

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
August 4, 2014  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 8:50 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 7/21/14](#)

Moved by Ald. Englebert, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [O-22-14 – An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances. \(Sale or Gift of Nicotine Products to Minors\) \(Introduced by Ald. Keehan\)](#)

CA/HRD Captain explained the changes incorporate State Statute on the sale of cigarettes, nicotine or tobacco products to minors. This includes e-cigarettes.

Moved by Ald. Keehan, seconded by Ald. Taylor to recommend to Common Council O-22-14 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Sale or Gift of Nicotine Products to Minors)

Motion carried on roll call 8-0.

2. [O-23-14 – An Ordinance Amending Title 11, Chapter 6 of the Code of Ordinances \(Offenses by Minors\) \(Introduced b Ald. Keehan\)](#)

PC Styka explained the changes will give the Police Department more authority to issue citations to minors for purchase or possession of cigarette, nicotine or tobacco products. This includes e-cigarettes.

Moved by Ald. Keehan, seconded by Ald. Benner to recommend to Common Council O-23-14 An Ordinance Amending Title 11, Chapter 6 of the Code of Ordinances (Offenses by Minors)

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Englebert to adjourn at 9:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk