

**CITY OF MENASHA**  
**Board of Public Works**  
**Third Floor Council Chambers, 140 Main Street, Menasha**  
January 21, 2008

**MINUTES**

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**1. CALL TO ORDER**

Meeting called to order by Chairman Pack at 6:15 p.m.

**2. ROLL CALL/EXCUSED ABSENCES**

**A. -**

PRESENT: Ald. Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor

ALSO PRESENT: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,

C/T Stoffel, PRD Tungate, PHD Nett, PWS Jacobson, Taryn Nall (Kaempfer & Associates),

Clerk Galeazzi and the Press.

**3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

**A. [January 7, 2008](#)**

Moved by Alderman Michalkiewicz, seconded by Alderman Eckstein to approve minutes.

Motion Carried on voice vote

Results:

**4. DISCUSSION**

**A. [Street Use Application - Memorial Day Parade; Monday, May 26, 2008; 8:00 AM to 10:30 AM; American Legion 152](#)**

NO QUESTIONS OR DISCUSSION

**B. [Change Order - National Power Rodding Corporation; Contract Unit No. E145-07-01B, Sanitary Sewer Rehabilitation; 39-Day Time Extension to June 30, 2008 Due to Weather Conditions \(Change Order No. CO-1450701B-01\)](#)**

DPW Radtke explained this change order is for extension of time only. There is no cost to the City. There are no concerns from staff.

**C. [Change Order - Infrastructure Technologies, Inc.; Contract Unit No. E145-07-01D, Sanitary Manhole Lining; DEDUCT: \\$5,760.00 \(Change Order No. CO-1450701D-01\)](#)**

NO QUESTIONS OR DISCUSSION

**D. [Payment - Infrastructure Technologies, Inc.; Contract Unit No. E145-07-01D, Sanitary Manhole Lining; \\$32,983.37 \(Payment No. 1\)](#)**

NO QUESTIONS OR DISCUSSION

**E. [Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers under Section 66.07, Wisconsin Statutes - Final Asphalt Pavement/Curb & Gutter in Lake Park Heights Subdivision, Northridge Manor II Subdivision and Walker Subdivision](#)**

DPW Radtke explained a public hearing will be set and a final resolution in a month.

**F. [Status Report on Phase III SSES and Sanitary Sewer Improvements](#)**

Taryn Nall from Kaempfer & Associates gave an update on Phase III SSES and Sewer Rehabilitation Program. Mr. Nall's staff has been working close with City staff to correct problems in the sanitary sewer system. The Clean Water Fund will fund the work through a low interest loan to the City. Phase III SSES included inspections of manholes and foundation drain/sump pump, and smoke testing and televising of the sanitary sewer. The City received excellent bids for the sewer rehabilitation work.

**G. [Status Report on Snow and Ice Control Budget](#)**

PWS Jacobson reported the Snow and Ice Control Policy has proven to be economical and efficient. The crew is trained according to the policy and performs admirably. He explained the split in work schedules to avoid overtime, the use of salt brine to facilitate plowing of streets and parking lots, the plowing schedules for main and secondary streets and the use of specialized City equipment.

**H. [Recommendation to Reconstruct First Street from Manitowoc Street to Ice Street \(2008 Budget\)](#)**

DPW Radtke explained the preliminary work identified an insufficiency with the base material on First Street east of Manitowoc Street . There have been some minor issues with the utilities that will be addressed with the project. Construction bids to go out by the end of March and construction time should be 4-6 weeks for First Street .

**5. ADJOURNMENT**

**A. -**

Moved by Alderman Michalkiewicz, seconded by Alderman Wisneski to adjourn at 6:44 p.m.

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk