

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
NEW COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday April 17, 2012
6:30 PM**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
 - Moment of Silence
 - Oath of Office – Newly Elected Officials
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
- G. CONSENT AGENDA
- H. ITEMS REMOVED FROM CONSENT AGENDA
- I. ORDINANCES AND RESOLUTIONS
 - 1. [R-12-12 Resolution Providing for the Method of Selecting Certain Council/Committee Officials \(Introduced by Ald. Sevenich\)](#)
- J. ACTION ITEMS
- K. APPOINTMENTS
 - 1. Common Council Appointments
 - a. [City Attorney – Pamela Captain](#)
 - b. [City Clerk – Deborah Galeazzi](#)
 - c. City Assessor – Associated Appraisal
 - d. Council President (1 year term effective immediately)
 - e. An Alderman Member to the Plan Commission (1 year term effective immediately)
 - f. An Alternate Alderman Member of the Plan Commission (1 year term effective immediately)
- L. RECESS TO COMMITTEES
- M. APPOINTMENTS
 - 1. Common Council Appointments
 - a. NM Fire Rescue Joint Finance and Personnel Committee:
 - 1) Council President (No action necessary)
 - 2) Administration Committee Chair or Personnel Committee Chair (If necessary)
 - b. Information Systems Steering Committee (If necessary)
 - 2. Mayor's Committee Appointments
 - a. Approval of Ald. Benner to Parks & Recreation Board (1 year term effective immediately)
 - b. Approval of Ald. Sevenich to the Landmarks Commission (1 year term effective immediately)
 - c. Approval of Ald. Langdon to the NM Fire Rescue Joint Finance and Personnel Committee (1 year term effective immediately)

2. Mayor's Committee Appointments, continued

- d. Approval of Ald. Englebert to the Redevelopment Authority (1 year term effective immediately)
- e. Approval of Ald. Zelinski to the Parking Committee (1 year term effective immediately)
- f. Approval of Ald. Taylor to the Heckrodt Wetland Reserve Board (1 year term effective immediately)
- g. Re-appointment to the Plan Commission of Catherine Cruickshank, 1056 Tahoe Ct., Menasha for the term May 1, 2012 to May 1, 2015
- h. Re-appointment to the Board of Health of Candyce Rusin, 628 Nicolet Blvd., Menasha for the term May 1, 2012 to May 1, 2015

N. CLAIMS AGAINST THE CITY

O. HELD OVER BUSINESS

P. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Q. ADJOURNMENT

MEETING NOTICE

**Monday, May 7, 2011 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – to be determined
Board of Public Works – to be determined**

Following adjournment there will be a social at Blind Pig Saloon 200 Main St. (Upper level- use Main St. entrance). The public is invited.

FOR THE NEW COUNCIL

RESOLUTION R-12-12

**A RESOLUTION PROVIDING FOR THE METHOD OF SELECTING CERTAIN
COUNCIL/COMMITTEE OFFICIALS**

Introduced by Alderman Sevenich

WHEREAS, it is desirous to provide a method for selection of the Council President, Administration Committee Chair, and Vice-Chair, Board of Public Works Chair and Vice-Chair, and Personnel Committee Chair and Vice-Chair, Alderman Member of the Planning Commission, and an Alternate Alderman Member of the Planning Commission; and,

WHEREAS, it is desirous that ground rules be laid prior to such selections; and

WHEREAS, it is desirous that city government operate in the most open and transparent method practicable

NOW, THEREFORE, BE IT RESOLVED, that the above-named officials be selected in the following manner:

1. In order for an alderman to be a candidate for any office, that alderman must be nominated and seconded by another alderman.
2. Should there be no additional nominations for any office, the Clerk shall cast a unanimous ballot for a particular candidate and such candidate shall be declared elected, unless there is objection from another alderman.
3. Should there be more than one nomination for any office, roll call shall be immediate and any candidate receiving the least votes shall be eliminated until there is one remaining who shall win the election.
4. In the case of a tie, successive roll calls shall take place until the tie is broken. The Mayor shall not have the authority to break a tie.
5. All officers shall be for a period of one year.

Passed and approved this 17th day of April, 2012.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk



MEMORANDUM

Date: April 12, 2012

To: Common Council
From: Pamela A. Captain, City Attorney

RE: Appointment of the City Attorney

I wish to express my interest in being reappointed to act as the City Attorney for the City of Menasha. Serving in this capacity since October 2009 has been an honor. Together we have worked through some unusually challenging legal struggles. This has been a community effort and I am proud to have been a part of this community that has worked so diligently to come out on top of an extremely difficult situation.

We are ready to move into another phase of the City's recovery – that is, winding up the steam utility and creating economic growth. I believe that I can contribute to the successful resolution of these and other issues Menasha is facing.

I am committed to working with you and this community and look forward to exciting changes for Menasha in the future. Thank you for your continued support.



MEMO

To: Common Council
From: Debbie Galeazzi, Clerk
Subject: City Clerk Appointment
Date: April 10, 2012

I would appreciate your support in being re-appointment as City Clerk for the City of Menasha. I have enjoyed the position of City Clerk since 2004 and wish to continue.

You best understand how important maintaining the operations of a Clerk's office is. I think the day to day operations in the City of Menasha Clerk's office are run smoothly. I continue to advance my education when it comes to clerk related topics. I'm currently the District VI Co-Director with the Wisconsin Municipal Clerks Association. Through that position I meet with other municipal clerks around Wisconsin to discuss matters pertaining to the clerk's office. I also have been teaching a clerk's class at the Clerks and Treasurers Institute through UW-Green Bay. 2012 will be a busy year for elections and I feel I have the experience to conduct the election in a very professional manner.

I enjoy working with the residents of the City of Menasha. I have always tried to treat each resident on a fair and equal base. I feel I do a good job at that.

I look forward to the opportunity to continue as City Clerk and to meet new and exciting challenges in the future.