

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA**  
**Board of Public Works**  
**Third Floor Council Chambers**  
**140 Main Street, Menasha**  
**March 16, 2015**  
**6:30 PM**  
**or immediately following the Administration Committee**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. March 2, 2015
- D. DISCUSSION / ACTION ITEMS
  - 1. Change Order – J.F. Ahern Co., Water Treatment Facility Low Lift Pump Modifications; Project M0002-930724; DEDUCT: \$2,908.22; Change Order No. 4 (Menasha Utilities)
  - 2. Recommendation to Award – Contract Unit 2015-01; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Northeast Asphalt, Inc.; \$1,084,323.12
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
March 2, 2015  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 6:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Englebert, Benner, Nichols, Sevenich, Keehan, Zelinski

EXCUSED: Aldermen Taylor, Langdon

ALSO PRESENT: Mayor Merkes, Neenah City Attorney Godlewski, PC Styka,  
DPW Radtke, CDD Keil, ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [February 16, 2015](#)

Moved by Ald. Englebert seconded by Ald. Keehan to receive minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Expiration of Ninety Day Trial Period for the Removal of Parking along the West Side of DePere Street North of Fifth Street](#)

DPW Radtke reported the 90 day trial prohibiting parking on the west side of DePere Street for 25 feet north and south of Fifth Street has expired. They experienced some non-compliant issues per PC Styka. Letters were sent to residents in the area and only heard from St. John's Catholic Church. They support prohibit parking in that area.

Moved by Ald. Englebert seconded by Ald. Benner to direct City Attorney to prepare an Ordinance prohibiting parking on the west side of DePere Street 25 feet north and south of Fifth Street.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Englebert seconded by Ald. Benner to adjourn at 6:34 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 [www.menashautilities.com](http://www.menashautilities.com)

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**MEMORANDUM**

TO: Mark Radtke, Director  
Public Works

FROM: Melanie Krause, General Manager  
Tim Gosz, Water Plant Supervisor

DATE: February 25, 2015

SUBJECT: Change order #4

At the Regular Meeting on February 25 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of Change Order #4 for J.F. Ahern in the net amount of \$269.00. This change order voids change order #1 in the amount of \$3,177.22 which was not approved by the Menasha Utilities Commission. Change order #4 shows the reimbursement of the fees back to J.F. Ahern Co., along with the authorized charge of \$269.00 for actual building permit fees required.

Copies of supporting documents are enclosed.

# McMAHON

ENGINEERS ARCHITECTS

1445 McMahon Drive P.O. Box 1025  
 Neenah, WI 54956 Neenah, WI 54957-1025  
 Telephone: (920)751-4200  
 FAX: (920)751-4284

## CHANGE ORDER

(Contractor)  
**J.F. AHERN CO.**  
 4201 Champion Road  
 Green Bay, WI 54311

Contract No. M0002-930724  
 Project File No. M0002-930724.04  
 Change Order No. Four (4)  
 Issue Date: February 6, 2015  
 Project: Menasha Utilities  
Water Treatment Facility  
Low Lift Pump Modifications

**You Are Directed To Make The Changes Noted Below In The Subject Contract:**

	(Item Description)	(Price)
4.1	VOID Change Order #1, Which Was Never Officially Executed, But Has Been Carried Over In Subsequent Change Orders #2 and #3 - Building Permit Fee Refunded by City Of Menasha , .....DEDUCT	- \$3,177.22
4.2	Balance Due On Remainder Of Reimbursement Of Building Permit Fee..... ADD	+ \$269.00
	<b>TOTAL</b>	<b>- \$2,908.22</b>

**The Changes Result In The Following Adjustments:**

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$439,567.22</u>	<u>          </u> days
Adjustments Per This Change Order	<u>- \$2,908.22</u>	<u>          </u> days
Current Contract Status	<u>\$436,659.00</u>	<u>          </u> days

Recommended:  
**McMAHON**  
 Neenah, Wisconsin

Accepted:  
**J.F. AHERN CO.**  
 Fond du Lac, Wisconsin

Authorized:  
**MENASHA UTILITIES**  
**City Of Menasha**  
 Menasha, Wisconsin

By:   
 Date: 2/16/15

By:   
 Date: 2-15-15

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order  
**Execute And Return To ENGINEER For Distribution**



855 Morris Street | P.O. Box 1316  
Fond du Lac, WI 54936-1316  
main 920.921.9020 | fax 920.929.8825  
www.jfahern.com

February 5, 2015  
Ph: 920.751.4200  
Fx: 920.751.4284

Mr. Don Voogt  
McMahon Associates, Inc.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54957-1025

**RE: Menasha WTF Low Lift Pump Mods**  
**Ahern Job #: 211976**  
**Customer Contract #: M0002-930724**  
**Permit Fee Reimbursement**

Dear Don:

This change order is for reimbursement of costs associated with obtaining the building permit, in accordance with specification section 01 20 01.00, paragraph 1.3 - Building Permit. The City of Menasha has sent us a check in the amount of \$2,908.66 for partial reimbursement. The amount of the change order is the difference yet to be paid.

Respond by: 03/07/2015

**Two Hundred Sixty-nine And 00/100 Dollars.....\$269.00**

This proposal only covers the direct costs of labor, materials and equipment to execute the changed work described in the proposal.

At the present time, we cannot assess or evaluate the overall impact of the changed work on our original scope of work.

We thereby reserve our rights to claim for any indirect costs which may arise in the future as a result of delays to the work, out of sequence work, inefficiencies, extended contract completion, labor and material escalation and / or acceleration and extended warranties.

Sincerely,

**J. F. Ahern Co.**

John Kliuzing  
Senior Project Manager  
WI Major Construction Division

# McMAHON

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 Neenah, WI 54956 Neenah, WI 54957-1025  
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## CHANGE ORDER

(Contractor)  
 J.F. AHERN CO.  
 4201 Champion Road  
 Green Bay, WI 54311

Contract No. M0002-930724  
 Project File No. M0002-930724.04  
 Change Order No. One (1)  
 Issue Date: October 8, 2014  
 Project: Menasha Utilities  
Water Treatment Facility  
Low Lift Pump Modifications

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	Reimburse Building Permit Fee, Per Specifications..... ADD	+ \$3,177.22
	<b>TOTAL</b>	<b>+ \$3,177.22</b>

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$429,900.00</u>	<u>          </u> days
Adjustments Per This Change Order	<u>+ \$3,177.22</u>	<u>          </u> days
Current Contract Status	<u>\$433,077.22</u>	<u>          </u> days

Recommended:  
**McMAHON**  
 Neenah, Wisconsin

Accepted:  
**J.F. AHERN CO.**  
 Fond du Lac, Wisconsin

Authorized:  
**MENASHA UTILITIES**  
**City Of Menasha**  
 Menasha, Wisconsin

By: [Signature]  
 Date: 10/8/14

By: [Signature]  
 Date: 10-9-14

By: [Signature]  
 Date: \_\_\_\_\_

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order  
 Execute And Return To ENGINEER For Distribution



## Memorandum

DATE: March 12, 2015

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Award – Contract Unit No. 2015-01; New Street Construction and Reconstruction; Southfield West, Natures Way, Barker Farm Estates No. 6, River Lea Court, Broad Street, Ida Street, Manitowoc Street, Lincoln Street; Northeast Asphalt, Inc.; \$1,084,323.12

The City of Menasha publicly opened bids on Tuesday, March 10th for Contract Unit No. 2015-01, New Street Construction and Reconstruction. Two bids were received as indicated on the enclosed itemized bid tabulation.

The following streets are scheduled for improvement:

- Southfield West, Natures Way and Barker Farm Estates No. 6 subdivision streets
- River Lea Court
- Broad Street, Lush Street to Tayco Street
- Ida Street, Marquette Street to Ninth Street
- Manitowoc Street, Appleton Road to Ninth Street
- Lincoln Street, DePere Street to Appleton Road

Chain Drive is also scheduled and budgeted for 2015, but that street will be included in a Town of Menasha street paving project scheduled for this year.

The project consists of pulverizing or removing the existing asphalt pavement and base material, fine grading, concrete curb and gutter construction, asphalt pavement construction, storm sewer and pavement under drain installation, miscellaneous utility adjustments, and lawn restoration. Two alternate bids were included in the bid proposal. We are recommending the acceptance of Alternate Bid A for the separation of the excavation materials because the bid was identical to the base bid and the City would benefit from the separation of the materials.

After reviewing the bids and finding them to be competitive, accurate and compliant, we recommend Contract Unit No. 2015-01, including Alternate Bid A, be awarded to Northeast Asphalt, Inc. of Greenville, Wisconsin in the amount of \$1,084,323.12. The budgeted amount for this work is \$1,418,000.

Enclosure

M:\word\BPW memo re Award of Contract 2015-01\_Northeast Asphalt\_3-12-15.docx

**Itemized Bid Tabulation**

**City of Menasha Contract Unit No. 2015-01**

New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer  
 Southfield West/Natures Way Subdivision Streets, Barker Farms VI subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc  
 Street, Lincoln Street

ITEM	QUANTITY	BASE BID	DESCRIPTION	Northeast Asphalt, Inc.		MCC, Inc.	
				UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL
1	4	Remove and Replace Inlet		\$ 2,400.00	\$ 9,600.00	\$ 1,650.00	\$ 6,600.00
2	4	New Inlet		\$ 2,100.00	\$ 8,400.00	\$ 1,325.00	\$ 5,300.00
3	2	RCP Yard Drain		\$ 1,450.00	\$ 2,900.00	\$ 1,220.00	\$ 2,440.00
4	2	NDS Yard Drain		\$ 1,100.00	\$ 2,200.00	\$ 400.00	\$ 800.00
5	38	Remove and Replace 12" Class IV RCP Inlet Lead		\$ 39.00	\$ 1,482.00	\$ 67.00	\$ 2,546.00
6	12	6" PVC Storm Inlet Lead		\$ 23.00	\$ 276.00	\$ 30.00	\$ 360.00
7	70	8" PVC Storm Inlet Lead		\$ 28.00	\$ 1,960.00	\$ 26.00	\$ 1,820.00
8	126	12" PVC Storm Sewer		\$ 33.00	\$ 4,158.00	\$ 32.00	\$ 4,032.00
9	76	12" Class IV RCP Storm Sewer		\$ 39.00	\$ 2,964.00	\$ 52.00	\$ 3,952.00
10	975	4" Under Pavement Drain		\$ 12.00	\$ 11,700.00	\$ 39.00	\$ 38,025.00
11	36,901	Pavement / Base Pulverizing		\$ 0.42	\$ 15,498.42	\$ 1.04	\$ 38,377.04
12	3,255	Unclassified Excavation/Pulverized and Shoulder Material		\$ 7.50	\$ 24,412.50	\$ 10.46	\$ 34,047.30
13	2,350	Unclassified Excavation		\$ 8.00	\$ 18,800.00	\$ 10.87	\$ 25,544.50
14	2,326	Geogrid		\$ 2.00	\$ 4,652.00	\$ 2.95	\$ 6,861.70
15	303	1 1/4" Crushed Dense Aggregate Base Course Placement		\$ 7.25	\$ 2,196.75	\$ 14.40	\$ 4,363.20
16	957	3" Crushed Dense Aggregate Base Course Placement		\$ 6.25	\$ 5,981.25	\$ 10.66	\$ 10,201.62
17	410	Pulverized Stone Placement		\$ 10.00	\$ 4,100.00	\$ 15.29	\$ 6,268.90
18	41,305	Fine Grading and Compaction		\$ 1.63	\$ 67,327.15	\$ 1.87	\$ 77,240.35
19	16,308	30" Concrete Curb & Gutter		\$ 9.10	\$ 148,402.80	\$ 9.10	\$ 148,402.80
20	721	30" Mountable (Roll Back) Concrete Curb & Gutter		\$ 9.50	\$ 6,849.50	\$ 9.50	\$ 6,849.50
21	5,740.00	No. 4 Epoxy Coated Rebar		\$ 0.75	\$ 4,305.00	\$ 0.75	\$ 4,305.00
22	147	Utility Adjustment		\$ 215.00	\$ 31,605.00	\$ 247.57	\$ 36,392.79
23	20	Water Valve Adjustment		\$ 52.50	\$ 1,050.00	\$ 36.64	\$ 732.80
24	1,090	Sawcut		\$ 1.00	\$ 1,090.00	\$ 3.21	\$ 3,498.90
25	5,418	Asphalt Cinder Course Pavement 2 1/4" Thick		\$ 50.00	\$ 270,900.00	\$ 51.08	\$ 276,751.44
26	4,213	Asphalt Surface Course Pavement 1 3/4" Thick		\$ 56.25	\$ 236,981.25	\$ 57.08	\$ 240,478.04
27	15,533	3" Thick Asphalt Driveway Remove and Replace		\$ 2.45	\$ 38,055.85	\$ 2.60	\$ 40,385.80
28	3,238	6" Concrete Driveway Remove and Replace		\$ 5.05	\$ 16,351.90	\$ 4.20	\$ 13,599.60
29	248	8" Concrete Driveway Salvage and Replace		\$ 5.55	\$ 1,376.40	\$ 4.70	\$ 1,165.60
30	599	Brick Driveway Salvage and Replace		\$ 9.50	\$ 5,690.50	\$ 9.50	\$ 5,690.50

31	40	4" Thick Concrete Sidewalk Remove and Replace	\$	5.85	\$	234.00	\$	5.00	\$	200.00
32	93	6" Thick Concrete Handicap Ramp Remove and Replace	\$	5.05	\$	469.65	\$	4.20	\$	390.60
33	14,408	Lawn and Terrace Restoration	\$	5.40	\$	77,803.20	\$	5.40	\$	77,803.20
34	1	Railroad Flagging	\$	4,600.00	\$	4,600.00	\$	6,070.57	\$	6,070.57
35	1	Clearing and Grubbing	\$	2,500.00	\$	2,500.00	\$	4,618.82	\$	4,618.82
36	1	Temporary Mailbox	\$	2,360.00	\$	2,360.00	\$	3,743.53	\$	3,743.53
37	1	Erosion Control	\$	6,500.00	\$	6,500.00	\$	3,070.57	\$	3,070.57
38	1	Traffic Control	\$	11,090.00	\$	11,090.00	\$	13,750.00	\$	13,750.00
39	1	Construction Mobile/Demobile; Project Coordination; all incidental utility and miscellaneous roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project/LS	\$	27,500.00	\$	27,500.00	\$	4,370.57	\$	4,370.57
<b>TOTAL BASE BID (ITEMS 1-39)</b>			\$		\$	<b>1,084,323.12</b>	\$		\$	<b>1,161,050.24</b>

**Alternate Bid A**

1A	2,350	Unclassified Excavation Including Separation	\$	8.00	\$	18,800.00	\$	12.76	\$	29,986.00
<b>Total Alternate Bid (Item 1A)</b>			\$		\$	<b>18,800.00</b>	\$		\$	<b>29,986.00</b>

**Alternate Bid A**

1B	303	1 1/4" Crushed Dense Aggregate Base Course Furnish/Place	\$	35.00	\$	10,605.00	\$	29.20	\$	8,847.60
2B	957	3" Crushed Dense Aggregate Base Course Furnish/Place	\$	30.00	\$	28,710.00	\$	24.98	\$	23,905.86
<b>Total Alternate Bid (Items 1B-2B)</b>			\$		\$	<b>39,315.00</b>	\$		\$	<b>32,753.46</b>