

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 18, 2016**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
Moment of Silence for Dr. Martin Luther King, Jr. Day
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [Promotional Video: *Menasha-Your Place on the Water*.](#)
 2. [Presentation of the Draft Home Page and Interior Page for the new City Website.](#)
 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Board of Health, 12/9/15.](#)
 - b. [Board of Public Works, 1/4/16.](#)
 - c. [Committee on Aging, 12/10/15.](#)
 - d. [IT Steering Committee, 12/1/15.](#)Communications:
 - e. [Round Goby: Invasive Species in the Fox River; Presentation on 2/8/16.](#)
 - f. [CDD Keil, 1/12/16; Operation of Certain Terms of the Development Agreement between Van's Realty and Construction and the City of Menasha.](#)
 - g. [PHD McKenney, 1/18/16; Winnebago County Grants: Senior Center & 60 Plus Health & Wellness.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
 1. [Common Council, 1/4/16.](#)Board of Public Works, 1/4/16 – Recommends the Approval of:
 2. [Authorization to Execute State/Municipal Agreement for CTH P/Racine Road and Interchange.](#)
- H. ITEMS REMOVED FROM CONSENT AGENDA
- I. ACTION ITEMS
1. [Accounts payable and payroll for the term of 1/7/16 – 1/14/16 in the amount of \\$8,654,234.87.](#)
 2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
- J. HELD OVER BUSINESS
- K. ORDINANCES AND RESOLUTIONS
1. [R-2-16 – Resolution to Approve the Write Off General Uncollectible Accounts Receivables and Delinquent Personal Property.](#)

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE
Monday, February 1, 2016
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow



FOR IMMEDIATE RELEASE

Contact:

Greg Keil

Community Development Director, City of Menasha

140 Main Street

Menasha, WI 54952

Phone: 920-967-3650

<http://www.cityofmenasha-wi.gov>

gkeil@ci.menasha.wi.us

MENASHA

'Your Place on the Water'

MENASHA, WI – January 15, 2016. The City of Menasha Community Development Department will premiere a new promotional video, *Menasha, Your Place on the Water*, at the January 18th Common Council meeting. The video is a result of nearly a year of filming, and is built upon the City's brand position statement which was adopted in 2014 by the Common Council.

The video will be used to strengthen the communities' web presence and strategically promote community development through realtors and developers, as well as acquaint residents with beauty and amenities of their community.

"Not enough people are aware of the incredible quality of life and natural amenities we have to offer in our community" stated Mayor Merkes, "This video highlights Menasha's many waterfront assets and illustrates the vibrant and active lifestyle available. It also reinforces the great pride we have in our community".

The video will be available on the City's website following the meeting.

Menasha Brand Position Statement:

Menasha has a rich industrial history... a heritage we owe in part to our advantageous location on Lake Winnebago, the Fox River and Little Lake Butte des Morts. These bodies of water have attracted energetic and innovative people to the city since its founding, and will continue to do so in the future.

Today, as our relationship to the water expands to a recreational focus, we welcome residents and visitors alike to experience and enjoy Menasha's unique place on the water.

Menasha's abundance of well-maintained public waterfront access provides everyone living and working here the opportunity to enjoy a wide array of natural beauty, relaxation, and water recreation.

As a result, our city can boast of offering one of the most uniquely vibrant, colorful and active lifestyles in the entire region.

###



MEMORANDUM

To: City of Menasha Common Council

From: Peggy Steeno, Administrative Services Director

Date: January 14, 2016

RE: Website Update – Consideration of Draft Home Page and Interior Page

As a follow-up to the presentation I provided at the Council Meeting on September 8, 2015, and the communication on September 21, 2015, I am pleased to present the next piece of the new website, a draft of the new home page and a draft of an interior page.

In reviewing the attached drafts, please consider the following questions:

- “Is the look and feel of the draft home page and draft interior page aesthetically pleasing?”
- Do choice of options (links) and navigation on the home page cover the needs of the City of Menasha and its website visitors?”
- “Do the draft home page and the draft interior page evoke the correct tone that the City of Menasha would like to present to our website visitors?” And,
- “Are you able to support the draft pages as the basis for building the new website?”

As a reminder, to date we have completed the following:

- Initial analysis of the existing website,
- Citywide survey with regard to the current website as well as feedback on what should be included and highlighted in the new website,
- Design Questionnaire for the new website,
- On-site, pre-design meetings between Departments and Revize,
- Approval of the ‘Style Tile’,
- Preliminary design planning.

If the above noted pages are agreed upon, or variations thereof, the next step in the process, creating/building the new website.

At the Meeting on Monday, January 18th, staff will be presenting the draft pages on screen so that Council can get a feel for how the pages will look to a website visitor. In addition, staff is asking Council to consider the questions noted above, and respond to them either at the meeting or by Friday, January 22nd, so that the process can continue toward the creation of the new website.

Please let me know if you have questions or would like additional information on this item in advance of the Meeting on Monday, otherwise, I look forward to discussing it with you then.



WELCOME TO Menasha, WI

WATCH OUR VIDEO

Meeting Minutes & Agendas

Pay Bills Online

Form & Document Center

Frequently Asked Questions

News & Announcements



Lorem Fusce Cras Etiam Sit

October 4, 2015

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[Learn More](#)



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Lorem Fusce Cras Etiam Sit

October 4, 2015

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[Learn More](#)

SEE MORE



City Calendar

SEE MORE

- OCT 13** Cras Inceptos Elit Mattis Nullam Lorem
- OCT 16** Sollicitudin Euismod Elit Consectetur Sit
- OCT 17** Vulputate Vestibulum Pellentesque Cras

"We've accomplished a lot in the past year thanks to the efforts of so many people in our community who work hard, think creatively, and bring their dedication and commitment to tasks every day."

Mayor Don Merkes



DEPARTMENTS

- Assessor
- City Clerk
- Personnel
- City Attorney
- Finance
- Police
- Building Inspection
- Health
- Public Works
- Senior Center
- Community Development
- Elisha D. Smith Public Library
- Neenah - Menasha Fire Rescue
- Parks, Recreation, Forestry & Cemeteries

QUICK LINKS

- Agendas, Minutes & Televised Meetings
- Applications & Permits
- Available Commercial Sites & Buildings
- Budget
- CC 9-8-15
- Directory
- Employment Opportunities
- Farmers Market
- FAQs
- Inland Water Samples
- Map
- Municipal Code
- Newsletter
- Open Book & Board of Review



City Hall
140 Main Street
Menasha, WI 54952

920-967-3600



I Want To...

Departments

Residents

Visitors

Business Development

Quick Links

Enter search terms...

SEARCH

CATEGORY NAME HERE

Page Title Here Dolor Sit (H1)

Category Name Here

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First Subheading (H2)



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RON SWANSON, COUNTY MANAGER

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Contact Information

P: 888-123-4567
E: info@menasha-wi.org
F: 888-123-4568

Category Events

AUG 24 **Quam Inceptos Cursus Ven**

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AUG 24 **Quam Inceptos Cursus Ven**

Curabitur blandit tempus porttitor. Mae cen as sed lorem ipsum...

[SEE MORE](#)

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- Health
- Public Works
- Senior Center
- Community Development
- Elisha D. Smith Public Library
- Neenah - Menasha Fire Resuce
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- Newsletter
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City Hall
140 Main Street
Menasha, WI 54952

920-967-3600

CITY OF MENASHA BOARD OF HEALTH

Minutes

December 9, 2015

A. Meeting called to order at 8:05 AM by Chairman Candyce Rusin.

B. Present: Candyce Rusin, Teresa Rudolph, Nancy McKenney, Diane Hotynski, Lori Asmus

Staff: Kortney Dahm, Linda Palmbach, Mary Fritz, Todd Drew, Loretta Kjemhus

Guest: UW Oshkosh Nursing Student

C. MINUTES TO APPROVE

Theresa Rudolf moved to approve November 11, 2015 minutes, seconded by Nancy McKenney.

Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Nancy McKenney reported that all of the Wisconsin Department of Health Services (DHS), Division of Public Health (DPH) contracts have been negotiated and signed. She is waiting for signed copies of contracts from DHS DPH. The United Way has approved City of Menasha Dental Program funding for 2016 and 2017 through the Menasha Dental Clinic Advisory Board. The Medical Advisory Board will meet on December 11, 2015 at 9:30 a.m. at the Menasha Health Department. The Head Injury and Seizure Protocols will be agenda items.

Nancy McKenney shared the Memorandum sent to Common Council announcing that the Menasha Health Department has been awarded \$4,250.00 for emergency preparedness training by the Wisconsin Division of Public Health.

Employee Safety Program: CVMIC conducted a safety walk through this summer. Recommendations are prioritized and are being addressed. Todd Drew is working to coordinate a follow up walk through. He is also working to coordinate confined space atmospheric testing training and hands on excavation training.

Todd Drew is also conducting respirator fit testing in December.

Sealer of Weights and Measures Todd Drew reported he is conducting additional gas pump inspections due to new business growth.

Environmental Health Programs: Todd Drew reported that he detected and was working with Department of Agriculture, Trade, and Consumer Protection on an apparent mislabeling of fresh fish.

Public Health Department: The Communicable Disease Report was reviewed by the Board. The Board reviewed monthly and year-to-date Communicable Disease reports. Linda Palmbach discussed a respiratory disease case. Todd Drew assisted with the investigation.

Health Screening 60+ Program: No report

Prevention Program: The Prevention Program will be planning the 2nd Annual Corny Community Walk for the summer of 2016.

Radon: Vicki Schultz is attending Radon training.

School Health Aides: No report

Dental Program: Loretta Kjemhus has completed screening in the schools and is applying fluoride varnish. Tammie Bauer is working with the Menasha High School to build the Oral Health for Children and Youth with Special Health Care Needs program.

Dental Sealant Program: No report.

Lead Prevention Program: No report.

Immunization: The Menasha Health Department held an Immunization Clinic on October 23, 2016 at Butte Des Morts School. This was also an Emergency Preparedness exercise. Loretta Kjemhus and Vicki Schultz organized the event, coordinating with local volunteers, the Medical Reserve Corp, Menasha Police Department, the schools, and UW Oshkosh nursing students. The numbers of resident attending this clinic were down this year (approximately 197 participants). The Board discussed whether or not the Menasha Health Department could give the Shingles and Pneumovax vaccines. The Menasha Health Department will look into the costs of ordering vaccine.

Emergency Preparedness: Menasha Health Department staff will be attending Preparedness Trainings for 2016. Fatality Management Plan will be sent to the Regional Health Care Coalition. A Regional Hazard Vulnerabilities Assessment will be conducted by the NEW PHEP consortium.

Twenty Four/Seven: No report.

Senior Center: Nancy reported that the Thompson Center in Appleton will be closing on March 31, 2016.

E. ACTION ITEMS: Medical Advisory Meeting Friday December 9, 2015.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Candi Rusin adjourned the meeting at 9:10 am.

The next meeting will be on January 13, 2016 at 8:00 a.m.

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
January 4, 2016
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 6:20 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Spencer, Nichols, Taylor, Krautkramer, Olszewski

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [December 21, 2015](#)

Moved by Ald. Keehan seconded by Ald. Nichols to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Authorization to Execute State/Municipal Agreement for CTH P/Racine Road and Interchange](#)

DPW Radtke explained the agreement identifies local and state funding shares for manhole adjustments in that portion of Racine Road from Ninth Street to Twelfth Street and the US 10/441 and Racine Road interchange. It does not include amenities in the round-a-bout, which will be covered in a future SMA. Federal and State funding will cover approximately 90% of cost. City will be responsible for approximately \$98.50.

Staff recommends approval of the agreement.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council Authorization to Execute State/Municipal Agreement for CTH P/Racine Road and Interchange.

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 6:25 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
December 10, 2015
Minutes**

- A. Meeting called to order at 7:50 am.
Brenda Marks moved to change the Committee on Aging meeting time to 7:45 am, seconded by John Ruck. Motion passed.
- B. Roll Call - Present: Joyce Klundt, Mary Lueke, Brenda Marks, Nancy McKenney, John Ruck, Jean Wollerman
Excused: Tom Stoffel
- C. MINUTES TO APPROVE
Brenda Marks moved to approve the November 12, 2015 minutes, seconded by Mary Lueke. Motion passed.
- D. NEW BUSINESS:
Cost Study: The Committee discussed the feasibility of doing a cost study. Although costs have risen, Senior Center grants that help fund the Center have remained the same. The purpose of doing a cost study would be to review revenues and expenses and explore ways to address budget challenges. Jean Wollerman will ask the YMCA for suggestions on methods and approaches to doing a cost study.
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
Senior Center: Jean Wollerman recognized members that generously contributed to fundraising including: the Christmas card tree work group, a donation of hand carved walking canes; coffee pods; and raffles. In addition Advocap donated a tree and ornaments. She noted that she will hear about the Aging Mastery grant application by the end of this month. She also reviewed a media release announcing the closure of Thompson Community Center on March 31, 2016. The Committee discussed possible impacts the Thompson Community Center may have on seniors in the Fox Valley and on the Menasha Senior Center. This includes relocation of their programs, potential increase in participants at the Menasha Senior Center, and options for programs to use of the Menasha Senior Center facility. Mary Lueke moved to direct Jean Wollerman and Nancy McKenney to meet with Thompson Community Center officials. Motion seconded by Brenda Marks. Motion passed.
Public Health: Health Screening/60 Plus: Vicki Schultz noted that program planning and scheduling were well underway for 2016. She is reviewing and revising the Wellness/60 Plus brochure. She is working with providers to coordinate services and schedules (e.g. foot care clinics; Memory Café; health screening). Jean Wollerman noted that a group had offered to sing in conjunction with memory café. This could occur before or after planned Memory Café events. **Community Health Assessment:** Nancy McKenney will review findings of the Community Health Assessment at the next meeting.
- F. HELD OVER BUSINESS
Mission Vision and Goals and Safety Manual will be held over.
Fundraising Updates: Jean Wollerman noted that the City has submitted final paperwork to the State for the renovation. There are no funds available to purchase a donor wall. It was suggested that a donor thank you night be held on March 9, 2016, the first anniversary of the opening of the renovated Senior Center.

ADJOURNMENT:

Brenda Marks motioned to adjourn, seconded by Joyce Klundt. Motion passed.

The next meeting will be held on January 14, 2016 at 7:45 a.m. at the Senior Center, 116 Main Street, Menasha.

**CITY OF MENASHA
IT STEERING COMMITTEE
December 1, 2015
MINUTES**

A. CALL TO ORDER

Nichols called the meeting to order at 9:35 AM.

B. ROLL CALL/EXCUSED ABSENCES

Committee members Alderman Nichols, Associate Planner Englebert, Director Steeno, and Chief Styka were present. IT Supervisor James and Administrative Assistant Dworshok were also present. Director Mc Kenney was absent.

C. MINUTES TO APPROVE

Motion to approve the [May 12, 2015](#) minutes was made and seconded by Styka and Englebert, respectively. No discussion. Motion carried.

D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THIS AGENDA

None

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Recent Accomplishments. Director Steeno explained accomplishments identified in a document that she prepared – Recent Accomplishments (5/12/15 – 11/18/15). In regard to Item #1, Steeno explained the police network separation details, a very large project for the IT Department in 2015. Item #5 was also highlighted as adjusting the storage has been started and will be a large initiative in 2016, per the plan. Desktop virtualization was also discussed briefly, which will be used on a limited basis in 2016 in specific divisions.
2. Current Status of IT Operations/Support Items/Workload. Director Steeno explained the report entitled: Current Status of IT Operations. As to Item #3, Director Steeno stated that IT support tickets are under control, and there are currently 26 open tickets, an all-time low. With regard to Item #6, Director Steeno reported that staff is in the process of creating a maintenance plan and infrastructure replacement plan.
3. Progress on 2015 Projects. Director Steeno explained the current timeline and projects included for the current year, and answered questions with regard to various items. Other discussion ensued about general timing, and the plan for 2016 which will be presented at the next meeting.

F. ACTION ITEMS

1. Review of 2016 IT Budget. Discussion ensued regarding the budget. This was communicated to the Committee in advance of being considered by Council, however Steeno wanted all members to have a copy. The overall amount of expenditures of the past three years of IT Budgets were discussed, and the fact that staff is trying to regulate the annual budget and complete more planning so that there are not large swings in the amount of the budget from year to year. The relationship with Infinity Technology was also discussed briefly and is going well.
2. Review and Input on the Draft Website Design. Steeno presented the draft homepage and draft interior page to the committee and explained the work that had gotten the project to this point. The Committee members then reviewed the drafts provided by Revize, the company contracted to design the City's new website. Numerous elements of the design were discussed, and the Committee compiled a list of changes to present to the website developer, with a request for changes. The City is allowed three tries to go back to the developer if it does not feel that the deliverable is ready for approval and design. Once the

presented changes have been made, the drafts will be presented to Council for input and consideration. This is expected to occur in the next month or so. After the homepage and the interior page are approved in concept, the developer will move on to building the City's new website. The timeline was discussed; however it will be based on the responses from the City, and approval of the design elements.

3. Committee discussion and action regarding next IT Steering Committee Meeting date:
Steenon will poll members in January for the next meeting date and time. In addition, there may be an additional meeting, if necessary, to discuss the website project.

G. ADJOURNMENT

Meeting adjourned by motion made and seconded by Englebort and Styka, respectively. Motion carried. Meeting adjourned at 10:55 AM.

These minutes have NOT been approved.

Round Goby: Invasive Species in the Fox River

Presentation by Tim Campbell

Monday, February 8th at 6:30 pm

Shattuck Community Room



The Round Goby, an invasive species was discovered below the Menasha lock on the Fox River in September 2015. Tim Campbell, an Aquatic Invasive Species Specialist for the UW-Extension and Wisconsin Sea Grant will discuss the known impacts of this species and how we can help protect and manage the Lake Winnebago System.

Neenah Public Library~240 E. Wisconsin Ave, Neenah, Wisc. 54956

920-886-6315~www.neenahlibrary.org



Memorandum

To: Common Council
From: Greg Keil, CDD *GK*
Date: January 12, 2016
RE: Operation of Certain Terms of the Development Agreement Between Van's Realty and Construction and the City of Menasha

I have created the attached letter as documentation for the manner by which certain terms of the development agreement are to operate. The intent of the letter is to avoid future misunderstandings as the project comes under construction and lots are sold and developed. The content of my letter is based upon past practice relative to the operation of other development agreements which incorporate the city's Installment and Deferred Assessment Policy.



January 6, 2016

Jerry Haen
Van's Realty and Construction, Inc.
2525 S. Oneida Street
Appleton, WI 54915

Dear Mr. Haen:

This letter follows our phone conversation regarding the operation of certain terms of the development agreement between Van's Realty and Construction, Inc. and the City of Menasha. The foregoing reflects our mutual understanding as to how the terms contained in the attached agreement are to operate:

- Section 1 - The obligation to install all infrastructure by September 1, 2016 relates to the infrastructure necessary to create the development and enable the construction and occupancy of homes. It does not include the installation of curb and gutter or temporary or final paving.
- Section 2 - Van's is to provide copies of the bids it received for installation of infrastructure to the Public Works Director prior to entering into construction contracts. The Public Works Director is to evaluate the bids and give his determination to Van's as to whether the prices contained in the bids are consistent with the prices the city would expect to pay should it install the infrastructure.
- Section 5 - Assessments paid on lots sold to third parties are to count toward Van's obligation to pay special assessments on not less than five lots per year.
- Section 8 - It is expected that the city will cause the installation of temporary and final street paving and curb and gutter and assess the charges for same against the benefitted properties.

Thank you for your attention to this matter.

Sincerely,

Gregory M. Keil
Community Development Director

C: Common Council, ASD Steeno, DPW Radtke, CA Captain

DEVELOPMENT AGREEMENT BETWEEN THE CITY OF MENASHA AND VAN'S REALTY AND CONSTRUCTION OF APPLETON, INC.

THIS AGREEMENT is entered into on this 12th day of January, ~~2015~~ ²⁰¹⁶, between the City of Menasha (City) and Van's Realty and Construction, Inc. (Van's).

WHEREAS, the City has determined that the development of residential property shown in the attached Exhibit A (Development Property) is desirable for the City of Menasha; and,

WHEREAS, Van's has agreed to develop this property within the City of Menasha;

NOW THEREFORE, the parties mutually agree as follows:

1. On or before September 1, 2016, Van's shall cause the installation of all infrastructure. City has the authority to inspect such infrastructure during construction.
2. The City will pay to Van's the actual cost of the infrastructure within 15 days of the receipt of any billing for such infrastructure. The cost of infrastructure will not exceed that the price which the City would have paid had it installed the infrastructure. Van's shall advise the City as to the firm cost within 90 days after installation of the infrastructure. This total amount shall not exceed \$1,102,000.
3. The City shall, pursuant to its deferred assessment policy under Sec. 3-2-16 levy an area special assessment for the costs of the infrastructure identified in #8 against the benefited properties consisting of the lots in the Development Property owned by Van's as well as for any infrastructure or storm water management facilities that may serve the Development Property, but are not located within the Development Property.
4. The City shall determine what portion of the area assessment is assigned to each lot as a special assessment, which shall be due and payable at the time of the transfer of that lot.
5. Van's shall pay the special assessments owed on not less than five lots per year commencing in 2017. Such payment shall be made on or before December 31 each year and continue until all lots are sold.
6. On or before December 31, 2017 Van's shall cause construction of residential homes on at least 5 lots created by the subdivision plat to be completed. Construction is considered complete when an occupancy permit has been issued.
7. The City shall cause the street and other infrastructure to be extended from Villa Way to the south boundary of the Development Property coincident with the construction of the streets and infrastructure within the Development Property.
8. For purposes of this agreement, the term "infrastructure" shall include the following:
 - a. Sanitary sewer mains and laterals, water mains and laterals, storm sewer mains and laterals, street gravelling and grading; and
 - b. Temporary and final street paving; including curb and gutter; and
 - c. All engineering costs to design and plat the subdivision, bid and let all construction work, oversee construction to City specifications, land surveying, etc.; and
 - d. Installation of electric service to the lots by Menasha Utilities.
9. Parkland dedication fees in the amount of \$550 for each lot shall be collected from the applicant upon issuance of a building permit.

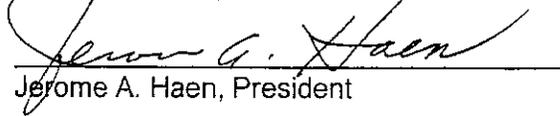
10. Van's obligations described in this Agreement require the granting of a variance for right of way width. Van's obligations are conditioned upon the obtaining of such approvals from applicable governmental bodies in the manner required by law.
11. The various specific undertakings of the City described in this Agreement require approvals from the City's Common Council and/or Planning Commission as well as from governmental bodies external to the City, some of which approvals may require public hearings and other legal proceedings. The City's obligations are conditioned upon the obtaining of all such approvals in the manner required by law. The City cannot assure that all such approvals will be obtained, but will use good faith efforts to obtain such approvals on a timely basis.
12. The rights, duties and obligations of the parties hereunder shall not be assigned without the prior written consent of both parties to the assignment.
13. This agreement shall be binding upon all successors, heirs, and assigns of the parties and shall run with the land.
14. The State of Wisconsin and Calumet County are designated as jurisdiction and venue in the event of any legal dispute concerning this agreement.
15. This agreement shall terminate if a subdivision plat of the subject property has not been recorded in the office of the Calumet County Register of Deeds by June 1, 2016. Said plat must include all improvements as required by the City of Menasha subdivision regulations.
16. The parties agree that this constitutes the complete agreement of the parties. Any amendments shall not become effective until agreed to in writing and signed by all parties.

CITY OF MENASHA

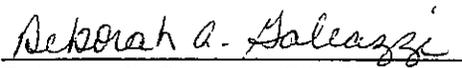


Donald Merkes, Mayor

VAN'S REALTY AND CONSTRUCTION
OF APPLETON, INC



Jerome A. Haen, President



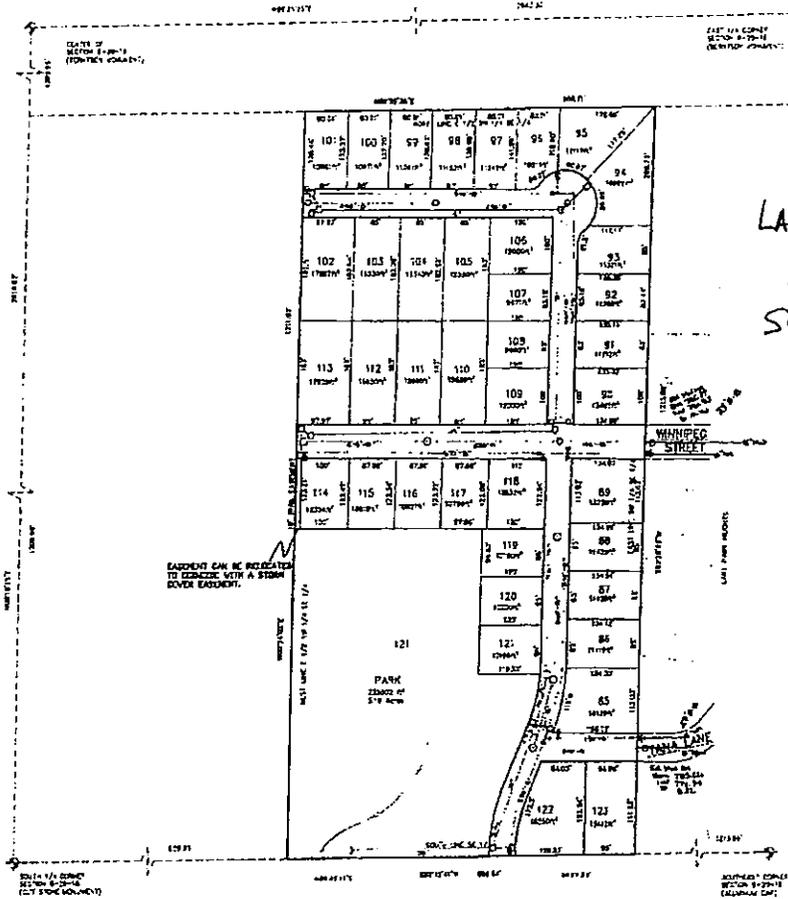
Deborah A. Galeazzi, City Clerk

EXHIBIT A

CONCEPT REVIEW

FIRST ADDITION TO LAKE PARK HEIGHTS

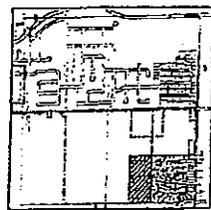
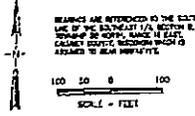
ALL OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 8,
TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN



LAKE PARK
HEIGHTS
SUBDIVISION
2014-10-16
12/14/15

EXISTING CAN BE PRESERVED
TO COINCIDE WITH A STORM
COVER BASINMENT.

OWNER'S RECORDS:
- 2014 L.P.C. MAP
- 2014 P.L.C. MAP
- 2014 P.L.C. MAP
- 2014 P.L.C. MAP
- 2014 P.L.C. MAP



- LEGEND**
- ◆ SETBACK LAND CORNER
 - DITCH OR BRUSH CORNER
 - VERTY ALIGNMENT (OF UICRS POINT)

McMAHON
PROFESSIONAL ENGINEER
1000 Wisconsin Street, Menasha, WI 54952
P.O. Box 10000, Menasha, WI 54952
TEL: 920.735.1000 FAX: 920.735.1001

THIS DOCUMENT DATED BY: [Signature]



MEMORANDUM

To: City of Menasha Common Council

From: Nancy McKenney, RDH, MS, Public Health Director

Date: January 18, 2016

RE: Winnebago County Grants: Senior Center and 60 Plus Health and Wellness

The purpose of this Memorandum is to notify the Common Council that the City of Menasha has received, signed and will spend (in accordance with the 2016 budget), two grants from Winnebago County.

Grant: Menasha Senior Center

Project Period: January 1, 2016-December 31, 2016

Amount: \$25,741.00

Purpose: Through a collaborative agreement with the City of Menasha, the Neenah Menasha YMCA operates the Senior Center. This grant funds, in-part, the Administrative Coordinator and Activity Coordinator. The Menasha Senior Center warmly welcomes those age 55 and over to participate in social, educational, and recreational opportunities. Individuals may receive or be directed to counseling services and information on available health, housing financial and other personal services. In 2015 there were 17,259 visits to the Menasha Senior Center.

Grant: 60 Plus Health and Wellness Grant

Project Period: January 1, 2016-December 31, 2016

Amount: \$23,551.00

Purpose: The Public Health Nurse funded by the 60 Plus Health and Wellness Program, in cooperation with the Senior Center:

- Maintains regular wellness room hours at the Senior Center
- Coordinates with medical systems to offer health and wellness clinics
- Coordinates with dermatologists to offer mini assessments for skin cancer
- Offers monthly foot clinics (foot exam, foot care, and education)
- Coordinates with a certified massage therapist to offer chair massages at the Senior Center
- Coordinates with a UW Extension nutritionist to offer Healthy Days Walking Club a 12 week program to promote health eating and exercise
- Coordinates Memory Café events

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 4, 2016
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Spencer, Nichols, Taylor, Krautkramer, Olszewski

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi.

D. PUBLIC HEARING

1. [Special Use Permit jointly by Chuck Krause and Dan Gueths to operate a used car lot at 2035 Manitowoc Road, Menasha.](#)

Mayor Merkes opened the Public Hearing.

CDD Keil explained the owner wants to operate an auto sales lot on the property. A Special Use Permit is required for this type of business. A public hearing was held before Plan Commission.

Dan Gueths, 2035 Manitowoc Road, Menasha. He is the owner of the property and their plan is to start the business with 4-5 cars at a time. They would move to a larger location if their business expands.

Mayor Merkes provided the Council with a copy of a letter submitted by Mr. Gueths.

Mayor Merkes closed the Public Hearing.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street, Menasha. Thanked Menasha Joint School District and School Board for referencing Christmas on their school signs.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes have been received and placed on file:

Minutes to receive:

- a. [Board of Public Works, 12/21/15.](#)
- b. [Landmarks Commission, 12/21/15.](#)
- c. [Library Board, 12/15/15.](#)
- d. [NMFR Joint Fire Commission, 12/16/15.](#)
- e. Neenah-Menasha Sewerage Commission, [10/27/15](#) and [11/24/15.](#)
- f. [Plan Commission, 12/22/15.](#)
- g. [Public Works/Parks Safety Committee, 12/30/15.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Minutes A-G.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 12/21/15](#)

Plan Commission, 12/22/15 – Recommends the Approval of:

2. [Final Plat Review – Second Addition to Woodland Hills. The Final Plat is subject to extending the outlet to a width of 60 feet as well as approving a variance to the subdivision code for cul-de-sac length based on the following:](#)

- [The variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located;](#)
- [The conditions upon which the request for a variation is based are unique to the property for which the variation is sought and are not applicable generally to other property;](#)
- [Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result.](#)

Plan Commission, 12/22/15 – Recommends the Denial of:

3. [Special Use Permit for Used Car Lot at 2035 Manitowoc Road, Menasha.](#)

Moved by Ald. Taylor seconded by Ald. Zelinski to approve Consent Agenda items 1-3.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 12/18/15 to 12/31/15 in the amount of \\$691,488.59.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo date 12/31/15.
Motion carried on roll call 7-0.

Police Department recommends denying beverage operator's license application of Colissa Erickson as she does not meet the criteria under the established guidelines.

Council gave unanimous consent to hear from Colissa Erickson.

Ms. Erickson explained the citations received a few years ago and how she has changed her life since she received the citations.

Moved by Ald. Zelinski seconded by Ald. Spencer to approve beverage operator's license application for Colissa Erickson.

Motion carried on roll call 6-1. Ald. Nichols voted no.

J. HELD OVER BUSINESS

None

K. ORDINANCES AND RESOLUTIONS

None

L. APPOINTMENTS

1. [Mayor's Appointment of Charles L. Gifford, 1229 Beechwood Lane, Menasha to Exhibition Center Advisory Committee of the Appleton Redevelopment Authority.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to approve Mayor's appointment of Charles L. Gifford to Exhibition Center Advisory Committee for the Appleton Redevelopment Authority.

Motion carried on roll call 7-0.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 6:16 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk



**STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT**

Revised Date: N/A
 Date: December 10, 2015
 I.D.: 1517-75-76
 Road Name: CTH P/Racine Road & Interchange
 Limits:US10/WIS 441 & Racine Road
 interchange and Racine Road from 9th to 12th
 Street
 County: Winnebago
 Roadway Length: 1.00 Miles

The signatory city, village, town or county, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: County P/Racine Road is a four lane Urban Collector with 12' lanes, asphaltic pavement, and curb and gutter. The existing interchange ramp terminal is controlled by a traffic signal. There is also a traffic signal at the Midway Road intersection. The 441 corridor expansion project influences the major side roads and interchanges. Racine Road and the adjacent intersections will be reconstructed to accommodate the corridor improvements.

Proposed Improvement - Nature of work: Construct a four lane urban section from 9th Street north to 12th Street. The proposed roadway consists of two 12' lanes in each direction with integral curb and gutter. Work includes construction of a roundabout at the ramp terminal as well as a second ramp terminal roundabout to accommodate the westbound/southbound off and on movements for WIS 441. Sign structure supports will be constructed for lane designation. Bicycle and pedestrian accommodations are incorporated into the design. Lighting will be installed along Racine Road.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: The Municipality is responsible for costs and labor associated with the adjustment of sanitary manholes. If any of this work is completed by the State, the Municipality will be responsible for 10% of the costs of these items.

PHASE Construction (Participating):	Total Estimated Cost	ESTIMATED COST			
		Federal / State Funds	%	Municipal Funds	%
Project ID 1517-75-76					
Category 1000 – Roadway Items	\$3,924,000	\$3,925,000	100	\$0	0
Category 1100 – Lighting	\$93,000	\$93,000	100	\$0	0
Category 1300 – Traffic Signals	\$96,500	\$96,500	100	\$0	0
Category 1710– Sanitary Adjustments City of Menasha	\$975	\$877.50	90	\$98.50	10
Category 6000 – S-70-213	\$30,000	\$30,000	100	\$0	0
Category 6010 – S-70-214	\$15,000	\$15,000	100	\$0	0
Category 6020 – S-70-215	\$15,000	\$15,000	100	\$0	0
Category 6030 – S-70-216	\$15,000	\$15,000	100	\$0	0
			100	\$0	0
			100	\$0	0
TOTAL COST DISTRIBUTION (without Delivery)	\$4,278,850	\$4,237,752.50		\$42,635	
Construction Delivery (10% of Total)	\$427,885	\$423,775.25		\$4,263.50	
TOTAL COST DISTRIBUTION (includes Delivery)	\$4,706,735	\$4,661,527.75		*\$46,898.50	

- *Total city of Menasha cost share is \$98.50. \$46,898.50 minus the town of Menasha cost share of \$46,800.

This request is subject to the terms and conditions that follow (pages 3 - 7) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the City of Menasha (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title	Date

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement that exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moncys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and bridge costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains (not including additional upsizing of storm sewer main requested by Municipality or needed to carry additional municipal storm water), culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (g) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk within the project limits at the time of construction. Sidewalk is considered to be new if it’s constructed in a location where it has not existed before.
 - (h) Replacement of existing driveways, in kind, necessitated by the project.
 - (i) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.

4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or Facility Owner includes the following items:
 - (a) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (b) Roadway and bridge width in excess of standards.
 - (c) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (d) Parking lane costs.
 - (e) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (f) Coordinate, clean up, and fund any hazardous materials encountered outside of State right of way.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for federal/state participation.
8. The Municipality shall at its own cost and expense:
 - (a) Prohibit angle parking.
 - (b) Regulate parking along the highway. The Municipality will file a parking declaration with the State.
 - (c) Regulate or prohibit all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
 - (d) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (e) Coordinate with the responsible party regarding remediation, including locating a suitable local site for storage of contaminated soils from the sanitary sewer and water main excavation which cannot be replaced in the project trenches or roadway excavations and coordinate with the responsible party regarding the disposal of such soils.
 - (f) Coordinate with the Wisconsin Department of Natural Resources regarding the discharge into sanitary sewers of contaminated groundwater originating from dewatering of trench excavations for sanitary sewer and water main.
 - (g) Coordinate with the State on changes to highway access within the project limits.
 - (h) In cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
9. The Municipality agrees to waive any noise ordinances/restrictions pertaining to the construction of the WIS 441 Project, for the duration of the WIS 441 Project.
10. All costs contained in this agreement are estimated costs and include 10% for delivery. Actual construction

costs will be based upon as-let bid prices and the final contract quantities required to complete the work.

11. Once the maintenance responsibility of the project has been transferred to the Municipality, the State is released from any and all costs associated with the future maintenance and/or removals of improvements included in the project on right-of-way under local jurisdiction.

Project Specific Terms and Conditions

The Municipality shall at its own cost and expense:

1. General

- (a) Maintain all portions of the project that lie within its jurisdiction. Maintain all features outside or under the traveled way within the project limits, to include but not limited to parking lanes, curb and gutter, drainage facilities (including all storm sewers, inlets, related manholes and structures, local lighting, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, medians, and landscaping features and amenities funded by Community Sensitive Solutions (CSS). This agreement does not remove the current municipal maintenance responsibility.
- (b) Maintain all sidewalks and multi-use paths constructed with the project. Maintenance includes, but is not limited to, sidewalk repair, snow removal, ice control, repainting/staining of the colored portions and future replacement (other than future highway projects) of the sidewalk, mowing of the grass in the terrace between any roadway and the sidewalk, and between the sidewalk and right-of-way. Maintenance will include all sidewalks around the intersections and on the approaches. Snow removal and ice control will be completed based on municipal policies.

2. Signing

- (a) Maintain signs not necessary for the safe and efficient movement of traffic (no parking signs, crosswalk pavement markings not at signalized intersections, etc).
- (b) Maintain all local road designation (local road name) signs.
- (c) Overhead sign structures at ramp terminals will be maintained by the Department. See appendix A. These sign structures are:
 - i. S-70-213 – WIS 441 eastbound/northbound ramp terminal roundabout. Racine Road northbound approach, South leg, cantilever
 - ii. S-70-214 – WIS 441 eastbound/northbound ramp terminal roundabout. Ramp eastbound approach, west leg, cantilever
 - iii. S-70-215 – WIS 441 eastbound/northbound ramp terminal roundabout. Racine Road southbound approach, north leg, cantilever
 - iv. S-70-216 - WIS 441 eastbound/northbound ramp terminal roundabout. Ramp westbound exit lanes, west leg, full span sign bridge.
 - v. S-70-211 – To be built under 1517-75-75 project (Racine Road Interchange). On WIS 441 eastbound/northbound exit ramp 400' east of ramp gore, full span sign bridge
 - vi. S-70-212 – To be built under 1517-75-75 project (Racine Road Interchange). Ramp westbound for westbound approach to WIS 441 westbound/southbound ramp terminal, east leg of west ramp terminal, full span sign bridge.

3. Municipal Utilities

- (a) Work necessary to complete improvements required by freeway reconstruction to be financed by 90% Federal/State, 10% Municipality cost share per State Statute 84.295 include the following items:

- i. New installations of, or alteration of, municipal facilities including sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - i. Municipality has sanitary facilities within the project limits and have requested that WisDOT's contractor make sanitary manhole adjustments. See appendix B. Menasha utilities also has facilities within the project limits but have elected to adjust their facilities with their own forces.
4. Work outside project limits
- (a) None requested
5. Lighting
- (a) Town of Menasha has agreed to maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the municipal lighting within your jurisdiction or as agreed upon with the project limits. See appendix C.
 - i. Department will fund, install, and maintain lighting at the ramp terminal roundabouts.
 - ii. Department will install and the town of Menasha will maintain the lighting from the eastbound ramp terminal roundabout north to the northern project limits as well as from 9th Street to the eastbound ramp terminal roundabout. The town of Menasha is responsible for obtaining a separate agreement with Menasha Utilities and/or other municipalities that share the municipal lighting system. Lighting for this section will be funded 50% State/Fed, 50% town of Menasha.

Public Convenience and Safety

While performing any maintenance activities associated with this agreement, the Municipality shall comply with the following conditions.

- 1. Maintain the safety of the traveling public and control traffic using warnings signs, cones, drums and flaggers consistent with the Manual on Uniform Traffic Control Devices.
- 2. Materials and equipment cannot be stored on the right-of-way.
- 3. The Department shall be notified 7 days prior to erecting any lane closures or lane restrictions.
- 4. Avoid maintenance or lane closures during the peak hours of 6:00-9:00am or 3:00-6:00pm.

Basis for local participation

Utility Adjustments

- 1. Adjust 3 Sanitary Manholes: 3 Sanitary MH Adjustments @ \$325/Each = \$975
 - o Total Municipal Cost without delivery= * 0.10 (\$975) = \$98.50

Total municipal cost share with delivery is \$46,898.50. Town of Menasha cost share is \$46,800, **city of Menasha \$98.50**

[END]

City of Menasha Disbursements

Weekly Accounts Payable	1/7/16-1/14/16		\$ 8,224,890.20
	Checks # 52503-52655		
	Void check #51707		\$ (859.77)
Bi-Weekly Payroll	1/7/16		\$ 190,816.85
Additional Regular Cycle Accounts Payables -Paid Electronically			
	Banking Fee	12/31/15	\$ 75.00
	CVMIC Premium Payments	1/4/16	\$ 128,101.60
	Returned Check	1/6/16	\$ 2,983.13
	World Pay Charges-FFM	1/6/16	\$ 2.00
	Delta Dental	1/6/16	\$ 1,213.70
	Community First Credit Union-Payroll Deductions	1/7/16	\$ 5,404.00
	Nationwide Retirement	1/8/16	\$ 11,582.50
	Postage Machine Refill	1/9/15	\$ 2,000.00
	Stop Payment Fee	1/11/16	\$ 10.00
	BMO Harris-Flex Spending	1/12/16	\$ 5,304.27
	Federal Tax Withholding	1/13/16	\$ 80,318.99
	Delta Dental	1/13/16	\$ 2,392.40
			<u>\$ 239,387.59</u>
	Total		<u>\$ 8,654,234.87</u>

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.

Peggy Steeno
Peggy Steeno
Administrative Services Director

1/14/16
Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 1/7/2016

Date: 1/8/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
JF AHERN CO	52503	1/7/2016	10013057	731-1022-541.21-06	1,256.70	Extinguisher Maintenance
			Total for check: 52503		1,256.70	
AIRGAS USA LLC	52504	1/7/2016	9046433407	731-1022-541.30-18	66.32	Oxygen
			Total for check: 52504		66.32	
LW ALLEN LLC	52505	1/7/2016	100106	601-1020-543.24-04	262.67	Filter Assembly
			Total for check: 52505		262.67	
ARK MEDIA GROUP	52506	1/7/2016	00002741	501-0304-562.21-10	480.00	Annual Hosting
			Total for check: 52506		480.00	
ASSOCIATED APPRAISAL CONSULTANTS	52507	1/7/2016	120109	100-0402-513.21-09	5,000.00	Professional Service
				100-0402-513.21-09	59.76	Internet Postings
				100-0402-513.30-11	372.00	Postage
			Total for check: 52507		5,431.76	
BADGER LAB & ENGINEERING INC	52508	1/7/2016	INV000063948	601-1020-543.21-02	1,052.00	Wastewater-Intertape PolyNov. 16-23, 2015
		1/7/2016	INV000063949	601-1020-543.21-02	832.00	Wastewaters-Graphics PackNov. 16-23, 2015
		1/7/2016	INV000063950	601-1020-543.21-02	645.00	Wastewater-Gunderson CleaNov. 16-21, 2015
		1/7/2016	INV000063955	601-1020-543.21-02	982.00	Wastewater-Dura Fiber Nov. 16-23, 2015
			Total for check: 52508		3,511.00	
BAYCOM INC	52509	1/7/2016	EQUIPINV_000410	100-0801-521.29-04	111.00	Switch
		1/7/2016	EQUIPINV_000640	100-0801-521.29-04	131.00	Panel/Switch/Plate
		1/7/2016	EQUIPINV_000699	100-0801-521.29-04	26.00	Plate
			Total for check: 52509		268.00	

AP Check Register
Check Date: 1/7/2016

Date: 1/8/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BMO HARRIS BANK NA	52510	1/7/2016	4054091	100-0202-512.21-06	260.00	Flex Spending Mgmt Fee
			Total for check: 52510		260.00	
CAREW CONCRETE & SUPPLY CO INC	52511	1/7/2016	1024175	100-0703-553.30-18	96.00	Bag/Heating Charge
			Total for check: 52511		96.00	
COENEN'S AUTO TECH INC	52512	1/7/2016	89553	100-0801-521.29-04	2,030.00	Repair
			Total for check: 52512		2,030.00	
CUMMINS NPOWER LLC	52513	1/7/2016	802-37320	731-1022-541.38-03	2.15	Parts
			Total for check: 52513		2.15	
KORTNEY DAHM	52514	1/7/2016	DAHM	100-0903-531.33-01	23.92	December 2015
			Total for check: 52514		23.92	
SCOTT DAY	52515	1/7/2016	DAY, SCOTT	100-0801-521.21-05	270.00	Semi-Annual Services
			Total for check: 52515		270.00	
SEAN DOLAN	52516	1/7/2016	DOLAN SEAN	100-0801-521.24-05	50.00	Graphics - PD Patches
			Total for check: 52516		50.00	
DUMKE & ASSOCIATES &	52517	1/7/2016	316 RACINE ST	100-0903-531.29-06	2,077.50	316 Racine St Rental
			Total for check: 52517		2,077.50	
FACTORY MOTOR PARTS CO	52518	1/7/2016	18-1453123	731-1022-541.30-18	95.52	Brake Cleaner
		1/7/2016	18-1457525	731-1022-541.38-03	(9.46)	Credit
		1/7/2016	18-Z05945	731-1022-541.38-03	485.80	Battery

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FACTORY MOTOR PARTS CO...	52518...	1/7/2016	18-Z05946	731-1022-541.38-03	(119.00) Credit	
			Total for check: 52518		452.86	
FASTSIGNS OF APPLETON	52519	1/7/2016	A91395	100-0801-521.80-03	450.00 Squad 47 Graphics	
			Total for check: 52519		450.00	
FERGUSON ENTERPRISES #1550	52520	1/7/2016	3158999	100-0801-521.24-03	51.36 Rep Kit	
			Total for check: 52520		51.36	
FOUNDATION BUSINESS SYSTEMS LLC	52521	1/7/2016	150544	625-1010-541.21-04	595.00 Service Fee	PermiTrackMS4
			Total for check: 52521		595.00	
FOX STAMP SIGN & SPECIALTY	52522	1/7/2016	OE-53540	100-0401-513.30-10	9.90 Ink Pads	
			Total for check: 52522		9.90	
FOX VALLEY TRUCK	52523	1/7/2016	516284	731-1022-541.38-03	26.40 Handles	
		1/7/2016	552977	731-1022-541.29-04	824.88 Vehicle Repair	
			Total for check: 52523		851.28	
MARY FRITZ	52524	1/7/2016	FRITZ	100-0903-531.33-01	9.15 December 2015	
			Total for check: 52524		9.15	
GANNETT WISCONSIN MEDIA	52525	1/7/2016	0009502281	100-0405-513.29-02	764.85 Legals	
			Total for check: 52525		764.85	
GAT SUPPLY INC	52526	1/7/2016	293148-1	100-1006-541.30-15	289.00 Spreader	

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GAT SUPPLY INC...	52526...	1/7/2016	293647-1	100-1006-541.30-15	199.60	Sidewalk Scraper
			Total for check: 52526		488.60	
GOVERNMENT FINANCE OFFICERS	52527	1/7/2016	0123004	100-0401-513.32-01	190.00	2016 Membership
			Total for check: 52527		190.00	
GRAPHIC COMPOSITION INC	52528	1/7/2016	243184	266-1027-543.29-01	1,010.00	Recycling Handouts
		1/7/2016	243264	100-0401-513.29-01	357.00	Envelopes
				100-0402-513.29-01	357.00	Envelopes
		1/7/2016	243269	100-0401-513.29-01	1,738.00	Tax Bills/Printing
			Total for check: 52528		3,462.00	
GUNDERSON CLEANERS	52529	1/7/2016	329393	100-0801-521.30-13	34.66	Supply Service
			Total for check: 52529		34.66	
GUSTMAN CHEVROLET SALES INC	52530	1/7/2016	38264	731-1022-541.38-03	72.74	Module
		1/7/2016	38291	731-1022-541.38-03	30.25	Sensor
		1/7/2016	38302	731-1022-541.38-03	318.83	Sensors & Parts
			Total for check: 52530		421.82	
KRISTINE HEIM	52531	1/7/2016	HEIM	100-0304-562.30-11	37.31	November/December 2015
			Total for check: 52531		37.31	
HOISINGTON, TODD	52532	1/7/2016	HOISINGTON	100-1006-541.30-18	50.00	Mailbox Damage Reimbursement
			Total for check: 52532		50.00	
HORTONVILLE POLICE DEPARTMENT	52533	1/7/2016	HORTONVILLE	100-0000-201.03-00	119.00	Bond Report #15-021554
			Total for check: 52533		119.00	

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HOTSY CLEANING SYSTEMS INC	52534	1/7/2016	0110680-IN	731-1022-541.30-18	345.00	Panel Wash
			Total for check: 52534		345.00	
CANDI HUBER	52535	1/7/2016	HUBER	100-0202-512.33-01	6.15	December 2015
			Total for check: 52535		6.15	
PATRICK JAMES	52536	1/7/2016	JAMES	743-0403-513.33-01	15.11	December 2015 Mileage
				743-0403-513.30-10	13.99	December 2015 Batteries
				100-0405-513.30-10	13.99	December 2015 Batteries
			Total for check: 52536		43.09	
JANKE GENERAL CONTRACTORS	52537	1/7/2016	JANKE	489-0703-562.82-02	33,695.26	Gilbert Trestle Imp
				489-0000-201.04-00	6,731.68	Gilbert Trestle Imp
				489-0703-562.82-02	30,298.57	Gilbert Riverfront Trail
				489-0000-201.04-00	7,834.71	Gilbert Riverfront Trail
			Total for check: 52537		78,560.22	
KEYPER SYSTEMS	52538	1/7/2016	74981	100-0801-521.29-04	34.71	Access Pegs
			Total for check: 52538		34.71	
L&S TRUCK CENTER	52539	1/7/2016	10433	741-0000-193.00-00	16,574.50	2007 GMC W5500
			Total for check: 52539		16,574.50	
LEAGUE OF WISCONSIN MUNICIPALITIES	52540	1/7/2016	LEAGUE	100-0405-513.32-01	3,941.70	Annual Dues
			Total for check: 52540		3,941.70	
LEXINGTON HOMES INC	52541	1/7/2016	LEXINGTON	625-0000-201.18-00	1,000.00	Refund EC Deposit Permit #EC-2014-11
			Total for check: 52541		1,000.00	

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LINCOLN CONTRACTORS SUPPLY INC	52542	1/7/2016	K26529	100-0701-533.30-15	248.99	Cool Mat
			Total for check: 52542		248.99	
MENARDS-APPLETON EAST	52543	1/7/2016	87252	100-0920-531.24-03	127.20	Sr Ctr Refuse Containment
		1/7/2016	87502	743-0403-513.30-10	29.70	Brackets & Tracks
		1/7/2016	87503	100-1001-514.30-13	19.47	Supplies
				100-1001-514.30-15	5.37	Supplies
		1/7/2016	87573	731-1022-541.24-03	9.65	Supplies
			Total for check: 52543		191.39	
MENASHA JOINT SCHOOL DISTRICT	52544	1/7/2016	DECMOBILEHOME	100-0000-412.00-00	6,553.66	December Mobile Home
			Total for check: 52544		6,553.66	
MENASHA NEENAH MUNICIPAL COURT	52545	1/7/2016	MNMC	100-0000-201.03-00	148.80	Bond Report #MP15-371
				100-0000-201.03-00	174.00	Bond Report #15-298
			Total for check: 52545		322.80	
MENASHA UTILITIES	52546	1/7/2016	004392	100-1013-541.30-18	50.19	Cable/Germania Lot
		1/7/2016	004393	625-0401-513.25-01	1,818.60	November Stormwater
				601-0401-513.25-02	19,019.01	November Sewer Charge
		1/7/2016	MENASHAUTILITY	100-1008-541.22-03	209.85	Electric
				100-0703-553.22-03	151.67	Electric
				100-0703-553.22-05	205.24	Water
				100-0703-553.22-06	162.41	Storm
				100-0903-531.22-03	155.52	Electric
				100-0903-531.22-05	45.42	Water
				100-0000-123.00-00	7.77	Electric
				100-0305-562.22-06	8.70	Storm
				601-1020-543.22-03	102.54	Electric
			Total for check: 52546		21,936.92	

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MINNESOTA LIFE INSURANCE COMPANY	52547	1/7/2016	014502	100-0000-204.07-00	3,033.85	February 2016 Life Insurance
			Total for check: 52547			3,033.85
MONROE TRUCK EQUIPMENT INC	52548	1/7/2016	40639	741-0000-193.00-00	28,220.00	3500 Chassis Cab
			Total for check: 52548			28,220.00
MORTON SAFETY	52549	1/7/2016	163569-00	731-1022-541.30-18	27.16	Masks
			Total for check: 52549			27.16
N&M AUTO SUPPLY	52550	1/7/2016	546067	731-1022-541.30-18	6.17	Supplies
			546141	731-1022-541.38-03	11.79	Filter
			546356	731-1022-541.30-18	8.50	Weld Syringe
			546806	731-1022-541.38-03	98.40	Vehicle Parts
			547573	731-1022-541.38-03	286.34	Filters/Oil/Lamps
			547647	731-1022-541.38-03	63.02	Spark Plugs/Filters
			547958	731-1022-541.38-03	5.90	Wiper Blade
			548123	731-1022-541.38-03	120.00	Front Shock
			548372	731-1022-541.30-18	35.07	Seam Sealer
			548459	731-1022-541.38-03	171.22	Pipes/Muffler
			548642	731-1022-541.38-03	222.09	Alternator/Core Deposit
			548720	731-1022-541.30-18	179.40	Baffin Blue
Total for check: 52550			1,207.90			
NEENAH-MENASHA SEWERAGE COMMISSION	52551	1/7/2016	2015-223	601-1021-543.21-01	6,979.75	Legal
			2016-002	601-1021-543.25-01	62,820.11	Wastewater Treatment January 2016
			2016-008	601-1021-543.25-01	24,373.00	Interest & Debt Charges January 2016
			Total for check: 52551			94,172.86

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CITY OF NEENAH	52552	1/7/2016	NM FIRE SVCS	100-0501-522.25-01	267,593.00	Fire/Rescue Services
			Total for check: 52552		267,593.00	
NETMOTION WIRELESS INC	52553	1/7/2016	Q-90326-1	743-0403-513.24-04	2,205.00	2 Year Standard Maintenance
			Total for check: 52553		2,205.00	
OFFICE DEPOT	52554	1/7/2016	6170834	100-0909-531.30-18	27.81	Supplies
				100-0903-531.30-18	22.60	Supplies
			Total for check: 52554		50.41	
PACKER CITY INTL TRUCKS INC	52555	1/7/2016	X103021762:01	731-1022-541.38-03	239.54	Filters/Cartridges/Mirror
		1/7/2016	X103021762:02	731-1022-541.38-03	17.25	Filter
		1/7/2016	X103022014:01	731-1022-541.38-03	7.69	Filters
		1/7/2016	X103022253:01	731-1022-541.38-03	374.97	Valve
		1/7/2016	X103022377:01	731-1022-541.38-03	36.95	Filters
		1/7/2016	X103022380:01	731-1022-541.38-03	8.70	Light
		1/7/2016	X103022544:01	731-1022-541.38-03	233.35	Filters
			Total for check: 52555		918.45	
LINDA PALMBACH	52556	1/7/2016	PALMBACH	100-0903-531.33-01	7.80	December 2015
			Total for check: 52556		7.80	
POMP'S TIRE SERVICE INC	52557	1/7/2016	320037056	731-1022-541.38-02	1,280.00	Tires
		1/7/2016	320037564	731-1022-541.38-02	3,142.50	Tires
			Total for check: 52557		4,422.50	
REINDERS INC	52558	1/7/2016	1612923-00	100-0703-553.30-15	370.00	Recycler Completion Kit
			Total for check: 52558		370.00	

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RIESTERER & SCHNELL INC	52559	1/7/2016	937681	731-1022-541.38-03	70.66	Kit
			Total for check: 52559		70.66	
DR TERESA RUDOLPH	52560	1/7/2016	RUDOLPH	100-0903-531.21-05	150.00	City Physician
			Total for check: 52560		150.00	
KEN SAIKI DESIGN INC	52561	1/7/2016	2015-044#2	493-0304-562.21-02	11,175.00	Pedestrian Walkway
			Total for check: 52561		11,175.00	
SANOFI PASTEUR INC	52562	1/7/2016	905757054	100-0903-531.30-18	83.05	Supplies
			Total for check: 52562		83.05	
BEV SAWYER	52563	1/7/2016	SAWYER/BEV	100-0801-521.19-03	200.00	Clothing Reimbursement
			Total for check: 52563		200.00	
SUNGARD PUBLIC SECTOR INC	52564	1/7/2016	112165	743-0403-513.24-04	2,806.00	January Acct Maint
			Total for check: 52564		2,806.00	
TRI-CITY GLASS INC	52565	1/7/2016	I01-1214-63766	100-0703-553.24-03	145.42	Hart Park Vandalism
			Total for check: 52565		145.42	
TRUCK EQUIPMENT INC	52566	1/7/2016	6650472-00	731-1022-541.38-03	74.09	Equipment
			Total for check: 52566		74.09	
UNIFIRST CORPORATION	52567	1/7/2016	097 0202091	731-1022-541.20-01	111.86	Supply Service
			Total for check: 52567		111.86	
UNITED PAPER CORPORATION	52568	1/7/2016	98507	100-0000-132.00-00	2,856.04	Bags/Tissue/Towel

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UNITED PAPER CORPORATION...	52568...	1/7/2016	98551	100-0000-132.00-00	1,100.32	Spoon/Napkin/Soap/Tissue
			Total for check: 52568		3,956.36	
UNITED WAY FOX CITIES	52569	1/7/2016	20160107	100-0000-202.09-00	436.00	PAYROLL SUMMARY
			Total for check: 52569		436.00	
US PETROLEUM EQUIPMENT	52570	1/7/2016	220553	731-1022-541.24-06	113.25	Fuel Inspection
			Total for check: 52570		113.25	
US VENTURE	52571	1/7/2016	L53793	731-1022-541.21-06	48.00	Fuel
			Total for check: 52571		48.00	
JOE WEIDERT	52572	1/7/2016	MEN-284	100-0304-562.21-10	550.00	Video Management
			Total for check: 52572		550.00	
WIL-KIL PEST CONTROL	52573	1/7/2016	2815913	731-1022-541.20-07	66.50	Commercial Contract
		1/7/2016	2817633	100-0703-553.24-03	30.00	Commercial Contract
			Total for check: 52573		96.50	
WINNEBAGO COUNTY CLERK OF COURTS	52574	1/7/2016	WINNEBAGO	100-0000-201.03-00	235.00	Bond Report #MP15-4041
			Total for check: 52574		235.00	
WINNEBAGO COUNTY TREASURER	52575	1/7/2016	8307	100-0805-521.25-01	617.52	Inmate Housing
			Total for check: 52575		617.52	
WINNEBAGO COUNTY TREASURER	52576	1/7/2016	WINNEBAGO	100-0000-201.03-00	3,000.00	704 Broad Street Prop Tax Payment
			Total for check: 52576		3,000.00	

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WISNET	52577	1/7/2016	6868	743-0403-513.21-04	750.00	Quarterly Internet AccessQ42015
			Total for check: 52577		750.00	
WISCONSIN DEPT OF TRANSPORTATION	52578	1/7/2016	L40291	100-1003-541.82-02	463.47	Project #1517-75-78
		1/7/2016	L40807	100-1002-541.21-02	2,934.98	Project #4992-01-00
				625-1002-541.21-02	978.32	Project #4992-01-00
			Total for check: 52578		4,376.77	
WISCONSIN SUPPORT COLLECTIONS	52579	1/7/2016	20160107	100-0000-202.03-00	632.88	PAYROLL SUMMARY
			Total for check: 52579		632.88	
WPLF CONFERENCE REGISTRATION	52580	1/7/2016	WPLF	100-0801-521.34-02	320.00	Conference
			Total for check: 52580		320.00	
					586,010.23	

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ACCURATE	52581	1/14/2016	1518541	731-1022-541.30-18	58.20	Plow Bolts
		1/14/2016	1518707	731-1022-541.30-18	11.16	Supplies
	Total for check: 52581				69.36	
JF AHERN CO	52582	1/14/2016	10013054	100-0704-552.24-03	18.78	Fire Extinguisher Maint
				100-1013-541.30-18	25.99	Fire Extinguisher Maint
				207-0707-552.24-03	15.19	Fire Extinguisher Maint
				100-1001-514.24-03	63.19	Fire Extinguisher Maint
				100-0701-533.24-03	67.58	Fire Extinguisher Maint
				100-0703-553.24-03	369.97	Fire Extinguisher Maint
Total for check: 52582				560.70		
AIRGAS USA LLC	52583	1/14/2016	9046526158	731-1022-541.30-18	118.30	Wire Meg
		1/14/2016	9046662293	731-1022-541.30-18	18.15	Lens Magn'n
	Total for check: 52583				136.45	
APPLETON SCHOOL DISTRICT	52584	1/14/2016	APPLETON	100-0000-203.05-00	889,918.06	Tax Collection
					Total for check: 52584	
APPLETON TROPHY & ENGRAVING	52585	1/14/2016	69725	489-0703-562.82-02	50.00	Plate - Gilbert
					Total for check: 52585	
ASCAP	52586	1/14/2016	G56JTK003002355	100-0702-552.32-01	336.00	Fee
					Total for check: 52586	
AT&T	52587	1/14/2016	920R09453001	100-1001-514.22-01	110.90	Alarms
				601-1020-543.22-01	290.50	Alarms
				100-1001-514.22-01	110.90	Alarms

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AT&T...	52587...	1/14/2016...	920R09453001...	601-1020-543.22-01	290.50	Alarms
			Total for check: 52587		802.80	
ENNIS INC	52588	1/14/2016	46509145	100-1016-543.29-01	1,204.00	Overflow Labels
			Total for check: 52588		1,204.00	
BERGSTROM	52589	1/14/2016	39953	731-1022-541.38-03	37.49	Kit - Mudflap
		1/14/2016	39976	731-1022-541.38-03	42.91	Cable Assembly
			Total for check: 52589		80.40	
BMI	52590	1/14/2016	27414986	100-0702-552.32-01	336.00	Music Fee
			Total for check: 52590		336.00	
CALUMET COUNTY TREASURER	52591	1/14/2016	CALUMET	100-0000-203.01-00	570,936.55	Tax Collection
				100-0000-203.08-00	26,261.85	Tax Collection State
			Total for check: 52591		597,198.40	
CAREW CONCRETE & SUPPLY CO INC	52592	1/14/2016	1024772	100-0703-553.30-18	116.00	Bag
			Total for check: 52592		116.00	
COMPLETE OFFICE OF WISCONSIN	52593	1/14/2016	475723	100-0801-521.30-10	599.00	Supplies
		1/14/2016	477522	100-0801-521.30-10	146.64	Supplies
		1/14/2016	478328	100-0801-521.30-10	42.16	Supplies
			Total for check: 52593		787.80	
CONSULTANTS LABORATORY	52594	1/14/2016	CONSULTANTS	100-0905-531.21-05	915.00	Screen
			Total for check: 52594		915.00	
UNEMPLOYMENT INSURANCE	52595	1/14/2016	000007400159	100-0703-553.15-09	3,978.73	Park

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UNEMPLOYMENT INSURANCE...	52595...	1/14/2016...	000007400159...	100-1019-552.15-09	2,983.00	Bridges
			Total for check: 52595		6,961.73	
EARTHLINK BUSINESS	52596	1/14/2016	EARTHLINK	100-0402-513.22-01	7.44	Assessor
				100-0201-512.22-01	7.23	Attorney
				100-0000-123.00-00	16.51	Building Inspection
				100-0203-512.22-01	15.04	Clerk
				100-0304-562.22-01	27.06	Com Dev
				100-1001-514.22-01	81.98	City Hall
				100-0401-513.22-01	36.51	Finance
				731-1022-541.22-01	29.38	Garage
				100-0903-531.22-01	55.51	Health
				743-0403-513.22-01	17.36	IT
				100-0601-551.22-01	192.40	Library
				100-0101-511.22-01	11.41	Mayor
				100-0702-552.22-01	30.60	Rec
				100-0703-553.22-01	51.41	Parks
				100-0202-512.22-01	18.28	Personnel
				100-0801-521.22-01	283.70	Police
				100-1002-541.22-01	47.68	Eng
				100-0920-531.22-01	14.92	Senior
				100-1008-541.22-01	4.31	Sign
				100-0502-522.22-01	45.32	EOC
				207-0000-123.00-00	30.39	Marina
				100-0704-552.22-01	15.98	Pool
				100-0000-123.00-00	340.11	Men Utility
			Total for check: 52596		1,380.53	
FACTORY MOTOR PARTS CO	52597	1/14/2016	50-1218137	731-1022-541.38-03	9.46	Upper Intake Manifold
			Total for check: 52597		9.46	

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FARRELL EQUIPMENT & SUPPLY CO INC	52598	1/14/2016	INV00000077748	100-0703-553.30-18	160.96	Concrete Form Tube
			Total for check: 52598		160.96	
FASTSIGNS OF APPLETON	52599	1/14/2016	A91308	100-0801-521.30-10	401.59	Com Tech Board
		1/14/2016	A91396	100-0801-521.30-10	301.17	Shift Commander Board
			Total for check: 52599		702.76	
FERRELLGAS	52600	1/14/2016	1089996958	266-1027-543.30-18	102.77	Fuel
			Total for check: 52600		102.77	
FOX STAMP SIGN & SPECIALTY	52601	1/14/2016	OE-53927	100-0401-513.30-10	21.75	Ink Pads
			Total for check: 52601		21.75	
FOX VALLEY TECHNICAL COLLEGE	52602	1/14/2016	FVTC	100-0000-203.04-00	331,381.53	Tax Collection Winnebago
				100-0000-203.04-00	143,762.24	Tax Collection Calumet
			Total for check: 52602		475,143.77	
FOX VALLEY TECHNICAL COLLEGE	52603	1/14/2016	FVTC	205-0401-513.25-01	507.75	TID #1Closeout
			Total for check: 52603		507.75	
GOOD ARMSTRONG TRAINING & CONSULTIN	52604	1/14/2016	12360	100-0904-531.34-02	385.00	Training
			Total for check: 52604		385.00	
GRAEF	52605	1/14/2016	0087073	470-0703-553.82-02	5,935.52	Loop Trail
			Total for check: 52605		5,935.52	

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GRAINGER INC	52606	1/14/2016	9921567401	100-0704-552.24-04	40.00	Plug
			Total for check: 52606		40.00	
GUSTMAN CHEVROLET SALES INC	52607	1/14/2016	184419	731-1022-541.29-04	859.77	Compressor Repair
		1/14/2016	38372	731-1022-541.38-03	8.92	Flasher
		1/14/2016	38387	731-1022-541.38-03	145.75	Parts
			Total for check: 52607		1,014.44	
IRRIGATION SERVICES INC	52608	1/14/2016	20757	100-0703-553.30-18	273.00	Swivels/Valves
			Total for check: 52608		273.00	
NICHOLAS JEVNE	52609	1/14/2016	JEVNE	100-0304-562.30-18	13.89	Mounting Hardware/Plaque Bridge Tower Museum
			Total for check: 52609		13.89	
KAEMPFER & ASSOCIATES INC	52610	1/14/2016	18141	601-1020-543.21-02	170.06	Project #E145-07.03
			Total for check: 52610		170.06	
KITZ & PFEIL INC	52613	1/14/2016	112414-0001	100-0703-553.30-18	16.18	Cable Ties
		1/14/2016	112414-0052	731-1022-541.24-03	12.57	Light Bulbs/Hose Clamp
		1/14/2016	112514-0006	100-1008-541.30-18	16.64	Lag Bolts
		1/14/2016	113009-0030	100-0801-521.24-03	8.16	K&B Seal/Hook/Dowel
		1/14/2016	120114-0038	100-1012-541.30-18	16.26	Elbows/Couplings
		1/14/2016	120214-0076	100-0703-553.30-18	16.18	Cable Ties
		1/14/2016	120314-0031	100-0920-531.24-03	9.88	Joint Comp/Repair Patch Senior Center
				100-1001-514.24-03	2.84	Corner Iron-City Hall
		1/14/2016	120314-0083	100-0703-553.30-18	16.17	Recipro Blade
		1/14/2016	120409-0019	100-1008-541.30-18	9.49	Tray Set & Chip Brushes
		1/14/2016	120414-0001	731-1022-541.30-18	221.24	Chains & Misc Hardware
		1/14/2016	120714-0079	731-1022-541.38-03	15.70	Misc Hardware
		1/14/2016	120714-0083	100-0703-553.30-18	11.40	Misc Hardware
		1/14/2016	120814-0004	731-1022-541.30-18	39.57	Paint & Brushes

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KITZ & PFEIL INC...	52613...	1/14/2016	120814-0008	100-0704-552.24-04	8.76	Misc Hardware-Pool
		1/14/2016	120814-0088	100-0704-552.24-04	7.34	Adapter/Connectors-Pool
		1/14/2016	120914-0009	601-1020-543.30-18	8.94	Key-DePere Llft Station
		1/14/2016	120914-0065	100-0704-552.24-04	27.44	Misc Hardware-Pool
		1/14/2016	121009-0004	100-0703-553.24-02	29.84	Primer/Enamel/Mish Hardwa
		1/14/2016	121009-0006	100-0920-531.24-03	10.34	Misc Hardw/Refuse ContainSenior Center
		1/14/2016	121014-0051	100-0703-553.24-02	10.00	Misc Hardware-Playground
		1/14/2016	121014-0075	100-1008-541.30-18	13.48	Foam Sealant-Stop Lights Manitowoc & Oneida
		1/14/2016	121214-0050	100-0801-521.29-04	8.88	Air Fresheners
		1/14/2016	121409-0029	100-0801-521.29-04	10.78	Fuses
		1/14/2016	121414-0098	100-0703-553.30-18	17.99	Tung Carb Burr
		1/14/2016	121514-0009	100-1001-514.24-03	26.97	Doorstop/Switch/Elec Tape
		1/14/2016	121514-0036	100-0601-551.24-03	14.65	Parts-Library Water Heat
		1/14/2016	121514-0037	731-1022-541.24-03	1.12	Parts-Shop Water Heat
		1/14/2016	121514-0040	100-0703-553.30-18	5.13	Mis Hardware-Playground
		1/14/2016	121514-0052	100-0703-553.30-18	42.13	Threadlocke/Mis Hard-Shop
		1/14/2016	121612-0003	100-1008-541.30-18	3.48	Fuses-Christmas Lights
	1/14/2016	121709-0015	100-0920-531.24-03	3.14	Wall Plate-Senior Center	
	1/14/2016	121709-0035	100-0801-521.24-03	9.57	Adapter/MPT Plug/BushingsPolice Dept.	
			Total for check: 52613		672.26	
KUSTOM SIGNALS INC	52614	1/14/2016	522552	100-0801-521.24-04	164.66	Antenna/Cable
			Total for check: 52614		164.66	
LIL MAD KAT STUDIO	52615	1/14/2016	004	100-0702-552.20-03	80.00	Class
			Total for check: 52615		80.00	
LO TENG, DANNY	52616	1/14/2016	LO TENG	100-0000-201.03-00	10.00	Overpay Parking Ticket #00056428
			Total for check: 52616		10.00	

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MCC INC	52617	1/14/2016	75969	625-1010-541.30-18	165.00	Eighth & DePere
			Total for check: 52617		165.00	
MCMAHON	52618	1/14/2016	0901171	625-1010-541.21-02	17,044.30	Project: 9-13-00563
			Total for check: 52618		17,044.30	
MENARDS-APPLETON EAST	52619	1/14/2016	88043	100-1012-541.30-18	3.48	Coupler
				100-1006-541.30-15	68.91	Scrap
			Total for check: 52619		72.39	
MENARDS-APPLETON WEST	52620	1/14/2016	10593	100-0704-552.24-03	24.99	Dock-Post
		1/14/2016	10596	100-0704-552.24-03	10.99	EMT Conduit
		1/14/2016	10598	100-0704-552.24-03	(24.99)	Credit
			Total for check: 52620		10.99	
MENASHA JOINT SCHOOL DISTRICT	52621	1/14/2016	MJSD	100-0000-203.03-00	3,342,277.67	Tax Collection Winnebago
				100-0000-203.03-00	405,241.63	Tax Collection Calumet
			Total for check: 52621		3,747,519.30	
MENASHA JOINT SCHOOL DISTRICT	52622	1/14/2016	MJSD	205-0401-513.25-01	5,048.36	TID #1Closeout
			Total for check: 52622		5,048.36	
MENASHA NEENAH MUNICIPAL COURT	52623	1/14/2016	MNMC	100-0000-201.03-00	148.80	Bond Report #15-396
				100-0000-201.03-00	108.80	Bond Report #09-310
				100-0000-201.03-00	134.00	Bond Report #09-311
			Total for check: 52623		391.60	

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POSTMASTER	52624	1/14/2016	MENASHAPOST	100-0204-512.30-11	475.00	Mailing Postcards
			Total for check: 52624		475.00	
MENASHA TREASURER	52625	1/14/2016	HEALTH	100-0000-201.17-00	11.54	Petty Cash
				100-0904-531.33-03	10.00	Petty Cash
				100-0909-531.30-18	7.88	Petty Cash
				100-0904-531.30-11	6.74	Petty Cash
				100-0909-531.30-18	4.68	Petty Cash
				100-0904-531.33-01	5.25	Petty Cash
				100-0901-515.30-18	1.39	Petty Cash
		1/14/2016	PWF	100-1002-541.30-10	9.00	Stamps
				731-1022-541.30-10	1.49	Sharpie
				100-1003-541.30-18	20.99	Propane
			Total for check: 52625		78.96	
MENASHA UTILITIES	52626	1/14/2016	4394	100-1012-541.24-04	81,310.42	LED Lighting Project
		1/14/2016	DEC ST LIGHTS	100-1012-541.22-03	18,747.34	Street Lighting December 2015
			Total for check: 52626		100,057.76	
TOWN OF MENASHA UTILITY DISTRICT	52627	1/14/2016	1946	100-0703-553.22-05	9.60	Standby Water
		1/14/2016	1947	457-0304-562.22-05	9.70	Standby Water
			Total for check: 52627		19.30	
MUNICIPAL PROPERTY INSURANCE CO	52628	1/14/2016	29756	733-0206-512.51-03	32,211.00	New Policy
			Total for check: 52628		32,211.00	
NETWORK HEALTH SYSTEM INC	52629	1/14/2016	341445	100-0202-512.21-05	327.00	Drug Screen Replacement Physicals
			Total for check: 52629		327.00	

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TYLER O'BRIEN	52630	1/14/2016	0041	100-0702-552.30-18	125.00	T-shirts
			Total for check: 52630			125.00
PONTEM SOFTWARE BY RIA INC	52631	1/14/2016	00001846	743-0403-513.24-04	1,040.86	Annual Maintenance Agreement
			Total for check: 52631			1,040.86
PRO-X SYSTEMS LAWCARE	52632	1/14/2016	CUST 9374	100-0703-553.20-06	660.05	Fertilizer/Weed Spray
			CUST 9375	100-0703-553.20-06	177.35	Fertilizer/Weed Spray Customer #9375
			Total for check: 52632			837.40
REDI-WELDING CO	52633	1/14/2016	14946	731-1022-541.30-18	352.86	Shredder Box/Tubing/Lips
			Total for check: 52633			352.86
ROSS IMAGING LLC	52634	1/14/2016	191227	743-0403-513.29-01	286.57	Copier Agreement Overage 2015
			Total for check: 52634			286.57
SERVICEMASTER BUILDING MAINTENANCE	52635	1/14/2016	18573	100-1001-514.20-01	1,150.00	Janitorial Service
			18574	731-1022-541.20-01	530.00	Janitorial Service
			18593	100-0801-521.20-01	50.00	Janitorial Service
			18594	100-0903-531.20-01	515.00	Janitorial Service
			18601	100-0801-521.20-01	1,562.00	Janitorial Service
			Total for check: 52635			3,807.00
SHERWIN WILLIAMS CO	52636	1/14/2016	4284-5	100-1013-541.30-18	9.83	Parking Lot Poles/Paint
			4347-0	100-1012-541.30-18	15.00	Decorative Pole Paint
			4743-0	100-0920-531.24-03	32.97	Paint
			Total for check: 52636			57.80

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SMT MANUFACTURING & SUPPLY	52637	1/14/2016	0037417-IN	731-1022-541.38-03	43.80	Supplies
			Total for check: 52637		43.80	
SNAP-ON TOOLS	52638	1/14/2016	12211531576	731-1022-541.30-15	163.90	Supplies
			Total for check: 52638		163.90	
SPEEDY METALS LLC	52639	1/14/2016	4262532-NB	100-0703-553.24-04	27.24	Weld Tube
		1/14/2016	4264820-NB	100-0704-552.24-04	7.50	Steel Flat
			Total for check: 52639		34.74	
STAPLES ADVANTAGE	52640	1/14/2016	3286950174	100-0703-553.30-10	27.46	Office Supplies
				100-0304-562.30-10	3.99	Office Supplies
		1/14/2016	8037305101	100-0801-521.30-13	106.76	Supplies
			Total for check: 52640		138.21	
STUMPF MOTOR COMPANY INC	52641	1/14/2016	79194	731-1022-541.38-03	12.75	Gasket
			Total for check: 52641		12.75	
TAPCO	52642	1/14/2016	I512526	100-1008-541.30-18	400.73	DOT Inspection Repair Washington
			Total for check: 52642		400.73	
TRI-CITY GLASS INC	52643	1/14/2016	JC7596	100-0801-521.24-03	4,215.00	New Entrance
			Total for check: 52643		4,215.00	
UNIFIRST CORPORATION	52644	1/14/2016	097 0202568	731-1022-541.20-01	258.05	Coveralls/Shirts/Mop
			Total for check: 52644		258.05	
US CELLULAR	52645	1/14/2016	0114769714	100-0201-512.22-01	27.77	Captain
				100-1019-552.22-01	0.50	Racine Street Bridge

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US CELLULAR...	52645...	1/14/2016...	0114769714...	100-1019-552.22-01	0.50	Tayco Street Bridge
				601-1020-543.22-01	0.50	Confined Space
				100-0801-521.22-01	74.32	PD
				100-0904-531.22-01	58.20	Drew
				100-1002-541.22-01	1.10	Eng
				100-0702-552.22-01	48.12	Tungate
				100-0703-553.22-01	48.25	Parks
				731-1022-541.22-01	51.62	Nieland
				100-1008-541.22-01	3.10	Sign Shop
				601-1020-543.22-01	0.50	Sewer Truck
				Total for check: 52645	314.48	
WAVERLY SANITARY DISTRICT	52646	1/14/2016	WAVERLY	100-0703-553.22-05	44.62	2170 Plank Road
				Total for check: 52646	44.62	
WAVERLY SANITARY DISTRICT	52647	1/14/2016	WAVERLY	100-0000-203.07-00	95,829.81	Tax Collection
				Total for check: 52647	95,829.81	
WE ENERGIES	52648	1/14/2016	WEENERGIES	100-0703-553.22-03	38.71	US Hwy 10 & STH 114
				100-0703-553.22-04	10.23	2170 Plank Road Gas
				Total for check: 52648	48.94	
WINNEBAGO COUNTY CLERK OF COURTS	52649	1/14/2016	WINNCLERK	100-0000-201.03-00	650.00	Bond Report #16-0088
				Total for check: 52649	650.00	
WINNEBAGO COUNTY TREASURER	52650	1/14/2016	WINNEBAGO	100-0000-203.02-00	1,562,604.90	Tax Collection
				100-0000-203.08-00	52,903.00	Tax Collection State
				Total for check: 52650	1,615,507.90	

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WINNEBAGO COUNTY TREASURER	52651	1/14/2016	WINNEBAGO	205-0401-513.25-01	2,446.31	TID #1Closeout
			Total for check: 52651		2,446.31	
WDATCP	52652	1/14/2016	W15-337	100-0902-524.21-05	85.00	City Sealer
			Total for check: 52652		85.00	
WISCONSIN DEPT OF SAFETY & PROF SVC	52653	1/14/2016	394369	100-1001-514.20-04	50.00	Permit
			Total for check: 52653		50.00	
WISCONSIN PARK & RECREATION ASSN	52654	1/14/2016	1077-16	100-0702-552.32-01	150.00	Membership
		1/14/2016	540-16	100-0703-553.32-01	130.00	Membership
			Total for check: 52654		280.00	
YMCA OF THE FOX CITIES	52655	1/14/2016	CM1Q16	100-0920-531.21-06	22,166.00	Sr Center Collaboration 1st Qtr 2016
			Total for check: 52655		22,166.00	
					7,638,879.97	



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: January 13, 2016

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2015-2017 licensing period:

Brittany Schmidt
Leah Gundrum
Ashley Goode

cc: chief via email

RESOLUTION R-2-16

RESOLUTION TO APPROVE THE WRITE OFF OF GENERAL UNCOLLECTIBLE
ACCOUNTS RECEIVABLES AND DELINQUENT PERSONAL PROPERTY

Introduced by Mayor Merkes

BE IT RESOLVED by the Mayor of the Common Council that the proper City officials are hereby authorized to write off the listed and attached general accounts receivable balances from 2002 - 2008. These write-offs do not change the City's financial position as an allowance was set-up for these accounts in the period in which the accounts were sent to collections or deemed as unlikely to be collectible (\$7,674.41).

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized to write off, for accounting purposes only, the listed and attached general accounts receivable balances from 2009 through 2014. These write-offs do not change the City's financial position as an allowance was set-up for these accounts at the time the accounts were sent to collections or deemed uncollectible (\$7,543.93).

BE IT FURTHER RESOLVED that the proper city officials are hereby authorized to write off, the listed and attached personal property accounts receivable balances from 1992/1993 – 2007/2008. These write-offs do change the City's financial position, reflected in the 2014 Financial Statements, as they were not previously removed from the City's records even though they are not legally collectible (\$56,431.28).

Passed and approved this _____ day of January, 2016

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

2002 - 2014 Delinquent Accounts Receivables

6/3/2002	Lewis, Bethany	Accident Damage	\$ 833.37
7/24/2006	Will, Robin	Animal Impound Charge	\$ 42.00
3/23/2007	Clements, Wilfred	Accident Damage	\$ 1,392.22
2/22/2008	Jaskolski, Danyel	Accident Damage	\$ 190.04
9/19/2008	Antonelli, Joshua	Accident Report	\$ 31.24
2/1/2008	Anderregg & Mutschler LLP	Accident Report	\$ 13.60
3/13/2008	Warfield, Hal	Accident Damage	\$ 1,332.41
8/18/2008	Pavlowich, Deborah	Animal Impound Charge	\$ 250.91
7/30/2008	Precision Drilling	Excavation Work	\$ 1,279.02
Fund 203 - Façade Improvement			<u>\$ 2,309.60</u>
Total to Write-Off As Uncollectible			<u>\$ 7,674.41</u>
5/12/2009	Abler, Christine	Accident Damage	\$ 82.64
4/15/2009	Cachu-Mendez, Marisol	Accident Damage	\$ 229.30
6/24/2009	Directsat USA	Accident Report	\$ 3.35
1/5/2010	Berry, Ann	Accident Damage	\$ 99.28
1/11/2010	Loera, Raquel	Animal Impound Charge	\$ 415.42
8/10/2010	Velez, Larry	Animal Impound Charge	\$ 260.95
12/3/2010	Nollenburg, Brandon	Accident Damage	\$ 628.04
9/2/2009	Phillips, Donaven	Accident Damage	\$ 642.72
11/16/2011	Timmers Landscaping LLC	Driveway Repair	\$ 419.58
1/9/2012	Hernandez-Rodriguez, Saul	Accident Damage	\$ 1,486.04
5/22/2012	Walbrun, Carrie	Returned Checks	\$ 95.52
10/22/2012	LaFond, Tasha	Accident Damage	\$ 204.21
10/22/2012	Pierce, Jamison Beth	Accident Damage	\$ 298.48
10/26/2012	Flatt, Tammy	Accident Damage	\$ 363.72
3/19/2013	Morales, Eduardo Fransco	Accident Damage	\$ 1,022.88
5/8/2013	Vande Burgt, Adam	Accident Damage	\$ 997.35
2/12/2013	Garcia, Daniel Darren	Accident Damage	\$ 118.56
4/11/2014	Krautkramer, Johnathan	Accident Damage	<u>\$ 175.89</u>
Total Sent to Collections - Allowance Made			<u>\$ 7,543.93</u>

Personal Property Write-Offs

	2007/2008	2006/2007	2005/2006	2004/2005	2003/2004	2002/2003	2001/2002	2000/2001	1999/2000	1998/1999	1997/1998	1996/1997	1995/1996	1994/1995	1993/1994	1992/1993
3 Sisters Restaurant						\$ 58.83	\$ 118.68									
1st Place Sports													\$ 130.95			
Abraham, Dan	\$ 89.56	\$ 88.27	\$ 88.72	\$ 85.71												
Advanced Services	\$ 45.35	\$ 39.52														
Advanta Business Services							\$ 956.53									
Advantage Cleaning									\$ 152.39							
Allstate Insurance	\$ 31.99						\$ 42.72									
American Quality Fibers																\$ 1,472.88
American Quality Fibers																\$ 322.00
Appleton Structural Steel													\$ 42.93			
Ashwood Inc				\$ 183.99												
Atel Business Credit				\$ 66.28												
Athletica Fitness LLC	\$ 703.79	\$ 867.53														
Atkins, Nancy												\$ 34.31				
Atkins Appraisal														\$ 90.98		
Automatic Transmission		\$ 91.09														
Bach & Hillier Management						\$ 4.31										
Badger Ice Cream Shop LLC	\$ 299.76	\$ 292.06														
Ballard, Mike								\$ 523.04	\$ 464.91	\$ 548.17						
Barkhahn					\$ 71.40											
Barker, Michael														\$ 350.93	\$ 300.11	
Bates Auto Sales												\$ 126.67	\$ 334.67			
Beltran, Patricia					\$ 125.80											
Best Build Garage Builder			\$ 26.43													
Bodyworks Collision								\$ 0.83	\$ 98.28							
Bothe, Stanley														\$ 474.14		
Bowman CPA's						\$ 5.15										
Bringing Back the Romance												\$ 30.34				
Building Imaginations				\$ 404.10												
Bump, Greg							\$ 39.58									
Business Graphics	\$ 6.40	\$ 2.82														
Buyer & Seller Advantage		\$ 12.21	\$ 12.27													
C&W Building											\$ 237.31					
Cargill Inc	\$ 40.21	\$ 39.44	\$ 39.64							\$ 53.40		\$ 27.70				
Chalchoff, Thomas	\$ 234.87	\$ 233.83														
Champoins Martial Arts			\$ 0.41				\$ 1.18									
Charles Levy Circulating	\$ 56.66	\$ 68.55														
Color Odyssey 2001 LLC		\$ 16.90	\$ 16.99	\$ 16.00												
Colwell, Ronald													\$ 186.52	\$ 162.87		
Computech															\$ 49.09	
Com Resources LLC				\$ 83.42												
Court Square Leasing		\$ 15.03														
Creative Hands & Minds	\$ 20.11		\$ 45.30	\$ 34.28		\$ 89.42	\$ 66.46									
Custom Marine										\$ 1,226.38						
Cutting Crew (Lupitas)								\$ 88.69								
Danka Office Imaging			\$ 155.72													
Dawn's Cards & Gifts						\$ 5.88										
Day, Thomas										\$ 12.37	\$ 31.20					

	2007/2008	2006/2007	2005/2006	2004/2005	2003/2004	2002/2003	2001/2002	2000/2001	1999/2000	1998/1999	1997/1998	1996/1997	1995/1996	1994/1995	1993/1994	1992/1993
Deitour, David									\$ 107.12	\$ 92.76						
Deltour, James	\$ 56.66	\$ 55.41			\$ 43.07	\$ 1.16					\$ 80.92					
Demars, Bob															\$ 179.50	
Design One					\$ 406.86	\$ 383.57										
Destiny Rental Property																
Devries, Robert				\$ 2,898.14							\$ 31.20					
DLL Operational Services			\$ 290.68													
Doerings Inc								\$ 0.19								
Early Time Family Daycare																
Earth, Dennis								\$ 114.84	\$ 101.82	\$ 45.31						
Edwards, James				\$ 13.71	\$ 11.33	\$ 29.42				\$ 241.38						
Eggers, Amy Beth						\$ 27.45										
Eick, Angela	\$ 5.48															
Ensley, Daniel										\$ 24.32	\$ 24.97					
Farris Law Firm		\$ 0.51														
Ferarro, Joseph												\$ 433.46	\$ 575.84	\$ 741.94		
Financial Engineering		\$ 0.52				\$ 94.13	\$ 70.02									
Financial Pacific Leasing		\$ 2.43		\$ 309.13												
Financial Pacific Leasing	\$ 187.35	\$ 184.06	\$ 184.98	\$ 179.42		\$ 145.90	\$ 109.18									
Fink Law Offices		\$ 35.69			\$ 162.06			\$ 95.51	\$ 85.03	\$ 64.65		\$ 126.67	\$ 73.84	\$ 86.90		
First National Bank															\$ 272.54	
First National Bank															\$ 1,285.30	
Flatoff, Brian												\$ 32.73				
Flatline Corp	\$ 212.02															
Four Seasons Roofing									\$ 36.44							
Fox City Scale		\$ 472.36														
Gadowski, Albert	\$ 180.95															
Gardner, Grant												\$ 898.97				
Gary O Enterprises															\$ 401.73	
GE Modular Space	\$ 4.57	\$ 3.76	\$ 19.82	\$ 260.56	\$ 129.20	\$ 88.25	\$ 65.27									
Geoffrey Cook Studios									\$ 15.46							
Gloede, Robert								\$ 148.38								
Great Northern Lending	\$ 60.32	\$ 0.59				\$ 134.13										
Guenther Appraisal										\$ 250.83						
Gym Kids Inc		\$ 1.88														
Hatton, Gary											\$ 25.45					
Haen, Paul				\$ 149.71												
Hard Drive Cafes								\$ 16.56								
Hoehnen, Gary															\$ 37.28	
Home Cable Concepts												\$ 345.58				
Honick, Mary						\$ 8.24			\$ 84.67	\$ 78.05			\$ 621.71			
Hooyman, Edward											\$ 293.89					
Huff, Edith													\$ 47.56			
Ikon Office Solutions			\$ 73.90													
Image 2000 LLC	\$ 93.91															
J&S Pizza											\$ 595.02					
Jacks or Better				\$ 46.47												
Jameson, Keith													\$ 4,305.54	\$ 4,429.86		
JBR inc								\$ 48.89	\$ 44.17							
Jenkel Oil													\$ 1,097.36	\$ 1,060.43		

	2007/2008	2006/2007	2005/2006	2004/2005	2003/2004	2002/2003	2001/2002	2000/2001	1999/2000	1998/1999	1997/1998	1996/1997	1995/1996	1994/1995	1993/1994	1992/1993
Jost, Dale														\$ 133.34		\$ 19.06
Julie's Breakfast Club									\$ 79.51							
Johnson, Kris					\$ 29.47											
K&A Marketing												\$ 320.11				
Kain, Adell						\$ 0.30										
Kamuda, Brenda								\$ 4.55								
Keller-Chicoine, Kimberly								\$ 0.23								
Koeller, Betty			\$ 32.13													
Krause, Charles				\$ 34.28												
Kuhn, Tami			\$ 17.93													
Kustom Konzept																
L&N Construction													\$ 31.09		\$ 98.68	
LaFiesta Mexican	\$ 34.73		\$ 177.43	\$ 5.71												
Lappen, John						\$ 44.71										
Lease Finance Group							\$ 344.16	\$ 300.18								
Lehrer, Reinhold							\$ 344.16	\$ 300.18		\$ 468.42	\$ 312.17	\$ 253.34		\$ 79.04		
Lehrer, Reinhold									\$ 35.34	\$ 468.42						
Leonard, Diana							\$ 24.92	\$ 21.60				\$ 578.65				
Leverance, Mark			\$ 235.00	\$ 2.25												
Lewis, Lance						\$ 174.14										
Linsdau Florist						\$ 41.18	\$ 30.86		\$ 18.77							
Lison Electric										\$ 926.00						
Liskow, Richard	\$ 31.07									\$ 27.49						
London LLC		\$ 176.55														
Maria's Restaurant						\$ 258.85	\$ 2.31	\$ 202.39								
Maccauz, Raymond									\$ 13.69							
Mares, Martin												\$ 938.14				
Markgraf, Daniel						\$ 122.37	\$ 91.38	\$ 79.59	\$ 70.67							
Markovits, Robert					\$ 112.20											
Maynard, Jeff															\$ 651.45	
Mazurek, Brian							\$ 212.43									
Meetz, Otis												\$ 263.85	\$ 149.82			
MEI Services													\$ 274.67			
Memorex Telex Corp												\$ 70.19				
Midway Archery									\$ 10.26							
Mokler Properties				\$ 21.71						\$ 980.07						
Moore, Darwin			\$ 91.55	\$ 103.99	\$ 130.33											
Morin, Phillip	\$ 56.66					\$ 1,443.70	\$ 1,294.76	\$ 1,126.82	\$ 999.38	\$ 1,996.81	\$ 1,915.92					
Muncheez Pizza									\$ 75.09							
Nationwide Maintenance						\$ 58.83										
Needle Freak									\$ 55.21							
Neelam Davison	\$ 45.69	\$ 92.97	\$ 106.65													
New Image Hair Design	\$ 191.92	\$ 113.75	\$ 269.92													
New Sensations									\$ 14.36							
Norman, Merle	\$ 233.04															
Oberdorder High-Tek														\$ 498.00		
Olson, Gary														\$ 2,738.26	\$ 3,190.95	
Orde Advertisting									\$ 45.24							
Payday Loan Store						\$ 92.95										
Peerless Siding						\$ 328.27										

	2007/2008	2006/2007	2005/2006	2004/2005	2003/2004	2002/2003	2001/2002	2000/2001	1999/2000	1998/1999	1997/1998	1996/1997	1995/1996	1994/1995	1993/1994	1992/1993
Perky's Espresso	\$ 12.79															
Pfister & Associates				\$ 40.00	\$ 31.73											
Plamaprint LLC										\$ 212.59						
Popovich, Stan																
Poudrier, Karen			\$ 41.53	\$ 40.00											\$ 125.23	
Preferred Capital						\$ 41.18										
Providence Lease			\$ 5.66													
Putz, Merlin					\$ 6.80											
Rauen, Jody	\$ 31.99	\$ 39.44	\$ 45.30													
RCI Electric Inc						\$ 136.00										
Remick Transfer														\$ 549.81	\$ 614.88	
Robert Joseph Salon	\$ 627.43															
Sabini's LLC			\$ 1.10						\$ 0.03							
Safety-Kleen Systems						\$ 119.00										
Sargeant, Tracy Jon			\$ 0.70													
Savage, Linda					\$ 19.27											
Scharmann, Ty								\$ 400.05	\$ 358.40	\$ 171.69	\$ 111.53					
Scheulke, RA													\$ 140.77			
Schindler Construction					\$ 24.93	\$ 24.71	\$ 17.80			\$ 147.17	\$ 119.49	\$ 163.33				
Schneider, Kari								\$ 10.23								
Sequel Capital Corp						\$ 17.65										
Smith, Christopher													\$ 122.97	\$ 152.06		
Smith, Gordon													\$ 71.31			
SpaceNet Inc						\$ 1.47										
Stanislawski, Thomas			\$ 787.11													
Stastny, Joyce														\$ 46.82		
Step Industries			\$ 231.23													
Step Industries				\$ 13.71	\$ 11.33											
Stoneman, Cheryle						\$ 14.73										
Swamer, Scott																
Sysco Food Services									\$ 280.49			\$ 607.26				
TC Group				\$ 36.57												
T&D Taxi LLC	\$ 6.40	\$ 5.63														
TCR Properties LLC						\$ 270.62										
Telin, James		\$ 37.56	\$ 37.75													
Thrivent Financial		\$ 54.47														
Tiger's Auto Repair	\$ 16.45	\$ 15.96	\$ 16.04		\$ 475.99	\$ 470.64										
Tobin, William														\$ 83.60	\$ 96.61	
TPO Internet						\$ 2.93	\$ 358.40									
Trader, Robert	\$ 4.44															
Tri-City Home Improvement						\$ 24.71	\$ 17.80									
University Children's Center						\$ 47.06	\$ 35.60									
US Postal Service	\$ 157.19	\$ 154.01														
Utschig, Anthony												\$ 162.91				
Valley Marine Mart						\$ 148.25										
Vanden Heival, Joe												\$ 290.84				
VFS Residual Holding LLC								\$ 47.76								
Walter, Sandy														\$ 21.36	\$ 25.27	
Waste Management			\$ 15.10	\$ 13.71		\$ 24.71			\$ 2,515.05							
Welhouse, Renee																\$ 168.18

