

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
July 6, 2015
6:30 PM
or immediately following Common Council

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. ACTION ITEMS

1. Street Use Application – Race the Lake; Sunday, August 16, 2015; 7:00 AM – 9:00 AM; (DuTriRun)
2. Street Use Application – Twisted Pistons, Thursday, August 20, 2015; 2:00 PM – 10:00 PM; (Twisted Pistons, Inc.)
3. Street Use Application – Community First Fox Cities Marathon Presented by Miron Construction; Sunday, September 20, 2015; 7:00 AM – 2:00 PM; (Community First Credit Union)
4. Payment – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; \$83,760.00 (Payment No. 3)
5. Payment – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Contract No. 2015-01; \$180,509.35 (Payment No. 1)
6. Recommendation to Award – Fox River Crossing Contract (Menasha Utilities) ; Henkels & McCoy; \$175,378.46

D. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."



STREET USE APPLICATION

Event: Race the Lake

Sponsored by: DuTri Run

Responsible Person: Ben West

Address: 920 S. Walker Park Dr.
Appleton WI 54914

Email Address: ben@dutrirun.com Phone: 9205442414

Street Route: See map
Description of Use (attach map)

Street Use Date:	<u>8-16-15</u>
Start Time:	<u>7am</u>
End Time:	<u>9am</u>
Number of Units:	<u>0</u>

(Parades)

Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company Paroubek Insurance Agency Policy No. CPP3214611
(Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured).

Date: 6-30-15 Applicant's Signature: [Signature]

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised April 3, 2015)

Scheduled Park & Recreation Board Review Date: _____

Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 7-20-15

Approved: _____ Denied: _____

APPROVAL:
Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. MR City Attorney _____

GANTHER RACE THE LAKE

2015 COURSE MAP Key

- Course Route
- Course Direction
- Rest Stop
- PP Porta-Potty
- Relay Switch

Enlarged View Menasha Neenah

3rd St
Keyes
9th/Naymut
Forest
1st
Wisconsin
Oak
Park Ave
Bell St
Maple

Enlarged View High Cliff

Service Rd
bottle exchange
King of the Hill
Spring Hill
High Cliff Rd
Relay Switch
Park Entrance
State Park Rd
Rest Stop

Enlarged View Start & Finish

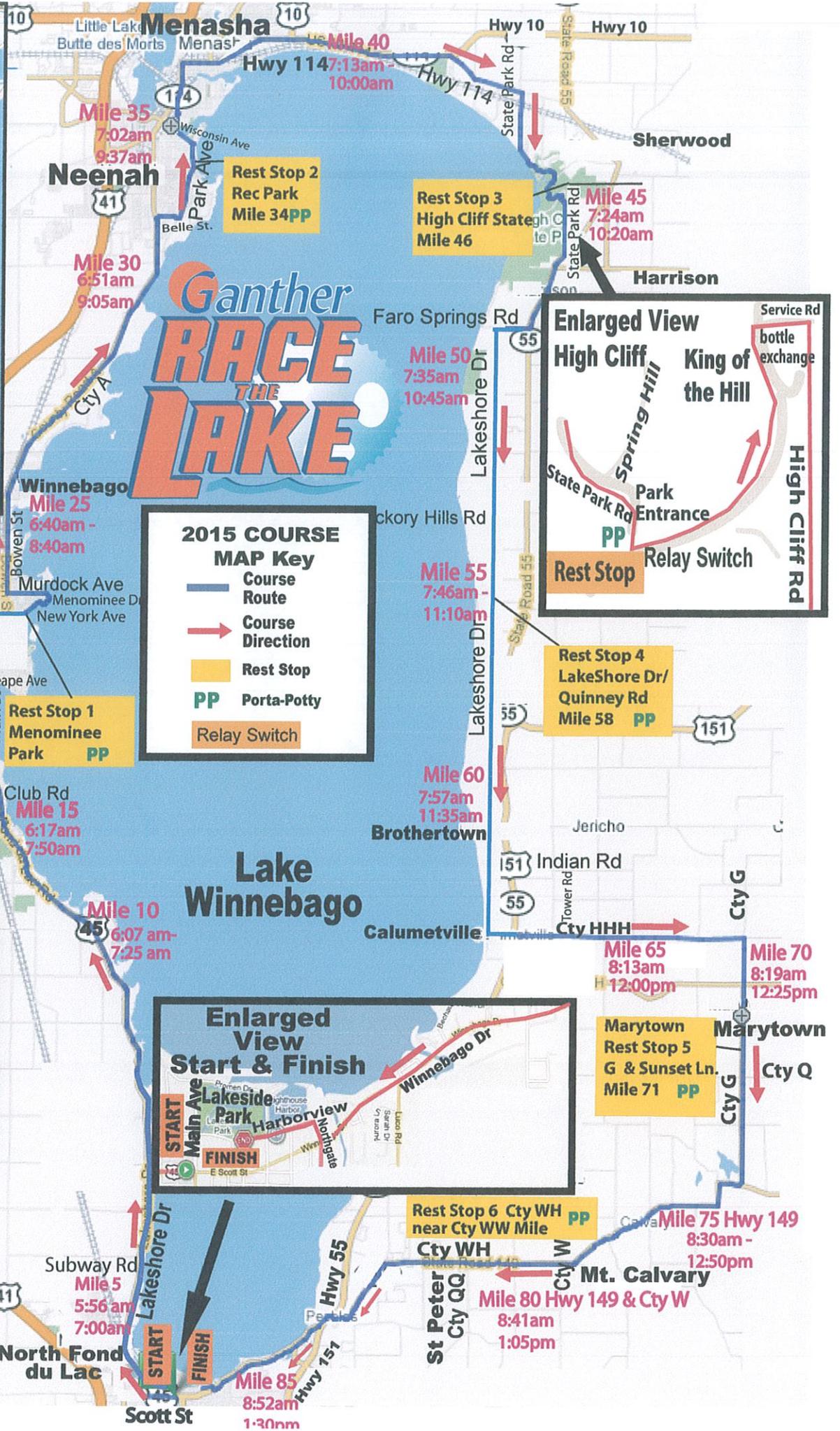
START
Main Ave
Lakeside Park
FINISH
Harborview
Winnepet
Nobelpark
Lakeshore Dr

Enlarged View Oshkosh

Main St
Bowen St
E. Murdock Ave.
New York Ave.
Menominee Dr.

START
7 Scott Street
Fond du Lac, WI 54935
1 block from Lakeside Park

FINISH
Harborview Drive
Fond du Lac, WI 54935
Lakeside Park





SECURA INSURANCE, A Mutual Company

P. O. BOX 819 APPLETON, WI 54912-0819

COMMERCIAL GENERAL LIABILITY

RENEWAL DECLARATION

POLICY NO. 20-CP-003214611-4/000
RENEWAL OF 20-CP-003214611-3

ACCOUNT NUMBER: 00007279904
NAMED INSURED AND MAILING ADDRESS

AGENCY AND MAILING ADDRESS 484330 04

DUTRIRUN LLC
1170 N PERKINS ST
APPLETON WI 54914

PAROUBEK INS AGY INC
STE 206
301 N BROADWAY
DE PERE WI 54115

POLICY PERIOD: From 11/04/2014 to 11/04/2015 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.
ATTACH THIS RENEWAL DECLARATION TO YOUR POLICY.

Table with 2 columns: ADDITIONAL INSURED(S) and PER FORM: CG2026 (07-04). Rows include Village of Ashwaubenon, High Cliff State Park, Village of Lac de Belle, YMCA at Pabst Farms, Family Pathways, Chisago Lakes Area School, University of Wisconsin Fox Valley, City of Appleton, and City of Menasha.

Original



SECURA INSURANCE, A Mutual Company

P. O. BOX 819 APPLETON, WI 54912-0819

COMMERCIAL GENERAL LIABILITY

RENEWAL DECLARATION

POLICY NO. 20-CP-003214611-4/000
RENEWAL OF 20-CP-003214611-3

ACCOUNT NUMBER: 00007279904
NAMED INSURED AND MAILING ADDRESS

AGENCY AND MAILING ADDRESS 484330 04

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1170 N PERKINS ST
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STE 206
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DE PERE WI 54115

POLICY PERIOD: From 11/04/2014 to 11/04/2015 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.
ATTACH THIS RENEWAL DECLARATION TO YOUR POLICY.

ADDITIONAL INSURED(S)

40 MAIN ST
MENASHA WI 54952

SEROOGY'S PER FORM: CG2026 (07-04)
PO BOX 143 144 N WISCONSIN ST
DE PERE WI 54115

CHISAGO CO SHERIFFS OFFICE; ATTN MARY MCCARTHY PER FORM: CG2026 (07-04)
313 N MAIN ST
CENTER CITY MN 55012

GREEN BAY MARATHON PER FORM: CG2026 (07-04)
1265 LOMBARDI AVE
GREEN BAY WI 54307

CITY OF GREEN BAY PER FORM: CG2026 (07-04)
100 N JEFFERSON ST, ROOM 500
GREEN BAY WI 54301

BROWN COUNTY FACILITY & PARK MANAGEMENT PER FORM: CG2026 (07-04)
325 E WALNUT ST
GREEN BAY WI 54301

TOWN OF TAYCHEEDA PER FORM: CG2026 (07-04)
W4295 KIEKHAEFER PKWY
FOND DU LAC, WI 54935

CITY OF OSHKOSH PER FORM: CG2026 (07-04)
215 CHURCH ST
OSHKOSH WI 54903

STATE OF WISCONSIN, DEPT OF NATURAL RESOURCES PER FORM: CG2026 (07-04)
101 S WEBSTER ST
MADISON WI 53703

Original



STREET USE APPLICATION

Event: TWISTED PISTONS CRUISE IN
 Sponsored by: TWISTED PISTONS INC
 Responsible Person: RANDALL THOMSON
 Address: 426 BROAD ST.
MENASHA, WI. 54952

Street Use Date: 8-20-15
 Start Time: 2:00pm
 End Time: 10:00pm
 Number of Units: _____
 (Parades) car show

Email Address: TWISTED PISTONS 426 @ GMAIL.COM Phone: 920-727-1826
 Street Route: MAIN ST. - MILWAUKEE TO JITTERS
 Description of Use (attach map)

Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.
 Insurance Company HUB INTERNATIONAL Policy No. AR6360147
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 5/29/2015 Applicant's Signature: Randall Thomson

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: _____
 Not Required: _____ Approved: _____ Denied: _____

Scheduled Common Council Review Date: 7-20-15
 Approved: _____ Denied: _____

APPROVAL:
 Police Dept. BAA Fire Dept. MR Public Works Dept. MR City Attorney _____



Twisted Pistons 2015
Street barricades for August 20, 2015 event.

**CERTIFICATE OF INSURANCE
SPECIAL EVENT LIABILITY GROUP INSURANCE TRUST, A RISK PURCHASING GROUP**

FACILITY OWNER: (Additional Insured)		PRODUCER:	Certificate # 50629
City of Menasha 140 Main Street Menasha, WI 54952		HUB International Insurance Services Inc. P.O. Box 4047 Concord, CA 94524-4047 PH: 925 609 6500 FX: 925 609 6550 specialevent@hubinternational.us	CA License #0757776
EVENT HOLDER: (Named Insured)		EVENT INFORMATION	
Twisted Pistons Inc. c/o Randall Thomson 426 Broad St. Menasha, WI 54952		TYPE OF EVENT:	Car Show
		EVENT DATE(S):	8/20/2015
		EVENT LOCATION:	Main Street from Milwaukee Street to 23 Main Street in Menasha, WI
		ATTENDANCE:	500-1000 CLASS: 1

This is to certify that the policies of insurance listed below have been issued to the insured named above for the event date(s) indicated above. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

INSURER A:		COLONY INSURANCE COMPANY				
INSR LTR	Type of Insurance	Policy Number	Effective	Expiration	Policy Limits	
A	Commercial General Liability	AR6360147	1/1/2015	1/1/2016	Each Occurrence	\$1,000,000
					General Aggregate	\$2,000,000
					Personal & Advertising Injury	\$1,000,000
					Products/Completed Operations Aggregate	\$2,000,000
					Damage to Premises Rented to You	\$500,000
					Medical Payments	\$5,000
					Liquor Liability Each Occurrence	\$1,000,000
					Liquor Liability Aggregate	Incl

COVERAGE TERMS:

<p>Occurrence Form (CG 0010)</p> <p>Host Liquor Liability <u>Included.</u></p> <p>Full Liquor Liability Included <u>when a separate premium has been charged.</u></p> <p>All participants in athletic activities are required to sign Release and Waiver of Liability forms.</p>	<p>The coverage afforded by this insurance is primary and not contributing with any insurance held by the "ADDITIONAL INSURED", WHEN REQUIRED BY WRITTEN CONTRACT. The limits of insurance apply separately to each event insured by this policy as if a separate policy of insurance has been issued for that event. Who is an insured is amended to include as an additional insured the "Facility Owner - Additional Insured" above and any person or organization shown in the schedule below. This insurance does not apply to: any "occurrence" which takes place after the event holder ceases to be a tenant in that premises. This insurance applies only to: an "occurrence" which takes place during the dates indicated under "Event Information" above.</p>
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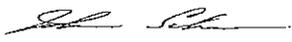
COVERAGE EXCLUSIONS: (REFER TO POLICY FOR COMPLETE LISTING OF EXCLUSIONS)

-- Sexual Abuse & Molestation	Specific Events are excluded from coverage. Please see second page for list of excluded events.
-- Terrorism	

On behalf of the Risk Purchasing Group and each Member, the Trustee has declined coverage for the Terrorism Risk Insurance Act (TRIA).

OTHER ADDITIONAL INSURED:

CANCELLATION: Should the above described policy(s) be canceled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the insured event holder and additional insureds listed.

AUTHORIZED REPRESENTATIVE:		DATE ISSUED:	
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STREET USE APPLICATION

Event: Community First Fox Cities Marathon Presented by Miron Construction

Sponsored by: Community First Credit Union

Responsible Person: Jesse Drake

Address: Po Box 1315
Appleton WI 54912-1315

Street Use Date: 9/20/2015

Start Time: 7 AM

End Time: 2 PM

Number of Units: 5,500+
(Parades)

Email Address: jesse.drake@communityfirstcu.org Phone: (920) 882-5219
(920) 450-0083 (cell)

Street Route: UW-Fox Valley (start) to Riverside Park (Finish)
Description of Use (attach map)

Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company Secura Insurance Company Policy No. 22543
(Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured).

Date: 4/7/2015 Applicant's Signature: Jesse Drake

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised April 3, 2015)

Scheduled Park & Recreation Board Review Date: _____

Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 7-20-15

Approved: _____ Denied: _____

APPROVAL:
Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. MR City Attorney _____



2015 City of Menasha Details

Course Directions – Start Line

- Start Line on Midway Road, just to the west of Opportunity Way
- Race runs east towards Oneida St/Hwy. 10
 - *Midway Rd. closed (all 4 lanes) from University Avenue to Oneida Street (5:30-8:00 a.m.)*
 - *Officers stay at Midway Rd/University Ave until roughly 8:00 a.m. so that Start Line clean-up can take place without traffic*

Re-Enter City of Menasha on Highridge Dr (just west of Valley Rd)

- Valley Rd, turn right (west) on Highridge Dr
- Turn left (south) on Northridge Ct
- Turn left (east) on Hickory Hollow Rd
- Turn left (south) on Dunning St
- ***Turn right (west) on Olde Midway Rd (Town of Menasha)***
- ***Turn left (south) on Lakeshore Dr (Town of Menasha)***
- Tayco St south to Broad St
- Turn right (west) on Broad St & follow to Trestle Trail Bridge

Runner's Side of the Road

- North side of Valley Rd
- North side of Highridge Dr
- West side of Northridge Ct
- West side of Hickory Hollow Rd
- West side of Dunning St
- ***North side of Olde Midway Rd (Town of Menasha)***
- ***West side of Lakeshore Dr (Town of Menasha)***
- West side of Tayco St.
- North side of Broad St.
- Entire width of Trestle Trail

Officers needed at the following locations:

- 1) Start Line to stop traffic at University/Midway Rd intersection (5:30 – 8:00am) x 3
- 2) Tayco St/9th St intersection (7:35am-12:45pm)
- 3) Tayco St/3rd St intersection (7:40am-1:00pm)

Public Works/Street Department

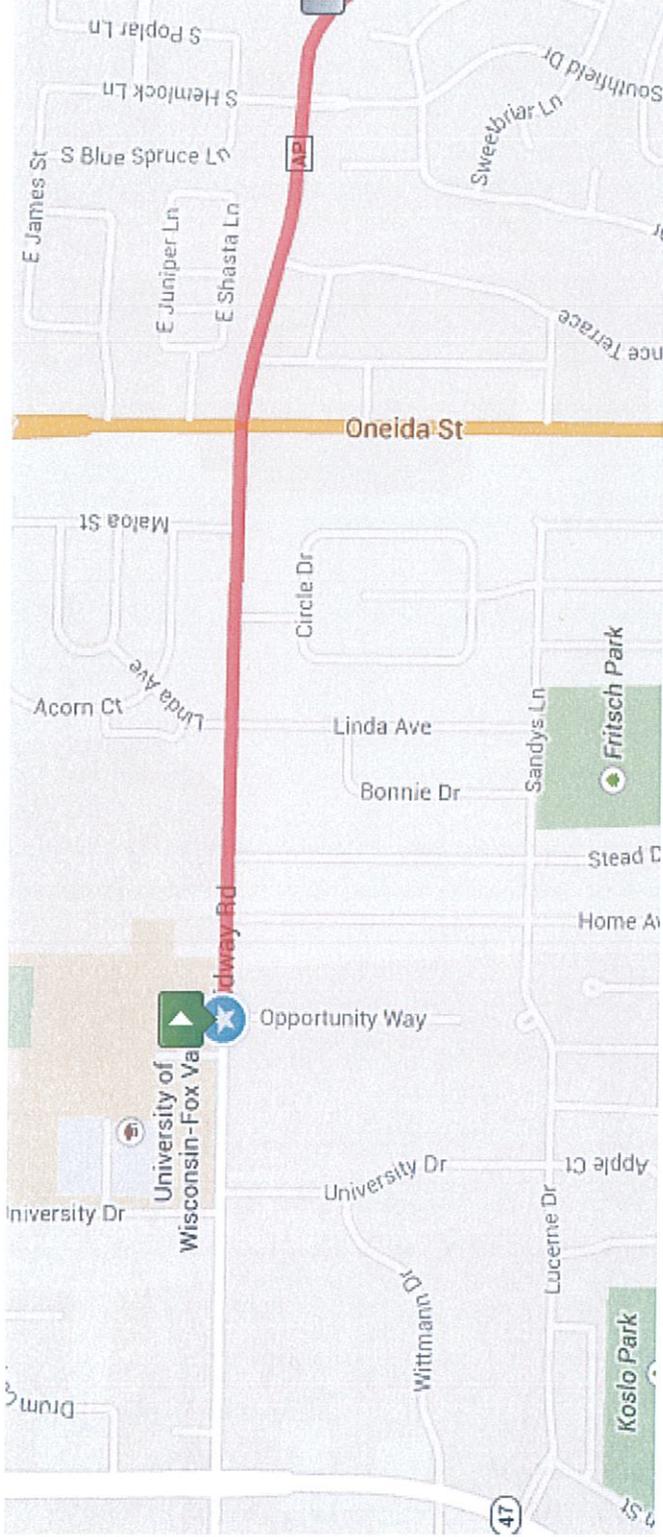
- Cones, barricades and any needed signage
 - Cones for a 'Runner's Lane' throughout the following streets: Tayco Rd & Broad St to west end of Trestle Trail Bridge
 - No cones needed at Start Line on Midway Rd

Other Course Features

- Water Station locations
 - West end of Broad St at Trestle Trail Bridge
- Relay Exchange Zone locations
 - Tayco St/7th Street intersection #4

Other Follow-Ups & Concerns

- 2 railroad crossings (Tayco St/3rd St & Broad St/Lush St) – same line of tracks
 - RR track crossings (Canadian National)
 - Trucking contact at SCA mill (Tim Brooks) – can likely control trucking traffic, may have a couple of tankers needing to enter/exit between gaps in runners– would be a good idea to have a Police Officer at Tayco St/3rd St.
 - Tim Brooks-SCA (727-2917 office, 915-7502 mobile) tim.brooks@sca.com
- Lift bridge on east end of Trestle Bridge be kept down for duration of race
 - Robert Stark of the Fox River Locks Authority does not feel it will be an issue to keep the bridge down for the race
 - Robert Stark (809-5538 cell) rstark@foxlocks.org
- Pre-race communication of Trestle Trail usage on race day
 - Provide City of Menasha with electronic communications so they can distribute via website, post on trails, etc.
- Road Construction
 - Broad Street between Tayco St & Lush St – scheduled to be redone in 2015
 - Can write into agreement to have construction complete by race (Tim Montour)
 - If needed, could potentially use the following route if needed (minimal impact on race course distance) – Tayco St, west on 1st Street, south on Lock St, west on Broad St to Trestle Trail Bridge
- Are the FM & HM pace cars (2 separate cars) allowed to drive across the Trestle Trail Bridge?
- Stanchion/pylon on the east end of the Trestle Trail Bridge
 - Will put pylon down flat on road, need cones around it for safety (Vince Maas)
- Butte Des Morts Elementary School – use parking lot for relay exchange zone parking



City of Menasha – Map 1

Start Line @ UW-Fox Valley

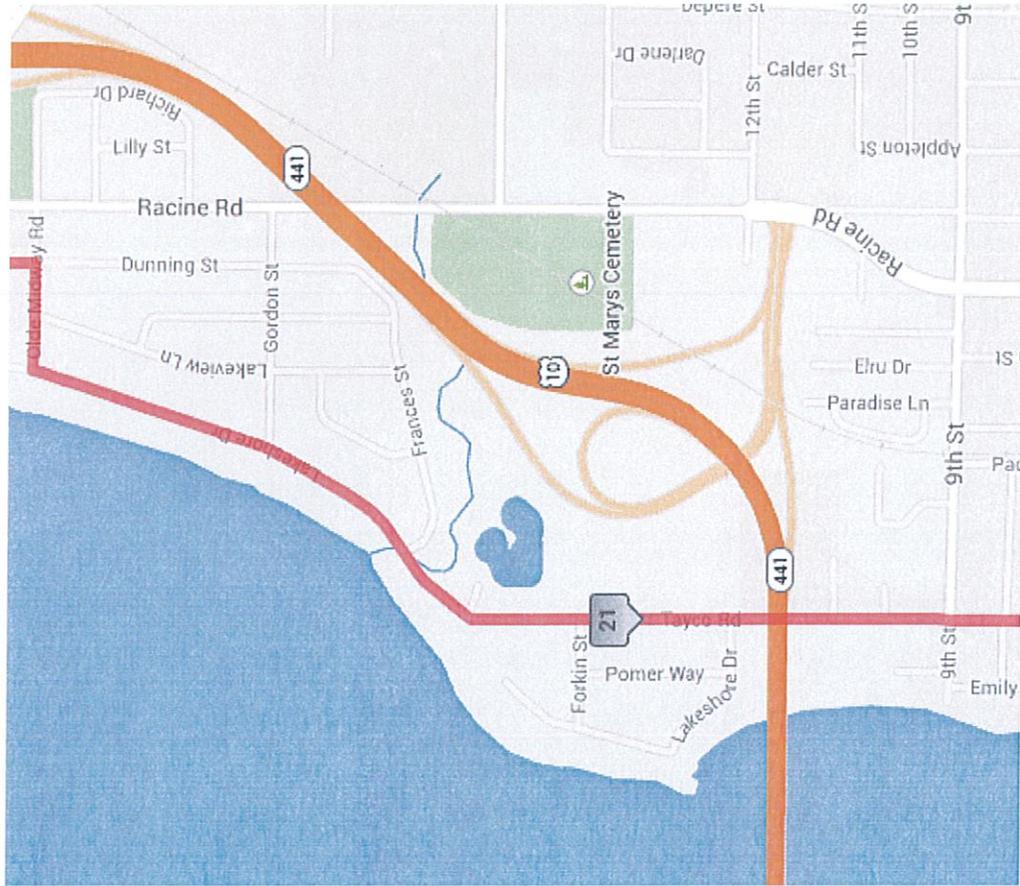


2015 FCM Marathon & Half Marathon
City of Menasha
Map 2

2015 Fox Cities Marathon & Half Marathon
City of Menasha
Map 3



2015 Fox Cities Marathon & Half Marathon
City of Menasha
Map 4



2015 Fox Cities Marathon & Half Marathon
City of Menasha
Map 5





CERTIFICATE OF LIABILITY INSURANCE

FOXCI-1

OP ID: AN

DATE (MM/DD/YYYY)

02/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Paroubek Insurance Agency Inc 301 N. Broadway, SUite 206 De Pere, WI 54115 Mike Paroubek	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Secura Insurance Companies		22543
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED **Fox Cities Marathon**
c/o Mary Sullivan
Community First, 2616 S Oneida
Appleton, WI 54912

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		CP3195781	02/01/2015	02/01/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			A3195782	02/01/2015	02/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS						<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS
A	UMBRELLA LIAB			CU3218934	02/01/2015	02/01/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Fox Cities Marathon - September 18-20, 2015; The City of Menasha is listed as Additional Insured on the General Liability in regard to the referenced marathon, subject to policy forms, conditions & exclusions.

CERTIFICATE HOLDER**CANCELLATION**

City of Menasha
 140 Main St
 Menasha, WI 54952

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Mike Paroubek



SECURA INSURANCE, A Mutual Company
 P. O. BOX 819 APPLETON, WI 54912-0819
COMMERCIAL GENERAL LIABILITY
 RENEWAL DECLARATION

POLICY NO. 20-CP-003195781-5/000
 RENEWAL OF 20-CP-003195781-4

ACCOUNT NUMBER: 00007253268
 NAMED INSURED AND MAILING ADDRESS

AGENCY AND MAILING ADDRESS 484330 04

FOX CITIES MARATHON INC
 C/O MARY SULLIVAN
 2616 S ONEIDA ST
 APPLETON WI 54912

PAROUBEK INS AGY INC
 STE 206
 301 N BROADWAY
 DE PERE WI 54115

POLICY PERIOD: From 02/01/2015 to 02/01/2016 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.
 ATTACH THIS RENEWAL DECLARATION TO YOUR POLICY.

ADDITIONAL INSURED(S)

CITY OF MENASHA PER FORM: CG2026 (07-04)
 140 MAIN ST
 MENASHA WI 54952

CITY OF NEENAH PER FORM: CG2026 (07-04)
 211 WALNUT ST
 NEENAH WI 54956

FOX VALLEY TECHNICAL COLLEGE PER FORM: CG2026 (07-04)
 1825 N BLUEMOUND RD
 APPLETON WI 54915

MEMBERS OF THE CONDO ASSOCIATION PER FORM: CG2026 (07-04)
 1455 MIDWAY RD
 MENASHA WI 54952

PENTECOSTALS OF THE FOX CITIES PER FORM: CG2026 (07-04)
 1445 MIDWAY RD
 MENASHA WI 54952

TOWN OF MENASHA PER FORM: CG2026 (07-04)
 2000 MUNICIPAL DR
 NEENAH WI 54956

UW FOX VALLEY PER FORM: CG2026 (07-04)
 1478 MIDWAY RD
 MENASHA WI 54952

VALLEY TRUCK LEASING INC PER FORM: CG2026 (07-04)
 5668 NEUBERT RD
 APPLETON WI 54913

VILLAGE OF GRAND CHUTE PER FORM: CG2026 (07-04)

Original

Certificate of Payment

Date: July 2, 2015

Payment Request: No. 3 (Three)

Contractor: Janke General Contractors

Address: 1223 River View Lane, Athens, WI 54411

Contract Unit No.: 2014-03

Project Description: Gilbert Riverfront Trail

Original Contract Amount	\$ 478,038.50
Change Order No.: 2	Amount: \$ -9,205.75
Previous Change Order(s): \$ -35,155.00	
Total Contract Amount (Including Change Orders)	\$ 433,677.75
Total Earned to Date (Summary Attached)	\$ 252,127.69
Less Retainage 4%	\$ 10,085.11
Amount Due	\$ 242,042.58
Previous Payments	\$ 158,282.58
Amount Due this Payment	\$ 83,760.00
Estimate Pay Period	June 11 - July 2, 2015

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.

Date: _____ By: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

Recommended for Payment

Director of Public Works: _____ Date: _____

Common Council Approval Date: _____

Finance Department

<u>Account Number</u>	<u>Budget</u>	<u>Charge to Account</u>
	\$	
	\$	
	\$	
	\$	

City of Menasha Contract Unit No. 2014-03
Gilbert Riverfront Trail

PAYMENT No. 3 (Three)

ITEM	QUANTITY	BASE BID DESCRIPTION	BASE BID		YTD	
			UNIT PRICE	ITEM TOTAL	QUANTITY	ITEM TOTAL
1	1	Site Mobilization (LS)	\$ 22,000.00	\$ 22,000.00	1.00	\$ 22,000.00
2	1	Construction Staking (LS)	\$ 4,500.00	\$ 4,500.00	1.00	\$ 4,500.00
3	1	Site Preparation (LS)	\$ 12,000.00	\$ 12,000.00	1.00	\$ 12,000.00
4	1	Common Excavation (LS)	\$ 39,000.00	\$ 39,000.00	0.75	\$ 29,250.00
5	14,525	Concrete Trail (5-inch) (SF)	\$ 4.70	\$ 68,267.50	8400.00	\$ 39,480.00
6	1,930	Concrete Paving Tinted (4-inch) (SF)	\$ 5.25	\$ 10,132.50	1355.00	\$ 7,113.75
7	160	Concrete Bench Pad (4-inch) (SF)	\$ 10.65	\$ 1,704.00	64.00	\$ 681.60
8	1	Concrete Steps (LS)	\$ 2,600.00	\$ 2,600.00	0.00	\$ -
9	315	Modular Block Wall (SF)	\$ 33.00	\$ 10,395.00	0.00	\$ -
10	28	Unilock Rivercrest Seat Wall (LF)	\$ 84.00	\$ 2,352.00	0.00	\$ -
11	2	Unilock Rivercrest Pier (EA)	\$ 1,500.00	\$ 3,000.00	0.00	\$ -
12	1	Unilock Rivercrest Shelter Piers (LS)	\$ 7,400.00	\$ 7,400.00	1.00	\$ 7,400.00
13	1	Park Shelter Installation (LS)	\$ 4,000.00	\$ 4,000.00	1.00	\$ 4,000.00
14	49	12-inch HDPE Pipe with End Section (LF)	\$ 67.00	\$ 3,283.00	91.00	\$ 6,097.00
15	65	6-inch HDPE Pipe (LF)	\$ 59.00	\$ 3,835.00	48.00	\$ 2,832.00
16	1	24-inch Dia. Catchbasin with Grate (EA)	\$ 1,445.00	\$ 1,445.00	1.00	\$ 1,445.00
17	2	Sanitary Sewer MH Adjustment (EA)	\$ 337.00	\$ 674.00	1.00	\$ 337.00
18	680	Base Aggregate Dense 1 1/4-inch (Ton)	\$ 25.00	\$ 17,000.00	783.09	\$ 19,577.25
19	150	Heavy Riprap (Ton)	\$ 57.00	\$ 8,550.00	44.77	\$ 2,551.89
20	50	Select Crushed Material (Ton)	\$ 76.00	\$ 3,800.00	38.90	\$ 2,956.40
21	200	Limestone Outcrop Stone (Ton)	\$ 200.00	\$ 40,000.00	85.70	\$ 17,140.00
22	1	Erosion and Sediment Control (LS)	\$ 4,830.00	\$ 4,830.00	0.75	\$ 3,622.50
23	330	Flex-A-Mat (SY)	\$ 73.00	\$ 24,090.00	330.00	\$ 24,090.00
24	1,625	Topsoil (CY)	\$ 23.00	\$ 37,375.00	1090.00	\$ 25,070.00
25	2,830	Turf Grass Seeding (SY)	\$ 1.10	\$ 3,113.00	1888.00	\$ 2,076.80
26	105	Shredded Hardwood Mulch (CY)	\$ 58.00	\$ 6,090.00	105.00	\$ 6,090.00
27	1	West Abutment (LS)	\$ 27,500.00	\$ 27,500.00	0.00	\$ -
28	1	East Abutment (LS)	\$ 31,000.00	\$ 31,000.00	0.00	\$ -
29	1,650	Sheet Piling (SF)	\$ 39.00	\$ 64,350.00	0.00	\$ -
30	950	2" PVC Electrical Conduit (LF)	\$ 8.25	\$ 7,837.50	850.00	\$ 7,012.50
31	50	1" PVC Electrical Conduit (LF)	\$ 11.30	\$ 565.00	30.00	\$ 339.00
32	2	Post Mounted Outlet (EA)	\$ 325.00	\$ 650.00	1.00	\$ 325.00
33	10	Light Pole Base (EA)	\$ 460.00	\$ 4,600.00	9.00	\$ 4,140.00
Total Base Bid (Items 1-33)				\$ 477,938.50		\$ 252,127.69

Certificate of Payment

Date: July 1, 2015

Payment Request: 1 (ONE)

Contractor: Northeast Asphalt, Inc

Address: W6380 Design Dr, Greenville, WI 54942

Contract Unit No.: 2015-01

Project Description: New Street Construction & Reconstruction

Original Contract Amount \$ 1,084,323.12

Change Order No.: Amount: \$

Previous Change Order(s): \$

Total Contract Amount (Including Change Orders) \$ 1,084,323.12

Total Earned to Date (Summary Attached) \$ 190,009.84

Less Retainage 5% \$ 9,500.49

Amount Due \$ 180,509.35

Previous Payments \$ 0.00

Amount Due this Payment \$ 180,509.35

Estimate Pay Period 6/4/2015 to 7/1/2015

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.

Date: _____ By: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

Recommended for Payment

Director of Public Works: _____ Date: _____

Common Council Approval Date: _____

Finance Department

<u>Account Number</u>	<u>Budget</u>	<u>Charge to Account</u>
	\$	
	\$	
	\$	
	\$	

Itemized Bid Tabulation

City of Menasha Contract Unit No. 2015-01

New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer

Southfield West/Natures Way Subdivision Streets, Barker Farms VI subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street, Lincoln Street

ITEM	QUANTITY	DESCRIPTION	BASE BID		PAYMENT 1 (ONE)	
			UNIT PRICE	ITEM TOTAL	QUANTITY	YTD TOTAL
1	4	Remove and Replace Inlet	\$ 2,400.00	\$ 9,600.00		\$ -
2	4	New Inlet	\$ 2,100.00	\$ 8,400.00		\$ -
3	2	RCP Yard Drain	\$ 1,450.00	\$ 2,900.00		\$ -
4	2	NDS Yard Drain	\$ 1,100.00	\$ 2,200.00		\$ -
5	38	Remove and Replace 12" Class IV RCP Inlet Lead	\$ 39.00	\$ 1,482.00		\$ -
6	12	6" PVC Storm Inlet Lead	\$ 23.00	\$ 276.00		\$ -
7	70	8" PVC Storm Inlet Lead	\$ 28.00	\$ 1,960.00		\$ -
8	126	12" PVC Storm Sewer	\$ 33.00	\$ 4,158.00		\$ -
9	76	12" Class IV RCP Storm Sewer	\$ 39.00	\$ 2,964.00		\$ -
10	975	4" Under Pavement Drain	\$ 12.00	\$ 11,700.00	761.00	\$ 9,132.00
11	36,901	Pavement / Base Pulverizing	\$ 0.42	\$ 15,498.42	22,067.00	\$ 9,268.14
12	3,255	Unclassified Excavation/Pulverized and Shoulder Material	\$ 7.50	\$ 24,412.50	942.50	\$ 7,068.75
13	2,350	Unclassified Excavation	\$ 8.00	\$ 18,800.00		\$ -
14	2,326	Geogrid	\$ 2.00	\$ 4,652.00		\$ -
15	303	1 1/4" Crushed Dense Aggregate Base Course Placement	\$ 7.25	\$ 2,196.75		\$ -
16	957	3" Crushed Dense Aggregate Base Course Placement	\$ 6.25	\$ 5,981.25	31.00	\$ 193.75
17	410	Pulverized Stone Placement	\$ 10.00	\$ 4,100.00		\$ -
18	41,305	Fine Grading and Compaction	\$ 1.63	\$ 67,327.15		\$ -
19	16,308	30" Concrete Curb & Gutter	\$ 9.10	\$ 148,402.80	14,029.00	\$ 127,663.90
20	721	30" Mountable (Roll Back) Concrete Curb & Gutter	\$ 9.50	\$ 6,849.50		\$ -
21	5,740.00	No. 4 Epoxy Coated Rebar	\$ 0.75	\$ 4,305.00	5,364.00	\$ 4,023.00
22	147	Utility Adjustment	\$ 215.00	\$ 31,605.00	43.00	\$ 9,245.00
23	20	Water Valve Adjustment	\$ 52.50	\$ 1,050.00		\$ -
24	1,090	Sawcut	\$ 1.00	\$ 1,090.00		\$ -
25	5,418	Asphalt Binder Course Pavement 2 1/4" Thick	\$ 50.00	\$ 270,900.00		\$ -
26	4,213	Asphalt Surface Course Pavement 1 3/4" Thick	\$ 56.25	\$ 236,981.25		\$ -
27	15,533	3" Thick Asphalt Driveway Remove and Replace	\$ 2.45	\$ 38,055.85		\$ -
28	3,238	6" Concrete Driveway Remove and Replace	\$ 5.05	\$ 16,351.90	1,184.00	\$ 5,979.20
29	248	8" Concrete Driveway Remove and Replace	\$ 5.55	\$ 1,376.40	248.00	\$ 1,376.40
30	599	Brick Driveway Salvage and Replace	\$ 9.50	\$ 5,690.50		\$ -
31	40	4" Thick Concrete Sidewalk Remove and Replace	\$ 5.85	\$ 234.00		\$ -
32	93	6" Thick Concrete Handicap Ramp Remove and Replace	\$ 5.05	\$ 469.65		\$ -
33	14,408	Lawn and Terrace Restoration	\$ 5.40	\$ 77,803.20		\$ -
34	1	Railroad Flagging	\$ 4,600.00	\$ 4,600.00		\$ -
35	1	Clearing and Grubbing	\$ 2,500.00	\$ 2,500.00		\$ -
36	1	Temporary Mailbox	\$ 2,360.00	\$ 2,360.00	0.50	\$ 1,180.00
37	1	Erosion Control	\$ 6,500.00	\$ 6,500.00	0.33	\$ 2,145.00
38	1	Traffic Control	\$ 11,090.00	\$ 11,090.00	0.33	\$ 3,659.70
39	1	Construction Mobile/Demobile; Project Coordination; all incidental utility and miscellaneous roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project/LS	\$ 27,500.00	\$ 27,500.00	0.33	\$ 9,075.00
TOTAL BASE BID (ITEMS 1-39)				\$ 1,084,323.12		\$ 190,009.84
Alternate Bid A						
1A	2,350	Unclassified Excavation Including Separation	\$ 8.00	\$ 18,800.00		\$ -
Total Alternate Bid (Item 1A)				\$ 18,800.00		
Alternate Bid B						
1B	303	1 1/4" Crushed Dense Aggregate Base Course Furnish/Place	\$ 35.00	\$ 10,605.00		\$ -
2B	957	3" Crushed Dense Aggregate Base Course Furnish/Place	\$ 30.00	\$ 28,710.00		\$ -
Total Alternate Bid (Items 1B-2B)				\$ 39,315.00		\$ -
TOTAL CONTRACT BASE BID PLUS ALTERNATE BID						\$ 190,009.84



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause, General Manager
Steve Grenell, Engineering Manager

DATE: June 30, 2015

SUBJECT: Recommendation for Award

At the Regular Meeting on June 30 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of award of the Fox River Crossing Labor Construction contract to the low bidder, Henkels & McCoy, in the amount of \$175,378.46. This contract is for labor and construction services to build foundations for two steel towers, install the towers, and build a 13.2kV and 34.5kv circuit across the Fox River from River Street to Lawson Street.

Copies of supporting documents are enclosed.



June 17, 2015

sent via email: sgrenell@wppienergy.org.com

Mr. Steve Grenell
Engineering Manager
Menasha Utilities
321 Milwaukee Street
PO Box 340
Menasha, WI 54952

Subject: Fox River Crossing Labor Bid Results and Recommendation to Award

Dear Steve:

This letter is to summarize the sealed bid process and results for construction labor regarding the Fox River Crossing project, along with a recommendation to award this Contract.

On May 29, 2015, invitations to bid on unit priced labor were sent to eight pre-qualified electrical construction contractors. Class II advertisements were also run for this project. Six sealed bid packages were received at 2:00pm on June 16, 2015 at the Menasha Utilities (MU) office at 321 Milwaukee Street Menasha, WI. The sealed bids were opened by myself and witnessed by Steve Grenell (MU) and Greg Shull (MU). Also present in person to witness the sealed bid opening were Zack Bayer (Henkels & McCoy), Joe Bentz (Hooper Corporation), Melissa Malcheski (MJ Electric), and RJ Moore (Michels).

The six contractors who submitted sealed bids were Henkels & McCoy, Hooper Corporation, InterCon, Michels, MJ Electric, and PieperLine.

A detailed review of the six submitted bid packages resulted in the determination that all required documents and signatures were provided by Henkels & McCoy and Michels. The lowest estimated bid was received from Henkels & McCoy with the second lowest received from Michels. Henkels & McCoy listed no exceptions or provisions to the bid documents within their sealed bid package.

A summary of the total estimated bid prices is outlined below:

Bidder	Summary Bid Price
Henkels & McCoy	\$175,378.46
Michels	\$187,966.59
PieperLine	\$210,498.76
MJ Electric	\$244,490.30
InterCon	\$279,691.70
Hooper Corporation	\$359,368.94

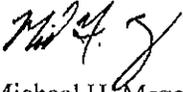
Upon review of the bid requirements and the bids received, we recommend that MU award the Fox River Crossing Construction Labor Contract to Henkels & McCoy in the estimated amount of \$175,378.46.

Enclosed is the bid tabulation as well as an electronic copy of pertinent bid documents received from Henkels & McCoy. Please review these documents at your convenience. PSE will submit draft contract documents to MU for approval prior to final award.

If no questions arise, please respond indicating approval to award the project to Henkels & McCoy. Upon approval from MU, a Notice of Intent to Award will be issued to Henkels & McCoy. The Utility Commission, Public Works, and Menasha Council approval process may also begin at this time. Assuming all approvals will be granted, Notice to Proceed will be issued to Henkels & McCoy directing them to secure the Contractor's Bond and the required Insurance Certificates. Upon receipt of these documents from Henkels & McCoy, PSE will compile the final contracts and deliver them to you for the appropriate signatures.

Please feel free to contact me via phone or email if you have any questions or would like to discuss these items further.

Sincerely,



Michael H. Mezera
Manager of Line Design

enclosures

cc: Erik Sonju, Power System Engineering, Inc.