CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 7, 2013
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Sevenich, Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CCD Keil, C/T Stoffel, PRD Tungate, PHD Nett, LD Lenz, Taryn Nall (Kaempfer & Assoc), and Clerk Galeazzi.

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

FC Al Auxier, NMFR. Ice Safety Presentation on Jan 23, 2013, 6:30pm at Neenah City Hall, public is welcome.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Recognition of Comptroller/Treasurer Thomas Stoffel
Mayor Merkes and the Council recognized C/T Stoffel for his 31 years of service to the City. C/T Stoffel will retire on January 18, 2013. The Mayor presented a plaque to C/T Stoffel.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
a. Administration Committee, 12/17/12
b. Board of Public Works, 12/17/12
c. Board of Health, 11/7/12
d. Committee on Aging, 11/8/12
e. Information Technology Steering Committee, 12/19/12
f. NM Sewerage Commission, 11/27/12
g. NM Sewerage Commission, 11/29/12; Special meeting
h. Plan Commission, 12/18/12
i. Police Commission, 12/11/12
j. Safety Committee, 11/1/12; City Hall
k. Safety Committee, 8/30/12; Police
Communications:
l. PRD Tungate, 12/18/12; Outdoor Recreation Creates Economic Growth
Moved by Ald. Sevenich, seconded by Ald. Langdon to receive Minutes and Communications A-I
Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. Common Council, 12/17/12

Administration Committee, 12/17/12; recommends approval of:

2. Acquisition of 7265 Manitowoc Road for $36,275.00, funds to come from TID #9
3. Proposed Weights and Measures fees for licensing year 7/1/13-6/30/14
4. Grant Agreements between Winnebago County and City of Menasha for the term 1/1/13 - 12/31/13 for Senior Center Coordinator and Senior Center Activity Coordinator and authorized signature
5. 2013 Agreement and Contract among ADVOCAP, Inc and City of Menasha and Neenah-Menasha YMCA for the term 1/1/13-12/31/13 and authorized signatures

Board of Public Works, 12/17/12; recommends approval of:

6. Change Order for Northeast Asphalt, Inc, Contract Unit No. 2012-03, Street Reconstruction, Concrete Curb & Gutter, Asphalt Pavement, Paris Street/Manitowoc Street, deduct $136.40
7. Payment to Northeast Asphalt, Inc, Contract Unit No. 2012-03, Street Reconstruction, Concrete Curb & Gutter, Asphalt Pavement, Paris Street/Manitowoc Street, $21,836.94
8. Rate schedule transferring legal fees of $200,000 from Sanitary Sewer Fixed Charges to Volume Charges and transfer $100,000 from Sanitary Sewer Contingency Fund to Volume Charges for 2013

Ald. Sevenich requested to remove item 8 from the Consent Agenda.

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve Consent Agenda Items 1-7.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Consent Agenda item 8 (Rate schedule transferring legal fees of $200,000 from Sanitary Sewer Fixed Charges to Volume Charges and transfer $100,000 from Sanitary Sewer Contingency Fund to Volume Charges for 2013) is no longer germane as Resolution R-1-13 will cover the recommendation.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/17/12 to 1/3/13 in the amount of $818,097.01

Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll.
Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. R-1-13 – A Resolution Pertaining to Sewer Service Charges and Surcharges

Moved by Ald. Taylor, seconded by Ald. Zelinski to adopt R-1-13.
Discussion ensued on transfer of funds and debt repayment requirements.
Motion carried on roll call 7-1. Ald. Benner – no

K. APPOINTMENTS

1. Mayor's Appointment of Interim Comptroller/Treasurer

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve Mayor's Appointment of Staff Accountant Jennifer Sassman as interim Comptroller/Treasurer.
Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

O. ADJOURN

Moved by Ald. Klein, seconded by Ald. Langdon to adjourn at 6:39 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk