

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 21, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 7:12 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Nichols, Mayor Merkes

EXCUSED: Alderman Benner

ALSO PRESENT: CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, PHD Nett, Finance Manager Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 4/15/14](#)

Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Approve Updated Education Requirements – Public Health Director](#)

Chairman Englebert and CA/HRD Captain explained updating the language to the education requirements, change the requirement of experience in the field of public health, the removal of the requirement as a registered nurse and requirement to be certified as a public health nurse by the State will open the field of qualified candidates. The changes are in line with Wisconsin State Statute and will allow the City to remain a Level III Health Department.

PHD Nett explained the requirements for a Level III Health Department and the type of grant funding received.

General discussion ensued on the salary range for this position and education requirements.

Moved by Ald. Taylor, seconded by Ald. Sevenich to approve changes in the position requirements as noted in memo dated April 21, 2014 and to advertise position without salary range.

Motion failed on roll call 3-5.

Ald. Taylor, Sevenich, Zelinski voted yes.

Ald. Nichols, Langdon, Keehan, Englebert, Mayor Merkes voted no.

Moved by Ald. Sevenich, seconded by Ald. Taylor to approve changes in the position requirements as noted in memo dated April 21, 2014.

Motion carried on roll call 8-0.

Chairman Englebert stated he will ask ASD Steeno to provide salary comparison used to set salary range for this position.

E. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Langdon to adjourn at 8:01 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk