

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday June 20, 2011**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [Proclamation recognizing Syring Development Ltd. & Kenwood Associates Ltd. 40 years in business](#)
 2. [Proclamation designating July as Parks and Recreation Month](#)
 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 6/6/11](#)
 - b. [Board of Public Works, 6/6/11](#)
 - c. [Board of Health, 4/13/11](#)
 - d. [Committee on Aging, 4/14/11](#)
 - e. [Information Technology Steering Committee, 6/14/11](#)
 - f. [NM Fire Rescue Joint Finance & Personnel Committee, 5/24/11](#)
 - g. [Personnel Committee, 6/6/11](#)
 - h. [Plan Commission, 6/7/11](#)
 - i. [Police Commission, 5/23/11, 6/10/11](#)
 - j. [Redevelopment Authority, 5/25/11](#)
 - k. [Safety Committee, 4/14/11; City Hall](#)
 - l. [Safety Committee, 3/29/11; Police](#)
 - m. [Safety Committee, 4/26/11; Public Works/Parks](#)
 - n. [Water & Light Commission, 5/25/11](#)Communications:
 - o. [Customers First! June 2011 Newsletter, the Wire](#)
 - p. [Public Works Facility, May 2011 Disposal Violations](#)
 - q. [Remley & Sensenbrenner, 6/7/11; Tom Schanke-Lot No. 16 of Lake Park Villas](#)
 - r. [Valley Transit; 6/1/11; Refund for 2010 fixed route services](#)
 - s. [Winnebago County Libraries 2010 Highlights](#)
- G. CONSENT AGENDA
- (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- Minutes to approve:
1. [Common Council, 6/6/11](#)
[Board of Public Works, 6/6/11; recommends approval of:](#)
 2. [Change Order – Sam Sommers Concrete; Contract Unit No. 2011-02; New Street Construction-Concrete Curb and Gutter/Concrete Walk; DEDUCT: \\$29,284.87](#)

G. CONSENT AGENDA, Board of Public Works, 6/6/11; recommends approval of (continued):

3. Recommendation to Submit Ballot Requesting Winnebago County to Refund the Recycling Revenue Surplus of \$330,887.00 to Signing Municipalities Based upon each Municipality's Actual Tonnage Processed and Sold for Year 2010 and to cast a ballot to refund the recycling revenue to the City
4. Recommendation to Enter into Agreement with WisDOT Regarding 2011-2014 Local Bridge Program (Third Street/Brighton Drive Bridge)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 6/9/11 to 6/16/11 in the amount of \$1,585,984.88
2. Renewal of Liquor License for July 1, 2011-June 30, 2012:
 - a. Buddi Sagar Subedi, d/b/a N.P. Mart, 209 Racine St. Menasha
 - b. Stop N Go LLC, 1200 Plank Rd Menasha, Kamaljit Gill/Agent
 - c. Hot Brass, LLC, d/b/a The Locker Room, 800 Plank Rd. Menasha, Frederick Schroeder/Agent
 - d. Erica Redlin, d/b/a/ Redliner, 977 Plank Rd. Menasha
3. Reserve "Class B" Liquor License Application, Whiting LLC, Michael Roy Whiting, agent for the premise at 14 Tayco Street, d/b/a Mi Casa Mexican Grill for July 1, 2011-June 30, 2012.
4. Outdoor Alcoholic Beverage Applications for July 1, 2011-June 30, 2012:
 - a. Hot Brass, LLC, d/b/a The Locker Room, 800 Plank Rd. Menasha, Frederick Schroeder/Agent
 - b. Whiting LLC, d/b/a Mi Casa Mexican Grill, 14 Tayco Street, Michael Roy Whiting/Agent
 - c. Erica Redlin, d/b/a/ Redliner, 977 Plank Rd. Menasha
5. Change of Agent for Kwik Trip, Inc., 1870 USH 10/STH 114, to Jessica A. Hartjes, 516 Steven Street, Combined Locks
6. Street Use Permit – Parade of Lights; Sunday July 3, 2011; 9:15 PM-10:15 PM

J. ORDINANCES AND RESOLUTIONS

1. O-6-11 – Ordinance relating to the paving of driveways and parking lots (Introduced by Ald. Taylor & Zelinski) (Recommended by Plan Commission)(2nd Introduction)
2. O-7-11 (Substitute Amendment 1) – An Ordinance Amending Chapter 2, Mayor and Common Council (Introduced by Ald. Sevenich)(1st introduction)

K. APPOINTMENTS

- a. Hearing to remove Andrew Jennings from the Landmarks Commission
- b. Mayor's Appointment to the Landmarks Commission
 - a. James Taylor, 724 Milwaukee Street, for the term of June 20, 2011 to March 4, 2014

L. HELD OVER BUSINESS

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

N. RECESS TO ADMINISTRATION COMMITTEE, BOARD OF PUBLIC WORKS, PERSONNEL COMMITTEE

O. CLAIMS AGAINST THE CITY

- a. Notice of Circumstances of Claim – Thomas Schanke, Lot no. 16 of Lake Park Villas

- P. ADJOURNMENT into Closed Session, pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Notice of Circumstances of Claim – Thomas G. Schanke)

MEETING NOTICE

Regular Common Council Meeting – TUESDAY July 5, 2011 - Council Chambers

Common Council – 6:00 p.m.

Administration Committee – 6:30 p.m.

Board of Public Works – 7:00 p.m.