

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
May 20, 2013
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebort at 8:03 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Keehan, Zelinski, Englebort, Benner, Nichols, Taylor, Mayor Merkes

EXCUSED: Alderman Langdon

ALSO PRESENT: CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, Dpty Treasurer Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 5/6/13](#)

Moved by Mayor Merkes, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Administrative Services Director Position](#)

CA/HRD Captain explained with the Administrative Service Director position being posted the Personnel Committee needs to establish the application process and assemble the first interview committee.

Moved by Ald. Sevenich, seconded by Ald. Keehan to accept selection criteria and assemble first interview committee as set forth in the May 2, 2013 memo from CA/HRD Captain with Personnel Committee Chairman as Council member representative.

Moved by Ald. Taylor, seconded by Ald. Zelinski to amend to include Personnel Committee Vice Chairman on the first interview committee.

Motion on amendment carried on roll call 8-0.

Motion as amended carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Benner to adjourn at 8:19 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk