It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 3, 2012
6:45 PM
or immediately following the Administration Committee

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE
1. November 19, 2012

D. ACTION ITEMS
1. Street Use Application – 19th First Eve Fox Cities; Monday, December 31, 2012; 10:30 PM – 12:15 AM; (Community Forward, Inc./MAC)
2. Change Order #1; Menasha Utilities McM. No. M0002-910333.07; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: $23,292.22
3. Change Order #2; Menasha Utilities McM. No. M0002-910333.05; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: $3,228.00
4. Change Order #3; Menasha Utilities McM. No. M0002-910333.07; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: $7,247.48
5. Change Order #1; Menasha Utilities McM. No. M0002-910283.04; High Lift Pumping Station Standby Generator & Motor Control Modifications; Pieper Electric, Inc.; ADD: $498.00
6. Recommendation to Award – Menasha Utilities East Basin Repairs; Front Range Environmental; $48,329.00

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

DRAFT

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 19, 2012
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Taylor at 7:32 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski
EXCUSED: Alderman Englebert
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, DPW Radtke, Clerk Galeazzi and The Press.

C. MINUTES TO APPROVE
1. November 5, 2012
Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS
1. Approval of Relocation Order for Midway Road Walk Project

DPW Radtke explained a Relocation Order is necessary for the City to acquire land interests from property owners for a public improvement project.
The Relocation Order identifies the land interests necessary for completion of the Midway Road sidewalk project. The City will need to acquire easements for the sidewalk project.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council approval of Relocation Order for Midway Road Walk Project.
Motion carried on roll call 7-0.

E. ADJOURNMENT
Moved by Ald. Zelinski, seconded by Ald. Langdon to adjourn at 7:44 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Form B

City of Menasha • Department of Public Works

STREET USE APPLICATION

Event: 19TH FIRSTEVE FOX CITIES

Sponsored by: COMMUNITY FORWARD INC / MAC

Responsible Person: JAMES TAYLOR

Address: 340 BROAD ST.
MENASHA

Phone: 725-4857

Email Address: JAMESTAYLOR04@TDS.NET

Street Route: (Attach Map) SAME 2011 ON FILE
Description of Use

Street Use Date: 12-31-12
Start Time: 10:30PM
End Time: 12:15AM
Number of Units: _____
(Parades)

Liability Insurance has been secured in the amount of $ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company Scottsdale Ins. Company Policy No. CPS1661749
(Attached is a copy of the certificate of insurance and endorsement, each naming the City of Menasha as additional insured).

Date: 10-30-12 Applicant's Signature: James Taylor

PD

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of $25.00 along with a Special Event Fee of $25. Please make checks payable to City of Menasha in the amount of $50.00.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised January 16, 2012)

Scheduled Park & Recreation Board Review Date: _____

Not Required: ✓ Approved: _____ Denied: _____

Scheduled Common Council Review Date: 12-17-12

Approved: _____ Denied: _____

APPROVAL:

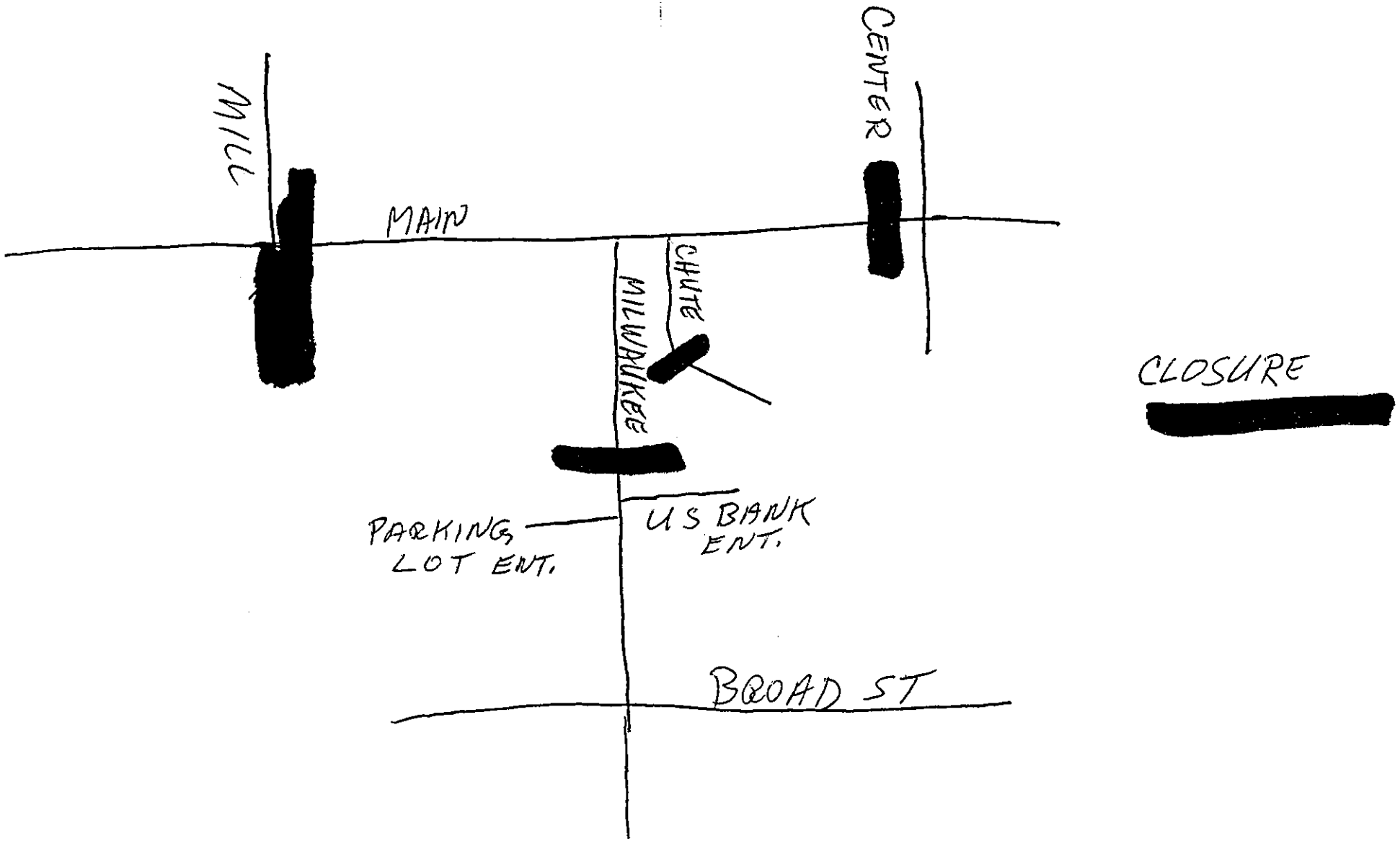
Police Dept. _____ Fire Dept. _____ Public Works Dept. MR City Attorney _____

140 Main Street • Menasha, Wisconsin 54952-3151 • Phone (920) 967-3610• Fax (920) 967-5272
www.cityofmenasha-wi.gov

18TH FIRST EVE FOX CITIES

12-31-11

10:30 PM - 12:20 AM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/20/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: CC Services
CC Services 1705 N Towanda Ave PO Box 2020 Bloomington IL 61702-2020	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Scottsdale Insurance Company	
INSURER B : thru Burns & Wilcox Ltd.	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED: Community Forward Inc.
340 Broad St.
Menasha WI 54952

COVERAGES **CERTIFICATE NUMBER:** CL12112003567 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [x] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [x] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER [x] POLICY [ ] PRO-JECT [ ] LOC	x		CPS1661749	12/31/2012	01/02/2013	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A						[ ] WC STATU-TORY LIMITS [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is listed as additional insured.

CERTIFICATE HOLDER

City of Menasha
140 Main Street
Menasha, WI 54952

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Angela Murphy/BR

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The ACORD name and logo are registered marks of ACORD

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION - PERMITS OR AUTHORIZATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:
CITY OF MENASHA 140 MAIN STREET MENASHA, WI 54952
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II - Who Is An Insured is amended to include as an insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.
2. This insurance does not apply to:
   a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
   b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

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Menasha Utilities
THE POWER OF COMMUNITY
321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
Co-General Manager/Business Operations

DATE: November 28, 2012

SUBJECT: Change Order Approvals & Recommendation for Award

At the Regular Meeting of the Menasha Utilities Commission on November 24, motions were approved requesting the Board of Public Works recommend to the Common Council authorization of Change Order #1 for Dorner Inc. in the amount of $23,292.22, Change Order #2 to Dorner Inc. in the amount of $3,228.00, Change Order #3 for Dorner Inc. in the amount of $7,247.48, and Change Order #1 to Pieper Electric in the amount of $498.00. There are contingency dollars available to fund each of these change orders.

At this same meeting the Menasha Utilities Commission approved a motion requesting the Board of Public Works recommend to the Common Council award of the Settling Basin project to the low bidder, Front Range Environmental in the amount of $48,329.00 for East Basin repairs.

Copies of supporting documents are attached.

McMAHON
ENGINEERS ARCHITECTS

RECEIVED
OCT 15 2012
MENASHA UTILITIES

October 12, 2012

Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities
16-Inch Transmission Main Construction
Change Order #1
McM. No. M0002-910333.07

Enclosed herewith is Change Order #1 for the above referenced project. This change is an increase in the contract in the amount of +$23,292.22. The new contract price is $556,224.72.

Please review and sign in the space provided. **Return <u>all</u> copies to our office,** and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Jennifer L. Schaff, P.E.
Project Engineer

JLS:car

Enclosure: Change Order #1

McMAHON
ENGINEERS ARCHITECTS
1445 McMahon Drive
Neenah, WI 54956
P.O. Box 1025
Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

CHANGE ORDER

DORNER, INC.
E506 Luxemburg Road
P.O. Box 129
Luxemburg, WI 54217

Contract No. M0002-910333
Project File No. M0002-910333.05
Change Order No. One (1)
Issue Date: September 26, 2012
Project: Menasha Utilities
16" Transmission Main Construction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	20 x 16 Live Tap	+ $23,292.22
	TOTAL	**+ $23,292.22**

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	$532,952.50	- days
Adjustments Per This Change Order	+ $23,292.22	0 days
Current Contract Status	$556,244.72	- days

Recommended:
McMAHON
Neenah, Wisconsin

By: _____
Date: 9/26/12

Accepted:
DORNER, INC.

By: _____
Date: 10-3-12

Authorized:
MENASHA UTILITIES

By: _____
Date: _____

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

I.D. \ CHANGE-O\M0002\910333.doc

Menasha Utilities
THE POWER OF COMMUNITY
321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
Co-General Manager/Business Operations

DATE: November 28, 2012

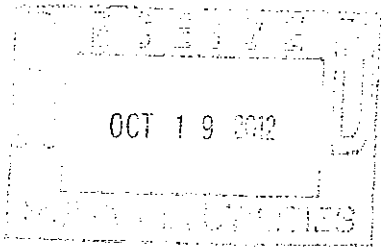
SUBJECT: Change Order Approvals & Recommendation for Award

At the Regular Meeting of the Menasha Utilities Commission on November 24, motions were approved requesting the Board of Public Works recommend to the Common Council authorization of Change Order #1 for Dorner Inc. in the amount of $23,292.22, Change Order #2 to Dorner Inc. in the amount of $3,228.00, Change Order #3 for Dorner Inc. in the amount of $7,247.48, and Change Order #1 to Pieper Electric in the amount of $498.00. There are contingency dollars available to fund each of these change orders.

At this same meeting the Menasha Utilities Commission approved a motion requesting the Board of Public Works recommend to the Common Council award of the Settling Basin project to the low bidder, Front Range Environmental in the amount of $48,329.00 for East Basin repairs.

Copies of supporting documents are attached.

McMAHON
ENGINEERS ARCHITECTS



October 16, 2012

Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities
16 Inch Transmission Main Construction
Change Order #2
McM. No. M0002-910333.05

Enclosed herewith is Change Order #2 for the above referenced project. This change is an increase in the contract in the amount of +$3,228.00. The new contract price is $559,472.72.

Please review and sign in the space provided. **Return <u>all</u> copies to our office,** and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Jennifer L. Schaff, P.E.
Project Engineer

JLS:car

Enclosure: Change Order #2

McMAHON ENGINEERS & ARCHITECTS
1445 McMahon Drive, Neenah, WI 54956 | P.O. Box 1025, Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

CHANGE ORDER

DORNER, INC.
E506 Luxemburg Road
P.O. Box 129
Luxemburg, WI 54217

Contract No.	M0002-910333
Project File No.	M0002-910333.05
Change Order No.	Two (2)
Issue Date:	October 15, 2012
Project:	Menasha Utilities
	16" Transmission Main Construction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
C2.1	Lower 10" Water Main (1 Each @ $3,100.00)	+ $3,100.00
C2.2	Deduct Lower 6" Water Main (1 Each @ $1,900.00)	- $1,900.00
C2.3	8" C-900 Storm (23 L.F. @ $41.00)	+ $943.00
C2.4	12" x 8" Storm Tee (1 Each @ $600.00)	+ $600.00
C2.5	22 Degree Storm Bend (1 Each @ $235.00)	+ $235.00
C2.6	Storm Sewer Connection (1 Each @ $250.00)	+ $250.00
	TOTAL	+ $3,228.00

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	$556,244.72	- days
Adjustments Per This Change Order	+ $3,228.00	0 days
Current Contract Status	$559,472.72	- days

Recommended:	Accepted:	Authorized:
McMAHON	DORNER, INC.	MENASHA UTILITIES
Neenah, Wisconsin		
By:	By:	By:
Date: 10/15/12	Date: 10-16-12	Date:

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

I.D. \ CHANGE-O\M0002\910333.doc

Menasha Utilities
THE POWER OF COMMUNITY
321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
Co-General Manager/Business Operations

DATE: November 28, 2012

SUBJECT: Change Order Approvals & Recommendation for Award

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At this same meeting the Menasha Utilities Commission approved a motion requesting the Board of Public Works recommend to the Common Council award of the Settling Basin project to the low bidder, Front Range Environmental in the amount of $48,329.00 for East Basin repairs.

Copies of supporting documents are attached.

McMAHON
ENGINEERS ARCHITECTS

November 20, 2012

Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities
16-Inch Transmission Main Construction
Change Order #3
McM. No. M0002-910333.07

Enclosed herewith is Change Order #3 for the above referenced project. This change is an increase in the contract in the amount of +$7,247.48. The new contract price is $566,720.20.

Please review and sign in the space provided. **Return <u>all</u> copies to our office,** and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Jennifer L. Schaff, P.E.
Project Engineer

JLS:lml

Enclosure: Change Order #3

McMAHON
ENGINEERS ARCHITECTS
1445 McMahon Drive
Neenah, WI 54956
P.O. Box 1025
Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

CHANGE ORDER

DORNER, INC.
E506 Luxemburg Road
P.O. Box 129
Luxemburg, WI 54217

Contract No.	M0002-910333
Project File No.	M0002-910333.07
Change Order No.	Three (3)
Issue Date:	November 19, 2012
Project:	Menasha Utilities
	16" Transmission Main Construction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
C3.1	See Attached Worksheet	+ $5,873.48
C3.2	See Attached Worksheet	+ $1,374.00
	TOTAL	+ $7,247.48

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	$559,472.72	- days
Adjustments Per This Change Order	+ $7,247.48	0 days
Current Contract Status	$566,720.20	- days

Recommended:
McMAHON
Neenah, Wisconsin

By: Jennifer K Schaft
Date: 11/19/12

Accepted:
DORNER, INC.

By: Todd G Dorner
Date: 11-20-12

Authorized:
MENASHA UTILITIES

By:
Date:

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

I.D. \ CHANGE-OW\0002\910333.doc

DORNER INC.

P.O. BOX 129
LUXEMBURG, WI 54217
(920) 845-2442

Time & Material Worksheet

DATE OF ORDER: Wednesday, November 07, 2012
PROJECT NAME: Menasha Utilities 16" WM Transmission Line
PROJECT LOCATION: Tayco & River
DORNER INC. CODE: TM 11-7 Casing

QTY	UNIT	MATERIAL	PRICE		AMOUNT
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
		SUBTOTAL MATERIAL			$ -
		TAX	5.5%		$ -
		MATERIAL WITH TAX			$ -
		O&P	15%		$ -
		TOTAL MATERIAL			$ -

QTY	UNIT	LABOR	PRICE		AMOUNT
					$ -
					$ -
					$ -
3	HR	Mechanic (Paul R.)	$ 70.00		$ 210.00
3	HR	Foreman (Brian D.)	$ 80.00		$ 240.00
3	HR	Pipelayer (Chad F.)	$ 70.00		$ 210.00
3	HR	Labor (Craig D.)	$ 68.00		$ 204.00
3	HR	Operator (Randy K.)	$ 80.00		$ 240.00
					$ -
		TOTAL LABOR			$ 1,104.00

QTY	UNIT	EQUIP	PRICE		AMOUNT
					$ -
3	HR	Mechanic Truck	$ 60.00		$ 180.00
3	HR	Pick Up	$ 30.00		$ 90.00
					$ -
					$ -
					$ -
					$ -
					$ -
		TOTAL EQUIP			$ 270.00

"An Equal Opportunity Employer"

DESCRIPTION:
see attachment

OTHER CHARGES:		COST
OTHER		$ -
O&P	15%	$ -
TOTAL OTHER		$ -

TOTAL MATERIAL	$ -
TOTAL LABOR	$ 1,104.00
TOTAL EQUIPMENT	$ 270.00
TOTAL OTHER	$ -
TOTAL	$ 1,374.00

Days Added to the Contract: _____

WORK ORDERED BY:
Jennifer Schaff

Accepted: _____
Date: _____

Todd M. Dorner
SIGNATURE

DORNER INC.

P.O. BOX 129
LUXEMBURG, WI 54217
(920) 845-2442

Time & Material Worksheet

DATE OF ORDER: Thursday, November 08, 2012
PROJECT NAME: Menasha Utilities 16" WM Transmission Line
PROJECT LOCATION: Tayco & River
DORNER INC. CODE: TM 11-8 Concrete Culvert Breaking

QTY	UNIT	MATERIAL	PRICE	AMOUNT
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
3	cy	Slurry Backfill	$ 100.00	$ 300.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
		SUBTOTAL MATERIAL		$ 300.00
		TAX	5.5%	$ 16.50
		MATERIAL WITH TAX		$ 316.50
		O&P	15%	$ 47.48
		TOTAL MATERIAL		$ 363.98

QTY	UNIT	LABOR	PRICE	AMOUNT
				$ -
				$ -
				$ -
				$ -
6	HR	Foreman (Brian D.)	$ 80.00	$ 480.00
6	HR	Pipelayer (Chad F.)	$ 70.00	$ 420.00
6	HR	Labor (Craig D.)	$ 68.00	$ 408.00
6	HR	Operator (Randy K.)	$ 80.00	$ 480.00
				$ -
		TOTAL LABOR		$ 1,788.00

QTY	UNIT	EQUIP	PRICE	AMOUNT
				$ -
6	HR	330 Deere w/breaker	$ 165.00	$ 990.00
6	HR	Pick Up	$ 30.00	$ 180.00
2	HR	350 Deer	$ 120.00	$ 240.00
				$ -
				$ -
				$ -
				$ -
		TOTAL EQUIP		$ 1,410.00

"An Equal Opportunity Employer"

DESCRIPTION:
see attachment

I will not bill out for 2 trucks, tried to keep busy hauling in & away

OTHER CHARGES:		COST
Railroad Flagger		$ 1,000.00
Railroad Flagger OT		$ 500.00
1 truck @ $85/hr @ 6 hours		$ 510.00
OTHER		$ 2,010.00
O&P	15%	$ 301.50
TOTAL OTHER		**$ 2,311.50**

TOTAL MATERIAL	$ 363.98
TOTAL LABOR	$ 1,788.00
TOTAL EQUIPMENT	$ 1,410.00
TOTAL OTHER	$ 2,311.50
TOTAL	$ 5,873.48

Days Added to the Contract: _____

WORK ORDERED BY:
Jennifer Schaff

Accepted: _____
Date: _____

Todd M. Dorner
SIGNATURE

Menasha Utilities
THE POWER OF COMMUNITY
321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
Co-General Manager/Business Operations

DATE: November 28, 2012

SUBJECT: Change Order Approvals & Recommendation for Award

At the Regular Meeting of the Menasha Utilities Commission on November 24, motions were approved requesting the Board of Public Works recommend to the Common Council authorization of Change Order #1 for Dorner Inc. in the amount of $23,292.22, Change Order #2 to Dorner Inc. in the amount of $3,228.00, Change Order #3 for Dorner Inc. in the amount of $7,247.48, and Change Order #1 to Pieper Electric in the amount of $498.00. There are contingency dollars available to fund each of these change orders.

At this same meeting the Menasha Utilities Commission approved a motion requesting the Board of Public Works recommend to the Common Council award of the Settling Basin project to the low bidder, Front Range Environmental in the amount of $48,329.00 for East Basin repairs.

Copies of supporting documents are attached.

McMAHON
ENGINEERS ARCHITECTS

November 16, 2012

Melanie Krause
Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities
High Lift Pumping Station
Standby Generator & Motor Control Modifications
Change Order #1 | Pieper Electric, Inc.
Contract No. M0002-910283-B
McM. No. M0002-910283.04

Enclosed are five copies of Change Order #1 for the above referenced project. This change is a net increase in the Contract in the amount of +$498.00. The new Contract Price is $612,898.00.

Please review and sign in the space provided. **Return all copies to our office,** and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Donald J. Voogt, P.E., BCEE
Associate / Senior Project Engineer

DJV:smdt

Enclosure: Change Order #1

McMAHON ENGINEERS ARCHITECTS
1445 McMahon Drive, Neenah, WI 54956
P.O. Box 1025, Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

CHANGE ORDER

(Contractor)		
PIEPER ELECTRIC, INC.	Contract No.	M0002-910283-B / Base Bid #2
2323 North Roemer Road	Project File No.	M0002-910283.04
P.O. Box 1896	Change Order No.	One (1)
Appleton, WI 54911 / 54912-1896	Issue Date:	November 15, 2012
	Project:	Menasha Utilities - High Lift Pump Station
		Standby Generator & Motor Control Mod.

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	Reduce Feeder Wire Size Due To Actual Amperage And Equipment Lugs, Per RFI #2 ..... DEDUCT	- $2,654.00
1.2	Install New Overhead Conduit To Pump #3, Per RFI #5 ..... ADD	+ $2,090.00
1.3	Relocate New Control Panel Due To Interference With Existing Conduits & Fuel Lines ..... NO CHANGE	0.00
1.4	Install Overhead Conduit In Pump Station For Fiber Optic Cable Due To Crushed Underground Conduit, Per RFI #10 ..... ADD	+ $1,062.00
	TOTAL	**+ $498.00**

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	$612,400.00	_____ days
Adjustments Per This Change Order	+ $498.00	_____ days
Current Contract Status	**$612,898.00**	_____ days

Recommended:	Accepted:	Authorized:
McMAHON	**PIEPER ELECTRIC, INC.**	**MENASHA UTILITIES**
Neenah, Wisconsin	**Milwaukee, Wisconsin**	**City Of Menasha, Wisconsin**
By:	By:	By:
Date: 11/15/12	Date: 11-26-12	Date:

- ☒ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ AGENCY COPY
- ☐ FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

Menasha Utilities
THE POWER OF COMMUNITY
321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
Co-General Manager/Business Operations

DATE: November 28, 2012

SUBJECT: Change Order Approvals & Recommendation for Award

At the Regular Meeting of the Menasha Utilities Commission on November 24, motions were approved requesting the Board of Public Works recommend to the Common Council authorization of Change Order #1 for Dorner Inc. in the amount of $23,292.22, Change Order #2 to Dorner Inc. in the amount of $3,228.00, Change Order #3 for Dorner Inc. in the amount of $7,247.48, and Change Order #1 to Pieper Electric in the amount of $498.00. There are contingency dollars available to fund each of these change orders.

At this same meeting the Menasha Utilities Commission approved a motion requesting the Board of Public Works recommend to the Common Council award of the Settling Basin project to the low bidder, Front Range Environmental in the amount of $48,329.00 for East Basin repairs.

Copies of supporting documents are attached.

To: Menasha Utilities Commission

From: Tim Gosz, Water Plant Supervisor

Date: November 14, 2012

Subject: East Basin Repairs

On November 1, 2012 bids were received and opened in accordance with the Menasha Water Plant bid documents and in compliance with all State of Wisconsin regulations. The following bids were received:

1. Front Range Environmental	$ 48,329.00
2. Spectrum Contracting Corporation	$ 60,902.00
3. Norcon Corporation	$ 159,687.00

After inspecting all bid documents it is my recommendation to accept the Front Range Environmental bid of $48,329.00. This bid is under the budgeted amount set aside for this project of $65,000.00 and will accomplish our goals for this project. I did have a conversation with the Front Range Environmental representative Steve Daul, P.E. and confirmed that all aspects of the bid specifications would be addressed.

All work will be guaranteed for one year. The Basin north end will be coated with two layers of BASF ZincRich where there are exposed rebar. Then Xypex Crystalline cementitious slurry, followed by Xypex Modified slurry will applied as recommended by the Manufacturer to the entire north end of the basin. Both Xypex products to be applied are a cementitious slurry and it is the opinion of Steve Daul P.E. of Front Range Environmental the life expectancy would be very similar to cement. Deep spalls in the ceiling and cracks in the wall will also be addressed with RelinerMSP cement.

Confirmation was received by email:

From: Steve Daul
Sent: Tuesday, November 20, 2012 10:09 AM
To: Tim Gosz
Subject: East Basin Repairs-Service Life expectation- 25-50 Years

You had asked me to explain or quantify the expected service life of the products we are proposing to install for you. In a laboratory environment, these products will maintain their properties "forever." I would cap "forever" at 100 years in a lab. The reality is these products would be installed in an environment with relatively high moisture content. It is this type of environment that these products are designed, so it is an appropriate application.

The products are inorganic so they are not subject to deterioration due to mold, mildew, or bacteria. If aggressive cleaning agents are used, you might reduce the service life. With that being said I would reduce the service life from a 100 year expectation. The products are

designed to be water barriers so when they are properly installed, your agency should see a service life somewhere in the range of **25-50 years**. As a Professional Engineer, I will be conservative in this estimate. The manufacturers have suggested that I use a service life of 75-100 years, but I feel that that is too optimistic and not taking into consideration the installation environment. We will be doing a 1 year warranty on this project. We would like to get some pictures of the project during the next time the basin is taken off-line for our files and to identify any defects that need to be repaired.

If you have any questions, please contact me. We look forward to working with you on this project and hope to do the same on your other basin in the future.

Thank you!

Steve Daul, P.E.
Division Manager
Front Range Environmental