutes, that a Public Hearing will be held on Monday, November 17, 2008 at 6:00 P.M. on the proposed City of Menasha Budget for the year 2009. Any resident or taxpayer shall have the opportunity to be heard thereon. A summary of the proposed Budget is published herewith and a copy of the complete proposed Budget is available for public inspection at the Menasha City Hall and the Menasha Public Library during normal business hours.

2009 BUDGET SUMMARY

*****GENERAL FUND*****	2007 <u>ACTUAL</u>	2008 <u>BUDGET</u>	2008 <u>ESTIMATED</u>	2009 <u>PROPOSED</u>	%
FUND BALANCE, JANUARY 1	\$4,256,342	\$3,920,868	\$3,920,868	\$2,596,000	<u>CHANGE</u>
<b>EXPENDITURES</b>					
General Government	\$1,601,696	\$1,657,782	\$1,605,202	\$1,620,379	-2.26%
Public Safety	6,821,586	7,037,302	6,923,872	7,395,718	5.09%
Health & Human Services	722,433	767,053	856,973	830,119	8.22%
Public Works	3,335,390	3,131,198	3,368,232	2,849,290	-9.00%
Culture, Recreation & Educ.	2,828,312	2,927,361	2,916,841	3,047,222	4.09%
Conservation & Development	261,891	308,394	322,737	310,314	0.62%
Transfers In/Out	250,000	0	0	0	0.00%
Capital Outlay	359,407	719,915	753,476	750,540	4.25%
<b>TOTAL EXPENDITURES</b>	<b>\$16,180,715</b>	<b>\$16,549,005</b>	<b>\$16,747,333</b>	<b>\$16,803,582</b>	<b>1.54%</b>
<b>REVENUES</b>					
Taxes (other than property)	\$213,767	\$199,178	\$203,340	\$204,000	2.42%
Intergovernmental Revenue	5,250,896	5,262,093	5,261,753	5,233,049	-0.55%
Licenses & Permits	404,250	380,880	416,525	404,030	6.08%
Fines, Forfeits & Penalty	152,653	160,000	161,250	170,000	6.25%
Public Charges for Services	350,907	343,950	342,400	333,100	-3.15%
Intergovernmental Charges	1,283,962	1,196,894	1,222,512	1,210,300	1.12%
Miscellaneous Revenues	614,143	406,000	597,605	346,000	-14.78%
Other Financing Sources	1,270,698	1,332,783	1,400,008	1,554,870	16.66%
<b>TOTAL REVENUES</b>	<b>\$9,541,276</b>	<b>\$9,281,778</b>	<b>\$9,605,393</b>	<b>\$9,455,349</b>	<b>1.87%</b>
<b>AMOUNT TO BE RAISED BY PROPERTY TAX</b>	<b>\$6,303,965</b>	<b>\$5,817,227</b>	<b>\$5,817,072</b>	<b>\$6,948,233</b>	<b>19.44%</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>\$3,920,868</b>	<b>\$2,470,868</b>	<b>\$2,596,000</b>	<b>\$2,196,000</b>	

SUMMARY OF ALL GOVERNMENTAL AND PROPRIETARY FUNDS

	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>RECYCLING</u>	<u>ENTERPRISE</u>
Estimated Fund Balance, January 1	\$2,596,000	\$2,853,129	\$242,850	\$32,360,102
Tax Levy	6,948,233	1,819,714	231,658	-
Other Revenues	<u>9,455,349</u>	<u>2,252,311</u>	<u>123,300</u>	<u>65,770,016</u>
Total Revenue	16,403,582	4,072,025	354,958	65,770,016
Expenditures	<u>(16,803,582)</u>	<u>(5,072,025)</u>	<u>(454,958)</u>	<u>(65,746,923)</u>
Revenue over/(under) Expenditures	(400,000)	(1,000,000)	(100,000)	23,093
Fund Balance, December 31	\$2,196,000	\$1,853,129	\$142,850	\$32,383,195

	<u>INTERNAL SERVICE</u>	<u>ALL OTHER GOV FUNDS</u>	<u>SUMMARY ALL FUNDS</u>
Estimated Fund Balance, January 1	\$3,611,021	\$3,550,119	\$45,213,221
Tax Levy	-	-	8,999,605
TIF Tax Levy	-	1,346,000	1,346,000
Other Revenues	<u>1,509,325</u>	<u>455,590</u>	<u>79,565,891</u>
Total Revenue	1,509,325	1,801,590	89,911,496
Expenditures	<u>(1,547,665)</u>	<u>(2,508,906)</u>	<u>(92,134,059)</u>
Revenue over/(under) Expenditures	(38,340)	(707,316)	(2,222,563)
Fund Balance, December 31	\$3,572,681	\$2,842,803	\$42,990,658

There are no significant proposed increases or decreases to the current year budget due to new or discontinued activities or functions pursuant to 65.90(3)(bm), Wisconsin Statutes.

OUTSTANDING GENERAL OBLIGATION DEBT

<u>12/31/2006</u>	<u>12/31/2007</u>	<u>12/31/2008</u>
\$47,289,705	\$48,882,702	\$47,376,058

Dated at Menasha, Wisconsin  
this 24th day of October, 2008

Thomas Stoffel  
City Comptroller/Treasurer

PUBLISH: Friday, October 31, 2008

CLASS 1 NOTICE

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 3, 2008  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner,  
Pamenter

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, CDD Keil, C/T Stoffel,  
Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. Administration Committee, 10/20/08

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to approve.

Motion carried on voice vote

D. ACTION ITEMS

None

E. ADJOURNMENT

Moved by Ald. Michalkiewicz, seconded by Ald. Pack to adjourn at 6:32 p.m.

Motion carried on voice vote

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 3, 2008

MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Pack at 6:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner,  
Pamenter

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, CDD Keil, C/T Stoffel,  
Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. October 20, 2008

Moved by Ald. Michalkiewicz, seconded by Ald. Hendricks to approve  
Motion carried on voice vote

D. ACTION ITEMS

1. Payment – National Power Rodding Corporation; City of Menasha Wastewater  
Collection System Rehabilitation Improvements Project – Phase 3; Contract No.  
E145-07-01B Sanitary Sewer Rehabilitation; \$70,206.70 (Payment No. 2)

No Questions or Discussion

Moved by Ald. Wisneski, seconded by Ald. Pamenter to recommend approval to  
Common Council  
Motion carried on voice vote

2. Request for an Additional Street Light at South End of Kenwood Drive

Discussion ensued on when the street light will be installed, should it wait until the  
Community Based Residential Facility (CBRF) project is completed, are there sufficient  
funds available to cover the cost, the area does need extra lighting.

CDD Keil explained the street light maybe installed by the end of this year.

Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to recommend approval to  
Common Council  
Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to adjourn at 6:40 p.m.  
Motion carried on voice vote

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk

**CITY OF MENASHA  
Board of Health  
Menasha Health Department  
September 10, 2008**

**MINUTES**

 ← Back  Print

**1. CALL TO ORDER**

Meeting called to order by Chairman C. Rusin at 8:23 AM. Members present: Candyce Rusin, Lori Asmus, Dorothy Jankowski, and Susan Nett. Members excused: Dr. Teresa Shoberg.

**2. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

**Minutes to approve:**

**A. 8-20-08 Draft minutes**

Moved by Dorothy Jankowski, seconded by Lori Asmus to approve minutes from August 20, 2008 meeting.

Motion Passed

Results:

**3. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS**

**A. Pandemic Preparedness Committee Meeting**

The Pandemic Preparedness Committee met in August to review the status of current planning. The waste water treatment plant has their continuity of operations planning done. The Menasha Utilities is in the process of completing their plan. The police department is in the process of completing their plan. The rest of the city departments have the template and are in varying stages of beginning. It is an objective to work with the department heads on continuity of operations planning at a later fall department head meeting (most likely November).

**B. Staff Update**

Two new part time public health nurses have started in the past two weeks. Cheryl Laabs' last day is Friday September 19th. Orientation seems to be going well.

**C. August 2008 Communicable Disease Report**

The August 2008 communicable disease report for the department was distributed and discussed.

**D. School Surveillance Project**

As part of the preparedness objectives for our grant this year, the health department will be implementing a school illness surveillance project. The elementary buildings and Banta preschool

will be participating. The project is simple: the parent identifies what their child is ill with when they call the absentiism into school. They have three choices: Ill with respiratory symptoms, ill with GI symptoms, or ill other symptoms. The absentiism rate will be tracked for each building on a weekly basis. The project will begin the first week in October.

**E. Volunteer Rcruitment Update**

The health department continues to actively recruit volunteers to help in both emergency and nonemergency situations. Our goal is to have 200 volunteers by Dec. 31st.

**F. Continuity of Operations Planning**

Continuity of Operations planning has been progressing but slowly as previously discussed under pandemic planning. Once the plan is complete, the city can then do an exercise to see how feasible the plan is.

**G. Farmers Market**

S. Nett has the Farmers Market policy for the city to review and see if there is any additional health information that needs to be included.

**4. ACTION ITEMS**

A. :-

**5. HELD OVER BUSINESS**

**A. 2009 Health Department Budget**

S. Nett is still preparing the 2009 Health Department budget. Grant dollar amounts for 2009 are not available yet so that portion of the budget can not be completed.

**6. ADJOURNMENT**

A. :-

Moved by Lori Asmus, seconded by Dorothy Jankowski to adjourn at 9:15 AM.

Minutes submitted by S. Nett.

Motion Passed

Results:

City of Menasha  
Common Council  
2009 Budget Review Session  
Common Council Chambers  
November 6, 2008  
MINUTES

- I. Call to Order  
Meeting called to order by Council President Hendricks at 5:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call/Excused Absences  
PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner,  
Pamenter, Taylor  
ALSO PRESENT: C/T Stoffel, PHD Nett, SC Supr. Bull, PC Stanke, Lt. Bouchard,  
Lt. Brunn, Lt. Perschbacher, Lt. Styka, IT Mgr Lacey,  
IT Supr James, Clerk Galeazzi
- IV. People from the Gallery to be heard on matters pertaining to the agenda  
(five (5) minute time limit for each person)  
Mike Quinn, 937 4<sup>th</sup> Street. Support additional police officer.  
Charlotte Reimer, 952 4<sup>th</sup> Street. 1) Support additional police officer;  
2) more information in City newsletter on Neighborhood Watch program  
Stan Sevenich, 645 9<sup>th</sup> Street. Large budget, need to make cuts.  
Mary Ann Mulvey, 274 Misty Meadows. Some items in budget from previous  
administration.  
Mickie Coenen, 901 7<sup>th</sup> Street. Support additional police officer  
Mary Nebel, 731 1<sup>st</sup> Street. Support additional police officer, Steam Plant debt  
part of budget again.
- V. Health Department/Senior Center, pp. 39-41, 53, 55-56, 58-79  
Questions and Discussion  
Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to reduce Health Dept.  
Budget (Employee Salaries & Benefits) by \$4,691.00  
Motion carried on roll call 8-0.  
Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to reduce Public Health  
Revenues Account #47-165 by \$2,345.50  
Motion carried on roll call 8-0.  
Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to increase Public Health  
Revenues Account #47-165 by \$28,432.  
Motion carried on roll call 8-0.

VI. Police Department, pp. 42-49, 57, 73

Questions and Discussion

Moved by Ald. Pack to reduce Police Dept. Expenditure Account #110 (Salaries-Straight Time) by \$70,000  
No second, Motion dies,

VII. Information Technology Department, pp. 26-30

Questions and Discussion

Moved by Ald. Wisneski, seconded by Ald. Taylor to increase IT Expenditure Account #339 (Training-Other Expenses) to \$10,500  
Motion carried on roll call 7-1. Ald. Zelinski-no

VIII. Adjourn

Moved by Ald. Michalkiewicz, seconded by Ald. Benner to adjourn at 8:24 p.m.  
Motion carried on voice vote

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk

DRAFT

City of Menasha  
Common Council  
2009 Budget Review Session  
Common Council Chambers  
November 10, 2008  
MINUTES

- I. Call to Order  
Meeting called to order by Mayor Merkes at 5:00 p.m
- II. Pledge of Allegiance  
Mayor Merkes asked for a moment of silence in observance of Veterans Day.
- III. Roll Call/Excused Absences  
PRESENT: Ald. Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter,  
Taylor, Wisneski  
ALSO PRESENT: Mayor Merkes, C/T Stoffel, FC Vander Wyst, CDD Keil,  
AP Beckendorf, LD Saecker, Clerk Galeazzi
- IV. People from the Gallery to be heard on matters pertaining to the agenda  
(five (5) minute time limit for each person)  
  
Stan Sevenich, 645 9<sup>th</sup> Street. Support additional police officer.
- V. Fire Department, pp. 49-52, 57  
  
Questions and Discussion  
  
Moved by Ald. Wisneski, seconded by Ald. Taylor to reduce Fire Dept Expenditure  
Account #250 (Pmts to Other Municipal Entity) by \$8,289.  
Motion carried on roll call 8-0.
- VI. Library, pp. 112-118  
  
Questions and Discussion
- VII. Community Development, pp. 53-54, 104, 149-155  
  
Questions and Discussion  
  
Moved by Ald. Michalkiewicz, seconded by Ald. Pack to increase Valley Transit  
Revenue Account #47-143 by \$7,185 and increase Valley Transit Expenditures  
Account #250 (Pmts to Other Municipal Entity) by \$5,728  
Motion carried on roll call 8-0.

VIII. Finance/Mayor/Council, pp. 1-4, 20-25, 144, 160-161, 167-174, 180, 183-195, 214, 218-235

Questions and Discussion

Moved by Ald. Wisneski, seconded by Ald. Hendricks to reduce Mayor's Expenditures Account #333 (Travel Expense-Lodging/Meals) by \$250  
Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Taylor to reduce Mayor's Expenditures Account #337 (Training-Registration) by \$300  
Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Pamerter to increase Assessor Expenditures Account #250 (Pmts to Other Municipal Entity) by \$1,395  
Motion carried on roll call 8-0.

IX. Any remaining budgets from November 6<sup>th</sup>  
None

X. Adjourn  
Moved by Ald. Pack, seconded by Ald. Wisneski to adjourn at 6:44 p.m.  
Motion carried on voice vote

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk

CITY OF MENASHA  
LANDMARKS COMMISSION  
COUNCIL CHAMBERS  
DATE: 10-8-08

MINUTE NOTES  
CHE—SECRETARY

0. REDULAR MEETING

1. CALL TO ORDER

- a. TIME: 4:35 p.m.
- b. CHAIR: Joe

2. ROLL

a. LANDMARKS MEMBERS (Mark Present or Absent)

- i. Chair: Joe Weidert present
- ii. Vice Chair: Patti Rudolph present
- iii. Ald. Jason Pamerter absent
- iv. Kristi Lynch present
- v. Mary Nebel present
- vi. Chris Evenson present
- vii. Charlie Cross present

b. OTHERS PRESENT

- i. Jessica Beckendorf
- ii. Bob Ramsey
- iii. Roger Biechler
- iv. Christine Biechler
- v. Mike Prokash

3. MINUTES

- a. Dates of meetings: 9/9/08 and 10/1/08
- b. Motions:
  - i. Amendments: None.
  - ii. Motion to approve:
    - 1. By: Patti
    - 2. 2<sup>nd</sup>: Chris
    - 3. Result: Approved

4. PUBLIC COMMENTS ON MATTERS OF CONCERN TO THE CITY

- a. Item: Mary Nebel raised the following issues: Lack of attachments and time to review action items prior to meeting; Lack of follow up on agenda items intended for follow up or carry over; Change of agenda language to allow broader public comment beyond agenda items. Joe suggested that Mary or other commission member take responsibility for trying to insure agenda items are not missed at subsequent meetings. Consensus reached that list of such items will be put on next agenda as housekeeping measure.

## 5. SUBSTANTIVE AGENDA ITEMS

- A. F-a 177 Main St. façade improvement and grant request
  - i. Action Item
  - ii. Attachments: Photos of deteriorated brick, bids for work and grant application
  - iii. Presenter: Jessica, Biechlers and Bob Ramsey
  - iii. Discussion: Proposal is for work to be done on front façade, per sketch and bids provided. Significant features include: brick cleaning and sealing, tuckpointing deteriorated sections. Project is weather dependent, but is anticipated to be completed during 2008. Total of three facades involved on total of two buildings, therefore grant maximum of \$2,500 per façade available. Total work bid in excess of \$60,000. Kristi requested spec sheet from Mr. Ramsey to review sealer characteristics, which he indicated he would supply to her for review.
  - iv. Motion: To approve proposed alterations to façade and to approve grant of \$2,500 per façade for total of \$7,500 per the plans and specs submitted.
    1. By: Charlie
    2. 2<sup>nd</sup>: Patti
    3. Result: Approved

B. F-2 163 Main St. façade change and grant request

- i. Action Item
- ii. Attachments: Grant request and single bid.
- iii. Presenters: Jessica and Bob Ramsey
- iv. Discussion: Purpose of proposed change is to eliminate ongoing water and ice problems with current roof and reduce or eliminate post encroachment. Adequacy of submitted materials was questioned by members of commission, including lack of second bid for work, drawings, whether owner or tenant was requesting approval, etc.
- v. Motion: Hold till next meeting to receive revised submission with photos and corrected application form.
  1. By: Mary
  2. 2<sup>nd</sup>: Patti
  3. Result: Approved

C. F-3 Historic Preservation Proposal and Contract

- i. Action Item
- ii. Attachments: LJM Proposal, prior Heritage proposal and draft of contract
- iii. Presenter: Jessica
- iv. Discussion: The LJM proposal and Heritage proposals were reviewed, along with references received from City of Neenah and prior surveyor, Peter Adams. Price on each proposal equivalent. Contract form distributed and to be reviewed for comment.
- v. Motion: Ratify initial selection decision of Heritage proposal
  1. By: Chris
  2. 2<sup>nd</sup>: Patti
  3. Result: Approved

5. ADJOURNMENT

- a. TIME: 5:57 pm
- b. MOTION
  - i. BY: Kristi
  - ii. 2<sup>ND</sup>: Charlie
  - iii. Result: Approved

Minutes submitted by:  
Christopher H. Evenson

**CITY OF MENASHA**  
**Park Board**  
**Council Chambers, City Hall – 140 Main Street**  
November 10, 2008  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chr. Dick Sturm at 6:02 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ron Suttner, George Korth, Tom Konetzke, Nancy Barker

MEMBERS EXCUSED: Ald. Michael Taylor (Budget Review Session), Mary Francis

OTHERS PRESENT: PRD Tungate

**C. MINTUES TO APPROVE-MINUTES**

**1. Minutes to Approve:**

Moved by G. Korth, seconded by T. Konetzke to approve the minutes of the October 13, 2008 meeting. Motion carried 5-0.

**D. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS**

**1. Park Project Update**

Board reviewed a list of park crew work activities highlighted by the completion of painting the pool vessel, the bike/pedestrian access trail near Barker Farm Park and some paving at and near the Jefferson Park boat landing. The crew has been very busy this fall.

**2. Recreation Program Update**

PRD Tungate mentioned some upcoming events including the Holiday Hayride on December 5 and the Smith Park Winter Gala on February 7. Plans are in the works to make the Winter Gala bigger and better this year.

**E. DISCUSSION ITEMS**

**1. Joint Park Update**

A draft resolution supporting the concept of a joint park near the corner of Manitowoc Road and Lake Park Road was discussed. It is hoped that this resolution will be ready to go before the Town of Harrison, City of Appleton, City of Menasha and Calumet County before the end of the year. The Board reiterated its preference to make this a high priority.

**2. Solar Project/2009 Budget Update**

The proposed solar project at the pool was discussed. Several questions were asked. The general feeling was that the city should consider a smaller solar project at the pool to verify the collectors efficiency, maintenance, etc before going to a full scale project. Maximizing the area for collectors around the chemical building was discussed. The Board questioned the efficiency of the panels after 10-30 years. What would the drop off be? Other heat conservation measures like a pool blanket were discussed. Very few, if any, pools in the region use pool blankets. Cumbersome, time consuming installation and expense were cited as possible reasons. New pool boiler efficiency is also being examined by the Focus on Energy organization.

**3. Hart Park Well Update**

A temporary cap to close the Hart Park well will be purchased. The topic of permanently closing the well will be on the December agenda.

**4. Status of Parkland Ordinance Revision**

PRD Tungate will be meeting with CA Brandt on Tuesday to revise the Fee in Lieu of Parkland Ordinance. Hopefully the revised ordinance will go before the Council by December.

**5. Summary of Solar Presentation**

A written summary of the Greensky's solar presentation was reviewed and will be forwarded to the Common Council.

**F. ACTION ITEMS**

1. None

**G. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY**

Five (5) minute time limit for each person

1. Armory building was brought up; time permitting staff should try to get an update on Menasha's facility now that Neenah's new building is close to opening.
2. Locktender house grounds maintenance was mentioned. Historical Society not interested in Locktender house, could use more space at the Memorial Building.
3. Ninth Street boat landing brush trimming was perhaps a bit excessive.
4. Neighbor just beyond the NE corner of Hart Park doesn't like snow and debris pushed on to his walk by city crews.
5. Holiday gathering will be at Wise Guys Pizza on December 10.

**H. ADJOURNMENT**

Moved by G. Korth, seconded by N. Barker to adjourn at 8:01 PM. Motion carried 5-0.

CITY OF MENASHA  
PERSONNEL COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 3, 2008  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Hendricks at 6:41 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner,  
Mayor Merkes

ALSO PRESENT: CA/HRD Brandt, PC Stanke, CDD Keil, C/T Stoffel, Clerk Galeazzi,  
and the Press

C. MINUTES TO APPROVE

1. Personnel Committee, 9/2/08

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to approve  
Motion carried on voice vote

D. ACTION ITEMS

1. Consideration of Step-6 pay for K-9 Officer

CA/HRD Brandt explained the new added duties and responsibilities of the K-9 Officer. The Officer is requesting a Step-6 level status for taking on the added responsibilities. The Police Dept. Local 603 Union has no objection.

PC Stanke explained the Officer's current level is a Step-5. He will only be at a Step-6 as long as he is the K-9 Officer. He is the only officer to handle the dog.

Moved by Mayor Merkes, seconded by Ald. Pack to recommend to the Common Council to place the K-9 Officer at Step-6 pay.

Motion carried on voice vote

2. Update on Health Insurance Mediation

CA/HRD Brandt updated the Committee on the different health insurance proposals offered to the Unions. The Unions have presented their proposal. Mediation is currently unsuccessful,

3. Update on Union Negotiations

CA/HRD Brandt informed the Committee that he has met with the three Unions, Local 603, 1035 and 1035B. Health insurance is the big issue. He feels once health insurance is resolved the rest of the items in the contract will fall into place. His goal is to have contracts settled by January 1, 2009.

4. ADJOURNMENT

Moved by Ald. Michalkiewicz, seconded by Ald. Benner to adjourn at 7:30 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk

**CITY OF MENASHA  
Plan Commission  
Third Floor Council Chambers  
140 Main Street, Menasha**

**November 4, 2008**

**3:30 PM**

**MINUTES**

**A. CALL TO ORDER**

The meeting was called to order at 3:40 p.m. by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner and Commissioners Sanders and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Schmidt and Cruickshank and DPW Radtke

OTHERS PRESENT: CDD Keil and Stan Martenson

**C. MINUTES TO APPROVE**

1. Minutes of the October 21, 2008 Plan Commission Meeting.
  - a. Moved by Comm. Sanders, seconded by Alderman Benner to approve the October 21, 2008 Plan Commission meeting minutes. Motion carried on voice vote.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

No one from the gallery spoke.

**E. DISCUSSION**

1. None

**F. ACTION ITEMS**

1. Certified Survey Map – St. John's Cemetery (Valley Road).
  - a. CDD Keil explained that the Outlot shown on the CSM would not be developable unless combed with another lot that had access to a public street. Stan Martenson stated that Miron Construction owned the adjacent parcel and had made an offer to purchase Outlot 2.
  - b. Moved by Alderman Benner, seconded by Comm. Sanders to approve the Certified Survey Map, St. John's Cemetery. The motion carried on voice vote.
2. Certified Survey Map – 1381 Midway Road – Former CB Supply.
  - a. Stan Martenson explained that the CSM combines two existing lots.

- b. Commissioners discussed the following:
    - I. Whether the Midway Road right-of-way was wide enough to be able to accommodate a sidewalk or tail.
  - c. Moved by Comm. Sturm, seconded by Comm. Sanders to approve the Certified Survey Map, 1381 Midway Road. The motion carried on voice vote.
3. Site Plan Review – 1381 Midway Road – Former CB Supply.
- a. CD Keil explained that this item will be resubmitted as a Special Use Permit application because of zoning nonconformities. He further explained that staff had met with Martenson and Eisele and the following changes will be made to the preliminary site plan
    - I. Provision of site lighting specifications
    - II. Provision of a landscape planting plan identifying plant materials
    - III. The addition of landscaping/screen to the new parking area and the parking are in the northwestern corner of the site
    - IV. The addition of planting material along the Midway Road frontage
  - b. Commissioners discussed landscaping and lighting concerns and the need for landscaping/screening the southern end of the new parking area.
  - c. This item was held.
4. Province Terrace Greenspace
- a. This item was held.

#### G. ADJOURNMENT

Moved by Comm. Sanders, seconded by Alderman Benner to adjourn at 4:12 p.m. The motion carried on voice vote.

Minutes respectfully submitted by Gregory Keil, Community Development Director



City Hall Safety Committee Meeting  
September 3, 2008  
Minutes

Meeting call to order at 1:20 PM

Present: Tom Stoffel, Sylvia Bull, Kristi Heim, Todd Drew, Sue Nett

Absent: Adam Alix, Jeff Brandt, Tasha Saecker, Brian Tungate

A. Motion to approve minutes from July 9, 2008 meeting made by T. Stoffel Seconded by Kristi Heim.

B. Old Business

1. EOEP update – S. Nett and A. Alix met and began working on the inclusion of signage to the EOEP. The library draft is completed. The rest will be completed once it is determined the library signage is what is needed.
2. Weather radios were installed at the Senior Center, Health Department, City Hall (2<sup>nd</sup> floor and basement) and Menasha Pool. The committee members discussed utilizing the pool weather radio at the Memorial Building during the pool off season.

C. New Business

1. The monthly safety topic on "Road Rage" was discussed and distributed.
2. There was one injury to review – a back injury as a result of pushing a plastic crate across an upholstered surface. A discussion by the supervisor with the employee was held on alternative methods of moving the crate.
3. The committee conducted a building walk-through safety assessment at the Senior Center. Results to be discussed at a future meeting.

D. Training

1. Senior Center employees were reminded to complete their annual bloodborne pathogen review via the review on-line. A certificate can be printed to show when review is completed.
2. EOEP presentation – The goal is to have the signage portion completed and then inservice employees on their building's specific plan.

E. Meeting adjourned at 2:30 PM



Public Works and Parks Safety Committee  
Minutes  
September 25, 2008

Meeting called to order at 8:05 AM.

Present: Jim Julius, Bob Huss, Tim Jacobson, Jeff Nieland, Mark Radtke, Corey Gordon,  
Ken Popelka, Sue Nett, Adam Alix.

Absent: Matt Schultz, Brian Tungate, Jeff Brandt, Peggy Murphy

A. Motion to approve Minutes from August 26, 2008 meeting made by B. Huss and  
seconded by J. Nieland.

B. Old Business

1. EOEP – Currently A. Alix and S. Nett are working with T. Montour on the signage for the library. Once we have agreed upon signage, we will be able to add that section to the EOEP for the Public Works facility and then educate employees on the policy.
2. Safety Shoe Policy (Engineering) – M. Radtke reported on the subcommittee meeting that was held on 9-22-08. If task requires safety steel toe shoes, then the engineering staff should have them available and be worn. Remainder of the time, high quality work boots would be required for engineering staff. C. Gordon to create a list of tasks requiring steel toe safety shoes. Sub committee will need to meet one more time to review task list and bring recommendation to safety committee.
3. Recommendations for walk-through inspection – the ramp inside the main garage parking area has been painted. Efforts are being made to address the safety concerns in the inspection report.

C. New Business

1. The monthly safety topic on "road rage" was distributed.
2. No injuries to review.

D. Training

1. Ergonomics/body mechanics review was completed with all public works/parks employees on 9-24-08. Feedback from employees was positive. Regular scheduled reviews are helpful.

2. A safe driving inservice will be presented on Oct 21 at the Menasha Senior Center at 10:00 AM and 1:00 PM. J. Nieland will work with Dorothy at the PWF to assign employees a specific training time.
3. Bloodborne pathogen review needs to be completed prior to the end of the year. The plan is to set up a computer station in the public works facility conference room; have the employee complete an online review; take a post test; and then have a completion certificate printed.
4. EOEP education when signage completed.

E. Meeting adjourned at 8:37 AM.

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Third Floor Council Chambers  
140 Main Street, Menasha  
Tuesday, October 14, 2008**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order at 6:35 by Roger Kanitz

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Mike Dillon, Becky Bauer, Roger Kanitz

Excused: Trevor Frank, Linda Stoll

Others Present: CDD Greg Keil, Mayor Merkes

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD  
(five (5) minute time limit for each person)**

No one spoke

**D. MINUTES TO APPROVE**

Motion made by Becky Bauer, seconded by Mike Dillon to approve minutes of 9/16/08 as amended.

Motion Carried.

**E. COMMUNICATIONS**

1. Citizen input session - East Central Wisconsin Regional Planning Commission and Valley Transit at Menasha library – POSTPONED

The rescheduled date for this event has not been set yet.

**F. DISCUSSION ITEMS**

1. 2025 Resolution and Grant Proposal  
Staff is to prepare a draft resolution for the next sustainability board meeting and coordinate with the City of Neenah and Town of Menasha.
2. Presentation to the Menasha Joint School Board and report on coordination of activities with the school district.  
Becky Bauer reported on the meeting with Superintendent Keith Fuchs regarding the coordination of activities with the Menasha School District. He is o.k. with communications and participation by students in the baseline study for the Menasha Pool. Chad Bruechert will assist with the pool user survey and future presentations by the sustainability Board to the School Board. Questions to consider for the pool survey are frequency of use, demographics, satisfaction, cost, method of transportation to the pool and safety. Becky Bauer will coordinate with Chad Bruechert and PRD Brian Tungate.
3. Lt. Governor's Climate Change conference – Menasha Team  
Mayor Merkes is working on putting a group together from Menasha to participate.

4. City Department TNS Presentations/Sustainability Policy  
The Board discussed the coordination of training with the Town of Menasha. Mike Dillon will identify the potential schedule. Becky Bauer suggested conducting TNS summary sessions as part of the board. The need for additional Sustainability Board members was also discussed. The following persons were identified as possible recruits: Joy Davy, Bill Beachkofski and Phil Grishaber.
5. Pool Baseline Study-Approach and Timetable  
The timeline is as follows: 12/15/08 the baseline study will be finished, 3/15/09 identification of options to be considered, 5/15/09 is the scheduled implementation. More information will be gathered for the November sustainability board.
6. Stormwater/Water quality demonstration projects  
CDD Keil reported that he and Mike Dillon met with East Central Wisconsin Regional Planning Commission staff to discuss installing a rain garden at ECWPRC's 400 Ahnaip Street office as a demonstration project. A preliminary design has been completed. Mike Dillon raised questions about monitoring the effectiveness of the rain garden and how this project will be promoted.
7. Walking & Bike Audit  
Mike Dillon will be assembling a working group.

#### G. ACTION ITEMS

1. Set next meeting date  
Next meeting is set for November 18, 2008 at 6:30pm

There is a request to add the Neighborhood Electric Vehicle ordinance to the next agenda.

#### H. REPORT OF COMMISSIONERS

1. Recap of the Menasha Utilities Energy Fair (Roger Kanitz)  
Roger Kanitz reported that 467 people participated in the fair.
2. Natural Step Study Circles-Roger Kanitz reported that work is underway to form a Neenah-Menasha study circle, but there have been some scheduling problems. Roger also announced that the ECOS-FV meeting on Nov. 6, 2008 will have representatives from several sustainability boards and other organizations concerned with sustainability issues in attendance. An invited board members to attend.

#### I. ADJOURNMENT

Motion made by Becky Bauer, seconded by Mike Dillon to adjourn at 8:48 PM.

Respectfully submitted by CDD Greg Keil



MENASHA CITY SQUARE 1888

## MENASHA HISTORICAL SOCIETY NEWSLETTER NOVEMBER, 2008

### LAST MONTH

Nancy Barker came through again with a program which was appropriate, interesting and unusual. Did you know there were so many mysterious happenings right here? Thanks, Nancy.

### NOVEMBER MEETING

You, no doubt, have been very much aware of the continued activity on Ahnaip Street as the "old" Gilbert Paper Company is being removed. (Some of you may remember the Historical Society's tour of the plant many years ago.) What's happening there now? On Thursday, November 13 at 7 p.m. at the Resource Center Edward "E. J." Jelinski will bring us up to date and inform us of future plans for that part of Doty Island. See you there!

November is always Veteran's special time and we would welcome any veteran at our November meeting to be recognized and give us a brief memory of his or her experiences at war time.

### ANNUAL CHRISTMAS PARTY

Plans are getting into full swing for our yearly Christmas gala. Germania Hall is our setting again and we're turning German for the evening. The date is Thursday, December 11. Social time at 5:00 p.m. and dinner at 6:00 p.m. The delicious menu consists of broasted chicken, pork loin with sauerkraut and dumplings, stuffing, red cabbage, applesauce, cole slaw, Black Forest cake, coffee and milk. The cost is \$16.00 per person, including tip and beverage. Reservations should be made by sending your check (made out to Menasha Historical Society) to Nancy Spindler, 1845 Eagle Drive, Neenah, 54956 by December 5. Your check will be your reservation. German attire appreciated.

Over

## DUES

Your \$10.00 check is still due if you have not paid. December is the deadline. Send to Nancy Spindler as previously listed.

## PERSON OF HONOR - IT'S KATIE LAMORE.

Katie is carrying more than her share of the work of our society. Compiling a complete inventory of our possessions, she has spent countless hours reviewing and cataloging our resources. She is always ready to help researchers and students looking for local information. Katie serves on the Board, mans the "Mem" on Mondays, and can even qualify as a "furniture mover." Our building looks great. Three cheers for Katie. Rah, Rah, Rah!

## INTENSIVE SURVEY REVIEW

The city of Menasha has retained Heritage Research of Menomonee Falls to help the city and its Landmark Commission to decide the future of the Commission, its possible expansion, and/or revision of its Intensive Survey of Historic properties which was done several years ago.

## SEARCH

The Society has been given a gift of some 8 millimeter reels of Menasha history. We are looking for a projector or for an idea of what we can use to review these films so we can assess their value.

## NANCY'S NOTES

Recently, I heard Oprah Winfrey speak of a Blessing Book. This can be as simple as a notebook or as elaborate as a hard-covered writing book. The only requirement is every day to write something we feel has been a blessing in our life that day. It could be as simple as "I'm thankful it rained today because I won't have to water my flowers" or as meaningful as "I'm thankful my biopsy was negative."

Sometimes we rush through our days and everything seems to go wrong. We feel we have nothing for which to be thankful. But, if we know we have to write in our Blessing Book, we suddenly realize how blessed we really have been.

As the song goes "Count your blessings instead of sheep" and "Have a truly, Happy Thanksgiving."

We'd love to hear what you're remembering -- especially about Christmases past.

**Don Merkes**

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**From:** Dallas Arndt [darndt@new.rr.com]  
**Sent:** Monday, November 10, 2008 1:37 PM  
**To:** Mark Radtke  
**Cc:** Don Merkes; Brian Tungate; Sue Wisneski; Steve Pack  
**Subject:** Tree Removal and Leaf Pickup

Menasha Department of Public Works

Please accept my sincere appreciation for the removal of a large oak tree on the terrace on the side of my property at 800 Eighth Street. The tree was leaning toward my residence and we no longer fear the results of storms with high winds. When the tree was cut down the base was hollow for 6 to 7 feet and verified our fear that sooner or later it would fall.

The tree service did a superb job of removing some very large limbs and trunk sections. In short order the stump was removed and city crews removed the broken and heaved sidewalk sections. The sidewalk has been replaced and the area leveled and seeded.

Shortly after the concrete was placed our neighbor's black lab ran across a section of the freshly pour sidewalk. Promptly the crew returned to smooth the area. Their understanding and effort to provide a very high level of service is certainly noteworthy.

We would also like to commend the leaf removal crews that worked in the area. There are many maple trees that hold their leaves well into November and today the neighborhood was cleaned again. The thoroughness of their efforts to clean the terrace and curb speak well of them.

Thanks again for the services you extend to our city residents and the conscientious and professional attitudes of your management and staff.

Please convey our appreciation to your entire Department.

Dallas Arndt  
800 Eighth Street  
920-725-2639

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
PUBLIC NOTICE OF INTENT TO REISSUE A WISCONSIN POLLUTANT DISCHARGE ELIMINATION  
SYSTEM (WPDES) PERMIT No. WI-0026085-08-0

Permittee: Neenah-Menasha Sewerage Commission, 101 Garfield Avenue, Menasha, WI 54952-3397.

Facility Where Discharge Occurs: Neenah Menasha Sewerage Commission, 101 Garfield Avenue, Menasha, Wisconsin

Receiving Water and Location: Menasha Channel of the Fox River in Winnebago County

Brief Facility Description: The permittee owns - and a private contractor operates - an activated sludge wastewater treatment facility that treats domestic wastewater as well as wastewater from twenty-five industrial contributors. The permittee administers an industrial pretreatment program that regulates these contributors. The facility is designed to treat an annual average flow of 12.8 million gallons per day (MGD) and currently treats an average of 10.6 MGD. Phosphorous removal and seasonal disinfection are provided. Sludge is thickened and anaerobically digested prior to land application.

Summary of Proposed Changes: Changes to the permit include changes in ammonia effluent limitations, addition of a mercury effluent limitation, and a requirement to collect and analyze a field blank whenever influent or effluent samples are collected for mercury analysis. The effluent limitations for ammonia have changed, reflecting the adoption of Wisconsin's revised ammonia water standards since the previous issuance of this permit. Those changes include the addition of a daily maximum limit during a portion of the year, addition of year-round monthly average limits, and weekly average limits on a year-round basis - compared to seasonal in the previous permit. An effluent limitation and monitoring requirements for mercury have been added. Collection and analysis of field blanks for mercury is an additional requirement for quality control purposes. A compliance schedule requires the permittee to continue to implement a mercury pollutant minimization program and submit annual progress reports on mercury source reduction measures. The permit includes updated standard language, including an additional sludge monitoring requirement for water extractable phosphorus.

Permit Drafter: Richard Sachs, DNR, 2984 Shawano Avenue, PO Box 10448, Green Bay, WI 54307-0448; (920) 662-5176, richard.sachs@wisconsin.gov

Basin Engineer: James Savinski, DNR, 625 E County Road Y, Suite 700, Oshkosh, WI 54901, (920) 424-4013, james.savinski@wisconsin.gov

The Department has tentatively decided that the above specified WPDES permit should be reissued.

Limitations and conditions which the Department believes adequately protect the receiving water are included in the proposed permit. Land application of waste shall be done in accordance with permit conditions and applicable codes. All land application sites shall be approved prior to their use. To receive a list of approved sites, or to be notified of potential approvals, contact the basin engineer.

Proposed Mercury Variance: The Department has determined that a water quality-based effluent limitation (WQBEL) of 1.3 mg/L for mercury is needed to protect wildlife and human health in the above-named receiving water. The permittee has submitted an application for an alternative mercury effluent limitation (AMEL). The application included a pollutant minimization program (PMP) plan for mercury as required under s. NR 106.145(8), Wis. Adm. Code. The Department concludes that the permittee has qualified for a variance based on the information submitted, information on file and the findings provided in s. NR 106.145(1), Wis. Adm. Code. The Department and the permittee have mutually agreed upon an AMEL of 6.0 ng/L - expressed as a daily maximum, continued influent and effluent monitoring, and permit language requiring implementation of the PMP. The Department proposes to grant the AMEL, which represents a variance to the water quality standard used to derive the WQBEL, as provided for under s. NR 106.145(6), Wis. Adm. Code. The designated use of the receiving water will not change as a result of the variance.

Persons wishing to comment on or object to the proposed permit action, or to request a public hearing, may write to the Department of Natural Resources at the permit drafter's address. All comments or suggestions received no later than 30 days after the publication date of this public notice will be considered along with other information on file in making a final decision regarding the permit. Anyone providing comments in response to this public notice will receive a notification of the Department's final decision when the permit is issued. Where designated as a reviewable surface water discharge permit, the U.S. Environmental Protection Agency is allowed up to 90 days to submit comments or objections regarding this permit determination. If no comments are received on the proposed permit from anyone, including U.S. EPA, the permit will be issued as proposed.

The Department may schedule a public informational hearing if requested by any person and shall schedule a public informational hearing if a petition requesting a hearing is received from 5 or more persons or if response to this notice indicates significant public interest pursuant to s. 283.49, Stats. Requests for a public informational hearing shall state the following: the name and address of the person(s) requesting the hearing; the interest in the proposed

permit of the person(s) requesting the hearing; the reasons for the request; and the issues proposed to be considered at the hearing.

Information on file for this permit action, including the draft permit and fact sheet (if required), may be inspected and copied at the permit drafter's or basin engineer's office, Monday through Friday (except holidays), between 9:00 a.m. and 3:30 p.m. Please call the permit drafter or basin engineer for directions to their office location, if necessary. Information on this permit action may also be obtained by calling the permit drafter at (920) 662-5176 or by writing to the Department. Reasonable costs (usually 20 cents per page) will be charged for copies of information in the file other than the public notice and fact sheet. Permit information is also available on the internet at: <http://dnr.wi.gov/org/water/wm/ww>. Pursuant to the Americans with Disabilities Act, reasonable accommodation, including the provision of informational material in an alternative format, will be made to qualified individuals upon request.

PUBLISHING NEWSPAPER: Post Crescent, PO Box 59, Appleton, WI 54912-0059  
Date Notice Issued: November 7, 2008

Menasha Utilities  
Steam Detail  
For the Nine Months Ending September 30, 2008

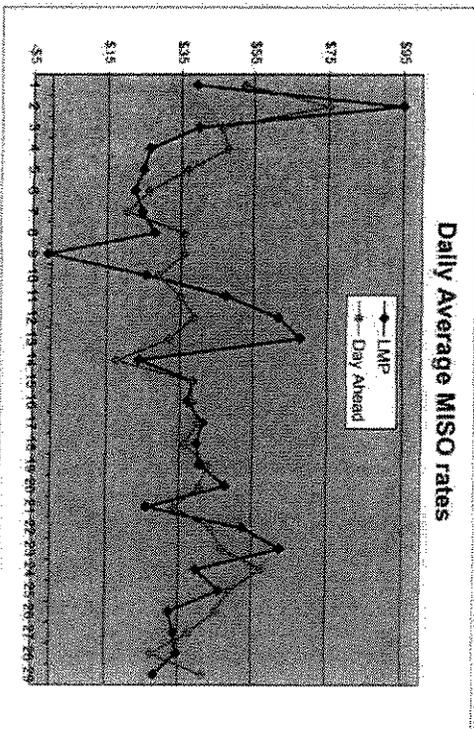
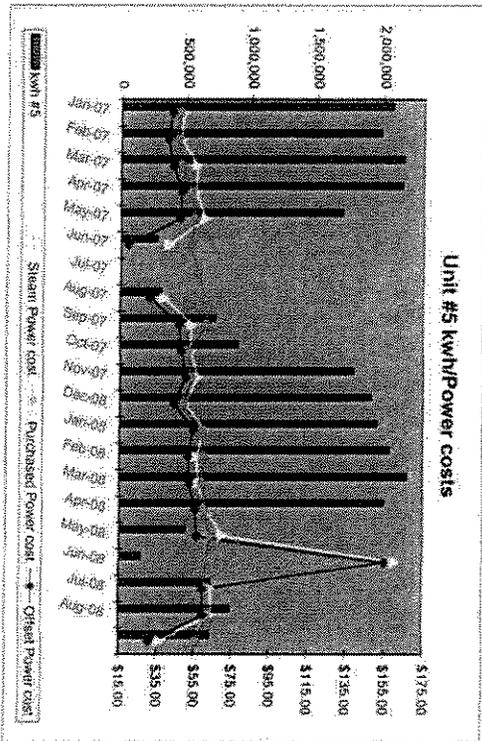
	Current Month			Year-to-Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<b>Operating Revenues</b>							
Steam Sales - Sonoco	\$588,982.72	\$714,954.43	(\$125,961.71)	\$5,772,987.91	\$6,878,325.75	(\$1,105,337.94)	\$9,247,958.92
Steam Sales - Alcan	21,834.40	27,193.57	(5,359.17)	268,173.02	327,065.72	(58,892.70)	457,784.79
Steam Sales - Whiting	27,755.60	34,351.84	(6,596.24)	297,433.30	359,213.97	(61,780.67)	483,503.77
Electric Sales	25,517.40	35,615.31	(10,097.91)	667,868.17	442,107.61	225,760.56	742,944.54
MISO Sales	238,814.37	210,328.30	28,486.07	2,375,418.83	2,006,806.00	368,612.83	2,250,084.38
Capacity Payment	14,578.62	14,154.00	424.62	126,584.56	123,286.00	3,298.56	163,288.00
Forfeited Discounts-Late Charges	501.20	501.20	0.00	1,864.69	1,864.69	0.00	1,864.69
<b>Total Operating Revenues</b>	<b>914,994.31</b>	<b>1,036,594.45</b>	<b>(121,600.14)</b>	<b>9,510,328.38</b>	<b>10,136,805.05</b>	<b>(626,476.67)</b>	<b>13,347,544.40</b>
<b>Operation and Maintenance Expenses</b>							
<b>Steam Power Generation</b>							
Labor	103,902.96	107,339.69	(3,436.73)	1,052,334.65	966,057.21	86,277.44	1,288,076.00
Coal	411,190.22	495,628.33	(84,438.11)	3,834,251.02	4,724,571.51	(890,320.49)	6,154,125.89
Asst Disposal	11,500.00	10,146.87	1,353.13	106,895.20	96,724.90	10,170.30	125,991.80
Other Fuel Expenses	1,560.39	3,667.00	(2,106.61)	39,694.05	33,003.00	6,691.05	44,004.00
Steam Expenses	1,362.62	8,633.33	(7,270.71)	55,171.76	77,699.97	(22,528.21)	103,690.00
City Water and Sewer	15,334.03	13,243.60	2,090.43	178,615.52	131,697.42	46,918.10	179,434.14
Electric Expenses	3,722.68	2,158.32	1,564.36	4,223.29	19,424.97	(15,201.68)	25,900.00
Miscellaneous Steam Power Expenses	3,732.75	4,532.17	(799.42)	51,415.48	40,788.53	10,625.95	54,386.00
Auxiliary Power	82,725.89	80,459.77	2,266.12	736,074.78	701,779.43	34,295.35	942,020.37
Maintenance of Structures	8,620.95	1,295.00	7,325.95	632.63	11,655.00	(11,022.37)	15,340.00
Maintenance of Boiler Plant	1,394.84	10,125.00	(8,730.16)	97,061.10	181,125.00	(84,063.90)	301,500.00
Maintenance of Miscellaneous Steam Plant	319.68	8,333.33	(8,013.65)	20,415.32	74,999.97	(54,584.65)	100,000.00
<b>Total Steam Power Generation</b>	<b>642,017.03</b>	<b>746,395.75</b>	<b>(104,378.72)</b>	<b>6,194,624.02</b>	<b>7,067,027.88</b>	<b>(872,403.86)</b>	<b>9,344,578.20</b>
<b>Distribution Expenses</b>							
Chemical Expense	8,558.87	11,568.67	(3,009.80)	95,564.69	104,118.03	(8,553.34)	138,824.00
Steam Line Expense	157.92	157.92	0.00	8,438.67	1,421.28	7,017.39	1,895.00
Customer Installation	219.50	479.42	(259.92)	5,947.71	4,314.78	1,632.93	5,753.00
Maintenance of Mains	1,081.17	1,081.17	0.00	17,745.86	10,630.53	7,115.33	14,174.00
Maintenance of Services	172.33	172.33	0.00	1,782.09	1,550.97	231.12	2,068.00
Maintenance of Meters				1,038.51	1,550.97	(512.46)	2,068.00
<b>Total Distribution Expenses</b>	<b>8,778.37</b>	<b>13,559.51</b>	<b>(4,781.14)</b>	<b>130,517.53</b>	<b>122,035.59</b>	<b>8,481.94</b>	<b>162,714.00</b>
<b>Administrative and General Expenses</b>							
Administrative and General Expenses	3,088.81	7,765.96	(4,677.15)	30,967.85	69,893.64	(38,925.79)	93,191.52
Office Supplies and Expenses	413.14	416.67	(3.53)	2,878.58	3,750.03	(871.45)	5,000.00
Outside Services Employed	2,996.21	5,964.00	(2,967.79)	221,976.41	59,841.00	162,135.41	80,105.00
Property Insurance	4,552.04	3,750.00	802.04	40,968.36	33,750.00	7,218.36	45,000.00
Injuries and Damages	2,865.47	3,467.50	(602.03)	22,706.92	31,207.50	(8,500.58)	41,610.00
Employee Pensions and Benefits	28,474.87	33,461.42	(3,986.55)	265,780.91	301,796.78	(36,015.87)	403,780.01
Miscellaneous General Expenses	1,110.01	3,269.00	(2,158.99)	4,236.44	16,725.00	(12,488.56)	19,783.00
Vehicle Clearing	12.52	0.01	12.51	97.10	0.09	97.01	19,783.00
Power Operated Clearing	788.83	788.83	0.00	5,454.86	5,454.86	0.00	5,454.86
Rents	50.00	50.00	0.00	450.00	450.00	0.00	600.00
<b>Total Administrative and General Expenses</b>	<b>45,351.90</b>	<b>58,144.56</b>	<b>(12,792.66)</b>	<b>395,487.43</b>	<b>517,414.04</b>	<b>(78,926.61)</b>	<b>689,069.53</b>
<b>Total Operation and Maintenance Expenses</b>	<b>696,147.30</b>	<b>818,099.82</b>	<b>(121,952.52)</b>	<b>6,920,628.98</b>	<b>7,706,477.51</b>	<b>(785,848.53)</b>	<b>10,196,361.73</b>
<b>Other Operating Expenses</b>							
GE Water Treatment Lease Expense	29,166.03	29,166.03	0.00	262,494.27	262,494.27	0.00	349,992.36

Menasha Utilities  
Steam Detail  
For the Nine Months Ending September 30, 2008

	Current Month			Year-to-Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Taxes	\$8,283.04	\$8,862.67	(\$579.63)	\$76,225.40	\$79,764.03	(\$3,538.63)	\$106,362.00
Total Other Operating Expenses	37,449.07	38,028.70	(579.63)	398,719.67	342,258.30	(3,538.63)	456,344.36
Total Operating Expenses	733,596.37	856,128.52	(122,532.15)	7,259,348.65	8,048,735.81	(789,387.16)	10,652,706.09
Net Operating Income (Loss)	181,397.94	180,465.93	932.01	2,250,979.73	2,088,069.24	162,910.49	2,694,838.31
<b>Other Income</b>							
Interest and Dividend Income	8,310.96	9,944.00	(1,633.04)	89,948.69	75,812.00	14,136.69	98,406.00
Miscellaneous Nonoperating Income	135.00		135.00	199.75		199.75	
Total Other Income	8,445.96	9,944.00	(1,498.04)	90,148.44	75,812.00	14,336.44	98,406.00
Income Before Interest Charges	189,843.90	190,409.93	(566.03)	2,341,128.17	2,163,881.24	177,246.93	2,793,244.31
<b>Interest Charges</b>							
Interest on Long-Term Debt	100,658.32	100,517.50	140.82	905,924.88	904,657.50	1,267.38	1,206,210.00
Interest on Debt to Municipality	77,140.05	77,140.00	0.05	694,260.45	694,260.00	0.45	925,680.00
Other Interest Expense	2,122.88		2,122.88	20,027.62		20,027.62	
Total Interest Charges	179,921.23	177,657.50	2,263.73	1,620,212.95	1,598,917.50	21,295.45	2,131,890.00
Net Income (Loss)	9,922.67	12,752.43	(2,829.76)	720,915.22	564,963.74	155,951.48	661,354.31

STEAM DISTRIBUTION FOR SEPTEMBER 2008

Total Steam purchased	Sonoco Alcan Winding	Monthly Total	Budget	YTD	YTD Budget
		67,519	67,985	563,768	657,863
		2,183	2,205	27,114	26,526
		2,776	3,193	29,743	32,834
		<b>62,478</b>	<b>63,383</b>	<b>620,626</b>	<b>617,213</b>
Total Generation kwh		0	0	0	0
MISO Market		0	0	0	0
Unit #3		3,026,565	1,924,938	4,951,503	19,242,334
Unit #4		1,089,772	382,878	41,309	21,154,736
Real-Time - MISO		53,24	18,46	41,309	12,997,357
Average MISO Price		1,956,793	1,542,060	3,498,853	27,389,713
Day-Ahead - MISO		63,15	20,79	50,15	58,80
Average MISO Price		3,026,565	1,924,938	4,951,503	40,397,070
Total MISO Market		318,403	373,612	692,015	11,112,349
Behind the Meter				36,87	60,10
Unit #5					
Average Price**		3,344,988	2,298,551	5,643,518	44,375,000
MW Total				4,808,000	51,509,419
					7,624,000
					57,989





Dykema Gossett PLLC  
2723 South State Street  
Suite 400  
Ann Arbor, Michigan 48104  
WWW.DYKEMA.COM  
Tel: (734) 214-7660  
Fax: (734) 214-7696  
**Joseph C. Basta**  
Direct Dial: (734) 214-7655  
Email: JBASTA@DYKEMA.COM

November 6, 2008

William J. Mulligan  
111 East Kilbourn Ave.  
Suite 1400  
Milwaukee WI 53202

Re: Fox River Litigation; Steering Committee of Municipal Permittees; Agreement for Cost Sharing and Joint Defense (re: Lower Fox River/Green Bay/ NRDA/CERCLA)

Dear Bill:

Green Bay Metropolitan Sewerage District hereby withdraws under paragraph 9 from the Agreement for Cost Sharing and Joint Defense (final print dated July 9, 1997).

Very truly yours,

DYKEMA GOSSETT PLLC

Joseph C. Basta

cc: Dennis Grzezinski  
David Crass  
Ted A. Warpinski  
Allison C. Swanson  
Donald Merkle  
Jeffrey Brandt  
James P. Walsh  
Alan GB Kim, Jr.  
Paul G. Kent  
Thomas R. Schrimpf  
Richard C. Yde  
Judy Schmidt-Lehman

**Debbie Galeazzi**

---

**From:** Frantz, Thomas [thomas.frantz@uwc.edu]  
**Sent:** Tuesday, November 11, 2008 8:43 AM  
**To:** Debbie Galeazzi; Don Merkes; Patrick James  
**Subject:** November 6 Meeting

We have not been able to recover all of the files from the November 6 meeting even after Patrick ran the DVD through the Police Department's FRED software.

Something is corrupt in one possibly more of the files even after FRED did it's magic. We can't open the first hour or so of the meeting at all. There is an intermittent audio problem in the parts we can open.

My guess at present is that the media that this meeting was recorded on was bad. The only way to avoid that in the future would be to run 2 different recording devices at the same time to introduce some redundancy/backup. That wouldn't necessarily be expensive—the price of a second DVD recorder. We could run a consumer unit as a backup \$130 or so...

I'm working on last night's meeting now and that seems OK. Don we'll adjust the playback schedule accordingly.

Patrick, I'm still thinking about your question. I'm a little swamped right now but will get back to you.

Thomas E. Frantz  
Director of Information & Instructional Technology  
University of Wisconsin--Fox Valley  
1478 Midway Rd.  
Menasha, WI 54952

(920) 832-2719

**Summary of the Presentation by Gary Schmidt from Greensky Energetics, Inc. on the  
feasibility of installing solar collectors to heat swimming pool water  
Council Chambers, City Hall – 140 Main Street  
October 13, 2008  
6:00 PM**

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This presentation was attended by members of the Parks and Recreation Board, Mayor Merkes, Ald. Dan Zelinski and Ald. Eric Hendricks. Ald. Benner was in attendance later in the evening. Copies of the Pool Site Assessment were available at the presentation.

Mr. Schmidt reviewed the building rooftops at the pool and felt the pool was a very good candidate for a solar project. In 2008, the pool had a natural gas bill of approximately \$29,000. 5,100 square feet of solar collectors will provide 30% annual savings for heating the water for the pool. He advised that a structural engineer confirm the roofs capability to handle the weight of the collectors. The panels are relatively light and are only 2" thick. They will be installed flat on the new roof. The city is already proposing to replace the old flat, rubber membrane roof on the north half of the bathhouse. The Park Department crew will build a wood support structure behind the chemical building so that an additional 1,600 square feet of surface is available for panels to be mounted. This is part of the 5,100 square feet of panels that is proposed.

Grants are being looked into for two new boilers being proposed at the pool. These two boilers are not part of the solar project, but the larger one would be a lot more efficient and would be very compatible with the solar water heating system.

Mr. Schmidt's report indicated that the solar project would cost \$90,000 and have a return on investment of 9.6%, so it would pay of itself in less than 10 years. If natural gas prices continue to increase, the return on investment would be less.

Greensky has not done an outdoor municipal project before, but they are confident that the equipment they use will perform as proposed. Chemicals will not affect the panels tubing. A smaller scale project is possible for the pool.

The Park Board meeting began after the presentation which was taped and ended at 7:50 PM.

Summary submitted by PRD Tungate



UNIVERSITY OF WISCONSIN - FOX VALLEY FOUNDATION INC.  
1478 MIDWAY ROAD • MENASHA, WISCONSIN 54952-1224  
www.fox.uwc.edu/foxfoundation • Phone 920-832-2849 • Fax 920-832-0112

**EXECUTIVE DIRECTOR**

Lisa Weiner

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Dan Densow, President

Jerry Iverson, Vice President

James W. Perry, Secretary

Jane Chaganos, Treasurer

Paulette Laffin, Past President

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Barbara Kelly

Dubear Kroening

Mary Sullivan

Steve Seifert

Keith Summers

Stephen C. Ware

Leonard Weis

**EX-OFFICIO DIRECTORS**

Bill Bultman

John Wood

November 3, 2008

Mr. Todd Drew  
Menasha Health Department  
226 Main Street  
Menasha, WI 54952

*Meyer FYI*

Dear Todd,

We want to express our deep appreciation to you for your help in making our *e.a.t.s.* fund raiser a great success.

It was certainly a wonderful, wonderful event. We continue to receive many good comments from our guests, chefs and volunteers. All the comments seem to indicate that this was the best event, ever.

Although it will take several more days before we have all the financials completed, I am confident that we will again have raised close to \$50,000, which is a great accomplishment in these economic times. This means that the foundation will be able to offer more and larger scholarship in the future.

Please know that we truly appreciate the time you take with us each year to provide guidance and instructions to serve our food safely. Since the food was the most important part of our event, your help was instrumental in the success we are enjoying this year.

Thank you again for your help. It is valued and appreciated.

Warm regards,

Lisa Weiner  
Executive Director

**Jeffrey S. Brandt**

---

**From:** james gunz [attygunz@msn.com]  
**Sent:** Friday, October 10, 2008 10:08 AM  
**To:** Jeffrey S. Brandt

Jeff- I watched your committee meeting of 9/29 re the Redlinner demerit point assessment with some interest [ only a recovering city atty. would tune in- but I was frustrated because I could not watch the baseball game on Fox] I noted some some Aldermen were using inaccurate information- here are the facts from the Court's perspective-2 bartenders were arrested bt MPD for alleged violations of Menasha Ord. 11-5-2[a] - the Defendants were E. Rosenow and T. Gauger. Ms Rosenow plead not guilty and proceeded to trial on9/17/2008. I found Ms Rosenow not guilty at trial. Ms Gauger on the other hand never appeared in Court and instead paid the bond amount on 8/12/2008- prior to her Initial Appearance date of 8/27/2008. The legal effect of Gauger's paying the forfeiture is the equivelant of a guilty plea. I assume the Gauger case was the basis of implementing the City of Menasha demerit point Ordinance. I would appreciate if you could forward this email to the Mayor and Members of your council- if that is a problem please let me know and I will send a letter. Thanks Jim Gunz

---

See how Windows connects the people, information, and fun that are part of your life. [See Now](#)

Plaintiff,

v.

WISCO ENTERPRISES LLP  
CITY OF MENASHA  
THOMAS J. AMACK  
LORENA H. AMACK  
LARSU INC.  
JOHNSON PROPERTIES LTD.  
GEORGETTE JOHNSON  
JUDITH M. JOHNSON  
KIM M. JOHNSON  
KEVIN R. JOHNSON  
ROYCE A. JOHNSON  
SUSAN C. JOHNSON

Defendants.

Case No. 06CV302/303

Other Debtor Actions: 30304

**JOINT ADMINISTRATION**

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FOX COMMUNITIES CREDIT UNION

Plaintiff,

v.

ATHLETICA FITNESS LLC  
WISCO ENTERPRISES LLP  
THOMAS J. AMACK  
LARSU INC.  
JOHNSON PROPERTIES LTD.  
KIM M. JOHNSON  
KEVIN R. JOHNSON

Defendants.

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**NOTICE OF FINAL HEARING**

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TO: ALL CREDITORS AND PARTIES-IN-INTEREST

**PLEASE TAKE NOTICE** that on **December 16, 2008 at 11:00 a.m. Central Time**, or as soon thereafter as counsel can be heard, a hearing will be held before the Honorable Donald Poppy in his courtroom, Calumet County Courthouse, 206 Court Street, Chilton, Wisconsin 53014, on the Final Account, Application for Approval of Final Account, Request for an Order Ratifying the Acts of the Receiver and for an Order Discharging Receiver (the "Final Account"). A copy of the Final Account is attached.

If you do not want the Court to approve the Final Account, or if you want the Court to consider your view on the Final Account, you or your attorney must:

▶ **File a written Objection to the Final Account on or before 4:30 p.m. on Thursday, December 11, 2008, explaining the factual and legal basis for your position, at the following address:**

Honorable Donald Poppy  
Calumet County Courthouse  
206 Court Street  
Chilton, Wisconsin 53014

▶ **Mail, fax or e-mail a copy of your Objection so that it is received no later than 5:00 p.m. on December 11, 2008, to:**

Michael S. Polsky, Esq., Receiver  
Beck, Chaet, Bamberger & Polsky, S.C.  
Two Plaza East, Suite 1085  
330 East Kilbourn Avenue  
Milwaukee, WI 53202  
Tel: (414)390-5935  
Fax: (414)273-7786  
E-mail: [mpolsky@bcblaw.net](mailto:mpolsky@bcblaw.net)

▶ **Appear and explain your position at the hearing to be held before the Honorable Donald Poppy, December 16, 2008 at 11:00 a.m. Central Time.**

If you or your attorney do not take these steps, the court may decide that you do not oppose the Final Account and may enter an Order granting the relief which has been requested.

Dated this 4<sup>th</sup> day of November, 2008.

  
\_\_\_\_\_  
Michael S. Polsky, Wis. Stats. Chapter 128 Receiver  
State Bar/No. 1016921

P.O. Address:  
BECK, CHAET, BAMBERGER & POLSKY, S.C.  
Two Plaza East, Suite 1085  
330 East Kilbourn Avenue  
Milwaukee, WI 53202  
(414) 390-5935

**Don Merkes**

---

**From:** Tracey Koenig [heckrodtwetland.tk@tds.net]  
**Sent:** Thursday, November 13, 2008 2:33 PM  
**To:** Steve Pack; Thomas Michalkiewicz; Sue Wisneski; Michael Taylor.; Jason Parmenter; Eric Hendricks; Daniel Zelinski; Kevin Benner; Don Merkes  
**Cc:** Wally Bergstrom; Steve Thompson; Sheila Brucks; Jim Bartz; Harold Miller; Dennis Bayer; Chris Sitzmann; Chris Schmidt; Brian Tungate; Bill Sepnanski; Bev Sturke; Kevin Benner  
**Subject:** <SPAM CHECK> support for police funding  
**Importance:** Low

November 13, 2008

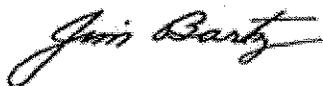
Mayor Don Merkes and  
Members of the Menasha Common Council  
140 Main Street  
Menasha, WI 54952

Dear Mayor Merkes and Common Council Members:

If the Menasha Police Department is seeking additional police officers for the City of Menasha, Heckrodt Wetland Reserve would be supportive of that cause. With episodes of vandalism, gang-related activity, and crime increasing in Menasha, additional officers would increase the ability to respond to mitigate these activities. HWR has appreciated the support and quick response we have always received and continue to receive from Menasha PD.

Please consider funding for an additional officer for the safety and well-being of our community. Help the Menasha PD continue to provide outstanding coverage to Menasha, its citizens, and places of commerce.

For the Board of Directors,



James E. Bartz  
Chairman of the Board  
Heckrodt Wetland Reserve  
PO Box 554  
1305 Plank Road  
Menasha, WI 54952  
(920)720-9349  
[www.heckrodtwetland.com](http://www.heckrodtwetland.com)

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday November 3, 2008  
MINUTES

A. CALL TO ORDER

Meeting called to order at 6:05 pm by Mayor Merkes

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, CDD Keil, C/T Stoffel,  
Clerk Galeazzi, and the Press

DEPT. HEAD EXCUSED: PRD Tungate, PHD Nett, DPW Radtke

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tom Hanson, 951 7<sup>th</sup> Street. Residents need to put leaves on terrace, not in street; need to enforce ordinance.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Mayor Merkes – Report on City of Menasha Budget Schedule

Mayor Merkes reported the Budget Review Sessions will be broadcasted on Time Warner Cable, Public Access Channel 2 as follows:

Nov 6 Broadcast Nov. 3 Common Council

Nov 13 Broadcast Nov. 6 and Nov. 10 Budget Review Sessions

Nov 20 Broadcast Nov. 13 Budget Review Session followed by Nov. 17 Common Council

2. Clerk Galeazzi – the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 10/20/08
- b. Board of Public Works, 10/20/08
- c. Library Board, 10/16/08
- d. Library Board of Trustees Investment Committee, 10/27/08
- e. Parks and Recreation Board, 9/9/08, 10/13/08
- f. IT Steering Committee, 10/15/08
- g. NM Sewerage Commission, 9/23/08

Communications:

- h. Menasha Joint School District Japanese Staff Thank You note, 10/20/08
- i. Paul Konetzke, Menasha Resident, 10/20/08; Rain Gardens
- j. Sandra Dabill Taylor, 10/20/08, Public Comments for Proposed Ordinance O-19-08
- k. Waverly Sanitary District minutes of 9/9/08
- l. CA/HRD Brandt, 10/16/08; Sliders Bar & Grill reserve liquor license grant request
- m. WI DNR, 10/22/08; Public notice of air pollution permit application, SCA Tissue
- n. Customers First!, 10/08; The Wire newsletter

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, any alderman may request the removal of any item from the Consent Agenda to be placed under Item H below. The procedure to follow for the Consent Agenda is: (a) removal of items from Consent Agenda, if necessary; then (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

1. Common Council, 10/20/08

### Administration Committee, 10/20/08 – Recommends Approval of:

2. Request to rescind Real Estate Property Taxes by Housing Partnership of the Fox Cities for 236 and 244 Kaukauna Street
3. Authorization to make application to FEMA for reimbursement of storm related expenditures

### Board of Public Works, 10/20/08 – Recommends Approval of:

4. Change Order-J&E Construction; Lake Park Villas Stormwater Pond, Contract Unit No. 2007-03; ADD: \$13,026.96 (Change Order No. 1)
5. Payment-J&E Construction; Lake Park Villas Stormwater Pond, Contract Unit No. 2007-03 \$13,026.96 (Payment No. 2 and Final)
6. Revised Joint Stormwater Feasibility Agreement between City of Menasha and Town of Menasha

### IT Steering Committee, 10/15/08 – Recommends Approval of:

7. Common Sense Solutions proposal to provide Information Technology Consulting Services for 2008, and authorize signature

Moved by Ald. Wisneski, seconded by Ald. Pack to approve Consent Agenda Items 1-7.  
Motion carried on roll call 8-0.

## H. ITEMS REMOVED FROM CONSENT AGENDA

None

## I. ORDINANCES AND RESOLUTIONS

None

## J. ACTION ITEMS

- a. Accounts Payable and Payroll for 10/22/08-10/30/08 in the amount of \$1,608,445.76.

Moved by Ald. Wisneski, seconded by Ald. Pack to approve  
Discussion  
Motion carried on roll call 8-0.

## K. APPOINTMENTS

None

## L. CLAIMS AGAINST THE CITY

- a. A motion is in order for the Common Council to issue a formal notice of disallowance for the Claim of Aspen Mau Adventures, LLC and that they be advised of their statutory rights pursuant to Wis. Stats. 893.80.

Moved by Ald. Wisneski, seconded by Ald. Pack to disallow claim  
Motion carried on roll call 8-0.

## M. HELD OVER BUSINESS

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)  
None

O. ADJOURNMENT

Moved by Ald. Michalkiewicz, seconded by Ald. Hendricks to adjourn at 6:21p.m.  
Motion carried on voice vote

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk

DRAFT

MONTHLY STATEMENT OF UNIT PRICE CONTRACT AMOUNT

Request for: Partial Payment No. PR-1450701B-02 Date: August 29, 2008  
 (Partial/Final)

Project: Wastewater Collection System Rehabilitation Improvements, Phase 3

Owner: City of Menasha

Contractor: National Power Rodding Corporation E145-05.11

Original Contract Amount as Bid:	<u>\$150,459.73</u>
*(ADD)(DEDUCT) by Revised Quantities:	<u>\$0.00</u>
*Amount Added by Change Order:	<u>\$0.00</u>
*Amount Deducted by Change Order:	<u>\$0.00</u>
<b>TOTAL CONTRACT THIS DATE:</b>	<u>\$150,459.73</u>
Value of Work Completed to Date:	<u>\$103,757.62</u>
Less <u>2.5</u> Per Cent Retainable: OF TOTAL CONTRACT THIS DATE	<u>(\$3,761.49)</u>
Net Total:	<u>\$99,996.13</u>

Project on Schedule:	<u>X</u>	YES	_____	NO	_____	69	% Complete
Record of Previous Payments:							
1	<u>\$29,789.43</u>	<u>5/30/08</u>	6	_____	_____	11	_____
2	_____	_____	7	_____	_____	12	_____
3	_____	_____	8	_____	_____	13	_____
4	_____	_____	9	_____	_____	14	_____
5	_____	_____	10	_____	_____	15	_____
Amount Previously Paid:						<u>\$29,789.43</u>	
<b>AMOUNT DUE THIS REQUEST:</b>						<u>\$70,206.70</u>	

This is to certify that, in accordance with the terms of the Contract, the Contractor is entitled to a payment in the amount requested.

Engineer's Approval for Payment

Owner's Approval for Payment

BY: \_\_\_\_\_  
 Taryn S. Nall, P.E.  
 KAEMPFER & ASSOCIATES, INC.

BY: \_\_\_\_\_  
 Mark Radtke, P.E., Dir. of Public Works  
 CITY OF MENASHA

\* See Unit Price Contract Spreadsheet  
K:\E\2008\PRNATL POWER RODDING\2.doc

ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	BID QTY	PREVIOUSLY REQUESTED		CURRENT REQUEST		REVISED QUANTITY	TOTAL	ADD (+) DEDUCT (-)
					QTY	TOTAL	QTY	TOTAL			
1B	12-inch sanitary sewer CIPP spot lining	LF	\$330.72	41	\$13,559.52	0	\$0.00	40	\$13,228.80	40	\$330.72
2B	18-inch sanitary sewer CIPP spot lining	LF	\$352.18	4	\$1,408.72	0	\$0.00	5	\$1,760.90	5	\$352.18
3B	8-inch sanitary sewer CIPP spot lining	LF	\$274.67	83	\$22,797.61	0	\$0.00	92	\$25,269.64	92	\$2,472.03
4B	Pressure inject grouting lateral connection on spot lined segments	EA	\$1,200.00	10	\$12,000.00	0	\$0.00	0	\$0.00	0	-\$12,000.00
5B	Pressure inject grout material for lateral connections as specified in Article C2.18	GAL	\$8.00	50	\$400.00	0	\$0.00	0	\$0.00	0	-\$400.00
6B	Pressure testing joints in 27-inch sanitary sewer	EA	\$53.33	400	\$25,398.40	163	\$8,692.79	303	\$16,158.99	466	-\$746.62
7B	Pressure inject grouting joints and cracks in 27-inch sanitary sewer	EA	\$20.00	240	\$4,800.00	14	\$280.00	30	\$600.00	44	-\$3,920.00
8B	Pressure testing joints in 21-inch sanitary sewer	EA	\$51.60	124	\$6,398.40	120	\$6,192.00	0	\$0.00	120	-\$206.40
9B	Pressure inject grouting joints and cracks in 21-inch sanitary sewer	EA	\$15.00	62	\$930.00	116	\$1,740.00	0	\$0.00	116	\$810.00
10B	Pressure inject grout material for joints and cracks as specified in Article C2.18	GAL	\$7.00	3,000	\$21,000.00	545	\$3,815.00	86	\$602.00	631	-\$10,583.00
11B	Root removal in 21-inch sanitary sewer	LF	\$12.90	207	\$2,687.50	207	\$2,687.50	0	\$0.00	207	\$0.00
12B	Root treatment in 21-inch sanitary sewer	LF	\$25.94	207	\$5,369.58	0	\$0.00	0	\$0.00	0	-\$5,369.58
13B	Wall repair of precast manhole	EA	\$500.00	3	\$1,500.00	2	\$1,000.00	1	\$500.00	3	\$0.00
14B	Pressure grout injection of lift holes in precast	EA	\$150.00	1	\$150.00	1	\$150.00	0	\$0.00	1	\$0.00
15B	Pressure grout injection of precast manhole joint	EA	\$300.00	18	\$5,400.00	12	\$3,600.00	7	\$2,100.00	19	\$3,300.00
16B	Pressure grout injection of sanitary sewer connection in manholes	EA	\$300.00	13	\$3,900.00	9	\$2,700.00	5	\$1,500.00	14	\$2,400.00
17B	Pressure grout injection material as specified in Article C2.19	GAL	\$8.00	330	\$2,640.00	75	\$600.00	335	\$2,680.00	410	\$640.00
18B	Invert construction in sanitary manhole	EA	\$1,200.00	2	\$2,400.00	0	\$0.00	2	\$2,400.00	2	\$0.00
19B	Obstruction removal in 48-inch sanitary sewer	EA	\$1,000.00	1	\$1,000.00	0	\$0.00	1	\$1,000.00	1	\$0.00
20B	Obstruction removal in 21-inch sanitary sewer	EA	\$1,000.00	1	\$1,000.00	0	\$0.00	1	\$1,000.00	1	\$0.00
21B	Obstruction removal in 18-inch sanitary sewer	EA	\$800.00	1	\$800.00	0	\$0.00	1	\$800.00	1	\$0.00
22B	Obstruction removal in 12-inch sanitary sewer	EA	\$300.00	5	\$1,500.00	0	\$0.00	1	\$300.00	1	-\$1,200.00
23B	Obstruction removal in 8-inch sanitary sewer	EA	\$300.00	11	\$3,300.00	0	\$0.00	8	\$2,400.00	8	-\$900.00
<b>OPTIONAL WORK ITEMS</b>											
24B	27-inch sanitary sewer CIPP spot lining on easement west of Racine Street and on easement west of Milwaukee Street	LF	\$620.00	16	\$9,920.00	0	\$0.00	0	\$0.00	0	-\$9,920.00
<b>TOTAL, PART B ITEMS 1B THROUGH 24B</b>					\$150,489.73		\$31,357.29		\$72,400.33		\$103,787.62

\*This estimate based on Estimated Quantity X Field Measured Quantity



## Memorandum

DATE: October 24, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works

RE: Request to Install Street Light at the South End of Kenwood Drive

Attached is a letter and map from Ken Syring requesting the installation of a street light near the south end of Kenwood Drive. The request is to locate the light near the driveway entrance to the assisted living development on Kenwood Drive.

After review of this request I recommend the City of Menasha authorize the installation of a 100 watt HPS street light on the west side of Kenwood Drive per the attached drawing. The estimated annual operation cost of this street light is \$90. There will be an estimated one time cost of \$1,000 for Menasha Utilities to extend power to and install the light.

Attachment

October 15, 2008

City of Menasha, Wisconsin  
Dept. of Public Works  
140 Main Street

Attn: Mr. Mark Radtke, Director of Public Works

Re: STREET LIGHT INSTALLATION AT SOUTH END OF KENWOOD DRIVE.

Dear Mr. Radtke:

In accordance with our recent telephone conversation; this letter is being directed to your office, for review and approval by the Common Council of the City of Menasha.

As both a property owner and business operator located at the south end of Kenwood Drive, I have observed a substantial increase in vehicle traffic over the last 10 to 15 years.

The majority of traffic increase has been related to the employee and visitor activity at the Community Based Residential Facility, located at the extreme south end of the cul-de-sac on Kenwood Drive.

Plans for an additional 20 unit building have recently been submitted the city's planning commission for approval. The inclusion of this new building will certainly increase the auto traffic on Kenwood Drive; particularly during the evening visiting hours.

To ensure the safety of both employees and visitors to the C.B.R.F. and the other Kenwood Center Office Buildings, I am hereby requesting the addition of at least one new "street light," near the bulb of the existing cul-de-sac, at the south end of Kenwood Drive.

I have enclosed a drawing that indicates the location of the desired street light.

Thank you for your attention and cooperation in this matter.

Respectfully,

  
Kenneth C. Syring (Office Phone No. 722-8055)  
1466 Kenwood Center  
Menasha, Wisconsin  
54952



SIDE LETTER REGARDING K-9 OFFICER

OCTOBER 28, 2008

The City of Menasha and Local 603, AFSCME, AFL-CIO agree that as compensation for the training and care of the dog, any K-9 officer shall receive step-6 pay effective the beginning of the pay period following delivery of the dog to that K-9 officer.

Dated this 28<sup>th</sup> day of October 2008.

For the City:

\_\_\_\_\_  
Jeffrey S. Brandt  
City Attorney/Human Resources Director  
City of Menasha

\_\_\_\_\_  
Donald Merkes, Mayor

For Local 603:

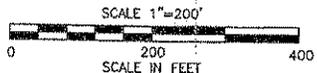
\_\_\_\_\_  
Michael Wilson  
Business Agent  
Council 40, AFSCME.  
AFL-CIO

\_\_\_\_\_  
Angela Hanchek, President

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Part of the Northwest 1/4 of the Southwest 1/4, Section 2, Town 20 North, Range 17 East, City of Menasha, Winnebago County, Wisconsin

Bearings are referenced to the north line of the Southwest 1/4, Section 2, assumed to bear N 89°56'14" E

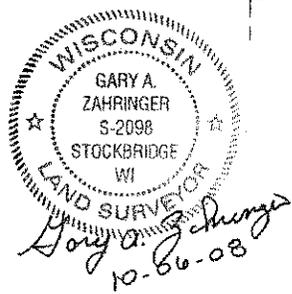
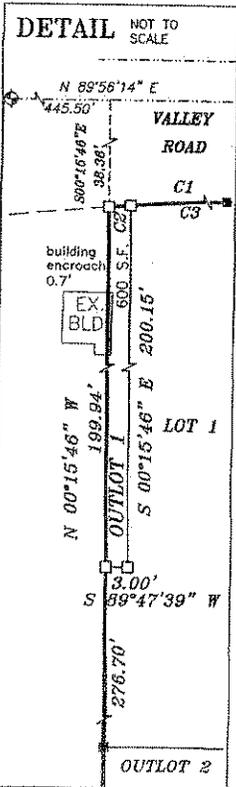
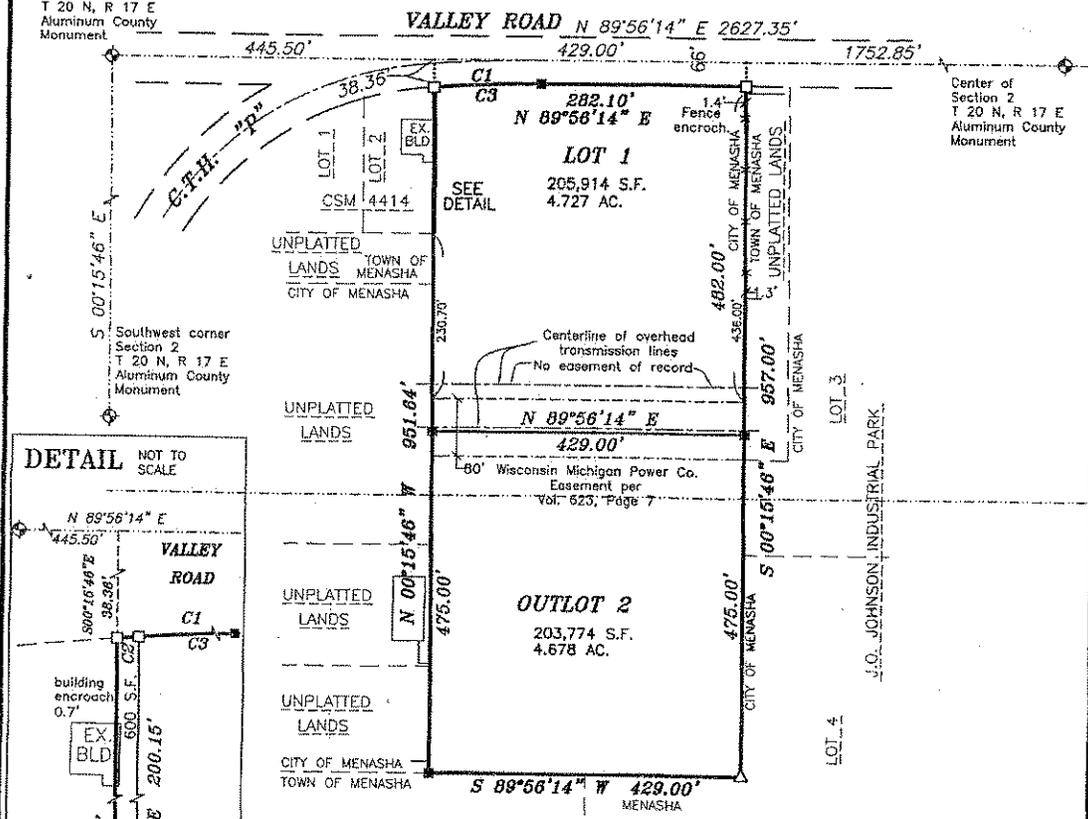


Survey for:  
Miron  
1471 McMahon Road  
Neenah, WI 54956

Curve	Radius	Delta	Length	Chord Bearing	Chord
1	2017.00'	004°10'34"	147.01'	N 87°50'57.0" E	146.98'
2	2017.00'	000°05'08"	3.01'	N 85°48'14.0" E	3.01'
3	2017.00'	004°05'26"	144.00'	N 87°53'31.0" E	143.97'

West 1/4 corner  
Section 2  
T 20 N, R 17 E  
Aluminum County  
Monument

Center of  
Section 2  
T 20 N, R 17 E  
Aluminum County  
Monument



NOTE:  
THE INTENT FOR OUTLOTS 1  
AND 2 IS TO BE ADDED TO  
ADJOINING LANDS.

LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" O.D. IRON PIPE FOUND
- △ 1-1/4" O.D. REBAR FOUND
- ◆ GOVERNMENT CORNER
- FENCE LINE

**Martenson & Eisele, Inc.**  
1377 Midway Road  
Menasha, WI 54952  
www.martenson-eisele.com  
info@martenson-eisele.com  
920.731.0381 1.800.236.0381

Planning  
Environmental  
Surveying  
Engineering  
Architecture

PROJECT NO. 264-2120  
FILE 2642120\_csm SHEET 1 OF 3  
THIS INSTRUMENT WAS DRAFTED BY: poe

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Surveyor's Certificate:

I, Gary A. Zahringer, a Registered Wisconsin Land Surveyor, do hereby certify:

that I have surveyed, mapped, and divided at the direction of Miron, part of the Northwest 1/4 of the Southwest 1/4 of Section 2, Town 20 North, Range 17 East, City of Menasha, Winnebago County, Wisconsin, more fully described as follows:

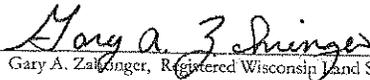
Commencing at the west 1/4 corner of Section 2; thence along the north line of the Southwest 1/4 of said Section 2, North 89 degrees 56 minutes 14 seconds East, 445.50 feet; thence South 00 degrees 15 minutes 46 seconds East, 38.36 feet to the point of beginning;

thence along the south right of way line of Valley Road, 147.01 feet along the arc of a curve to the right, having a radius of 2017.00 feet and a chord which bears North 87 degrees 50 minutes 57.0 seconds East, 146.98 feet;  
thence continuing along said south right of way line,  
North 89 degrees 56 minutes 14 seconds East, 282.10 feet;  
thence along the west line of J.O. JOHNSON INDUSTRIAL PARK and its extension thereof,  
South 00 degrees 15 minutes 46 seconds East, 957.00 feet;  
thence continuing along the westerly line of said J.O. JOHNSON INDUSTRIAL PARK and along the north line of Certified Survey Map No. 4837, South 89 degrees 56 minutes 14 seconds West, 429.00 feet;  
thence along the east line of Certified Survey Map No. 4414 and its extension thereof,  
North 00 degrees 15 minutes 46 seconds West, 951.64 feet;  
to the point of beginning, containing 410,288 square feet (9.419 acres). Subject to all easements and restrictions of record.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, dividing, and mapping the same and the City of Menasha Subdivision Ordinances.

That this map is a correct representation of all exterior boundaries of the land surveyed and the division thereof.

Given under my hand this 6th day of October, 2008.

  
Gary A. Zahringer, Registered Wisconsin Land Surveyor S-2098



This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

Owners of Record:	Recording Information:	Parcel Number:
St. John's Polish Congregation	Vol. 181 Page 565	740076200

PROJECT NO. 264-212a  
FILE 264212a\_csm SHEET 2 OF 3  
THIS INSTRUMENT WAS DRAFTED BY: pae

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Owner's Certificate:

I, the undersigned, hereby certify that I caused the land above described to be surveyed, divided, and mapped, all as shown and represented on this map.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
(print or type name)

\_\_\_\_\_  
(signature)

State of Wisconsin )  
                          )SS  
\_\_\_\_\_ County)

Personally came before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2008, the above named owners to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_ my commission expires \_\_\_\_\_  
(Notary name)

Common Council Resolution:

Resolved by the Common Council of the City of Menasha, that this Certified Survey Map is hereby approved. Passed and approved by resolution number

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Treasurer's Certificate:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

\_\_\_\_\_  
City Treasurer

\_\_\_\_\_  
County Treasurer

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:



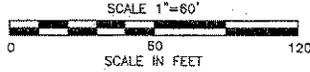
PROJECT NO. 264-212a  
FILE 264212a\_csm SHEET 3 OF 3  
THIS INSTRUMENT WAS DRAFTED BY: pae

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Part of the Northeast 1/4 of the Northwest 1/4, Section 12, Town 20 North, Range 17 East, City of Menasha, Winnebago County, Wisconsin

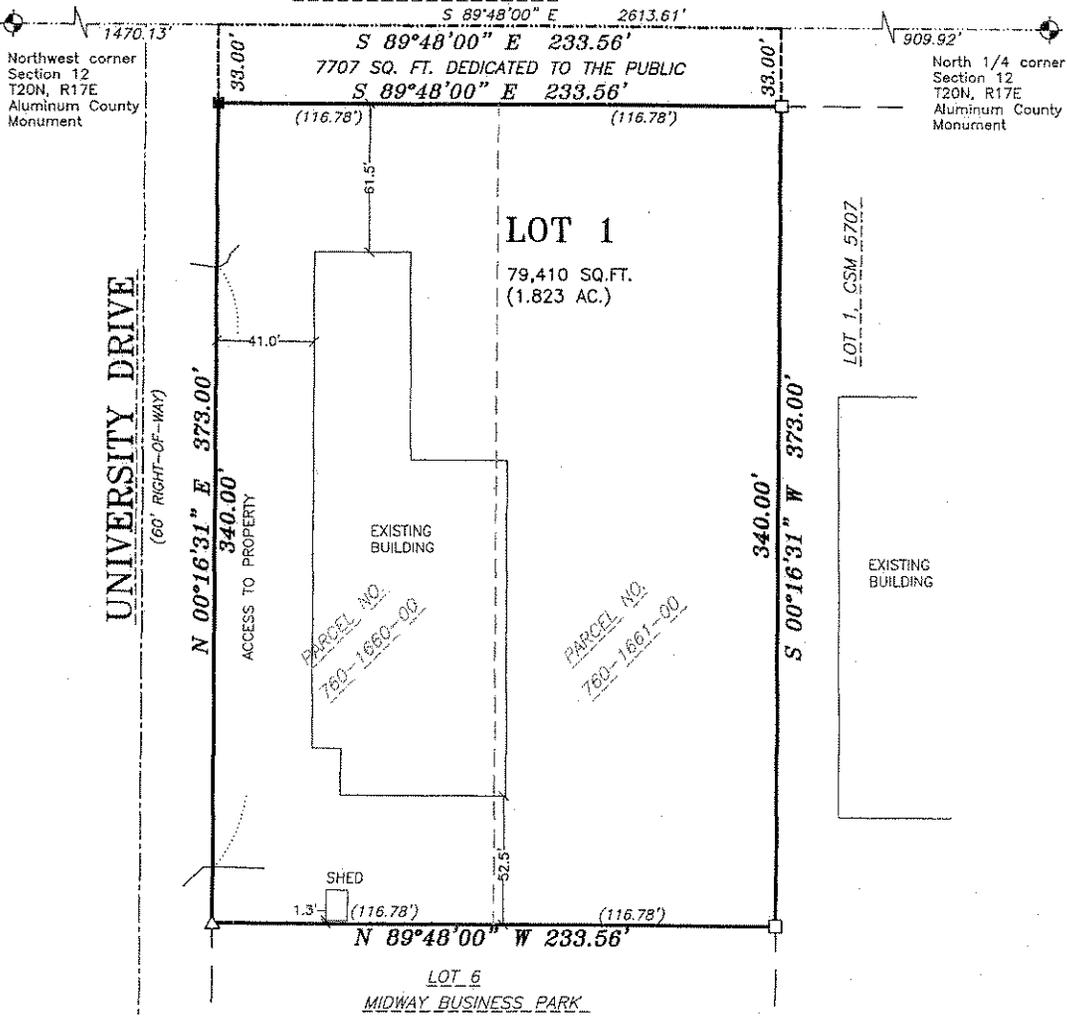


Bearings are referenced to the north line of the Northwest 1/4, Section 12, assumed to bear S 89°48'00" E



Survey for:  
Greater Fox Cities Area  
Habitat for Humanity, Inc.  
1800 Appleton Road  
Appleton, WI

MIDWAY ROAD (66' RIGHT-OF-WAY)



LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" O.D. IRON PIPE FOUND
- △ 1-1/4" O.D REBAR FOUND
- ◆ GOVERNMENT CORNER



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1377 Midway Road  
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920.731.0381 1.800.236.0381

Planning  
Environmental  
Surveying  
Engineering  
Architecture

PROJECT NO. 264-338

FILE 264333csm SHEET 1 OF 3

THIS INSTRUMENT WAS DRAFTED BY: poe

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Surveyor's Certificate:

I, Gary A. Zahringer, a Registered Wisconsin Land Surveyor, do hereby certify:

that I have surveyed, mapped, divided and dedicated at the direction of Greater Fox Cities Area Habitat for Humanity Inc., part of the Northeast 1/4 of the Northwest 1/4, Section 12, Town 20 North, Range 17 East, City of Menasha, Winnebago County, Wisconsin, more fully described as follows:

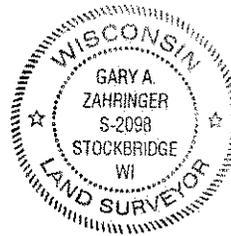
Commencing at the Northwest corner of Section 12; thence along the north line of the Northwest 1/4 of said Section 12, South 89 degrees 48 minutes 00 seconds East, 1470.13 feet to the point of beginning; thence continuing along said north line, South 89 degrees 48 minutes 00 seconds East, 233.56 feet; thence along the west line Certified Survey Map No. 5707, South 00 degrees 16 minutes 31 seconds West, 373.00 feet; thence along the north line of Lot 6, MIDWAY BUSINESS PARK, North 89 degrees 48 minutes 00 seconds West, 233.56 feet; thence along the east right of way line of University Drive and its extension thereof, North 00 degrees 16 minutes 31 seconds East, 373.00 feet to the point of beginning; containing 87,117 square feet (2.000 acres). Dedicating the north 33.00 feet for road right of way. Subject to all easements and restrictions of record.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, dividing, mapping and dedicating the same and the City of Menasha Subdivision Ordinances.

That this map is a correct representation of all exterior boundaries of the land surveyed and the division thereof.

Given under my hand this 22nd day of October, 2008.

  
Gary A. Zahringer, Registered Wisconsin Land Surveyor S-2098



This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

Owners of Record:	Recording Information:	Parcel Number:
Greater Fox Cities Area Habitat for Humanity Inc.	Doc. No.	760166000 760166100

PROJECT NO. 264-338  
FILE 264338csm SHEET 2 OF 3  
THIS INSTRUMENT WAS DRAFTED BY: poe

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Corporate Owner's Certificate:

Greater Fox Cities Area Habitat for Humanity, Inc. duly organized and existing under and by virtue of the laws of the State of Wisconsin, hereby certify that we caused the land above described to be surveyed, divided, mapped and dedicated all as shown and represented on this map.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
John Weyenberg, Executive Director/President

State of Wisconsin )  
                                  )SS  
Winnebago County)

Personally came before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2008, the above named owners to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_ my commission expires \_\_\_\_\_  
(Notary name)

Common Council Resolution:

Resolved by the Common Council of the City of Menasha, that this Certified Survey Map is hereby approved. Passed and approved by resolution number

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Treasurer's Certificate:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

\_\_\_\_\_  
City Treasurer

\_\_\_\_\_  
County Treasurer

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:



PROJECT NO. 264-338  
FILE 264338csm SHEET 3 OF 3  
THIS INSTRUMENT WAS DRAFTED BY: ppe

RESOLUTION R-20-08

RESOLUTION LEVYING TAXES FOR THE PURPOSE OF PAYING THE OPERATING EXPENSES FOR THE YEAR 2009 FOR THE CITY OF MENASHA

BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF MENASHA, WISCONSIN, RESOLVED:

That for the purpose of paying the City of Menasha and Waverly Sanitary District operating expenses for the year 2009, there is hereby levied on all taxable property of the City of Menasha the amount of \$9,651,542.33 which includes \$576,819.77 in Tax Incremental Financing District Funds.

That for the purpose of paying the Menasha Joint School District and Appleton Area School District tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of \$8,901,861.24 which includes \$532,784.44 in Tax Incremental Financing District Funds.

That for the purpose of paying the Fox Valley Technical College District tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of \$1,748,487.14 which includes \$104,727.03 in Tax Incremental Financing District Funds.

That for the purpose of paying the State of Wisconsin and Calumet County tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of \$754,323.11 which includes \$42,209.22 in Tax Incremental Financing District Funds.

AND IT IS FURTHER RESOLVED that the total of the above four levies in the amount of \$21,056,213.82 plus the levy yet to be determined by Winnebago County, the State of Wisconsin and the Winnebago County portion of the Tax Incremental Financing District Fund, shall be the 2008 tax levy on all real and personal property in the City of Menasha.

AND IT IS FURTHER RESOLVED that a property tax mill rate for each taxing entity will be established when the assessed valuation for each taxing entity has been properly certified.

AND BE IT FURTHER RESOLVED that the City Comptroller/Treasurer be, and hereby is, authorized to prepare a tax roll for the City of Menasha for the year 2008 and spread the above stated tax and State Lottery Credits, School Tax Credits and First Dollar Credits upon said roll and the City Clerk is directed to sign a warrant for the collection of said tax.

Passed and approved this 17<sup>th</sup> day of November, 200.

\_\_\_\_\_  
Donald Merkes, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Galeazzi, City Clerk

## CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 11/06/08-11/13/08 Checks # 19080 - 19227	\$ 310,128.35
Payroll Checks for 11/06/08-11/13/08 Checks # 41833 - 42066	<u>148,880.07</u>
Total	\$ 459,008.42

\*\*Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check, incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

**CITY OF MENASHA**

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
01030 AAA SANITATION INC	155684	31100	55	07-202-209	165.00	PORTABLE TOILETS/JEFFERSON
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019080</b>		<b>Check Total:</b>	<b>165.00</b>
01075 ACCURATE SUSPENSION WAREHOUSE	8016777	31100	54	10-304-315	37.18	SWIVEL CASTER RUBBER
	8017413	31731	54	10-149-383	9.60	MINI LAMP/STOCK
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019081</b>		<b>Check Total:</b>	<b>46.78</b>
01315 AIRGAS NORTH CENTRAL	105565527	31731	54	10-149-300	88.89	HYP ELECTRODE AIR SHIELD
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019082</b>		<b>Check Total:</b>	<b>88.89</b>
01675 AMT		31100	21	04-299-022	150.00	
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019083</b>		<b>Check Total:</b>	<b>150.00</b>
01875 ATLAS TAG & LABEL INC	46067	31100	54	10-304-291	897.70	OVERFLOW/BULKY ITEM TAGS
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019084</b>		<b>Check Total:</b>	<b>897.70</b>
02040 BADGER HIGHWAYS CO INC	143061	31100	54	10-122-300	8.00	TACK COAT B-3
	143050	31100	54	10-121-300	110.16	HOTMIX ASPHALT SURFACE COURSE
	143050	31100	54	10-134-300	277.34	HOTMIX ASPHALT SURFACE COURSE
	143086	31100	54	10-121-300	30.38	HOTMIX ASPHALT SURFACE COURSE
	143086	31100	54	10-122-300	4,438.42	HOTMIX ASPHALT SURFACE COURSE
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019085</b>		<b>Check Total:</b>	<b>4,864.30</b>
02260 BAYCOM INC	33112	31824	52	08-101-295	3,389.00	SQUAD GPS INSTALL
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019086</b>		<b>Check Total:</b>	<b>3,389.00</b>
02335 BECK ELECTRIC INC	E195	31100	51	10-115-240	26.14	CITY HALL ELEVATOR
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019087</b>		<b>Check Total:</b>	<b>26.14</b>

**CITY OF MENASHA**

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
02639 BOMSKI CONSTRUCTION &	110408	31263	56	03-207-701	1,825.00	CDBG REHAB/420 RACINE ST
	Check Date	Check Nbr	019088		1,825.00	Check Total:
	11/6/2008					
02660 BORSCH ROOFING PROFESSIONALS	16613	31731	54	10-149-240	299.60	REPAIR GARAGE ROOF/455 BALDWIN
	Check Date	Check Nbr	019089		299.60	Check Total:
	11/6/2008					
02730 BRAZEE ACE HARDWARE	002532	31731	54	10-149-313	9.28	WIPING CLOTHS/BLDGS
	002564	31100	55	07-202-240	8.08	TOILET PAPER/MEM
	002925	31100	53	09-212-300	3.58	PAPER PUNCH
	Check Date	Check Nbr	019090		20.94	Check Total:
11/6/2008						
03145 CAREW CONCRETE & SUPPLY CO INC	788481	31100	54	10-122-300	776.00	MILWAUKEE/9TH
	788472	31100	54	10-122-300	72.00	CONCRETE
	789071	31100	55	07-202-315	895.40	BARKER TRAIL
	789582	31100	55	07-202-315	374.75	BARKER TRAIL
	791125	31100	54	10-135-300	72.95	2008 ANNUAL
	791124	31100	53	09-118-300	144.00	2ND ST BEHIND POLICE
	791124	31100	54	10-135-300	704.00	2ND ST BEHIND POLICE
Check Date	Check Nbr	019091		3,039.10	Check Total:	
11/6/2008						
03247 CDW GOVERNMENT INC	MBP6971	31100	51	04-109-315	193.49	CABLE FOR INHOUSE PROJECTS
	Check Date	Check Nbr	019093		193.49	Check Total:
11/6/2008						
03490 CLEAR WATER CAR WASH	2351	31100	52	08-101-295	16.99	VEHICLE WASH FOR OCTOBER
	Check Date	Check Nbr	019094		16.99	Check Total:
11/6/2008						
03585 COMMUNITY HOUSING COORDINATOR	111	31263	56	03-207-216	3,828.00	CDBG RLF ACQUISITION/REHAB
	112	31263	56	03-207-216	3,758.00	CDBG RLF ACQUISITION REHAB
	Check Date	Check Nbr	019095		7,586.00	Check Total:
11/6/2008						

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Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description	
03810 CRI RECYCLING SERVICE INC	20637	31266	54	10-307-216	280.00	EMPTY DRUM OF GRANULAR MATERIL	
	Check Date	11/6/2008	Check Nbr	019096	Check Total:	280.00	
	04125 DAVIES WATER #1476	0037734	31201	54	10-301-300	1,660.00	CHIMNEY SEAL BAND/SEAL EXT
		0039023	31201	54	10-301-300	32.60	CLAY PVC
Check Date		11/6/2008	Check Nbr	019097	Check Total:	1,692.60	
04139 VALERIE DAVIS	100608	31100	53	09-102-331	47.21	MILEAGE	
	100608	31100	53	09-104-331	1.23	MILEAGE	
	100608	31100	53	09-113-336	7.25	MILEAGE	
	Check Date	11/6/2008	Check Nbr	019098	Check Total:	55.69	
04250 DICKSON COMPANY	732759	31100	53	09-102-300	78.00	2 CUSTOM CHARTS	
	Check Date	11/6/2008	Check Nbr	019099	Check Total:	78.00	
04275 DIGICORPORATION	54774	31100	13	04-113-000	-13.16	ADJUSTMENT	
	54774	31100	52	08-101-291	62.16	POLICE BUSINESS CARDS/TRALONGO	
	Check Date	11/6/2008	Check Nbr	019100	Check Total:	49.00	
	05239 ENVIROTECH	101108-26A	31201	54	10-301-315	1,555.00	PNEUMATIC SEWER PLUG
Check Date		11/6/2008	Check Nbr	019101	Check Total:	1,555.00	
05240 EVANS TITLE COMPANIES INC		925-650119369	31100	56	03-202-216	45.00	825 7TH
	Check Date	11/6/2008	Check Nbr	019102	Check Total:	45.00	
06110 FERGUSON ENTERPRISES INC #448	0388176	31100	54	10-134-300	1,185.17	PVC	
	0387714	31100	54	10-134-300	182.12	PVC FOAM CORE PIPE	
	0387648	31100	54	10-134-300	1,081.00	PVC FOAM CORE PIPE	
	CM088155	31100	54	10-134-300	-1,013.09	CREDIT	
	Check Date	11/6/2008	Check Nbr	019103	Check Total:	1,435.20	

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Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
06115 FERRELLGAS	1024020068	31266	54	10-307-216	136.57	LIQUEFIED PETROLEUM GAS
	11/6/2008	Check Nbr	019104		136.57	Check Total:
06365 FORCE AMERICA INC	02087631	31731	54	10-149-383	689.42	360 PULSE SPDR SENSOR W/COUPLR
	11/6/2008	Check Nbr	019105		689.42	Check Total:
06685 MARY FRITZ	102808	31100	53	09-102-331	24.16	MILEAGE
	102808	31100	53	09-113-336	35.69	MILEAGE
	102808	31100	53	09-113-339	1.65	PARKING
	11/6/2008	Check Nbr	019106		61.50	Check Total:
07065 GALL'S INC	5959216900029	31824	52	08-101-295	396.80	LED ARROWSTIK AMBER
	11/6/2008	Check Nbr	019107		396.80	Check Total:
07057 GALLS INCORPORATED	595999000013	31100	52	08-101-295	30.00	HOME LIGHT
	11/6/2008	Check Nbr	019108		30.00	Check Total:
07580 GUNDERSON UNIFORM & LINEN RENT	1277991	31100	51	10-115-201	15.75	MOP/MAT SERVICE
	1277991	31100	53	09-212-313	3.48	MOP/MAT SERVICE
	1277991	31100	55	07-202-313	3.48	MOP/MAT SERVICE
	1279062	31100	52	08-101-313	31.70	TOWEL/MAT SERVICE
	11/6/2008	Check Nbr	019109		54.41	Check Total:
08575 HVA PRODUCTS INC	0027962-IN	31100	52	05-201-240	149.70	REPAIR STATION VEHICLE EXH SYS
	11/6/2008	Check Nbr	019110		149.70	Check Total:
09270 INTERNATIONAL TRANSLATORS	lc-2-21415	31100	53	09-102-215	10.00	SPANISH
	11/6/2008	Check Nbr	019111		10.00	Check Total:

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Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
11175 LORETTA KJEMHUS	103108	31100	53	09-102-331	32.94	MILEAGE
	11/6/2008	Check Nbr	019112		32.94	Check Total:
11185 KLINGER PAINTING CO INC	007627	31100	55	07-203-822	18,770.00	EPOXY COATING SYSTEM
	11/6/2008	Check Nbr	019113		18,770.00	Check Total:
11315 KRUEGER TRUE VALUE	891432	31100	53	09-118-244	58.54	EOC/CHOP SAW RENTAL
	11/6/2008	Check Nbr	019114		58.54	Check Total:
11365 KUNDINGER FLUID POWER INC	50033950	31731	54	10-149-383	393.80	HOSE ASSYS
	50033726	31731	54	10-149-383	77.14	HOSE ASSY
	50033462	31731	54	10-149-383	373.97	HOSE/KRIMP COUPS
11/6/2008	Check Nbr	019115		844.91	Check Total:	
12010 L&S TRUCK CENTER APPLETON	184014	31731	54	10-149-383	68.06	FUEL PUMP/GASKET
	184062	31731	54	10-149-383	70.47	TANK ASSY
	11/6/2008	Check Nbr	019116		138.53	Check Total:
12450 LINCOLN CONTRACTORS SUPPLY INC	60208101	31100	55	07-202-295	490.00	RENT SAND BLASTER
	11/6/2008	Check Nbr	019117		490.00	Check Total:
13043 MANAWA TELEPHONE CO	110108	31100	51	04-109-221	39.95	INTERNET SERVICE
	11/6/2008	Check Nbr	019118		39.95	Check Total:
13149 MATTHEWS COMMERCIAL TIRE CTR	027431	31731	54	10-149-382	477.04	TIRE SERVICE
	11/6/2008	Check Nbr	019119		477.04	Check Total:
13260 MCMAHON ASSOCIATES INC	43132	31100	55	07-203-240	568.00	SLIDE ASSESSMENT
	11/6/2008	Check Nbr	019120		568.00	Check Total:

**CITY OF MENASHA**

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13270 MCNEILUS TRUCK & MFG COMPANY	866344	31731	54	10-149-383	143.60	WASH/SPACER/SHAFT
	11/6/2008	Check Nbr	019121		<b>143.60</b>	<b>Check Total:</b>
13360 MENASHA ELECTRIC & WATER UTILI	102408	31100	12	04-399-000	7.59	TRAFFIC LIGHTS
	102408	31100	53	09-102-223	120.92	HEALTH DEPT
	102408	31100	53	09-102-225	34.93	HEALTH DEPT
	102408	31100	54	10-131-223	186.82	TRAFFIC LIGHTS
	102408	31201	54	10-301-223	53.38	LIFT STATIONS
	102408	31100	55	07-202-223	539.09	PARKS
	102408	31100	55	07-202-223	13.39	PARKS
	102408	31100	55	07-202-225	155.47	PARKS
	11/6/2008	Check Nbr	019122		<b>1,111.59</b>	<b>Check Total:</b>
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,857.00	
		31100	21	04-299-020	16,913.00	
	11/6/2008	Check Nbr	019123		<b>18,770.00</b>	<b>Check Total:</b>
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-033	110.76	
	11/6/2008	Check Nbr	019124		<b>110.76</b>	<b>Check Total:</b>
13377 MENASHA EMPLOYEES LOCAL 1035B		31100	21	04-299-031	274.00	
	11/6/2008	Check Nbr	019125		<b>274.00</b>	<b>Check Total:</b>
13455 MENASHA SENIOR CENTER		31100	21	04-299-032	248.16	
	110308	31827	53	09-212-300	4.16	CRAFT SUPPLIES
	110308	31100	53	09-212-310	56.14	PARTY/BANQUET SUPPLIES
11/6/2008	Check Nbr	019127		<b>86.54</b>	<b>Check Total:</b>	
					26.24	NEWSLETTER LABELS

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Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
14010 N&M AUTO SUPPLY	237042	31731	54	10-149-383	18.06	SERP BELT
	238130	31731	54	10-149-383	2.09	MOWER SPARK PLUG
	237883	31731	54	10-149-383	103.33	STOCK
	237611	31731	54	10-149-300	60.63	SHOP SUPPLIES
	237892	31731	54	10-149-383	2.64	FUEL HOSE
	237384	31731	54	10-149-300	10.49	SHOP SUPPLIES
	238683	31731	54	10-149-300	20.66	SHOP SUPPLIES
	238966	31731	54	10-149-383	185.77	BRAKE PADS/ROTOR/TIE ROD/NALVE
	238498	31731	54	10-149-383	28.26	V BELT
	239883	31731	54	10-149-383	23.80	ANAEROBIC GASKET
239539	31731	54	10-149-383	50.36	STOCK	
					<b>506.09</b>	<b>Check Total:</b>
14205 CITY OF NEEAH TREASURER	102208	31100	48	04-597-000	8,241.16	TRANSFER DONATED FUNDS VCR
		31100	48	04-597-000	-8,241.16	VOID AP 18974
					<b>0.00</b>	<b>Check Total:</b>
14220 NEEAH-MENASHA SEWERAGE COMM	2008-186	31201	54	10-301-211	1,014.25	LEGAL REIMBURSE/FOX RIVER
	2008-193	31201	54	10-302-250	57,366.86	NOV 2008 WW TREATMENT
	1008-199	31201	54	10-302-250	16,850.00	NOV 2008 INT/BOND ISSUES NIMSC
	2008-184	31201	54	10-301-211	10,124.95	LEGAL REIMBURSE/FOX RIVER
					<b>85,356.06</b>	<b>Check Total:</b>
14385 NOFFKE LUMBER INC	081020813898	31100	55	07-202-300	5.84	STRIKE OFF BOARD
					<b>5.84</b>	<b>Check Total:</b>
14441 NORTH RIDGE CONSTRUCTION LLC	7039	31485	56	03-202-822	1,443.00	STONE & PLACEMENT/CDBG REHAB
					<b>1,443.00</b>	<b>Check Total:</b>
15080 OFFICEMAX INC	598062	31100	53	09-212-310	154.37	OFFICE SUPPLIES
					<b>154.37</b>	<b>Check Total:</b>

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Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
15090 OGDEN PLUMBING & HEATING INC	56474	31100	53	09-212-240	768.19	768.19 PLUGGED SEWER/SENIOR CENTER
	11/6/2008	Check Nbr	019134		Check Total:	768.19
15160 OMNI ASSOCIATES INC	52635	31100	54	10-111-212	7,000.00	7,000.00 THIRD ST ACQUISITION
	11/6/2008	Check Nbr	019135		Check Total:	7,000.00
16025 PACKER CITY INTERNATIONAL	3282840001	31731	54	10-149-383	89.38	89.38 STOCK
	11/6/2008	Check Nbr	019136		Check Total:	89.38
16465 POSTAL ANNEX	137563	31100	52	08-101-311	7.17	7.17 postage
	137596	31100	52	08-101-311	7.17	7.17 POSTAGE
	138530	31100	52	08-101-311	7.17	7.17 POSTAGE
11/6/2008	Check Nbr	019137		Check Total:	21.51	
16805 PRO-X SYSTEMS LAWCARE	93240	31100	55	07-202-206	194.01	194.01 WINTERIZATION
	93238	31100	55	07-202-206	58.61	58.61 WINTERIZATION
11/6/2008	Check Nbr	019138		Check Total:	252.62	
19160 SCHILLER'S TREE SERVICE INC	16028	31100	56	07-101-206	13,085.00	13,085.00 TREE REMOVAL
	11/6/2008	Check Nbr	019139		Check Total:	13,085.00
19384 SHOWCASE CONCRETE INC	1087	31100	55	07-202-805	5,084.00	5,084.00 FLOOR RESTORATION/POOL
	11/6/2008	Check Nbr	019140		Check Total:	5,084.00
19410 SKID & PALLET	023045	31100	55	07-202-300	68.00	68.00 LANDSCAPE MULCH
	023045	31207	55	07-205-300	6.50	6.50 LANDSCAPE MULCH
	11/6/2008	Check Nbr	019141		Check Total:	74.50

Date: Thursday, November 06, 2008  
 Time: 09:15AM  
 User: MGRIBSBACH

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Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
19787 SWIDERSKI EQUIPMENT INC	016910	31731	54	10-149-383	48.74	CIRCUIT BREAKER
	016810	31731	54	10-149-383	584.12	STOCK
	Check Total:				632.86	
21045 UNIFIRST CORPORATION	0970039204	31731	54	10-149-201	95.91	MAT/MOP/CLOTHING SERVICE
	Check Total:				95.91	
21060 UNITED PAPER CORPORATION	64778	31100	13	04-106-000	134.40	PAPER TOWELS
	Check Total:				134.40	
21095 UNITED WAY FOX CITIES		31100	21	04-299-021	85.75	
	Check Total:				85.75	
21230 US PETROLEUM EQUIPMENT	168529	31731	54	10-149-243	19.75	EMC PAPER
	Check Total:				19.75	
03225 WC INDUSTRIAL SUPPLY COMPANY	0002542-IN	31731	54	10-149-383	218.26	TIMKEN/BEARING
	Check Total:				218.26	
23152 WE ENERGIES	102008	31100	54	10-143-223	2,028.30	STREET LIGHTS
	Check Total:				2,028.30	
23160 WERNER ELECTRIC SUPPLY CO	S2583632.001	31100	13	04-106-000	378.30	INVENTORY
	Check Total:				378.30	
23215 WIL-KIL PEST CONTROL	1377188	31731	54	10-149-207	63.00	COMMERCIAL CONTRACT
	1378248	31100	55	10-215-216	25.00	RAT/MOUSE/SPIDERS
	Check Total:				88.00	

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Vendor ID / Name	Invoice Nbr	CpyntID	Acct	Subaccount	Amount	Invoice Description
23275 WINNEBAGO COUNTY TREASURER	OCTOBER	31310	57	04-101-610	1,569.46	INDUSTRIAL DEV PROJ/PRINCIPAL
	OCTOBER	31310	57	04-201-620	580.54	INDUSTRIAL DEV PROJ/INTEREST
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019150</b>		<b>2,150.00</b>	<b>Check Total:</b>
23366 WISCONSIN DEPARTMENT OF COMMER	SHJ100439	31100	52	08-602-250	440.00	JAIL DIVISION
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019151</b>		<b>440.00</b>	<b>Check Total:</b>
	110408	31100	51	04-305-730	3,487.44	DELQ PROP TAX 2-32 & 2-35
<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019152</b>		<b>3,487.44</b>	<b>Check Total:</b>	
23387 WISCONSIN DEPARTMENT OF REVENU	110308	31100	44	04-312-000	185.00	REIMBURSE STATE FEES
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019153</b>		<b>185.00</b>	<b>Check Total:</b>
	110308	31456	56	03-202-216	1,000.00	TIF 4 DISTRICT AMENDMENTS
<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019155</b>		<b>2,000.00</b>	<b>Check Total:</b>	
23370 WISCONSIN DEPT OF JUSTICE-TIME	16283	31100	52	08-101-221	570.00	TIME SYSTEM QTR CHARGES
	<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019154</b>		<b>570.00</b>	<b>Check Total:</b>
	23455 WISCONSIN SUPPORT COLLECTIONS	31100	21	04-299-015	536.31	
31100		21	04-299-016	138.40		
31100		21	04-299-015	711.92		
<b>11/6/2008</b>	<b>Check Nbr</b>	<b>019156</b>		<b>1,386.63</b>	<b>Check Total:</b>	

Grand Total: 199,233.54

Date: Thursday, November 13, 2008  
 Time: 08:51AM  
 User: MGRIESBACH

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Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
01060 ACCURATE ALIGNMENT INC	8017890	31731	54	10-149-294	303.14	REPLACE CONTROL ARM BUSHINGS
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019157</b>		<b>Check Total:</b>	<b>303.14</b>
01075 ACCURATE SUSPENSION WAREHOUSE	8017888	31731	54	10-149-300	205.76	BRAKLEEN/SHOP SUPPLIES
	8017888	31731	54	10-149-383	11.96	POLY V-BELT
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019158</b>		<b>Check Total:</b>	<b>217.72</b>
01549 AMERICAN ALUMINUM ACCESSORIES	49010	31824	52	08-101-295	2,273.59	2009 EXPEDITION RUBBER LINER
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019159</b>		<b>Check Total:</b>	<b>2,273.59</b>
19120 AT&T	920R09453011	31100	51	10-115-221	83.10	MONTHLY SERVICE
	920R09453011	31201	54	10-301-221	221.70	MONTHLY SERVICE
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019208</b>		<b>Check Total:</b>	<b>304.80</b>
02040 BADGER HIGHWAYS CO INC	143130	31100	54	10-122-300	470.89	HOTMIX ASPHALT SURFACE COURSE
	143167	31100	55	07-202-315	2,683.73	HOTMIX ASPHALT SURFACE COURSE
	143220	31100	54	10-122-300	80.36	HOTMIX ASPHALT SURFACE COURSE
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019160</b>		<b>Check Total:</b>	<b>3,234.98</b>
02335 BECK ELECTRIC INC	E272	31100	55	07-202-240	174.76	PARK LIGHTS
	E155	31100	55	07-202-204	54.00	CHECK AERATOR MANITOWOC ST
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019161</b>		<b>Check Total:</b>	<b>228.76</b>
02565 BOARDMAN LAW FIRM	180644	31100	51	02-103-211	20.76	GENESYS CONFERRING
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019162</b>		<b>Check Total:</b>	<b>20.76</b>
02717 JEFFREY BRANDT	111108	31100	51	02-103-331	2.34	MILEAGE
	111108	31100	51	02-105-331	30.42	MILEAGE
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019163</b>		<b>Check Total:</b>	<b>32.76</b>

**CITY OF MENASHA**  
Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
02815 SYLVIA BULL	103108	31100	53	09-212-331	22.23	MILEAGE
	103108	31100	53	09-212-336	55.58	MILEAGE
	Check Date 11/13/2008 Check Nbr 019164				77.81	Check Total:
03732 COUNTY FAIR CAFE	472867	31100	51	02-117-202	415.00	ELECTION POLLWORKERS/LUNCHES
	Check Date 11/13/2008 Check Nbr 019166				415.00	Check Total:
04005 D&M INTERIORS	027931	31100	53	09-118-821	2,053.72	CARPET IN FIRE TRAINING ROOM
	Check Date 11/13/2008 Check Nbr 019167				2,053.72	Check Total:
04135 DAVIS & KUELTHAU SC	299414	31100	51	02-105-211	67.50	PROFESSIONAL SERVICES
Check Date 11/13/2008 Check Nbr 019168				67.50	Check Total:	
04275 DIGICORPORATION	54880	31100	55	07-201-291	56.95	HAYRIDE TICKETS
	Check Date 11/13/2008 Check Nbr 019169				56.95	Check Total:
04460 DWD-UI	467494	31100	55	07-202-162	159.82	PARK
	Check Date 11/13/2008 Check Nbr 019170				159.82	Check Total:
05200 ENTERPRISE SYSTEMS GROUP	S031079-IN	31100	51	04-109-315	351.00	CAMERA REPLACEMENT/POLICE
	0019783-IN	31100	51	04-109-315	269.00	CAMERA/CELL AT PD
	Check Date 11/13/2008 Check Nbr 019171				620.00	Check Total:
06065 FAMILY THERAPY & ANXIETY CTR	110408	31100	52	08-101-215	262.50	SERVICES PROVIDED OCT 16-31
	Check Date 11/13/2008 Check Nbr 019172				262.50	Check Total:
07081 GANNETT WISCONSIN MEDIA	0003673947	31100	51	02-104-292	48.57	LEGAL PUBLICATIONS
	0003673947	31100	51	02-117-292	54.09	LEGAL PUBLICATIONS
	0003673947	31100	51	04-101-292	571.03	LEGAL PUBLICATIONS
Check Date 11/13/2008 Check Nbr 019173				673.69	Check Total:	

**CITY OF MENASHA**  
Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
07210 GERMANIA HALL	1523	31100	51	02-117-202	487.81	BOX LUNCHES
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019174</b>		<b>487.81</b>	<b>Check Total:</b>
07485 GREEN BOYZ	102008	31100	52	08-101-206	60.00	WEED CONTROL/POLICE DEPT
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019175</b>		<b>60.00</b>	<b>Check Total:</b>
08050 BRETT HALDERSON	103108	31100	52	08-101-315	198.59	CLOTHING ALLOWANCE
	103108	31100	52	08-101-322	34.99	CLOTHING ALLOWANCE
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019176</b>		<b>233.58</b>	<b>Check Total:</b>
08235 HEARTLAND LABEL PRINTERS INC	IVC000169361	31100	51	04-109-214	55.00	WEB DOMAIN REG FEE/POLICE
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019177</b>		<b>55.00</b>	<b>Check Total:</b>
08465 HOME DEPOT CREDIT SERVICES	1102544	31100	55	07-203-822	27.99	PIPES/FITTINGS
	8033556	31100	55	07-203-822	122.88	TROWELS/TILE CUTTER/SEALER
	6590310	31100	55	07-202-300	74.11	CEMENT/PRIMER/BASIN KIT
	5590326	31100	55	07-202-300	40.32	
	94439	31100	55	07-202-822	134.57	POOL PREP SUPPLIES
	9063840	31100	55	07-202-315	59.91	TOOLS
<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019178</b>		<b>502.73</b>	<b>Check Total:</b>	
09105 INDEPENDENT INSPECTIONS LTD	301931	31100	52	03-301-216	9,545.86	PERMITS FOR OCTOBER 2008
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019179</b>		<b>9,545.86</b>	<b>Check Total:</b>
09290 INTERSTATE BATTERY OF GREEN BA	154045	31731	54	10-149-383	199.90	2 31P-MHD
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019180</b>		<b>199.90</b>	<b>Check Total:</b>
10320 JEFF JORGENSON	110308	31100	52	08-101-320	141.00	ROTARY DUES
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019181</b>		<b>141.00</b>	<b>Check Total:</b>

**CITY OF MENASHA**

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpyID	Acct	Subaccount	Amount	Invoice Description
10335 JX ENTERPRISES INC	D282900062	31731	54	10-149-383	169.89	TREADLE ASSY/PLATE MOUNTING
	D282910021	31731	54	10-149-383	337.79	V RIBBED BELT/S KIT
	D282830011	31731	54	10-149-383	95.49	SEAL KIT
	d282910108	31731	54	10-149-383	2.47	BRAKE BOOT VALVE
	C282910069	31731	54	10-149-383	12.72	PIN IDLER
	D282980023	31731	54	10-149-383	-95.49	SEAL KIT
	D282940091	31731	54	10-149-383	119.97	MOUNTING PLATE
	D282970113	31731	54	10-149-383	384.64	O RINGS
	D283020056	31731	54	10-149-383	2,182.36	CARRIERS
		<b>11/13/2008</b>		<b>019182</b>		<b>3,209.84</b>
11165 KJ WASTE SYSTEMS INC	110108	31266	54	10-307-216	1,284.00	RECYCLING
		<b>11/13/2008</b>		<b>019183</b>		<b>1,284.00</b>
11365 KUNDINGER FLUID POWER INC	50034242	31731	54	10-149-383	15.00	HYDRAULIC TANK SUPPORTS
	50034408	31731	54	10-149-383	83.74	HOSE ASSY
		<b>11/13/2008</b>		<b>019184</b>		<b>98.74</b>
11380 KUSTOM SIGNALS INC	372651	31824	52	08-101-315	1,399.00	RADAR DASH MOUNT
		<b>11/13/2008</b>		<b>019185</b>		<b>1,399.00</b>
12250 LAWSON PRODUCTS INC	7387284	31731	54	10-149-300	188.95	STOCK
		<b>11/13/2008</b>		<b>019186</b>		<b>188.95</b>
12570 LUNIAK PAINT & SUPPLY INC	1360	31100	55	07-203-822	245.00	POOL SANDBLAST PREP
		<b>11/13/2008</b>		<b>019187</b>		<b>245.00</b>
13097 MARSHALL & ILSLEY TRUST-MILW	5119081	31100	51	02-105-216	260.00	FLEX BENEFIT FEE TO 9/30/08
		<b>11/13/2008</b>		<b>019188</b>		<b>260.00</b>

**CITY OF MENASHA**

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13148 MATTHEWS COMMERCIAL TIRE CTR	027555	31731	54	10-149-382	30.93	TIRE SERVICE
	027556	31731	54	10-149-382	337.99	TIRE SERVICE
	<b>Check Date 11/13/2008 Check Nbr 019189</b>				<b>368.92</b>	<b>Check Total:</b>
13150 MATTHEWS TIRE & AUTO SERVICE	337170	31731	54	10-149-382	237.60	TIRE SERVICE
	<b>Check Date 11/13/2008 Check Nbr 019190</b>				<b>237.60</b>	<b>Check Total:</b>
13360 MENASHA ELECTRIC & WATER UTILI	003133	31201	54	10-302-250	16,021.90	SEPT 08 SEWER CHGS
	110808	31100	54	10-143-223	14,256.32	PUBLIC STREET LIGHTING
	<b>Check Date 11/13/2008 Check Nbr 019191</b>				<b>30,278.22</b>	<b>Check Total:</b>
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,767.00	
<b>Check Date 11/13/2008 Check Nbr 019192</b>				<b>1,767.00</b>	<b>Check Total:</b>	
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	260.00	
<b>Check Date 11/13/2008 Check Nbr 019193</b>				<b>260.00</b>	<b>Check Total:</b>	
13435 MENASHA POSTMASTER	110708	31100	51	10-115-311	180.00	FIRST CLASS PRESORT PERMIT
<b>Check Date 11/13/2008 Check Nbr 019194</b>				<b>180.00</b>	<b>Check Total:</b>	
	110708	31100	53	09-212-311	60.00	DECEMBER NEWSLETTER
<b>Check Date 11/13/2008 Check Nbr 019195</b>				<b>60.00</b>	<b>Check Total:</b>	
13685 MINNESOTA MUTUAL LIFE INSURANC	DEC2008	31100	21	04-618-000	2,522.74	BASIC/EMPLOYER
<b>Check Date 11/13/2008 Check Nbr 019196</b>				<b>2,522.74</b>	<b>Check Total:</b>	
13860 MURPHY CONCRETE & CONSTRUCTION	249277	31485	56	03-202-822	3,285.00	DECORATIVE BLOCKS
<b>Check Date 11/13/2008 Check Nbr 019197</b>				<b>3,285.00</b>	<b>Check Total:</b>	

CITY OF MENASHA

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpyntID	Acct	Subaccount	Amount	Invoice Description
13870 PEGGY MURPHY	110308	31100	53	09-102-331	21.24	MILEAGE
	100108	31100	53	09-102-331	56.34	MILEAGE
	Check Total: 019198				77.58	
14060 NATIONAL ELEVATOR INSPECTION S	405163	31100	52	08-101-240	76.00	ROUTINE INSPECTION
	405162	31100	51	10-115-204	79.00	ROUTINE INSPECTION
	Check Total: 019199				155.00	
14205 CITY OF NEEHAH TREASURER	110608	31262	52	08-101-250	8,213.54	TRANSFER VCR DONATIONS/NEENAH
	Check Total: 019200				8,213.54	
14413 NORTHCENTRAL TECHNICAL COLLEGE	935-57	31100	52	08-101-337	260.00	LAW ENFORCEMENT INSERVICE
	Check Total: 019201				260.00	
15100 RAY O'HERRON COMPANY INC	0828949-IN	31100	52	08-101-315	3,265.04	TASERS
	Check Total: 019203				3,265.04	
	15048 OFFICE DEPOT	402442052	31100	51	04-106-310	36.36
402442053		31100	54	10-111-310	35.94	OFFICE SUPPLIES/ENG
402442053		31100	55	07-201-310	4.04	OFFICE SUPPLIES/PARK/REC
402442053		31100	56	03-202-310	4.04	OFFICE SUPPLIES/COM/DEV
Check Total: 019202				80.38		
15210 ORIENTAL TRADING CO INC	627753009-01	31100	55	07-201-300	106.68	PROGRAM SUPPLIES
	Check Total: 019204				106.68	
15238 OSHKOSH FIRE & POLICE EQPT INC	128998	31824	52	08-101-295	53.00	LED FLASHER OUTLET
Check Total: 019205				53.00		

**CITY OF MENASHA**

Check Register - w/Alternate Description

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
16025 PACKER CITY INTERNATIONAL	3282900082	31731	54	10-149-383	55.98	AIR FILT STOCK
	3282940045	31731	54	10-149-383	69.85	STOCK
	Check Date 11/13/2008 Check Nbr 019206				125.83	Check Total:
18160 REDI-WELDING CO	13792	31731	54	10-149-300	176.15	
	Check Date 11/13/2008 Check Nbr 019207				176.15	Check Total:
19155 PAUL SCHEPPF	103108	31100	52	08-101-331	24.57	K9 SCHOOL/MILEAGE
	103108	31100	52	08-101-338	79.02	K9 SCHOOL/MEALS
	Check Date 11/13/2008 Check Nbr 019209				103.59	Check Total:
19327 SERVICEMASTER BUILDING MTNCE	121146	31100	52	08-101-201	50.00	CLEAN GARAGE IN NOV 2008
	121196	31100	52	08-101-201	1,395.00	CONTRACT JANITORIAL SERVICE
Check Date 11/13/2008 Check Nbr 019211				1,445.00	Check Total:	
19311 KRISTIN SEWALL	110408	31100	51	02-117-310	77.45	LABELS/ELECTION
	Check Date 11/13/2008 Check Nbr 019210				77.45	Check Total:
19356 SHERWIN-WILLIAMS CO	0791-3	31100	55	07-203-822	249.50	POOL PREP FOR PAINT
	1285-5	31100	54	10-131-300	81.50	PAINT FOR SIGN SHOP
	0816-8	31100	55	07-203-822	375.00	POOL PAINT PREP
	0809-3	31100	55	07-203-822	375.00	POOL PAINT PREP
Check Date 11/13/2008 Check Nbr 019212				1,081.00	Check Total:	
19585 SPORTS GRAPHICS	1589B	31100	55	07-201-300	480.00	ADULT SOFTBALL TSHIRTS
	Check Date 11/13/2008 Check Nbr 019213				480.00	Check Total:
19787 SWIDERSKI EQUIPMENT INC	018950	31731	54	10-149-383	162.04	STOCK
	Check Date 11/13/2008 Check Nbr 019214				162.04	Check Total:

Date: Thursday, November 13, 2008  
 Time: 08:51 AM  
 User: MGRIESBACH

CITY OF MENASHA

Check Register - w/Alternate Description

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 Report: 03630Alt.rpt  
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
20155 THEDACARE LABORATORIES	200810-0	31100	21	04-229-000	1,193.35	
	Check Date: 11/13/2008	Check Nbr: 019215			Check Total: 1,193.35	
20248 TNAMEC COMPANY INC	222031890	31100	55	07-203-822	1,055.00	POOL PAINT
	Check Date: 11/13/2008	Check Nbr: 019216			Check Total: 1,055.00	
21045 UNIFIRST CORPORATION	0970039512	31731	54	10-149-201	95.91	MAT/MOP/CLOTHING SERVICE
	Check Date: 11/13/2008	Check Nbr: 019217			Check Total: 95.91	
21160 UW-FOX VALLEY	09-22034	31100	51	04-101-218	1,057.50	VIDEOTAPING CC/COMMITTEE MEET
	Check Date: 11/13/2008	Check Nbr: 019218			Check Total: 1,057.50	
23130 WAVERLY SANITARY DISTRICT	102908	31100	55	07-202-225	47.50	BARKER FARM PARK PAVILION
	Check Date: 11/13/2008	Check Nbr: 019219			Check Total: 47.50	
03225 WC INDUSTRIAL SUPPLY COMPANY	0002636-IN	31731	54	10-149-383	70.86	BELT/BEARING
	Check Date: 11/13/2008	Check Nbr: 019165			Check Total: 70.86	
23152 WE ENERGIES	102708	31100	53	09-102-224	9.04	316 RACINE ST
	102608	31100	55	07-202-223	7.98	NORTH ST
	102608	31100	55	07-202-223	8.88	NORTH ST
	103108	31100	55	07-202-223	35.45	CONSERVANCY
Check Date: 11/13/2008	Check Nbr: 019220			Check Total: 61.35		
23250 WINNEBAGO COUNTY CLERK OF COUR	111208	31100	21	04-229-000	1,035.00	BOND
	111208	31100	21	04-229-000	385.00	BOND
	111208	31100	21	04-229-000	285.00	BOND
Check Date: 11/13/2008	Check Nbr: 019221			Check Total: 1,705.00		

Date: Thursday, November 13, 2008  
 Time: 08:51AM  
 User: MGRIESBACH

**CITY OF MENASHA**

Check Register - w/Alternate Description

Page: 9 of 9  
 Report: 03630Alt.rpt  
 Company: 31100

Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
23275 WINNEBAGO COUNTY TREASURER	110608	31100	21	04-229-000	573.25	DOG LICENSES
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019222</b>		<b>573.25</b>	<b>Check Total:</b>
	LF114093	31100	54	10-304-250	8,200.73	LANDFILL FACILITY
	LF114093	31100	54	10-305-216	2,812.02	LANDFILL FACILITY
	LF114093	31266	54	10-307-216	1,331.60	LANDFILL FACILITY
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019223</b>		<b>12,344.35</b>	<b>Check Total:</b>
23358 WISCONSIN DEPARTMENT OF COMM	190473	31100	51	10-115-204	35.00	PERMIT TO OPERATE/ELEVATOR
	190473	31100	52	08-101-240	35.00	PERMIT TO OPERATE/ELEVATOR
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019224</b>		<b>70.00</b>	<b>Check Total:</b>
23388 WISCONSIN DEPARTMENT OF REVENUE	110808	31100	12	04-101-000	8,150.44	RETURN LOTTERY CREDITS
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019226</b>		<b>8,150.44</b>	<b>Check Total:</b>
23371 WISCONSIN DEPT OF JUSTICE	L7101T	31100	52	08-101-216	80.00	NAME SEARCHES
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019225</b>		<b>80.00</b>	<b>Check Total:</b>
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	515.23	
		31100	21	04-299-016	138.40	
	<b>11/13/2008</b>	<b>Check Nbr</b>	<b>019227</b>		<b>653.63</b>	<b>Check Total:</b>

Grand Total: 110,894.81

City of Menasha  
Common Council  
2009 Budget Review Session  
Common Council Chambers  
140 Main Street  
November 13, 2008  
MINUTES

- I. Call to Order  
Meeting called to order by Mayor Merkes at 5:05 p.m.
- II. Pledge of Allegiance
- III. Roll Call/Excused Absences  
PRESENT: Ald. Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter, Taylor,  
Wisneski, Pack (5:35pm)  
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, C/T Stoffel, PRD Tungate,  
Pk Supt Huss, DPW Radtke, PWS Jacobson,  
Asst. PWS Nieland, Clerk Galeazzi
- IV. People from the Gallery to be heard on matters pertaining to the agenda  
(five (5) minute time limit for each person)  
  
None
- V. Attorney/Personnel/Clerk, pp. 5-19, 31, 34-38, 212-215  
  
Discussion and Questions
- VI. Parks and Recreation, pp. 80-81, 119-143, 145-148, 162-166  
  
Discussion and Questions  
  
Moved by Ald. Pamerter, seconded by Ald. Hendricks to reduce Swimming Pool  
Expenditures Account #315 (Supplies-Tools & Equipment) by \$1,500.  
Motion carried on roll call 8-0.  
  
Moved by Ald. Zelinski, seconded by Ald. Pack to reduce Swimming Pool  
Expenditures Account #821 (Capital Projects-Buildings) by \$51,200  
Motion carried on roll call 6-2.  
Ald. Pamerter, Wisneski, Pack, Zelinski, Michalkiewicz, Benner – yes  
Ald. Taylor, Hendricks – no  
  
Moved by Ald. Wisneski, seconded by Ald. Taylor to increase Swimming Pool  
Expenditures Account #224 (Utility-Heat) by \$4,000  
Motion carried on roll call 8-0.

VII. Public Works, pp. 31-34, 82-111, 143, 156-159, 174-182, 195-212, 214, 216-217

Discussion and Questions

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to reduce Storm Water Utility-Storm Sewers & Drains-High Efficiency Sweeper funds by \$36,000.  
Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Taylor to increase Storm Water Utility-Comptroller/Treasurer Account #250 (Pmts to Other Municipal Entity) by \$36,000

VIII. Any remaining budgets from November 6th & 10th

Moved by Ald. Hendricks, seconded by Ald Pamerter to increase Information Systems Expenditures Account #315 (Supplies-Tools & Equipment) by \$750.  
Motion carried on roll call 5-3

Ald. Pamerter, Taylor, Wisneski, Hendricks, Benner – yes  
Ald. Pack, Zelinski, Michalkiewicz – no

Moved by Ald. Hendricks, seconded by Ald. Pamerter to reduce Public Library Expenditures by \$5,000  
Motion carried on roll call 8-0

Moved by Ald. Hendricks, seconded by Ald. Zelinski to reduce Fire Department Expenditures Account #805 (Capital Outlay-Other Equipment) by \$18,090  
Discussion  
Motion withdrawn

Moved by Ald. Taylor, seconded by Ald. Hendricks to reduce Fire Department Expenditures Account #803 (Capital Outlay-Motorized Equipment) by \$,080.  
Motion carried on roll call 7-1. Ald. Pamerter – no

IX. Adjourn

Moved by Ald. Wisneski, seconded by Ald. Benner to adjourn at 9:34 p.m

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk

Budget - 2009 Budget Adjustments  
 Update: 11/13/2008  
 Compiled by: City Comptroller/Treasurer

	<u>General Fund</u>	<u>Other Funds</u>	
Original General Fund Expenditures Proposed	\$ 16,803,582		
Original General Fund Revenue Proposed	(9,455,349)		
Original Other Funds Expenditures Proposed	-	\$ 5,526,983	
Original Other Funds Revenue Proposed	-	(2,475,611)	
Original Application of Fund Balance	(400,000)	(1,000,000)	
<b>Original Property Tax Levy Proposed</b>	<b>\$ 6,948,233</b>	<b>\$ 2,051,372</b>	<b>=</b>
<b>Original Assessed Property Tax Rate Proposed</b>			

**Budget Adjustments approved at 11/06/2008**  
**Common Council Budget Review session**

Increase Health Department - Salaries-Straight Time	\$ 3,467	
Decrease Health Department - Wages -Straight Time	(9,334)	
Increase Health Department - Employer Contrib - Health	2,399	
Decrease Health Department - Employer Contrib - Retirement	(605)	
Decrease Health Department - Employer Contrib - FICA	(401)	
Decrease Health Department - Employer Contrib - Work Comp	(217)	
Decrease Local Gov - Public Health Revenue	2,345	
Increase IT Department - Training - Other Expenses	7,500	
Increase Local Gov - Public Health Revenue	(28,432)	
<b>11/06/2008 Reduction of Property Tax Levy</b>	<b>\$ (23,278)</b>	

**Budget Adjustments approved at 11/10/2008**  
**Common Council Budget Review session**

Decrease Fire Department - Pmts to Other Municipal Entity	\$ (8,289)	
Increase Valley Transit Subsidy - Pmts to Other Municipal Entity	5,728	
Increase Local Gov - Mass Transit Revenue	(7,185)	
Decrease Office of the Mayor - Training - Registrations	(250)	
Decrease Office of the Mayor - Training - Lodging/Meals	(300)	
Increase City Assessor - Pmts to Other Municipal Entity	1,395	
<b>11/10/2008 Reduction of Property Tax Levy</b>	<b>\$ (8,901)</b>	

**Budget Adjustments approved at 11/13/2008**  
**Common Council Budget Review session**

Decrease Swimming Pool - Supplies - Tools and Equipment	(1,500)	
Decrease Swimming Pool - Capital Projects - Buildings	(51,200)	
Increase Swimming Pool - Utility - Heat	4,000	
Decrease Storm Sewers & Drains - Capital Projects - Construction		(36,000)
Increase Comptroller/Treasurer - Pmts to Other Municipal Entity		36,000
Increase Information Systems - Supplies - Toos and Equipment	750	
Decrease Public Library	(5,000)	
Decrease Fire Department - Capital Outlay - Motorized Equipment	(6,080)	-
<b>11/13/2008 Reduction of Property Tax Levy</b>	<b>(59,030)</b>	

<b>Property Tax Levy after three Budget Review Sessions</b>	<b>\$ 6,857,024</b>	<b>\$ 2,051,372</b>	<b>=</b>
<b>Property Tax Rate after three Budget Review Sessions</b>			

**\$ 8,999,605**  
**\$ 9.51**

31100-53-09-102-110  
31100-53-09-102-120  
31100-53-09-102-151  
31100-53-09-102-154  
31100-53-09-102-155  
31100-53-09-102-161  
31100-47-04-165-000  
31100-51-04-109-339  
31100-47-04-165-000

31100-52-05-201-250  
31100-54-03-204-250  
31100-47-04-143-000  
31100-51-01-102-337  
31100-51-01-102-338  
31100-51-04-107-250

31100-55-07-203-315  
31100-55-07-203-821  
31100-55-07-203-224  
31625-54-10-134-822  
31625-51-04-106-250  
31100-51-04-109-315  
31100-55-06-101-XXX  
31100-52-05-201-803

**\$ 8,908,396**  
**\$ 9.41**



**Memorandum**

To: Common Council  
From: Greg Keil, CDD *CK*  
Date: November 14, 2008  
RE: Budget Adjustment for Dial-A-Ride

Please see the attached email correspondence from Carol Kasimor explaining the proposed increase in the Dial-A-Ride program cost. The City of Menasha 2009 proposed budget includes \$7,200.00 for this program. To meet the current funding request, \$800.00 would need to be added to Account #31100-54-03-205-250. I've also attached a brief description of the Dial-A-Ride program for your information.

**Greg M. Keil**

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**From:** CKasimor@ci.neenah.wi.us  
**Sent:** Thursday, November 13, 2008 4:30 PM  
**To:** Greg M. Keil  
**Subject:** 2009 Dial-A-Ride

Greg,

As we have discussed, during the 2009 budget process we are requesting an increase in the support that the Cities provide the Dial-a-Ride program, from \$6,000 to \$8,000 per city.

This increased support is due to an increase of the total cost per ride, which is currently \$12.50 and is expected to increase to \$13.00. We have also experienced additional ridership in the last few years, and lower reimbursement from Federal funds.

We are looking at raising the fare, from \$3.25 to \$3.50 per ride, to help meet the increased costs.

Please let me know if you have any questions about this.

Thank you,

Carol

Carol M. Kasimor  
Assistant Planner  
Department of Community Development, City of Neenah  
Phone: 920-886-6128  
Fax: 920-886-6129

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WELCOME



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**Dial-A-Ride**

**Glatfelter  
Redevelopment**

**Inspections**

**Municipal Codes**

**Neenah Access  
Trails**

**Permit Forms,  
Fees & Handouts**

## Dial-A-Ride

### Northern Winnebago Dial-A-Ride 734-4546

Reduced Fare transportation for residents of the Cities of Neenah and Menasha, aged 60 years and older.

1. **Tickets:** Obtain tickets at one of the distribution sites listed here.

**In Person:**

Neenah City Hall, Room 313  
211 Walnut Street  
Neenah, WI 54956  
Monday-Friday  
7:30 A.M. - 4:00 P.M.

**Menasha Senior Center**

116 Main Street  
Menasha, WI 54952  
Monday - Friday  
9:30 A.M. - 3:30 P.M.

**By Mail:**

Neenah City Hall, Community Development Office  
P.O. Box 426, Neenah, WI 54957-0426

When requesting tickets by mail include a self-addressed, **stamped** business-sized envelope, and the white Dial-A-Ride identification card.

2. **Schedule Your Trip:** Call Fox Valley Cab at 734-4546, and ask for the Dial-A-Ride service. Give your name, address, destination, and the time at which you want to be picked up. If you are able to call a day or more ahead, please do so as your pick-up can then be assured of being provided at your scheduled time or within 15 minutes after that time. Standing appointments are also accepted.
3. **Fare:** \$3.25 fare. Please have the correct change ([Click here for zone map.](#)) The fare for additional eligible passengers traveling from the same origin to the same destination with a ticket holder is \$3.25. Please call Fox Valley Cab for more information about fares for trips outside the zone.
4. **Cancellations:** Please call Fox Valley Cab one hour or more ahead if you need to cancel your trip. The service will wait 5 minutes for you after your scheduled pick-up time. If you cancel your trip and do not call to cancel, or do not show up for your ride, then you will be charged \$6.25.
5. **Hours:** Dial-A-Ride service hours are 6:00 A.M. to 7:00 P.M., Monday through Friday, 6:00 A.M. to 2:00 P.M. Saturday and Sunday. Closed New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
6. **Assistance:** Drivers will assist riders with getting into the vehicles, as well as helping with packages. However, oversized items that would cause loss of passenger seat space, obstruct the driver's view, or create a safety hazard are not permitted.

7. **Questions or Comments:** The purpose of the Dial-A-Ride program is to provide safe, efficient and affordable transportation. Courtesy is part of providing the transportation service. Should you have questions, comments or complaints about any part of the service, please contact us at 886-6125. Passengers also may have service suspended should their behavior be disruptive to service operations.

For further program information, please call (920) 886-6125.  
For further fare information, please call Fox Valley Cab at 734-4546

**Dial-A-Ride Funding**

Dial-A-Ride is made possible by support provided by:  
Federal and State of Wisconsin Transportation Grants  
United Way Fox Cities  
Winnebago County Committee on Aging  
Cities of Neenah and Menasha

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