

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 6, 2011
6:30 PM
or immediately following Common Council
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Administration Committee, 8/15/11](#)
- D. ACTION ITEMS
 - 1. [Appeal of Denial of Operator's License – Dustin Champine](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
August 15, 2011
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 6:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Krueger, Zelinski, Benner, Klein, Taylor

EXCUSED: Aldermen Langdon, Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Acting PC Brunn, DPW Radtke, CDD Keil, LD Lenz, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 8/1/11](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.

Motion carried on roll call 6-0.

D. ACTION ITEMS

1. [Amendment to Listing Contract with Drifka Group Inc. for Midway Business Park and Province Terrace](#)

Moved by Ald. Krueger, seconded by Ald. Sevenich to recommend approval to Common Council.
Motion carried on voice vote.

2. [Loan between TIF #10 and TIF #5](#)

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend approval to Common Council
General discussion ensued on TIFs and other borrowing options. TIF #5 is projected to have a positive increment at the end of the year.

Motion carried on roll call 5-1. Ald. Zelinski-no.

3. [Offer to Purchase from Riverside Building, Inc. \(Dr. Vernon Larsen\) for 81 & 87 Racine Street and 504 Broad Street \(Held 8/1/11\)](#)

Moved by Ald. Taylor, seconded by Ald. Sevenich to recommend to Common Council to reject the offer.

Chairman Klein explained the motion to reject this offer that was made at the previous meeting was still in place.

General discussion by committee included; price offered is substantially less than assessed value; potential use of property; assessed value of property and other surrounding properties.

CA/HRD Captain pointed out two issues in the offer that should be changed if the offer is accepted.

Motion carried on roll call 5-1. Ald. Klein-no.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Krueger to adjourn at 7:45 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

8-29-11
Dustin Champine
528 1/2 5th St Menasha
(920) 540-9518

Dear Administrative Counsel,

I have recently applied for a bartender's operating license in the city of Menasha. Through the application process I was denied the the privilege of working in this fine community, because of my broken & shady past. I have been a productive part of the Fox Valley community since October of 2004. The basis of the denial's reasoning was @
@ Menasha City Guidelines #2, #3, & #4.

In light of this decision, I would like to request @ a hearing to appeal this decision at your next meeting.

@

It is to my understanding that you will be meeting in the near future. I request I become part of the Agenda of that meeting.

I am currently unemployed, but @ I AM guaranteed a position of employment if granted my license! I also have a 5 year old daughter that I have obligations to. @

Thank you, I will be looking forward to explaining my @ case & once again productively serving the Fox Valley.

Dustin Champine



August 24, 2011

Dustin J. Champine
528 ½ Fifth St
Menasha, WI 54952

Re: City of Menasha Alcohol Operators License Application

Mr. Dustin Champine

I have reviewed your application for an alcohol operator's license with the City of Menasha and in doing so it was discovered that there were several issues with your alcohol operator's license application. The first issue is with question #5 you indicated that you had been convicted of a law, statute or ordinance pertaining to the use or sale of alcohol or illegal drugs, in your explanation on the back of the application you neglected to add an arrest and conviction for Underage Alcohol Violation that you were arrested for on November 17, 2006 and convicted of January 3, 2007 in Outagamie County. You also neglected to include an arrest and conviction for Possession of Drug Paraphernalia and THC which occurred in April 2003. The background investigation that I conducted revealed the following arrest and convictions for alcohol and drug related offenses that occurred within the last 7 years. Also included in this background investigation were arrest and convictions for charges that reflect your lack of cooperation with law enforcement officials.

The first arrest and convictions that I looked at had an arrest date of September 11, 2004 and with a conviction date of June 22, 2005. These offenses occurred in Forest County, WI and they were as follows: Possession of THC, Possession of Cocaine and two counts of Bail Jumping.

The next arrest and conviction also occurred in Forest County with an arrest date of April 12, 2004 and a conviction date of January 19, 2005. It was a charged of Resisting or Obstructing an Officer.

The next offense that I looked at was the Underage Alcohol Violation that occurred in Outagamie County that you had failed to mention in your application. This arrest occurred on November 17, 2006 with a conviction date of January 3, 2007.

Since you have been convicted of two or more offenses on separate incidents within the last 7 years which are directly related to the license for which you applied for, under Menasha City Guidelines #3 you do not qualify for an operator's license.

Furthermore, since you were convicted of two or more offenses on separate incidents within the last 7 years which are directly related to the license you applied for, under Menasha City Guidelines #2 you do not qualify for an operator's license.

Additionally since you did not provide accurate information on the application by omitting that you had been charged with an alcohol offense, under guideline #4 you are not eligible for an operator's license.

Based on these circumstances I will be denying your application for an alcohol operator's license with the City of Menasha.

I would like to further advise you that you may appeal this decision, by contacting the Menasha City Clerk's Office at (920)967-3603 within 30 days of this denial to request an appeal before the common council. At this appeal you have the right to be represented and to be heard and to present evidence in favor of granting the license and to rebut the evidence presented in opposition to the granting of this license at a hearing held within 45 days of the filing of such appeal.

Sincerely,



Lt. Ron Bouchard
Investigative Services
Menasha Police Department

967 3500

CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION

Photo on card not
yet uploaded

Establishment of Employment Tonic
SPECIAL EVENT PROVISIONAL (TEMP) REGULAR RENEWAL

Name Champine Dustin Joel
Last First Middle

Address 578 1/2 St Menasha 54952
Street City State/Zip Code

Phone [REDACTED] Social Security [REDACTED]

Height 6'1" Weight 185 Eyes Grn Hair DBln Sex M Race W

Birth Date [REDACTED] Age [REDACTED] Birthplace Rhinelandev (St. Marys)

Scars, Marks, Tattoos 8ball left forearm
Drivers License No. [REDACTED] State of Issue WI
Expiration Date 12-1-18

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete! Please read this section carefully.

Please explain all yes answers completely on the back of this form!

Have you ever been charged with a felony? Yes
Have you ever been convicted of a felony? No
Have you ever been convicted of a misdemeanor? Yes
Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? No
Have you ever been convicted of any law, statute or ordinance pertaining to the use or sale of alcohol or illegal drugs?
Yes

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE [Signature] Date 8/22/11

WITNESS [Signature] Date 8/22/11

Approved Denied Expiration Date _____
Chief of Police [Signature] Date 10/23/11
Comments: _____

REVOKED FOR VIOLATION: _____

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

Charged w/ Felony Ejecting redneck
to resisting Arrest SUCCESSFULLY completed
2 yrs Probation.

Charged + Convicted (2) two M's Bail Jumping
+ Poss THC + Cocaine Unclassified Misdemeanor
Sat in Jail as stipulation probation
+ SUCCESSFULLY completed (3) Three
years probation

~~All parts~~ of these Charges were in 2004
IN Grand WI. I was 18, young +
dumb. I FEARINED from my mistakes as
you can tell; I've Not been in trouble since
then. I've lived in Menasha for sometime
(Approx) 7 years) and have ~~not~~ Not
got any tickets except parking tickets
+ a speeding ticket. I Also have a
five year old daughter that has caused me
to grow up + mature quickly!

Once again please dont hold my part against
me! Also thank you for taking the time
to Review this Application.
Have a great Day