

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, October 5, 2015**

**6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Amy Barker, Executive Director of Future Neenah - Update on Loop the Little Lake project fundraising.
  2. FC Auxier - Introduction of Deputy Fire Chief Victor Voss.
  3. FC Auxier – Introduction of new Firefighter, Evan Forster, and administer the oath.
  4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:
    - a. [Administration Committee, 09/21/15.](#)
    - b. [Board of Public Works, 09/21/15.](#)
    - c. [Library Board, 09/17/15.](#)
    - d. [NMFR Joint Finance & Personnel, 09/22/15.](#)
    - e. [NMFR Joint Fire Commission, 09/23/15.](#)
    - f. [Police Commission, 07/23/15.](#)
    - g. [Special Water and Light Commission, 08/05/15.](#)Communications:
    - h. [ASD Steeno; Deferred Special Assessment Example.](#)
    - i. [Notice of Public Hearing Concerning Establishment of Village of Harrison Utility District No. 1, Village of Harrison Utility District No. 2.](#)
- G. CONSENT AGENDA  
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)  
Minutes to approve:
  1. [Common Council, 09/21/15.](#)Board of Public Works, 09/21/15 – Recommends the Approval of:
  2. [Development Agreement between the City of Menasha and Van's Realty and Construction of Appleton, Inc., with a two year deferral on special assessments rather than the five year deferral as per the municipal code, and the developer pays for the backbone sewer and water system and storm water management facilities.](#)
  3. [Recommendation to modify lane assignments on Washington Street North of Nicolet Boulevard.](#)NMFR Joint Finance & Personnel, 9/22/15 – Recommends the Approval of:
  4. Authorizing NMFR to fill the vacated firefighter position after December 1, 2015.
- H. ITEMS REMOVED FROM CONSENT AGENDA
- I. ACTION ITEMS
1. [Accounts payable and payroll for the term of 09/22/15 to 10/01/15 in the amount of \\$1,063,520.45.](#)
  2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
  3. ["Class A" Liquor License Application for Kwik Trip, Inc., 1499 Appleton Road, Menasha, Tera M. Girdauskas, agent for the 2015-2016 licensing year.](#)

4. ["Class A" Liquor License Application for Shopko, 1578 Appleton Road, Menasha, Martha Bednarowski, agent for the 2015-2016 licensing year.](#)
5. [Alcohol Traffic Enforcement Grant 2015-16.](#)
6. [Property Assessment Services 2015 – 2018.](#)
7. [Agreement with Ken Saiki Design, Inc. for Main, Mill Street and Walkway Design Services.](#)

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. [O-16-15; An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances \(Residential Outdoor Lighting\) \(Introduced by Ald. Zelinski and Ald. Taylor\) \(Recommended by the Administration Committee\).](#)
2. [O-17-15; An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances \(Zoning\) \(Recommended by the Plan Commission\).](#)
3. [O-19-15; An Ordinance Amending Title 9, Chapter 6 of the Code of Ordinances. \(Methodology for Billing Stormwater Charges for Duplexes\) \(Recommended by the Board of Public Works\).](#)
4. [O-20-15; An Ordinance Amending Title 3, Chapter 1 of the Code of Ordinances. \(Budget Hearings\) \(Introduced by Alderman Taylor\).](#)
5. [R-25-15; A Resolution Pertaining to Equivalent Runoff Unit \(ERU\) Charges for Storm Water Utility \(Introduced by Mayor Merkes\).](#)
6. [R-34-15; A Resolution Pertaining to Equivalent Runoff Unit \(ERU\) Charges for Storm Water Utility. \(Introduced by Mayor Merkes\).](#)
7. [R-32-15; A Resolution Celebrating 35 Years of Municipal Joint Action for Public Power Utilities. \(Introduced by Alderman Zelinski\).](#)
8. [R-33-15; A Resolution Approving a 2015 Budget Adjustment of \\$65,075 for Initial Loop The Little Lake Project Expenses \(Introduced by Alderman Langdon\).](#)
9. [R-35-15; A Resolution Approving a 2015 Budget Adjustment for the Purchase of Land to Replace Parking Displaced by the Construction of the Parking Ramp Within the Broad Street Parking Lot and the Accompanying Borrowing to be Included Within the 2016 Capital Improvement Program Borrowing. \(Introduced by Mayor Merkes\).](#)

L. APPOINTMENTS

1. [Council Appointment to Water and Light Commission.](#)
2. Reappointment of Lisa Hopwood, 1028 Manitoba St., to the Parks and Recreation Board, for the term of 10/01/2015-10/01/2018.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)

O. RECESS TO ADMINISTRATION, BOARD OF PUBLIC WORKS AND PERSONNEL COMMITTEE

P. REPORT OF DEPARTMENT HEADS

1. [CA Captain – Memo Re: City of Menasha v. Waverly Sanitary District et al.](#)

Q. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e) and (g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.(Incorporation of a portion of lands comprising the Town of Menasha, Winnebago County, WI. Richard Jones et al vs. Town of Menasha Case No.15-CV-452; City of Menasha vs. Waverly Sanitary District et al. Circuit Court Case Number 2013CV00189, Appellate Case Number 2014AP001576)
2. May reconvene into Open Session to act on what was discussed in Closed Session.

R. ADJOURNMENT

**MEETING NOTICE**

**Monday, October 19, 2015**

**Parliamentary Procedure Seminar - 5:00 p.m.  
Menasha Library Company E Room**

**Common Council Meeting – 6:30 p.m.  
Council Chambers**