

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, December 7, 2015**

**6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:
- a. [Board of Public Works, 11/16/15.](#)
  - b. [IT Steering Committee, 5/12/15.](#)
  - c. [Library Board, 11/19/15.](#)
  - d. [Personnel Committee, 11/16/15.](#)
  - e. [Plan Commission, 11/17/15.](#)
  - f. [Police Commission, 09/17/15.](#)
  - g. [Water and Light Commission, 11/10/15.](#)
- Communications:
- h. [Menasha Historical Society, December 2015.](#)
  - i. [HSD McKenney, 12/03/15; Menasha Health Department Secures Public Health Emergency Preparedness Training Funds.](#)
  - j. [Shannon Full, President/CEO of Fox Cities Chamber to Mayor Merkes, 12/01/15.](#)
- G. CONSENT AGENDA
- (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- Minutes to approve:
- 1. [Special Common Council, 11/16/15.](#)
  - 2. [Common Council, 11/16/15.](#)
  - 3. [Special Common Council, 11/23/15.](#)
- Board of Public Works, 11/16/15 – Recommends the Approval of:
- 4. [Street Use Application – First Eve; Thursday, December 31, 2015; 3:00 PM – 12:30 AM; \(Doty Island Development Council and Community Forward, Inc.\).](#)
  - 5. [Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; \\$1,000.00 \(Payment No. 3 & Final\).](#)
- Personnel Committee, 11/16/15 – Recommends the Approval of:
- 6. [A 2% pay increase for City Non-Represented Employees, excluding Police Supervisory Lieutenants and Library Employees, effective 1/3/16.](#)
  - 7. [A 1% pay increase plus a 1% lump sum bonus for Police Supervisory Lieutenants effective 1/3/16.](#)
- Plan Commission, 11/17/15 – Recommends the Approval of:
- 8. [Certified Survey Map for 186 Main Street subject to staff review of applicable building codes.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 11/19/15 to 12/03/15 in the amount of \\$1,563,668.08.](#)
2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
3. [First Amendment to Development Agreement Between the City of Menasha and Woodland Development, LLC Dated September 8, 2015.](#)
4. [Appointment of Election Inspectors for the City of Menasha for the 2016-2017 elections.](#)

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

1. [Mayor's Appointment of Samantha Zinth, 419 Naymut Street, Menasha, to the Landmarks Commission for the term of 12/07/15 to 03/01/2018.](#)
2. [Mayor's Appointment of Antoine Tines, 1840 Northridge Court, Menasha, as an Alternate on the Board of Appeals.](#)
3. [Mayor's Appointment of Antoine Tines, 1840 Northridge Court, Menasha, as an Alternate on the Housing Authority.](#)

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)

O. ADJOURNMENT

**MEETING NOTICE**  
**Monday, December 21, 2015**  
**Common Council Meeting – 6:00 p.m.**  
**Committee Meetings to Follow**

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 16, 2015  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 8:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Alderman Nichols, Taylor, Krautkramer, Olszewski, Keehan, Zelinski, Benner

EXCUSED: Alderman Spencer

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke,  
CDD Keil, ASD Steeno, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [November 2, 2015](#)

Moved by Ald. Keehan seconded by Ald. Nichols to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – First Eve; Thursday, December 31, 2015; 3:00 PM – 12:30 AM; \(Doty Island Development Council and Community Forward, Inc.\)](#)

Ald. Taylor will be abstaining as he is a member of Community Forward, Inc.

DPW Radtke explained staff is waiting for insurance policy. The Fire Department will be working with event organizer on the fireworks.

It was requested that the insurance policy be on file and reviewed by City Attorney before the Common Council meeting.

Moved by Ald. Zelinski seconded by Ald. Keehan to recommend to Common Council Street Use Application for First Eve, Thursday December 31, 2015, 3:00PM-12:30AM. (Doty island Development Council and Community Forward, Inc.)

Motion carried on roll call 6-0. Ald. Taylor abstained.

2. [Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; \\$1,000.00 \(Payment No. 3 & Final\)](#)

DPW Radtke reported all work is completed and has been inspected.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council Payment to Borsche Roofing Professionals, Inc for Library/City Hall Re-Roofing Project, Contract Unit No. 2015-02 in the amount of \$1,000 (Payment No. 3 & Final)

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Zelinski seconded by Ald. Keehan to adjourn at 8:45 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk

**CITY OF MENASHA**  
**IT STEERING COMMITTEE**  
**May 12, 2015**  
**MINUTES**

**A. CALL TO ORDER**

Styka called the meeting to order.

**B. ROLL CALL/EXCUSED ABSENCES**

Committee members Alderman Nichols, Director Keil, Director McKenney, Director Steeno and Chief Styka were present. IT Supervisor Patrick James was also present.

**C. MINUTES TO APPROVE**

Motion to approve the [January 20, 215](#) minutes was made and seconded by Nichols and Keil, respectively. No discussion. Motion carried.

**D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THIS AGENDA**

None

**E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS**

1. Recent Accomplishments. Director Steeno explained accomplishments identified in a document that she prepared – Recent Accomplishments (1/19/15 – 5/11/15). As to Item #2, Dir. Steeno explained where the City is in the process with the new website, and discussion ensued regarding the company being hired to complete the photos and video, as well as the need for additional photos. With regard to Item #9, Dir. Steeno discussed the upcoming RFP process with regard to the phone system - not changing the phone system, just the considering a change in the phone system provider.
2. Current Status of IT Operations/Support Items/Workload. Director Steeno explained the report entitled: Current Status of IT Operations. As to Item #3, Director Steeno stated that IT support tickets are under control, and there are currently 28 open tickets, an all-time low. With regard to Item #6, Director Steeno reported that staff is in the process of creating a maintenance plan and infrastructure replacement plan.
3. Progress on 2015 Projects. Director Steeno explained the current timeline and projects included for the current year, and answered questions with regard to the Plan for wireless at the Marina. Other discussion ensued about general timing.

**F. ACTION ITEMS**

1. Election of Committee Chair. Discussion ensued regarding the membership, and it was stated that Attorney Captain is stepping down from the Committee, and Director Keil is designating Associate Planner, Kevin Englebert, to attend in his place. Motion by Director Keil and second by Director McKenney to select Alderman Nichols as Committee Chair. Alderman Nichols agreed to serve as Chair, Motion carried unanimously.
2. Election of Committee Secretary. There were no volunteers to serve as the Committee Secretary. Director Steeno then agreed to be the Committee Secretary and take minutes for the meetings. All concurred, and motion passed unanimously.
3. Review Results of Employee Survey. Director Steeno reviewed the results of the survey, which Committee members received. General discussion ensued relative to staffing; fees and online payments; comparison of the results from the last time a survey was done to this set of results; improvement of the BOSS System; improvement of services; budget/planning; training opportunities; and potential additional uses of the survey. Committee members agreed the survey was worth the time and something that should be continued.

4. Committee discussion and action regarding next IT Steering Committee Meeting date: To be determined based on the next steps with the website.

**G. ADJOURNMENT**

Meeting adjourned by motion made and seconded by Keil and McKenney, respectively. Motion carried.

*These minutes were approved by the IT Steering Committee on 12/1/15.*

**Minutes of Regular Meeting**  
**ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES**  
Elisha D. Smith Public Library Gegan Room  
November 19, 2015

**Call to order** at 4:00pm by President Murray

Present: Crawmer, Golz, Murray, and Wicichowski

Absent: Rollins-Jump, Englebert, Franzoi, Kaminski (teen rep), and VanderHeyden

Also Present: Director Lenz, Bongers (Head of Adult Services) and Beson (Head of Children's Services)

Motion made by Golz, seconded by Wicichowski to continue the meeting citing the library's Organizational Policy section B.5.e.: "If at least three members are present, they can vote to continue the meeting with a lack of majority quorum, citing State Statute 43.54(1)(e)." Motion passed unanimously.

**Public Comment/Communication**

Crawmer said that the traveling exhibit on Vietnam at the library this past Wednesday was phenomenal.

**Consent Business**

Motion made by Wicichowski, seconded by Crawmer to approve the Library Board meeting minutes from October 22, 2015, and accept the meeting minutes of the Fundraising Committee on October 28 and November 10, 2015. Motion carried unanimously.

**Authorization of Bills**

Motion made by Crawmer, seconded by Wicichowski to authorize payment of the November 2015 bills as presented from the 2015 budget, including a transfer of \$10,000 from line 24-03 of the library budget to the library's WALs account held at the Winnefox Library System for library technology purchases. Golz asked about the KONE and Minitex bills. KONE repairs and maintains the public elevator; Minitex is our supplier of security products such as magnetic strips and dvd cases. Motion carried unanimously.

**Director's Report/Information Items**

1. October Statistics. Overall circulation is down 5.5% for the year, even with digital circulation up 13%. Meeting room use is up 4%, overall program attendance is about the same, and information assistance is up 3% compared to 2014. Declining circulation of physical (as opposed to digital) materials by libraries was discussed.
2. 2015 Budget Status. With 83.3% of the year past, 82.7% of this year's budget has been spent. Lenz prepared a projected budget status to the end of the year.
3. Endowment Report. A monthly endowment report was included in the board packets.
4. Staff Reports.
  - a. Winnefox and the Outagamie Waupaca Library System (OWLS) have contracted with Wisconsin Library Service (WiLS) to review their library system services and find ways to deliver some of those services collaboratively. So far, teams have been appointed to work on planning to provide continuing education opportunities to both systems' staff members and to study combining delivery services.
  - b. The city has made some changes to the health insurance benefit. Its insurance providers' premiums are increasing by 2.5% in 2016, and that increase will be covered by employees via payroll deduction. This benefit will also include a free walk-in clinic and reimbursement for health club fees. There are also some changes regarding payments for imaging services such as MRIs. Vision and dental insurance plans remain the same.
5. 2016 Budget. The Menasha Common Council passed the 2016 budget with library funding as the mayor submitted it, with a 2% cost of living increase for non-represented personnel and with capital improvement requests for the library's elevator work and an upgrade to the library's HVAC control system.

## Discussion/Action Items

6. Conference expense.

A motion was made by Crawmer, seconded by Wicihowski to approve payment of the young adult librarian's expenses to attend the YALSA symposium in Portland, OR, this month. Golz requested that he be asked to report on the symposium at the next board meeting.

7. Fundraising Committee Report.

Fundraising Committee Chair Crawmer reported on plans that have been made regarding the second chili cook-off to be held at Waverly Beach on February 28. They are also still working on selling the Smith rare book collection.

8. Building and Grounds Committee Report.

Lenz and Murray visited with John Bergstrom regarding a sculpture for the grounds of the library. A sculpture considered during the 2004 library renovation has become available, and the trustees would like to see it installed at the entrance to the library. The Fundraising Committee will plan on a method of fundraising for the statue, which Mr. Bergstrom has agreed to help fund.

9. Closed Session.

Motion made by Murray, seconded by Crawmer to adjourn into closed session to discuss the director's annual review citing §19.85(c), Wis. Stats., (Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.) Roll call vote: Murray (aye), Crawmer (aye), Golz (aye), Wicihowski (aye). Beson and Bongers left the meeting at 4:55pm.

10. Director's Annual Performance Review.

Motion made to accept director's evaluation by Crawmer, seconded by Golz. Motion carried unanimously.

Motion to adjourn made at 5:05pm by Wicihowski, seconded by Golz. Motion carried unanimously.

Respectfully submitted,  
Kathy Beson, recording secretary  
Kathy Wicihowski, Secretary (closed session)

CITY OF MENASHA  
PERSONNEL COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 16, 2015  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Keehan at 8:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Krautkramer, Olszewski, Keehan, Zelinski, Benner, Mayor Merkes.

EXCUSE: Alderman Spencer

ALSO PRESENT: CA Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 6/1/15](#)

Moved by Ald. Nichols seconded by Ald. Krautkramer to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. [Consideration of Wage/Salary Increase for City Non-Represented Employees \(Excluding Police Supervisory and Library Employees\) effective 1/3/16.](#)

Mayor Merkes explained that a 2% pay increase for City non-represented employees, excluding Police supervisory lieutenants and Library employees, was included in the 2016 budget. This amount was determined after staff did a wage comparison of other public sector employees and the City's police and fire union employees. He also reported that starting in 2016 all City employees will be paying 2.5% of health premiums, which for the average employee on a family plan, equates to approximately 1% of a wage increase.

Moved by Mayor Merkes seconded by Ald. Benner to recommend to Common Council a 2% pay increase for City Non-Represented Employees, excluding Police Supervisory Lieutenants and Library Employees, effective 1/3/16.

Motion carried on roll call 8-0.

2. [Consideration of Wage Increase for Police Supervisory Employees effective 1/3/16.](#)

Mayor Merkes explained that the recommended increase for Police supervisory lieutenants is the same as the City's police union employees are receiving for 2016, a 1% pay increase plus a 1% lump sum bonus since the police supervisory lieutenants pay has been linked to the officer pay to maintain an appropriate separation between the two.

Moved by Mayor Merkes seconded by Ald. Taylor to recommend to Common Council a 1% pay increase plus a 1% lump sum bonus for Police Supervisory Lieutenants effective 1/3/16.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Nichols seconded by Mayor Merkes to adjourn at 8:50 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk

**CITY OF MENASHA**  
**Plan Commission**  
**Council Chambers, City Hall – 140 Main Street**  
**November 17, 2015**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 3:33 PM by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke, Commissioners Cruickshank, Schmidt, and DeCoster.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Sturm.

OTHERS PRESENT: CDD Keil and AP Englebert.

**C. MINUTES TO APPROVE**

1. **Minutes of the November 3, 2015 Plan Commission Meeting**

Motion by Comm. Cruickshank, seconded by Ald. Benner to approve the November 3, 2015 Plan Commission meeting minutes. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. **2016 Plan Commission Schedule**

AP Englebert introduced the proposed Plan Commission meeting dates for the year 2016. Staff explained the current process for Site Plan reviews and how the new process would work. Commissioners discussed the following:

- Turnaround time for items reviewed by the Plan Commission that need Council approval.
- Availability of commissioners' schedules to attend Plan Commission meetings.
- The need for more review time before items are brought to Plan Commission.

There was consensus to keep the Plan Commission meeting days in the 1<sup>st</sup> and 3<sup>rd</sup> weeks of the month and staff is to bring back a revised meetings schedule.

**F. ACTION ITEMS**

1. **Certified Survey Map – 186 Main Street**

CDD Keil introduced the CSM for 186 Main Street. Commissioners discussed state and local building codes and if the CSM would have the efficacy intended for servicing the building.

Motion by Ald. Benner, seconded by DPW Radtke to approve the CSM for 186 Main Street subject to staff review of applicable building codes. The motion carried.

**H. ADJOURNMENT**

Motion by Comm. DeCoster, seconded by Comm. Schmidt to adjourn at 4:03 PM. The motion carried.

*Minutes respectfully submitted by AP Englebert.*



Vice President Marshall Spencer called the meeting to order on September 17<sup>th</sup> at 4:40 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Terri Reuss, Chief Styka, Tony Gutierrez, Marshall Spencer, Fran Ebben

Absent: Jason Dionne

Minutes to Approve: Fran Ebben moved to approve July 23<sup>th</sup>, 2015 meeting minutes. Terri Reuss seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Discussion: None

New Business: None

## **Chief Styka Report**

### **Police Commission Meeting 9/17/2015**

#### **Training:**

- MEPSD Tactical Training for Patrol: All sworn personnel (2 hrs)
- Instructor Development Course: Miller & Sawyer (32 hrs)
- Police Fleet Expo: Albrecht & Spiegel (16 hrs)
- 2015 CIB Conference: Sahr & Schramper (12 hrs)

#### **Department Updates:**

- Boys and Girls Club: Aaron Zemlock is developing programming for the school year.
- Squad 21 Vehicle fire: Vehicle has been rewired and is scheduled to be back in service later this week. As a precaution squad 23 has also been rewired. Council has provided approval to replace the vehicle. Lt. Albrecht is working on ordering the vehicle and equipment.
- COPS / Procedural Justice Training has been approved. Looking at dates in January 2016.
- Hiring Process / Personnel Update

#### **Discussion:**

- Trestle Trail Debriefing: Information provided to committee members on the incident, the level of preparedness for the incident and lessons learned to build upon.

Adjourn: Tony Gutierrez motioned to adjourn. Terri Reuss 2<sup>nd</sup> the motion. The motion was unanimously supported.

The next bi-monthly meeting will be held Thursday November 19<sup>th</sup> 2015 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,  
Theresa Reuss  
Commissioner, Secretary

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

November 10, 2015

**Draft**

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 3:02 p.m., with Commissioners Don Merkes, James Smolinski, and Dan Zelinski present on roll call. Also present were Melanie Krause, General Manager; Steve Grenell, Engineering Manager; William Menting, Electric Manager; Kristin Hubertus, Finance Manager; Paula Maurer, Customer Services Manager; John Teale, Technical Services Engineer; and Dawn Lucier, Administrative and Accounting Assistant.

Those excused were Commissioner Kordus and Tim Gosz, Water Utility Manager.

With the absence of Commissioner Kordus, Commissioner Smolinski was appointed as acting secretary.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Merkes, seconded by Comm. Zelinski, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of October 28, 2015
- B. Approve and warrant payments summarized by checks dated November 5, 2015, which includes Net Payroll Voucher Checks, Operation and Maintenance Voucher Checks for a total of \$206,243.75, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call
- C. Correspondence as listed:
  - Copy of October 2015 MU Employee Newsletter
  - Copy of letter dated October 27, from Public Service Commission RE: Extension For filing electric rate case

Item IV. Claims Against The Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VI. Unfinished Business, 2016 Health Insurance Proposals – Three proposed health insurance options for 2016 were presented which incorporated Commission comments and feedback from employee meetings.

A motion was made by Comm. Allwardt, seconded by Comm. Smolinski to approve the three options as presented in the revised table.

A motion was made by Comm. Zelinski to amend the previous motion to reduce the cash option in lieu of health insurance to \$2,500. Comm. Merkes seconded the motion for discussion.

General discussion followed.

Motion to amend failed 3 to 1. Commissioners Allwardt, Merkes and Smolinski voted no. Commissioner Zelinski voted yes.

The original motion carried 3 to 1. Commissioners Allwardt, Merkes and Smolinski voted yes. Commissioner Zelinski voted no.

Long Term Power Supply Contract Extension – Lengthy discussion ensued over Commissioner’s questions and concerns regarding the contract extension. Advantages to contracting with outside legal counsel to review the contract were also discussed.

The motion by Comm. Merkes, Seconded by Comm. Zelinski was unanimous on roll call to approve the engagement letter with Quarles & Brady, LLP not to exceed \$10,000.

Commissioners asked to have staff submit the list of questions sent to Quarles & Brady, LLP to WPPI.

Item VII. New Business, Feasibility study of Racine Street Bridge project – The agreement from Power System Engineering is for professional services to provide a feasibility study of routing alternatives of the overhead lines running parallel to the Racine Street Bridge in order to determine the most favorable option for reconstruction.

The motion by Comm. Allwardt, seconded by Comm. Merkes, was unanimously approved on roll call to accept the feasibility study agreement from Power System Engineering for the Racine Street Bridge line move not to exceed \$16,000.

Withdrawal from LGPIF – Due to the property insurance premium from the Local Government Property Insurance Fund (LGPIF) increasing 80%, staff initiated requests for proposals with other carriers. The Municipal Property Insurance Company (MPIC) has submitted their proposal which comes in more favorable than LGPIF; other proposals have not been received yet.

The motion by Comm. Merkes, seconded by Comm. Smolinski was unanimously approved on roll call to authorize Menasha Utilities to withdraw from the Local Government Property Insurance Fund and to proceed with insuring through the Municipal Property Insurance Company, or another company if a more favorable proposal is received.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The September report was discussed.

October Financial and Project Status Reports – The October Financial and Project Status Reports will be provided at the November 2015 meeting.

Project Reports, Water Plant projects – There was no additional information presented.

Metering Practice & Plan – There was no additional information presented.

Item IX. No one from the Gallery was heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Merkes, seconded by Comm. Allwardt, was unanimously approved on roll call to adjourn at 3:59 p.m.

By: MARK L. ALLWARDT  
President

JAMES SMOLINSKI  
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

# THE MENASHA TIMES

December



2015

THE OFFICIAL NEWSLETTER OF THE MENASHA HISTORICAL SOCIETY

## Park Street Revisited Presentation Recalls Bygone Era

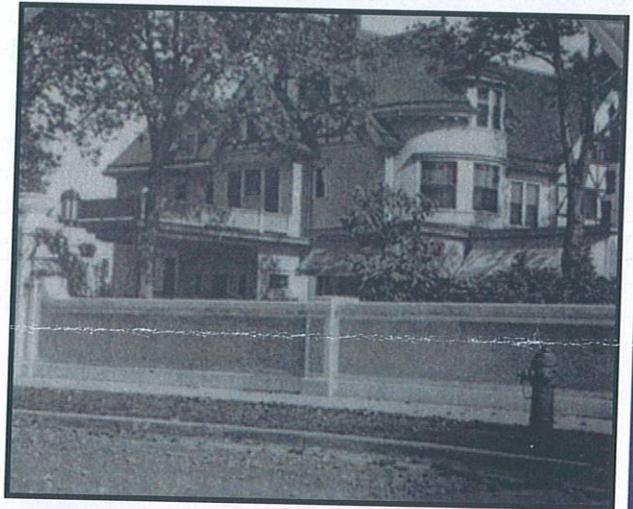
Our Menasha Historical Society held its annual potluck luncheon on Tuesday, September 10. Twenty-seven members were present and enjoyed a delicious meal. We were honored to have Caryl Herziger as our guest speaker. Caryl's program was entitled 'Park Street Revisited – 1954 to 1984.' We were entertained by Caryl's stories about the families who were Park Street residents when she and her late husband, Bill, lived there.

Going far back to Menasha's early history, one of the first residents of Park Street was Elisha D. Smith. His home, built in the late 1800's, was located at the corner of Park and Keyes Streets. The three-story mansion consisted of 24 rooms and was quite a showplace. The home featured 4 chimneys and a ballroom. Unfortunately, the home is no longer in existence. However, while living there, the benevolent Mr. Smith donated the entire block of land across the street from his home for a park. Smith Park has been a great asset to the City of Menasha for over 100 years.



Smith Home

At the opposite end of Park Street (on the corner of Park and Nicolet Blvd.) was a lovely home surrounded by white stucco walls. It was owned by Jane (Smith) Haskin and her husband, Edwin. Jane was the daughter of E.D. Smith and his wife Julia. The Russell Flom's built a new home on that property in 1977. The stucco walls are still standing.



Haskin Home

As Caryl described the families and their Park Street homes, our Interim President, Nick Jevne, and Tom Grade presented a slide show featuring photos of the homes. Caryl shared many interesting and humorous stories of her neighbors and what their lives were like during those three decades. She noted that Smith Park was a wonderful gathering place for the many young children who lived in the neighborhood.

To conclude her presentation, Caryl stated that "Park Street 1954 to 1984 was not any better or any worse than most streets in Menasha during those 30 years. It was, however, blessed with a great number of children who, since those years, have grown to adulthood and have taken their place in society. They are doctors, teachers, lawyers, businessmen, social workers, dreamers, planners, artists and musicians. All of them are, in part, a reflection of their childhood on this single street." Caryl has been a member of our Historical Society for many years. Her late husband, Bill, was a past President of the Society. We are very grateful for all the history, photos, stories and news articles shared by both of the Herzigers.



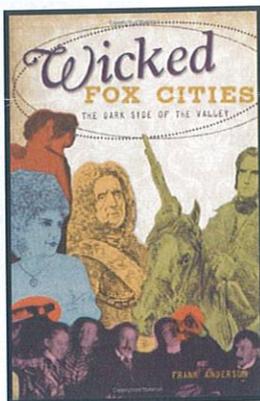
# "The Hill of the Dead"

Increased use of the Trestle Trail has caused more questions to arise about the true story of Butte des Morts. Nationally known filmmaker and published historian Frank Anderson has provided some information.

The Hill of the Dead was a great burial mound, one of many in the region and a remnant of the great mound building culture that stretched across the upper midwest over 2,000 years ago. The French, who once dominated the Fox river valley, named it Petit Butte des Morts. (A larger conical burial mound existed in Oshkosh, hence Big Lake Butte des Morts) The great hill commanded the east shore of Little Lake Butte des Morts well into the 19th century. It predates Christ and was the burial site of many ancient Kings. Additional upper layer and surrounding burials were added by successive Native American cultures. Over time, the entire east shore of the lake became a dense, layered burial ground. To this day, bones are often found in sand bars and shallows near the shore line.

The French arrived in the area in the 17th century. The fur trade on the river became one of the new world's profit centers and the resulting the Fox Wars raged along it's banks. After 150 years of French and British rule the Americans arrived and the great hill was razed and destroyed in 1863 by the Chicago and Northwest Railroad. They were building a rail bridge across the lake into Menasha and the hill was in the way. The contents of the hill - bones, gravel and clay objects - provided aggregate for the new rail bed. The site where the mound stood is now Fritze Park. On the park grounds stands a state historical marker whose entire contents - a tale of the massacre and mass burial of Fox Indians by French soldiers and their Indian allies - is an amalgam of made up memories and half remembered incidents that never happened. The hill predates the romantic roadside tale by two millennia and whatever is left of it's once proud and sacred contents lie scattered beneath a bike trail and along the bottom the the lake.

To learn more about local history pick up a copy of Frank Anderson's book - **Wicked Fox Cities**. Available for purchase at Amazon.com or in the Wisconsin History section at Barnes & Noble.



## Sign Up Now For The Annual Christmas Dinner

Waverly Beach  
Thursday, December 10  
Social Hour 5-6 pm Dinner 6 pm  
Program to follow

Keynote speaker: Larry Haase  
Principal of Menasha High School  
Performance by Menasha Swing Choir

send in a check for \$22.00 per person to the following address:

MENASHA HISTORICAL SOCIETY  
P O BOX 255  
MENASHA WI 54952

**Checks Due by Friday Dec. 4th**

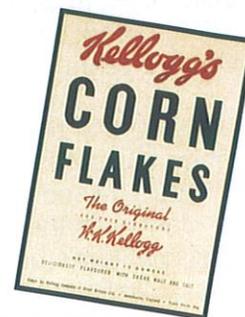
*This 1930's Christmas cookie recipe, provided by Nancy Ropella, was a favorite of her Aunt Maude.*

### Corn Flake Kisses

3 egg whites - stiffly beaten  
into this add:

1/2 tsp salt  
1 cup powdered sugar  
1 cup chopped nuts  
1 cup shredded coconut  
3 cups corn flakes

Drop by tsp full on a greased cookie sheet  
Bake 15 minutes in a 350 degree oven



The following long-time members have recently passed away: Jim Reiland, Joyce Speech, Mary Alice Mueller. Our sympathy goes out to their families.

### OFFICERS & BOARD OF DIRECTORS

INTERIM PRESIDENT Nick Jevne  
VICE-PRESIDENT Kathy Humski  
SECRETARY Dolores Gear  
TREASURER Nick Jevne  
Nancy Barker Paul Brunette Kevin Jurgella  
Tom Konetzke Dick Loehning Nancy Ropella

### RESOURCE CENTER & MUSEUM

(Located at 640 Keyes Street)  
P.O. Box 255  
Menasha, WI 54952  
menashahistorical@yahoo.com  
www.menashahistorical.webs.com  
920 - 840 - 4373



MEMORANDUM

TO: City of Menasha Common Council

From: Nancy McKenney, RDH, MS, Public Health Director

Date: December 3, 2015

RE: Menasha Health Department Secures Public Health Emergency Preparedness Training Funds

The purpose of this Memorandum is to communicate that the Menasha Health Department has been awarded \$4,250.00 for emergency preparedness training by the Wisconsin Division of Public Health. The award will cover registration, transportation to and from the conference or training, and lodging.

Health Department staff will attend the following trainings:

- [The 49th Annual Governor's Conference](#) on Emergency Management and Homeland Security, Appleton, WI. March 9-10, 2016.
- [The WPHA-WALHDAB 2016 Annual Conference](#), *Navigating Ethics: You have the Right, but is it Right?* Appleton, WI. May 24-26, 2016.
- [ICS-300: Intermediate Incident Command System for Expanding Incidents](#) provides training and resources for local officials and volunteers who may assume a supervisory role in expanding incidents or Type 3 incidents.
- [Disaster Family Assistance Specialist Training](#) is a one-day course to help address the needs of Wisconsin and its communities to provide a cadre of trained responders who can assist families as they work through the post-disaster adaptation process. There are two major components of the training: 1) An orientation to Disaster Family Assistance Specialist training, and 2) focus on partnerships and skill sets that are best suited to providing family assistance.

Staff may participate in additional training as funds and staff time allow.



December 1, 2015

Don Merkes  
City of Menasha  
140 Main St.  
Menasha, WI 54952-3190

Dear Don,

Every company or organization has a mission – something they want to accomplish, a reason for existing. The Chamber works as a strong advocate for our stakeholders. We exist to promote growth and prosperity.

Here are a few ways we have responded to our members and stakeholders suggestions by developing new innovative, award-winning programs. YourFuture Fox Cities is a career-based learning program. Career-based learning refers to activities, both in and out of the classroom, that provide opportunities for students to connect education to the workplace. Talent Upload is another program targeting college students in their final year of studies. Through this program, students are provided a weekend tour of our region, showcasing our local companies and the unlimited opportunities in the Fox Cities.

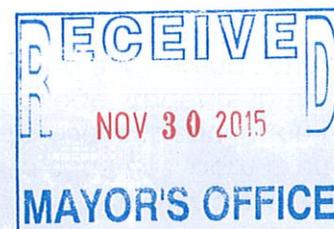
The Talent Upload program was selected “Best in Show” for Excellence in Economic Development and chosen as the winner of the Gold Excellence Award at the recent International Economic Development Annual Conference. We are thrilled with the success of the program and the international recognition. We are grateful for our many partners that have made Talent Upload a success and look forward to growing this program and others.

Please continue to engage with us, invest with us and grow with us – we are here to help you.

Sincerely,

A handwritten signature in black ink that reads 'Shannon Full'. The signature is written in a cursive style.

Shannon Full  
President/CEO



CITY OF MENASHA  
Special Common Council  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 16, 2015  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Krautkramer, Keehan, Zelinski, Spencer, Benner  
ALSO PRESENT: Mayor Merkes, CA Caption, ASD Steeno, Clerk Galeazzi

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

No one spoke.

E. DISCUSSION

1. Presentation by candidates for District 4 Alderman:

- a. [Arnie Collier](#)
- b. [Tina Olszewski](#)
- c. [Michael Prokash](#)

Each candidate introduced themselves and expressed their interest in serving as District 4 Alderman.

Council members asked questions of the candidates.

F. ACTION ITEMS

1. [Appointment of District 4 Alderman](#)

Clerk Galeazzi took roll call vote.

Ald. Nichols, Krautkramer, Keehan, Spencer & Benner voted for Tina Olszewski.

Ald. Taylor & Zelinski voted for Arnie Collier.

Tina Olszewski was appointed as District 4 Alderman.

G. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 5:53 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, November 16, 2015  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

C. OATH OF OFFICE – DISTRICT 4 ALDERMAN

Clerk Galeazzi administer the Oath of Office to newly appointed District 4 Alderman Tina Olszewski.

D. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Krautkramer, Olszewski, Keehan, Zelinski, Spencer, Benner.  
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil,  
ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Clerk Galeazzi and the Press.

E. PUBLIC HEARING

1. Proposed City of Menasha Budget for the year 2016.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Budget public hearing notice missing Capital Improvement section; need more in budget for improving housing stock and street improvements; need full time building inspector to work with Code Enforcement Officer.

Michael Ferris, 3400 S. Hemlock Lane, Appleton. Proposed 2016 project with City of Appleton for raised median island on Midway Road at Southfield/Hemlock intersection.

Arnie Collier, 708 Appleton Street, Menasha. Questions on TIFs; Employees portion of health insurance costs.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Mary Rhode, Fox Cities Convention & Visitor Bureau. FCCVB supports Room Tax Commission and Tourism Zone Agreement and Exhibition Center Cooperation Agreement.

Jeff Jirschele, City of Appleton Council member. Look forward to working with City on Exhibition Center.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Partnering with other municipalities on projects; CEO issuing citations for housing code violations; need full time building inspectors.

Tyler Doemel, 57 Appleton Street, Menasha. City needs to abide by State Statutes.

G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CDD Keil and DPW Radtke, Report on Residential Stormwater ERU Calculations.

DPW Radtke and CDD Keil reported on how City of Neenah arrived at their three tier stormwater fee schedule and what would be required for City of Menasha to create a different stormwater fee schedule.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 11/02/15.](#)
- b. [Board of Health, 10/14/15.](#)
- c. [Board of Public Works, 11/02/15.](#)
- d. [Committee on Aging, 10/15/15.](#)
- e. [Plan Commission, 11/03/15.](#)
- f. [Water and Light Commission, 10/28/15.](#)

Communications:

- g. [Clerk Galeazzi to Rob Roehrborn, Chairman, Heckrodt Wetland Reserve Board \(HWRB\), 11/06/15; Response to HWRB Denying the City's Request to be a Polling Place Location.](#)
- h. [Mayor Merkes to Ms. Wollerman, Neenah-Menasha YMCA, 11/10/2015; Support of the Aging Mastery Program® \(AMP\) grant application.](#)
- i. [National Recreation and Park Association, November 2015.](#)
- j. [Tom Buchholz, WisDOT Northeast Region to DPW Radtke, 10/09/15; Racine Roundabout Construction.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Minutes and Communications A-J.  
Motion carried on voice vote.

## H. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 11/02/15.](#)
2. Budget Review Sessions, [11/04/15](#), [11/05/15](#), [11/09/15](#), [11/11/15](#).

Administration Committee, 11/02/15 – Recommends the Approval of:

3. [The City of Menasha provide notice of non-renewal to the Local Government Property Insurance Fund.](#)
4. To authorize the City Attorney to continue to get quotes from property insurance companies.
5. [To renew Underground Storage Tank Insurance with ACE American Insurance Company for a premium of \\$4,632.](#)

Board of Public Works, 11/02/15 – Recommends the Approval of:

6. [Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; \\$42,274.26 \(Payment No. 2\).](#)

Plan Commission, 10/20/15 – Recommends the Approval of:

7. [Certified Survey Map – Woodcrest Heights.](#)

Plan Commission, 11/03/15 – Recommends the Approval of:

8. [Temporary Cul de Sac Easement Release – Woodcrest Heights Drive.](#)
9. [Temporary Cul de Sac Easement – Woodcrest Heights Drive.](#)

Ald. Taylor requested to remove from Consent Agenda Budget Review Session minutes of 11/9/15 & 11/11/15.

Moved by Ald. Taylor seconded by Ald. Keehan to approve Consent Agenda items 1, 2 (Budget Review Sessions minutes of 11/4/15 & 11/5/15 minutes), 3-9.

Motion carried on voice vote.

I. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner seconded by Ald. Keehan to approve Budget Review Session Minutes of 11/9/15 & 11/11/15.

Ald. Taylor requested that the minutes be amended to list him as excused from the 11/9/15 & 11/11/15 Budget Review Sessions.

Moved by Ald. Zelinski seconded by Ald. Taylor to amend the Budget Review Session Minutes of 11/9/15 & 11/11/15 to list Ald. Taylor as excused.

Motion carried on roll call 7-1. Ald. Nichols voted not.

Original motion as amended carried on roll call 8-0.

J. ACTION ITEMS

1. [Accounts payable and payroll for the term of 11/02/15 to 11/12/15 in the amount of \\$928,889.64.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.

Motion carried on roll call 8-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo date 11/11/15.

Motion carried on roll call 8-0.

3. ["Class A" Cider Only Liquor License Application for Van Zeeland Oil Co., Inc. 1492 Appleton Road, d/b/a Midway Mobil, Todd T. Van Zeeland, Agent for the 2015-2016 licensing year.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve "Class A" cider only liquor license application for Van Zeeland Oil Co., Inc., 1492 Appleton Road, d/b/a Midway Mobil, Todd T.

Van Zeeland, agent for the 2015-2016 licensing year.

Motion carried on roll call 8-0.

4. [Amended and Restated Room Tax Commission and Tourism Zone Agreement.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve Amended and Restated Room Tax Commission and Tourism Zone Agreement.

Unanimous consent from Council to allow Mary Rhode (FCCVB) and Appleton Ald. Jeff Jirschele to speak. Ms. Rhode and Ald. Jirschele explained the breakdown of the 10% room tax and the duties of the Room Tax Commission.

Motion carried on roll call 8-0.

5. [Exhibition Center Cooperation Agreement.](#)

Moved by Ald. Taylor seconded by Ald. Zelinski to Exhibition Center Cooperation Agreement.

Motion carried on roll call 8-0.

K. HELD OVER BUSINESS

None

L. ORDINANCES AND RESOLUTIONS

1. [O-21-15 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances \(Polling Places\) \(Introduced by Ald. Benner\). \(Recommended by the Administration Committee\).](#)

Moved by Ald. Benner seconded by Ald. Nichols to approved O-21-15 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances (Polling Places).

Motion carried on roll call 8-0

2. [O-22-15 An Ordinance Repealing and Recreating Title 7, Chapter 10 of the Code of Ordinances. \(Hotel and Motel Room Tax\) \(Introduced by Mayor Merkes\).](#)

No action.

3. [R-37-15 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenditures for the Year 2016 for the City of Menasha. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approved R-37-15 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenditures for the Year 2016 for the City of Menasha.

Moved by Ald. Taylor seconded by Ald. Zelinski to reduce Recycling Budget (#266) by \$41,138. General discussion ensued on other options for residents than curbside pickup of recyclables; cost benefits to encourage more recycling; residents are requesting more curbside pickups of recyclables; delay of other City services if recycling pickups are increased.

Motion on amendment failed on roll call 1-7. Ald. Taylor vote yes.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted no.

General discussion ensued on the budget.

Original motion to approve R-37-16 carried on roll call 6-2.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted yes.

Ald. Taylor and Zelinski voted no.

4. [R-38-15 A Resolution Approving the 2016 Capital Improvement Program. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve R-38-15 A Resolution Approving The 2016 Capital improvement Program.

Motion carried on roll call 6-2.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted yes.

Ald. Taylor and Zelinski voted no.

5. [R-39-15 A Resolution Authorizing 2016 General Obligation Borrowing and the Issuance of Certificate of Indebtedness and Levying a Tax in Connection Therewith. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve R-39-15 A Resolution Authorizing 2016 General Obligation Borrowing and the Issuance of Certificate of Indebtedness and Levying a Tax in Connection Therewith.

Motion carried on roll call 6-2.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted yes.

Ald. Taylor and Zelinski voted no.

## M. APPOINTMENTS

1. Approval of Alderman Spencer to the Landmarks Commission as Alderman Representative.

Moved by Ald. Benner seconded by Ald. Taylor to approve appointment of Ald. Spencer to the Landmarks Commission as Alderman Representative.

Motion carried on voice vote.

## N. CLAIMS AGAINST THE CITY

None

## O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

## P. RECESS TO BOARD OF PUBLIC WORKS AND PERSONNEL COMMITTEE

Moved by Ald. Taylor seconded by Ald. Keehan to recess at 8:34 p.m.

Motion carried on voice vote.

Ald. Spencer was excused at 8:35 p.m.

Reconvene at 8:55 p.m.

## Q. ACTION ITEMS

1. Moved by Ald. Benner seconded by Ald. Keehan to Adjourn into Closed Session at 8:55 p.m. pursuant to Wis. Stats. §19.85(1) (e) and (f): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Considering financial, medical, social or personal histories or disciplinary data of specific persons, if discussed in the public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Delinquent Account).  
Motion carried on roll call 7-0.
2. May reconvene into Open Session to act on what was discussed in Closed Session.  
No action.

## R. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 9:00 p.m.  
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk.

CITY OF MENASHA  
Special Common Council  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 23, 2015  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 4:30 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Krautkramer, Olszewski, Keehan, Zelinski, Spencer, Benner

ALSO PRESENT: Mayor Merkes, CA Captain, Ben LaFrambois, Clerk Galeazzi

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

No one spoke.

E. ACTION ITEMS/DISCUSSION

1. [O-22-15 An Ordinance Amending and Restating Title 7, Chapter 10 of the Code of Ordinance \(Hotel and Motel Room Tax\) \(Introduced by Mayor Merkes\)](#)

CA Captain explained the terms of the recently approved Room Tax Commission and Tourism Zone Agreement and Exhibition Center Cooperation Agreement have been included in the ordinance.

General discussion ensued on the procedure for collecting the room tax; expiration of room tax; amount allowed under State Statute.

Moved by Ald. Keehan seconded by Ald. Nichols to approve O-22-15 An Ordinance Amending and Restating Title 7, Chapter 10 of the Code of Ordinance (Hotel and Motel Room Tax)

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 4:45 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk



### STREET USE APPLICATION

Event: FIRST EVE  
 Sponsored by: DOTY ISLAND DEVELOPMENT COUNCIL  
COMMUNITY FORWARD INC  
 Responsible Person: JAMES TAYLOR  
 Address: 340 BROAD ST  
MENASHA  
 Email Address: \_\_\_\_\_

Street Use Date: 12-31-15/1-1-16  
 Start Time: 10 PM  
 End Time: 12:30 AM  
 Number of Units: \_\_\_\_\_  
 (Parades)

Phone: 723-4857

Street Route: ON FILE  
Description of Use (attach map)

**Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.**  
 Insurance Company CC SERVICES Policy No. \_\_\_\_\_  
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 10-31-15 Applicant's Signature: James Taylor

*pdct #10407*

**Permit Fee:** Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

**Note to events planning to use City Parks and/or greenspace:** Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

**TO BE COMPLETED BY CITY STAFF** (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: \_\_\_\_\_  
 Not Required: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Scheduled Common Council Review Date: 12-7-15  
 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**APPROVAL:**  
 Police Dept. [Signature] Fire Dept. \_\_\_\_\_ Public Works Dept. MR City Attorney \_\_\_\_\_

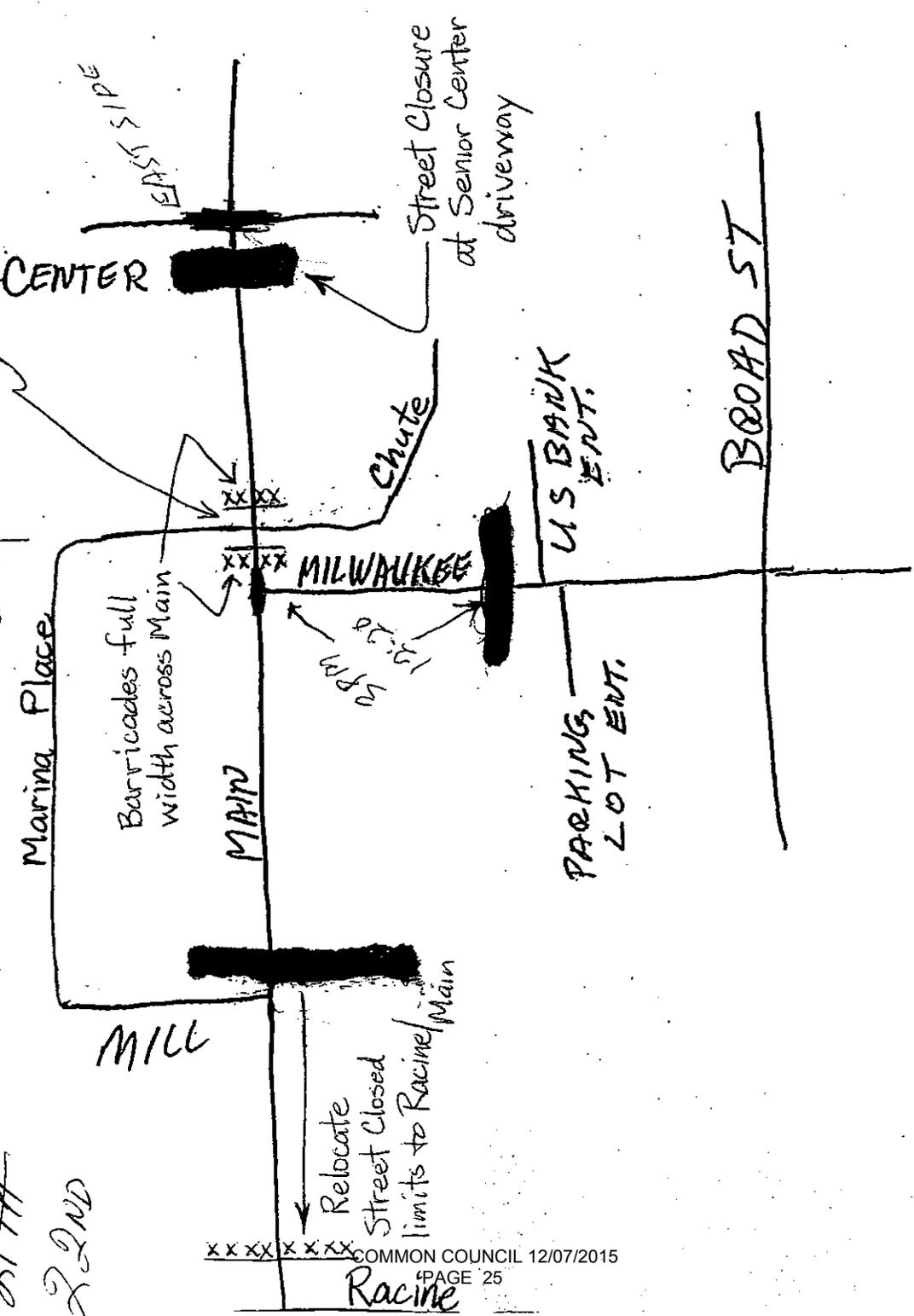
# 187th FIRST EYE FOX LITLES

~~207th~~ 12-31-14 1415

~~217th~~ 12:30 PM - 12:30 AM

~~22nd~~

Chute Marina Place open to traffic (across Main only)



**CLOSURE**



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**FULLY EARNED PREMIUM ENDORSEMENT**

If this policy is cancelled at your request, the premium for this policy will be fully earned and no refund will be made.

Non-payment of premium is considered a request by the first Named Insured for cancellation of this policy.

All other terms and conditions of this policy remain unchanged.

# COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

POLICY NUMBER: **NN636184**

Extension of Declarations is attached.

Effective Date: **12/31/2015 12:01 A.M. Standard Time**

**LIMITS OF INSURANCE**  If box is checked, refer to form **S132** Amendment of Limits of Insurance.

General Aggregate Limit (Other Than Products/Completed Operations)	\$	2,000,000	
Products/Completed Operations Aggregate Limit	\$	INCLUDED	
Personal and Advertising Injury Limit	\$	1,000,000	Any One Person Or Organization
Each Occurrence Limit	\$	1,000,000	
Damage To Premises Rented To You Limit	\$	100,000	Any One Premises
Medical Expense Limit	\$	5,000	Any One Person

**RETROACTIVE DATE (CG 00 02 ONLY)**

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" which occurs before the Retroactive Date, if any, shown here: NONE (Enter Date or "NONE" if no Retroactive Date applies)

**BUSINESS DESCRIPTION AND LOCATION OF PREMISES**

BUSINESS DESCRIPTION: **SPECIAL EVENT-OUTDOOR NEW YEARS FESTIVAL**

LOCATION OF ALL PREMISES YOU OWN, RENT, OR OCCUPY:  Location address is same as mailing address.

1. CURTIS RD. SQ./MAIN ST.  
MENASHA WI 54952-
- 2.

Additional locations (if any) will be shown on form **S170**, Commercial General Liability Coverage Part Declarations Extension.

LOCATION OF JOB SITE (If Designated Projects are to be Scheduled):

CODE # -	CLASSIFICATION	*	PREMIUM BASIS	RATE		ADVANCE PREMIUM
				Prem/Ops	Prod/Comp Ops	
90562	Special Events - Group II - Up to 500 average daily attendance Rate is Number of Days	t+	3	101.581	INCLUDED	305 INCLUDED
49950	Additional Insured - All Other	t	1	25.000		25 FE
- FE=FULLY EARNED						

\* **PREMIUM BASIS SYMBOLS**    **+** = Products/Completed Operations are subject to the General Aggregate Limit

a = Area (per 1,000 sq. ft. of area)	o = Total Operating Expenditures (per \$1,000 Total Operating Expenditures)	s = Gross Sales (per \$1,000 of Gross Sales)
c = Total Cost (per \$1,000 of Total Cost)	p = Payroll (per \$1,000 of Payroll)	t = See Classification
m = Admissions (per 1,000 Admissions)		u = Units (per unit)

PREMIUM FOR THIS COVERAGE PART \$ **330**

**FORMS AND ENDORSEMENTS** (other than applicable Forms and Endorsements shown elsewhere in the policy)

Forms and Endorsements applying to this Coverage Part and made part of this policy at time of issue:  
**Refer to Schedule of Forms and Endorsements**

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.  
Includes copyrighted material of Insurance Services Office, Inc. with its permission.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR  
CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**Name Of Additional Insured Person(s)  
Or Organization(s):**

**Location(s) Of Covered Operations**

CITY OF MENASHA  
140 MAIN STREET, MENASHA, WI 54952

CURTIS RD. SQ./MAIN ST  
MENASHA WI 54952-

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

## Certificate of Payment

Date: November 12, 2015

Payment Request: Three (3) and Final

Contractor: Borsche Roofing Professionals, Inc.

Address: N2971 Highway 15, PO Box 160, Hortonville, WI 54944

Contract Unit No.: 2015-02

Project Description: Menasha Library/City Hall Re-Roofing Project

Original Contract Amount \$ 106,659.78

Change Order No.: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Previous Change Order(s): \$ \_\_\_\_\_

Total Contract Amount (Including Change Orders) \$ 106,659.78

Total Earned to Date (Summary Attached) \$ 106,659.78

Less Retainage \$ 0

Amount Due \$ 1,000.00

Previous Payments \$ 105,659.78

Amount Due this Payment \$ 1,000.00

Estimate Period from October 22, 2015 to November 7, 2015

*I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.*

Date: \_\_\_\_\_ By: \_\_\_\_\_

*Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.*

**Recommended for Payment**

Director of Public Works: Mark Rastler Date: 11/12/2015

**Common Council Approval Date:** \_\_\_\_\_

### Finance Department

Account Number	Budget	Charge to Account
	\$	
	\$	
	\$	
	\$	

s:\PUBLICWORKS PUBLICWORKS\Contracts\Forms\Certificate of Payment.docx



**MEMORANDUM**

To: City of Menasha Personnel Committee

From: Peggy Steeno, Director of Administrative Services

Date: November 12, 2015

RE: 2016 Wage/Salary Increase for Non-Represented Employees (Excluding Police Supervisory and Library Employees)

**BACKGROUND**

In conjunction with the proposed 2016 Budget, the Mayor has included in the budget and is recommending a 2% pay increase for non-represented employees, excluding police supervisory lieutenants, who are associated with the police union employees and are included under a separate request, and Menasha Public Library employees, whose wages/salaries are set by Library Board.

**ANALYSIS**

The annual increases for non-represented employees over the past five years are shown below:

*Five Year History of Pay Increases for Non-Represented Employees*

2015 – 1%  
2014 – 1%  
2013 – 3% (1.5% in January / 1.5% in July)  
2012 – 1%  
2011 – 0%

As shown above, the average pay increase over the past five years, for non-represented employees, was 1.2% per year. This is substantially less than the average 2.8%, per year, wage increase our represented police union employees received, and the average 2.50%, per year, wage increase our represented fire union employees received, both during the same time period.

And, in reviewing non-represented employee wage/salary increases for other Wisconsin public sector employers, the average increase in 2014 was 1.78%, and the average increase in 2015 was 1.81%.

Also, for 2016, our represented police union employees are contracted to receive a 1% increase as well as a 1% lump sum bonus, which was a trade-off for the 2.5% health insurance premium sharing that is starting for those employees in 2016. Non-represented employees will also be paying 2.5% of the health insurance premiums in 2016. The 2.5% premium sharing equates to an approximate 1% wage increase for a mid-level employee with a family insurance plan.

**FISCAL IMPACT**

The fiscal impact of a 2% pay increase, with the benefit roll-ups included, for non-represented employees, is approximately \$158,100 in 2016.

**RECOMMENDATION**

Staff recommends approval of a 2% increase for non-represented employees, excluding Police Supervisory Lieutenants and Library employees, effective January 3, 2016.



**MEMORANDUM**

To: City of Menasha Personnel Committee

From: Peggy Steeno, Director of Administrative Services

Date: November 12, 2015

RE: 2016 Wage Increase for Police Supervisory Employees

**BACKGROUND**

In conjunction with the proposed 2016 Budget, the Mayor has included in the budget and is recommending a 1% pay increase plus a 1% lump sum bonus for police supervisory employees.

**ANALYSIS**

A Police Administration Pay Plan was approved by the Common Council in March of 2014, to maintain a 5% separation between the represented police union employees and the lieutenants that supervise them. As part of that plan, the police supervisory employees that were not at least 5% higher than the police union employees received immediate increases, and all police supervisory employees received an additional increase at the end of 2014, to coincide with the increase for the represented group, at that time.

Also, for 2016, our represented police union employees are contracted to receive a 1% increase as well as a 1% lump sum bonus, which was a trade-off for the 2.5% health insurance premium sharing that is starting for those employees in 2016.

In order to maintain the integrity of the Police Administration Pay Plan, created in 2014, and to avoid going back and forth with the increases for the police supervisory employees, sometimes aligning them with the non-represented employees and sometimes aligning them with the represented employees, the recommendation is to keep the pay structure for these employees on pace with the represented police employees.

**FISCAL IMPACT**

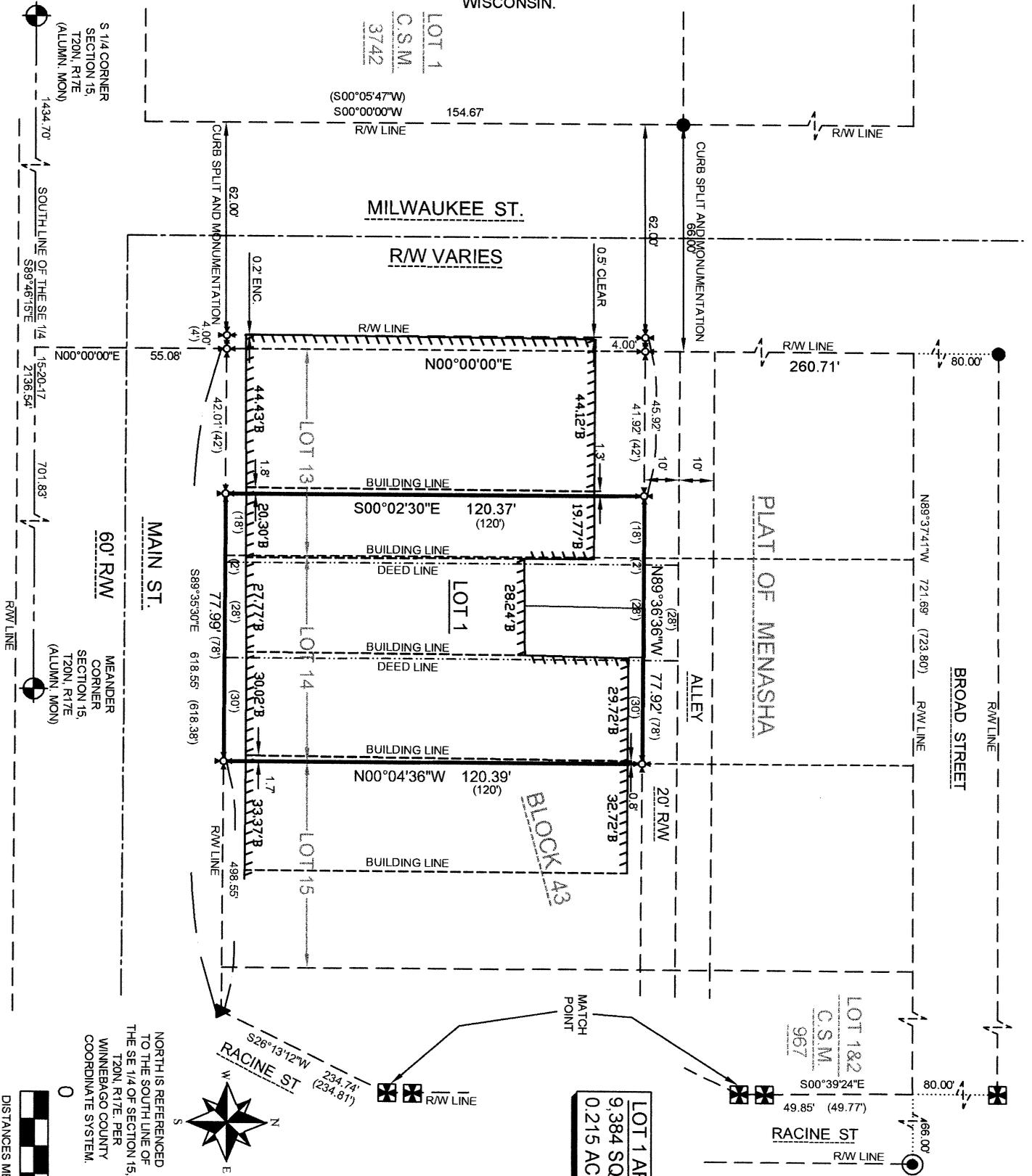
The fiscal impact of a 1% pay increase, with the benefit roll-ups, and the 1% lump sum bonus for police supervisory employees is approximately \$9,500 in 2016.

**RECOMMENDATION**

Staff recommends approval of a 1% pay increase plus a 1% lump sum bonus for police supervisory employees, effective January 3, 2016.

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

PART OF LOT 13 AND PART OF LOT 14 OF BLOCK 43, IN PLAT OF MENASHA (TWO ADDITIONS), IN THE FIRST WARD, CITY OF MENASHA, LOCATED IN PART OF THE SE 1/4 OF SECTION 15, TOWNSHIP 20 NORTH, RANGE 17 EAST, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.



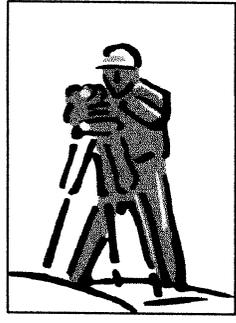
**LOT 1 AREA**  
9,384 SQ. FT.  
0.215 ACRES

NORTH IS REFERENCED TO THE SOUTH LINE OF THE SE 1/4 OF SECTION 15, T20N, R17E, PER WINNEBAGO COUNTY COORDINATE SYSTEM.



### LEGEND

- XX.XX' B BUILDING DIMENSION
- 1" IRON PIPE FOUND
- ▲ MAG NAIL FOUND
- 2" IRON PIPE FOUND
- ⊙ CHISELED CROSS FOUND
- ⊕ CHISELED CROSS SET
- ⊙ SECTION CORNER
- ( ) PREVIOUSLY RECORDED DIMENSION



<b>PRECISION LAND SURVEYING, LLC</b> 1024 W. TAYLOR ST. APPLETON, WI 54914 (920) 205-4895		
<b>DRAWN BY</b> CAH	<b>DATE</b> 10/16/2015	<b>SURVEY FOR</b> WEATHERVANE RESTAURANT 186 MAIN ST MENASHA, WI 54952
<b>APPROVED</b> CAH	<b>DATE</b> 10/16/2015	
<b>SCALE</b> 1" = 40'	<b>SHEET</b> 1 OF 3	<b>PROJECT NO.</b> 8597

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

PART OF LOT 13 AND PART OF LOT 14 OF BLOCK 43, IN PLAT OF MENASHA (TWO ADDITIONS), IN THE FIRST WARD, CITY OF MENASHA, LOCATED IN PART OF THE SE 1/4 OF SECTION 15, TOWNSHIP 20 NORTH, RANGE 17 EAST, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

STATE OF WISCONSIN)  
SS)  
OUTAGAMIE COUNTY)

I, CHRISTIAN A. HAUSFELD, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, AND MAPPED PART OF LOT 13 AND PART OF LOT 14 OF BLOCK 43, IN PLAT OF MENASHA (TWO ADDITIONS), IN THE FIRST WARD, CITY OF MENASHA, LOCATED IN THE SE 1/4 OF SECTION 15, TOWNSHIP 20 NORTH, RANGE 17 EAST, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN. FURTHER DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 OF SECTION 15; THENCE SOUTH 89°46'15" EAST, 1434.70 FEET ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION; THENCE NORTH 00°00'00" EAST, 55.08 FEET, TO THE SOUTHEAST CORNER OF BLOCK 43 OF SAID MENASHA PLAT (TWO ADDITIONS); THENCE SOUTH 89°35'30" EAST, 42.01 FEET, ALONG THE SOUTH LINE OF LOT 13 OF SAID BLOCK 43 TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89°35'30" EAST, 77.99 FEET, ALONG THE SOUTH LINE OF SAID LOT 13 AND LOT 14; THENCE NORTH 00°04'36" WEST, 120.39 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF LANDS DEDICATED TO THE CITY OF MENASHA FOR AN ALLEY WAY; THENCE NORTH 89°36'36" WEST, 77.92 FEET, ALONG SAID ALLEY WAY; THENCE SOUTH 00°02'30" EAST, 120.37 FEET TO THE POINT OF BEGINNING. CONTAINING 0.215 ACRES, (9,384 SQ. FT.) OF LAND AND BEING SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MAKE SUCH SURVEY UNDER THE DIRECTION OF PAT DUFRANE, 186 MAIN ST., MENASHA, WI 54952.

THAT SUCH IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF LAND SURVEYED. THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE LAND SUBDIVISION ORDINANCE OF THE CITY OF MENASHA AND SURVEYING AND MAPPING THE SAME.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015

\_\_\_\_\_  
WISCONSIN PROFESSIONAL LAND SURVEYOR pLS-2492  
CHRISTIAN A. HAUSFELD

**COUNTY TREASURE'S CERTIFICATE:**

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

\_\_\_\_\_  
COUNTY TREASURER

\_\_\_\_\_  
DATED

**CITY OF MENASHA TREASURE'S CERTIFICATE:**

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

\_\_\_\_\_  
CITY TREASURER

\_\_\_\_\_  
DATED

**CITY OF MENASHA COMMON COUNCIL APPROVAL:**

RESOLVED, THAT THIS CERTIFIED SURVEY MAP IN THE CITY OF MENASHA, WINNEBAGO COUNTY, PAT DUFRANE, THE PROPERTY OWNER, IS HEREBY APPROVED BY THE COMMON COUNCIL OF THE CITY OF MENASHA.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATED

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
DATED



**City of Menasha Disbursements**

Weekly Accounts Payable	11/19/15-12/3/15	\$	1,000,649.75
	Checks # 52063-52271		
	Void check #49328	\$	(656.44)
	Void check #50002	\$	(50.54)
Bi-Weekly Payroll	11/25/15	\$	189,298.91
Additional Regular Cycle Accounts Payables -Paid Electronically			
Nationwide Retirement	11/13/15	\$	11,807.50
BMO Harris-Flex Spending	11/13/15	\$	3,581.15
Delta Dental	11/18/15	\$	1,219.20
Federal Tax Withholding	11/18/15	\$	69,909.03
Pitney Bowes-Postage Machine Refill	11/20/15	\$	1,500.00
Advanced Disposal-Broad Street Recycling	11/23/15	\$	117.38
Delta Dental	11/25/15	\$	2,790.40
Community First Credit Union-Payroll Deductions	11/25/15	\$	5,404.00
BMO Harris-Flex Spending	11/25/15	\$	3,581.15
State Tax Withholding	11/25/15	\$	12,669.83
State Sales Tax	11/27/15	\$	145.31
Sate Tax Withholding	11/27/15	\$	14,220.14
Employee Trust Funds	11/30/15	\$	156,123.85
Banking Fee	11/30/15	\$	75.00
Nationwide Retirement	12/1/15	\$	11,807.50
Delta Dental	12/2/15	\$	1,277.40
Federal Tax Withholding	12/2/15	\$	78,197.56
		\$	<u>374,426.40</u>
<b>Total</b>		\$	<u><u>1,563,668.08</u></u>

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.

Peggy Steeno  
Peggy Steeno  
Administrative Services Director

12/3/15  
Date

- Notes:
- Medical Expense Reimbursement Trust-Retirement Pay Out
  - United Way-Employee Donations
  - Wisconsin Support Collections-Child/Spousal Support
  - WI SCTF-Child Support Annual Fee
  - Gaps in check numbers indicate that more invoices being paid than fit on one check stub  
(The last check stub used is the check number that will appear on the check register)

## AP Check Register

### Check Date: 11/19/2015

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	52063	11/19/2015	15423	100-0501-522.24-03	1,014.10	Pump Replacement - PPF
				100-0801-521.24-03	1,521.15	Pump Replacement - PPF
	11/19/2015	15424	100-0501-522.24-03	294.32	Boiler Maintenance - PPF	
			100-0801-521.24-03	441.49	Boiler Maintenance - PPF	
	11/19/2015	15425	731-1022-541.24-03	215.38	Filters/Belts/Filters-PWF	
<b>Total for check: 52063</b>					<b>3,486.44</b>	
ACCURATE	52064	11/19/2015	1515921	731-1022-541.30-18	175.56	LED/Plug
		11/19/2015	1515997	731-1022-541.30-18	13.90	Nuts
	<b>Total for check: 52064</b>					<b>189.46</b>
ADVANTAGE POLICE SUPPLY INC	52065	11/19/2015	15-1044	100-0801-521.30-15	570.00	Ballistics
		11/19/2015	15-1045	100-0801-521.30-15	570.00	Ballistics
		11/19/2015	15-1046	100-0801-521.30-15	570.00	Ballistics
	<b>Total for check: 52065</b>					<b>1,710.00</b>
AEROLOC INCORPORATED	52066	11/19/2015	1354	100-0703-553.24-03	2,850.00	Asbestos Removal
<b>Total for check: 52066</b>					<b>2,850.00</b>	
BAHCALL RUBBER CO INC	52067	11/19/2015	716547-001	731-1022-541.38-03	1,336.68	Hose/Coupler
		11/19/2015	718189-001	731-1022-541.38-03	30.15	Hose
		11/19/2015	718189-003	731-1022-541.38-03	88.54	Clamp/Flange
		11/19/2015	719014-001	731-1022-541.38-03	32.68	MJIC-MNPT
		11/19/2015	719014-002	731-1022-541.38-03	32.16	Hose
		11/19/2015	719183-001	731-1022-541.38-03	15.00	MJIC-MNPT
		<b>Total for check: 52067</b>				
BAY LAKES COUNCIL	52068	11/19/2015	BAYLAKES	824-0810-521.21-06	485.00	Registration
<b>Total for check: 52068</b>					<b>485.00</b>	

## AP Check Register

### Check Date: 11/19/2015

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BAYCOM INC	52069	11/19/2015	98860	100-0801-521.29-04	85.00	Squad 21 Insurance Claim
			<b>Total for check: 52069</b>		<b>85.00</b>	
BERGSTROM	52070	11/19/2015	N160147	100-0801-521.80-03	29,797.58	2016 Ford Explorer
			<b>Total for check: 52070</b>		<b>29,797.58</b>	
BORSCHER ROOFING PROFESSIONALS	52071	11/19/2015	BORSCHER	470-1001-514.82-01	40,607.77	Re-Roofing Project
				470-0000-201.04-00	1,666.49	Re-Roofing Project
			<b>Total for check: 52071</b>		<b>42,274.26</b>	
BRUESEWITZ, JOE	52072	11/19/2015	BRUESEWITZ	100-0000-201.10-00	100.00	Return Deposit      Exc Permit #12009
			<b>Total for check: 52072</b>		<b>100.00</b>	
CALUMET COUNTY CLERK	52073	11/19/2015	CALUMET	100-0000-201.03-00	54.00	Dog Licenses 2015
			<b>Total for check: 52073</b>		<b>54.00</b>	
CAVANAUGH CARRIAGES	52074	11/19/2015	CAVANAUGH	100-0702-552.20-03	500.00	Holiday Hayride
			<b>Total for check: 52074</b>		<b>500.00</b>	
CULLIGAN WATER CONDITIONING	52075	11/19/2015	CULLIGAN	100-1001-514.20-01	19.40	Water
			<b>Total for check: 52075</b>		<b>19.40</b>	
DIAMOND HOME & HABITAT	52076	11/19/2015	238	100-0501-522.24-03	75.00	Fire Station Shower      Repair
			<b>Total for check: 52076</b>		<b>75.00</b>	
EARTHLINK BUSINESS	52077	11/19/2015	EARTHLINK	100-0402-513.22-01	7.23	Landline Phone Charges
				100-0201-512.22-01	7.03	Landline Phone Charges
				100-0000-123.00-00	16.05	Landline Phone Charges
				100-0203-512.22-01	14.61	Landline Phone Charges

**AP Check Register**  
**Check Date: 11/19/2015**

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
EARTHLINK BUSINESS...	52077...	11/19/2015...	EARTHLINK...	100-0304-562.22-01	26.30	Landline Phone Charges
				100-1001-514.22-01	79.66	Landline Phone Charges
				100-0401-513.22-01	35.48	Landline Phone Charges
				731-1022-541.22-01	28.55	Landline Phone Charges
				100-0903-531.22-01	53.95	Landline Phone Charges
				743-0403-513.22-01	16.87	Landline Phone Charges
				100-0601-551.22-01	186.99	Landline Phone Charges
				100-0101-511.22-01	11.09	Landline Phone Charges
				100-0702-552.22-01	29.74	Landline Phone Charges
				100-0703-553.22-01	49.97	Landline Phone Charges
				100-0202-512.22-01	17.77	Landline Phone Charges
				100-0801-521.22-01	275.72	Landline Phone Charges
				100-1002-541.22-01	46.34	Landline Phone Charges
				100-0920-531.22-01	14.50	Landline Phone Charges
				100-1008-541.22-01	4.19	Landline Phone Charges
				100-0502-522.22-01	44.04	Landline Phone Charges
207-0000-123.00-00	29.53	Landline Phone Charges				
100-0704-552.22-01	15.53	Landline Phone Charges				
100-0000-123.00-00	330.55	Landline Phone Charges				
<b>Total for check: 52077</b>					<b>1,341.69</b>	
ENVIROTECH	52078	11/19/2015	102515-16A	601-1020-543.30-15	70.07	Tigertail Sewer Guide
				<b>Total for check: 52078</b>		
FASTENAL COMPANY	52079	11/19/2015	WINEE110758	489-0703-562.82-02	561.34	Gilbert Site Lights
				<b>Total for check: 52079</b>		
FASTSIGNS OF APPLETON	52080	11/19/2015	A90078	100-0801-521.29-04	525.00	K9 Graphics
				<b>Total for check: 52080</b>		

**AP Check Register**  
**Check Date: 11/19/2015**

Date: 11/19/2015

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
FERRELLGAS	52081	11/19/2015	1089175991	266-1027-543.30-18	78.24	Liquified Petroleum Gas
			<b>Total for check: 52081</b>		<b>78.24</b>	
FOX VALLEY HUMANE ASSOCIATION	52082	11/19/2015	FOXVALLEYHUMANE	100-0806-532.25-01	1,396.85	September 2015
			<b>Total for check: 52082</b>		<b>1,396.85</b>	
FOX VALLEY TECHNICAL COLLEGE	52083	11/19/2015	TPB293005/FY15-	100-0801-521.34-02	720.00	Classes
			<b>Total for check: 52083</b>		<b>720.00</b>	
GENERAL COMMUNICATIONS	52084	11/19/2015	216365	100-0801-521.29-04	2,534.00	Window Partition/Kit
			<b>Total for check: 52084</b>		<b>2,534.00</b>	
GREEN BOYZ	52085	11/19/2015	GREENBOYZ	100-0801-521.24-03	47.50	Weed Control
				100-0601-551.24-03	47.50	Weed Control
			<b>Total for check: 52085</b>		<b>95.00</b>	
GRIESBACH READY-MIX LLC	52086	11/19/2015	3359	470-1009-541.82-02	3,684.00	Concrete
			<b>Total for check: 52086</b>		<b>3,684.00</b>	
GUNDERSON CLEANERS 6	52087	11/19/2015	220395	100-0704-552.30-13	23.04	Cleaning
		11/19/2015	221025	100-0704-552.30-13	15.36	Cleaning
		11/19/2015	221035	100-0704-552.30-13	23.04	Cleaning
			<b>Total for check: 52087</b>		<b>61.44</b>	
HOLMES AUTOMOTIVE RECYCLING INC	52088	11/19/2015	154829	731-1022-541.38-03	35.00	Radio
			<b>Total for check: 52088</b>		<b>35.00</b>	
INDEPENDENT INSPECTIONS LTD	52089	11/19/2015	310428	100-0301-523.21-06	2,095.00	October 2015 Permits

## AP Check Register

### Check Date: 11/19/2015

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
INDEPENDENT INSPECTIONS LTD...	52089...	11/19/2015	310497	100-0301-523.21-06	1,936.34	October 2015 Permits
			<b>Total for check: 52089</b>		<b>4,031.34</b>	
PATRICK JAMES	52090	11/19/2015	JAMES	743-0403-513.33-01	28.77	October 2015
				743-0403-513.30-10	19.99	October 2015
			<b>Total for check: 52090</b>		<b>48.76</b>	
KELLER, HEATHER	52091	11/19/2015	KELLER	100-0000-201.10-00	100.00	Return Deposit      Exc Permit #12001
			<b>Total for check: 52091</b>		<b>100.00</b>	
KJ WASTE SYSTEMS INC	52092	11/19/2015	KJWASTE	266-1027-543.21-06	787.00	September 2015
			<b>Total for check: 52092</b>		<b>787.00</b>	
KUNDINGER FLUID POWER INC	52093	11/19/2015	50354418	731-1022-541.38-03	38.10	Element
		11/19/2015	50354669	731-1022-541.38-03	36.52	Sight Gauge
			<b>Total for check: 52093</b>		<b>74.62</b>	
LEAVES INSPIRED TREE NURSERY LLC	52094	11/19/2015	93	826-0706-561.30-18	176.00	Trees
			<b>Total for check: 52094</b>		<b>176.00</b>	
LEMERAND, AMY	52095	11/19/2015	LEMERAND	100-0000-201.10-00	100.00	Return Deposit      Exc Permit #11989
			<b>Total for check: 52095</b>		<b>100.00</b>	
LEVENHAGEN CORPORATION	52096	11/19/2015	057758C-IN	100-0000-131.00-00	7,788.22	Fuel
		11/19/2015	057799A-IN	100-0000-131.00-00	12,876.00	Fuel
			<b>Total for check: 52096</b>		<b>20,664.22</b>	

**AP Check Register**  
**Check Date: 11/19/2015**

Date: 11/19/2015

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
LUKAS, BARBARA	52097	11/19/2015	LUKAS	100-0000-201.10-00	100.00	Return Deposit Exc Permit #12015
			<b>Total for check: 52097</b>		<b>100.00</b>	
MANDERFIELD BAKERY	52098	11/19/2015	474647	100-0918-531.30-18	22.50	Cookies
			<b>Total for check: 52098</b>		<b>22.50</b>	
MENARDS-APPLETON EAST	52099	11/19/2015	84095	100-1001-514.30-15	4.21	Clips
		11/19/2015	84483	100-1001-514.24-03	29.10	Coupler/Strap/Outlet
				100-0920-531.24-03	18.55	Coupler/Strap/Outlet
			<b>Total for check: 52099</b>		<b>51.86</b>	
MENARDS-APPLETON WEST	52100	11/19/2015	5820	625-1010-541.30-18	104.62	Greenwood Storm Drain Tap
			<b>Total for check: 52100</b>		<b>104.62</b>	
MENASHA JOINT SCHOOL DISTRICT	52101	11/19/2015	NOVMOBILEHOME	100-0000-412.00-00	6,505.10	November Mobile Home
			<b>Total for check: 52101</b>		<b>6,505.10</b>	
MENASHA UTILITIES	52102	11/19/2015	MENASHAUTILITY	100-1008-541.22-03	213.81	Electric
				100-1008-541.22-05	45.42	Water
				100-0704-552.22-03	251.06	Electric
				100-0704-552.22-05	421.80	Water
				731-1022-541.22-03	988.01	Electric
				731-1022-541.22-05	326.80	Water
				731-1022-541.22-06	901.88	Storm
				266-1028-543.22-06	73.13	Storm
				100-0801-521.22-03	1,413.88	Electric
				100-0801-521.22-05	332.11	Water
				100-0801-521.22-06	62.72	Storm
				100-0000-123.00-00	1,023.85	Electric
				100-0000-123.00-00	240.49	Water
				100-0000-123.00-00	45.41	Storm

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA UTILITIES...	52102...	11/19/2015...	MENASHAUTILITY...	100-0801-521.22-03	12.07	Electric
				100-0601-551.22-03	3,298.46	Electric
				100-0601-551.22-05	545.70	Water
				100-0601-551.22-06	103.75	Storm
				207-0707-552.22-05	166.60	Water
				100-1019-552.22-03	352.51	Electric
				100-1019-552.22-05	12.38	Water
				100-0000-123.00-00	10.95	Electric
				100-1001-514.22-05	12.38	Water
				100-1001-514.22-06	2.50	Storm
				100-0703-553.22-03	1,391.13	Electric
				100-0703-553.22-05	45.42	Water
				100-0703-553.22-06	667.51	Storm
				485-0304-562.22-06	33.13	Storm
				457-0304-562.22-06	2.50	Storm
				485-0304-562.22-06	15.00	Storm
				457-0304-562.21-10	31.76	Electric
100-0305-562.22-06	5.00	Storm				
501-0304-562.22-06	248.76	Storm				
	11/19/2015	MU	100-1012-541.22-03	17,334.28	October Street Lighting	
			<b>Total for check: 52102</b>	<b>30,632.16</b>		
MID-AMERICAN RESEARCH CHEMICAL	52103	11/19/2015	0564674-IN	731-1022-541.30-18	333.45	Wipes/Spray
			<b>Total for check: 52103</b>	<b>333.45</b>		
MONROE TRUCK EQUIPMENT INC	52104	11/19/2015	743753	731-1022-541.38-03	466.39	Floorliner/Mudflaps
			<b>Total for check: 52104</b>	<b>466.39</b>		
NORTHEAST ASPHALT INC	52105	11/19/2015	1389648	100-1013-541.30-18	6,962.34	Commercial Grade
			<b>Total for check: 52105</b>	<b>6,962.34</b>		

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
OUTAGAMIE COUNTY CLERK OF COURTS	52106	11/19/2015	OUTAGAMIE	100-0000-201.03-00	216.65 Bond	Report #MP15-3610
			<b>Total for check: 52106</b>		<b>216.65</b>	
PROFESSIONAL PROCESS SERVICE	52107	11/19/2015	15398	100-0304-562.21-06	56.00 Ordinance Violation	409 First Street
			<b>Total for check: 52107</b>		<b>56.00</b>	
REDI-WELDING CO	52108	11/19/2015	14923	731-1022-541.38-01	45.70 Tubing	
				741-0000-193.00-00	861.73 Tubing	
			<b>Total for check: 52108</b>		<b>907.43</b>	
SERVICEMASTER BUILDING MAINTENANCE	52109	11/19/2015	17903	100-1001-514.20-01	1,095.00 Contract Janitorial	
		11/19/2015	17904	731-1022-541.20-01	494.00 Contract Janitorial	
		11/19/2015	17922	100-0903-531.20-01	490.00 Contract Janitorial	
			<b>Total for check: 52109</b>		<b>2,079.00</b>	
SKID & PALLET	52110	11/19/2015	7523	100-0703-553.30-18	216.00 Mulch	
			<b>Total for check: 52110</b>		<b>216.00</b>	
SLOMSKI, ANTHONY	52111	11/19/2015	SLOMSKI	100-0000-201.10-00	100.00 Return Deposit	Exc Permit #12018
			<b>Total for check: 52111</b>		<b>100.00</b>	
SPORTS GRAPHICS	52112	11/19/2015	1015-144	100-0801-521.19-03	8.75 Cap	
			<b>Total for check: 52112</b>		<b>8.75</b>	
STAELENS, ANNE	52113	11/19/2015	STAELENS	100-0000-201.03-00	40.00 Overpay cit #72561	
			<b>Total for check: 52113</b>		<b>40.00</b>	
STAPLES ADVANTAGE	52114	11/19/2015	3280802394	100-0304-562.30-10	15.49 Supplies	
				100-0702-552.30-10	14.16 Supplies	

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STAPLES ADVANTAGE...	52114...	11/19/2015...	3280802394...	100-1002-541.30-10	9.56	Supplies
				625-1002-541.30-10	3.18	Supplies
				100-1001-514.30-10	34.74	Supplies
	11/19/2015	3281381643		100-0702-552.30-10	4.63	Supplies
				100-1002-541.30-10	6.46	Supplies
				625-1002-541.30-10	2.16	Supplies
				100-0304-562.30-10	47.08	Supplies
	11/19/2015	3281925595		731-1022-541.30-10	54.59	Supplies
	11/19/2015	3281925599		100-0801-521.30-10	62.59	Supplies
	11/19/2015	3281925602		100-0201-512.30-10	18.67	Supplies
			100-0203-512.30-10	18.68	Supplies	
			100-0405-513.30-10	15.92	Supplies	
			<b>Total for check: 52114</b>	<b>307.91</b>		
STUYVENBERG, KATE	52115	11/19/2015	STUYVENBERG	100-0000-201.10-00	100.00	Return deposit      Exc Permit #12016
				<b>Total for check: 52115</b>	<b>100.00</b>	
SUPERIOR VISION INSURANCE PLAN	52116	11/19/2015	IA460753	100-0000-204.10-00	1,093.05	Vision Insurance
				<b>Total for check: 52116</b>	<b>1,093.05</b>	
SWIDERSKI POWER INC	52117	11/19/2015	IF30167	731-1022-541.38-03	660.00	Core
				<b>Total for check: 52117</b>	<b>660.00</b>	
THEDACARE LABORATORIES	52118	11/19/2015	36415	100-0801-521.21-05	42.50	Venipuncture
				<b>Total for check: 52118</b>	<b>42.50</b>	
UNIFIRST CORPORATION	52119	11/19/2015	097 0198829	731-1022-541.20-01	256.75	Coveralls/Shirts/Pants
				<b>Total for check: 52119</b>	<b>256.75</b>	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UNIFORM SHOPPE	52120	11/19/2015	248235	100-0801-521.19-03	112.40	Shirts
			<b>Total for check: 52120</b>		<b>112.40</b>	
VERIZON WIRELESS	52121	11/19/2015	9754932772	100-0703-553.22-01	32.28	Phone
				100-0601-551.22-01	38.08	Phone
				100-0801-521.22-01	12.59	Phone
				100-1001-514.22-01	12.59	Phone
		11/19/2015	9754932773	100-1002-541.22-01	122.84	Phone
				625-1002-541.22-01	40.95	Phone
				601-1020-543.22-01	22.44	Phone
		11/19/2015	9754932774	100-0703-553.22-01	49.32	Phone
				731-1022-541.22-01	102.21	Phone
		11/19/2015	9754932779	100-0801-521.22-01	66.39	Jetpack
			<b>Total for check: 52121</b>		<b>499.69</b>	
WCA GROUP HEALTH TRUST	52122	11/19/2015	WCA	100-0000-204.08-00	126,541.00	December Health Insurance
				100-0000-204.11-00	4,154.00	December Health Insurance
			<b>Total for check: 52122</b>		<b>130,695.00</b>	
WE ENERGIES	52123	11/19/2015	WEENERGIES	100-1008-541.22-04	15.05	455 Baldwin Street Gas Service
				100-0701-533.22-03	17.35	North Street
				100-0701-533.22-03	16.80	North Street
			<b>Total for check: 52123</b>		<b>49.20</b>	
JOE WEIDERT	52124	11/19/2015	MEN-283	100-0000-201.15-00	320.00	Farm Market
			<b>Total for check: 52124</b>		<b>320.00</b>	
WIL-KIL PEST CONTROL	52125	11/19/2015	2785323	731-1022-541.20-07	66.50	Commercial Contract
			<b>Total for check: 52125</b>		<b>66.50</b>	

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WINNEBAGO COUNTY CLERK OF COURTS	52126	11/19/2015	WINNEBAGO	100-0000-201.03-00	235.00 Bond	Report #15-3637
				100-0000-201.03-00	285.00 Bond	Report #15-3649
				<b>Total for check: 52126</b>		<b>520.00</b>
WINNEBAGO COUNTY TREASURER	52127	11/19/2015	WINNEBAGO	100-0000-201.03-00	550.00 Dog License 2015	
				<b>Total for check: 52127</b>		<b>550.00</b>
WISCONSIN DEPT OF JUSTICE	52128	11/19/2015	WDOJ	100-0202-512.21-06	21.00 Background Checks	
				<b>Total for check: 52128</b>		<b>21.00</b>
WISCONSIN PARK & RECREATION ASSN	52129	11/19/2015	WPRA	100-0702-552.34-02	300.00 Conference	
				<b>Total for check: 52129</b>		<b>300.00</b>
WOLFGRAM, OSCAR	52130	11/19/2015	WOLFGRAM	100-0000-201.10-00	100.00 Return Deposit	Exc Permit #12013
				<b>Total for check: 52130</b>		<b>100.00</b>
ZANDER PRESS INC	52131	11/19/2015	70473	100-0405-513.30-10	32.30 Directory	
				<b>Total for check: 52131</b>		<b>32.30</b>
					<b>304,774.47</b>	

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ACC PLANNED SERVICE INC	52132	11/24/2015	15426	100-0601-551.24-03	119.55	Filters & Belts
			<b>Total for check: 52132</b>		<b>119.55</b>	
BADGER MAILING & SHIPPING SYSTEMS	52133	11/24/2015	80450	100-0601-551.30-11	118.92	Ink Cartridge
			<b>Total for check: 52133</b>		<b>118.92</b>	
BAKER & TAYLOR INC	52134	11/24/2015	2031162123	100-0601-551.30-14	604.46	Library Materials
		11/24/2015	2031183758	100-0601-551.30-14	190.41	Library Materials
		11/24/2015	2031188895	100-0601-551.30-14	493.61	Library Materials
		11/24/2015	2031209072	100-0601-551.30-14	399.33	Library Materials
		11/24/2015	2031214928	100-0601-551.30-14	276.23	Library Materials
		11/24/2015	2031217347	100-0601-551.30-14	309.19	Library Materials
		11/24/2015	2031228008	100-0601-551.30-14	197.35	Library Materials
		11/24/2015	2031233989	100-0601-551.30-14	453.98	Library Materials
		11/24/2015	2031247305	100-0601-551.30-14	467.72	Library Materials
		11/24/2015	2031259607	100-0601-551.30-14	883.37	Library Materials
		11/24/2015	2031269148	100-0601-551.30-14	320.18	Library Materials
		11/24/2015	2031288431	100-0601-551.30-14	516.17	Library Materials
		11/24/2015	2031292415	100-0601-551.30-14	647.08	Library Materials
		11/24/2015	5013835502	100-0601-551.30-14	129.03	Library Materials
		11/24/2015	5013858586	100-0601-551.30-14	135.79	Library Materials
			<b>Total for check: 52134</b>		<b>6,023.90</b>	
BLACKSTONE AUDIO INC	52135	11/24/2015	790598	100-0601-551.25-01	50.00	Library Materials
			<b>Total for check: 52135</b>		<b>50.00</b>	
CAVENDISH SQUARE	52136	11/24/2015	3017041	100-0601-551.30-14	177.90	Library Materials
			<b>Total for check: 52136</b>		<b>177.90</b>	
CDW GOVERNMENT INC	52137	11/24/2015	ZV90083	100-0601-551.30-10	74.38	Ink Cartridges

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CDW GOVERNMENT INC...	52137...	11/24/2015	ZX01610	100-0601-551.30-10	197.32	Toner
			<b>Total for check: 52137</b>		<b>271.70</b>	
CENTER POINT LARGE PRINT	52138	11/24/2015	1331186	100-0601-551.30-14	176.16	Library Materials
			<b>Total for check: 52138</b>		<b>176.16</b>	
DEMCO INC	52139	11/24/2015	5700577	100-0601-551.30-18	99.97	Supplies
			<b>Total for check: 52139</b>		<b>99.97</b>	
EBSCO INDUSTRIES INC	52140	11/24/2015	1507771	100-0601-551.30-14	7,303.06	Library Materials
		11/24/2015	1512176	100-0601-551.30-14	180.50	Library Materials
			<b>Total for check: 52140</b>		<b>7,483.56</b>	
FIRST BOOK NATIONAL OFFICE	52141	11/24/2015	664-81475	100-0601-551.30-16	163.50	Supplies
			<b>Total for check: 52141</b>		<b>163.50</b>	
GALE	52142	11/24/2015	56547350	100-0601-551.30-14	38.92	Library Materials
		11/24/2015	56585164	100-0601-551.30-14	36.00	Library Materials
		11/24/2015	56585389	100-0601-551.30-14	23.20	Library Materials
		11/24/2015	56587749	100-0601-551.30-14	20.80	Library Materials
		11/24/2015	56614395	100-0601-551.30-14	25.59	Library Materials
		11/24/2015	56624935	100-0601-551.30-14	27.20	Library Materials
			<b>Total for check: 52142</b>		<b>171.71</b>	
KATHY HANNAH	52143	11/24/2015	11/2/15 EXPENSE	100-0601-551.33-01	51.79	11/2/15 Trip to Madison
			<b>Total for check: 52143</b>		<b>51.79</b>	

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KITZ & PFEIL INC	52144	11/24/2015	101314-0136	100-0601-551.30-15	9.59	File/Misc Hardware
			<b>Total for check: 52144</b>			
KONE INC	52145	11/24/2015	1157071976	100-0601-551.24-03	398.74	Elevator
			<b>Total for check: 52145</b>			
MADER NEWS AGENCY INC	52146	11/24/2015	59464	100-0601-551.30-14	137.16	Subscriptions
			<b>Total for check: 52146</b>			
MIDWEST TAPE	52147	11/24/2015	0093272244	100-0601-551.30-14	97.97	Library Materials
			0093279131	100-0601-551.30-14	43.99	Library Materials
			0093279148	100-0601-551.30-14	14.99	Library Materials
			0093279160	100-0601-551.30-14	64.95	Library Materials
			0093287606	100-0601-551.30-14	204.94	Library Materials
			0093304043	100-0601-551.30-14	49.97	Library Materials
			0093304045	100-0601-551.30-14	9.99	Library Materials
			0093315431	100-0601-551.30-14	39.99	Library Materials
			0093316976	100-0601-551.30-14	123.92	Library Materials
			0093333233	100-0601-551.30-14	14.99	Library Materials
			0093344533	100-0601-551.30-14	36.45	Library Materials
			0093344625	100-0601-551.30-14	163.92	Library Materials
			0093344627	100-0601-551.30-14	25.98	Library Materials
			<b>Total for check: 52147</b>			
MINITEX	52148	11/24/2015	88866	100-0601-551.30-18	720.00	Supplies
			88924	100-0601-551.30-18	85.00	Supplies
			<b>Total for check: 52148</b>			

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MBM	52149	11/24/2015	IN50417	100-0601-551.24-04	364.70	Copiers
			<b>Total for check: 52149</b>			
KIRK MOORE-NOKES	52150	11/24/2015	10/9-10/15 CONF	100-0601-551.33-01	293.28	Education Conf 10/9-10/15
				100-0601-551.33-03	28.00	Education Conf 10/9-10/15
				100-0601-551.33-03	337.92	Education Conf 10/9-10/15
				100-0601-551.33-02	100.00	Education Conf 10/9-10/15
			<b>Total for check: 52150</b>			
NATIONAL ELEVATOR INSPEC SERVICES	52151	11/24/2015	0207547	100-0601-551.24-03	83.00	Elevator Inspection
			<b>Total for check: 52151</b>			
SUZANNE PARKER	52152	11/24/2015	REFUND	100-0601-551.30-14	37.00	Refund/Playaway
			<b>Total for check: 52152</b>			
PENGUIN RANDOM HOUSE INC	52153	11/24/2015	1085099259	100-0601-551.30-14	56.25	Library Materials
			1085116557	100-0601-551.30-14	33.75	Library Materials
			1085177423	100-0601-551.30-14	56.25	Library Materials
			1085252025	100-0601-551.30-14	33.75	Library Materials
			1085340046	100-0601-551.30-14	63.75	Library Materials
			1185252025	100-0601-551.30-14	33.75	Library Materials
<b>Total for check: 52153</b>				<b>277.50</b>		
PIGGLY WIGGLY MIDWEST LLC	52154	11/24/2015	PWM-103190	100-0601-551.30-16	70.70	Supplies
			<b>Total for check: 52154</b>			
QUALITY BOOKS INC	52155	11/24/2015	189222	100-0601-551.30-14	30.79	Library Materials
			189223	100-0601-551.30-14	74.78	Library Materials
			189224	100-0601-551.30-14	60.26	Library Materials
			189225	100-0601-551.30-14	35.18	Library Materials

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QUALITY BOOKS INC...	52155...	11/24/2015	189761	100-0601-551.30-14	17.56	Library Materials
		11/24/2015	189762	100-0601-551.30-14	14.07	Library Materials
	<b>Total for check: 52155</b>				<b>232.64</b>	
RECORDED BOOKS LLC	52156	11/24/2015	75229470	100-0601-551.30-14	39.99	Library Materials
		11/24/2015	75233579	100-0601-551.30-14	35.00	Library Materials
	<b>Total for check: 52156</b>				<b>74.99</b>	
SERVICEMASTER BUILDING MAINTENANCE	52157	11/24/2015	17901	100-0601-551.20-05	1,371.00	Janitorial Service
	<b>Total for check: 52157</b>				<b>1,371.00</b>	
SHERWIN WILLIAMS CO	52158	11/24/2015	2560-0	100-0601-551.24-03	22.95	Paint
		11/24/2015	2635-0	100-0601-551.24-03	20.75	Paint & Supplies
		11/24/2015	2814-1	100-0601-551.24-03	45.90	Paint
	<b>Total for check: 52158</b>				<b>89.60</b>	
SPORT VIDEOS	52159	11/24/2015	6244	100-0601-551.30-14	76.00	Library Materials
		11/24/2015	6314	100-0601-551.30-14	98.00	Library Materials
	<b>Total for check: 52159</b>				<b>174.00</b>	
STAPLES ADVANTAGE	52160	11/24/2015	8036552030	100-0601-551.30-10	538.41	Library Materials
	<b>Total for check: 52160</b>				<b>538.41</b>	
SYNCB/AMAZON	52165	11/24/2015	045952937297	100-0601-551.30-14	34.33	Library Materials
		11/24/2015	045954360068	100-0601-551.30-14	(2.38)	Library Materials
		11/24/2015	061065030656	100-0601-551.30-14	24.99	Library Materials
		11/24/2015	110590117430	100-0601-551.30-14	67.27	Library Materials
		11/24/2015	110590364335	100-0601-551.30-14	14.96	Library Materials
		11/24/2015	110590440098	100-0601-551.30-14	257.85	Library Materials
		11/24/2015	110591100300	100-0601-551.30-14	29.28	Library Materials

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SYNCB/AMAZON...	52165...	11/24/2015	110591613893	100-0601-551.30-14	33.57	Library Materials
		11/24/2015	110594742250	100-0601-551.30-14	88.89	Library Materials
		11/24/2015	110596985841	100-0601-551.30-14	53.75	Library Materials
		11/24/2015	110597404310	100-0601-551.30-14	18.90	Library Materials
		11/24/2015	131190789193	100-0601-551.30-14	15.71	Library Materials
		11/24/2015	131190932982	100-0601-551.30-14	(0.09)	Library Materials
		11/24/2015	131191153063	100-0601-551.30-14	(5.53)	Library Materials
		11/24/2015	131191229643	100-0601-551.30-14	116.42	Library Materials
		11/24/2015	131192566734	100-0601-551.30-14	11.78	Library Materials
		11/24/2015	131192944912	100-0601-551.30-14	15.30	Library Materials
		11/24/2015	131192970805	100-0601-551.30-14	23.49	Library Materials
		11/24/2015	131193934623	100-0601-551.30-14	128.24	Library Materials
		11/24/2015	131194176464	100-0601-551.30-14	(0.06)	Library Materials
		11/24/2015	131196247999	100-0601-551.30-14	(2.00)	Library Materials
		11/24/2015	131196296041	100-0601-551.30-14	(29.96)	Library Materials
		11/24/2015	131196772429	100-0601-551.30-14	131.76	Library Materials
		11/24/2015	131197010031	100-0601-551.30-14	141.78	Library Materials
		11/24/2015	131197300450	100-0601-551.30-14	(0.09)	Library Materials
		11/24/2015	131197892838	100-0601-551.30-14	17.99	Library Materials
		11/24/2015	131198196597	100-0601-551.30-14	258.43	Library Materials
		11/24/2015	131199171043	100-0601-551.30-14	(0.02)	Library Materials
		11/24/2015	153270127846	100-0601-551.30-14	29.98	Library Materials
		11/24/2015	153272734853	100-0601-551.30-14	21.98	Library Materials
		11/24/2015	153273251508	100-0601-551.30-14	(0.02)	Library Materials
		11/24/2015	153274595796	100-0601-551.30-14	11.75	Library Materials
		11/24/2015	153274703676	100-0601-551.30-14	(2.07)	Library Materials
		11/24/2015	153278918313	100-0601-551.30-14	44.79	Library Materials
		11/24/2015	159471352510	100-0601-551.30-14	43.60	Library Materials
		11/24/2015	159472335493	100-0601-551.30-14	355.52	Library Materials
		11/24/2015	159474469251	100-0601-551.30-14	16.99	Library Materials
	11/24/2015	159475084680	100-0601-551.30-14	9.36	Library Materials	
	11/24/2015	159475418202	100-0601-551.30-14	11.59	Library Materials	
	11/24/2015	159475424917	100-0601-551.30-14	14.99	Library Materials	
	11/24/2015	159476637193	100-0601-551.30-14	7.50	Library Materials	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
SYNCB/AMAZON...	52165...	11/24/2015	159477677628	100-0601-551.30-14	7.99	Library Materials
		11/24/2015	185313027487	100-0601-551.30-14	9.99	Library Materials
		11/24/2015	185313495520	100-0601-551.30-14	39.87	Library Materials
		11/24/2015	185317423394	100-0601-551.30-14	19.56	Library Materials
		11/24/2015	205700195301	100-0601-551.30-14	(4.99)	Library Materials
		11/24/2015	205706376174	100-0601-551.30-14	24.97	Library Materials
		11/24/2015	246140297445	100-0601-551.30-14	5.99	Library Materials
		11/24/2015	246140746796	100-0601-551.30-14	50.01	Library Materials
		11/24/2015	246141233488	100-0601-551.30-14	14.44	Library Materials
		11/24/2015	246141390193	100-0601-551.30-14	12.96	Library Materials
		11/24/2015	246141578455	100-0601-551.30-14	25.02	Library Materials
		11/24/2015	246141711729	100-0601-551.30-14	12.69	Library Materials
		11/24/2015	246144002485	100-0601-551.30-14	14.99	Library Materials
		11/24/2015	246144356592	100-0601-551.30-14	45.98	Library Materials
		11/24/2015	246144402925	100-0601-551.30-14	7.99	Library Materials
		11/24/2015	2461444466729	100-0601-551.30-14	49.73	Library Materials
		11/24/2015	246146690295	100-0601-551.30-14	123.00	Library Materials
		11/24/2015	246148779438	100-0601-551.30-14	26.43	Library Materials
		11/24/2015	246149546282	100-0601-551.30-14	135.78	Library Materials
		11/24/2015	246149865570	100-0601-551.30-14	317.02	Library Materials
			<b>Total for check: 52165</b>		<b>2,949.94</b>	
STACEY THIEDE	52166	11/24/2015	REFUND	100-0601-551.30-14	50.00	Refund
			<b>Total for check: 52166</b>		<b>50.00</b>	
THIRD STREET MARKET	52167	11/24/2015	03071178	100-0601-551.30-16	10.47	Supplies
		11/24/2015	04027794	100-0601-551.30-16	2.99	Supplies
		11/24/2015	04029050	100-0601-551.30-16	11.47	Supplies
		11/24/2015	04029543	100-0601-551.30-16	34.46	Supplies
		11/24/2015	05047353	100-0601-551.30-16	5.00	Supplies
		11/24/2015	05047444	100-0601-551.30-16	6.98	Supplies

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
THIRD STREET MARKET...	52167...	11/24/2015	05050709	100-0601-551.30-16	41.53	Supplies
			<b>Total for check: 52167</b>		<b>112.90</b>	
UNIQUE MANAGEMENT SERVICES INC	52168	11/24/2015	316146	100-0000-441.19-00	170.05	Collection Agency Fees
			<b>Total for check: 52168</b>		<b>170.05</b>	
US BANK EQUIPMENT FINANCE	52169	11/24/2015	291289700	100-0601-551.24-04	142.03	Contract Fee
			<b>Total for check: 52169</b>		<b>142.03</b>	
WINNEFOX AUTOMATED LIBRARY SYSTEM	52170	11/24/2015		100-0601-551.25-01	10,000.00	Technology
		11/24/2015	2838	100-0601-551.30-11	110.13	Unique Management Service
			<b>Total for check: 52170</b>		<b>10,110.13</b>	
WISCONSIN DEPT OF SAFETY & PROF SVC	52171	11/24/2015	389820	100-0601-551.24-03	220.00	Elevator
			<b>Total for check: 52171</b>		<b>220.00</b>	
					<b>34,978.99</b>	

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ACCURATE	52172	11/25/2015	1516448	731-1022-541.30-18	239.36	Drill/Tubing/Cabinet
			<b>Total for check: 52172</b>		<b>239.36</b>	
AIRGAS USA LLC	52173	11/25/2015	9931124993	731-1022-541.21-06	232.50	Lsecyl
		11/25/2015	9931338381	100-0703-553.30-18	19.30	Acetylene/Oxygen
		11/25/2015	9931338382	731-1022-541.21-06	21.47	Acetylene/Oxygen/Argon
		11/25/2015	9931338383	731-1022-541.21-06	191.15	Acetylene/Oxygen/Argon
			<b>Total for check: 52173</b>		<b>464.42</b>	
APPLETON TROPHY & ENGRAVING	52174	11/25/2015	66612	100-0703-553.30-18	50.00	Memorial Plate
		11/25/2015	66628	489-0703-562.82-02	50.00	Gilbert Site
			<b>Total for check: 52174</b>		<b>100.00</b>	
CITY OF APPLETON	52175	11/25/2015	227886	100-0918-531.21-06	500.00	Preparedness Agreement
			<b>Total for check: 52175</b>		<b>500.00</b>	
ARING EQUIPMENT COMPANY INC	52176	11/25/2015	714573	731-1022-541.38-03	315.30	Filters, Antenna/Base
			<b>Total for check: 52176</b>		<b>315.30</b>	
ASSOCIATED APPRAISAL CONSULTANTS	52177	11/25/2015	4156	100-0402-513.21-09	4,991.67	Professional Services
				100-0402-513.30-11	9.70	Postage
		11/25/2015	4157	100-0402-513.21-09	59.76	Internet Postings
			<b>Total for check: 52177</b>		<b>5,061.13</b>	
AT&T	52178	11/25/2015	920R09453O11	100-1001-514.22-01	110.90	Alarms
				601-1020-543.22-01	290.50	Alarms
			<b>Total for check: 52178</b>		<b>401.40</b>	
BAHCALL RUBBER CO INC	52179	11/25/2015	719317-001	731-1022-541.38-03	16.24	Hose
		11/25/2015	719374-001	731-1022-541.38-03	40.75	Coupler/Nipple

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BAHCALL RUBBER CO INC...	52179...	11/25/2015	719533-001	731-1022-541.38-03	458.57	PSI
			<b>Total for check: 52179</b>		<b>515.56</b>	
BERGSTROM	52180	11/25/2015	N160321	100-0801-521.80-03	23,129.96	New Squad 47
			<b>Total for check: 52180</b>		<b>23,129.96</b>	
BUCKLIN'S TREE SERVICE	52181	11/25/2015	56339	100-1003-541.30-18	39.17	Screenings
			<b>Total for check: 52181</b>		<b>39.17</b>	
CALNIN & GOSS INC	52182	11/25/2015	16008	470-1009-541.82-02	510.00	Topsoil
				625-1003-541.30-18	170.00	Topsoil
			<b>Total for check: 52182</b>		<b>680.00</b>	
CASPERS TRUCK EQUIPMENT INC	52183	11/25/2015	0010661-IN	731-1022-541.38-03	635.23	Boxes
			<b>Total for check: 52183</b>		<b>635.23</b>	
CONGER TOYOTALIFT	52184	11/25/2015	PSI-011122	731-1022-541.29-04	952.91	Filters, Cushion, Supply
			<b>Total for check: 52184</b>		<b>952.91</b>	
CRESCENT ELECTRIC SUPPLY COMPANY	52186	11/25/2015	S500728533.012	489-0703-562.82-02	18,654.11	Gilbert Site - Lights
		11/25/2015	S500728533.014	489-0703-562.82-02	846.48	Gilbert Site - Lights
		11/25/2015	S5010705065.001	489-0703-562.82-02	307.87	Gilbert Lights
		11/25/2015	S501073377.001	731-0000-193.00-00	87.61	PWF Generator
		11/25/2015	S501089771.001	100-0703-553.24-03	484.11	Supplies
		11/25/2015	S501089771.002	100-0703-553.24-03	2.31	Supplies
		11/25/2015	S501089966.001	100-0703-553.24-03	41.83	Supplies
		11/25/2015	S501093499.001	489-0703-562.82-02	68.33	Gilbert Site - Lights
		11/25/2015	S501097656.001	100-1001-514.24-03	55.06	City Hall Basement Lights
		11/25/2015	S501097767.001	731-0000-193.00-00	79.57	PWF Generator
		11/25/2015	S501115608.001	100-0703-553.24-03	13.71	Supplies

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CRESCENT ELECTRIC SUPPLY COMPANY...	52186...	11/25/2015	S501119801.001	601-1020-543.30-18	341.38	Relay/Brighton Lift Stati
		11/25/2015	S501129843.001	731-0000-193.00-00	40.42	Generator
		11/25/2015	S501141017.001	731-0000-193.00-00	1,239.00	PWF Generator
		11/25/2015	S501163622.001	100-1001-514.30-15	70.03	Stripper/Cutter
		11/25/2015	S501163790.001	100-0703-553.24-03	21.67	Cap/Cover/Box
		11/25/2015	S501164017.001	100-0801-521.24-03	370.95	Plugs
		11/25/2015	S501164057.001	100-1001-514.24-03	106.06	Wall Heater/Plate
		11/25/2015	S501193092.002	100-0703-553.24-03	1,670.00	Park Light
		11/25/2015	S501208725.001	100-1001-514.82-01	110.49	Relief Fan Project
<b>Total for check: 52186</b>					<b>24,610.99</b>	
DUMKE & ASSOCIATES &	52187	11/25/2015	316 RACINE ST	100-0903-531.29-06	2,077.50	316 Racine Street
		<b>Total for check: 52187</b>				
FACTORY MOTOR PARTS CO	52188	11/25/2015	18-Z05417	731-1022-541.38-03	313.68	Battery
		<b>Total for check: 52188</b>				
FARRELL EQUIPMENT & SUPPLY CO INC	52189	11/25/2015	28292	731-1022-541.24-03	(140.97)	CREDIT - CEME Tubes
		11/25/2015	INV000000765310	100-1009-541.30-18	36.99	Supplies
				100-1003-541.30-18	36.98	Supplies
				100-1003-541.30-15	212.91	Supplies
		11/25/2015	INV000000770953	100-1003-541.30-18	314.85	Washington Street Patch
<b>Total for check: 52189</b>					<b>460.76</b>	
FIRST SUPPLY LLC - APPLETON	52190	11/25/2015	4119905-00	100-0703-553.24-03	7.04	Irrigation Parts - Koslo
		<b>Total for check: 52190</b>				
FOX CITIES CONVENTION & VISITORS	52191	11/25/2015	2015-FCCVB	100-0415-513.20-11	413.59	2015 Q3 Room Tax Share
		<b>Total for check: 52191</b>				

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GRIESBACH READY-MIX LLC	52192	11/25/2015	3367	100-1004-541.30-18	930.00	Concrete
			<b>Total for check: 52192</b>		<b>930.00</b>	
GUNDERSON CLEANERS	52193	11/25/2015	317493	100-0801-521.30-13	34.66	Towels/Mats
			<b>Total for check: 52193</b>		<b>34.66</b>	
KAEMPFER & ASSOCIATES INC	52194	11/25/2015	18091	601-1020-543.21-02	212.58	Project #E145-01.10
			<b>Total for check: 52194</b>		<b>212.58</b>	
MANITOWOC COUNTY CLERK OF COURTS	52195	11/25/2015	MANITOWOC COUNT	100-0000-201.03-00	267.50	Bond/MPD 15-3611
			<b>Total for check: 52195</b>		<b>267.50</b>	
MCMAHON	52196	11/25/2015	0900595	625-1010-541.21-02	4,623.00	Project 9-13-00563
			<b>Total for check: 52196</b>		<b>4,623.00</b>	
MENARDS-APPLETON EAST	52197	11/25/2015	84543	100-1012-541.30-18	139.98	Adapter/Crescent Sets
			<b>Total for check: 52197</b>		<b>139.98</b>	
MENASHA NEENAH MUNICIPAL COURT	52198	11/25/2015	MENASHA NEENAH	100-0000-201.03-00	186.60	Bond/MPD 15-395
				100-0000-201.03-00	174.00	Bond/MPD 15-243
			<b>Total for check: 52198</b>		<b>360.60</b>	
POSTMASTER	52199	11/25/2015	PI39/FIRSTCLASS	100-1001-514.30-11	225.00	1st Class Presort
			<b>Total for check: 52199</b>		<b>225.00</b>	
MENASHA ROTARY	52200	11/25/2015	167	100-0801-521.32-01	37.00	Fees

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MENASHA ROTARY...	52200...	11/25/2015...	167...	100-0801-521.33-03	116.00	Fees
			<b>Total for check: 52200</b>		<b>153.00</b>	
MBM	52201	11/25/2015	IN50664	743-0403-513.29-01	243.10	Monthly Print Care Agreement
			<b>Total for check: 52201</b>		<b>243.10</b>	
NATIONAL ELEVATOR INSPEC SERVICES	52202	11/25/2015	0210806	100-1001-514.20-04	83.00	Routine Inspection
		11/25/2015	0210811	100-0801-521.24-03	83.00	Routine Inspection
			<b>Total for check: 52202</b>		<b>166.00</b>	
CITY OF NEENAH	52203	11/25/2015	35356	470-0501-522.80-03	160,439.20	Fire Truck Purchase
		11/25/2015	FIRE/RESCUE	100-0501-522.25-01	261,779.00	Fire/Rescue Services
			<b>Total for check: 52203</b>		<b>422,218.20</b>	
NETWORK HEALTH SYSTEM INC	52204	11/25/2015	339843	100-0202-512.21-05	56.00	Drug Screen
			<b>Total for check: 52204</b>		<b>56.00</b>	
NORTHEAST ASPHALT INC	52205	11/25/2015	1391459	100-1004-541.30-18	771.59	Racine/Chute/Koslo/Milwau
				100-1013-541.30-18	751.84	Racine/Chute/Koslo/Milwau
				100-0703-553.24-03	1,903.37	Racine/Chute/Koslo/Milwau
				100-1003-541.30-18	437.29	Racine/Chute/Koslo/Milwau
		11/25/2015	1391460	100-1003-541.30-18	59.00	Supplies
		11/25/2015	1392611	100-1003-541.30-18	259.79	Stardust
			<b>Total for check: 52205</b>		<b>4,182.88</b>	
REDI-WELDING CO	52206	11/25/2015	14930	731-1022-541.30-18	282.16	Salt Sprayer/Tubing
			<b>Total for check: 52206</b>		<b>282.16</b>	

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REINDERS INC	52207	11/25/2015	2640051-00	100-0703-553.24-03	20.40	PVC Compression Coupling
			<b>Total for check: 52207</b>		<b>20.40</b>	
DR TERESA RUDOLPH	52208	11/25/2015	PHYSICIAN SERV	100-0903-531.21-05	150.00	Physician Services
			<b>Total for check: 52208</b>		<b>150.00</b>	
SCHAEFFER MFG CO	52209	11/25/2015	UL8354-INV1	731-1022-541.30-18	424.12	Lined Keg W/Liner
			<b>Total for check: 52209</b>		<b>424.12</b>	
SUNGARD PUBLIC SECTOR INC	52210	11/25/2015	110456	743-0403-513.24-04	2,806.00	December Accounting System Maintenance
			<b>Total for check: 52210</b>		<b>2,806.00</b>	
UNIFIRST CORPORATION	52211	11/25/2015	097 199301	731-1022-541.20-01	111.86	Coverall/Shirt/Pants
			<b>Total for check: 52211</b>		<b>111.86</b>	
VERIZON WIRELESS	52212	11/25/2015	9754932775	100-0919-531.22-01	149.54	Health Dept
		11/25/2015	9754932777	100-0801-521.22-01	506.38	Cell Phones
		11/25/2015	9754932778	100-0304-562.22-01	74.85	Cell Phone-Community Dev
			<b>Total for check: 52212</b>		<b>730.77</b>	
VIEVU	52213	11/25/2015	15398	100-0801-521.30-18	200.00	Body Video Camera
			<b>Total for check: 52213</b>		<b>200.00</b>	
WAUSAU EQUIPMENT COMPANY INC	52214	11/25/2015	5145471	100-1006-541.30-15	3,950.53	Parts
			<b>Total for check: 52214</b>		<b>3,950.53</b>	
WE ENERGIES	52215	11/25/2015	WE ENERGIES	100-1012-541.22-03	1,096.02	Street Lights

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WE ENERGIES...	52215...	11/25/2015	WEENERGIES	100-0703-553.22-04	9.57	2170 Plank Road Natural Gas
			<b>Total for check: 52215</b>		<b>1,105.59</b>	
WINNEBAGO COUNTY CLERK OF COURTS	52216	11/25/2015	WINNEBAGO COUNT	100-0000-201.03-00	150.00	Bond/MPD 15-3702
			<b>Total for check: 52216</b>		<b>150.00</b>	
WINNEBAGO COUNTY TREASURER	52217	11/25/2015	8080	100-0203-512.21-08	40.00	Recording Fees
		11/25/2015	LF122793	100-1016-543.25-01	15,949.96	Direct Haul
				100-1017-543.25-01	3,376.25	Direct Haul
				266-1027-543.25-01	355.15	Direct Haul
		11/25/2015	RF101045	266-1029-543.25-01	2,067.00	159 Appliances
			<b>Total for check: 52217</b>		<b>21,788.36</b>	
WISCONSIN DEPT OF ADMINISTRATION	52218	11/25/2015	15-002389	100-0301-523.30-18	825.50	UDC Permit Seals
			<b>Total for check: 52218</b>		<b>825.50</b>	
WISCONSIN DEPT OF JUSTICE	52219	11/25/2015	L7101T	100-0801-521.21-06	168.00	Name Searches
			<b>Total for check: 52219</b>		<b>168.00</b>	
WISCONSIN FBI NATIONAL ACADEMY	52220	11/25/2015	WI FBINAA	100-0801-521.34-03	28.00	Holiday Meeting & Lunch
			<b>Total for check: 52220</b>		<b>28.00</b>	
WISCONSIN SUPPORT COLLECTIONS	52221	11/25/2015	20151125	100-0000-202.03-00	632.88	PAYROLL SUMMARY
			<b>Total for check: 52221</b>		<b>632.88</b>	
					<b>528,104.67</b>	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACCURATE	52222	12/3/2015	1516588	731-1022-541.30-18	44.43	Washer/Pipe
			<b>Total for check: 52222</b>		<b>44.43</b>	
APPLETON TROPHY & ENGRAVING	52223	12/3/2015	66646	489-0703-562.82-02	50.00	Gilbert Site
			<b>Total for check: 52223</b>		<b>50.00</b>	
BADGER LAB & ENGINEERING INC	52224	12/3/2015	INV000063513	601-1020-543.21-02	322.00	October 2015
			<b>Total for check: 52224</b>		<b>322.00</b>	
BAHCALL RUBBER CO INC	52225	12/3/2015	718837-001	731-1022-541.38-03	325.82	Hoses & Parts
			<b>Total for check: 52225</b>		<b>325.82</b>	
BERGSTROM	52226	12/3/2015	271346C	100-0801-521.29-04	188.04	Seat Belt Buckle Asy
		12/3/2015	319814	100-0801-521.29-04	1,807.36	Maintenance
			<b>Total for check: 52226</b>		<b>1,995.40</b>	
BMO HARRIS BANK NA	52227	12/3/2015	4053576	100-0202-512.21-06	260.00	Flex Spending Mgmt Fee
			<b>Total for check: 52227</b>		<b>260.00</b>	
BROCK WHITE COMPANY	52228	12/3/2015	12616215-00	100-0801-521.24-03	74.40	Lighting - Back Lot PD
			<b>Total for check: 52228</b>		<b>74.40</b>	
CARDMEMBER SERVICE	52234	12/3/2015	0029	100-0803-521.34-03	40.77	Joe's Crab Shack
		12/3/2015	0059	100-0801-521.32-01	16.00	TLO Transunion
		12/3/2015	0068	100-0801-521.29-04	264.80	Adamson Industries
		12/3/2015	0117	100-0909-531.24-04	20.00	ASTDD
		12/3/2015	0125	100-0909-531.24-04	10.00	ASTDD
		12/3/2015	0129	625-1003-541.30-15	(78.58)	Hilti - Sales Tax/CREDIT
		12/3/2015	0216	100-0801-521.30-15	146.99	Test Equipment Depot
		12/3/2015	0243	100-0702-552.34-03	16.55	High Rock Cafe

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CARDMEMBER SERVICE...	52234...	12/3/2015	0383	100-0703-553.34-03	11.61	High Rock Cafe
		12/3/2015	0488	100-0801-521.30-11	8.39	UPS
		12/3/2015	0504	100-0703-553.34-03	243.12	Kalahari Resorts
		12/3/2015	0666	100-0801-521.30-15	371.00	Streicher's
		12/3/2015	0997	100-0702-552.34-03	8.95	Noodles & Co
		12/3/2015	1045	100-0803-521.34-04	35.00	Genera Mit Intl Air
		12/3/2015	1372	100-0202-512.30-18	24.88	Open Enrollment Meeting
		12/3/2015	1524	100-0801-521.34-03	9.59	Culver's
		12/3/2015	2039	100-0915-531.34-03	93.89	Madison Concourse Hotel
		12/3/2015	2049	100-0801-521.34-03	834.51	Hyatt Hotels
		12/3/2015	2100	100-0801-521.19-03	15.69	LA Police Gear
		12/3/2015	2107	100-0801-521.30-18	725.84	Amazon Mktplace
		12/3/2015	2257	100-0801-521.34-03	10.88	Arby's
		12/3/2015	2323	100-0801-521.34-03	39.71	Savor-McCormick Place
		12/3/2015	2339	100-0801-521.34-04	23.00	71930-MLK Self Park
		12/3/2015	2411	100-0801-521.34-03	43.72	Culver's
				100-0801-521.34-03	584.51	Hyatt Hotels
		12/3/2015	2421	100-0601-551.30-16	33.00	Picmonkey LLC
		12/3/2015	2481	731-1022-541.24-01	28.95	Prolighting - Desk Light
		12/3/2015	2510	100-0801-521.34-03	834.51	Hyatt Hotels
		12/3/2015	2592	100-0801-521.33-03	15.19	Subway
		12/3/2015	2628	266-1028-543.30-18	176.15	Lowes - Leaf Rakes
		12/3/2015	2788	100-0801-521.34-03	30.49	Savor-McCormick Place
		12/3/2015	2805	100-0601-551.30-10	26.50	Amerlibassoc-brightkey
		12/3/2015	3007	100-0803-521.34-04	25.00	Racetrac
		12/3/2015	3217	100-0803-521.34-03	28.05	SGJJ-Airport
		12/3/2015	3341	100-0702-552.30-18	102.24	Mills Fleet Farm
		12/3/2015	3346	100-0801-521.30-15	194.28	Amazon.com
		12/3/2015	3356	100-0801-521.34-03	112.36	Conf Ctr at Northpoint
		12/3/2015	3360	824-0810-521.30-18	11.97	Third Street Market
		12/3/2015	3364	100-0801-521.34-03	15.83	Savor-McCormick Place
		12/3/2015	3559	100-0801-521.29-04	94.89	Amazon.com
		12/3/2015	3603	743-0403-513.30-11	8.14	Fedex - Shipping IT Part
		12/3/2015	3893	100-0801-521.34-03	834.51	Hyatt Hotels

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CARDMEMBER SERVICE...	52234...	12/3/2015...	3893...	743-0403-513.30-15	98.04	Cables/Mounting Brackets
		12/3/2015	3965	100-0601-551.30-14	(7.84)	Amazon.com/CREDIT
		12/3/2015	4008	100-0803-521.34-03	583.08	Embassy Suites
		12/3/2015	4154	100-0601-551.30-16	26.36	Walmart
		12/3/2015	4177	100-0801-521.38-01	22.67	Pride Columbia
		12/3/2015	4229	100-0801-521.30-15	35.00	APG Exhibits
		12/3/2015	4276	100-0801-521.30-15	1,242.73	APG Exhibits
		12/3/2015	4408	100-0801-521.34-03	24.29	Savor-McCormick Place
		12/3/2015	4757	100-0703-553.30-18	5.75	Mills Fleet Farm
		12/3/2015	4821	100-0801-521.34-03	(834.51)	Hyatt Hotels - CREDIT
		12/3/2015	4974	100-0401-513.30-10	17.99	Officemax - Binder
		12/3/2015	5083	100-0801-521.29-04	4.57	Monoprice
		12/3/2015	5211	824-0810-521.30-18	12.49	Third Street Market
		12/3/2015	5282	100-0702-552.34-03	15.28	High Rock Cafe
		12/3/2015	5475	100-0601-551.30-14	223.00	AMZ Magazine Express
		12/3/2015	5477	100-0801-521.24-05	122.34	Menards
		12/3/2015	5563	743-0403-513.30-15	7.38	HDMI Cable
		12/3/2015	5627	100-0801-521.29-04	307.05	Sirennet.com
		12/3/2015	5804	100-0601-551.30-16	42.81	Walmart
		12/3/2015	5975	100-0703-553.32-01	9.99	Angies List
		12/3/2015	6052	743-0403-513.29-01	136.48	Drum Unit - Copier
		12/3/2015	6279	100-0601-551.30-14	97.45	University Book Store
		12/3/2015	6608	100-0801-521.19-03	239.11	LA Police Gear
		12/3/2015	6777	100-0801-521.34-04	87.00	Parkwhiz Inc
		12/3/2015	6929	100-0801-521.30-11	25.78	UPS
		12/3/2015	6933	100-0801-521.29-04	4.99	Paypal
		12/3/2015	7166	100-0920-531.24-03	48.06	Lowes - Shutters
		12/3/2015	7287	100-0801-521.29-04	80.00	Paypal
				100-0801-521.29-04	36.48	Amazon Mktplace
		12/3/2015	7404	100-0803-521.34-03	28.66	Smokey Bones
		12/3/2015	7756	100-0801-521.38-01	33.76	Marathon Petroleum
		12/3/2015	7916	824-0807-521.30-15	42.12	Pet Supplies Plus
		12/3/2015	8047	100-0803-521.34-03	27.52	Smokey Bones
		12/3/2015	8054	743-0403-513.29-01	57.71	Toner Cartridge

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CARDMEMBER SERVICE...	52234...	12/3/2015	8450	100-0801-521.24-04	260.95	Amazon
		12/3/2015	8568	100-0703-553.34-03	25.37	Festival Foods
		12/3/2015	8641	100-0801-521.30-18	109.75	Amazon Mktplace
		12/3/2015	8644	100-0801-521.29-04	213.65	Sirennet.com
		12/3/2015	8660	100-0702-552.34-02	109.00	Kalahari Resorts
		12/3/2015	8914	100-0801-521.34-03	834.51	Hyatt Hotels
		12/3/2015	8995	100-0702-552.34-03	8.09	Panera Bread
		12/3/2015	9303	100-0801-521.34-03	10.23	Hacienda Mexican
		12/3/2015	9435	100-0803-521.34-03	13.71	Cracker Barrel
		12/3/2015	9580	100-0801-521.29-04	228.91	Paypal
		12/3/2015	9634	731-1022-541.30-15	199.99	Northern Tool - Air Tank
		12/3/2015	9899	100-0803-521.34-03	4.12	Embassy Suites
		12/3/2015	9924	100-0601-551.24-03	81.00	Chair Glides
			<b>Total for check: 52234</b>		<b>11,095.75</b>	
COMMUNITY HOUSING COORDINATOR	52235	12/3/2015	205	100-0304-562.21-06	1,800.00	August Housing Plan
		12/3/2015	206	100-0304-562.21-06	1,800.00	September Housing Plan
			<b>Total for check: 52235</b>		<b>3,600.00</b>	
COMPLETE OFFICE OF WISCONSIN	52236	12/3/2015	450493	100-0801-521.30-10	130.67	Supplies
			<b>Total for check: 52236</b>		<b>130.67</b>	
CORRE INC	52237	12/3/2015	2399	485-0304-562.21-02	4,082.08	Province Trail Services
			<b>Total for check: 52237</b>		<b>4,082.08</b>	
KORTNEY DAHM	52238	12/3/2015	DAHM KORTNEY	100-0903-531.33-01	23.30	October Expenses
			<b>Total for check: 52238</b>		<b>23.30</b>	

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FACTORY MOTOR PARTS CO	52239	12/3/2015	18-1451684	731-1022-541.30-18	556.00	Part for Platform Lift
			<b>Total for check: 52239</b>			<b>556.00</b>
FERGUSON ENTERPRISES #1020	52240	12/3/2015	2400271	100-0703-553.24-03	596.24	Koslo Park
			2409733	100-1001-514.24-03	129.79	Supplies
			<b>Total for check: 52240</b>			<b>726.03</b>
FERGUSON WATERWORKS #1476	52241	12/3/2015	0186410	601-1020-543.30-18	92.00	Supplies
			<b>Total for check: 52241</b>			<b>92.00</b>
FOX VALLEY TECHNICAL COLLEGE	52242	12/3/2015	EC59575	100-0801-521.34-04	297.00	Outdoor Range Rental
			<b>Total for check: 52242</b>			<b>297.00</b>
FOX-WISCONSIN HERITAGE PARKWAY INC	52243	12/3/2015	15-100	100-0304-562.32-01	150.00	Membership Fee
			<b>Total for check: 52243</b>			<b>150.00</b>
GERBER LEISURE PRODUCTS INC	52244	12/3/2015	26428	826-0703-553.82-02	13,965.00	Play Equipment
			<b>Total for check: 52244</b>			<b>13,965.00</b>
GRIESBACH READY-MIX LLC	52245	12/3/2015	3371	100-1004-541.30-18	408.75	Racine St/Concrete
			<b>Total for check: 52245</b>			<b>408.75</b>
GUSTMAN CHEVROLET SALES INC	52246	12/3/2015	37910	731-1022-541.38-03	72.03	Cap/Handle
			37965	731-1022-541.38-03	59.97	Sensor
			<b>Total for check: 52246</b>			<b>132.00</b>
IMPERIAL SUPPLIES LLC	52247	12/3/2015	N02154	731-1022-541.30-18	111.23	Leather Gloves

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IMPERIAL SUPPLIES LLC...	52247...	12/3/2015...	N02154...	100-1016-543.30-18	111.22	Leather Gloves
			<b>Total for check: 52247</b>		<b>222.45</b>	
JANSEN, MICHAEL	52248	12/3/2015	JANSEN MICHAEL	100-0000-441.13-00	5.00	Refuse Cart Exchange
			<b>Total for check: 52248</b>		<b>5.00</b>	
JX ENTERPRISES INC	52249	12/3/2015	D-252820117	731-1022-541.38-03	1,192.58	Chassis/Power/ABS Harness
		12/3/2015	G-253060010	731-1022-541.38-03	(486.67)	Credit
			<b>Total for check: 52249</b>		<b>705.91</b>	
LAKE SHORE CLEANERS INC	52250	12/3/2015	32584	625-0000-194.00-00	10,356.56	Lake Park Villas
			<b>Total for check: 52250</b>		<b>10,356.56</b>	
MENARDS-APPLETON EAST	52251	12/3/2015	84998	100-0703-553.24-03	26.37	Supplies
				731-1022-541.24-03	11.98	Supplies
				100-0920-531.24-03	10.88	Supplies
				100-1001-514.24-03	7.99	Supplies
				100-0801-521.24-03	10.79	Supplies
		12/3/2015	85090	100-1013-541.30-18	44.74	Conduit/Cement
			<b>Total for check: 52251</b>		<b>112.75</b>	
MENASHA NEENAH MUNICIPAL COURT	52252	12/3/2015	MENASHA NEENAH	100-0000-201.03-00	174.00	Bond/MPD 15-0366
				100-0000-201.03-00	174.00	Bond/MPD 15-0355
			<b>Total for check: 52252</b>		<b>348.00</b>	
MENASHA UTILITIES	52253	12/3/2015	MENASHA UTILITI	100-1008-541.22-03	285.51	Electric
				501-0304-562.22-03	11.54	Electric
				501-0304-562.22-06	3.83	Storm
				100-0000-123.00-00	17.28	Electric
				100-1012-541.22-03	101.24	Electric

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MENASHA UTILITIES...	52253...	12/3/2015...	MENASHA UTILITI...	100-0304-562.22-03	28.53	Electric
				625-0304-562.22-03	8.24	Electric
				100-1013-541.22-03	26.73	Electric
				100-1013-541.22-06	277.51	Storm
				207-0707-552.22-03	457.95	Electric
				207-0707-552.22-05	90.84	Water/Sewer
				207-0707-552.22-06	48.76	Storm
				100-0703-553.22-03	1,180.15	Electric
				100-0703-553.22-05	567.30	Water/Sewer
				100-0703-553.22-06	343.77	Storm
				100-1001-514.22-03	1,275.50	Electric
				100-1001-514.22-05	805.22	Water/Sewer
				743-0403-513.21-04	167.75	Internet Charge
				743-0403-513.21-04	2,310.40	Dark Fiber Charge
				100-0305-562.22-06	2.50	Storm
				100-1014-543.22-06	53.13	Storm
				100-1019-552.22-03	157.58	Electric
100-1019-552.22-05	93.42	Water/Sewer				
601-1020-543.22-03	27.59	Electric				
<b>Total for check: 52253</b>					<b>8,342.27</b>	
MBM	52254	12/3/2015	IN52312	743-0403-513.29-01	72.79	Copier
				<b>Total for check: 52254</b>		
N&M AUTO SUPPLY	52255	12/3/2015		532192		(3.39) CREDIT
				543190		27.18 U-Bolt
				543727		45.71 Air Filter
				543812		25.41 HYD Filter
				<b>Total for check: 52255</b>		

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NEENAH-MENASHA SEWERAGE COMMISSION	52256	12/3/2015	2015-207	601-1021-543.25-01	58,932.31	October Wastewater
			<b>Total for check: 52256</b>		<b>58,932.31</b>	
OSHKOSH FIRE & POLICE EQUIPMENT INC	52257	12/3/2015	162968	100-0801-521.29-04	129.60	K9 Equipment Replacement
			<b>Total for check: 52257</b>		<b>129.60</b>	
PACKER CITY INTL TRUCKS INC	52258	12/3/2015	X103020872:01	731-1022-541.38-03	22.57	Filters & Lamps
		12/3/2015	X103020872:02	731-1022-541.38-03	18.60	Filter
		12/3/2015	X103021509:01	731-1022-541.38-03	139.43	Def Fluid
		12/3/2015	X103021523:01	731-1022-541.38-03	90.03	Filters & Parts
			<b>Total for check: 52258</b>		<b>270.63</b>	
PERKET, MARK	52259	12/3/2015	PERKET MARK	100-0000-441.13-00	5.00	Refuse Cart Exchange
			<b>Total for check: 52259</b>		<b>5.00</b>	
PIGGLY WIGGLY MIDWEST LLC	52260	12/3/2015	PWM-117821	100-0905-531.30-18	42.73	Health Screening
			<b>Total for check: 52260</b>		<b>42.73</b>	
POMP'S TIRE SERVICE INC	52261	12/3/2015	320036130	731-1022-541.38-02	8,454.88	Tires
		12/3/2015	320036174	731-1022-541.38-02	1,171.80	Tires
		12/3/2015	320036274	731-1022-541.38-02	932.00	Tires
			<b>Total for check: 52261</b>		<b>10,558.68</b>	
VICKI SCHULTZ	52262	12/3/2015	SCHULTZ VICKI	100-0915-531.34-03	27.80	November Expenses
			<b>Total for check: 52262</b>		<b>27.80</b>	
SPORTS GRAPHICS	52263	12/3/2015	1115-045	100-0703-553.30-18	285.00	T-shirts
			<b>Total for check: 52263</b>		<b>285.00</b>	

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SUBURBAN WILDLIFE SOLUTIONS LLC	52264	12/3/2015	203	625-1010-541.21-06	851.13	Muskrat Removal
			<b>Total for check: 52264</b>		<b>851.13</b>	
TRUCK EQUIPMENT INC	52265	12/3/2015	660530-00	731-1022-541.38-03	644.14	Fender/Bolt
			<b>Total for check: 52265</b>		<b>644.14</b>	
UNIFIRST CORPORATION	52266	12/3/2015	097 0199771	731-1022-541.20-01	159.94	Coverall/Shirt/Pants
			<b>Total for check: 52266</b>		<b>159.94</b>	
UR WASHINSTUFF INC	52267	12/3/2015	10089	100-0801-521.29-04	68.52	October Car Washes
			<b>Total for check: 52267</b>		<b>68.52</b>	
VERIZON WIRELESS	52268	12/3/2015	9755279861	100-0801-521.22-01	39.52	Police
			<b>Total for check: 52268</b>		<b>39.52</b>	
WAUSAU EQUIPMENT COMPANY INC	52269	12/3/2015	5154313	100-1006-541.30-15	163.19	Double Bearings
			<b>Total for check: 52269</b>		<b>163.19</b>	
WE ENERGIES	52270	12/3/2015	WE ENERGIES	100-0000-123.00-00	159.73	Fire Dept
				100-1001-514.22-04	306.50	City Hall
				100-0801-521.22-04	220.59	Police
				100-0920-531.22-04	23.97	Senior Center
				100-0601-551.22-04	474.17	Library
				100-0703-553.22-04	229.80	Parks
				100-0704-552.22-04	24.65	Pool
				207-0707-552.22-04	27.60	Marina
				731-1022-541.22-04	103.15	Garage
			<b>Total for check: 52270</b>		<b>1,570.16</b>	

**AP Check Register**  
**Check Date: 12/3/2015**

Date: 12/3/2015

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ZARNOTH BRUSH WORKS INC	52271	12/3/2015	0157518-IN	731-1022-541.30-18	452.00	Broom Refill
			<b>Total for check: 52271</b>		<u>452.00</u>	
					<u>132,791.62</u>	



To: Menasha Common Council  
From: Jenny Groeschel and Ginger Tralongo, Police Records  
RE: Beverage Operator License (Bartender) Applicants  
Date: December 02, 2015

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the **2015-2017** licensing period:

April Fonder  
Jessica Voldsness  
Alexander Ribera  
Ashley Polacheck  
Elizabeth Greenwood  
Kelly Monson  
Shayla Rue  
Brandon Glodny

CC: Chief Styka



**Memorandum**

To: Common Council  
From: Greg Keil, CDD *GK*  
Date: December 3, 2015  
RE: First Amendment to Development Agreement Between the City of Menasha and Woodland Development, LLC

This amendment is proposed in response to the WisDOT review of the Preliminary Plat of Lake Cottage Estates. WisDOT's comments required the inclusion of a statement that: "No improvements or structures are allowed between the right-of-way line and the highway setback line." Since the existing roadway is considered an improvement and is located within the 50 foot highway setback line, that condition cannot be met.

The developer has now chosen to develop the property through a condominium plat, which is not subject to state plat review. The other consideration addressed in the amendment is to change the number of lots/units from 11 to 10 due to soil conditions on the development site.

**FIRST AMENDMENT TO DEVELOPMENT AGREEMENT BETWEEN THE CITY OF MENASHA AND  
WOODLAND DEVELOPMENTS, LLC  
DATED SEPTEMBER 8, 2015**

THIS FIRST AMENDMENT TO DEVELOPMENT AGREEMENT, executed in Menasha, Wisconsin on this \_\_\_ day of December, 2015, is made effective between the City of Menasha and Woodland Developments, LLC and is made with reference to the Development Agreement dated September 8, 2015.

1. Replace "subdivision" with "condominium."
2. Replace "lot" with "condominium unit."
3. As to paragraph 10, delete "...9 of the 11" and replace with "...8 of the 10..."
4. All other terms and conditions set forth in the Development Agreement dated September 8, 2015, shall remain the same.

IN WITNESS WHEREOF, the undersigned have executed this FIRST AMENDMENT as of the date first written above:

**City of Menasha**

By: \_\_\_\_\_  
Donald Merkes, Mayor

By: \_\_\_\_\_  
Deborah A. Galeazzi, City Clerk

**Woodland Developments, LLC**

By: \_\_\_\_\_  
Michael H. Hagens, Member



MEMO

TO: Mayor Merkes and Common Council

FROM: Debbie Galeazzi, City Clerk

SUBJECT: Appointment of Election Inspectors (Poll Workers)

DATE: December 3, 2015

Pursuant to Wis. State Statute §7.30 attached is a list of nominees for appointment as election inspectors (a/k/a poll workers) for the 2016-2017 elections. This is a two year appointment. We did not received lists from either the Democratic Party or the Republican Party so all will be appointed with no party affiliation.

Last Name	First Name	Appt for 2016-17	Last Name	First Name	Appt for 2016-17
Binder	Jane	Yes	Spencer	Paula	Yes
Bisby	Bob & Barb	Yes	Steffens	Margaret	Yes
Coopman	Gary & Bonnie	Yes	Stephenson	Robert & Connie	Yes
DeBraal	Bonnie	Yes	Stevens	Bob & Darleen	Yes
Drinkwine	Barbara	Yes	Stoffel	Tom & Judy	Yes
Erdmann	Sue	Yes	Ticknor	Bill & Jackie	Yes
Evenson	Chris	Yes	Vanderhyden	Kim & Ellen	Yes
Fahrbach	Bob	Yes	VanderLinden	Jim & Kathy	Yes
Geibel	Jan	Yes	VanderZanden	Linda	Yes
Gielau	Sue	Yes	Walter	Mike & Marlene	Yes
Gressler	Larry & Pricilla	Yes	Wicichowski	Dave & Kathy	Yes
Griesbach	Gary & Pam	Yes	Winter	Barbara	Yes
Griesbach	Henry	Yes	Wisneski	Gary & Sue	Yes
Griesbach	Mary	Yes	Zielinski	Raymond	Yes
Groh	Linda	Yes			
Hotynski	John & Diane	Yes			
Jahnke	Sue	Yes			
Jakubek	Jerry & Janet	Yes			
Jawort	Pat	Yes			
Kemps	Mary	Yes			
Konetzke	Tom	Yes			
Konetzke	Carol	Yes			
Konitzer	Rob	Yes			
Konkle	Mary	Yes			
Koslowski	James	Yes			
Kubiak	Ken	Yes			
Kujawa	Dawn	Yes			
Laeyendecker	Chris	Yes			
Martenson	Stan & Pat	Yes			
Martin	Kay	Yes			
Maxymek	Ellen	Yes			
McCullough	Kathy	Yes			
Nadolski	Jim	Yes			
Olson	Tim & Barb	Yes			
Pommerening	Jeff	Yes			
Pozolinski	Joy	Yes			
Ropella	Carol	Yes			
Sandlin	Pat	Yes			
Schaefer-Kemps	Adam	Yes			
Seefeld	Kris	Yes			
Smith	Carolyn	Yes			

## Don Merkes

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**From:** Samantha Zinth <samanthazinth@gmail.com>  
**Sent:** Monday, November 30, 2015 9:20 PM  
**To:** Don Merkes  
**Subject:** Landmarks Commission: Letter of Interest

Mayor Merkes,

I would like to formally express my interest in serving on the City of Menasha Landmarks Commission. As the owner of a 100+ year old home on Doty Island, I have a significant interest in preserving and celebrating our community's historic structures. I am proud to call Menasha home and it would be an honor to serve the community in this capacity.

Sincerely,

Samantha Zinth  
920-716-4153 (Call or Text)  
[samanthazinth@gmail.com](mailto:samanthazinth@gmail.com)

## Don Merkes

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**From:** Tines, Antoine M. <ATines@wisconsinbankandtrust.com>  
**Sent:** Tuesday, November 03, 2015 3:57 PM  
**To:** Don Merkes  
**Subject:** Application of Interest for Menasha Boards, Commissions and Committees  
**Attachments:** DOC110315.pdf

Good afternoon Mayor Merkes,

I'm interested in becoming more involved in the community. I was a part of the Housing Authority years ago (via a Greg Keil invite), but work obligations / travels made it virtually impossible for me to attend meetings. With my current position, I now have more flexibility.

About me -

- Menasha resident for over a decade
- Husband and father of 4
- BA Government, Lawrence University Class of 1993
- African American

There are currently 2 openings available that interest me, Housing Authority and Board of Appeals. But, I would like to be considered for future openings in Plan, Police or Utilities Commission, the Redevelopment Authority or the Parks and Recreation Board.

I can bring a unique, diverse perspective to any of these groups –

Thank you for your consideration,

**Antoine M. Tines**  
**Vice President Treasury Management**  
(920) 983-5014 (Direct)



1510 Mid Valley Drive  
PO Box 5307  
DePere, WI 54115  
[atines@wisconsinbankandtrust.com](mailto:atines@wisconsinbankandtrust.com)  
[www.wisconsinbankandtrust.com](http://www.wisconsinbankandtrust.com)

A referral is the highest compliment I can receive as a valued business advisor. Please encourage your business associates to connect with me through any of the communication options above. Thank you for your trust!



Application of Interest for Menasha Boards,  
Commissions, and Committees

Name Antoine M. Tines  
Address 1840 Northridge Court Menasha  
Daytime Phone 920 730 9688 Evening Phone Same  
Cell Phone 920 213 1794  
Email atines2@aol.com

What appointment are you seeking? You may check more than one box.

- |                                                         |                                                    |
|---------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Board of Appeals    | <input type="checkbox"/> N-M Joint Fire Commission |
| <input type="checkbox"/> Board of Review                | <input type="checkbox"/> N-M Sewerage Commission   |
| <input type="checkbox"/> Board of Health                | <input type="checkbox"/> Parks & Recreation Board  |
| <input type="checkbox"/> Committee on Aging             | <input type="checkbox"/> Plan Commission           |
| <input type="checkbox"/> Heckrodt Wetland Reserve Board | <input type="checkbox"/> Police Commission         |
| <input checked="" type="checkbox"/> Housing Authority   | <input type="checkbox"/> Redevelopment Authority   |
| <input type="checkbox"/> Landmarks Commission           | <input type="checkbox"/> Sustainability Board      |
| <input type="checkbox"/> Library Board                  | <input type="checkbox"/> Utilities Commission      |
|                                                         | <input type="checkbox"/> Other _____               |

Do you currently serve on other boards, commissions, committees, or hold an elected office?

\_\_\_\_\_ yes (Detail below) X no

Please provide or attach a brief statement outlining your interest and qualifications of this appointment:

Previous member of Housing Authority. Work obligations made it difficult to fulfill the duties. Have more time now, interested in becoming more involved.

[Signature]  
Please sign and date

11/3/2015