

CITY OF MENASHA
Common Council
City Hall-140 Main St.-Council Chambers-3rd Floor
May 19, 2008

MINUTES

 + [Back](#)  [Print](#)

1. CALL TO ORDER

Meeting called to order by Mayor Merkes at 8:00 p.m.

2. PLEDGE OF ALLEGIANCE

A. [Pledge of Allegiance](#)

3. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

PRESENT: Ald. Hendricks, Zelinski, Michalkiewicz, Benner, Pamentner, Taylor, Wisneski, Pack
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Clerk Galeazzi, and the Press.
DEPT HEAD EXCUSED: PHD Nett

4. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Common Council, 5/5/08](#)

Moved by Alderman Pack, seconded by Alderman Hendricks to approve Common Council Minutes

Discussion: Ald. Taylor-Item #12D, instruct Clerk to add sentence there will be a balance due when TIF #2 is retired.

Motion Carried on voice vote
Results:

Minutes to receive:

B. [Administration Committee, 5/5/08](#)

C. [Board of Public Works, 5/5/08](#)

D. [Plan Commission, 5/6/08](#)

E. [Parks and Recreation Board, 4/14/08](#)

Communications:

- A. [Comp Stoffel, 5/12/08; Payments to Beck Electric](#)
- B. [Waverly Sanitary District, 4/8/08](#)
- C. [School Nutrition Association of WI to PHN Nett, 5/15/08; Thank you](#)

Moved by Alderman Pack, seconded by Alderman Wisneski to approve Minutes to Receive B-E and Communications A-C

Motion Carried on voice vote
Results:

5. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. [Public comments on any matter of concern to the City](#)

Guy Heggs, 1355 Dunning Street. Encourage Council to attend Menasha School Board meeting, issues with books available in school library.

Paul Eisner, 1807 Brighton Beach. Winn County Board of Supervisors scholarship winners; holding informational meetings for residents on June 16.

Dan Zelinski, 641 Paris Street. Status of fence on corner of Racine & 2nd St.

Dan Scharenbrock, 1012 Lugano. Opposed to Lugano/Tana trail.

Larry Briar, 1016 Lugano. Opposed to Lugano/Tana trail

Brad Buchanan, Vice-President, North Star Asset Mgmt. Sale of 81 Racine Street, support growth in Menasha.

Rick & Renee Brey, owners Nauts Landing. Ordinance O-8-08, questions on changes.

James Taylor, 340 Broad Street. Community Forward sponsoring upcoming event downtown.

Mary Nebel, 713 1st Street. New Community Enforcement Program good asset to community.

Vern Larsen, 59 Racine Street. Sale of 81 Racine Street, help keep business in Menasha.

Michael Taylor, American Legion Post 152. Neenah-Menasha Memorial Day Parade.

6. APPOINTMENTS

A. [Mayor's Appointments to the Protocol Committee:](#)

[1. Ald. Hendricks, Ald. Wisneski, Police Chief Stanke, Attorney Brandt and Mayor Merkes](#)

Moved by Alderman Pack, seconded by Alderman Taylor to approve appointments

Motion Carried on voice vote
Results:

7. CLAIMS AGAINST THE CITY

A. [Tracy Strasler Claim \(No Action\)](#)

CA/HRD Brandt explained the claims procedure. CVMIC handles claims.

8. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. [None](#)

9. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. [Plan Commission:](#)

1. [5/6/08; No recommendations](#)

B. Administration Committee:

1. [Accept quote of The Post Crescent as the official City newspaper, May 2008-May 2009](#)

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to accept quote of The Post Crescent

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Taylor , (8)
Wisneski , Zelinski

2. [Approval of Consulting Agreement with McClone Agency, Inc. for the period July 1, 2008 to June 30, 2009, and authorize signature](#)

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to approve Consulting Agreement with McClone Agency

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Taylor , (8)
Wisneski , Zelinski

3. [Declaration of Official Intent 2008-02, Lake Park Heights, Walker and Northridge Manor II Subdivisions Street Construction.](#)

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to approve Declaration of Official Intent

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Taylor , (8)
Wisneski , Zelinski

4. [Offer to Purchase for 81 Racine Street and 504 Broad Street, Parcels #71-0006200 & 71-000610, Riverside Builders, Inc, not to exceed \\$36,000.](#)

Held in Administration Committee

5. [Request of Wiseguys Pizzeria & Pub to serve alcohol beverages and food on their outside patio from May 19 - Nov. 1, 2008 \(Held 5/5/08\)](#)

Moved by Alderman Michalkiewicz, seconded by Alderman Benner to move to table

Roll Call:

AYES: Benner , Michalkiewicz , Pack , Pamentner , Taylor , Zelinski (6)
NAYS: Hendricks , Wisneski (2)

6. [Accounts payable and payroll for 5/8/08 - 5/15/08 in the amount of \\$507,114.03](#)

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to approve accounts payable and payroll

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamentner , Taylor , (8)
Wisneski , Zelinski

C. Board of Public Works:

1. Street Use Application - Steak Fry for Boaters & Guests; Saturday, June 14, 2008; 4:00 PM - 10:00 PM (City of Menasha Marina)

Moved by Alderman Pack, seconded by Alderman Wisneski to approve Street Use Application

Motion Carried on voice vote

Results:

2. Street Use Application - Labor Day Corn Roast for Boaters & Guests; Saturday, August 30, 2008; 4:00 PM - 10:00 PM (City of Menasha Marina)

Moved by Alderman Pack, seconded by Alderman Wisneski to approve Street Use Application

Motion Carried on voice vote

Results:

3. Payment - DeGroot, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3; Contract No. E145-07-01C Sanitary Sewer Replacement; \$179,595.05 (Payment No. 1)

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to approve payment-DeGroot, Inc

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamenter , Taylor , (8)
Wisneski , Zelinski

4. Payment - Infrastructure Technologies; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3; Contract No. E145-07-01D Sanitary Manhole Lining; \$30,495.91 (Payment No. 2)

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to approve payment-Infrastructure Technologies

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamenter , Taylor , (8)
Wisneski , Zelinski

5. Recommendation to Award - Badger Highways, Inc.; Contract Unit No. 2008-01; Lake Park Heights Subdivision, Walker Subdivision, Northridge Manor Subdivision and First Street from DePere Street to Ice Street - New Street Construction - Concrete Curb and Gutter/Asphalt Pavement; Street Reconstruction - Concrete Curb & Gutter/Asphalt Pavement; \$795,137.13

Moved by Alderman Pack, seconded by Alderman Wisneski to approve Recommendation to Award-Badger Highways, Inc.

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamenter , Taylor , (8)
Wisneski , Zelinski

6. Request for Street Light at Northridge Court/Highridge Drive and North End of Northridge Court (Held)

Moved by Alderman Pack, seconded by Alderman Wisneski to approve installation of street light immediately

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamenter , Taylor , (8)
Wisneski , Zelinski

7. [Request to Change Lugano/Tana Trail from 8' Wide Asphalt Trail to 5' Wide Concrete Walk](#)

Held in Board of Public Works

10. ORDINANCES AND RESOLUTIONS

A. [O-5-08 - An ordinance relating to Operators' Licenses](#)

Moved by Alderman Pack, seconded by Alderman Wisneski to adopt O-5-08

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamenter , Taylor , (8)
Wisneski , Zelinski

B. [O-6-08 - An ordinance relating to site, architectural, landscaping and lighting plan review](#)

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to adopt O-6-08

Roll Call:

AYES: Benner , Hendricks , Michalkiewicz , Pack , Pamenter , Taylor , (8)
Wisneski , Zelinski

C. [0 -7-08 An Ordinance Relating to Construction Site Erosion Control](#)

No Action

D. [O-8-08 - An Ordinance Relating to Outdoor Food and Alcoholic Beverages Service](#)

Moved by Alderman Pack, seconded by Alderman Taylor to hold O-8-08

E. [R-12-08 - Proclamation for National Public Works Week, May 18-24, 2008](#)

Moved by Alderman Wisneski, seconded by Alderman Michalkiewicz to adopt R-12-08

Motion Carried on voice vote

Results:

11. HELD OVER BUSINESS

A. [None](#)

12. COUNCIL DIRECTIVES

A. [CDD Keil - Update on 81 & 87 Racine Street and 504 Broad Street. Other issues, site clearance and preparation of site to a grassy area timeline. Possible transfer of properties to RDA for sale and marketing. Curb area restored on Racine Street. Removal of telephone pole and telephone lines timelines. \(Ald. Taylor\)](#)

CDD Keil reported the cost estimates for various site improvements to the property would be around \$15,000. The time line for completion of the work is 60-90 days. Transfer of the property to the RDA would require Council approval. The removal of the telephone pole by AT&T would be

60-90 days.

Ald. Taylor explained a little back history on the project and RDA recommendations.

B. Comp Stoffel - Information on TIF #2, date created, retirement date, expenditures. (Ald. Taylor)

C/T Stoffel explained the timeline of revenues and expenditures. TIF #2 was created in 1987. The retirement date is 2013. All bond debt is paid, however there is approximately \$115,000 still owed to taxpayers. Approximately \$60,000 is paid back each year.

13. CITIZEN REPRISE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

A. Public comments on matters pertaining to the agenda

Vern Larsen, 59 Racine Street. What happens with Offer to Purchase for 81 Racine and 504 Broad Street.

14. ADJOURNMENT

A. Adjournment

Moved by Alderman Pack, seconded by Alderman Taylor to adjourn at 8:55 p.m.

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk