

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 4, 2013**

COMMON COUNCIL WORKSHOP

5:30 PM – **Budget Overview** & Update to City Staffing and Organization Chart

**6:00 PM
AGENDA
AMENDED**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Presentation by Neenah-Menasha Fire Rescue Dive Team.
 2. [R-16-13 A Resolution to Recognize Bruce Peterson's Family Members and Friends for their Assistance in Raising Funds to Support the Neenah-Menasha Dive Rescue Team.](#)
 3. Update from Neenah-Menasha Sewerage Commission.
 4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 10/21/13](#)
 - b. [Board of Health, 9/11/13](#)
 - c. [Board of Public Works, 10/21/13](#)
 - d. [City Hall Safety Committee, 9/5/13](#)
 - e. [Committee on Aging, 9/12/13](#)
 - f. [Landmarks Commission, Special, 10/28/13](#)
 - g. [NMFR Joint Fire Commission, 10/23/13](#)
 - h. [NMFR Joint Finance & Personnel Committee, 10/22/13](#)
 - i. [NM Sewerage Commission, 10/9/13](#)
 - j. [Plan Commission, 10/29/13](#)
 - k. [Police Safety, 3/28/13](#)
 - l. [Public Works/Parks Safety Committee, 9/24/13](#)
 - m. [Redevelopment Authority, 10/30/13](#)Communications
 - n. [Mark Brown, Assessor, to Common Council, 10/21/13; Sikh Temple – Timeline of Events](#)
 - o. [Village of Harrison. Ordinance Adopting Amendments to the Harrison Comprehensive Plan, Ordinance V13-10, 10/28/2013.](#)
- G. CONSENT AGENDA
- (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- Minutes to approve:
1. [Common Council, 10/21/13](#)
Administration Committee, 10/21/13 – Recommends the Approval of:
 2. Renewal of Menasha's vision insurance benefit with Vision Insurance Plan of American, Inc accepting option 2 for plan years 2014-2016.
 3. To continue participation in Local Government Property Insurance Fund for 2014 at the premium of \$26,132.

Board of Public Works, 10/21/13 – Recommends the Approval of:

4. [Change Order #1; Menasha Utilities McM. No. M0002-930159.06; Water Main Reconstruction, Edgewater Drive and Lakecrest Drive; Don Hietpas & Sons, Inc.; ADD: \\$21,267.50.](#)
5. [Change Order #6; Menasha Utilities McM. No. M0002-910333.07; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: \\$296.25.](#)
6. [Payment – Al Dix Concrete, Inc.; Contract Unit No. 2013-01; Midway Road Walk Construction; \\$163,793.86 \(Payment No. 1\).](#)
7. [To Remove the Two Hour Parking Restriction on the North Side of First Street in the Parking Bay Section adjacent to the Menasha Library West of Racine Street and to draft an ordinance.](#)

NMFR Joint Finance and Personnel Committee, 10/22/13 – Recommends the Approval of:

8. [Chapter 3, Sec. 5-3-5. Re-Inspection or Missed Appointments of the Fire Prevention Code.](#)
9. [Amending their respective fee schedule to add a \\$100 fire re-inspection fee for each fire re-inspection performed.](#)

Plan Commission, 10/29/13, - Recommends the Approval of:

10. [The Extraterritorial Certified Survey Map at 901-921 Appleton Road, Town of Menasha.](#)
11. [The Certified Survey Map at 835 Valley Road.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 10/18/13 to 10/31/13 in the amount of \\$673,318.48.](#)
2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-5-13 An Ordinance Amending Title 5, Chapter 3 of the Code of Ordinances \(Fire Prevention Code - Re-inspections or Missed Appointments\). \(Introduced by Ald. Langdon\) \(Recommended by NMFR Joint Finance and Personnel Committee\).](#)
2. [O-6-13 An Ordinance to Amending Title 10, Chapter 1 of the Code of Ordinances \(Parking Regulations – Parking for Two or More Consecutive Hours\) \(Introduced by Ald. Langdon\) \(Recommended by the Board of Public Works\).](#)

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. Board of Public Works, recommends :
[Sustainability Board recommendations for 2014 Waste Reduction and Automation as outline in memo dated October 3, 2013. \(Held 10/21/13\)](#)

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

P. ADJOURN

Motion to adjourn into Closed Session Pursuant to Wis. Stats. §19.85(1)(e) & (f); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Considering financial, medical, social or personal histories or disciplinary data of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Delinquent Account)

MEETING NOTICE

Common Council – Monday, November 18, 2013 – 6:00 pm

Committee meetings to follow Common Council