

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, July 1, 2013**

**6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING  
[Proposed Ordinance to reduce the minimum lot depth standard for the I-1 Heavy Industrial Zoning District.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [Award Historic Menasha Photo Contest Winner – Mark Mader](#)
  2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:
    - a. [Board of Public Works, 6/17/13](#)
    - b. [Library Board Minutes, 6/20/13](#)
    - c. [Neenah-Menasha Fire Rescue Joint Finance & Personnel, 6/25/13](#)
    - d. [Neenah-Menasha Sewerage Commission, 5/28/13](#)
    - e. [Parks and Recreation Board, 6/10/13](#)
    - f. [Plan Commission, 6/18/2013](#)
    - g. [Police Commission, 4/25/13](#)
    - h. [Redevelopment Authority, 6/6/13](#)
    - i. [Sustainability Board, 5/21/13](#)Communications:
    - j. [Menasha Utilities, Customers First! The Wire Newsletter, 6/2013](#)
    - k. [CA/HRD Captain to Mayor Merkes, 6/24/13; 2014 WRS Contribution Rates](#)
    - l. [Chief Tim Styka, 6/25/13; Alcohol Compliance Checks](#)
- G. CONSENT AGENDA  
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)  
Minutes to approve:
1. [Common Council, 6/17/13](#)
- Board of Public Works, 6/17/13; Recommends approval of:
2. [Change Order – Roger Bowers Construction, Inc.; Ninth Street Sewage Lift Station Improvements Project; Contract E145-13-01B Sewage FM Replacement; DEDUCT: \\$4,794.00 \(Change Order No. 1\)](#)
  3. [Payment - Roger Bowers Construction, Inc.; Ninth Street Sewage Lift Station Improvements Project; Contract E145-13-01B Sewage FM Replacement; \\$151,118.25 \(Payment No. 1\)](#)
  4. [Request Authorization to Execute Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2014](#)
- Neenah-Menasha Fire Rescue Joint Finance and Personnel, 6/25/13; Recommends approval of:
5. Joint Emergency Response Plan
- Plan Commission, 6/18/13; Recommends approval of:
6. [Brighton Drive Certified Survey Map](#)
- H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 6/20/13-6/27/13 in the amount of \\$851,956.92.](#)
2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)
3. Due Process Hearing for Liquor License Applications Denied/Non-renewal
  - a. Beyer Properties LLC, d/b/a Fox Cinema, 400 Third Street – application denied on 6/17/13
  - b. Mr. Taco LLC, d/b/a Mr. Taco, 403 Racine Street – held 6/17/13
  - c. Mr. Frog's Nightclub LLC, d/b/a Mr. Frog's Nightclub, 6 Tayco Street – held 6/17/13

J. ORDINANCES AND RESOLUTION

1. [O-3-13 An Ordinance Amending Section 13-1-31\(e\)\(3\) of the Code of Ordinances \(Reduce the Minimum Lot Depth Standard for the I-1 Heavy Industrial Zoning District\) \(Introduced by Mayor Merkes\)](#)
2. [R-7-13 Resolution Acknowledging Review of City of Menasha 2012 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208](#)

K. APPOINTMENTS

1. [Accept resignation letter from Peg Malueg from Committee on Aging](#)
2. [Mayor's appointment of Thomas Stoffel, 1041 Garda Ct., Menasha, to the Committee on Aging for the term of 7/1/13 to 2/1/14.](#)

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. RECESS TO ADMINISTRATION COMMITTEE

P. ADJOURN

Motion to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Ground Site Lease Agreement dated February 27, 2001 between City of Menasha and AT&T (formerly TeleCorp Realty LLC), at 955 Plank Road).

Q. ADJOURN INTO OPEN SESSION

May reconvene into open session to act on what was discussed in closed session.

## MEETING NOTICE

**Common Council – July 15, 2013 – 6:00 pm**  
Committee meetings to follow Common Council

CITY OF MENASHA  
Public Hearings

NOTICE IS HEREBY GIVEN that the City of Menasha Plan Commission and Common Council will hold public hearings regarding a proposed ordinance to reduce the minimum lot depth standard for the I-1 Heavy Industrial Zoning District, as found in Section 13-1-31(e)(3) of the City of Menasha Municipal Code. Specifically, the ordinance proposes to reduce the minimum lot depth standard from 245 feet to 235 feet.

Public hearings will be held as follows:

**Plan Commission**

Date of Hearing: Tuesday, June 18, 2013

Time of Hearing: 3:30 p.m. or shortly thereafter

Place of Hearing: City Hall Council Chambers, 140 Main St, Menasha

**Common Council**

Date of Hearing: Monday, July 1, 2013

Time of Hearing: 6:00 p.m. or shortly thereafter

Place of Hearing: City Hall Council Chambers, 140 Main St, Menasha

Deborah A. Galeazzi  
City Clerk

Publish: June 17 & June 24, 2013



# *Certificate of Recognition*

This certificate is awarded to

**MARK MADER**

in recognition of winning the 2013 “Discover  
Historic Menasha” photo contest

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
June 17, 2013  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 6:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, DPW Radtke, CDD Keil, Dpty Treasurer Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [June 3, 2013](#)

Moved by Ald. Benner, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order – Roger Bowers Construction, Inc.; Ninth Street Sewage Lift Station Improvements Project; Contract E145-13-01B Sewage FM Replacement; DEDUCT: \\$4,794.00 \(Change Order No. 1\)](#)

DPW Radtke explained the contractor recommended using directional boring instead of trenching for installing pipeline at the intersection of Plank Road and Melissa Street. This change is a savings for the City.

Moved by Ald. Nichols, seconded by Ald. Zelinski to recommend to Common Council Changer Order-Roger Bowers Construction, Inc, Ninth Street Sewage Lift Station Improvements Project, Contract E145-13-01B Sewage FM Replacement, Deduct \$4,794.00 (Change Order No. 1)

Motion carried on roll call 8-0

2. [Payment - Roger Bowers Construction, Inc.; Ninth Street Sewage Lift Station Improvements Project; Contract E145-13-01B Sewage FM Replacement; \\$151,118.25 \(Payment No. 1\)](#)

DPW Radtke explained this payment is for the Ninth Street Sewage Lift Station Improvement project and some of the Melissa Street Force Main Replacement project. This includes Change Order No. 1 to Roger Bowers Construction.

Moved by Ald. Langdon, seconded by Ald. Sevenich to recommend to Common Council Payment-Roger Bowers Construction, Inc, Ninth Street Sewage Lift Station Improvements Project, Contract E145-13-01B Sewage FM Replacement, \$151,118.25 (Payment No. 1)

Motion carried on roll call 8-0

3. [Request Authorization to Execute Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2014](#)

DPW Radtke explained the agreement is for municipalities in Winnebago County to apply for the DNR Recycling Consolidation Grant. The City has participated in the past. Funds from the grant will be used to educate residents about recycling.

Moved by Ald. Benner, seconded by Ald. Zelinski to recommend to Common Council Request Authorization to Execute Intergovernmental Agreement to Satisfy Eligibility for Recycling Construction Grant for Calendar Year 2014

Motion carried on roll call 8-0.

4. [Resolution R-7-13 Acknowledging Review of City of Menasha 2012 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208](#)

DPW Radtke explained the City is required to file a Compliance Maintenance Annual Report with the DNR for the operation and maintenance of the sanitary sewer collection system. As stated in the Resolution, the City has achieved a grade of an A, so no corrective actions are necessary at this time.

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend to Common Council Resolution R-7-13 Acknowledging Review of City of Menasha 2012 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Sevenich to adjourn at 7:06 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

**MINUTES OF REGULAR MEETING**  
**ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES**

**Elisha D. Smith Public Library**

**June 20, 2013**

**Call to order** at 4:04 p.m. by vice president Enos.

Present: Eisen, Enos, Kiley, Nichols, Wicihowski, Webster (teen rep)

Absent: Crawmer, Kobylski, Murray

Also present: Director Lenz, K. Seefeldt (Office Manager), K. Beson (Head of Children's Services), J. Bongers (Head of Adult Services)

**Public Comment/Communication**

It was reported that Winnebago County Executive Mark Harris and the Winnebago County Board have reappointed Paul Eisen to the Library Board. Menasha Mayor Donald Merkes and the Menasha Common Council have also reappointed Becky Nichols to the Library Board. Their three-year terms will begin July 1, 2013.

Webster arrived at 4:07 p.m.

**Authorization of Bills**

Motion to authorize payment of the June list of bills from the 2013 budget as presented by Wicihowski, and seconded by Eisen. Motion carried.

**Consent Business**

The following Consent Business items were presented for the board's consideration:

Approve Library Board meeting minutes from May 16, 2013

Accept minutes of Fundraising Committee from April 4, 2013

Accept minutes of Fundraising Committee from May 2, 2013

Accept minutes of Fundraising Committee from May 16, 2013

Accept minutes of Policies and Personnel Committee from April 30, 2013

Eisen inquired whether the meeting time of 7:05 a.m. for the Policies & Personnel Committee meeting of April 30, 2013 was correct. Director Lenz confirmed that the meeting did begin at that time. Eisen requested that the Board proceed with approving or accepting all minutes except for those from the Policies & Personnel Committee meeting of April 30. He asked that those minutes be held for additional discussion.

**Motion** to approve the Library Board meeting minutes of May 16, 2013 and to accept the Fundraising Committee meeting minutes of April 4, May 2 and May 16, 2013 by Nichols and seconded by Eisen. Motion carried.

In Eisen's opinion, scheduling library committee meetings at a time when the building is not officially open to the public hinders public attendance. He was informed that committees will take his concern into consideration in the future.

## **Motion**

Motion to accept the Policies & Personnel Committee meeting minutes of April 30, 2013 by Eisen, and seconded by Nichols. Motion carried.

## **Director's Report/Information Items**

1. May Statistics. Lending of physical materials was up 2.6 percent overall over last year May, with an increase of 6.5 percent in the circulation of children's materials. Overall circulation, including digital materials, was up 4.2 percent. Website visits were up 60 percent and digitals downloads were up 104 percent. Statistics show that we have had fewer library programs and lower program attendance. This is the result of budget cuts in 2013.
2. Endowment Report. Per library policy, the Director will provide endowment reports to the board on a quarterly basis each year.
3. Current Budget Status. The status of this year's budget was reviewed. The rollover of \$12,127 from the 2012 budget will be assigned to accounts that were depleted due to budget cuts at the beginning of the year and to salaries and wages to cover a mid-year cost of living adjustment approved at last month's board meeting, specifically: \$971 Wages, \$3734 Salaries, \$171 Premium Pay, \$208 Employer Contribution-Retirement, \$358 Employer Contribution-FICA, \$1677 Contract Services-Entertainment, \$2008 Library Materials and \$3,000 Program Supplies.
4. Staff Reports.
  - Board members received "The Library Year – 2013" in their packets. This is a schedule of library events and items that routinely appear before the board throughout the year. Nichols recommended that we add a review of our Strategic Plan to the list of items to be addressed in January.
  - Kathy Beson reported that the Children's Department so far has registered 650 children for the Dig Into Reading summer reading program. Program participation numbers are right on target, and the rate of those signed up for the programs returning to continue their participation is very good.
  - Joe Bongers reported that both the teen and adult summer reading programs had registered over 100 participants each. The summer program for teens will include craft workshops, movies, and book discussion sessions.
5. Report on Library Art Work.
  - The painting "Drama of Nature, the Wine of Autumn" by George Alfred Williams has been posted for sale on eBay. No offers have been received. Board members agreed that Director Lenz should work with the Landmarks Auction House in Milwaukee to have them sell the painting for us.
  - Director Lenz reported that she is making progress on plans to properly dispose of the Jean Nicolet cloth sculpture that has been in storage for many years. Due to its age, the condition of the sculpture has deteriorated significantly and has been determined to be without value.
6. Fundraising Committee. The Fundraising Committee meeting scheduled to be held just prior to this meeting was cancelled due to the illness of chairperson Crawmer. Eisen briefly updated the board on the progress this committee has made to date on their Million Pennies project.
7. County Funding for 2014. County funding requests for 2014 will be as follows: \$409,943 from Winnebago County, \$69,167 from Calumet County and \$1,089 from Fond du Lac County.

### **Discussion/Action Items**

8. Teens Read Off Fines. We would like to offer teens the opportunity to be able to read off their fines periodically throughout the year. Teen Librarian Vanessa Taylir will monitor their reading sessions in-house. Director Lenz requested the Board's approval for this plan.

#### **Motion**

Motion to approve waiving fines for teens periodically throughout the year by Eisen, seconded by Wicihowski. Motion carried.

9. Closings for 2014. A list of proposed library closings was presented to the board for their consideration. Director Lenz noted that the closing date for the 2013 staff in-service had been moved to September 27. The library will be closed from 8:30 a.m.-1:00 p.m. The in-service will be held at Heckrodt Wetlands Reserve.

#### **Motion**

Motion to approve the proposed list of library closings for 2014 as presented by Wicihowski and seconded by Kiley. Motion carried.

10. Tables for Meeting Rooms. Meeting room users often have a need for additional tables. Building Supervisor Adam Alix obtained a bid for four KI Duralite tables for \$956. These will match the meeting room tables we currently own.

#### **Motion**

Motion to approve the purchase of four KI Duralite tables for \$956 from the endowment's meeting room fund by Eisen and seconded by Wicihowski. Motion carried.

J. Bongers left the meeting at 4:55 p.m.

### **11. Policies & Personnel Committee**

- The Financial and Business Policy, which had recently been updated and revised, was presented for the Board's consideration. Eisen recommended adding a policy which would clarify the process for disposing of gifts made to the library.
- A final version of the Personnel Policy was presented to the Board for their approval. Director Lenz reviewed a section regarding regular weekly hours which had been added since the Board's last meeting. Nichols requested clarification whether the terms overtime pay and premium pay were being used accurately within the document. Since those definitions are maintained by the city's payroll clerk, Director Lenz will seek City Attorney Captain's opinion.

K. Beson left the meeting at 5:03 p.m.

### **Announcements**

- Review of Trustee Essential's Chapter Eleven was tabled until the next meeting.
- Wicihowski and fellow board members thanked Jill Enos, who had recently tendered her resignation from the Board, for her years of service. Director Lenz reported that Mayor Merkes had begun his search for a replacement for Enos.

### **Adjournment**

Motion to adjourn the meeting at 5:07 p.m. by Eisen, and seconded by Nichols. Motion carried.

Respectfully submitted,

Kathy Wicihowski, Secretary

Kris Seefeldt, Recording Secretary

Neenah-Menasha Fire Rescue  
Joint Finance & Personnel Committee Meeting  
June 25, 2013 – 5:30 p.m.  
3<sup>rd</sup> Floor Council Chambers – City of Menasha

Present: Ald. Stevenson, Langdon, Ahles, Englebert, Ramos and Benner.

Also Present: Chief Auxier, AC Green, Interim Treasurer Sassman and Office Manager Theisen.

Ald. Benner called the meeting to order at 5:30 p.m.

There were no members of the public present.

Minutes: **MSC Langdon/Englebert to approve the meeting minutes of May 7, 2013, all voting aye.**

Monthly Budget Report: The Committee reviewed the May 2013 monthly budget report. Chief Auxier noted the Dive Team budget has been added to the monthly budget report. **MSC Englebert/Stevenson to approve the May 2013 budget report, all voting aye.**

Dive Team Budget: The Committee reviewed the Dive Team trust fund donations and the expenses that have been incurred since the approval to begin fundraising. Chief Auxier said we reached the \$90,000 fundraising goal and do anticipate some more donations to be given to us in the near future. Ald. Engelbert noted this spreadsheet doesn't reflect what the actual costs are for the year and inquired about a yearly budget. Chief Auxier noted a budget was created this year as we have reached our fundraising goal. Ald. Ramos asked if a yearly budget would continue. Chief Auxier confirmed this and it would be submitted to this Committee for review during budget season. Ald. Stevenson noted with the current trust/budget and what has been spent this year we have enough in the trust right to finance through the end of 2014. Ald. Ahles asked as we continue to move forward with this service that both City Council's will have to recognize this is now an expected service by the citizens and both Council's will have to make the commitment of funding this program in the future if donated funds do not continue or discontinue the service. The Dive Team doesn't cost a lot to operate, however, the capital equipment will have a larger financial impact as we move forward. Ald. Englebert said he concurs with Ald. Ahles and we do need to make sure we continue looking at this during budget preparation. Ald. Benner concurred and noted we need to continue to be proactive and asked we put together a presentation of what the Department has accomplished with this program and present this to both Councils. Chief Auxier noted we do have a presentation started and we will schedule time with both Councils this fall. Ald. Benner asked if there would be a pay adjustment for any of the divers. Chief Auxier said discussion with the potential dive team members, and Local 275 President, were held prior to NMFR moving forward with fundraising for the Dive Team. It was agreed divers would not receive a pay adjustment, however, there would be overtime funding for them to continue their training and maintain their skills. Ald. Ahles

asked if there is any formal agreement with the pay adjustment? Chief Auxier said there is no formal agreement and he will make both City Attorneys aware of this. Ald. Langdon does concur with Ald. Ahles and Ald. Benner and would like us to continue to make sure the public knows about our Dive Team. Ald. Ahles asked that we add the Squad to our vehicle inventory to the spreadsheet of future replacement. **MSC Stevenson/Langdon to accept the Dive Team budget/trust fund reveiw and place on file, all voting aye.**

Monthly Activity Report: The Committee reviewed the May activity and automatic aid reports. **MSC Stevenson/Ramos to approve the May activity and automatic aid reports and place on file, all voting aye.**

Review of Station 36 Response Times: The Committee reviewed the memo from Chief Auxier on response times of Station 36. It was noted since Station 36 moved the response times have decreased to areas we struggled with in the past, especially in the eastern part of our district. Ald. Benner asked how this fits into the expected standards. Chief Auxier noted NFPA's best response time is an average of 4.5 minutes for 90% of calls and we fit into this. Ald. Stevenson asked if we have reviewed response time comparisons now that automatic aid is in place. Chief Auxier will work with Appleton Fire Department to review response times and will bring this information to a future meeting. **MSC Ramos/Stevenson to accept the report of Station 36 response times and place on file, all voting aye.**

Proposed Joint Emergency Response Plan: Chief Auxier noted NMFR is in charge of the Emergency Operations for both Communities and would be in charge if there were a major incident. Our goal is to have consistency in both communities. We have worked with the Mayors and Department Heads from both Communities and everyone has agreed with the changes we are proposing. Ald. Englebert asked if we have to submit this to the State for approval. Chief Auxier confirmed we do not. Ald. Stevenson asked if the Council members are expected to be a part of the emergency response. Chief Auxier explained the Mayors and Department Heads would be expected to respond. Ald. Stevenson asked if both Council Presidents would need additional training, as they would be in charge in the Mayor's absence. Chief Auxier said he does have the authority to activate the EOC in the Mayor's absence, as we are in charge of this program, but will check to see if additional training is needed for Council Presidents. **MSC Stevenson/Englebert recommends the City of Neenah Common Council and City of Menasha Common Council approve the Joint Emergency Response Plan, all voting aye.**

Proposed Ordinance for Inspections: Chief Auxier noted our Department is having an increased issue in gaining compliance with some property owners fixing life safety issues. In the past, we had issues with false alarms and once we put together a system for compliance, and attached a fee to it, the issues decreased. We would like to do something similar with our inspections to obtain a more timely compliance with property owners. This information has been sent to both Mayors and City Attorneys for review and we have not heard back from them yet. AC Green noted there a minority of specific

property owners that continue to work the current system and do not fix life safety issues in a timely manner. He explained our current process of inspections and the amount of time it takes to gain compliance. It was also noted other departments in our area that have adopted a fee schedule similar to this have seen a dramatic decrease with re-inspections. Our current method of compliance right now is through a citation and this is a lengthy process. This proposed ordinance would have a more immediate impact and we would gain compliance in a more efficient manner. He also noted having this ordinance give us flexibility to work with property owners who are communicating with us and are trying to resolve the issues they need to fix.

A lengthy discussion was held on what is an appropriate fee to attach to the re-inspections and to make sure we are covering the costs the Department incurs but also making an impact with property owners for them to understand they have to fix life safety issues in a timely manner. Ald. Stevenson felt the first re-inspection should be free, second should be \$200, third would be \$500 and the 4<sup>th</sup> would be \$1,000. Ald. Ahles agrees the fee structure should be greater than what is proposed as the citizens who are at risk are renting from landlords who are not complying. Ald. Langdon said he agrees with increasing re-inspection fees. Ald. Benner and Ald. Englebert both agree the amounts need to be higher to prevent people from taking advantage of the system and to ensure life safety issues are fixed in a timelier manner. Ald. Englebert asked how we justify the times between the re-inspections. Chief Auxier noted our primary goal is life safety and then property preservation and when we look at these violations this is how we base the priority of the re-inspection. Ald. Ahles asked if there is something similar to this where it is worked on a point system versus having a dollar amount attached to it. AC Green said there is nothing like that and he doesn't agree with a point system as it gives people the impression they can continue to put things off and our job is to make sure life safety issues are maintained right away. The Committee felt the fees should be changed to reflect a higher dollar amount. They also felt the ordinance language should be clear to state the re-inspection fees are assessed for each violation and re-inspection. **MSC Englebert/Stevenson directed the City Attorneys to draft an ordinance for re-inspections. There shall be language reflecting re-inspection fees are based on re-inspections for each individual violation and the fees in the ordinance shall reflect \$0 for the first re-inspection, \$200 for the second re-inspection, \$400 for the third re-inspection and \$800 for the fourth, and every additional re-inspection, all voting aye.**

Other: Ald. Stevenson asked Chief Auxier to express his gratitude for Local 275's Backdraft Bike tour and thank them for all of their hard work to raise money for this worthwhile cause and for keeping this event locally within the Communities NMFR services.

**MSC Ramos/Langdon to adjourn at 7:00 p.m, all voting aye.**

Respectfully Submitted,

Al Auxier  
Chief

AA/tt

# NEENAH-MENASHA SEWERAGE COMMISSION

## Regular Meeting

Tuesday May 28, 2013

Meeting was called to order by Commission President Youngquist at 8:02 a.m.

**Present:** Commissioners Mike Sambs, Kathy Bauer, Tim Hamblin, Jim Gunz, Gordon Falck, Raymond Zielinski, Dale Youngquist; Manager Randall Much, Accountant Roger Voigt.

**Also Present:** Chad Olsen, Tom Kispert (McMAHON); Paul Much, Rob Franck (MCO); Teri Stecker, Andrew Schumacher (Johnson Insurance).

April 23, 2013 meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Bauer to approve the minutes from the April 23, 2013 Regular Meeting. Motion carried unanimously.

## Correspondence

There was no correspondence to be discussed.

## Old Business

Inflow/Infiltration. Manager Much reported on meeting with Mark Radtke (Menasha) to discuss private laterals. Mark reported they will be putting a program together for Council approval. President Youngquist reported the Town of Menasha is starting a test program in a portion of the Town to replace laterals. Commissioner Hamblin reported Neenah is doing a test program on South Commercial Street. Manager Much reported the Town of Neenah is constantly televising and doing about 20% of the system each year. Issues are dealt with as they are found. Commissioner Sambs reported Waverly did work on Fire lanes 1 through 5 and will be working on Fire lanes 6 through 12 next.

Commissioner Gunz expressed concerns on the process of the purchase of the front end loader. The Commission further discussed the process and concerns raised.

## New Business

### Insurance Update

Teri Stecker (Johnson Insurance) discussed the current Builders Risk insurance coverage and the process of how this coverage integrates with the property coverage. Teri announced she will be retiring and introduced Andrew Schumacher as our new agent with Johnson Insurance to handle our account. Andrew introduced himself and his experience in the industry. Andrew discussed environmental insurance coverage and what is available in the market. Commissioner Gunz requested specific examples of how coverage's are applied with POTW's and if there are written coverage's with other POTW's in Wisconsin.

Operations, Engineering, Planning

Chad Olsen updated the Commission on the Fox-Wolf Watershed Alliance (FWWA). The FWWA had a meeting with the agriculture team.

Chad further reported on a company who will be providing pilot testing in the state; he has talked with the manufacturer and they will have a proposal at the next Commission meeting. Chad recommends looking closer at proceeding with the pilot study.

Tom Kispert presented a power point slide show and discussed the construction activities that have occurred since the April 23, 2013 meeting.

Construction Progress Update. Tom Kispert reviewed and discussed his memorandum handout on the plant construction progress, the Certificates for Payment and contract change orders. Tom reported HSI had told him they will provide a delivery date by Friday on the blower. Commissioner Gunz questioned the status on the Focus-On-Energy grants; Tom reported we need the blowers and aeration system running by June 30. The start-up of the blowers are scheduled for this week. President Youngquist questioned if we have the ability to have off-site control of the equipment operations via remote computer access. Tom reported we will be able to look at what is operating online but we will not be able to make changes remotely.

After discussion, motion by Commissioner Zielinski, second by Commissioner Sambas to approve for payment Certificate for Payment #7 from August Winter & Sons Inc. in the amount of \$830,300.00. Motion carried unanimously.

Tom Kispert discussed proposed change orders for the contract with August Winter & Sons. Motion by Commission Gunz, second by Commissioner Zielinski to approve change order #12 for the contract with August Winters & Sons in the amount of \$23,164.00. Motion carried unanimously. Motion by Commission Zielinski, second by Commissioner Bauer to approve change order #13 for the contract with August Winters & Sons in the amount of \$16,096.00. Motion carried unanimously. Motion by Commission Zielinski, second by Commissioner Gunz to approve change order #14 for the contract with August Winters & Sons in the amount of \$3,600.00. Motion carried unanimously.

Tom Kispert discussed the pay requests for Equipment Contract G (Energenecs); Contract M (Alfa Laval); and Contract O (Crane Engineering). Motion by Commissioner Gunz, second by Commissioner Zielinski to approve Certificate for Payment #3 from Energenecs for Contract G-Vortex Grit Removal System in the amount of \$29,316.00; Certificate for Payment #1 from Alfa Laval for Contract M-Dewatering Centrifuges in the amount of \$487,500.00; and Certificate for Payment #1 from Crane Engineering for Contract O-Metering Pumps in the amount of \$59,430.00. Motion carried unanimously.

Tom Kispert reviewed the contract summary log. Commissioner Falck requested if it would be possible to include a summary of the change orders as an addendum to the report. Tom will have this added to the report.

Motion by Commissioner Gunz, second by Commissioner Falck to approve for payment McMahon invoices: #43620 - \$46,600.00; #43621 - \$625.00; #43622 - \$2,925.00; #43623 - \$560.00; #43624 - \$20,552.74; #43625 - \$4,225.00; #43626 - \$86,125.00; #43717 - \$3,096.00, and #43718 - \$3,520.00. Motion carried unanimously.

Manager Much discussed the Operating Report for April. A meeting was held with Mark Radtke (Menasha) and Taryn Nall (Kaempfer & Associates – Menasha engineering firm) to discuss the inflow/infiltration issue, the metering and sampling of the Menasha influent, and also the metering and testing of Waverly samples; Waverly will now be tested on a daily basis. Manager Much further discussed the metering and sampling of the plant influent; Manager Much indicated part of the problem with the sampling could be how the sample is collected. There is no inexpensive solution known at this time. Adjustments have been made in collecting samples; samples are collected more often, but the sample size is smaller. The container size that holds the sample is limiting the amount of sample that is collected on a daily basis. Mark Radtke and Taryn Nall were requested to come back to the Commission with any ideas on changes that could be made. Manager Much reported on effluent chlorine detection violations. Pumps have been changed and a new chlorine residual testing meter was purchased prior to the violations. In-house monitoring of these two items are being performed to determine the cause of the violation. Staff has been using the approved HACH test method and no chlorine residual is being detected with this method. The DNR is allowing us to use this testing method until we can determine the issue. Paul Much reported on the mercury effluent violations. Chemical suppliers were requested to supply the Commission with a mercury certificate on the chemicals we are obtaining from them. We are further looking at potential contamination of samples that are collected in the sewer system. It has been noted that the influent mercury coming from Neenah has increased. Efforts will continue on locating the cause of the mercury. After discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to accept the Operating Report for April. Motion carried unanimously.

#### Budget, Finance, Personnel

Accountant Voigt discussed the Financial Statements for the month of April 2013. Accountant Voigt also reported no letter was received from our auditor regarding eliminating various Contribution Equity accounts in the Commission chart of accounts to follow current GAAP guidelines. After discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to accept the financial statements for the month of April, 2013. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Falck to approve Operating and Payroll Vouchers #133709 thru #133762 in the amount of \$414,786.97 and Construction Fund Vouchers #189 thru #192 in the amount of \$710,979.42 for the month of April 2013. Motion carried unanimously.

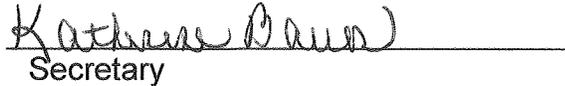
Accountant Voigt discussed the Accountant's Report for April 2013. The interest rates on the checking and money market accounts have not changed. MCO generated \$6,300 in income for the Commission in April. Accountant Voigt reported the Cash Flow report was updated to current known information. There is no update to report regarding insurance agents, MCO contract, or auditor review. Motion by Commissioner Zielinski, second by Commissioner Hamblin to accept

the Accountant's Report and Cash Flow Report for the month of April 2013. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve for payment MCO invoices #17350 - \$120,999.71; #17386 - \$799.10; and #17382 - \$94.07 and to pay the invoices after June 1, 2013. Motion carried unanimously.

Motion made by Commissioner Zielinski, seconded by Commissioner Falck to adjourn the meeting. Motion carried unanimously. Meeting adjourned at approximately 10:00 a.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

**THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY JUNE 25<sup>th</sup> 2013.**

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Smith Park Pavilion – 301 Park Street, Menasha**  
**June 10, 2013**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:05 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Lisa Hopwood, Nancy Barker, Cindy Schaefer-Kemps  
Luke Schiller, Ald. Mark Langdon and Sue Pawlowski

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. Becky Nichols, Lori Lacey with Jazzfest and  
Jack Fry

**C. MINUTES TO APPROVE**

1. **Minutes of the May 13, 2013 Park Board Meeting**

Moved by Ald. M. Langdon, seconded by L. Schiller to approve the May 13, 2013 Park Board  
minutes. Motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

No one spoke.

**E. COMMUNICATION**

1. **Comments about Site Visit to the Menasha Conservancy – Jack Fry**

Jack Fry summarized the results of the on-site meeting at the Conservancy on May 15. Several  
bird club members, DNR staff and others toured the site and made some management and  
project idea recommendations for the property. All attendees thought it was a great site,  
especially as a migratory bird habitat. Other relatively minor trail improvements were discussed  
along with removal of invasive species, especially phragmites. Staff is planning to make some  
revisions to the Open Space Plan to reflect some of these new recommendations and bring  
them to Board for their review.

2. **Photos of Park Rule Signs**

Board members reviewed the park rule signs located throughout the park system. Some older  
signs are scheduled for replacement. The Board suggested the last line of the newer signs be  
changed to make it clearer that people should take their trash with them (except for larger  
events). The department phone number also needs to be changed.

3. **Letter from David Zerrien, MD**

The Board accepted a letter from Dr. Zerrien supporting platform tennis. A non-profit group  
currently runs a facility on Doty Island and they would like to remain there and try to offer more  
public programming opportunities. Staff will try to work with this group on programming efforts.

**F. REPORT OF DEPARTMENT HEADS/STAFF/ OR CONSULTANTS**

1. **Department Report**

PRD Tungate reported the pool will be opening on June 11. Everything is in place for the  
opening. Staff has cleaned and spruced up the facility to the best of their ability (and budget).

Adult softball program is up and running. Recreation programs begin the week of June 17. No word on the Gilbert grant yet. Planning is underway for fall/winter programs. Nothing to report on the Jefferson Park neighborhood/park planning initiative.

2. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported no vandalism last month. Plenty of grass cutting being done. Flower planting at Smith Park was somewhat delayed due to weather issues. Tree stumps along the trail on 114 near Lake Park Road were ground out; new shrubs are being planted thanks to a Menasha Utilities grant. New filter bags working well at the pool. Slide inspection report to be completed soon. Youth life jacket station installed a Jefferson Park boat landing. New grass to be planted at new park as quickly as possible.

**G. DISCUSSION**

1. **Smith Park Current and Future Challenges**

The Board seemed happy with the current look and use of the park. A walking tour was held and N. Barker led a tour of the caboose. The Menasha Historical Society is planning to have the caboose re-painted

2. **Trestle Trail – Issues with Fishing**

PRD Tungate described the ongoing problem of fishing conflicting with other trail users on the Trestle Trail. Fishing is permitted on the bump out deck areas only, but fishermen routinely fish virtually anywhere on the structure. Several education efforts, including additional signage and police contact, have had some positive impact but have seemed not to have satisfied the public's ongoing concern for safety. Park and Police staffs believe it may be time to revise the City ordinance that would designate some areas for fishing, but actually make a citable offense to be fishing in other areas. The Board supported this plan, but wanted to explore the idea of building a better fishing platform(s) on the trail. Private fundraising could potentially be sought for this project. PRD Tungate will contact Police officials and City Attorney about the next step in revising the City ordinance.

3. **Clovis Grove Tennis Courts**

PRD Tungate explained a plan that staff has to begin a regular program to repair and repaint a couple tennis courts per year rather than wait until major court rehabilitation is required. In 2014, they would like to begin with two courts at Clovis Grove Park. Along with this, the idea would be to eventually reduce the number of courts from 7 to 6 and to light just 4 courts. Staff will be seeking estimates to perform this work and the timing is good at Clovis because repair can still happen at a reasonable cost because court conditions are not yet critical.

**H. ACTION ITEMS**

1. **Approve Jazzfest to be held on August 30-September 1, 2013 in Jefferson Park**

Motion by S. Pawlowski, seconded by N. Barker to approve Jazzfest to be held in Jefferson Park on August 30-September 1, 2013. Staff will be in touch with fest officials to discuss final set up detail a couple weeks before the event. Motion carried.

**I. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

No one spoke.

**J. ADJOURNMENT**

Moved by L, Hopwood, seconded by N. Barker, to adjourn at 8:10 p.m. Motion carried.

**CITY OF MENASHA**  
**Plan Commission**  
**Council Chambers, City Hall – 140 Main Street**  
**June 18, 2013**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 3:35 PM by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke and Commissioners Schmidt and Cruickshank.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners DeCoster and Sturm and Ald. Benner

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan and CD Intern Kevin Englebert.

**3:30 PM – Public Hearing regarding the proposed ordinance to reduce the minimum lot depth standard for the I-1 Heavy Industrial Zoning District**

No one spoke.

**C. MINUTES TO APPROVE**

1. **Minutes of the May 21, 2013 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by DPW Radtke to approve the May 21, 2013 Plan Commission meeting minutes. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. **Analysis of Impacts from Reducing Minimum Lot Standard for I-1 District**

CD Intern Kevin Englebert reviewed his memorandum concerning the proposed modification of the minimum lot depth in the I-1 Industrial District from 245' to 235'. Commissioners discussed specific parcels that may be impacted and concluded there are not likely to be any adverse impacts associated with making this change.

**ACTION ITEMS**

1. **Proposed Ordinance Relating to Amending the Text of the Zoning Code to Reduce the Minimum Lot Depth for the I-1 Heavy Industrial District**

Motion by DPW Radtke, seconded by Comm. Cruickshank to recommend approval of the modification of the minimum lot depth in the I-1 Heavy Industrial District from 245 feet to 235 feet. The motion carried.

2. **Proposed Certified Survey Map – Brighton Drive**

PP Homan discussed the purpose for the proposed CSM, which was to increase the size of the buildable area on the lot abutting the channel to enable the construction of a garage. Lot 2 of the proposed CSM is comprised of Lot 2 and a 40'+/- strip on the west end of Lot 1 of the existing CSM #2680. Access to Lot 2 is afforded by a previously approved ingress-egress easement. Both of the lots of the proposed CSM comply with the lot width and area requirements of the R-1 Single Family Residential zoning district.

Motion by Comm. Schmidt, seconded by Comm. Cruickshank to recommend approval of the

Brighton Drive CSM. The motion carried.

**G. ADJOURNMENT**

Motion by DPW Radtke, seconded by Comm. Cruickshank to adjourn at 3:55 p.m. The motion carried.

*Minutes respectfully submitted by CDD Keil.*



**MENASHA POLICE COMMISSION MEETING MINUTES  
APPROVED**

President Ron Duuck called the meeting to order on April 25<sup>th</sup> at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Ron Duuck, Terri Reuss, Chief Styka, Jason Dionne, Marshall Spencer, Officer Brett Halderson

Excused: Tony Gutierrez

Minutes to Approve: Terri Reuss moved to approve February 28<sup>th</sup>, 2013 meeting minutes. Marshall Spencer seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: The Commission was requested to approve Probationary Period Extension of Officer Marty Effert. Terri Reuss moved to approve the proposal. Jason Dionne seconded the motion. The Commission unanimously approved the Probationary Period Extension.

**DISCUSSION**

Correspondence: Terri Reuss submitted a letter received from the Menasha Common Council to confirm the re-appointment to the Police Commission for the term of May 1, 2013 – May 1, 2018.

**New Business:**

Menasha Police Commission yearly election of Officers.

It was proposed that Ron Duuck remain President of the Commission.

Marshall Spencer moved to accept the selection. Terri Reuss seconded the motion. The Commission unanimously approved the selection.

It was proposed that Jason Dionne accept the position of Vice President of the Commission.

Marshall Spencer moved to accept the selection. Ron Duuck seconded the motion. The Commission unanimously approved the selection.

It was proposed that Terri Reuss remain Secretary of the Commission.

Ron Duuck moved to accept the selection. Marshall Spencer seconded the motion. The Commission unanimously approved the selection.

**Chief Styka Report**

**Training:**

- Legal Update: Sworn Personnel have attended
- Mark Mauthe: White Collar Crime Seminar (16 hours)
- Intoxilyzer Update (breath test): All trained personnel
- Ann Gollner: Wisconsin Human Trafficking (16 hours)
- Marty Effert and Tony Edwards: Intox School (24 hours)
- Jeff Jorgenson: School Safety Webinar (1 hour)
- Ann Gollner, Amy Cook and Jim Verkuilen: Technology Dangers and Risks for Youth Training (8 hours)
- Amber Olson: Telecommunications Role in Active Shooter (4 hours)
- Aaron Zemlock: Wisconsin Problem Oriented Policing Conference (8 hours)
- Joe Polzien: Wildlife Rescue and Rehab (2 hours)

- Dan Hoernke: CVMIC Use of Volunteers (6 hours)
- Ron Bouchard and Jim Verkuilen: Homicide Investigations Training Seminar (20 hours)
- Ron Bouchard and Mark Mauthe: DNA Evidence Update (3 hours)
- Stephanie Gruss: Evidence Management Conference (24 hours)
- Nick Thorn: CVMIC Basic Risk Management (16 hours)

#### Department Updates:

- IT Reporting to Police Chief- For the next several months the Chief will be serving as the Interim IT Director until the Administrative Services position is filled.
- Hiring Process Continues – Officer Josh Gallagher started April 9<sup>th</sup>. Other two openings are in various stages.
- Update: Mission Statement. The mission statement for the PD has been updated and will be in place during Police Week in May 2013. The new mission statement reads:  
*Our mission is to be a model of modern police services built upon a strong partnership with the community using respect, creativity and technology to find solutions and improve the quality of life and safety for all.*
- Police Week 2013 – A full report of the department awards will be provided in the June meeting
- Mutual Aid discussions with joining jurisdictions – discussions continue between the municipalities as well as legal review of possible agreements.
- Radio Transition Complete- The new radio system with the County is complete. There have been some issues with reception in the field and the building. Most of the building issues have been resolved with a signal booster being installed in the building.
- Procedure Manual Complete

Information was presented to The Commission by Officer Halderson: Menasha Police Department Index Crime Offenses. Officer Halderson provided statistical information comparing the city of Menasha to other similar communities in the state of Wisconsin. The information is based on several social-economic equations. The group expressed how this is important information and should be provided on a more regular basis. Chief Styka indicated there is a plan to have an annual report which all of the numbers would be in a format available to the public.

Adjourn: Terri Reuss moved to adjourn. Marshall Spencer seconded the motion at 5:20 pm. The motion was unanimously supported.

The next bi-monthly meeting will be held Thursday June 20<sup>th</sup>, 2013 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,  
Theresa Reuss  
Commissioner, Secretary

**CITY OF MENASHA**  
**Redevelopment Authority**  
**Council Chambers, 3<sup>rd</sup> Floor, City Hall – 140 Main Street**  
**June 6, 2013**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 5:30 p.m. by Chairman Kim Vanderhyden.

**B. ROLL CALL/EXCUSED ABSENCES**

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Bob Stevens, Kim Vanderhyden, Kip Golden, Linda Kennedy, Gail Popp, and Ald. Jim Englebert

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Susan Smith

OTHERS PRESENT: CDD Keil, PP Homan, Ald. Becky Nichols, Chris Klein, and Kevin Englebert

**C. MINTUES TO APPROVE**

1. **Minutes of the March 6, 2013 Redevelopment Authority Meeting**

Motion by Ald. Englebert, seconded by Linda Kennedy to approve the March 6, 2013 Redevelopment Authority meeting minutes.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

(five (5) minute time limit for each person)

No one spoke.

**E. DISCUSSION ITEMS**

1. **Status Reports**

a. **Lake Park Square Commercial – Patrick Connor – Newmark Grubb Pfefferle**

Patrick Connor gave an overview of his perceptions of the commercial real estate market in the Fox Valley area. With regard to the Lake Park Square parcels, there was one interested party who was looking for a site for a landscaping business. There are no current prospects. Lot pricing is OK, and the residential development occurring in the vicinity should have a positive influence on commercial property sales.

b. **Lake Park Villas – Amy Rockwell – Coldwell Banker The Real Estate Group**

PP Homan summarized the report Amy Rockwell had sent via email. Among the items reported on were builder meetings, website traffic, radio advertising, lot sales elsewhere, and the improving real estate market.

c. **Marketing Update**

PP Homan reported on the marketing initiatives that are being undertaken in conjunction with Ark Media. These include ongoing web, radio and print advertising. Signage has been designed and is in production for placement at the entrance to Lake Park Villas and planning is underway for an August on-site marketing event.

2. **Development Update for Lake Park Neighborhoods**

PP Homan presented an inventory of lot sales and building permits issued in the Ponds of Menasha, Cottages at Lake Park and Lake Park Villas developments. A total of 40 building permits have been issued and 16 homes have been sold to third parties. Although none of these were in

Lake Park Villas the outlook remains positive due to the amount of building activity occurring in the area.

3. **Potential CDE Certification through US Department of Treasury, CDFI Fund**

PP Homan reported that staff is exploring the potential benefits of becoming or being affiliated with a Certified Development Entity for portions of the community (including the downtown) that would be eligible for New Market Tax Credit allocations. There was a general consensus that staff should proceed with preparing the certification application for consideration at a future meeting.

**F. ACTION ITEMS**

1. **Election of Officers**

a. **Chairperson**

Motion by Ald. Englebert, seconded by Kip Golden to elect Kim Vanderhyden chairman. The motion carried.

b. **Vice-Chairperson**

Motion by Ald. Englebert, seconded by Kip Golden to elect Robert Stevens vice-chairman. The motion carried.

2. **Authorization to Proceed with Survey Work**

CDD Keil explained the proposal to engage a surveying/engineering firm to address various lot reconfigurations to remedy certain discrepancies in parcel boundaries, make adjustments for relocation of street right of way, and address the disposition of the pond in the outlot between the Lake Park Villas and Ponds of Menasha plats. Quotes were received from two survey/engineering firms.

Motion by Ald. Englebert, seconded by Kip Golden to engage Davel Engineering and Environmental to perform the survey work. The motion carried.

3. **Lease/Disposition of Garage**

CDD Keil reported that the Lake Park Villas Homeowners Association Board is no longer interested in a lease arrangement for the garage.

Motion by Ald. Englebert, seconded by Kim Vanderhyden to pursue removal of the garage. The motion carried

4. **Disposition of Silos**

CDD Keil reported that Lexington Homes had conveyed their intentions to begin the second phase of the Ponds of Menasha development and requested that the city fulfill its obligations under the development agreement with The Ponds of Menasha, LLC to raze the silos. This information was also conveyed to the Lake Park Villas Homeowners Association.

Staff will be obtaining quotes to undertake the demolition work.

5. **Amendment to Listing Agreement – Newmark Grubb Pfefferle**

CDD Keil explained that the listing agreement with the commercial broker had expired, and it was staff's recommendation to renew the listing agreement with Newmark-Grubb-Pfefferle from 5/4/13 to 5/4/14. Motion by Linda Kennedy, seconded by Kip Golden to approve the renewal of the listing agreement with Newmark-Grubb-Pfefferle for the period of 5/4/13 to 5/4/14. The motion carried.

**G. ADJOURNMENT**

Motion by Kip Golden, seconded by Kim Vanderhyden to adjourn at 6:40 p.m.

The motion carried.

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha  
Tuesday, May 21, 2013  
Minutes**

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Danielle Handler, Roger Kanitz, Linda Stoll, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes, Connie Kanitz

Excused: Ed Kassel

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

Connie Kanitz, 516 Riverway, Menasha

- Pleased that the park staff is mowing around the Smith Park effigy mounds to minimize compaction and preserve for future
- Questions regarding pesticide and herbicide use in city parks and alternatives considering proximity to waterways and potential contamination.

D. MINUTES TO APPROVE

1. Motion by Roger Kanitz, second by Kathy Thunes to approve the minutes of April 25, 2013.  
Motion carries

E. Reports

1. No reports

F. DISCUSSION

1. Sustainability Board Annual Report and future work plan
  - Board members are working to create a listing of accomplishments, in process projects, and goals to present to the community and common council.
2. City of Menasha Energy Usage
  - The city will be receiving a focus grant for the city hall air conditioner project. Energy usage at the library has been steady for several years while other buildings have been decreasing, the mayor wishes to look at the library building as a priority for efficiency projects in the future being a large energy consumption building.
3. Waste Management
  - Danielle presented her study and survey regarding recycling in the City of Menasha at the state capitol on April 17<sup>th</sup> as part of posters in the rotunda. The display attracted much attention at the event and many were interested in the potential for change in the city. Found that lower number of pickups seemed to coincide with lower collection tonnage when compared to other communities. Survey participants wanted more frequent recycling pickups. Board members recommended that we look at regionalization potential as well as increasing cost of 96 gallon refuse containers to cover cost of collection to increase recycling participation rates.
  - Danielle received a grant for a composting demonstration project aimed at reducing solid waste in Menasha. The project would include a neighborhood composting site and educational opportunities for residents to learn about composting and its benefits.
4. Follow up to City of Menasha recycling event April 27<sup>th</sup>
  - The joint recycling event was successful recycling 11,242lbs of electronics.
  - The board discussed additional recycling opportunities that may be able to be combined with future events.
5. Farm Market Update

- The Menasha Farm Fresh Market begins June 13<sup>th</sup> 2-6PM. The majority of the spaces are full for the season including new salmon, meat, cheese, & bread vendors. There will also be a rain barrel vendor and worm castings vendor.

6. River-Gen Update

- Paul has been working with UW regarding a partnership with the engineering department to put together an independent study course in the fall of 2013 for students to work with the city on this project.

G. ADJOURNMENT

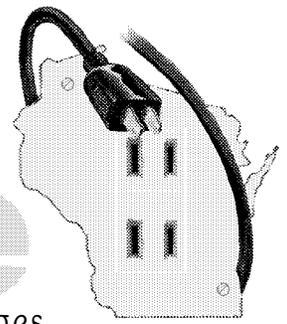
Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:38 p.m.  
Motion carried.

*Minutes submitted by Mayor Merkes*

A Coalition  
to preserve  
Wisconsin's  
Reliable and  
Affordable  
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## Back where it all began

California got all the attention but New Hampshire is where Enron launched the electric restructuring mania with a heavily rigged pilot program back in the mid-1990s. Things were fairly quiet there until recently, as low natural gas prices triggered renewed activity by marketers who don't own any generation but want to sell electricity anyway.

One of them, PNE Energy Supply, recently received regulatory permission to resume operations after being banished from the regional wholesale market over a February default. A brief winter spike in natural gas prices found PNE unable to cover its obligations to the grid operator and more than 7,000 customers found themselves involuntarily transferred to the more expensive incumbent utility.

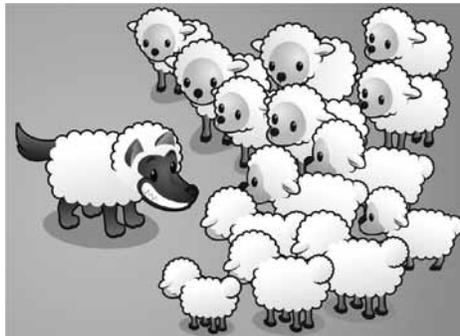
Meanwhile, state regulators were investigating numerous complaints of shifty marketing.

One company was accused of having door-to-door solicitors tell people they were from "the power company," ask to see monthly bills to make sure they were "correct," and bluff customers into signing up with the alternative provider, thinking they were simply correcting an error that had resulted in them being overcharged.

In one instance, according to reports in the *Manchester Union Leader*, door-to-door marketers were specifically—and falsely—identifying themselves as employees of incumbent utility Public Service of New Hampshire (PSNH), saying it was their job to check utility bills as the pretext for tricking PSNH customers into switching providers.

A PSNH manager testified in a regulatory hearing that a marketer cold-called him and said PSNH rates would be increasing July 1, when the opposite is more likely; another PSNH employee was told he had to switch providers because PSNH is no longer in the electric generation business—also untrue.

Some marketers have "shown a propensity to do whatever it takes to sign up customers," Stephen Hall of PSNH testified, according to the *Union Leader*. 



## Wind farm back before PSC

No hearing date had been set by press time for *The Wire*, but the Public Service Commission (PSC) has agreed to reopen its regulatory review of Highland Wind, a proposed development comprising about 40 large turbines with approximately 102 megawatts capacity in St. Croix County.

A mid-May prehearing conference called on the parties to meet and discuss six issues:

- Whether it's possible to demonstrate that the proposed Highland Wind Farm will comply with existing audible noise standards;
- Whether Highland can meet a 40-decibel noise standard proposed to accommodate half a dozen nearby residences;
- A detailed explanation of how the project would comply with noise limits;
- A discussion of the effectiveness of curtailing turbine operations as a noise-mitigation strategy;
- Post-construction sound-testing protocols to ensure compliance; and
- An analysis of jurisdictional questions raised by designing a project with curtailment

**Continued on page 3...**

## Wisconsin interconnect rules could be revised

The Public Service Commission has opened a new docket to investigate whether Wisconsin's rules on interconnection of customer-owned distributed renewable generation need revision.

Responding to a petition from RENEW Wisconsin, the commission (PSC) agreed in April to examine the issues. In mid-May, it posted a series of a dozen questions and gave electric service providers until June 17 to respond. The questions, some technical and operational,



seek to assess the current state of play among utilities integrating customer-owned generation into their systems.

RENEW filed its petition February 22 with the support of 87 other entities, largely alternative energy providers and consultants, along with

the Citizens Utility Board, Sierra Club, Union of Concerned Scientists, and the Wisconsin Farmers Union.

In subsequent weeks, the PSC received letters in support of the petition from the Wisconsin Department of Agriculture, Trade and Consumer protection; the Environmental Law and Policy Center; and the Interstate Renewable Energy Council.

**Continued on page 3...**

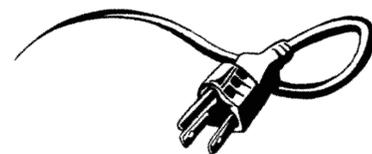
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



## KEEPING CURRENT

With CFC Executive Director Matt Bromley



Focus on Energy, the state's energy efficiency and renewable resource program, recorded the highest level of energy savings in the program's history in 2012, according to an independent evaluation released last month. The record savings comes two years into the four-year period for which the Public Service Commission of Wisconsin (PSCW) established energy savings goals for the program.

Focus on Energy is approximately a \$100-million-a-year program funded mostly by the state's investor-owned utilities and paid for by customers through electricity and natural gas rates. A recent report from the Legislative Audit Bureau found that residential customers using the average amount of electricity for their utility paid between \$0.86 and \$1.16 per month for Focus in 2010 and between \$0.56 and \$0.69 on their monthly natural gas bills. Municipal electric utilities and rural electric cooperatives can choose to contribute fees and participate in Focus or run their own "commitment to community" energy efficiency and conservation programs. All municipal utilities in Wisconsin participate in Focus, as do about half of the cooperatives.



Bromley

Historically, Focus on Energy has been a good investment for Wisconsin ratepayers. Independent evaluations have consistently shown that the benefits from Focus programs outweigh costs more than 2 to 1 and the cost effectiveness seems to be getting better. The benefit-cost ratio in 2011 was found to be 2.46 to 1, up from 2.3 to 1 in 2010. The evaluation released last month shows the 13 programs offered by Focus in 2012 saved Wisconsin ratepayers \$2.89 for every \$1 spent.

In addition to being cost-effective, Focus on Energy's programs experienced a nine-fold increase in participation from the previous year. More than 1 million residential and business customers received incentives from Focus for energy efficiency and renewable energy projects in 2012. Within the residential segment, participation and electric savings were greatest in the Focus program that provides incentives (discounts and rebates) for the purchase of CFLs and low-flow showerheads.

Despite the increase in participation and energy savings that occurred in 2012, much more needs to be saved in the next two years to meet the four-year goals established by the PSCW. Through 2012, the total savings have reached 40 percent of the electric (kilowatt-hour) savings goal and 38 percent of the natural gas (therms) savings goal for the four-year 2011-14 quadrennial planning period.

The 2012 evaluation is available online at: <http://www.focusonenergy.com/about/evaluation-reports>. 

## Expectations lowered on carbon-capture project

A report this spring from the nonpartisan Congressional Research Service casts doubt on the prospects of success for the FutureGen project, the Illinois power-plant makeover that's been a focal point of carbon capture and sequestration (CCS) research.

The April 3 report notes, "Nearly 10 years and two restructuring efforts since FutureGen's inception, the project is still in its early development stages." A well has been drilled at the proposed underground storage site for compressed carbon dioxide—about 30 miles from the actual power plant site—and preparations for geologic analysis have been made.

But hurdles still to be cleared include purchase of the power plant from its current owner, Ameren Corp.; obtaining Department of Energy permission and retrofitting the plant; and successfully capturing 90 percent of its CO<sub>2</sub> emissions. If all those steps can be completed, the captured emissions would then need to be transported to the underground storage area by means of a new pipeline.

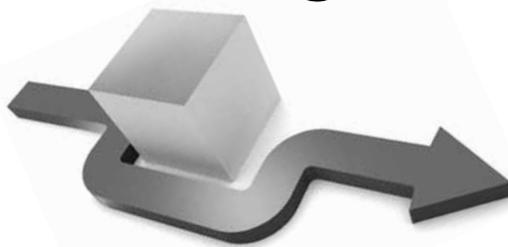
The report says project delays may have made full-scale demonstration of CCS technology "difficult to accomplish" before FutureGen's federal stimulus funding expires in 2015. 

# Chicago Bypass: ComEd gets around regulators

Commonwealth Edison wants rate increases, which the company says will help it modernize its electric grid. The Illinois Commerce Commission (ICC) agrees with parts of the rationale for the rate hikes and disagrees with others—about \$100 million out of \$2.6 billion over 10 years. That's mostly old news, as the dispute is working its way through the courts.

But now comes the Illinois Legislature—on behalf of Com Ed. In March, lawmakers adopted, by wide margins in both houses, a bill legislating the higher rates sought by the utility, bypassing the ICC regulators and the courts.

And as *The Wire* went to press, they were bypassing Governor Pat Quinn, too.



Early last month, Quinn vetoed the Com Ed legislation, criticizing the “very disturbing process” involved in outmaneuvering the regulatory agency, according to a report in the *Chicago Tribune*.

“We cannot allow big utilities to take over and run roughshod over families and businesses; we're not going to let the utilities run Illinois,”

the *Tribune* quoted Quinn saying as he applied his veto stamp, “with so much gusto that he sent a pen on the table tumbling to the floor.”

Not that his enthusiasm did him any good. A bit more than two weeks later, the Illinois Senate overrode Quinn's veto with votes to spare. They needed 36. They got 44.

One day later, the veto met a similar fate in the Illinois House, where the Com Ed bill originally passed 86–28. It lost a few votes along the way, but House members—needing 71 to make a three-fifths majority to overrule the governor—voted to do so, 71–44. 💡

## Texas group uncovers phantom tax charges

Over the past five years, the North Texas utility Oncor has collected more than half a billion dollars from its customers for federal taxes; remitted most of the money to Oncor's parent company, Energy Future Holdings; and there, to paraphrase Harry Truman, the bucks stop.

So says the Texas Coalition for Affordable Power (TCAP), which issued a report this spring

saying that while the practice is not illegal, it cries out for reform.

Transmission and distribution utilities remain regulated in the largely restructured Texas electricity market, and the Public Utility Commission allows them to collect sufficient revenue to cover reasonable expenses including federal income taxes. But as TCAP explains, utilities that are subsidiaries of holding companies don't typically make direct income tax payments to the federal treasury. The parent company combines the revenues and losses of all its affiliates and files a single return with the IRS. When the parent doesn't owe federal taxes—as the financially struggling Energy Holdings has not since 2008—it gets to keep money collected for taxes by its subsidiaries.

According to TCAP, Energy Future Holdings—caught between a large debt burden and declining revenues—spent half its 2012 revenues on interest payments alone. Bankruptcy or restructuring could occur as soon as this summer, TCAP says. With accumulating losses, the company has not been paying federal income taxes, but as 80-percent owner of Oncor, it captures 80 percent of what Oncor collects for taxes.

The Public Utility Commission has the latitude to apply a tax savings adjustment in rate cases to mitigate the cost to customers but hasn't yet done so in the case of Oncor. Doing so, according to TCAP, could save Oncor customers about \$100 million annually. 💡

COMMON COUNCIL 7/1/13 PAGE28

## Interconnects

Continued from page 1...

Along with its petition, RENEW submitted a series of proposed changes to PSC administrative rules. RENEW proposes to ease requirements of utility-accessible interconnection disconnect switches, along with a “fast track” process, saying it's “critical that interconnection procedures be as streamlined as possible to avoid unnecessary interconnection studies, costs, and delays.”

Other proposed changes would adopt federal standards instead of allowing individual utilities to determine acceptability of interconnection protection equipment, revise dispute resolution procedures and insurance requirements, add new language governing line extension design and cost, and define distributed generation categories in terms of capacity.

The PSC docket, (numbered 5 GF 233 and viewable at [www.psc.wi.gov](http://www.psc.wi.gov)), is not intended specifically to address the changes proposed by RENEW but to determine whether development of rule revisions should proceed. 💡

## Energy saver tip

As the weather warms, some simple adjustments can help keep your home cool and comfortable. Using cold water to launder clothing will avoid adding unwanted heat and save you as much as 10 to 20 cents per load. Using your dishwasher at night serves the same purpose and a time delay can ensure it runs during the coolest hours. You'll save on cooling costs and avoid adding daytime humidity. 💡

## Wind farm

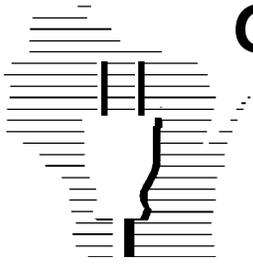
Continued from page 1...

in mind, and whether that strategy vitiates PSC jurisdiction.

Highland Wind petitioned for reopening or rehearing in April, following a 2–1 February vote by the commission denying the application for a certificate of public convenience and necessity and three weeks after commissioners turned down Highland's emergency request that they reconsider their vote.

PSC Chair Phil Montgomery, who had initially voted to deny the application, joined Commissioner Eric Callisto in voting to reopen the case. Commissioner Ellen Nowak, who had also voted to deny the application, dissented.

Opponents contend the developers should redesign their project to achieve compliance without having to curtail operations and submit a fresh application. 💡



# Customers First!

P.O. Box 54  
Madison, WI 53701

**A Coalition**  
to preserve  
Wisconsin's  
Reliable  
and Affordable  
Electricity



Be sure  
to check out  
the *Customers First!*  
website at

**[www.customersfirst.org](http://www.customersfirst.org)**



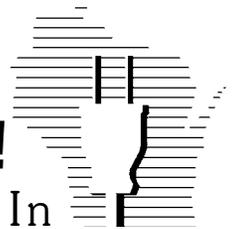
## Quotable Quotes

*“Money that utilities collect for federal taxes should be used for taxes. Otherwise, ratepayers are twice burdened—once by paying taxes that are not paid to the Treasury, and second by a growing national debt for which taxpayers are ultimately responsible.”*

—Randy Moravec, executive director, Texas Coalition for Affordable Power, quoted in a news release April 17, 2013

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

**Customers First!**  
Plugging Wisconsin In





## MEMORANDUM

DATE: June 24, 2013

TO: Mayor Merkes

FROM: Pamela A. Captain

RE: 2014 WRS Contribution Rates

The Wisconsin Department of Employee Trust Funds notified employers that WRS contribution rates are increasing. The WRS contribution rates for 2014 are:

Category	Employer	Employee	Total 2014	Contribution Rate Change
General Category	7.0%	7.0%	14.0%	.7% ↑
Elected, Executive & Judge	7.75%	7.75%	15.5%	1.5% ↑
Protectives with social security	10.1%	7.0%	17.1%	.7% ↑
Protectives without social security	13.7%	7.0%	20.7%	1.7% ↑



To: Members of the Common Council

From: Chief Tim Styka

Date: June 25, 2013

RE: Alcohol Compliance Checks

On Saturday, June 22, 2013 the Police Department conducted alcohol compliance checks at 28 of the 41 alcohol licensed establishments in the City. These checks have been done on an annual basis and are to ensure establishments are fulfilling their obligation to ensure alcohol is only being sold to people of legal drinking age in the community. All license holders were notified in advance that compliance checks would be taking place.

I am disappointed to report that 10 of the 28 locations sold alcohol to an under aged person. There were also two locations that initially served the minor, but did not complete the sale when they realized an officer was outside the establishment. Those two locations received a warning. Previous compliance checks have generally resulted in very few violations. It should be noted that the businesses which were not checked were closed during the enforcement program.

I have spoken to a number of license holders and they share my concern and are glad this has been brought to their attention. I believe we share the same goal of not allow minors to purchase alcohol in the community, but realize we have an educational opportunity ahead of us. To meet this need we are planning on offering a "Cheers - Responsible Beverage Service Training" class in the near future. We will continue to work with license holders to find out what has changed from the past and how we can work together to reduce and eliminate future issues.

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, June 17, 2013  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DFC DeLeeuw, DPW Radtke, CDD Keil,  
Dpty Treasurer Sassman, PRD Tungate, LD Lenz, Clerk Galeazzi

DEPT HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Board of Health, 4/10/13](#)
- b. [Board of Public Works, 6/3/13](#)
- c. [Committee on Aging, 4/11/13](#)
- d. [Landmarks Commission, 5/23/13](#)
- e. [Personnel Committee, 6/3/13](#)
- f. [Parks and Recreation Board, 5/13/13](#)
- g. [Public Works/Park Safety Committee, 4/23/13](#)
- h. [Safety Committee, 4/4/13](#)
- i. [Water & Light Commission, 5/22/13](#)

Communications:

- j. [Kara Homan, 6/7/13; "Connect Communities" Downtown Menasha Workshop Tour & Workshop](#)
- k. [Mayor Merkes, 6/12/13; Fox Cities EDC Presentation "Making Regionalism Work-The Charlotte Story"](#)
- l. [New Alchemy Energy Partners to Mayor Merkes, 5/13/13; Potential working relationship with NAEP](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-L.

General discussion ensued.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 6/3/13](#)

Board of Public Works, 6/3/13; Recommends approval of:

2. [Street Use Application – Community First Fox Cities Marathon; Sunday, September 22, 2013; 6:00 AM – 2:00 PM \(Community First Credit Union\)](#)
3. [Recommendation to Award; West Sedimentation Basin Repair Project; Front Range Environmental; \\$47,801.00 \(Menasha Utilities\)](#)

Personnel Committee, 6/3/13; Recommends approval of:

4. [To adopt the salary range schedule including step increases for Deputy Clerk/Administrative Assistant Position.](#)

Ald. Zelinski requested to removed item 4, (adopt salary range schedule including step increases for Deputy Clerk/Administrative Assistant position) from Consent Agenda.

Moved by Ald. Benner, seconded by Ald. Langdon to approved Consent Agenda items 1-3  
Motion carried on roll call 7-1. Ald. Langdon voted no.

Moved by Ald. Sevenich, seconded by Ald. Taylor to reconsider motion to approve Consent Agenda Items 1-3.  
Motion carried on roll call 8-0.

Moved by Ald. Benner, seconded by Ald. Langdon to approve Consent Agenda items 1-3.  
Motion carried on roll call 8-0.

#### H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Englebert, seconded by Ald. Keehan to approved Consent Agenda item 4, to adopt the salary range schedule including step increases for Deputy Clerk/Administrative Assistant position  
Motion carried on roll call 6-2.

Ald. Nichols, Taylor, Sevenich, Keehan, Englebert, Benner voted yes  
Ald. Zelinski, Langdon voted no

#### I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 6/6/13 to 6/13/13 in the amount of \\$821,409.10.](#)

Moved by Ald. Nichols, seconded by Ald. Englebert to approve accounts payable and payroll.  
General discussion ensued on expenditures.  
Motion carried on roll call 8-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing year.](#)

Moved by Ald. Keehan, seconded by Ald. Zelinski to approve Beverage Operators License Applications as submitted.  
Motion carried on roll call 8-0.

3. [Liquor License Applications for 2013-2014 licensing year.](#)

Moved by Ald. Zelinski, seconded by Ald. Benner to approve liquor license applications for 2013-2014 licensing year as submitted.  
Motion carried on roll call 8-0.

4. Due Process Hearing for Liquor License Applications Denied – if necessary

- a) Stop N Go, LLC, d/b/a Stop N Go, 1200 Plank Road, Menasha  
Clerk Galeazzi reported Stop N Go, LLC is now compliant with all liquor license requirements.

Moved by Ald. Benner, seconded by Ald. Englebert to approve liquor license application for Stop N Go, LLC, d/b/a Stop N Go, 1200 Plank Road, Menasha.  
Motion carried on roll call 8-0.

- b) Beyer Properties LLC, d/b/a Fox Cinema Café, 400 Third Street, Menasha  
Clerk Galeazzi reported personal property taxes are unpaid and the property does not conform to fire safety requirements as per City Code of Ordinances. The building's fire sprinkler and fire alarm system must be properly serviced by a qualified service company.

Moved by Ald. Englebert, seconded by Ald. Langdon to deny the liquor license application for Beyer Properties LLC, d/b/a Fox Cinema Café, 400 Third Street, Menasha as there are unpaid personal property taxes and the property does not conform to safety requirements as per City Code of Ordinances.  
Motion carried on roll call 8-0.

c) Hank's Fifth Ward Tavern, LLC, d/b/a Hank's Tavern, 600 Broad Street, Menasha  
Clerk Galeazzi reported the applicant did not disclose on the liquor license application a misdemeanor conviction which could be considered as a false statement on the application. The applicant submitted a letter explaining it was inadvertently missed when completing the application. The conviction was not Intentionally omitted from the application. According to the City Guidelines the misdemeanor conviction would not be grounds to deny the application. The application has been amended to include the information omitted. Staff recommends approving the amended application.

Moved by Ald. Sevenich, seconded by Ald. Taylor to approve the amended liquor license application for Hank's Fifth Ward Tavern, LLC, d/b/a Hank's Tavern, 600 Broad Street, Menasha.  
Motion carried on roll call 8-0.

d) Neenah-Menasha Elks Club #676, 328 Nicolet Blvd., Menasha  
Clerk Galeazzi reported the applicant did not disclose on the liquor license application a misdemeanor conviction which could be considered as a false statement on the application. The applicant explained to Clerk Galeazzi it was inadvertently missed when completing the application. The conviction was not Intentionally omitted from the application. According to the City Guidelines the misdemeanor conviction would not be grounds to deny the application. The application has been amended to include the conviction information. Staff recommends approving the amended application.

Moved by Ald. Sevenich, seconded by Ald. Taylor to approve the amended liquor license application for Neenah-Menasha Elks Club #676, 328 Nicolet Blvd., Menasha.  
Motion carried on roll call 8-0.

e) Mr. Taco LLC, d/b/a Mr. Taco, 403 Racine Street, Menasha  
Clerk Galeazzi reported false statements were made on the liquor license application. The applicant did clarify to Clerk Galeazzi a misunderstanding when completing the application. One of the applicants did not pass the background check in accordance with the State or City guidelines. Also the real estate taxes are delinquent. Staff is recommending denying the liquor license renewal application because the member of the LLC does not possess the qualification required under Chapter 125 of Wisconsin State Statute to hold the license (habitual law offender), and Menasha Code of Ordinances, Sec. 7-2-9(b), Financial claims of the City are delinquent and unpaid (Real Estate Taxes).  
CA/HRD Captain reported the attorney for Mr. Taco LLC has contacted her and asked for a Due Process Hearing.

Moved by Ald. Sevenich, seconded by Ald. Taylor to hold for a Due Process Hearing.  
Item is held.

f) Mr. Frog's Nightclub LLC, d/b/a Mr. Frog's Nightclub, 6 Tayco Street, Menasha  
Clerk Galeazzi reported false statements were made on the liquor license application. The applicant did clarify to Clerk Galeazzi a misunderstanding when completing the application. One of the applicants did not pass the background check in accordance with the State or City guidelines. Staff is recommending denying the liquor license renewal application because the member of the LLC does not possess the qualification required under Chapter 125 of Wisconsin State Statute to hold the license (habitual law offender).

CA/HRD Captain reported the attorney for Mr. Frog's Nightclub LLC has contacted her and asked for a Due Process Hearing.

Moved by Ald. Sevenich, seconded by Ald. Taylor to hold for a Due Process Hearing.  
Item is held.

5. [Outdoor Alcoholic Beverage Permit for 2013-2014 licensing year.](#)

Moved by Ald. Zelinski, seconded by Ald. Langdon to approve Outdoor Alcoholic Beverage Permit for 2013-2014 licensing year as submitted.

Motion carried on roll call 8-0.

6. [First Amendment to Lease and Management Agreement for Heckrodt Wetland Reserve, Dated May 16, 2005](#)

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve First Amendment to Lease and Management Agreement for Heckrodt Wetland Reserve, Dated May 16, 2005.

Discussion ensued on the terms of the lease.

Moved by Ald. Taylor, seconded by Ald. Sevenich to amend to change the word "Preserve" to "Reserve" in Appendix B2.

Motion on amendment carried on voice vote.

Motion as amended carried on roll call 8-0.

J. ORDINANCES AND RESOLUTION

K. APPOINTMENTS

1. Mayor's reappointment of Ray Zielinski, 602 School Ct., Menasha, to Board of Review for the term of 7/1/2013 to 7/1/2018.

Moved by Ald. Langdon, seconded by Ald. Zelinski to approve Mayor's reappointment of Ray Zielinski to Board of Review for the term of 7/1/2013 to 7/1/2018.

Motion carried on voice vote.

2. Mayor's reappointment of Rebecca Nichols, 402 Elm St., Menasha, to the Library Board for the term of 7/1/2013 to 7/1/2016.

Moved by Ald. Langdon, seconded by Ald. Zelinski to approve Mayor's reappointment of Rebecca Nichols to the Library Board for the term of 7/1/2013 to 7/1/2016.

Motion carried on roll call 8-0.

L. HELD OVER BUSINESS

1. [Tower and ground space lease agreement between City of Menasha and Sprint Spectrum L.P. at 455 Baldwin Street. \(held 6/3/13\)](#)

CA/HRD Captain explained she has not received the revised agreement back from Sprint Spectrum L.P.

Moved by Ald. Langdon, seconded by Ald. Benner to table this item.

Motion carried on roll call 8-0.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURN

Moved by Ald. Langdon, seconded by Ald. Benner to adjourn at 6:46 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CHANGE ORDER NO: CO-1451301B-01

DATE: May 23, 2013

KAEMPFER & ASSOCIATES, INC.  
Consulting Engineers  
650 East Jackson Street  
Post Office Box 150  
Oconto Falls, WI 54154

PROJECT: Ninth Street Sewage Lift Station Improvements

OWNER: City of Menasha  
140 Main Street  
Menasha, WI 54952

ENGINEER'S PROJECT NO.: E145-08.07  
STATE/FEDERAL PROJECT NO.: S-2012-0470

OWNER'S PROJECT NO.: --  
CWF LOAN NO.: 5101-06

CONTRACTOR: Roger Bowers Construction, Inc.

CONTRACT DATE: May 9, 2013

COMPLETION DATE: July 8, 2013

ADDRESS: W1486 Kelso Road  
P.O. Box 346  
Kaukauna, WI 54130

CONTRACT: E145-13-01B Sewage Force Main Replacement

You are directed to make the changes noted below in the above contract and this Change Order becomes a part of your contract, subject to all the conditions thereof;

NATURE OF CHANGE: Provide 8-inch PVC SFM pipeline installed by directional drilling in place of trenching located at the intersection of Plank Road and Melissa Street as listed on the attached Change Order Summary Table.

ADDITIONAL NUMBER OF CONTRACT DAYS PROVIDED BY THIS CHANGE ORDER: 0 DAYS

Enclosures: Change Order Summary Table

The changes result in the following adjustment of Contract Price:

Contract Price Prior to this Change Order	\$ <u>194,066.35</u>
Net ( <del>Increase</del> /Decrease) Resulting from this Change Order	\$ <u>(4,794.00)</u>
Current Price, including this Change Order	\$ <u>189,272.35</u>

The above changes are approved:

FOR THE ENGINEER: By: Taryn S. Nall Date: 5/29/13  
Taryn S. Nall, P.E.

FOR THE OWNER: By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mark Radtke, P.E.

The above changes are accepted:

FOR THE CONTRACTOR: Roger Bowers Construction, Inc.

By: Roger Bowers Date: 5-28-13  
Roger Bowers, President

SUMMARY TABLE

Delete the following item:

Item No.	Description	Unit Price	Total Cost
4B	120 -lineal feet of 8-inch PVC SFM pipeline replacement with aggregate slurry backfill	\$180.00	\$21,600.00
15B	600 -square feet of concrete pavement restoration	\$6.50	\$3,900.00
16B	40 -tons of E-1 19mm bituminous concrete pavement roadway and apron restoration	\$98.85	\$3,954.00
<b>Total Deductions</b>			<b>\$29,454.00</b>

Add the following items:

Item No.	Description	Unit Price	Total Cost
22B	137 -lineal feet of 8-inch PVC SFM pipeline directionally bored	\$180.00	\$24,660.00
<b>Total Additions</b>			<b>\$24,660.00</b>

<b>Total Deductions for CO-1451301B-01</b>	<b>-\$29,454.00</b>
<b>Total Additions for CO-1451301B-01</b>	<b>\$24,660.00</b>
<b>Total Change for CO-1451301B-01</b>	<b>-\$4,794.00</b>

MONTHLY STATEMENT OF UNIT PRICE CONTRACT ACCOUNT

Request for: Partial Payment No. PR-1451301B-01 Date: June 13, 2013  
(Partial/Final)

Project: Ninth Street Sewage Lift Station Improvements

Owner: City of Menasha

Contractor: Roger Bowers Construction Co., Inc. E145-08.07

Original Contract Amount as Bid:	<u>\$194,066.35</u>
*(ADD)(DEDUCT) by Revised Quantities:	<u>\$0.00</u>
*Amount Added by Change Order:	<u>\$0.00</u>
*Amount Deducted by Change Order:	<u>(\$4,794.00)</u>
TOTAL CONTRACT THIS DATE:	<u>\$189,272.35</u>
Value of Work Completed to Date:	<u>\$154,993.25</u>
Less 2.5 Percent Retainable (of Total Contract This Date):	<u>(\$3,875.00)</u>
Net Total:	<u>\$151,118.25</u>

Project on Schedule:  X  YES   NO  82  % Complete

Record of Previous Payments:

1	<u> </u>	6	<u> </u>	11	<u> </u>	<u> </u>
2	<u> </u>	7	<u> </u>	12	<u> </u>	<u> </u>
3	<u> </u>	8	<u> </u>	13	<u> </u>	<u> </u>
4	<u> </u>	9	<u> </u>	14	<u> </u>	<u> </u>
5	<u> </u>	10	<u> </u>	15	<u> </u>	<u> </u>

Amount Previously Paid: \$0.00

AMOUNT DUE THIS REQUEST: \$151,118.25

This is to certify that, in accordance with the terms of the Contract, the Contractor is entitled to a payment in the amount requested.

Engineer's Approval for Payment

Owner's Approval for Payment

BY: Taryn S. Nall  
Taryn S. Nall, P.E.  
KAEMPFER & ASSOCIATES, INC.

BY: Mark Radtke  
Mark Radtke, P.E., Dir. of Public Works  
CITY OF MENASHA

\* See Unit Price Contract Spreadsheet

Unit Price Contract												
PROJECT: Ninth Street Sewage Lift Station Improvements												
OWNER: City of Menasha												
CONTRACTOR: Regier Bowers Construction Co., Inc.												
ITEM NO	DESCRIPTION	UNITS	UNIT PRICE	BID QTY	BID TOTAL	PREVIOUSLY REQUESTED		CURRENT REQUEST		REVISED * QUANTITY	TOTAL	ADD (+) / DEDUCT (-)
						QTY	TOTAL	QTY	TOTAL			
1B	Mobilization and demobilization for Contract E14513-01B, including other general conditions	EA	\$1,000.00	1	\$1,000.00		\$0.00	0.75	\$750.00	0.75	\$750.00	\$-250.00
2B	Traffic control for duration of the project	EA	\$3,500.00	1	\$3,500.00		\$0.00	0.75	\$2,625.00	0.75	\$2,625.00	\$-875.00
3B	8-inch PVC SFM pipeline replacement with granular backfill	LF	\$45.00	2152	\$96,840.00		\$0.00	2014.5	\$90,652.50	2014.5	\$90,652.50	\$-6,187.50
4B	8-inch PVC SFM pipeline replacement with aggregate slurry backfill	LF	\$180.00	120	\$21,600.00		\$0.00		\$0.00	0	\$0.00	\$-21,600.00
5B	8-inch PVC SFM pipeline replacement with engineered backfill	LF	\$34.00	688	\$23,392.00		\$0.00	664.5	\$22,595.00	664.5	\$22,595.00	\$-799.00
6B	Connection of 8-inch SFM to existing 6-inch SFM at Sewage Lift Station, including 8-inch x 6-inch reducer and 6-inch solid sleeve	EA	\$900.00	1	\$900.00		\$0.00		\$0.00	0	\$0.00	\$-900.00
7B	8-inch 1/4 SFM bend	EA	\$250.00	1	\$250.00		\$0.00		\$0.00	0	\$0.00	\$-250.00
8B	8-inch 1/8 SFM bend	EA	\$250.00	8	\$2,000.00		\$0.00	8	\$2,000.00	8	\$2,000.00	\$0.00
9B	8-inch 1/32 SFM bend	EA	\$200.00	1	\$200.00		\$0.00		\$0.00	0	\$0.00	\$-200.00
10B	Tracer wire access riser	EA	\$250.00	4	\$1,000.00		\$0.00	2	\$500.00	2	\$500.00	\$-500.00
11B	2-inch frost protection rigid insulation	SF	\$2.00	448	\$896.00		\$0.00	608	\$1,216.00	608	\$1,216.00	\$320.00
12B	Emergency force main connection including bypass connection riser, three (3) resilient-seated gate valves, fittings, piping, and connection to Manhole No. 855, as shown on Drawing P4	EA	\$7,500.00	1	\$7,500.00		\$0.00		\$0.00	0	\$0.00	\$-7,500.00
13B	Discharge manhole and appurtenances	EA	\$4,247.00	1	\$4,247.00		\$0.00	0.25	\$1,061.75	0.25	\$1,061.75	\$-3,185.25
14B	Air release valve manhole and appurtenances, as shown on Drawing P3	EA	\$6,500.00	1	\$6,500.00		\$0.00	0.75	\$4,875.00	0.75	\$4,875.00	\$-1,625.00
15B	Concrete pavement restoration	SF	\$6.50	600	\$3,900.00		\$0.00		\$0.00	0	\$0.00	\$-3,900.00
16B	E-1 19mm bituminous concrete pavement roadway and apron restoration	TN	\$98.85	56	\$5,535.60		\$0.00		\$0.00	0	\$0.00	\$-5,535.60
17B	E-1 12 5mm bituminous concrete pavement roadway and apron restoration	TN	\$108.47	25	\$2,711.75		\$0.00		\$0.00	0	\$0.00	\$-2,711.75
18B	Terrace and lawn restoration	EA	\$2.50	1200	\$3,000.00		\$0.00		\$0.00	0	\$0.00	\$-3,000.00
19B	Concrete driveway apron restoration	SF	\$4.50	1,092	\$4,914.00		\$0.00	800	\$3,600.00	800	\$3,600.00	\$-1,314.00
20B	Curb and gutter restoration	LF	\$28.00	60	\$1,680.00		\$0.00	15	\$420.00	15	\$420.00	\$-1,260.00
21B	Inlet protection	EA	\$100.00	25	\$2,500.00		\$0.00	13	\$1,300.00	13	\$1,300.00	\$-1,200.00
<b>TOTAL Items 1B through 21B</b>					<b>\$194,066.35</b>		<b>\$0.00</b>		<b>\$131,593.25</b>		<b>\$131,593.25</b>	<b>\$-62,473.10</b>
<b>CHANGE ORDER #CO-1451301B-01</b>												
4B	8-inch PVC SFM pipeline replacement with aggregate slurry backfill	LF	\$180.00	-120	\$-21,600.00		\$0.00		\$0.00	0	\$0.00	\$21,600.00
15B	Concrete pavement restoration	SF	\$6.50	-600	\$-3,900.00		\$0.00		\$0.00	0	\$0.00	\$3,900.00
16B	E-1 19mm bituminous concrete pavement roadway and apron restoration	TN	\$98.85	-40	\$-3,954.00		\$0.00		\$0.00	0	\$0.00	\$3,954.00
22B	8-inch PVC SFM pipeline directionally bored	LF	\$180.00	157	\$28,060.00		\$0.00	130.00	\$23,400.00	130	\$23,400.00	\$-1,260.00
<b>TOTAL CHANGE ORDER #CO-1451301B-01</b>					<b>\$-4,794.00</b>				<b>\$23,400.00</b>		<b>\$23,400.00</b>	<b>\$28,194.00</b>
<b>TOTAL CONTRACT TO DATE</b>					<b>\$189,272.35</b>		<b>\$0.00</b>		<b>\$154,993.25</b>		<b>\$154,993.25</b>	<b>\$-34,279.10</b>

LANDFILL / ADMINISTRATION  
(920) 232-1800  
FOX CITIES  
(920) 727-2884  
FAX  
(920) 424-1189

100 W. COUNTY RD. Y  
OSHKOSH, WI 54901



## Winnebago County

Solid Waste  
Management Board

*The Wave of the Future*

RECYCLING FACILITY  
(920) 232-1850  
FOX CITIES  
(920) 727-2896  
FAX  
(920) 424-4955

LANDFILL GAS FACILITY  
(920) 232-1810  
LANDFILL GAS FAX  
(920) 424-7761

**DATE:** June 4, 2013  
**TO:** Contracted Responsible Units  
**FROM:** Jennifer Semrau - Recycling Specialist  
**RE:** May 2013 Scale Tickets & Tonnage Report

Enclosed are your recycling scale tickets for the month of May 2013. Check your tickets carefully for any errors and omissions. ***We need to be notified immediately of errors found or missing tickets so that we can correct the records.*** Your tonnage report is also enclosed. Review your ratios, pounds per person and how you compare to other units of similar size.

### **DNR Recycling Consolidation Grant 2014 Cooperative Agreement**

As discussed at the Annual Meeting, Winnebago County will once again lead an effort amongst our Responsible Units to qualify for the DNR Recycling Consolidation Grant. This effort for 2012 resulted in our RUs receiving approximately \$40,000, in addition to your regular recycling grant. This year's Agreement focuses on the 2013 Tri-County Recycling Guide joint education effort. Please sign the enclosed cooperative agreement at your next opportunity and return to me. Once I have all Agreements, I will send a complete set of signed Agreements to you for your records. (Note: City of Neenah and City of Oshkosh do not need to participate, as due to their population size, they already qualify for the Consolidation Grant.) Please contact me at 232-1853 or [jsemrau@co.winnebago.wi.us](mailto:jsemrau@co.winnebago.wi.us) with any questions!

### **Minnesota Enacts Paint Product Stewardship Law**

In late May, Minnesota became the sixth state, joining California, Connecticut, Oregon, Rhode Island and Vermont, to enact a paint product stewardship law. Product stewardship shares the responsibility of end-of-life management of a product with all parties, including the manufacturer of the product. Paint manufacturers that sell their products in Minnesota will be required to register with PaintCare. PaintCare is a non-profit organization that has helped implement programs in other states and will implement Minnesota's program. The post-consumer take-back program will be funded by a per-container fee that manufacturers pay to PaintCare. There has been some discussion of a similar bill being introduced in Wisconsin. Wisconsin has had success with its electronic product stewardship program, collecting over 100 million pounds since the program began. I will continue to monitor this, and other relevant legislation, and provide updates. As always, feel free to contact me with questions.

**For your information, I will be out of the office on vacation 6/10-6/14.**

**Reminder: Landfill and Transfer Station will be closed on Thursday, 7/4 for Independence Day**

**Intergovernmental Agreement To Satisfy Eligibility for Recycling Consolidation Grant for  
Calendar Year 2014**

This agreement is made by and between the Cities of Menasha and Omro, the Village of Winneconne, and Towns of Algoma, Black Wolf, Clayton, Menasha, Neenah, Nekimi, Omro, Vinland, Winneconne, and Wolf River, each of which is a municipal corporation, and each of which is a Responsible Unit as defined in Section 287.01(9) of the Wisconsin Statutes, (collectively referred to as the “Responsible Units” or “RUs”) for purposes of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code. This agreement is intended to qualify for the 2014 Wisconsin Recycling Consolidation Grant.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling education needs of their citizens, and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize the importance of educating residents about recycling and their RU responsibility to do so; and

WHEREAS Winnebago County works cooperatively with Brown and Outagamie Counties on its single stream recycling program, including education, and collaborated to produce the 2013 Tri-County Recycling Guide; and

WHEREAS the Tri-County Recycling Guide strives to provide comprehensive information on recycling dos and don'ts, answers to the top 10 recycling questions, how and why of electronics recycling, composting, medication collection, household hazardous waste management and specific disposal outlets in Winnebago County for sharps, used oil, yard waste and electronics; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and allows municipalities to contract with each other for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document,

IT IS THEREFORE AGREED THAT the above listed RUs have and will, distribute and make available to its residents the 2013 Tri-County Recycling Guide, recognizing additional and consistent education will reduce contamination and improve recycling, enabling the processing and marketing of these recyclables in the most efficient, cost effective manner possible.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

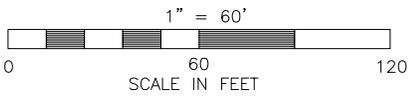
\_\_\_\_\_  
MUNICIPALITY

\_\_\_\_\_  
DATE

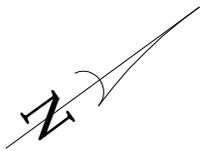
CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 2680, BEING ORIGINALLY A PART OF BLOCK 9 AND VACATED BRIGHTON DRIVE AND LOT 3, BLOCK 8 OF BRIGHTON BEACH PLAT, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

BEARINGS ARE REFERENCED TO MATCH CERTIFIED SURVEY MAP NO. 2680



SURVEY FOR  
JEFFREY HESSON  
244 E. DOTY AVENUE  
NEENAH, WI 54957



LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" O.D. IRON PIPE FOUND
- ▲ P.K. NAIL FOUND
- 3/4" O.D. REBAR FOUND
- ⊙ POWER POLE
- ▷ GUY WIRE
- ▣ CABLE PEDESTAL
- ▤ ELECTRICAL PEDESTAL
- ▥ TELEPHONE PEDESTAL
- E- UNDERGROUND ELECTRIC APPROXIMATE LOCATION
- T- UNDERGROUND TELEPHONE APPROXIMATE LOCATION

SEE SHEET 2 FOR ADDITIONAL NOTES AND RESTRICTIONS

LOT AREA

LOT 2		
LOT	18,337 SQ.FT.	0.420 ACRES
MEANDER	293 SQ.FT.±	0.007 ACRES±
TOTAL	18,630 SQ.FT.±	0.427 ACRES±

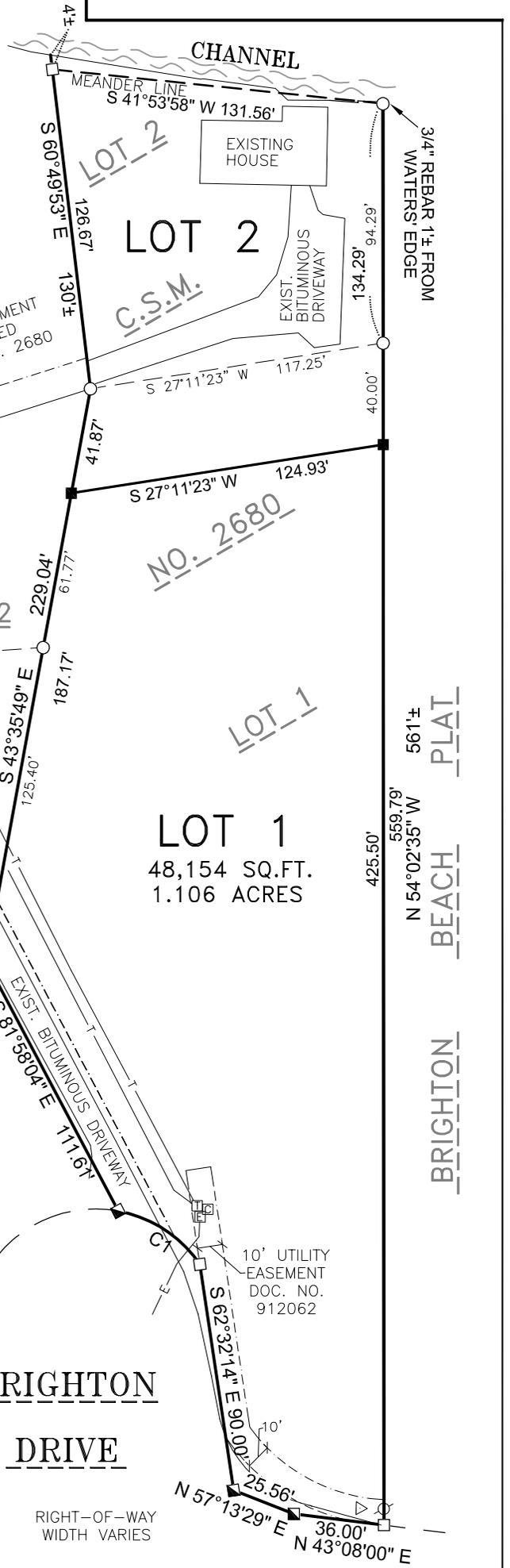
CURVE TABLE

C1  
Radius = 50.00'  
Delta = 045°19'16"  
Length = 39.55'  
Chord = N 68°58'01" E  
38.53'

Martenson & Eisele, Inc.

1377 Midway Road  
Menasha, WI 54952  
www.martenson-eisele.com  
info@martenson-eisele.com  
920.731.0381 1.800.236.0381

Planning  
Environmental  
Surveying  
Engineering  
Architecture



CERTIFIED SURVEY MAP NO. \_\_\_\_\_

**NOTES AND RESTRICTIONS:**

ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE CITY OF MENASHA ZONING DEPARTMENT PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.

**SURVEYOR'S CERTIFICATE:**

I, GARY A. ZHRINGER, LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED, AND DIVIDED AT THE DIRECTION OF JEFFREY HESSON,

ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 2680, BEING ORIGINALLY A PART OF BLOCK 9 AND VACATED BRIGHTON DRIVE AND LOT 3, BLOCK 8 OF BRIGHTON BEACH PLAT, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN. CONTAINING 66,784 SQUARE FEET MORE OR LESS [1.533 ACRES +/-], INCLUDING ALL LANDS LYING BETWEEN SAID MEANDER LINE AND THE WATERS' EDGE. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE CITY OF MENASHA SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 11TH DAY OF JUNE, 2013.

\_\_\_\_\_  
GARY A. ZHRINGER, REG. WI LAND SURVEYOR S-2098

**COMMON COUNCIL RESOLUTION:**

RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MENASHA, THAT THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**TREASURER'S CERTIFICATE:**

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS SHOWN HEREON.

\_\_\_\_\_  
CITY TREASURER

\_\_\_\_\_  
DATE

**THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS**

OWNERS OF RECORD:  
THE VASSAR LANE REVOCABLE TRUST  
DATED NOVEMBER 22, 2010

RECORDING INFORMATION:  
DOCUMENT NO. 1634009

PARCEL NUMBERS:  
705-0571 AND 705-0571-01

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

**THE VASSAR LANE REVOCABLE TRUST OWNERS CERTIFICATE:**

AS OWNER, I, THE UNDERSIGNED, HEREBY CERTIFY THAT I CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, DIVIDED, AND MAPPED, ALL AS SHOWN AND REPRESENTED ON THIS MAP.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
JEFFREY L. HESSON, TRUSTEE

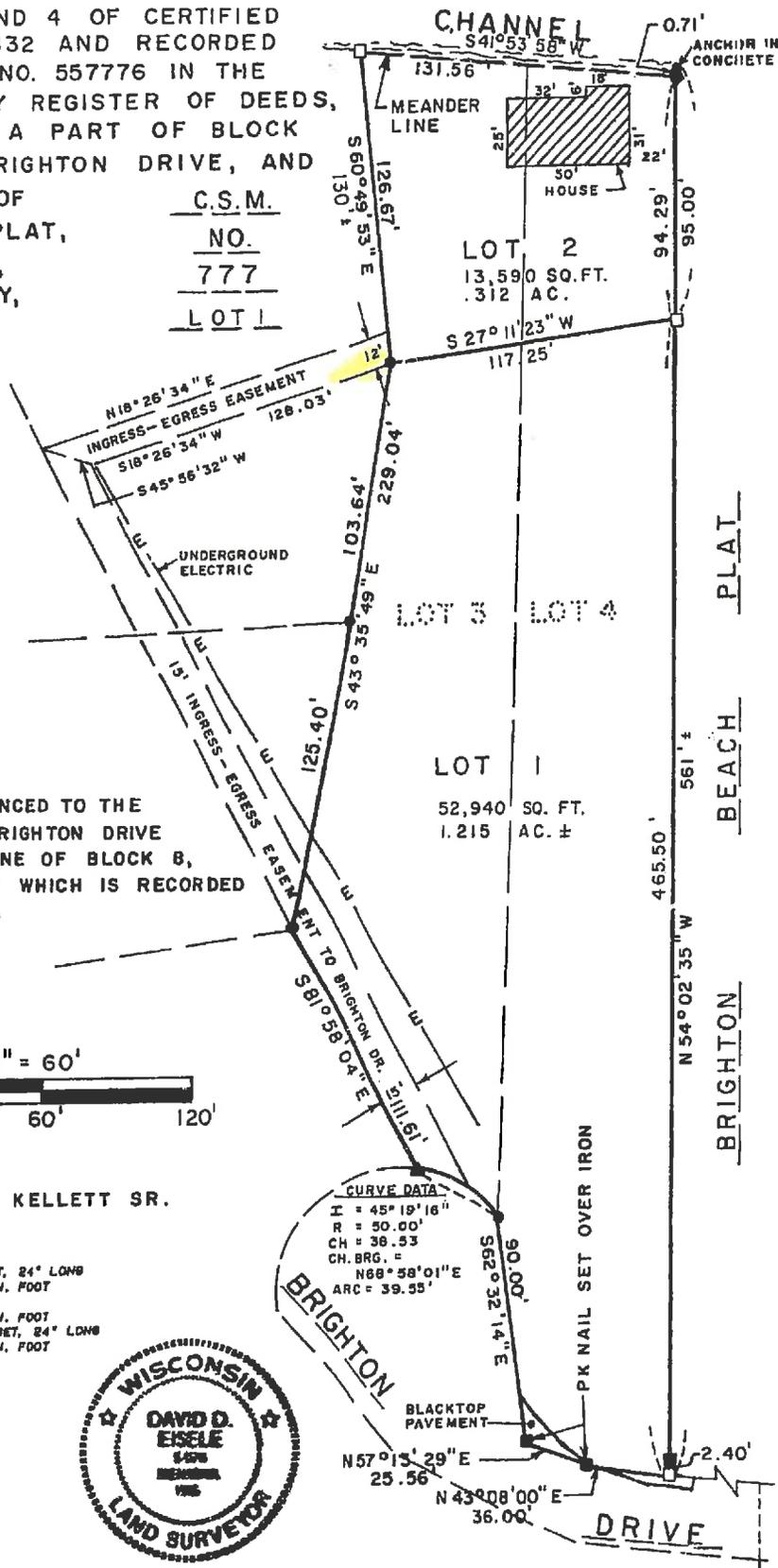
STATE OF WISCONSIN)  
  )SS  
WINNEBAGO COUNTY )

PERSONALLY CAME BEFORE ME ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, THE ABOVE OWNER(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

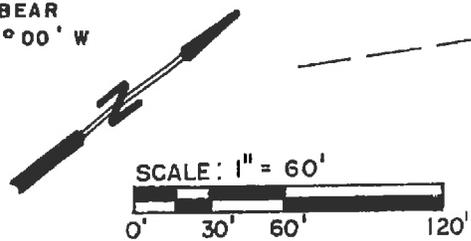
\_\_\_\_\_  
NOTARY PUBLIC, STATE OF WISCONSIN  
MY COMMISSION (IS PERMANENT) (EXPIRES: \_\_\_\_\_)

**CERTIFIED SURVEY MAP NO. 2680**

PART OF LOTS 3 AND 4 OF CERTIFIED SURVEY MAP NO. 832 AND RECORDED UNDER DOCUMENT NO. 557776 IN THE WINNEBAGO COUNTY REGISTER OF DEEDS, BEING ORIGINALLY A PART OF BLOCK 9 AND VACATED BRIGHTON DRIVE, AND LOT 3, BLOCK 8 OF C.S.M. NO. 777 LOT 1 BRIGHTON BEACH PLAT, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.



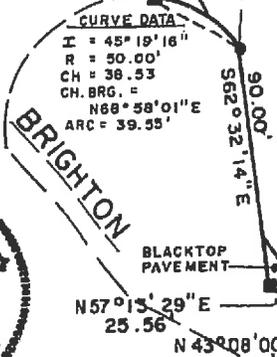
BEARINGS ARE REFERENCED TO THE WESTERLY LINE OF BRIGHTON DRIVE WHICH IS THE EAST LINE OF BLOCK 8, BRIGHTON BEACH PLAT WHICH IS RECORDED TO BEAR S 35° 00' W



SURVEY FOR: WILLIAM KELLETT SR.

**LEGEND**

- 3/4" STEEL REINFORCING BAR SET, 24" LONG WEIGHING 1.602 LBS. PER LIN. FOOT
- 1" IRON PIPE SET, 24" LONG WEIGHING 1.110 LBS. PER LIN. FOOT
- △ 1-1/4" STEEL REINFORCING BAR SET, 24" LONG WEIGHING 4.308 LBS. PER LIN. FOOT
- x CHISELED "X" SET
- 3/4" REBAR FOUND
- 1" IRON PIPE FOUND
- PK NAIL
- 2" IRON PIPE FOUND
- CHISELED "X" FOUND
- GOVERNMENT CORNER



FENCE LINE RECORDED AS

**M&E Martenson & Eisele, Inc.**  
 CONSULTING ENGINEERING & LAND SURVEYING  
 1919 AMERICAN COURT  
 NEENAH, WIS. 54956  
 PHONE (414)-731-0381

PROJECT NO. 148-126 M  
 FIELD BOOK \_\_\_\_\_ PAGE \_\_\_\_\_  
 DISK \_\_\_\_\_ FILE \_\_\_\_\_  
 SHEET 1 OF 3

THIS INSTRUMENT WAS DRAFTED BY: K. L.

CERTIFIED SURVEY MAP NO. 2680

SURVEYOR'S CERTIFICATE:

I, David D. Eisele, Registered Land Surveyor, do hereby certify:

That I have surveyed, divided and mapped, at the direction Of Mr. William Kellett, part of Lots 3 and 4 of Certified Survey map No. 832 and recorded under Document No. 557776 in the Winnebago County Register of Deeds, being originally a part of Block 9 and vacated Brighton Drive and Lot 3, Block 8 of Brighton Beach Plat, City of Menasha, Winnebago County, Wisconsin, more fully described as follows;

Beginning at the Easterly most corner of Lot 4, Certified survey Map No. 832; thence N 54° 02' 35" W, along the Northeasterly line of said Lot 4, a distance of 559.79 feet to a meander corner that lies S 54° 02' 35" E, 1 foot more or less from the water's edge; thence along a meander line S 41° 53' 58" W, 131.56 feet to a meander corner that lies S 60° 49' 53" E, 3 feet more or less from the water's edge; thence S 60° 49' 53" E, 126.67 feet; thence S 43° 35' 49" E, 229.04 feet; thence S 81° 58' 04" E, 111.61 feet; thence along the arc of a curve to the right 39.55 feet which has a radius of 50.00 feet and a chord of 38.53 feet that bears N 68° 58' 01" E; thence S 62° 32' 14" E, 90.00 feet; thence N 57° 13' 29" E, 25.56 feet; thence N 43° 08' 00" E, 36.00 feet to the point of beginning.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, dividing, and mapping the same and the City of Menasha Subdivision Ordinance.

This map is a correct representation of all of the exterior boundaries of land surveyed and the division thereof.

Given under my hand this 19 day of Nov, 1992

David D. Eisele

David D. Eisele, Reg. Wis. Land Surveyor, S-974



OWNER'S CERTIFICATE:

A owner I/we hereby certify that it caused the land described hereon, to be surveyed, divided and mapped all as shown.

Dated this 27 day of January, 1992

William R. Kellett

William R. Kellett



State of Wisconsin )  
                                  )SS  
Winnebago County )

Personally came before me this 27 day of January, 1992, the above owner/owners to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Patricia M. Martenson My Commission Expires 11/14/93  
Notary Public

PROJECT NO. 148-126 M  
SHEET 2 OF 3

CERTIFIED SURVEY MAP NO. 2680

Approvals

Approved by the Common Council of the City of Menasha, Winnebago County, Wisconsin the 19<sup>th</sup> day of January, 1997.

Mayor

Joseph F. Jany

City Clerk

Raymond C. Zielinski

Approved by the City of Menasha Plan Commission this 12<sup>th</sup> day of January, 1997.

Treasurer's Certificate:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

City Treasurer

Richard A. DeBel

County Treasurer

Lyth & Bradley

1/28/93  
Date:

2/3/93  
Date:

This CSM is a portion of Tax Parcel Number 705-0567 + 705-0571

824268

Register's Office  
Winnebago County, Wis.  
Received for record this 4<sup>th</sup>  
day of Feb. A.D., 1993  
at 8:00 o'clock A. and  
filed in Vol. 1 of CSM  
on page 2680

Margorie Nelson  
Register of Deeds



Martman + Eisele

City

PROJECT NO. 148-126 M  
SHEET 3 OF 3



CERTIFIED SURVEY MAP NO. 777

SURVEYOR'S CERTIFICATE:

I, David D. Eisele, Land Surveyor, hereby certify that I have at the direction of William Kellett, surveyed part of Block 9 and vacated Brighton Drive, and lot 3, Block 8 of the Brighton Beach Plat, City of Menasha, Winnebago County, Wisconsin, more fully described as follows:

Commencing at the Southwesterly most corner of Lot 20, Brighton Beach Plat; thence N 55°-00' W on the Southerly line of said Lot 20 extended 29.92 feet; thence S 43°-08'-00" W 27.08 feet; thence N 82°-58'-09" W, 95.42 feet; thence N 84°-31'-47" W, 377.83 feet to the point of beginning of lands herein described; thence S 45°-56'-32" W 20.60 feet; thence S 81°-58'-04" E, 215.36 feet; thence S 28°-08'-33" W, 262.40 feet to a meander corner; thence the following call along the meander line, N 49°-38'-49" W, 269.12 feet; thence N 53°-16'-30" W, 199.80 feet; thence N 53°-08'-38" E, 275.51 feet to the end of said meander line, thence S 60°-49'-53" E, 126.67 feet; thence S 18°-26'-34" W, 128.03 feet to the point of beginning. Including those lands lying between the meander line and the waters edge and the property lines extended to the waters edge.

Also including an ingress and egress easement 15 feet wide lying Northerly of and contiguous to the Northerly line of Lot 2 and said lot line extended to the Public Right-of-Way known as Brighton Drive, said easement is to extend Westerly to the Easterly line of Lot 1. Property is subject to all easements and restrictions of record.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, mapping, and divided the same, and with the City of Menasha, Land Subdivision Ordinance.

Given under my hand this 17th day of June, 1980.

David D. Eisele  
David D. Eisele, Reg. Wis. Land Surveyor S-974

CERTIFICATE OF OWNERS

As owners we, the undersigned, hereby certify that we caused the land above described to be surveyed, divided, and mapped all as shown on this map.

Date: 16th day of July, 1980

David D. Eisele  
Witness  
David M. ...  
Witness  
State of Wisconsin )  
Winnebago County ) SS

W. R. Kellett  
Owner William R. Kellett a/k/a  
W. R. Kellett  
Owner  
John F. Bergstrom  
Owner

Personally came before me on the 16th day of JULY, 1980, the above named owners as known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public - Winnebago County, Wisc.

My Commission ~~Expires~~ IS PERMANENT

TREASURER'S CERTIFICATE

We hereby certify that there are no unpaid taxes or unpaid special assessments on any of the land included in this minor subdivision.

William R. Kellett  
City Treasurer  
Date: July 16, 1980

Frank ...  
County Treasurer  
Date: July 17, 1980



CERTIFICATE OF PLANNING COMMISSION:

Pursuant to the land Subdivision Regulations of the City of Menasha, Wisconsin, all the requirements for approval have been fulfilled. This minor Subdivision was approved by the City of Menasha Planning Commission on. Date: July 9, 1980.

Victor V. Wiecki

Chairman, City of Menasha Planning Commission

COMMON COUNCIL RESOLUTION:

Resolved this minor subdivision in the City of Menasha, is hereby approved by the Common Council.

Date: July 15, 1980, Approved Victor V. Wiecki  
Victor V. Wiecki  
Mayor

Date: July 16, 1980, Signed Victor V. Wiecki  
Victor V. Wiecki  
Mayor

Date: July 16, 1980, Signed Raymond C. Zielinski  
Raymond C. Zielinski  
Clerk



June 17, 1980

551549

Register's Office  
Winnebago County, Wis.  
Received for record this 17th  
day of July A.D., 1980  
at 2:06 o'clock P. M. and  
recorded in Vol. 1 of Survey Maps  
on page 777

John M. Payne  
Register of Deeds

Di Renzo chg  
2.00

## City of Menasha Disbursements

Accounts Payable	6/20/13-6/27/13	\$ 671,771.71
	Checks # 37637-37824	
Payroll	6/27/13	<u>\$ 180,185.21</u>
	Total	<u><u>\$ 851,956.92</u></u>

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

United Way-Employee Donations

Wisconsin Support Collections-Child/Spousal Support

WI SCTF-Child Support Annual Fee

\*\*A gap in check numbers is due to more invoices being paid than fit on the check stub.  
The last check stub used is the check number that will appear on the check register.

## AP Check Register

### Check Date: 6/20/2013

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACC PLANNED SERVICE INC	37637	6/20/2013	10719	100-0801-521.24-03	255.15	PPF Repiping
				100-0501-522.24-03	170.10	PPF Repiping
	6/20/2013	10722	100-0801-521.24-03	1,201.33	Repiping project	
			100-0501-522.24-03	800.88	Repiping project	
<b>Total for check: 37637</b>					<b>2,427.46</b>	
ACCURATE	37638	6/20/2013	1307476	731-1022-541.30-18	168.77	Fill/Brakeleen/Clamp
					<b>168.77</b>	
ADAMSON INDUSTRIES CORP	37639	6/20/2013	116624	100-0801-521.29-05	127.95	Timer/Outlet Box
					<b>127.95</b>	
ADVANTAGE POLICE SUPPLY INC	37640	6/20/2013	2691	100-0801-521.30-15	535.00	Vest/Body Armor
					<b>535.00</b>	
AIRGAS USA LLC	37641	6/20/2013	9016217994	731-1022-541.30-18	158.82	Shield/Torch/Nozzle
					<b>158.82</b>	
ALL-SPORT TROPHY	37642	6/20/2013	47153	100-0702-552.30-18	72.00	Nametags
		6/20/2013	47204	100-0702-552.30-18	273.00	Ribbons
		<b>Total for check: 37642</b>				
APPLETON HYDRAULIC COMPONENTS	37643	6/20/2013	25084	731-1022-541.38-03	580.88	Hydraulic Cylinder
		6/20/2013	25193	731-1022-541.38-03	52.93	Seals
		<b>Total for check: 37643</b>				
CITY OF APPLETON	37644	6/20/2013	212923	100-0302-542.25-01	12,917.00	May 2013 Valley Transit
		6/20/2013	212980	100-0204-512.29-02	22.50	Absent Voter Publication

## AP Check Register

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CITY OF APPLETON...	37644...	6/20/2013	TAXES	100-0000-201.03-00	2,301.00	Property Tax Payment 1614 E Harding Drive
			<b>Total for check: 37644</b>		<b>15,240.50</b>	
ASSESSMENT TECHNOLOGIES LLC	37645	6/20/2013	4372	743-0403-513.21-04	90.00	Programmer Support
			<b>Total for check: 37645</b>		<b>90.00</b>	
B&G SALES OF GRAND RAPIDS INC	37646	6/20/2013	17540	100-1016-543.30-15	3,180.00	Carts
			<b>Total for check: 37646</b>		<b>3,180.00</b>	
BADGER HIGHWAYS CO INC	37647	6/20/2013	159746	100-1003-541.30-18	217.35	Cold Mix
				625-1010-541.30-18	189.76	Cold Mix
		6/20/2013	159747	100-0703-553.30-18	31.92	Mason Sand
			<b>Total for check: 37647</b>		<b>439.03</b>	
BAYCOM INC	37648	6/20/2013	76432	100-0801-521.30-12	5,015.00	GPS/4G Card
		6/20/2013	77465	100-0801-521.29-05	569.00	Receiver/Antenna/Adapter
			<b>Total for check: 37648</b>		<b>5,584.00</b>	
BERGSTROM FORD OF NEENAH	37649	6/20/2013	22225	731-1022-541.38-03	47.66	Wire Assy
			<b>Total for check: 37649</b>		<b>47.66</b>	
BOMSKI CONSTRUCTION &	37650	6/20/2013		263-0306-562.70-01	1,045.00	CDBG
			<b>Total for check: 37650</b>		<b>1,045.00</b>	
BRAZEE ACE HARDWARE	37651	6/20/2013	22239	100-0703-553.24-03	12.89	Battery/Strap
		6/20/2013	22301	100-0703-553.30-18	6.99	Battery Photo
		6/20/2013	22312	100-0703-553.30-18	(6.99)	Return
			<b>Total for check: 37651</b>		<b>12.89</b>	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BROCK WHITE COMPANY	37652	6/20/2013	12311126-00	733-0206-512.73-01	150.00	Siltsock
			<b>Total for check: 37652</b>		<b>150.00</b>	
BUBRICK'S	37653	6/20/2013	749053	100-0801-521.30-10	64.16	Supplies
			<b>Total for check: 37653</b>		<b>64.16</b>	
CALUMET COUNTY CLERK OF COURTS	37654	6/20/2013		100-0000-201.03-00	150.00	Bond Report #MP13-1745
			<b>Total for check: 37654</b>		<b>150.00</b>	
CDW GOVERNMENT INC	37655	6/20/2013	CL85264	743-0403-513.30-15	47.79	Flash Drives
			<b>Total for check: 37655</b>		<b>47.79</b>	
CITIES & VILLAGES MUTUAL INSURANCE	37656	6/20/2013	PR043667	733-0206-512.21-01	522.00	Gueths Legal Fees
			<b>Total for check: 37656</b>		<b>522.00</b>	
CULLIGAN WATER CONDITIONING	37657	6/20/2013		100-1001-514.20-01	18.90	Cooler Rental
			<b>Total for check: 37657</b>		<b>18.90</b>	
DAVEL ENGINEERING & ENVIRONMENT	37658	6/20/2013	314371	733-0206-512.73-01	1,640.00	Phase 1 Environmental Site Assessment
			<b>Total for check: 37658</b>		<b>1,640.00</b>	
DIGICORPORATION	37659	6/20/2013	133065	100-0704-552.29-01	85.00	Season Passes
		6/20/2013	133345	100-0704-552.29-01	85.00	Pool Passes
		6/20/2013	133575	100-0704-552.29-01	65.00	Passes
			<b>Total for check: 37659</b>		<b>235.00</b>	
EARTHLINK BUSINESS	37661	6/20/2013		100-0402-513.22-01	7.03	Assessor
				100-0201-512.22-01	6.84	Attorney
				100-0000-123.00-00	15.61	Building Inspection

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EARTHLINK BUSINESS...	37661...	6/20/2013...	...	100-0203-512.22-01	14.21	Clerk
				100-0304-562.22-01	25.58	Community Development
				100-1001-514.22-01	77.47	City Hall
				100-0401-513.22-01	34.51	Finance
				731-1022-541.22-01	27.77	Garage
				100-0903-531.22-01	52.47	Health
				743-0403-513.22-01	16.41	IT
				100-0601-551.22-01	181.88	Library
				100-0101-511.22-01	10.79	Mayor
				100-0702-552.22-01	28.93	Recreation
				100-0703-553.22-01	48.60	Parks
				100-0202-512.22-01	17.28	Personnel
				100-0801-521.22-01	268.18	Police
				100-1002-541.22-01	45.07	Engineering
				100-0920-531.22-01	14.11	Senior Center
				100-1008-541.22-01	4.07	Sign
				100-0502-522.22-01	42.84	EOC
207-0000-123.00-00	28.73	Marina				
100-0000-123.00-00	321.51	Menasha Utilities				
			<b>Total for check: 37661</b>		<b>1,289.89</b>	
FERRELLGAS	37662	6/20/2013	1076657545	266-1027-543.30-18	62.33	Fuel
				<b>Total for check: 37662</b>	<b>62.33</b>	
FOX STAMP SIGN & SPECIALTY	37663	6/20/2013	OE-15714	100-0801-521.30-10	27.50	
				<b>Total for check: 37663</b>	<b>27.50</b>	
FOX VALLEY TECHNICAL COLLEGE	37664	6/20/2013	TPB0000184182	100-0801-521.34-02	595.00	
				<b>Total for check: 37664</b>	<b>595.00</b>	

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FUN PROS LLC	37665	6/20/2013	2013-632	100-0801-521.24-05	150.00	Group Photo
			<b>Total for check: 37665</b>		<b>150.00</b>	
GALLS LLC	37666	6/20/2013	000658777	100-0801-521.29-05	210.00	Light
			<b>Total for check: 37666</b>		<b>210.00</b>	
GAT SUPPLY INC	37667	6/20/2013	00017106	100-1009-541.30-18	1,668.00	Sealer
			<b>Total for check: 37667</b>		<b>1,668.00</b>	
GRIESBACH READY-MIX LLC	37668	6/20/2013	1457	625-1003-541.30-18	389.00	Milwaukee Street
		6/20/2013	1460	625-1003-541.30-18	491.00	Melissa Street
		6/20/2013	1472	625-1003-541.30-18	593.00	Milwaukee Street
		6/20/2013	1473	625-1003-541.30-18	168.00	Milwaukee Street
			<b>Total for check: 37668</b>		<b>1,641.00</b>	
GUSTMAN CHEVROLET SALES INC	37669	6/20/2013	27798	731-1022-541.38-03	303.63	Topkick
			<b>Total for check: 37669</b>		<b>303.63</b>	
HOTSY CLEANING SYSTEMS INC	37670	6/20/2013	0083318-IN	731-1022-541.30-18	350.00	Panel Wash
			<b>Total for check: 37670</b>		<b>350.00</b>	
EDMUND J JELINSKI	37671	6/20/2013	210	100-0201-512.21-01	450.00	Court Trials
			<b>Total for check: 37671</b>		<b>450.00</b>	
ROY KORDUS	37672	6/20/2013	BD REVIEW	100-0402-513.10-07	50.00	Board of Review
			<b>Total for check: 37672</b>		<b>50.00</b>	

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KUNDINGER FLUID POWER INC	37673	6/20/2013	50237931	731-1022-541.38-03	196.07	Hose
			<b>Total for check: 37673</b>			<b>196.07</b>
LEVENHAGEN CORPORATION	37674	6/20/2013	049579A-IN	100-0000-131.00-00	11,920.91	Fuel
			049724A-IN	100-0000-131.00-00	11,276.26	Lead Free Gas
			80657	207-0707-552.38-01	3,574.08	Fuel
			81107	207-0707-552.38-01	2,014.90	Fuel
<b>Total for check: 37674</b>			<b>28,786.15</b>			
MANAWA TELEPHONE CO	37675	6/20/2013		743-0403-513.22-01	39.95	Cabin Internet
			<b>Total for check: 37675</b>			<b>39.95</b>
MATTHEWS TIRE & SERVICE CENTER	37676	6/20/2013	47341	731-1022-541.38-02	707.85	Tires
			47342	731-1022-541.38-02	559.00	Tires
			47343	731-1022-541.38-02	326.74	Mount up retread
<b>Total for check: 37676</b>			<b>1,593.59</b>			
MENARDS-APPLETON EAST	37677	6/20/2013	21851	100-1001-514.24-03	84.95	
				100-0601-551.30-15	84.99	
				100-0801-521.24-03	85.00	
			21928	100-0704-552.24-03	108.84	
				100-0703-553.30-18	20.04	
21953	100-0703-553.30-18	3.20	2 X 4 Treated			
<b>Total for check: 37677</b>			<b>387.02</b>			
MENASHA TREASURER	37678	6/20/2013		100-0000-201.06-00	9,931.41	Property Taxes 6/1273
			<b>Total for check: 37678</b>			<b>9,931.41</b>
MENASHA UTILITIES	37681	6/20/2013		100-1008-541.22-03	152.75	Electric
				100-1008-541.22-05	45.42	Water
				601-1020-543.22-03	30.29	Electric

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MENASHA UTILITIES...	37681...	6/20/2013...	...	100-0704-552.22-03	198.60	Electric
				100-0704-552.22-05	4,330.80	Water
				731-1022-541.22-03	1,153.63	Electric
				731-1022-541.22-05	636.10	Water
				731-1022-541.22-06	901.88	Storm
				266-1028-543.22-06	73.13	Storm
				100-0801-521.22-03	1,587.20	Electric
				100-0801-521.22-05	261.93	Water
				100-0801-521.22-06	62.72	Storm
				100-0000-123.00-00	1,149.36	Electric
				100-0000-123.00-00	189.67	Water
				100-0000-123.00-00	45.41	Storm
				100-0801-521.22-03	95.32	Electric
				100-0601-551.22-03	3,513.74	Electric
				100-0601-551.22-05	774.51	Water
				100-0601-551.22-06	103.75	Storm
				207-0707-552.22-05	223.80	Water
				100-1019-552.22-03	267.48	Electric
				100-1019-552.22-05	12.38	Water
				100-0000-123.00-00	7.05	Electric
				100-1001-514.22-05	17.33	Water
				100-1001-514.22-06	24.50	Storm
				100-0703-553.22-03	1,791.38	Electric
				100-0703-553.22-05	45.90	Water
				100-0703-553.22-06	700.63	Storm
				485-0304-562.22-06	33.13	Storm
				457-0304-562.22-06	2.50	Storm
				485-0304-562.22-06	15.00	Storm
				457-0304-562.21-10	8.48	Electric
				100-0305-562.22-06	5.00	Storm
				501-0304-562.22-06	280.01	Storm
		6/20/2013	4100	625-0401-513.25-01	1,575.72	Storm Water April

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MENASHA UTILITIES...	37681...	6/20/2013	4101	601-0401-513.25-02	17,478.13	Sewer Charge April
			<b>Total for check: 37681</b>		<b>37,794.63</b>	
TOWN OF MENASHA UTILITY DISTRICT	37682	6/20/2013		100-0000-201.06-00	24,939.62	Unpaid utility charges placed on tax bills
			<b>Total for check: 37682</b>		<b>24,939.62</b>	
MINNESOTA LIFE INSURANCE COMPANY	37683	6/20/2013		100-0000-204.07-00	2,470.46	July 2013
			<b>Total for check: 37683</b>		<b>2,470.46</b>	
MORTON SAFETY	37684	6/20/2013	794834	100-0703-553.30-18	64.50	Cartridge Organic Vapor
		6/20/2013	794859	100-0903-531.30-18	44.91	Respirator/Filter
		6/20/2013	795629	731-1022-541.30-18	45.50	Ear Plugs
			<b>Total for check: 37684</b>		<b>154.91</b>	
N&M AUTO SUPPLY	37685	6/20/2013	443484	731-1022-541.38-03	(41.94)	Credit
		6/20/2013	444814	731-1022-541.38-03	35.16	Halogen Capsule PD
		6/20/2013	445324	731-1022-541.38-03	56.84	Solenoid
			<b>Total for check: 37685</b>		<b>50.06</b>	
JEFF NICHOLS	37686	6/20/2013	BD REVIEW	100-0402-513.10-07	50.00	Board of Review
			<b>Total for check: 37686</b>		<b>50.00</b>	
PACKER CITY INTERNATIONAL	37687	6/20/2013	3-231500052	731-1022-541.38-03	52.73	Filters
				731-1022-541.30-18	31.80	Def Gallons
		6/20/2013	3-231500057	731-1022-541.38-03	21.57	Air Filter
		6/20/2013	3-231500095	731-1022-541.38-03	35.02	Diaphragm
			<b>Total for check: 37687</b>		<b>141.12</b>	

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REDI-WELDING CO	37688	6/20/2013	14537	731-1022-541.30-18	68.00	
			<b>Total for check: 37688</b>		<b>68.00</b>	
ROAD EQUIPMENT	37689	6/20/2013	WA561399	731-1022-541.38-03	59.07	Sidewind
			<b>Total for check: 37689</b>		<b>59.07</b>	
ROUTE 41 PIZZA LLC	37690	6/20/2013	0012960-IN	100-0702-552.34-03	81.99	Training/Pizzas
			<b>Total for check: 37690</b>		<b>81.99</b>	
PATRICIA RUDOLPH	37691	6/20/2013	BD REVIEW	100-0402-513.10-07	50.00	Board of Review
			<b>Total for check: 37691</b>		<b>50.00</b>	
R A SMITH NATIONAL INC	37692	6/20/2013	109258	100-0304-562.21-02	1,660.00	Gilber Mill Site Dev 430 Ahnaip Street
			<b>Total for check: 37692</b>		<b>1,660.00</b>	
SUPERIOR CHEMICAL CORP	37693	6/20/2013	28247	731-1022-541.30-18	304.11	Degreaser
			<b>Total for check: 37693</b>		<b>304.11</b>	
TAMARA LANSER	37694	6/20/2013	LANSERREFUND	100-0000-211.00-00	12.00	Refund - Overpay
			<b>Total for check: 37694</b>		<b>12.00</b>	
UNIFIRST CORPORATION	37695	6/20/2013	097 0139433	731-1022-541.20-01	244.65	Coverall/Mop/Shirt
			<b>Total for check: 37695</b>		<b>244.65</b>	
UNIFORM SHOPPE	37696	6/20/2013	221183	100-0804-521.30-18	82.40	Shirts
		6/20/2013	221184	100-0804-521.30-18	39.45	Shirt
		6/20/2013	221185	100-0804-521.30-18	39.45	Shirts
		6/20/2013	221186	100-0804-521.30-18	39.45	Shirt

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UNIFORM SHOPPE...	37696...	6/20/2013	221187	100-0804-521.30-18	39.45 Shirts	
			<b>Total for check: 37696</b>		<b>240.20</b>	
UNITED PAPER CORPORATION	37697	6/20/2013	64784	100-0000-132.00-00	175.82 Poly Bag/Soap	
			<b>Total for check: 37697</b>		<b>175.82</b>	
UR WASHINSTUFF INC	37698	6/20/2013	10059	100-0801-521.29-05	79.94 April Car Washes	
			<b>Total for check: 37698</b>		<b>79.94</b>	
US VENTURE	37699	6/20/2013	L46978	731-1022-541.21-06	12.00 Sample	
			<b>Total for check: 37699</b>		<b>12.00</b>	
VALLEY CHEMICAL LLC	37700	6/20/2013	0042595-IN	100-0704-552.30-18	869.86 Pail/Bags	
		6/20/2013	0042596-IN	100-0704-552.30-18	142.30 Reagent	
			<b>Total for check: 37700</b>		<b>1,012.16</b>	
VALLEY POPCORN CO INC	37701	6/20/2013	135447	100-0704-552.30-17	241.30 Corn/Bags	Concession
			<b>Total for check: 37701</b>		<b>241.30</b>	
VERIZON WIRELESS	37702	6/20/2013	9705904159	100-0703-553.22-01	69.02 Cell Phones	
				100-0702-552.22-01	7.29 Cell Phones	
			<b>Total for check: 37702</b>		<b>76.31</b>	
VISION INSURANCE PLAN OF AMERICA	37703	6/20/2013	130271	100-0000-204.10-00	1,028.50 Premium Billing	July 2013
			<b>Total for check: 37703</b>		<b>1,028.50</b>	
WAVERLY SANITARY DISTRICT	37704	6/20/2013		100-0000-203.07-00	5,072.56 Property Tax Collections Replaces Ck #37631	
			<b>Total for check: 37704</b>		<b>5,072.56</b>	

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WE ENERGIES	37705	6/20/2013		100-0903-531.22-04	13.61	316 Racine Street Gas 5/1/13 - 6/2/13
				100-0701-533.22-03	11.92	North Street
			<b>Total for check: 37705</b>		<b>25.53</b>	
WIL-KIL PEST CONTROL	37706	6/20/2013	2245198	100-1019-552.21-06	27.00	Rat/Mouse/Spiders
		6/20/2013	2245654	100-1019-552.21-06	108.00	Exterior Insect
		6/20/2013	2263465	100-0704-552.24-03	85.00	
			<b>Total for check: 37706</b>		<b>220.00</b>	
WINNEBAGO COUNTY TREASURER	37707	6/20/2013	LF119794	266-1027-543.25-01	457.60	May 2013 Single Stream Recycling
			<b>Total for check: 37707</b>		<b>457.60</b>	
DEPARTMENT OF NATURAL RESOURCES	37708	6/20/2013		100-0703-553.32-01	30.00	Snowmobile Renewal
			<b>Total for check: 37708</b>		<b>30.00</b>	
RAYMOND ZIELINSKI	37709	6/20/2013	BD REVIEW	100-0402-513.10-07	50.00	Board of Review
			<b>Total for check: 37709</b>		<b>50.00</b>	
					<b>157,397.82</b>	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
AMAZON	37712	6/21/2013	066870380225	100-0601-551.30-14	16.83	LIBRARY MATERIALS
		6/21/2013	066870445098	100-0601-551.30-14	28.99	LIBRARY MATERIALS
		6/21/2013	066872359125	100-0601-551.30-14	(5.00)	CREDIT
				100-0601-551.30-14	(6.50)	CREDIT
		6/21/2013	066872362011	100-0601-551.30-14	512.53	LIBRARY MATERIALS
		6/21/2013	066873053193	100-0601-551.30-14	26.96	LIBRARY MATERIALS
		6/21/2013	066875710087	100-0601-551.30-14	26.20	LIBRARY MATERIALS
		6/21/2013	066877841455	100-0601-551.30-14	177.47	LIBRARY MATERIALS
		6/21/2013	066879226301	100-0601-551.30-14	42.17	LIBRARY MATERIALS
		6/21/2013	066879324776	100-0601-551.30-14	121.64	LIBRARY MATERIALS
		6/21/2013	109695855538	100-0601-551.30-14	86.11	LIBRARY MATERIALS
		6/21/2013	136456513271	100-0601-551.30-14	38.97	LIBRARY MATERIALS
		6/21/2013	176922448401	100-0601-551.30-14	172.31	LIBRARY MATERIALS
		6/21/2013	176923397145	100-0601-551.30-14	12.99	LIBRARY MATERIALS
		6/21/2013	246080299364	100-0601-551.30-14	(10.00)	CREDIT
		6/21/2013	246081445484	100-0601-551.30-14	(1.89)	CREDIT
		6/21/2013	246081518142	100-0601-551.30-14	138.48	LIBRARY MATERIALS
		6/21/2013	246081751269	100-0601-551.30-14	(0.97)	CREDIT
		6/21/2013	246082991370	100-0601-551.30-14	422.42	LIBRARY MATERIALS
		6/21/2013	246083457170	100-0601-551.30-14	(6.97)	CREDIT
		6/21/2013	246085598368	100-0601-551.30-14	(3.78)	CREDIT
		6/21/2013	246087297126	100-0601-551.30-14	(0.97)	CREDIT
		6/21/2013	246087620373	100-0601-551.30-14	120.81	LIBRARY MATERIALS
		6/21/2013	246087702012	100-0601-551.30-14	(0.97)	CREDIT
		6/21/2013	246088175261	100-0601-551.30-14	(0.83)	CREDIT
		6/21/2013	246088287558	100-0601-551.30-14	(0.01)	CREDIT
		6/21/2013	256530586434	100-0601-551.30-14	12.78	LIBRARY MATERIALS
		6/21/2013	256530630577	100-0601-551.30-14	12.99	LIBRARY MATERIALS
		6/21/2013	256662044264	100-0601-551.30-14	86.43	LIBRARY MATERIALS
		6/21/2013	256662073002	100-0601-551.30-14	46.40	LIBRARY MATERIALS
		6/21/2013	256663714195	100-0601-551.30-14	286.04	LIBRARY MATERIALS
		6/21/2013	256665812688	100-0601-551.30-14	25.56	LIBRARY MATERIALS

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AMAZON...	37712...	6/21/2013	256667806291	100-0601-551.30-14	237.92	LIBRARY MATERIALS
			<b>Total for check: 37712</b>		<b>2,615.11</b>	
AUDIOGO	37713	6/21/2013	489929	100-0601-551.30-14	100.00	LIBRARY MATERIALS
		6/21/2013	490328	100-0601-551.30-14	50.00	LIBRARY MATERIALS
			<b>Total for check: 37713</b>		<b>150.00</b>	
BAKER & TAYLOR INC	37715	6/21/2013	2028148818	100-0601-551.30-14	99.84	LIBRARY MATERIALS
		6/21/2013	2028152456	100-0601-551.30-14	36.69	LIBRARY MATERIALS
		6/21/2013	2028154582	100-0601-551.30-14	208.05	LIBRARY MATERIALS
		6/21/2013	2028158688	100-0601-551.30-14	190.23	LIBRARY MATERIALS
		6/21/2013	2028166989	100-0601-551.30-14	13.41	LIBRARY MATERIALS
		6/21/2013	2028168767	100-0601-551.30-14	847.71	LIBRARY MATERIALS
		6/21/2013	2028170491	100-0601-551.30-14	86.13	LIBRARY MATERIALS
		6/21/2013	2028172882	100-0601-551.30-14	465.16	LIBRARY MATERIALS
		6/21/2013	2028185534	100-0601-551.30-14	63.73	LIBRARY MATERIALS
		6/21/2013	2028186955	100-0601-551.30-14	202.67	LIBRARY MATERIALS
		6/21/2013	2028189765	100-0601-551.30-14	460.90	LIBRARY MATERIALS
		6/21/2013	2028197245	100-0601-551.30-14	251.96	LIBRARY MATERIALS
		6/21/2013	2028201018	100-0601-551.30-14	149.94	LIBRARY MATERIALS
		6/21/2013	2028202480	100-0601-551.30-14	215.32	LIBRARY MATERIALS
		6/21/2013	2028202641	100-0601-551.30-14	53.10	LIBRARY MATERIALS
		6/21/2013	2028211105	100-0601-551.30-14	714.23	LIBRARY MATERIALS
		6/21/2013	2028216749	100-0601-551.30-14	19.56	LIBRARY MATERIALS
		6/21/2013	2028219094	100-0601-551.30-14	492.40	LIBRARY MATERIALS
		6/21/2013	2028231245	100-0601-551.30-14	145.16	LIBRARY MATERIALS
		6/21/2013	2028231278	100-0601-551.30-14	33.82	LIBRARY MATERIALS
		6/21/2013	2028233030	100-0601-551.30-14	44.78	LIBRARY MATERIALS
		6/21/2013	2028234774	100-0601-551.30-14	198.51	LIBRARY MATERIALS
		6/21/2013	2028238078	100-0601-551.30-14	193.01	LIBRARY MATERIALS
		6/21/2013	2028244047	100-0601-551.30-14	117.43	LIBRARY MATERIALS
		6/21/2013	5012565806	100-0601-551.30-14	268.23	LIBRARY MATERIALS
		6/21/2013	5012587749	100-0601-551.30-14	15.40	LIBRARY MATERIALS

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BAKER & TAYLOR INC...	37715...	6/21/2013	5012609214	100-0601-551.30-14	129.75	LIBRARY MATERIALS
		6/21/2013	M14988520	100-0601-551.30-14	4.23	LIBRARY MATERIALS
		6/21/2013	M16051560	100-0601-551.30-14	179.16	LIBRARY MATERIALS
	<b>Total for check: 37715</b>				<b>5,900.51</b>	
EBSCO	37716	6/21/2013	06202013	100-0601-551.30-14	7,000.00	LIBRARY MATERIALS
		<b>Total for check: 37716</b>				<b>7,000.00</b>
ENERGY CONTROL & DESIGN INC	37717	6/21/2013	0068419-IN	100-0601-551.24-03	985.00	BLDG REPAIR/MAINTENANCE
		<b>Total for check: 37717</b>				<b>985.00</b>
FINDAWAY WORLD LLC	37718	6/21/2013	97874	100-0601-551.30-14	499.43	LIBRARY MATERIALS
		6/21/2013	98831	100-0601-551.30-14	159.08	LIBRARY MATERIALS
		6/21/2013	99138	100-0601-551.30-14	55.49	LIBRARY MATERIALS
	<b>Total for check: 37718</b>				<b>714.00</b>	
GALE	37719	6/21/2013	99283578	100-0601-551.30-14	38.92	LIBRARY MATERIALS
		6/21/2013	99298320	100-0601-551.30-14	27.99	LIBRARY MATERIALS
		6/21/2013	99298861	100-0601-551.30-14	86.37	LIBRARY MATERIALS
		6/21/2013	99350649	100-0601-551.30-14	199.13	LIBRARY MATERIALS
		6/21/2013	99392270	100-0601-551.30-14	25.59	LIBRARY MATERIALS
		6/21/2013	99393908	100-0601-551.30-14	115.16	LIBRARY MATERIALS
		6/21/2013	99402143	100-0601-551.30-14	28.79	LIBRARY MATERIALS
		<b>Total for check: 37719</b>				<b>521.95</b>
BARB HOFFMAN	37720	6/21/2013	06202013	100-0601-551.20-05	75.00	PERFORMANCE FEE
		<b>Total for check: 37720</b>				<b>75.00</b>
KITZ & PFEIL INC	37721	6/21/2013	0423090001	100-0601-551.30-13	39.56	HOUSEKEEPING SUPPLIES
		6/21/2013	0425140123	100-0601-551.30-13	12.24	HOUSEKEEPING SUPPLIES
		6/21/2013	0506090030	100-0601-551.30-13	3.50	HOUSEKEEPING SUPPLIES

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KITZ & PFEIL INC...	37721...	6/21/2013	0515140121	100-0601-551.30-13	25.75	HOUSEKEEPING SUPPLIES
			<b>Total for check: 37721</b>		<b>81.05</b>	
JASON KREMA	37722	6/21/2013	06202013	100-0601-551.30-14	16.00	LIBRARY MATERIALS
			<b>Total for check: 37722</b>		<b>16.00</b>	
MADER NEWS AGENCY INC	37723	6/21/2013	3920	100-0601-551.30-14	127.76	LIBRARY MATERIALS
		6/21/2013	5879	100-0601-551.30-14	127.76	LIBRARY MATERIALS
			<b>Total for check: 37723</b>		<b>255.52</b>	
MIDWEST TAPE	37724	6/21/2013	90955296	100-0601-551.30-14	275.81	LIBRARY MATERIALS
		6/21/2013	90978261	100-0601-551.30-14	122.91	LIBRARY MATERIALS
		6/21/2013	90993467	100-0601-551.30-14	48.97	LIBRARY MATERIALS
		6/21/2013	91008823	100-0601-551.30-14	136.95	LIBRARY MATERIALS
		6/21/2013	91029173	100-0601-551.30-14	19.98	LIBRARY MATERIALS
		6/21/2013	91029175	100-0601-551.30-14	127.92	LIBRARY MATERIALS
		6/21/2013	91045134	100-0601-551.30-14	194.87	LIBRARY MATERIALS
			<b>Total for check: 37724</b>		<b>927.41</b>	
OFFICE DEPOT CREDIT PLAN	37725	6/21/2013	4836756	100-0601-551.30-10	31.66	OFFICE SUPPLIES
			<b>Total for check: 37725</b>		<b>31.66</b>	
RANDOM HOUSE INC	37726	6/21/2013	1086963628	100-0601-551.30-14	18.75	LIBRARY MATERIALS
		6/21/2013	1087004506	100-0601-551.30-14	30.00	LIBRARY MATERIALS
		6/21/2013	1087038629	100-0601-551.30-14	10.00	LIBRARY MATERIALS
		6/21/2013	1087150842	100-0601-551.30-14	95.25	LIBRARY MATERIALS
		6/21/2013	1087171525	100-0601-551.30-14	48.75	LIBRARY MATERIALS
			<b>Total for check: 37726</b>		<b>202.75</b>	
RECORDED BOOKS LLC	37727	6/21/2013	74727646	100-0601-551.30-14	34.99	LIBRARY MATERIALS
		6/21/2013	74732782	100-0601-551.30-14	28.80	LIBRARY MATERIALS

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RECORDED BOOKS LLC...	37727...	6/21/2013	74734433	100-0601-551.30-14	82.20	LIBRARY MATERIALS
		6/21/2013	74736244	100-0601-551.30-14	35.99	LIBRARY MATERIALS
		6/21/2013	74738412	100-0601-551.30-14	36.00	LIBRARY MATERIALS
			<b>Total for check: 37727</b>		<b>217.98</b>	
RHYME BUSINESS PRODUCTS	37728	6/21/2013	51710 1	100-0601-551.30-10	13.58	OFFICE SUPPLIES
			<b>Total for check: 37728</b>		<b>13.58</b>	
EMMA SCHARMANN	37729	6/21/2013	06202013	100-0601-551.30-14	22.00	LIBRARY MATERIALS
			<b>Total for check: 37729</b>		<b>22.00</b>	
KRISTIN SEEFELDT	37730	6/21/2013	06182013	100-0601-551.33-01	31.00	MILEAGE REIMBURSEMENT
			<b>Total for check: 37730</b>		<b>31.00</b>	
SERVICEMASTER BUILDING MAINTENANCE	37731	6/21/2013	8842	100-0601-551.20-01	1,425.00	JANITORIAL SERVICES
			<b>Total for check: 37731</b>		<b>1,425.00</b>	
SMART COMPUTING	37732	6/21/2013	06202013	100-0601-551.30-14	29.00	LIBRARY MATERIALS
			<b>Total for check: 37732</b>		<b>29.00</b>	
STAPLES ADVANTAGE	37733	6/21/2013	8025670429	100-0601-551.30-10	356.88	OFFICE SUPPLIES
			<b>Total for check: 37733</b>		<b>356.88</b>	
STUART STOTTS	37734	6/21/2013	06202013	100-0601-551.20-05	375.00	PERFORMANCE FEE
			<b>Total for check: 37734</b>		<b>375.00</b>	
UNIQUE BOOKS INC	37735	6/21/2013	360171.4	100-0601-551.30-14	56.69	LIBRARY MATERIALS
		6/21/2013	360669	100-0601-551.30-14	258.00	LIBRARY MATERIALS
		6/21/2013	360670	100-0601-551.30-14	43.55	LIBRARY MATERIALS

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UNIQUE BOOKS INC...	37735...	6/21/2013	360671	100-0601-551.30-14	310.68	LIBRARY MATERIALS
			<b>Total for check: 37735</b>		<b>668.92</b>	
UNIQUE MANAGEMENT SERVICES INC	37736	6/21/2013	223410	100-0000-441.19-00	295.35	COLLECTION AGENCY FEE
			<b>Total for check: 37736</b>		<b>295.35</b>	
UPSTART	37737	6/21/2013	4975734DUP	100-0601-551.30-16	193.46	PROGRAM SUPPLIES
			<b>Total for check: 37737</b>		<b>193.46</b>	
US POSTAL SERVICE	37738	6/21/2013	06192013	100-0601-551.30-11	405.00	SUPPLIES - POSTAGE
			<b>Total for check: 37738</b>		<b>405.00</b>	
WERNER ELECTRIC SUPPLY CO	37739	6/21/2013	S3863545.001	100-0601-551.24-03	378.00	BLDG REPAIR/MAINTENANCE
		6/21/2013	S3863545.001DUP	100-0601-551.30-13	188.40	HOUSEKEEPING SUPPLIES
			<b>Total for check: 37739</b>		<b>566.40</b>	
WINDING RIVERS LIBRARY SYSTEM	37740	6/21/2013	06202013	100-0601-551.30-14	20.00	LIBRARY MATERIALS
			<b>Total for check: 37740</b>		<b>20.00</b>	
					<b>24,095.53</b>	

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ACCURATE	37741	6/27/2013	1307801	731-1022-541.38-03	113.24	Tie Rod End
		6/27/2013	1307900	731-1022-541.38-03	705.80	Spring
		6/27/2013	1307914	731-1022-541.30-18	14.61	Weatherpak Terminal
		6/27/2013	1307955	731-1022-541.38-03	96.50	Light Bulb/Strip Wheel
				731-1022-541.30-18	9.78	Light Bulb/Strip Wheel
		6/27/2013	1308143	731-1022-541.30-18	23.13	Weather Pak/Nut
		6/27/2013	1308228	731-1022-541.30-18	21.66	Turbo FI
			<b>Total for check: 37741</b>		<b>984.72</b>	
AIRGAS USA LLC	37742	6/27/2013	9910332389	731-1022-541.21-06	168.30	Oxygen/Propylene
			<b>Total for check: 37742</b>		<b>168.30</b>	
AMERICAN INDUSTRIAL MEDICAL INC	37743	6/27/2013	13897	100-0901-515.21-05	1,239.66	Audiogram
				100-0000-201.03-00	585.34	Audiogram
		6/27/2013	14096	100-0901-515.21-05	80.00	Annual Report
			<b>Total for check: 37743</b>		<b>1,905.00</b>	
APPLETON HYDRAULIC COMPONENTS	37744	6/27/2013	25230	731-1022-541.38-03	21.63	Seals
			<b>Total for check: 37744</b>		<b>21.63</b>	
ARCTIC GLACIER INTERNATIONAL INC	37745	6/27/2013	160315005	100-0704-552.30-17	166.00	Ice
			<b>Total for check: 37745</b>		<b>166.00</b>	
ASSESSMENT TECHNOLOGIES LLC	37746	6/27/2013	4378	100-0402-513.21-04	30.00	Personal Property export
			<b>Total for check: 37746</b>		<b>30.00</b>	
ASSOCIATED APPRAISAL CONSULTANTS	37747	6/27/2013	15166	100-0402-513.21-09	4,991.67	Professional Services
				100-0402-513.30-11	5.52	Postage

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ASSOCIATED APPRAISAL CONSULTANTS...	37747...	6/27/2013	15167	100-0402-513.21-04	59.76	May Internet Postings
			<b>Total for check: 37747</b>		<b>5,056.95</b>	
AT&T	37748	6/27/2013	920R09453006	601-1020-543.22-01	292.50	
				100-1001-514.22-01	113.90	
			<b>Total for check: 37748</b>		<b>406.40</b>	
BADGER HIGHWAYS CO INC	37749	6/27/2013	159809	100-1003-541.30-18	535.20	FOB Menasha 1-1/2 Cr Run
			<b>Total for check: 37749</b>		<b>535.20</b>	
BADGER LAB & ENGINEERING INC	37750	6/27/2013	INV000053283	601-1020-543.21-02	415.00	Wastewater Sampling
			<b>Total for check: 37750</b>		<b>415.00</b>	
BATTERIES PLUS LLC	37751	6/27/2013	508-178935	100-0704-552.24-04	17.88	Lithium
			<b>Total for check: 37751</b>		<b>17.88</b>	
BAYCOM INC	37752	6/27/2013	76493	100-0801-521.29-05	583.00	Mag Dock/Power Supply
			<b>Total for check: 37752</b>		<b>583.00</b>	
BERGSTROM FORD OF NEENAH	37753	6/27/2013	23257	731-1022-541.38-03	114.42	Bush/Link
			<b>Total for check: 37753</b>		<b>114.42</b>	
BRUCE MUNICIPAL EQUIPMENT INC	37754	6/27/2013	5131731	731-1022-541.38-03	83.65	Valve
			<b>Total for check: 37754</b>		<b>83.65</b>	
BUBRICK'S	37755	6/27/2013	751252	100-0801-521.30-10	180.49	Supplies
			<b>Total for check: 37755</b>		<b>180.49</b>	
CARDMEMBER SERVICE	37759	6/27/2013		731-1022-541.38-02	199.90	Fleet Farm/Tire & Wheel

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CARDMEMBER SERVICE...	37759...	6/27/2013...	...	731-1022-541.30-13	18.00	Water Right Services
				100-0801-521.30-13	18.00	Water Right Services
				100-1001-514.20-01	54.00	Water Right Services
				100-0501-522.24-03	8.99	St 36 Flush Valve
				100-0801-521.30-13	122.95	PD Trash Compactor Bags
				100-0000-132.00-00	126.28	Shredded Paper Bags
				100-0801-521.24-03	16.05	PPF Flowers
				100-0501-522.24-03	16.04	PPF Flowers
				743-0403-513.34-04	12.95	Online Tech Database
				743-0403-513.34-03	54.31	Dinner for two GIPAW Conference
				743-0403-513.21-04	125.00	City Website GOV domain regis
				743-0403-513.34-03	44.99	Dinner for two GIPAW Conference
				743-0403-513.34-03	340.00	Lodging for two/3 nights GIPAW Conference
				743-0403-513.34-03	11.76	Lunch for two GIPAW Conference
				100-0801-521.30-10	119.96	PD/Supplies Bartender Licenses
				743-0403-513.30-15	51.00	Case of compressed air PC cleaning
				100-0704-552.22-01	18.11	Pool/Public phone
				100-1002-541.30-18	12.25	PWF/Keyboard cover
				100-0903-531.30-18	14.99	Health/16GB SD card Camera
				100-0903-531.30-18	58.48	Health Camera
				100-0601-551.30-16	162.60	Novelty
				100-0601-551.30-16	77.67	Hobby Lobby
				100-0703-553.30-18	370.56	Dramm Corp
				100-0703-553.30-18	30.09	Dramm Corp
				100-0704-552.24-04	557.00	Simonson Bros/Blower Fan
				100-0703-553.30-18	160.93	Fleet Farm/Sprayers
				100-0202-512.34-02	112.50	Paypal/Training
				100-0601-551.30-10	(11.40)	Credit
				100-0601-551.30-16	33.50	Oriental Trading
				100-0601-551.30-10	239.39	Staples
				100-0801-521.30-18	57.75	Things Remembered
				100-0801-521.34-02	275.00	IACP Registration
				100-0801-521.32-01	0.50	TLO
				100-0702-552.30-18	30.86	Piggly Wiggly Supplies
				100-0702-552.30-18	31.55	National Hs Fed Books

## AP Check Register

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>		
CARDMEMBER SERVICE...	37759...	6/27/2013...	...	100-0704-552.30-10	498.00	American Lifeguard Suits		
				100-0704-552.30-10	43.00	American Lifeguard Suits		
				100-0801-521.34-02	298.00	Fred Pryor/Registration		
				100-0801-521.29-05	304.70	Speedtech Lights		
				100-0801-521.30-18	238.44	Safariland		
				100-0801-521.29-05	25.90	Amazon/Converter		
				100-0801-521.34-03	154.00	Hampton Hotel		
				100-0801-521.34-03	11.71	Buffalo Wild Wings		
				100-0801-521.34-03	70.00	The Pointe Hotel		
				100-0801-521.30-18	21.90	NewEgg/Lens Cleaner		
<b>Total for check: 37759</b>					<b>5,238.16</b>			
CONCRETE INDUSTRIES INC	37760	6/27/2013	3602	625-1010-541.30-18	803.20			
				<b>Total for check: 37760</b>				
CRI RECYCLING SERVICE INC	37761	6/27/2013	33256	266-1027-543.21-06	306.00	Granular Recycle/Drum		
				<b>Total for check: 37761</b>				
DIGICORPORATION	37762	6/27/2013	133261	100-0000-134.00-00	(31.40)	City Clerk Letterhead		
				100-0203-512.29-01	70.40	City Clerk Letterhead		
				6/27/2013	133369	100-0801-521.29-01	51.90	Business Cards
						100-0000-134.00-00	(7.90)	Business Cards
				6/27/2013	133554	100-0000-134.00-00	(85.00)	DPW Envelopes
						625-1002-541.29-01	40.25	DPW Envelopes
				6/27/2013	133556	100-1002-541.29-01	120.75	DPW Envelopes
						100-0000-134.00-00	(34.00)	Clerk Envelopes
				6/27/2013	133616	100-0203-512.29-01	86.00	Clerk Envelopes
						100-0801-521.29-01	51.90	Business Cards
				6/27/2013	133641	100-0000-134.00-00	(7.90)	Business Cards
						601-1020-543.30-18	61.00	Maps
				6/27/2013	133655	100-1016-543.30-18	60.00	Label
6/27/2013	133668	100-0405-513.29-01	51.90	Business Cards				

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
DIGICORPORATION...	37762...	6/27/2013...	133668...	100-0000-134.00-00	(7.90)	Business Cards
			<b>Total for check: 37762</b>		<b>420.00</b>	
DUMKE & ASSOCIATES &	37763	6/27/2013	316 RACINE	100-0903-531.29-06	2,077.50	316 Racine Street 2013
			<b>Total for check: 37763</b>		<b>2,077.50</b>	
FACTORY MOTOR PARTS CO	37764	6/27/2013	18-1216950	731-1022-541.38-03	(130.06)	Credit/Rotor Asy
		6/27/2013	18-1217299	731-1022-541.38-03	9.95	Battery Box
		6/27/2013	18-1217302	731-1022-541.38-03	(32.00)	Battery Cores/Credit
		6/27/2013	18-1218661	731-1022-541.38-03	19.34	Holder Shovel, SST
		6/27/2013	18-1219351	731-1022-541.38-03	(73.03)	Brake Shoe Kit/Credit
		6/27/2013	18-1228824	731-1022-541.38-03	245.61	Battery
		6/27/2013	18-1230278	731-1022-541.38-03	407.85	Battery
			<b>Total for check: 37764</b>		<b>447.66</b>	
FERGUSON ENTERPRISES #448	37765	6/27/2013	863122	100-0703-553.24-03	171.73	Rings
			<b>Total for check: 37765</b>		<b>171.73</b>	
FOX VALLEY TRUCK	37766	6/27/2013	532806	731-1022-541.29-04	341.62	Brake Repair
			<b>Total for check: 37766</b>		<b>341.62</b>	
GAT SUPPLY INC	37767	6/27/2013	17472	100-1003-541.30-15	149.00	Blade
			<b>Total for check: 37767</b>		<b>149.00</b>	
GERDAU	37768	6/27/2013	47013546	100-1003-541.30-15	152.00	Stake
			<b>Total for check: 37768</b>		<b>152.00</b>	

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GRAINGER INC	37769	6/27/2013	9156805716	100-0703-553.24-03	38.70	Plate
			<b>Total for check: 37769</b>		<b>38.70</b>	
GREEN BOYZ	37770	6/27/2013		100-0801-521.20-06	45.00	Fertilizer
				100-0601-551.24-03	50.00	Fertilizer
			<b>Total for check: 37770</b>		<b>95.00</b>	
GUNDERSON INC	37771	6/27/2013	97715	100-0801-521.30-13	26.00	Towels/Mats
				100-0801-521.30-13	8.82	Towels/Mats
			<b>Total for check: 37771</b>		<b>34.82</b>	
GUSTMAN CHEVROLET SALES INC	37772	6/27/2013	27929	731-1022-541.38-03	22.75	Sensor
			<b>Total for check: 37772</b>		<b>22.75</b>	
HORN PRECAST	37773	6/27/2013	4892	625-1010-541.30-18	3,377.00	Basins/Risers
			<b>Total for check: 37773</b>		<b>3,377.00</b>	
ID NETWORKS	37774	6/27/2013	267136	743-0403-513.24-04	1,000.00	Maintenance Fee
			<b>Total for check: 37774</b>		<b>1,000.00</b>	
IMPERIAL SUPPLIES LLC	37775	6/27/2013	K41116	731-1022-541.30-18	204.80	Gloves
			<b>Total for check: 37775</b>		<b>204.80</b>	
INDEPENDENT INSPECTIONS LTD	37776	6/27/2013	307149	100-0301-523.21-06	12,393.86	May 2013 Permits
			<b>Total for check: 37776</b>		<b>12,393.86</b>	
JX ENTERPRISES INC	37777	6/27/2013	G-231510028	731-1022-541.38-03	44.75	Thermostat
			<b>Total for check: 37777</b>		<b>44.75</b>	

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KAEMPFER & ASSOCIATES INC	37778	6/27/2013	16953	601-1020-543.21-02	498.58	Project E145-01.10 Industrial Discharger
		6/27/2013	16954	601-1020-543.21-02	1,408.20	Project E145-08.05 Ninth St Sewage
		6/27/2013	16955	601-1020-543.21-02	3,816.29	Project E145-08.07 Ninth St Sewage
	<b>Total for check: 37778</b>				<b>5,723.07</b>	
KJ WASTE SYSTEMS INC	37779	6/27/2013		266-1027-543.21-06	1,852.00	Corrugate
			<b>Total for check: 37779</b>			
KUNDINGER FLUID POWER INC	37780	6/27/2013	50238702	731-1022-541.38-03	4.23	Tapered Sleeve Compr
			<b>Total for check: 37780</b>			
LAKE PARK VILLAS HOMEOWNERS ASSN	37781	6/27/2013		501-0703-553.22-05	59.45	LP Villas Project
				501-0703-553.21-06	814.16	LP Villas Project
				501-0703-553.22-03	72.07	LP Villas Project
				501-1012-541.22-03	34.79	LP Villas Project
				501-1010-541.22-03	66.49	LP Villas Project
<b>Total for check: 37781</b>				<b>1,046.96</b>		
LINCOLN CONTRACTORS SUPPLY INC	37782	6/27/2013	173984	100-1003-541.30-15	21.60	Moil Point
			<b>Total for check: 37782</b>			
MATTHEWS TIRE & SERVICE CENTER	37783	6/27/2013	47440	731-1022-541.38-02	1,015.99	Build Spare Tire
		6/27/2013	47449	731-1022-541.38-02	641.36	Replace Tire
		<b>Total for check: 37783</b>				<b>1,657.35</b>
MEMORIAL FLORISTS INC	37784	6/27/2013	2781308	207-0707-552.30-18	846.76	Marina
				100-0703-553.30-18	83.96	Marina
			<b>Total for check: 37784</b>			
MENARDS-APPLETON EAST	37785	6/27/2013	22178	100-1001-514.24-03	54.97	City Hall Roof Seam Kit

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MENARDS-APPLETON EAST...	37785...	6/27/2013	22298	100-0704-552.24-03	59.98	Concrete Paint
		6/27/2013	22466	100-0703-553.30-13	6.23	Heavy Duty Plunger
	<b>Total for check: 37785</b>				<b>121.18</b>	
MENASHA EMPLOYEES CREDIT UNION	37786	6/27/2013	20130627	100-0000-202.05-00	12,388.00	PAYROLL SUMMARY
		<b>Total for check: 37786</b>				<b>12,388.00</b>
MENASHA TREASURER	37787	6/27/2013	PD	100-0000-103.02-00	100.00	Increase petty cash
		6/27/2013	REC	100-0702-552.30-18	66.96	Petty Cash Rec
	<b>Total for check: 37787</b>				<b>166.96</b>	
MENASHA UTILITIES	37789	6/27/2013		100-1008-541.22-03	306.79	Electric
				100-0000-123.00-00	15.15	Electric
				100-1012-541.22-03	75.81	Electric
				501-0304-562.22-03	18.46	Electric
				501-0304-562.22-06	43.13	Storm
				100-0304-562.22-03	25.77	Electric
				625-0304-562.22-03	7.42	Electric
				100-1013-541.22-03	50.31	Electric
				100-1013-541.22-06	277.51	Storm
				207-0707-552.22-03	792.18	Electric
				207-0707-552.22-05	34.42	Water
				207-0707-552.22-06	48.76	Storm
				100-0703-553.22-03	1,028.59	Electric
				100-0703-553.22-05	86.60	Water
				100-0703-553.22-06	341.27	Storm
				100-1001-514.22-03	1,512.94	Electric
	100-1001-514.22-05	473.60	Water			
	743-0403-513.21-04	3,856.37	Outside Services			
	100-0305-562.22-06	2.50	Storm			
	100-1014-543.22-06	53.13	Storm			
	267-0102-581.22-06	12.50	Storm			
	100-1019-552.22-03	171.53	Electric			

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MENASHA UTILITIES...	37789...	6/27/2013...	...	601-1020-543.22-03	30.98	Electric
				267-0102-581.22-03	1,823.16	198 River Street
				267-0102-581.22-05	175.41	198 River Street
	6/27/2013	01043787-05R	100-0000-201.03-00	43.76	Unpaid Electric Charges	968 Kernan
	<b>Total for check: 37789</b>				<b>11,308.05</b>	
MORTON SAFETY	37790	6/27/2013	690343	731-1022-541.30-18	119.35	1st Aid Supplies
			690344	731-1022-541.30-18	35.72	1st Aid Supplies
			796038	100-0703-553.30-18	48.60	Filter
				731-1022-541.30-18	48.60	Filter
			797611	100-0000-132.00-00	111.00	Inventory
<b>Total for check: 37790</b>				<b>363.27</b>		
NATIONAL BAND AND TAG CO	37791	6/27/2013	361388	100-0704-552.30-10	175.25	Passes
			<b>Total for check: 37791</b>			
NEENAH-MENASHA SEWERAGE COMMISSION	37792	6/27/2013	2013-089	601-1021-543.21-01	3,571.50	Fox River Cleanup
			<b>Total for check: 37792</b>			
CITY OF NEENAH	37793	6/27/2013	NM FIRE SVCS	100-0501-522.25-01	253,090.00	Fire/Rescue Services
			<b>Total for check: 37793</b>			
NETWORK HEALTH SYSTEM INC	37794	6/27/2013	301871	100-0202-512.21-06	449.00	Screening
			301932	100-0202-512.21-06	366.00	Exams
			<b>Total for check: 37794</b>			
OFFICE DEPOT	37795	6/27/2013	3596452	100-0904-531.30-10	4.52	Supplies
				100-0909-531.30-10	5.49	Supplies

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OFFICE DEPOT...	37795...	6/27/2013...	3596452...	100-0903-531.30-10	41.08	Supplies
			<b>Total for check: 37795</b>		<b>51.09</b>	
PALMER COMPANY	37796	6/27/2013	146603-00	100-0704-552.30-13	520.90	Cleaner
			<b>Total for check: 37796</b>		<b>520.90</b>	
PAVEMENT MAINTENANCE INC	37797	6/27/2013	8903B	100-1003-541.20-10	3,080.56	Pulv Misc Streets
		6/27/2013	8904B	100-1003-541.20-10	4,492.35	Milling Milwaukee Street
			<b>Total for check: 37797</b>		<b>7,572.91</b>	
PIGGLY WIGGLY MIDWEST LLC	37798	6/27/2013	8873570	100-0202-512.30-16	163.73	Wellness Supplies
			<b>Total for check: 37798</b>		<b>163.73</b>	
RIESTERER & SCHNELL INC	37799	6/27/2013	502425	731-1022-541.38-03	59.33	Spring/Chute
			<b>Total for check: 37799</b>		<b>59.33</b>	
ROAD EQUIPMENT	37800	6/27/2013	WA561622	731-1022-541.38-03	62.18	Sidewind
			<b>Total for check: 37800</b>		<b>62.18</b>	
ROLAND MACHINERY EXCHANGE	37801	6/27/2013	41006604	731-1022-541.38-03	1,017.23	Bearingauger/Washer
		6/27/2013	41006605	731-1022-541.38-03	131.92	Filter Element
			<b>Total for check: 37801</b>		<b>1,149.15</b>	
DR TERESA RUDOLPH	37802	6/27/2013	RUDOLPH	100-0903-531.21-05	150.00	City Physician
			<b>Total for check: 37802</b>		<b>150.00</b>	
SAM'S CLUB/GEGRB	37803	6/27/2013	P9280004T010PX-	100-0704-552.32-01	165.37	Memberships Pool

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SAM'S CLUB/GECRB...	37803...	6/27/2013...	P9280004T010PX-...	100-0702-552.32-01	165.38	Memberships Rec
			<b>Total for check: 37803</b>		<b>330.75</b>	
SMT MANUFACTURING & SUPPLY	37804	6/27/2013	0023093-IN	731-1022-541.38-03	27.86	Belt
			<b>Total for check: 37804</b>		<b>27.86</b>	
SPORT-O-MOTIVE	37805	6/27/2013	3426	731-1022-541.38-03	12.95	Filter
				731-1022-541.30-18	21.99	Filter
			<b>Total for check: 37805</b>		<b>34.94</b>	
STANLEY SECURITY SOLUTIONS INC	37806	6/27/2013	902755971	731-1022-541.24-03	33.69	PWF Master
			<b>Total for check: 37806</b>		<b>33.69</b>	
SUNGARD PUBLIC SECTOR INC	37807	6/27/2013	66738	743-0403-513.24-04	2,806.00	Contract
			<b>Total for check: 37807</b>		<b>2,806.00</b>	
TESCH CHEMICAL CO INC	37808	6/27/2013	TC118038	100-0703-553.30-13	51.85	Floor squeegee
			<b>Total for check: 37808</b>		<b>51.85</b>	
TRUGREEN	37809	6/27/2013	4991091624	100-0703-553.20-06	172.00	Lawn Plan 301 Park Street
		6/27/2013	4991091625	100-0703-553.20-06	40.00	Lawn Plan
			<b>Total for check: 37809</b>		<b>212.00</b>	
UNIFIRST CORPORATION	37810	6/27/2013	097 0139911	731-1022-541.20-01	112.65	Mat/Mop/Towel/Clothing
			<b>Total for check: 37810</b>		<b>112.65</b>	
UNIFORM SHOPPE	37811	6/27/2013	221473	100-0801-521.19-03	111.90	Pants
			<b>Total for check: 37811</b>		<b>111.90</b>	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UNITED PAPER CORPORATION	37812	6/27/2013	64816	100-0000-132.00-00	43.04	Cleaner
	<b>Total for check: 37812</b>				<b>43.04</b>	
UNITED WAY FOX CITIES	37813	6/27/2013	20130627	100-0000-202.09-00	30.25	PAYROLL SUMMARY
	<b>Total for check: 37813</b>				<b>30.25</b>	
US VENTURE	37814	6/27/2013	L47084	731-1022-541.21-06	12.00	Fuel
	<b>Total for check: 37814</b>				<b>12.00</b>	
VALLEY CHEMICAL LLC	37815	6/27/2013	0042797-IN	100-0704-552.24-04	300.00	Pump
	<b>Total for check: 37815</b>				<b>300.00</b>	
VERIZON WIRELESS	37816	6/27/2013	9705904160	100-1002-541.22-01	113.42	Cell
				625-1002-541.22-01	37.80	Cell
				601-1020-543.22-01	43.58	Cell
				625-1010-541.22-01	(1.47)	Cell
				100-1001-514.22-01	2.71	Cell
				743-0403-513.24-04	40.01	Broadband Charges
		6/27/2013	9705904161	743-0403-513.24-04	40.01	IPAD Charges
		6/27/2013	9705904162	100-0919-531.22-01	8.99	Cell
				743-0403-513.24-04	160.04	Broadband Charges
		6/27/2013	9705904163	743-0403-513.24-04	153.79	IT Floater IPads
	6/27/2013	9705904164	743-0403-513.24-04	440.11	Broadband Charges	
<b>Total for check: 37816</b>				<b>1,038.99</b>		
WE ENERGIES	37817	6/27/2013		100-0701-533.22-03	9.55	North Street Electric
				100-0703-553.22-04	19.16	2170 Plank Road Gas 1/9/13 - 6/9/13
				100-0000-123.00-00	189.50	Bill N-M Fire
				100-1001-514.22-04	242.68	City Hall
				100-0801-521.22-04	261.70	Police
				100-0920-531.22-04	33.98	Senior Center

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WE ENERGIES...	37817...	6/27/2013...	...	100-0601-551.22-04	428.10	Library
				100-0703-553.22-04	100.85	Parks
				100-0704-552.22-04	39.63	Pool
				207-0707-552.22-04	35.88	Marina
				731-1022-541.22-04	401.44	Garage
				<b>Total for check: 37817</b>		
WEA INSURANCE TRUST	37818	6/27/2013	32104	100-0000-204.11-00	11,051.74	7/1/13 - 8/1/13
				100-0000-204.08-00	106,095.76	7/1/13 - 8/1/13
				<b>Total for check: 37818</b>		<b>117,147.50</b>
WINNEBAGO COUNTY CLERK OF COURTS	37819	6/27/2013		100-0000-201.03-00	285.00	Bond Report #13-2007
				<b>Total for check: 37819</b>		<b>285.00</b>
WINNEBAGO COUNTY TREASURER	37820	6/27/2013	LF119801	100-1016-543.25-01	14,587.36	May 2013 Direct Haul
				100-1017-543.25-01	4,234.36	May 2013 Direct Haul
				<b>Total for check: 37820</b>		<b>18,821.72</b>
WISCONSIN DEPT OF JUSTICE	37821	6/27/2013		100-0801-521.34-02	450.00	Conference Registration
		6/27/2013	L7101T	100-0801-521.21-06	140.00	Searches
			<b>Total for check: 37821</b>		<b>590.00</b>	
WISCONSIN DEPT OF NATURAL RESOURCES	37822	6/27/2013	471020660-2013	100-1016-543.32-01	572.00	Facility 471020660 Waste Program License
		6/27/2013	471033640-2013	267-0102-581.32-01	380.00	Facility 471033640 Stormwater/Wastewater
		6/27/2013	471175320-2013	625-1010-541.25-01	3,000.00	Facility 471175320 Stormwater Fees
			<b>Total for check: 37822</b>		<b>3,952.00</b>	
WISCONSIN SUPPORT COLLECTIONS	37823	6/27/2013	20130627	100-0000-202.03-00	1,432.13	PAYROLL SUMMARY
			<b>Total for check: 37823</b>		<b>1,432.13</b>	

**AP Check Register**  
**Check Date: 6/27/2013**

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WMCA	37824	6/27/2013		100-0203-512.34-02	190.00	Registration
			<b>Total for check: 37824</b>		<u>190.00</u>	
					<u>490,278.36</u>	



REVISED

To: Menasha Common Council  
From: Jenny Groeschel and Ginger Tralongo, Police Records  
RE: Beverage Operator License (Bartender) Applicants  
Date: **June 28, 2013**

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Lingnofski, Joseph W.	Housum, Kallie Ann
Wachuta, Tracey N.	Liebhauser, Cassandra S.
Zelinski-Henkel, Lois Jean	Howard, Katherine Marie
Dietz, Danna A.	Wolfgang, Sheryl Ann
Troeller, Jared A.	King, Samantha Jo
Buck, Tracy M.	Bates, Laura Anne
Gustafson, Penny Sue	Baehman, Brianna Marie
Wilk, Heather Catherine	Singh, Mohinder
Plante, Michael John	Karim, Izhar

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the City. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

Khom, Lyna

ORDINANCE O - 3 -13

AN ORDINANCE AMENDING SECTION 13-1-31(e)(3) OF THE CODE OF ORDINANCES  
(Reduce the Minimum Lot Depth for the I-1 Heavy Industrial District)

INTRODUCED BY MAYOR MERKES

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Amend Title 13, Article C, Sec. 13-1-31(e)(3) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

**Title 13 – Zoning**

**ARTICLE C**

**Zoning Districts**

**SEC. 13-1-31 I-1. HEAVY INDUSTRIAL DISTRICT.**

.....

**(e) STANDARDS.**

.....

(3) Minimum lot depth – Two hundred ~~forty-three~~ forty-three (245 235) feet.

.....

SECTION 2: This Ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of July, 2013.

\_\_\_\_\_  
Donald Merkes, Mayor

ATTEST: \_\_\_\_\_  
Deborah A. Galeazzi, City Clerk



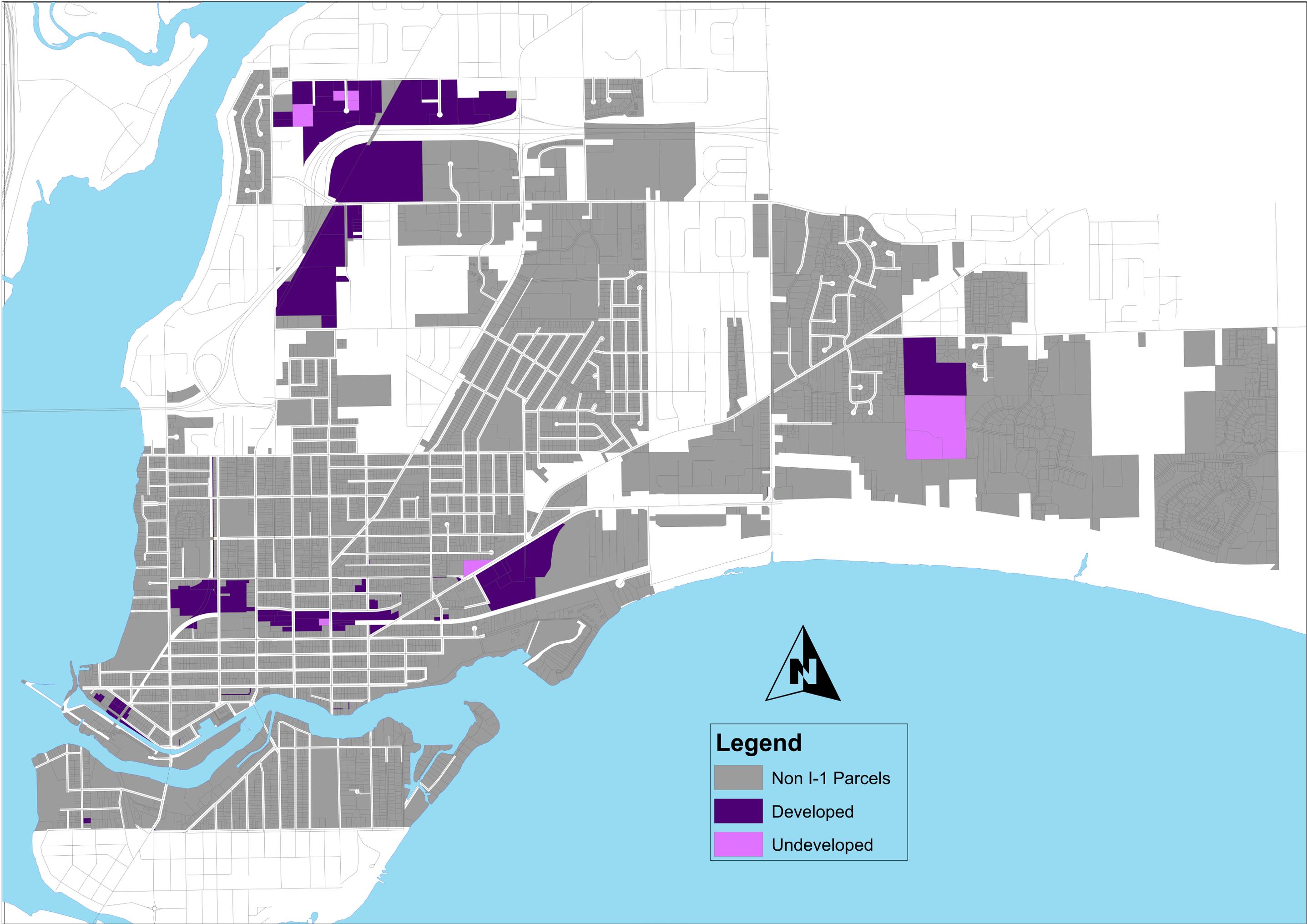
**MEMORANDUM**

TO: Plan Commission  
FROM: Kevin Englebert, <sup>KPE</sup> Community Development Intern  
DATE: June 12, 2013  
RE: **I-1 Zoning Analysis for Proposed Changes to I-1 Zoning District**

The Plan Commission requested that the Community Development Department undertake an analysis of the proposed amendment to the minimum lot depth for the I-1 Heavy Industrial District. Specifically, a review of the potential effects of lowering the minimum lot depth standard from 245' to 235' was to be carried out. This requirement can be found in SEC. 13-1-31(e)(3).

First, we identified where all the current I-1 parcels are as illustrated in Exhibit A. Also, we've identified five undeveloped parcels that may be affected should the minimum lot depth standard be changed as identified in Exhibits B, C, D, E, & F.

The Community Development Department maintains that changing SEC. 13-1-31(e)(3) to reduce the minimum lot depth from 245' to 235' will not negatively impact future development on I-1 zoned parcels and will facilitate development on those lots which currently do not meet the 245' standard. It is the recommendation of the department that the minimum lot depth standard for the I-1 district be reduced from 245' to 235'.



**Legend**

- Non I-1 Parcels
- Developed
- Undeveloped



740076102

240.42'

239.90'

740076100

206.00'

740076103

206.00'

91.00'

240.93'

BUD DR

206.00'

740076108

206.00'

239.90'

740075401



740076104

165.41'

164.00'

740076107

214.00'

940.23'

77.27'

61.13'

209.92'

740076105

740076106

740009700

219.5'

740010200

219.5'

48.0'

143.4'

740010800

219.5'

45.0'

740009900

740010600

219.5'

49.62'

59.5'

160.00'

740010000

COMMON COUNCIL 7/1/13 PAGE88

DE PERE ST



130.0' 130.00' 129.61' 129.28' 128.95' 128.61' 128.28' 127.95' 127.11' 103.40' 146.0'  
750069100 750049311 750049312 750049313 750049314 750049315 750049316 750049317 750049318 750049319 750049400  
81.00' 70.00' 70.00' 70.00' 70.00' 70.00' 70.00' 70.00' 80.00' 62.55' 21.67'

643.55'

750049300

315.19'

740.0'

PLANK RD

415.0'

750050100

300.0'

750050200

SIXTH ST

76.90'

BALDWIN ST

750057400

75.0'

750057600

750057500

205

750049800  
750049700

RACINE RD (COUNTY RD P)

740076203

361.7'

740076200

429.00'

412.5'

740076104

55'

130.00'

740076202

170.0'

740076205

475.00'

170.0'

475.00'

412.5'

310.01'

740076201

150.0'

429.00'

150.0'

412.5'

214.50'

740076105



**RESOLUTION R-7-13**

**A RESOLUTION ACKNOWLEDGING REVIEW OF CITY OF MENASHA 2012 COMPLIANCE MAINTENANCE ANNUAL REPORT UNDER WISCONSIN ADMINISTRATIVE CODE NR 208**

*Introduced by Ald. Taylor*

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file Compliance Maintenance Annual Report (CMAR) for its wastewater collection system under Wisconsin Administrative Code NR 208; and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR); and

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades of "C" or less and/or an overall grade point average <3.00;

NOW, THEREFORE BE IT RESOLVED by the Mayor and the Common Council of the City of Menasha concurring, that no recommendations or corrective actions are necessary at this time because the City has achieved CMAR grades of "A" for its individual sections for its 2012 CMAR reporting year.

*Passed and approved this \_\_\_\_ day of July 2013.*

\_\_\_\_\_  
*Donald J. Merkes, Mayor*

ATTEST: \_\_\_\_\_  
*Deborah A. Galeazzi, City Clerk*

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:  
6/12/2013**

**Reporting Year: 2012**

Financial Management

	Questions	Points									
1.	Person Providing This Financial Information <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 25%;">Name:</td> <td>Jennifer Sassman</td> </tr> <tr> <td>Telephone:</td> <td>(920) 967-3620</td> </tr> <tr> <td>E-Mail Address(optional):</td> <td>jsassman@ci.menasha.wi.us</td> </tr> </table>	Name:	Jennifer Sassman	Telephone:	(920) 967-3620	E-Mail Address(optional):	jsassman@ci.menasha.wi.us				
Name:	Jennifer Sassman										
Telephone:	(920) 967-3620										
E-Mail Address(optional):	jsassman@ci.menasha.wi.us										
2.	Are User Charge or other Revenues sufficient to cover O&M Expenses for your wastewater treatment plant AND/OR collection system ?  <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) If No, please explain: <div style="border: 1px solid black; height: 20px; width: 60%; margin-top: 5px;"></div>	0									
3.	When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2012  <input checked="" type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable (Private Facility)	0									
4.	Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?  <input checked="" type="radio"/> Yes <input type="radio"/> No (40 points)	0									
<b>REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5)</b>											
5.	Equipment Replacement Funds										
	5.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2012  <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable Explain: <div style="border: 1px solid black; height: 20px; width: 60%; margin-top: 5px;"></div>	0									
	5.2 What amount is in your Replacement Fund? <div style="text-align: center;"><b>Equipment Replacement Fund Activity</b></div>										
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">5.2.1 Ending Balance Reported on Last Year's CMAR:</td> <td style="width: 10%; text-align: right;">\$70000</td> <td style="width: 20%;"></td> </tr> <tr> <td>5.2.2 Adjustments if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">+</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>5.2.3 Adjusted January 1st Beginning Balance</b></td> <td></td> <td style="text-align: right;"><b>\$70,000.00</b></td> </tr> </table>	5.2.1 Ending Balance Reported on Last Year's CMAR:	\$70000		5.2.2 Adjustments if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$0.00	<b>5.2.3 Adjusted January 1st Beginning Balance</b>		<b>\$70,000.00</b>	
5.2.1 Ending Balance Reported on Last Year's CMAR:	\$70000										
5.2.2 Adjustments if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$0.00									
<b>5.2.3 Adjusted January 1st Beginning Balance</b>		<b>\$70,000.00</b>									

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:  
6/12/2013**

**Reporting Year: 2012**

Financial Management (Continued)

	<p><b>5.2.4 Additions to Fund</b> (e.g., portion of User Fee, earned interest, etc.) + \$10,000.00</p> <p><b>5.2.5 Subtractions from Fund</b> (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*) - \$0.00</p> <p><b>5.2.6 Ending Balance as of December 31st for CMAR Reporting Year</b> \$80,000.00</p> <p>(All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.)</p> <p>*5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above</p> <div style="border: 1px solid black; height: 20px; width: 65%; margin-left: 20px;"></div>							
	<p><b>5.3 What amount <u>should</u> be in your replacement fund?</b> \$80,000.00</p> <p>(If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.)</p>							
	<p>5.3.1 Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No Explain:</p> <div style="border: 1px solid black; height: 20px; width: 65%; margin-left: 20px;"></div>							
6.	<p><b>Future Planning</b></p> <p>6.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system?</p> <p><input type="radio"/> Yes (If yes, please provide major project information, if not already listed below)</p> <p><input checked="" type="radio"/> No</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 60%;">Project Description</th> <th style="width: 20%;">Estimated Cost</th> <th style="width: 20%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"></td> <td></td> <td></td> </tr> </tbody> </table>	Project Description	Estimated Cost	Approximate Construction Year				
Project Description	Estimated Cost	Approximate Construction Year						
7.	<p><b>Financial Management General Comments:</b></p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>The City has a CWFP recommendation of \$10,000 deposits to our replacement fund. These payments started in 2005 and reflect funds necessary to replace, or make major repairs to, our four lift stations in the system. Also, we are still awaiting resolution of a pending lawsuit regarding Fox River PCBs. There is the potential for the outcome to render our current user charge insufficient to cover possible additional costs assessed via the judgement.</p> </div>							

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

Last Updated:  
6/12/2013

Reporting Year: 2012

Financial Management (Continued)

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:  
6/12/2013**

**Reporting Year: 2012**

Sanitary Sewer Collection Systems

	Questions	Points
1.	<p>Do you have a Capacity, Management, Operation &amp; Maintenance (CMOM) requirement in your WPDES permit?</p> <p style="margin-left: 40px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No                 </p>	
2.	<p>Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation &amp; maintenance or CMOM program last calendar year?</p> <p style="margin-left: 40px;"> <input checked="" type="radio"/> Yes (go to question 3)  <input type="radio"/> No (30 points) (go to question 4)                 </p>	0
3.	<p>Check the elements listed below that are included in your Operation and Maintenance (O&amp;M) or CMOM program.:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Goals:</b> Describe the specific goals you have for your collection system:</li> <li><input checked="" type="checkbox"/> <b>Organization:</b> Do you have the following written organizational elements (check only those that you have):                     <ul style="list-style-type: none"> <li><input type="checkbox"/> Ownership and governing body description</li> <li><input checked="" type="checkbox"/> Organizational chart</li> <li><input checked="" type="checkbox"/> Personnel and position descriptions</li> <li><input type="checkbox"/> Internal communication procedures</li> <li><input type="checkbox"/> Public information and education program</li> </ul> </li> <li><input checked="" type="checkbox"/> <b>Legal Authority:</b> Do you have the legal authority for the following (check only those that apply):                     <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Sewer use ordinance Last Revised MM/DD/YYYY <span style="border: 1px solid black; padding: 2px 10px;">11/01/2004</span></li> <li><input type="checkbox"/> Pretreatment/Industrial control Programs</li> <li><input checked="" type="checkbox"/> Fat, Oil and Grease control</li> <li><input checked="" type="checkbox"/> Illicit discharges (commercial, industrial)</li> <li><input checked="" type="checkbox"/> Private property clear water (sump pumps, roof or foundation drains, etc)</li> <li><input type="checkbox"/> Private lateral inspections/repairs</li> <li><input type="checkbox"/> Service and management agreements</li> </ul> </li> <li><input checked="" type="checkbox"/> <b>Maintenance Activities: details in Question 4</b></li> <li><input checked="" type="checkbox"/> <b>Design and Performance Provisions:</b> How do you ensure that your sewer system is designed and constructed properly?                     <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> State plumbing code</li> <li><input checked="" type="checkbox"/> DNR NR 110 standards</li> <li><input checked="" type="checkbox"/> Local municipal code requirements</li> <li><input checked="" type="checkbox"/> Construction, inspection and testing</li> <li><input type="checkbox"/> Others:</li> </ul> </li> </ul>	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:  
6/12/2013**

**Reporting Year: 2012**

Sanitary Sewer Collection Systems (Continued)

	<p><input checked="" type="checkbox"/> <b>Overflow Emergency Response Plan:</b> Does your emergency response capability include (check only those that you have):</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Alarm system and routine testing</li> <li><input checked="" type="checkbox"/> Emergency equipment</li> <li><input checked="" type="checkbox"/> Emergency procedures</li> <li><input checked="" type="checkbox"/> Communications/Notifications (DNR, Internal, Public, Media etc)</li> </ul> <p><input checked="" type="checkbox"/> <b>Capacity Assurance:</b> How well do you know your sewer system? Do you have the following?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Current and up-to-date sewer map</li> <li><input checked="" type="checkbox"/> Sewer system plans and specifications</li> <li><input checked="" type="checkbox"/> Manhole location map</li> <li><input checked="" type="checkbox"/> Lift station pump and wet well capacity information</li> <li><input checked="" type="checkbox"/> Lift station O&amp;M manuals</li> </ul> <p>Within your sewer system have you identified the following?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Areas with flat sewers</li> <li><input checked="" type="checkbox"/> Areas with surcharging</li> <li><input checked="" type="checkbox"/> Areas with bottlenecks or constrictions</li> <li><input checked="" type="checkbox"/> Areas with chronic basement backups or SSO's</li> <li><input checked="" type="checkbox"/> Areas with excess debris, solids or grease accumulation</li> <li><input type="checkbox"/> Areas with heavy root growth</li> <li><input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I)</li> <li><input checked="" type="checkbox"/> Sewers with severe defects that affect flow capacity</li> <li><input checked="" type="checkbox"/> Adequacy of capacity for new connections</li> <li><input checked="" type="checkbox"/> Lift station capacity and/or pumping problems</li> </ul> <p><input type="checkbox"/> <b>Annual Self-Auditing of your O&amp;M/CMOM Program</b> to ensure above components are being implemented, evaluated, and re-prioritized as needed.</p> <p><input checked="" type="checkbox"/> <b>Special Studies Last Year(check only if applicable):</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Infiltration/Inflow (I/I) Analysis</li> <li><input checked="" type="checkbox"/> Sewer System Evaluation Survey (SSES)</li> <li><input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP)</li> <li><input checked="" type="checkbox"/> Lift Station Evaluation Report</li> <li><input checked="" type="checkbox"/> Others:</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>We continued with Phase 4 (of 4) of our citywide SSES program and performed flow monitoring in Phases 1,2 and 4 to identify I/I sources. The Ninth Street Lift Station was evaluated for rehabilitation/replacement.</p> </div>	
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4. Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:

Cleaning	75	% of system/year
Root Removal	0	% of system/year
Flow Monitoring	2	% of system/year

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:  
6/12/2013**

**Reporting Year: 2012**

Sanitary Sewer Collection Systems (Continued)

Smoke Testing	<input style="width: 50px;" type="text" value="0"/>	% of system/year
Sewer Line Televising	<input style="width: 50px;" type="text" value="5"/>	% of system/year
Manhole Inspections	<input style="width: 50px;" type="text" value="2"/>	% of system/year
Lift Station O&M	<input style="width: 50px;" type="text" value="1"/>	# per L.S./year
Manhole Rehabilitation	<input style="width: 50px;" type="text" value="1"/>	% of manholes rehabed
Mainline Rehabilitation	<input style="width: 50px;" type="text" value="2"/>	% of sewer lines rehabed
Private Sewer Inspections	<input style="width: 50px;" type="text" value="1"/>	% of system/year
Private Sewer I/I Removal	<input style="width: 50px;" type="text" value="1"/>	% of private services
Please include additional comments about your sanitary sewer collection system below:		
We completed repair/replacement of sanitary sewer facilities within street improvement project areas.		

5. Provide the following collection system and flow information for the past year:

<input style="width: 80px;" type="text" value="30.11"/>	Total Actual Amount of Precipitation Last Year
<input style="width: 80px;" type="text" value="31"/>	Annual Average Precipitation (for your location)
<input style="width: 80px;" type="text" value="54.3"/>	Miles of Sanitary Sewer
<input style="width: 80px;" type="text" value="4"/>	Number of Lift Stations
<input style="width: 80px;" type="text" value="0"/>	Number of Lift Station Failure
<input style="width: 80px;" type="text" value="0"/>	Number of Sewer Pipe Failures
<input style="width: 80px;" type="text" value="0"/>	Number of Basement Backup Occurrences

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

Last Updated:  
6/12/2013

Reporting Year: 2012

## Sanitary Sewer Collection Systems (Continued)

0	Number of Complaints
2.444	Average Daily Flow in MGD
4.182	Peak Monthly Flow in MGD(if available)
	Peak Hourly Flow in MGD(if available)

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:  
6/12/2013**

**Reporting Year: 2012**

Sanitary Sewer Collection Systems (Continued)

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4" style="text-align: left; padding: 2px;">NUMBER OF SANITARY SEWER OVERFLOWS (SSO) REPORTED (10 POINTS PER OCCURRENCE)</th> </tr> <tr> <th style="width: 10%; padding: 2px;">Date</th> <th style="width: 40%; padding: 2px;">Location</th> <th style="width: 30%; padding: 2px;">Cause</th> <th style="width: 20%; padding: 2px;">Estimated Volume (MG)</th> </tr> <tr> <td colspan="4" style="padding: 5px;">NONE REPORTED</td> </tr> </table> <p style="margin-top: 10px;">Were there SSOs that occurred last year that are not listed above?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No     </p> <p>If Yes, list the SSOs that occurred:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>	NUMBER OF SANITARY SEWER OVERFLOWS (SSO) REPORTED (10 POINTS PER OCCURRENCE)				Date	Location	Cause	Estimated Volume (MG)	NONE REPORTED				0
NUMBER OF SANITARY SEWER OVERFLOWS (SSO) REPORTED (10 POINTS PER OCCURRENCE)														
Date	Location	Cause	Estimated Volume (MG)											
NONE REPORTED														
	<p><b>PERFORMANCE INDICATORS</b></p> <p><input style="width: 50px;" type="text" value="0.00"/> Lift Station Failures(failures/ps/year)</p> <p><input style="width: 50px;" type="text" value="0.00"/> Sewer Pipe Failures(pipe failures/sewer mile/yr)</p> <p><input style="width: 50px;" type="text" value="0.00"/> Sanitary Sewer Overflows (number/sewer mile/yr)</p> <p><input style="width: 50px;" type="text" value="0.00"/> Basement Backups(number/sewer mile)</p> <p><input style="width: 50px;" type="text" value="0.00"/> Complaints (number/sewer mile)</p> <p><input style="width: 50px;" type="text" value="1.7"/> Peaking Factor Ratio (Peak Monthly:Annual Daily Average)</p> <p><input style="width: 50px;" type="text" value="0.0"/> Peaking Factor Ratio(Peak Hourly:Annual daily Average)</p>													
6.	<p>Was infiltration/inflow(I/I) significant in your community last year?</p> <p style="margin-left: 20px;"> <input checked="" type="radio"/> Yes  <input type="radio"/> No     </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; padding: 5px; margin-left: 20px;"> <p>Until we address private sewer lateral leaks, I/I will continue to be significant in our system. I/I has been reduced because we have corrected the major public system defects over the past several years, but it remains a problem due to the likely defects in the private sewer laterals. The City intends to target private sewer lateral defects through adoption of an ordinance later this year.</p> </div>													
7.	<p>Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p>													
COMMON COUNCIL 7/1/13 PAGE100														

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:  
6/12/2013**

**Reporting Year: 2012**

Sanitary Sewer Collection Systems (Continued)

	<p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No                 </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
8.	<p>Explain any infiltration/inflow(I/I) changes this year from previous years?</p> <div style="border: 1px solid black; padding: 5px; min-height: 30px;">                     No significant change from recent years.                 </div>	
9.	<p>What is being done to address infiltration/inflow in your collection system?</p> <div style="border: 1px solid black; padding: 5px; min-height: 100px;">                     We continue with our citywide SSES and sewer system improvement program in Phase 4 of the City, including elimination of private foundation drain cross connections. We anticipate starting up a private sewer lateral inspection and correction program this year, pending Council approval.                 </div>	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City** **Last Updated:** **Reporting Year: 2012**

WPDES No.0047341

GRADING SUMMARY				
SECTION	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial Management	A	4.0	1	4
Collection Systems	A	4.0	3	12
TOTALS			4	16
GRADE POINT AVERAGE(GPA)=4.00		4.00		

Notes:

- A = Voluntary Range
- B = Voluntary Range
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Menasha City**

**Last Updated:**

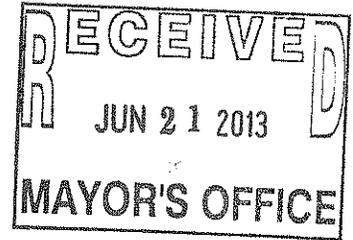
**Reporting Year: 2012**

Resolution or Owner's Statement

NAME OF GOVERNING BODY OR OWNER	DATE OF RESOLUTION OR ACTION TAKEN
City of Menasha	07/01/2013
RESOLUTION NUMBER	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B, required for grade C, D, or F):	
<b>Financial Management: Grade=A</b>	
<b>Collection Systems: Grade=A</b>	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) <b>G.P.A. = 4.00</b>	

JUNE 20, 2013

TO: MAYOR DON MERKES



DEAR DON:

THIS LETTER IS TO INFORM YOU THAT I AM RESIGNING MY POSITION ON THE COMMITTEE ON AGING.

WE HAVE SOLD OUR CONDOMINIUM AND WILL BE MOVING OUT OF THE CITY. THEREFORE I WILL NO LONGER BE ABLE TO SERVE.

SINCERELY,

A handwritten signature in cursive script that reads "Peg Malueg".

PEG MALUEG

## Don Merkes

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**From:** pastoff@sbcglobal.net  
**Sent:** Thursday, June 27, 2013 2:27 PM  
**To:** Don Merkes  
**Subject:** Feedback from Web Site: Other

Selected Subject: Other

Name: Thomas Stoffel

Phone: 9209930930

Fax:

EmailConfirm: [pastoff@sbcglobal.net](mailto:pastoff@sbcglobal.net)

Contact Method: Phone

Message: Mayor Merkes,

I understand that there is an open position on the Committee on Aging. I would be interested in being considered for that opening. I have live in Menasha since 1982 and spent 31+ years employed by the City. I would appreciate your support in recommending my name to the Common Council for consideration.

Tom Stoffel