

CITY OF MENASHA  
PERSONNEL COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
August 19, 2013  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 5:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Keehan, Zelinski, Englebert, Benner (5:10pm), Mayor Merkes

EXCUSED: Alderman Langdon

ALSO PRESENT: CA/HRD Captain, Dpty Treasurer Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 7/15/13](#)

Moved by Ald. Sevenich, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Compensation Offer Regarding Administrative Services Director Position.](#)

CA/HRD Captain explained Margaret (Peggy) Steeno is the finalist for the Administrative Services Director Position. An annual salary of \$108,400 is being requested. Request for annual salary above mid-point requires Personnel Committee approval. Additional benefits being requested are four weeks of vacation and the ability to advance sick leave.

General discussion ensued on salary and benefits being requested.

Moved by Ald. Sevenich, seconded by Ald. Keehan to offer to Margaret Steeno compensation of \$108,400 annual salary, four weeks vacation and ability to advance sick leave.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Zelinski to adjourn at 5:21 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk