

**CITY OF MENASHA**  
**Board of Public Works**  
**Third Floor Council Chambers, 140 Main Street, Menasha**  
April 21, 2008

**MINUTES**

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**1. CALL TO ORDER**

Meeting called to order by Chairman Pack at 5:00 p.m.

**2. ROLL CALL/EXCUSED ABSENCES**

**A. -**

PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, Clerk Galeazzi, and the Press.

**3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

**A. [April 7, 2008 & April 15, 2008](#)**

Moved by Alderman Michalkiewicz, seconded by Alderman Wisneski to approve minutes of April 7, 2008 and April 15, 2008

Motion Carried on voice vote

Results:

**4. DISCUSSION**

**A. [Presentation of Proposed First Street Reconstruction Plans](#)**

DPW Radtke explained an informational session was held earlier in the day for residents from First Street . The reconstruction of First Street would be from DePere Street to Ice Street . The current width of First Street from DePere Street to Manitowoc Street is 27' and it will be increased to 29'. The increased width will allow for additional bypass space when vehicles are parked on both sides of the street. They have been receiving positive feedback from residents on the increase in street width. The section from Manitowoc Street to Ice Street will remain at 34' in width to allow for the extra parking for Jefferson Park events. Construction work will start after July 4 and is anticipated to take six to eight weeks. Property owners will not be charged to upgrade the apron part of the driveway from gravel to asphalt. There will be an additional cost for upgrading to concrete driveways. The sidewalks will be upgraded for the handicap accessibility at the corners. Arrangements will be made for refuse collection and some overnight parking.

**B. [Draft Storm Water Management Plan \(Presentation by Martenson & Eisele\)](#)**

DPW Radtke introduced Aaron Madsen and Brian Olesen from Martenson & Eisele who gave a presentation on the storm water management plan. They gave the background on the storm water regulations and where the City of Menasha is currently. M&E has been hired to develop a storm water management plan for the City. They explained financing options. Mr. Madsen and Mr. Olesen answered questions.

**C. [Feasibility of Stormwater Utility Creation \(Presentation by Martenson & Eisele\)](#)**

Aaron Madsen and Brian Olesen from Martenson & Eisele gave a presentation on storm water Utility. They explained what costs would be covered by a storm water utility and how to fund it. Mr. Madsen and Mr. Olesen answered questions.

**D. Stormwater Annual Report (Informational Only)**

CDD Keil and AP Beckendorf explained the report. The WisDNR requires municipalities that have a storm sewer system to file a report on the activities they have undertaken to comply with the terms of the permit they have been issued. The report is referred to as MS4 Permit Annual Report.

**E. Payment - Insituform Technologies USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements - Phase 3 Project; Contract No. E145-07-01A; \$186,051.80 (Payment No. 1)**

No Discussion or Questions

**F. Request for Stop Sign at the Intersection of Grove and Melissa Streets**

DPW Radtke suggested an engineering study be conducted.  
Discussion ensued on other intersections in that area that may need stop/yield signs.

Moved by Ald. Hendricks, seconded by Ald. Michalkiewicz to do an engineering study on the intersection of Melissa and Grove Street .

Motion carried on voice vote.

**G. R-6-08 Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property**

DPW Radtke explained there will be a public hearing during the Common Council meeting.

**H. 0-3-08 An Ordinance Relating to Prohibited Parking (River Street)**

Ald. Wisneski explained a request was made of the Parking Committee to eliminate parking on River Street west of the railroad tracks. That part of the street is very narrow and would be hard for emergency vehicles to maneuver around.

**I. 0-4-08 An Ordinance Relating to Prohibited Parking (Baldwin Street)**

Ald. Wisneski explained a request was made of the Parking Committee to eliminate parking on the east side of Baldwin Street . During the winter it was hard for the snowplows to make it through with vehicles parked on both sides of the street.

**5. ADJOURNMENT**

**A. -**

Moved by Alderman Michalkiewicz, seconded by Alderman Hendricks to adjourn at 6:33 p.m

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk