

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 4, 2016
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Spencer, Nichols, Taylor, Krautkramer, Olszewski

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi.

D. PUBLIC HEARING

1. [Special Use Permit jointly by Chuck Krause and Dan Gueths to operate a used car lot at 2035 Manitowoc Road, Menasha.](#)

Mayor Merkes opened the Public Hearing.

CDD Keil explained the owner wants to operate an auto sales lot on the property. A Special Use Permit is required for this type of business. A public hearing was held before Plan Commission.

Dan Gueths, 2035 Manitowoc Road, Menasha. He is the owner of the property and their plan is to start the business with 4-5 cars at a time. They would move to a larger location if their business expands.

Mayor Merkes provided the Council with a copy of a letter submitted by Mr. Gueths.

Mayor Merkes closed the Public Hearing.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street, Menasha. Thanked Menasha Joint School District and School Board for referencing Christmas on their school signs.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes have been received and placed on file:

Minutes to receive:

- a. [Board of Public Works, 12/21/15.](#)
- b. [Landmarks Commission, 12/21/15.](#)
- c. [Library Board, 12/15/15.](#)
- d. [NMFR Joint Fire Commission, 12/16/15.](#)
- e. Neenah-Menasha Sewerage Commission, [10/27/15](#) and [11/24/15.](#)
- f. [Plan Commission, 12/22/15.](#)
- g. [Public Works/Parks Safety Committee, 12/30/15.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Minutes A-G.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 12/21/15](#)

Plan Commission, 12/22/15 – Recommends the Approval of:

2. [Final Plat Review – Second Addition to Woodland Hills. The Final Plat is subject to extending the outlet to a width of 60 feet as well as approving a variance to the subdivision code for cul-de-sac length based on the following:](#)

- [The variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located;](#)
- [The conditions upon which the request for a variation is based are unique to the property for which the variation is sought and are not applicable generally to other property;](#)
- [Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result.](#)

Plan Commission, 12/22/15 – Recommends the Denial of:

3. [Special Use Permit for Used Car Lot at 2035 Manitowoc Road, Menasha.](#)

Moved by Ald. Taylor seconded by Ald. Zelinski to approve Consent Agenda items 1-3.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 12/18/15 to 12/31/15 in the amount of \\$691,488.59.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo date 12/31/15.

Motion carried on roll call 7-0.

Police Department recommends denying beverage operator's license application of Colissa Erickson as she does not meet the criteria under the established guidelines.

Council gave unanimous consent to hear from Colissa Erickson.

Ms. Erickson explained the citations received a few years ago and how she has changed her life since she received the citations.

Moved by Ald. Zelinski seconded by Ald. Spencer to approve beverage operator's license application for Colissa Erickson.

Motion carried on roll call 6-1. Ald. Nichols voted no.

J. HELD OVER BUSINESS

None

K. ORDINANCES AND RESOLUTIONS

None

L. APPOINTMENTS

1. [Mayor's Appointment of Charles L. Gifford, 1229 Beechwood Lane, Menasha to Exhibition Center Advisory Committee of the Appleton Redevelopment Authority.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to approve Mayor's appointment of Charles L. Gifford to Exhibition Center Advisory Committee for the Appleton Redevelopment Authority.
Motion carried on roll call 7-0.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 6:16 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk