

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday June 4, 2012**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [CA Captain – Open Records Policy \(Ald. Langdon\)](#)
 2. [DPW Radtke – Wayfinding Signage Report \(Ald. Taylor\)](#)
 3. [DPW Radtke – Emergency vehicle policy at lift bridge \(Ald. Langdon\)](#)
 4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 5/21/12](#)
 - b. [Board of Public Works, 5/21/12](#)
 - c. [Board of Health, 4/11/12](#)
 - d. [Committee on Aging, 4/12/12](#)
 - e. [Library Board, 5/17/12](#)
 - f. [NM Fire Rescue Joint Finance & Personnel Committee; 5/22/12](#)
 - g. [NM Fire Rescue Fire Commission, 5/23/12](#)
 - h. [NM Sewerage Commission, 4/24/12](#)
 - i. [Parks and Recreation Board, 5/14/12](#)
 - j. [Police Commission, 5/17/12](#)
 - k. [Safety Committee, 3/1/12; City Hall](#)
 - l. [Safety Committee, 4/24/12; Public Works/Parks Department](#)Communications:
 - m. [Comp. Stoffel, 5/31/12; Approval of construction contracts](#)
 - n. [Customers First, the Wire newsletter, June 2012](#)
 - o. [Gold Cross-Steve Radich, 5/16/12; Thank you note](#)
 - p. [Marina Harbormaster Diane Schabach, 5/30/12; Marina fence](#)
 - q. [PC Styka, 5/25/12; Squad Car Design](#)
 - r. [WI DNR, 5/29/12; Public notice of an air pollution permit application review, Sun Chemical Corp](#)
 - s. [Valley Transit, 5/3/12; Local refund for 2011 for fixed route services](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 5/21/12](#)
Board of Public Works, 5/21/12; recommends approval of:
 2. [Street Use Application – Parade of Lights; July 3, 2012; 9:15 PM – 10:15 PM; \(Cities of Neenah, Menasha and Communityfest Committee\)](#)
 3. [Recommendation to Award – Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter, Asphalt Pavement Alternate; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; MCC, Inc.; \\$77,127.94](#)
 4. [Recommendation to Award – Contract Unit No. 2012-03; Street Reconstruction, Curb & Gutter, Asphalt Pavement; Paris Street/Manitowoc Street; Northeast Asphalt, Inc.; \\$216,014.12](#)

5. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2013](#)
NM Fire Rescue, Joint Finance & Personnel Committee, 5/22/12; recommends approval of:
6. [The Memorandum of Understanding for Search and Rescue and authorize Fire Chief Auxier to sign this agreement with Winnebago County](#)
Plan Commission, 7/12/11; recommends:
7. [That the site at 901 Airport Rd. \(Old Fire Station #36\) be cleared and that the lot be marketed for an appropriate use](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 5/22/12 to 5/31/12 in the amount of \\$691,250.65](#)
2. [Renewal of Liquor License for 2012-2013 licensing year](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-5-12 Parking Regulations \(Winnebago Avenue, Konemac Street, Fourth Street, School Court\)\(Recommended by Board of Public Works, Introduced by Ald. Zelinski\)](#)
2. [O-6-12 An Ordinance Amending Title 8, Chapter 2 of the Code of Ordinances –Weights and Measures \(Introduced by Mayor Merkes\)\(Recommended by Administration Committee\)](#)
3. [O-7-12 An Ordinance Amending Title 7 Chapter 6 of the Code of Ordinances – Restaurant and Retail Food Establishment Licensing \(Introduced by Ald. Klein\) \(Recommended by Administration Committee\)](#)
4. [O-8-12 An Ordinance Amending Title 11, Article C of the Code of Ordinances – Parking Regulations \(Introduced by Ald. Klein\)\(Recommended by Administration Committee\)](#)

K. APPOINTMENTS

1. Mayor's reappointment of At Large Member to Heckrodt Wetland Reserve Board
 - a. Sheila Brucks, 238 Butte Des Morts Dr. for the term of June 4, 2012 – April 16, 2013
2. [Accept resignation of Joe Weidert from Landmarks Commission](#)
3. Mayor's Appointment to Landmarks Commission
 - a. [Debra Gorell, 216 1/2 Main St., for the term of June 4, 2012 – March 1, 2014](#)

L. HELD OVER BUSINESS

1. [Moving of the Marina fence – Ald. Krueger](#) (Held 5/21/12)

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

N. RECESS TO ADMINISTRATION COMMITTEE, BOARD OF PUBLIC WORKS AND PERSONNEL COMM

O. CLAIMS AGAINST THE CITY

1. [Notice of Circumstances of Claim from Kathy Skibba](#)
2. Update on Petition for the Incorporation for the Village of Harrison, 12-CV-28; and Notice of injury and circumstances of claim - Town of Harrison, Celine Romenesko, Rick Kindschi
3. Update on PCB Litigation

- P. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (PCB Litigation; Petition for the Incorporation for the Village of Harrison; Notice of injury and circumstances of claim- Town of Harrison, Romenesko & Kindschi)

Q. ADJOURN

MEETING NOTICE

Common Council – Monday, June 18, 2012

Common Council - 6:00 pm

Administration Committee – 6:30 p.m.

Board of Public Works – 7:00 p.m.