

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
March 4, 2013
6:45 PM
or immediately following the Administration Committee

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [February 18, 2013](#)

D. ACTION ITEMS

1. [Street Use Application – Memorial Day Parade; Monday, May 27, 2013; 8:00 AM – 11:00 AM \(Twin City Veterans Organization\)](#)
2. [Street Use Application – Race the Lake; Sunday, August 18, 2013; 7:00 AM – 9:00 AM \(Midwest Sports Events\)](#)
3. [Request to Add or Move a Street Light at the Intersection of Washington Street and Garfield Avenue \(Graphic Packaging International\)](#)
4. [Selection of Design Elements for Structures and Noise Barriers along STH 441 \(441 Expansion Project\)](#)

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
February 18, 2013
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon, Krueger
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, Dpty Treasurer Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [February 4, 2013](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.
Motion carried on voice vote

D. COMMUNICATION

1. [Public Protection Facility Gas Usage](#)

2. [Project Update for Melissa Street Paving, Midway Road Concrete Walk and Milwaukee Street Paving \(Ald. Taylor\)](#)

DPW Radtke gave an update on the 2013 projects. The Melissa Street rehabilitation project and Midway Road concrete sidewalk project will be joint projects with Town of Menasha.

E. ACTION ITEMS

1. [Amendment to Station 36 Construction Grant \(NMFR\)](#)

FC Auxier explained FEMA has approved the use of surplus funds from the grant received for NMFR Station 36 for the installation of an acoustical soundboard to help sound absorption in the kitchen at a cost of \$700 and purchase of a new hose drop systems for the vehicle exhaust system at a cost of \$6,726.76. The vehicle exhaust system was transferred from the old NMFR Station 36 and is about 10 years old.

Moved by Ald. Englebert, seconded by Ald. Benner to recommend to Common Council Amendments to FEMA grant funds for Station 36.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Langdon to adjourn at 9:11 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



STREET USE APPLICATION

Event: MEMORIAL DAY PARADE
 Sponsored by: TWIN CITY VETERANS ORG.
 Responsible Person: DAVE MIX
 Address: 1427 BIRCH TREE LN
NEENAH WI 54956
 Email Address: mr42@ncw-rr.com

Street Use Date: MAY 27-2013
 Start Time: 8 AM
 End Time: 11 AM
 Number of Units: 50
 (Parades)

Phone: 920-725-2368

Street Route: MAP ATTACHED
Description of Use (attach map)

Liability Insurance has been secured in the amount of \$2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.
 Insurance Company HUB International Services Inc. Policy No. AR6360147
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Handwritten notes:
 \$72
 \$50.00
 \$

Date: 2-14-13 Applicant's Signature: [Signature]

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: _____
 Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 3/18/2013
 Approved: _____ Denied: _____

APPROVAL:
 Police Dept. [Signature] Fire Dept. VG/eg Public Works Dept. MR* City Attorney AC

* There may be minor curb & gutter construction on Milwaukee Street north of Broad Street but it should not greatly interfere with parade.
 140 Main Street • Menasha, Wisconsin 54952-3151 • Phone (920) 967-3610 • Fax (920) 967-5272
 www.cityofmenasha-wi.gov



Neenah Post 33
Menasha Post 152



Menasha Post 2126
Neenah Post 10893

PARADE
STARTS

WILWAUKEE ST

MENASHA

WASHINGTON ST

SECOND ST

FIRST ST

BROAD ST

MAIN ST

NICOLET BLVD

N. COMMERCIAL ST

NEENAH

WISCONSIN AVE

MAIN ST

CHURCH ST

PARADE ENDS

**CERTIFICATE OF INSURANCE
SPECIAL EVENT LIABILITY GROUP INSURANCE TRUST, A RISK PURCHASING GROUP**

FACILITY OWNER: (Additional Insured)		PRODUCER:	Certificate # 37501
City of Menasha 140 Main St. Menasha, WI 54952		HUB International Insurance Services Inc. P.O. Box 4047 Concord, CA 94524-4047 PH: 925 609 6500 FX: 925 609 6550 specialevent@hubinternational.com	CA License #0757776

EVENT HOLDER: (Named Insured)	EVENT INFORMATION	
Neenah-Menasha Veterans 27-May-13 546 3rd St. Menasha, WI 54952	TYPE OF EVENT:	Parade
	EVENT DATE(S):	5/27/2013
	EVENT LOCATION:	Starting corner of 3rd St. and Milwaukee St. to Main St. to Tayco St. (Menasha) to Washington St. to N. Commercial St. to Wisconsin Ave. to Main St. (Neenah)

This is to certify that the policies of insurance listed below have been issued to the insured named above for the event date(s) indicated above. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

INSURER A:		COLONY INSURANCE COMPANY				
INSR LTR	Type of Insurance	Policy Number	Effective	Expiration	Policy Limits	
A	Commercial General Liability	AR6360147	1/1/2013	1/1/2014	Each Occurrence	\$1,000,000
					General Aggregate	\$2,000,000
					Personal & Advertising Injury	\$1,000,000
					Products/Completed Operations Aggregate	\$2,000,000
					Damage to Premises Rented to You	\$500,000
					Medical Payments	\$5,000
					Liquor Liability Each Occurrence	\$0
					Liquor Liability Aggregate	

COVERAGE TERMS:

Occurrence Form (CG 0001) Host Liquor Liability <u>Included</u> . Full Liquor Liability Included <u>when a separate premium has been charged</u> . All participants in athletic activities are required to sign Release and Waiver of Liability forms.	The coverage afforded by this insurance is primary and not contributing with any insurance held by the "ADDITIONAL INSURED", WHEN REQUIRED BY WRITTEN CONTRACT. The limits of insurance apply separately to each event insured by this policy as if a separate policy of insurance has been issued for that event. Who is an insured is amended to include as an additional insured the "Facility Owner - Additional Insured" above and any person or organization shown in the schedule below. This insurance does not apply to: any "occurrence" which takes place after the event holder ceases to be a tenant in that premises. This insurance applies only to: an "occurrence" which takes place during the dates indicated under "Event Information" above.
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COVERAGE EXCLUSIONS: (REFER TO POLICY FOR COMPLETE LISTING OF EXCLUSIONS)

-- Sexual Abuse & Molestation	Specific Events are excluded from coverage. Please see second page for list of excluded events.
-- Terrorism	On behalf of the Risk Purchasing Group and each Member, the Trustee has declined coverage for the Terrorism Risk Insurance Act (TRIA).

OTHER ADDITIONAL INSURED:
City of Neenah - 211 Walnut St. Neenah WI 54956

CANCELLATION: Should the above described policy(s) be canceled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the insured event holder and additional insureds listed.

AUTHORIZED REPRESENTATIVE:		DATE ISSUED:	2/14/2013
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STREET USE APPLICATION

Event: Race the Lake

Sponsored by: Midwest Sports Events

Responsible Person: Ben West

Address: 2079 Lawrence Dr
Re Pere WI 54115

Email Address: ben@midwestsports^{con}events.com Phone: 920 338 8741

Street Route: See map and list of intersections
Description of Use (attach map)

Street Use Date:	<u>8-18</u>
Start Time:	<u>7:00 am</u>
End Time:	<u>9:00 am</u>
Number of Units:	<u>2000</u>
(Parades)	<u>bikes</u>

Liability Insurance has been secured in the amount of \$ 4,000,000.00 with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company Paroubek Policy No. CP3198980
(Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 2-6-13 Applicant's Signature: [Signature]

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

*packet 3105
#50.00*

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: _____

Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 3-18-2013

Approved: _____ Denied: _____

APPROVAL:

Police Dept. [Signature] Fire Dept. V. Goleg Public Works Dept. MR City Attorney AC

Race the Lake 2013 COURSE MAP

Map Key

- Course Route
- Course Direction
- Rest Stop
- PP Porta-Potty
- Relay Switch

Enlarged View Neenah

3rd St
9th Nymut
Forest
Oak St
Wisconsin
Park Ave
Maple

Neenah
enlarge view

Enlarged View High Cliff

High Cliff
Spring Hill
King of the Hill
State Park Rd
Park Entrance
Relay Switch
High Cliff Rd
bottle exchange

Rest Stop

Enlarged View Oshkosh

Irving Ave.
Main St.
Hazel St

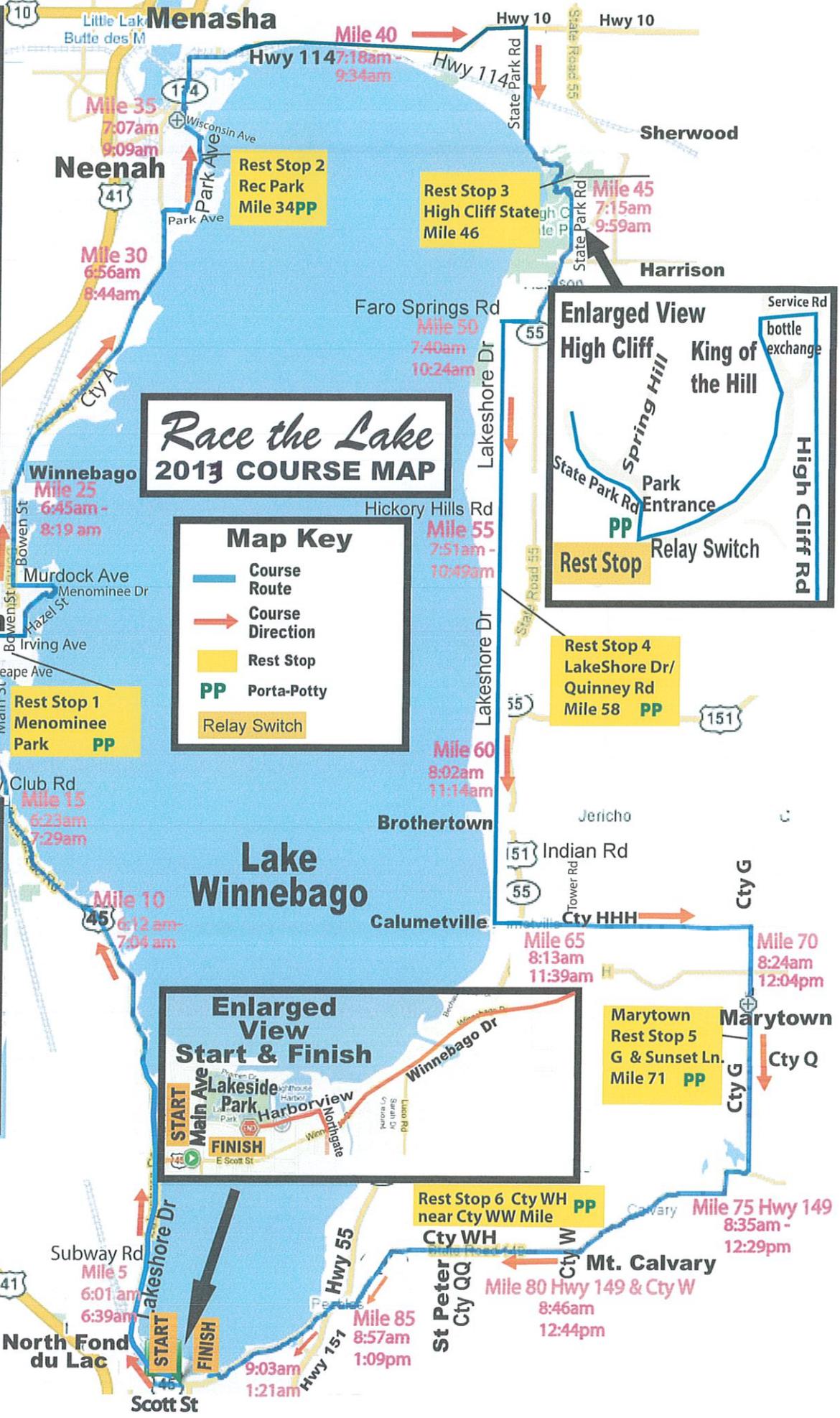
Oshkosh

Enlarged View Start & Finish

START
Main Ave
Lakeside Park
Harborview
FINISH
E Scott St

START
7 Scott Street
Fond du Lac, WI 54935
1 block from Lakeside Park

FINISH
Harborview Drive
Fond du Lac, WI 54935
Lakeside Park



Race the Lake intersections KEY FOR IDENTIFYING JURISDICTIONS

Fond du Lac County		Calumet County	Signs		
Winnebago County					
INTERSECTIONS	Mile	Marshal		Fastest	Slowest
			Relay Shuttle (by Grass Lot) Motorcycle Line-up (by Grass Lot) Registration (by Building) Body Mark (by Building) 6 Wave signs 2'x 4' 2 Parking 24" lettering		
Scott St and Doty START		FDL Police		5:45 AM	6:35 AM
Scott St and Hwy 45/Lakeshore Dr (TURN RIGHT)		FDL Police			
Hwy 45 and Kinker Rd	Mile 5			5:56 AM	7:00 AM
Hwy 45 and Lone Elm	Mile 7.5	Cerebral Palsy/ARC-1			
Hwy 45 and Black Wolf	Mile 10			6:07 AM	7:25
Hwy 45 and Z -Evergreen		Cerebral Palsy/ARC-2			
Hwy 45 and Cty R	Mile 12.5	Winnebago Sheriff		6:12 AM	7:37 AM
Hwy 45 and Waukau	Mile 15			6:17 AM	7:50 AM
Fond du Lac Rd and Cimeron RR track		Cerebral Palsy/ARC-3	Railroad Track		
Main and 21 ave					
S. Main St and South Park Ave		Oshkosh Police			
Main St and 9th Ave		Oshkosh Police			
Main St and 6th Ave		Oshkosh Police			
Ceape Bridge		Cerebral Palsy/ARC-4			
Main St. and Ceape Ave	Mile 17.5	Oshkosh Police		6:23 AM	8:03 AM
Main St. and Otter		Oshkosh Police			
Mian St and High		Oshkosh Police			
Mian St. and Algoma		Oshkosh Police			
Main St. and Merritt		Oshkosh Police			
Main St. and W. Parkway Ave.		Oshkosh Police			
620 N. Main St (Burger King Parking Lot)		Cerebral Palsy/ARC-5			
Main St. and Irving (turn right)		Oshkosh Police			
Main St. and Fulton Ave.		Barricades			
Main St. and Lincoln Ave.		Barricades / "No Left Turn" sign			
Main St. and Vilas Ave.		Barricades / "No Left Turn" sign			
Main St. and Sterling Ave.		Barricades / "No Right Turn" sign			
Main St. and Scott Ave.		"No Left Turn" sign			
Main St. and Melvin Ave.		Barricades			
Main St. and Prospect Ave.		"No Left Turn" sign			
Main St and Baldwin Ave.		Barricades / "No Left Turn" sign			
Main St. and New York Ave. (turn Right)		Oshkosh Police			
New York Ave. and Jefferson		Barricades			
New York Ave. and Mt. Vernon		Barricades			
New York Ave. and Eastman		Barricades			
New York Ave. and Grand		Barricades			
Railroad Tracks		Cerebral Palsy/ARC-6	Slow Down Railroad Track Railroad Track 2 signs		
New York Ave. and Broad		Barricades			
New York Ave. and Monroe		Barricades			
New York Ave. and Powers		Barricades			
New York Ave. and Bowen		Oshkosh Police			
New York Ave. and Evans		Barricades			
New York Ave. and Grove		Barricades			
New York Ave. and Oak		Barricades			
New York Ave. and Hazel		Oshkosh Police			
New York Ave. and Menominee Dr (turn left)		Cerebral Palsy/ARC-7			
REST STOP 1 - Menominee Park		Cerebral Palsy/ARC-8,9,10			
Menominee Dr and Murdock	Mile 20			6:29 AM	8:14 AM
Murdock and Bowen (TURN RIGHT)		2-Oshkosh Police			
Cty A and Harrison St	Mile 22.5	Oshkosh Police		6:34 AM	8:28 AM
Cty A and E Snell Rd		Oshkosh Police			
Cty A and Pickett		Cerebral Palsy/ARC-11			
Cty A and Butler Ave		Cerebral Palsy/ARC-12			
			Attention Boaters Race the Lake in Progress Buzy Area (check wording of sign) (1 sign)		
Cty A and Cty Y/Sunnyview		Cerebral Palsy/ARC-13			
Cty A and Sherman rd	Mile 25			6:40 AM	8:40 AM
Cty A and Cty GG	Mile 27.5	Cerebral Palsy/ARC-14		6:45 AM	8:52 AM
Cty A and Cty G		Cerebral Palsy/ARC-15			
Cty A and S Park (TURN RIGHT)		Cerebral Palsy/ARC-16			
S Park Ave Curve (slow down, sharp turn)	Mile 30	Cerebral Palsy/ARC-17,18		6:51 AM	9:05 AM
Maple Ln and S Park Ave		ARC Fox Cities - 1			
S Park Ave and Bayview Rd		MSE Volunteers			
Rec Park		ARC Fox Cities - 2,3,4,5 & ARES RADIO OP			
S Park Ave and Wisconsin Ave (TURN LEFT)	Mile 32.5	Neenah Police		6:55 AM	9:17 AM
E Wisconsin Ave/Oak S(bridge) (TURN RIGHT)		ARC Fox Cities - 6 Neenah Police			
First St and Water St		ARC Fox Cities - 7 & 8			
First St and Forest Ave (TURN RIGHT)		ARC Fox Cities - 9			
Forest Ave and 3rd St		ARC Fox Cities - 10			
Forest Ave and 9th / Naymut St (LEFT)		ARC Fox Cities - 11			
9th and Nicolet Blvd		ARC Fox Cities - 12 & 13 Neenah Police			
Naymut St and Keyes St (Turn left then overbridge)		Menasha Police			
			Slow Down Sharp Turn (before Menasha Bridge)		
Crest of Bridge, slow down		ARC Fox Cities - 15			

INTERSECTIONS	Mile	Marshal		Fastest	Slowest
Racine St and Main St (TURN RIGHT)		Menasha Police			
Racine St and Broad St		ARC Fox Cities - 16			
Racine St and First St		Menasha Police			
Racine St and Second St		ARC Fox Cities - 17 & ARES RADIO OP			
Racine St and Third St (TURN RIGHT)		Menasha Police			
Third St and Appleton St		ARC Fox Cities - 18			
Third St and De Pere St	Mile 35	Menasha Police		7:02 AM	9:37 AM
Third St and Manitowoc St		ARC Fox Cities - 19			
Plank and Konemac		ARC Fox Cities - 20 & ARES RADIO OP			
Before 114 and Plank Directing bikers into single lane		MSE Staff			
			(4'x4' sign) Bikers Stay Right/ Cars Stay Left (10 small signs) Bikers Stay Right/ Cars Stay Left		
Hwy 114 and Oneida St -Hwy 10		3 Calumet Sheriff & ARES RADIO OP			
Hwy 114 and Fire lane 2	Mile 37.5			7:06 AM	9:52 AM
Hwy 114 and Lake Park Road		Calumet Sheriff & ARES RADIO OP			
Hwy 114 and Service road	Mile 40	1 Calumet Sheriff	Warning Lites	7:13 AM	10:00 AM
Service Rd. and Hwy 114		Calumet Sheriff	Warning Lites		
Hwy 114 and State Park Rd(TURN RIGHT)		Calumet Sheriff			
			No Parking (Right Side of State Park Rd) (Many Signs) 1/2 mile to aid		
State Park Rd and Pigeon		FOHC - 1			
State Park Rd and Golf Course Rd			Race in Progress Sign		
State Park Rd and Spring Hill		FOHC - 2			
Before Ranger Station	Mile 45	MSE Volunteer & FOHC-3		7:24 AM	10:20 AM
State Park Rd and Lower Cliff Rd		FOHC - 4			
			Relay Switch/Food Station (with up arrow) (Big Sign)		
High Cliff State Park REST/TRANS		REST STOP 3 -			
High Cliff State Park T Intersection on Hill		FOHC - 5			
			Drop Zone signs-start end		
State Park Rd onto service road (TURN RIGHT)		MSE Volunteer			
Park exit and High Cliff Rd (TURN RIGHT)		Bottle Exchange			
High Cliff Rd and Hwy 55 (TURN RIGHT)	Mile 47.5	Calumet Sheriff		7:29 AM	10:33 AM
Hwy 55 and Harrison Rd.					
Hwy 55 and Faro Springs Rd (TURN RIGHT)		Calumet Sheriff			
Faro Springs Rd and Lake Shore Dr (TURN LEFT)	Mile 50	ARES RADIO OP		7:35 AM	10:45 AM
Lake Shore Dr and Cty Rd EE		Calumet Sheriff			
Lake shore and Moore Rd	Mile 52.5			7:40 AM	10:57 AM
Lake Shore Dr and Cty Rd E		Calumet Sheriff			
Lake Shore Dr and Mud Creek	Mile 55			7:46 AM	11:10 AM
Lake Shore Dr and Joe Rd.					
Lake Shore Dr and Quinney Rd	Mile 57.5	REST STOP 4 - Fox Tri Club & ARES RADIO OP		7:51 AM	11:23 AM
Lake Shore Dr. and Jefferson Rd					
Lake Shore and Winnebago Point Beach	Mile 60			7:57 AM	11:35 AM
Lake Shore Dr. and Harbor View		Calumet Sheriff			
Lake Shore Dr and Indian Rd.					
Lake Shore Dr and Cty HHH (Turn Left)	Mile 62.5	ARC FDL - 1		8:03 AM	11:45 AM
Cty HHH and Hwy 151		FDL Sheriff	Warning Lites		
Cty HHH and Tower Rd					
Cty HHH and Cty C	Mile 65	ARC FDL - 2		8:08 AM	12:00 PM
Cty HHH and Schoenbom	Mile 67.5			8:13 AM	12:13 PM
Cty HHH and Cty G (TURN RIGHT)		FDL Sheriff & ARES RADIO OP	Race in Progress (2 signs off side road)		
Cty G and Cty HH		FDL Sheriff			
		REST STOP 5 - ARES RADIO OP			
Cty G and Sunset Lane (Marytown)	Mile 70	ARC FDL - 3, 4, 5	Drop Zone signs-start end	8:19 AM	12:25 PM
Cty G and Kiel Rd		ARC FDL - 6			
Cty G and Cty Q		ARC FDL - 7			
Cty G and Hickory Rd	Mile 72.5	ARC FDL - 8		8:24 AM	12:47 PM
Cty G and Cty WH (curve)		Race in Progress sign	Race in Progress		
Cty WH and Walnut Rd	Mile 75	Race in Progress sign	Race in Progress	8:30 AM	12:50 PM
Cty WH and Pine Rd		Race in Progress sign	Race in Progress		
Cty WH and Oak Rd		Race in Progress sign	Race in Progress		
Cty WH and Evergreen	Mile 77.5			8:35 AM	12:53 PM
Cty WH and Cty W		Race in Progress sign	Race in Progress		
Cty WH and Cty Rd WW		ARC FDL - 9	Race in Progress		
Cty WH and Cty Rd WW (south side)					
Stenz W2217 Cty WH		REST STOP 6 - Kerrin Lemke			
Cty WH and Schaefer Rd					
Cty WH and 7 Hills Rd (Cty W)		ARC FDL - 10			
Cty WH and Konen Rd	Mile 80	ARC FDL - 11		8:41 AM	1:05 PM
Cty WH and Tower Rd		ARC FDL - 12			
Cty WH and Hwy QQ/Church Rd (St Peter)		ARC FDL - 13 & ARES RADIO OP			
Cty WH and Lakeview		ARC FDL - 14			
Cty WH and Kiekhaefer Pkwy	Mile 82.5	ARC FDL - 15		8:46 AM	1:17 PM
Cty WH and Cty Rd UU/Ledge Rd		ARC FDL - 16 & ARES RADIO OP			
Cty WH and DeerPath Rd		ARC FDL - 17			
Cty WH and Hwy 151		FDL Sheriff, ARC FDL - 18 & ARES RADIO OP	Warning Lites		
Winnebago Dr and Cty K	Mile 85	Race in Progress sign & ARES RADIO OP	Race in Progress	8:52 AM	1:30 PM
Winnebago Dr. and Luco		ARC FDL - 19 & ARES RADIO OP			



SECURA INSURANCE, A Mutual Company
 P. O. BOX 819 APPLETON, WI 54912-0819
COMMON POLICY DECLARATIONS
 RENEWAL DECLARATION

POLICY NO. 20-CP-003198980-2/000
 RENEWAL OF 20-CP-003171639-1

ACCOUNT NUMBER: 00007258188
 NAMED INSURED AND MAILING ADDRESS

AGENCY AND MAILING ADDRESS 484330 04

MIDWEST SPORTS EVENTS LLC
 2079 LAWRENCE DR STE D
 DE PERE WI 54115

PAROUBEK INS AGY INC
 STE 206
 301 N BROADWAY
 DE PERE WI 54115

POLICY PERIOD: From 12/13/2012 to 12/13/2013 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.

ATTACH THIS RENEWAL DECLARATION TO YOUR POLICY.

THIS POLICY IS BEING RENEWED AT RATES IN EFFECT ON THE DATE OF RENEWAL.

PROGRAM: SPORTS AND RECREATION

THE NAMED INSURED IS : LIMITED LIAB COMPANY BUSINESS DESC : TRIATHLON & ROAD RACE MANAGEMENT

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.	
	PREMIUM
COMMERCIAL PROPERTY	202
COMMERCIAL GENERAL LIABILITY	6,146
COMMERCIAL CRIME	NOT COVERED
COMMERCIAL INLAND MARINE	250
ESTIMATED TOTAL PREMIUM	\$6,598
This is not a bill - Invoice to follow. Total premium is payable in monthly installments.	

FORMS AND ENDORSEMENTS APPLICABLE TO ALL COVERAGE PARTS
 PLI4005 0801* IL0017 (11-98) IL0283 (09-07) IL0283 (07-02) ALD9999 0711* ILE0020 0304
 ILE7000 0301

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

COUNTERSIGNED AT: _____ DATE: _____ BY: _____ AUTHORIZED REPRESENTATIVE



SECURA INSURANCE, A Mutual Company
 P. O. BOX 819 APPLETON, WI 54912-0819
COMMERCIAL GENERAL LIABILITY
 RENEWAL DECLARATION

POLICY NO. 20-CP-003198980-2/000
 RENEWAL OF 20-CP-003171639-1

ACCOUNT NUMBER: 00007258188
 NAMED INSURED AND MAILING ADDRESS

AGENCY AND MAILING ADDRESS 484330 04

MIDWEST SPORTS EVENTS LLC
 2079 LAWRENCE DR STE D
 DE PERE WI 54115

PAROUBEK INS AGY INC
 STE 206
 301 N BROADWAY
 DE PERE WI 54115

POLICY PERIOD: From 12/13/2012 to 12/13/2013 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.
 ATTACH THIS RENEWAL DECLARATION TO YOUR POLICY.

ACCOUNT CREDIT FOR MULTIPLE POLICIES APPLY
 RENEWAL REWARDS APPLY. THANK YOU.

LIMITS OF INSURANCE	
GENERAL AGGREGATE	\$ 2,000,000
PRODUCTS-COMPLETED OPERATIONS AGGREGATE	\$ 2,000,000
PERSONAL INJURY & ADVERTISING INJURY	\$ 1,000,000
EACH OCCURRENCE	\$ 1,000,000
DAMAGE TO PREMISES RENTED TO YOU	\$ 100,000 ANY ONE PREMISES
MEDICAL EXPENSE	\$ EXCLUDED ANY ONE PERSON

STATE - 1

LOCATION OF ALL PREMISES YOU OWN, RENT OR OCCUPY:
 LOC # 1: 2079 LAWRENCE DR STE D DE PERE WI 54115

LOC CLASSIFICATION	CODE	PREMIUM BASIS	PMS RATE	PDTS RATE
1 EXHIBITIONS - OUTSIDE - NO STADIUMS OR GRANDSTANDS PRODUCTS-COMPLETED OPERATIONS ARE SUBJECT TO THE GENERAL AGGREGATE LIMIT	43424	GROSS SALES	370,000	.026 INCL
LIQUOR LIABILITY				
AGGREGATE LIMIT: \$2,000,000 DEDUCTIBLE: NONE				
EACH COMMON CAUSE LIMIT: \$1,000,000				
CLUBS	70412	GROSS SALES	5,000	5.098
SPECIAL EVENT LIABILITY				
SEROOGYS VALENTINE RUN/WALK EXPOSURE BASIS IS ATTENDANCE PER DAY SPECIAL EVENT GROUP II 501 TO 1500	20028	OTHER		

BU

Original



SECURA INSURANCE, A Mutual Company
 P. O. BOX 819 APPLETON, WI 54912-0819
COMMERCIAL GENERAL LIABILITY
 RENEWAL DECLARATION

POLICY NO. 20-CP-003198980-2/000
 RENEWAL OF 20-CP-003171639-1

ACCOUNT NUMBER: 00007258188
NAMED INSURED AND MAILING ADDRESS

AGENCY AND MAILING ADDRESS 484330 04

MIDWEST SPORTS EVENTS LLC
 2079 LAWRENCE DR STE D
 DE PERE WI 54115

PAROUBEK INS AGY INC
 STE 206
 301 N BROADWAY
 DE PERE WI 54115

POLICY PERIOD: From 12/13/2012 to 12/13/2013 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.
ATTACH THIS RENEWAL DECLARATION TO YOUR POLICY.

LOC CLASSIFICATION	CODE	PREMIUM BASIS	PMS RATE	PDS RATE
SPECIAL EVENT LIABILITY CHISAGO LAKES TRIATHLON SPECIAL EVENT GROUP II 501 TO 1500	20028	OTHER		
SPECIAL EVENT LIABILITY COLOR MY NEW YEAR RUN SPECIAL EVENT GROUP II 501 TO 1500	20028	OTHER	1	

ADDITIONAL INSURED(S)	
CITY OF APPLETON 100 N APPLETON ST APPLETON WI 54911	PER FORM: CG2026 (07-04)
CITY OF MENASHA 40 MAIN ST MENASHA WI 54952	PER FORM: CG2026 (07-04)
SEROOGY'S 144 N WISCONSIN ST PO BOX 143 DEPERE WI 54115	PER FORM: CG2026 (07-04)
CHISAGO CO SHERIFF'S OFFICE ATTN: MARY MCCARTHY 313 N MAIN ST CENTER CITY MN 55012	PER FORM: CG2026 (07-04)
GREEN BAY MARATHON 1265 LOMBARDI AVE GREEN BAY WI 54307	PER FORM: CG2026 (07-04)



Memorandum

DATE: February 28, 2013

TO: Menasha Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Request to Add or Move a Street Light at the Intersection of Washington Street and Garfield Avenue for Graphic Packaging

Graphic Packaging International (GPI) has submitted a request to either add or move a street light to the northeast corner of the Washington Street/Garfield Avenue intersection. Enclosed are a copy of the GPI email explaining the request and an aerial photo of the Washington Street corridor in this area depicting the existing street light locations.

GPI employees mainly utilize the northerly crossing of Washington Street at Garfield Avenue. Existing street lights are located at the southeast and northwest corners of the intersection and along both sides of Washington Street north and south of this intersection. GPI is concerned about the safety of their employees when crossing at night because there is no street light located near the northeast corner of the intersection.

Most of the City's major signalized intersections are illuminated with three or four street lights. Because this intersection only has two street lights, and because there is a significant pedestrian use of the Washington Street crossing, I agree with the request for street lighting at the northeast corner.

In considering the possible relocation of an existing street light to this corner, I reviewed the current street light locations and spacing. To relocate the light located immediately north of the intersection on the east side of Washington Street would result in non-uniform lighting along that section of Washington Street. The existing street light poles along this corridor are in poor condition and will be replaced by Menasha Utilities this year. The poles will be installed at their current location because the existing bases will be reused. Regarding the possibility of adding a street light at the northeast corner, there is an existing Menasha Utilities' pole located there and a street light could be mounted on that pole. The cost for adding one 150 watt HPS street light is approximately \$125/year.

After considering all the circumstances, I recommend the City authorize the installation of a 150 watt HPS light on the existing Menasha Utilities' pole located at the northeast corner of the intersection of Washington Street and Garfield Avenue.

Enclosures

C: Police Chief Styka

M:\word\BPW memo re street light Washington-Garfield_2-28-13.docx

Carol A. Schmidt

From: Mark Radtke
Sent: Thursday, January 31, 2013 1:31 PM
To: Carol A. Schmidt
Subject: FW: Lighting Request

Item for the 2/18 BPW agenda. Thanks.

Mark Radtke

Director of Public Works
City of Menasha
Phone: (920)967-3610
Fax: (920)967-5272
mradtke@ci.menasha.wi.us

From: Goehler, Jim [mailto:GoehlerJ@graphicpkg.com]
Sent: Tuesday, January 29, 2013 3:25 PM
To: Mark Radtke
Subject: Lighting Request

Hi Mark,

We believe strongly that we have a safety issue with the amount of light at the corner of Washington Street and Garfield Ave. All of our workers cross at that intersection going from our parking lot on the east side of Washington Street to the plant on the west side and back each day. There is no street light directly over the northeast corner where the pedestrians concentrate to cross and all our vehicles enter and leave the lot right next to those pedestrians. There is a light directly north away from that spot and another across the intersection directly to the south where none of our workers cross the street. In addition, at least two of the fixtures near the problem spot have operational issues though the light bulbs have been recently changed by the utility company. Our plant population is 350 and we have several shifts so that there is concentrated activity at each shift change, many in the dark depending on time of year. We would very much like the city to consider adding a light or moving either of the other lights I mentioned nearer to or at this concentration spot on the northeast side of the intersection. We would also much appreciate if the operational issues could be addressed. Thanks for your consideration.

Jim Goehler - Sr. Project Engineer

Graphic Packaging International

160 Washington Street

Menasha, WI 54952

Phone: 920-729-8690

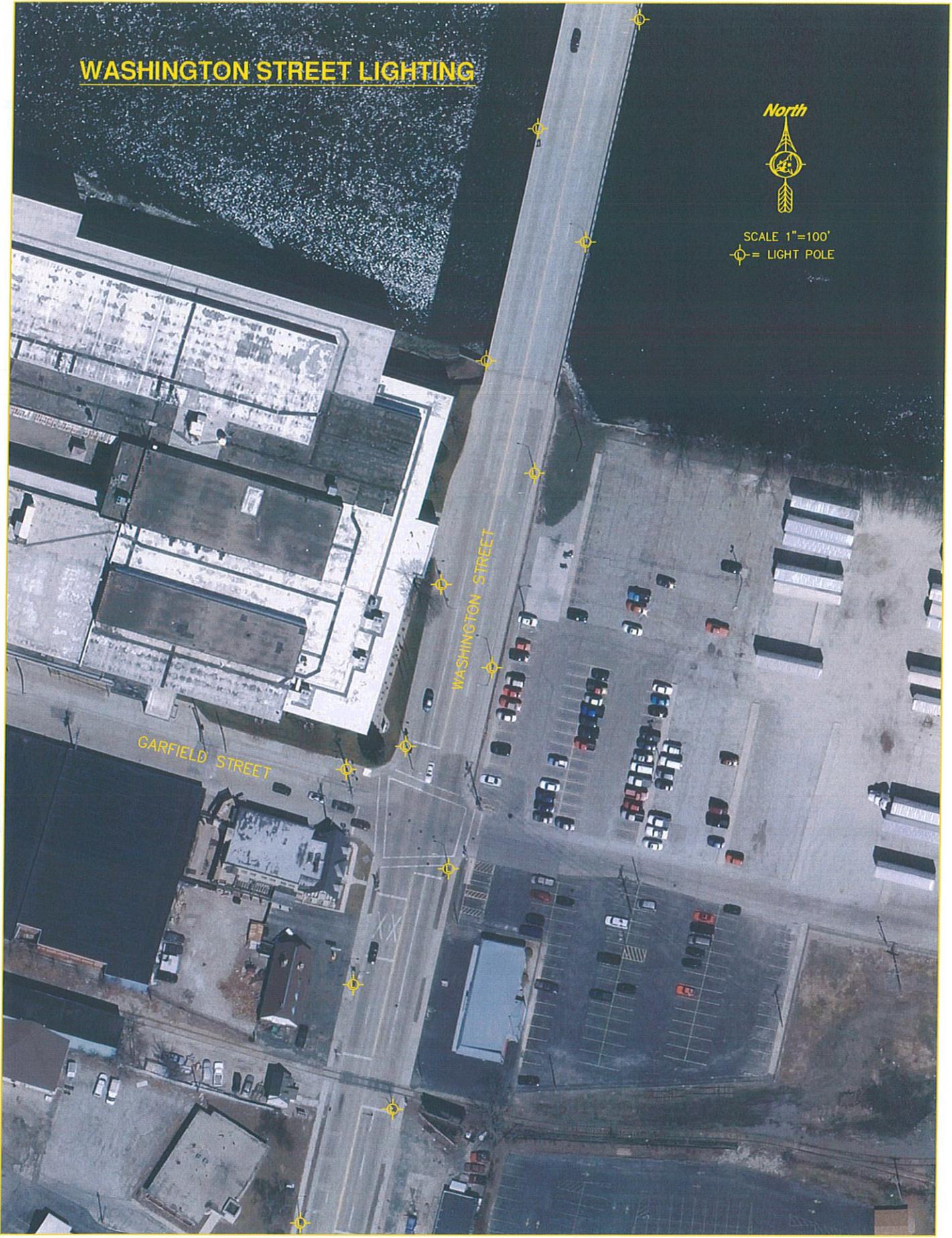
WASHINGTON STREET LIGHTING

North



SCALE 1"=100'

☉ = LIGHT POLE





Memorandum

DATE: February 28, 2013

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Selection of Design Elements for Structures and Noise Barriers along STH 441 (441 Expansion Project)

The Wisconsin Department of Transportation (WisDOT) is proceeding with the multiple design elements for the proposed STH 441 expansion project, extending from Cold Spring Road in the Town of Menasha to approximately ½ mile east of Oneida Street. This phase includes final selection of the structures finish and consideration of finishes for the noise barrier walls. Enclosed are project sheets indicating locations of the structures and noise barriers as well as graphics illustrating the various finish concepts.

The Common Council previously selected the Ashlar stone finish concept as its preferred finish for the structures along this corridor. WisDOT now would like to refine the Ashlar concept and is offering two choices of the Ashlar concept for both the US 10/WIS 441 and US 41 structures and the structures east of Little Lake Butte des Morts. WisDOT recently held a meeting with involved communities to present and explain the two choices being considered for this project. The enclosure depicts the various Ashlar stone concepts under consideration. A preference should be indicated for the two structure categories.

Also considered at the local officials' meeting are the various surface finish concepts for the noise barrier walls to be located at several locations along the project corridor. The enclosure illustrates the two concepts for the highway side of the barriers and the three concepts for the neighborhood side of the noise barriers. WisDOT will be involving impacted property owners in the selection process for the neighborhood side of the barriers. The Council is being asked to select its preferred concept for both sides of the noise barrier walls.

WisDOT is seeking input from the affected local municipalities prior to making the final choice for the structures and noise barriers, and has requested comments and selections of concepts be submitted by April 30, 2013. We will forward the City's choice to WisDOT as our preference for the type of finish on these structures and walls, but the final decision will be made by WisDOT on the basis of input from all involved communities and impacted property owners. Presentation and consideration of additional project enhancements will be forthcoming as the design process continues.

Enclosure

M:\word\BPW memo re 441 structure and noise barrier finishes_2-28-13.docx



TRI-COUNTY EXPANSION

Welcome to the WIS 441 Tri-County Project
Local Officials Meeting #2

Town of Menasha Municipal Complex
2000 Municipal Drive, Neenah

February 26, 2013 *from 4 to 6 p.m.*
Presentation at 4:30 p.m.



Meeting purpose

The Wisconsin Department of Transportation (WisDOT) is hosting a local officials meeting to discuss the proposed Community Sensitive Solutions (CSS) staging options for the WIS 441 Tri-County Project. The purpose of the meeting is to:

- Present the selected stone concept based on local officials' feedback from Dec. 18 meeting
- Discuss proposed Community Sensitive Solutions (CSS) structure staging options
- Discuss proposed noise barrier concepts

Meeting format

Today's meeting will run from 4 to 6 p.m. A presentation will begin at 4:30 p.m. This meeting is an opportunity for you to view and comment on the various CSS staging options.

Project schedule

Throughout 2013, WisDOT will continue coordinating with communities and stakeholders on:

- Community Sensitive Solutions (CSS) to develop a project that enhances the visual quality of the area
- Stormwater drainage to help manage flooding and water quality
- Bicycle and pedestrian accommodations to enhance mobility
- Noise barriers, including their locations and appearance
- Transportation Management Planning (TMP) to enhance safety and traffic operations during construction
- Real estate acquisition

The majority of the final design efforts will be completed by 2014 followed by substantial construction activities along the corridor.

Function	2012	2013	2014	2015	2016	2017	2018	2019
Design								
Real Estate								
Utilities								
Construction								

Note: Timelines are subject to change.

Project website

The WIS 441 Tri-County Project website, www.US41wisconsin.gov/wis441, is a resource to learn more about the project including interchange improvements and special project features.

Join the e-mail contact list

If you would like to receive project updates and notices of future meetings via e-mail, please provide your e-mail address on the sign-in sheet for today's meeting or submit your e-mail address to Melissa Kok at Melissa.Kok@dot.wi.gov.

Contact information

For additional information, please contact one of the following staff members:

Scott Ebel, P.E.

WIS 441 Project Manager
(920) 492-2240
Scott.Ebel@dot.wi.gov

Danielle Block, P.E.

WIS 441 CSS Design Project Manager
(920) 492-2212
Danielle.Block@dot.wi.gov

Mark Kantola

US 41 Project Communication Manager
(920) 570-2402
mark.kantola@dot.wi.gov

For general project information:



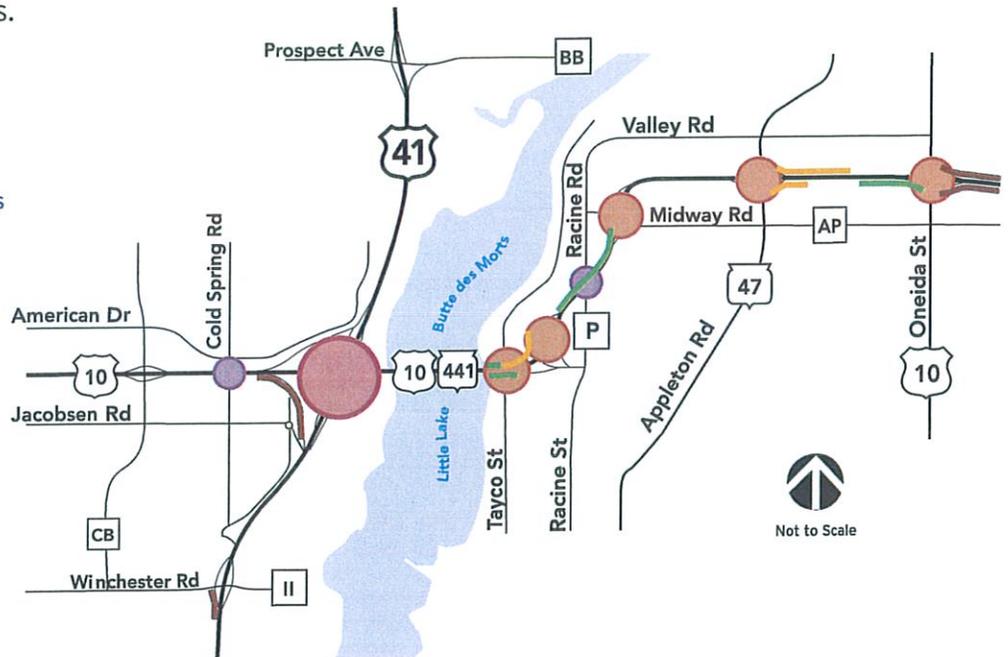
Find us online at:
www.US41wisconsin.gov/wis441

Community Sensitive Solutions

Community Sensitive Solutions (CSS) presents the opportunity to design a project that reflects the characteristics of the area's communities and guides the function and appearance of the components of a project, including retaining walls, bridges and noise barriers. CSS will be incorporated into the WIS 441 Tri-County Project's conceptual design process to provide both functional and aesthetic guidance during the final design and construction phases.

Key

-  Existing Noise Barriers
-  Preliminary Proposed Noise Barriers
-  Replacement Noise Barriers
-  Junction 10/441 & 41 Structures
-  Structures East of Little Lake Butte des Morts
-  Stain only on existing structures

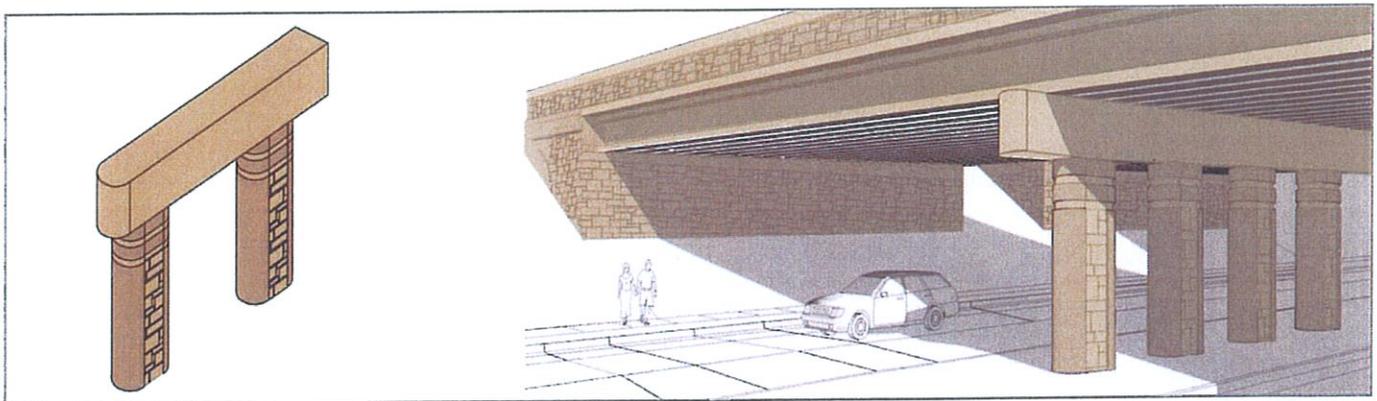


WIS 441 CSS Concepts

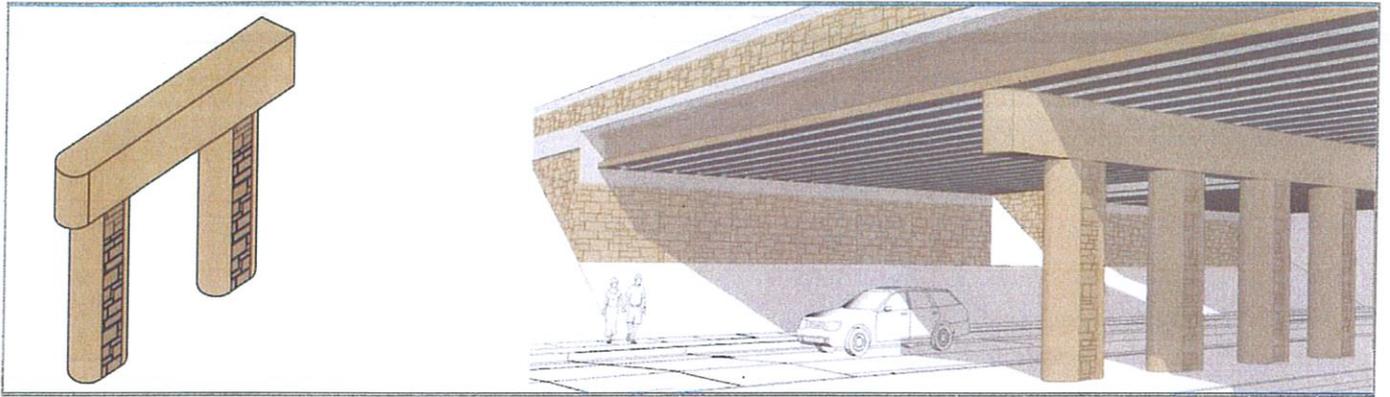
The Ashlar stone concepts are being presented at today's meeting. Please review and provide your comments and choice of preferred staining concepts and your choice of preferred noise wall concepts on one of the comment forms provided. Comment forms should be submitted today or placed in the mail by April 30, 2013.

Structures east of Little Lake Butte des Morts

Ashlar stone concept A

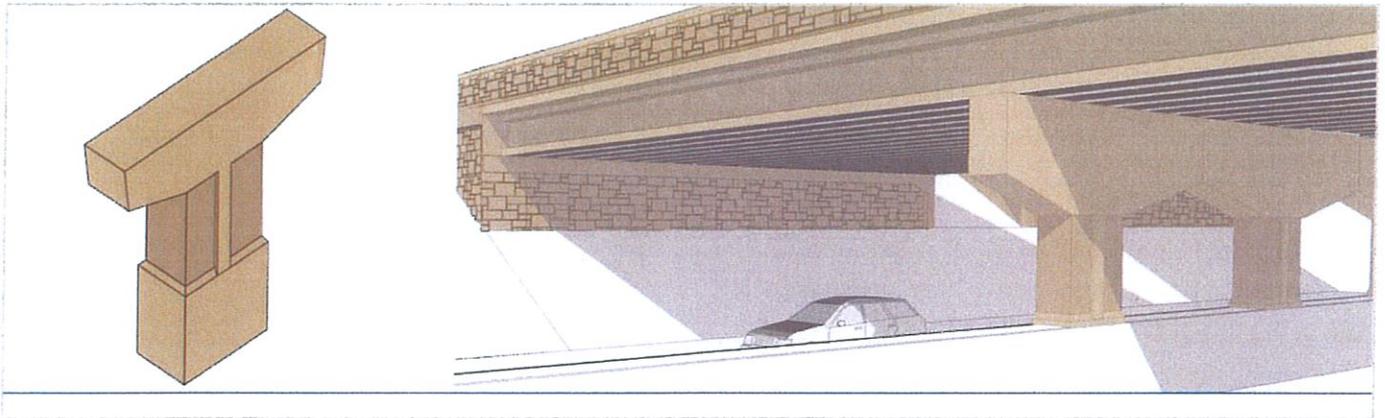


Ashlar stone concept B

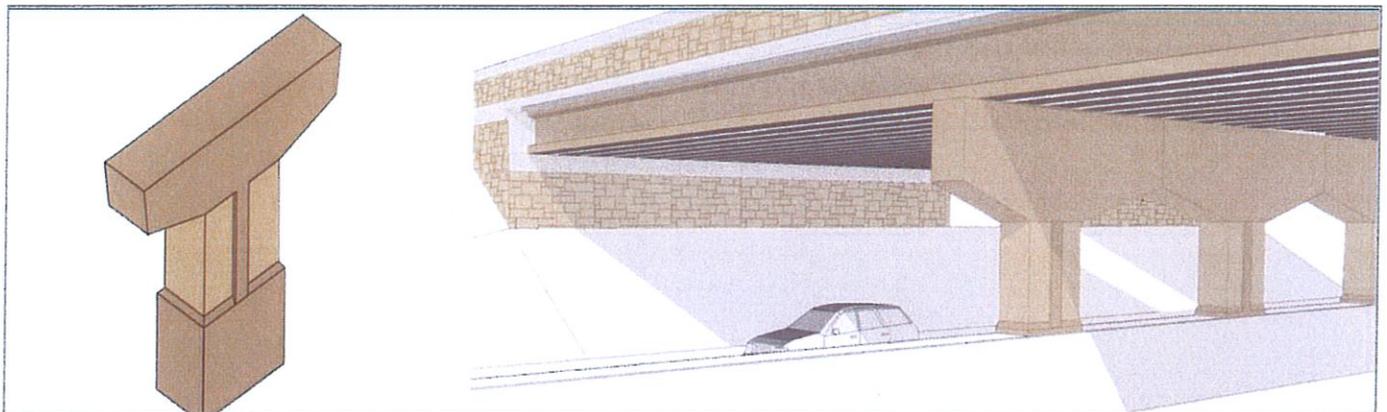


Junction US 10/WIS 441 and US 41 structures

Ashlar stone concept A



Ashlar stone concept B

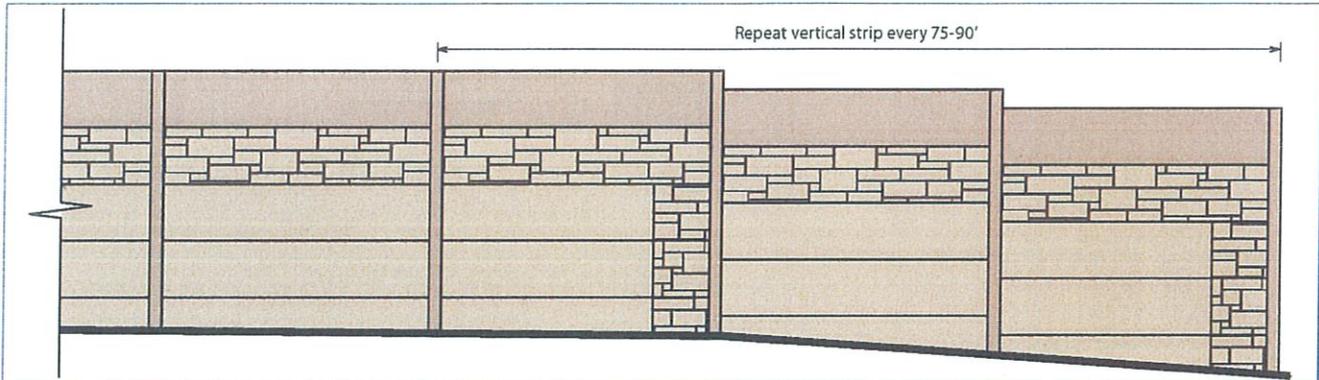




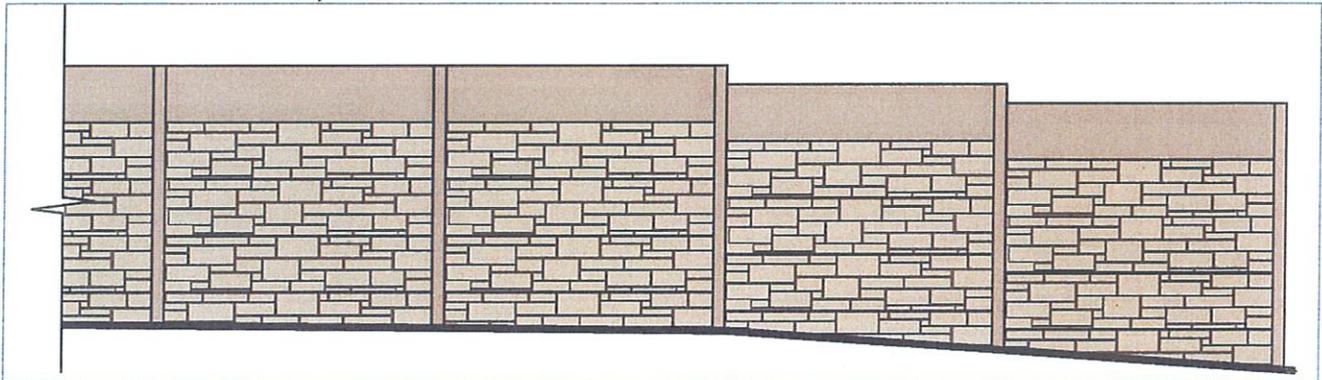
TRI-COUNTY EXPANSION

Neighborhood noise barrier concepts

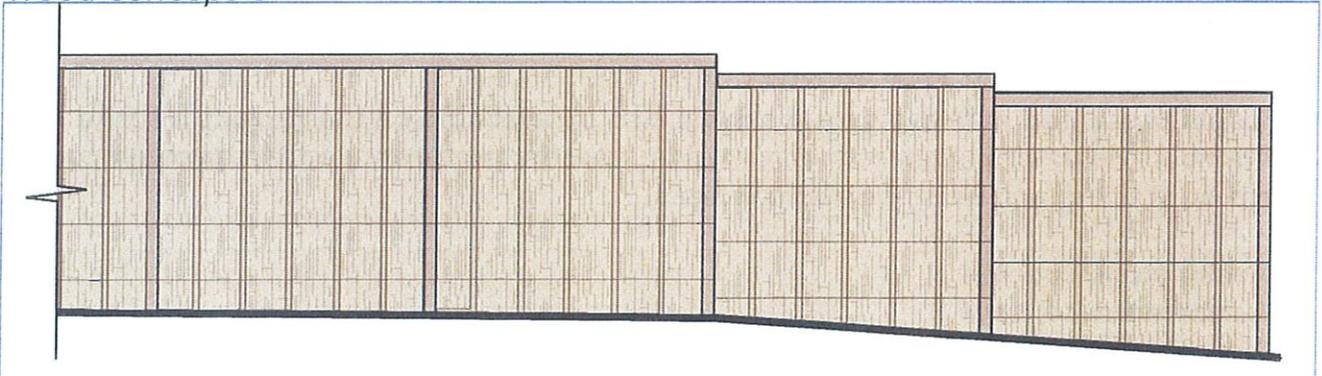
Ashlar stone concept A



Ashlar stone concept B



Wood concept C

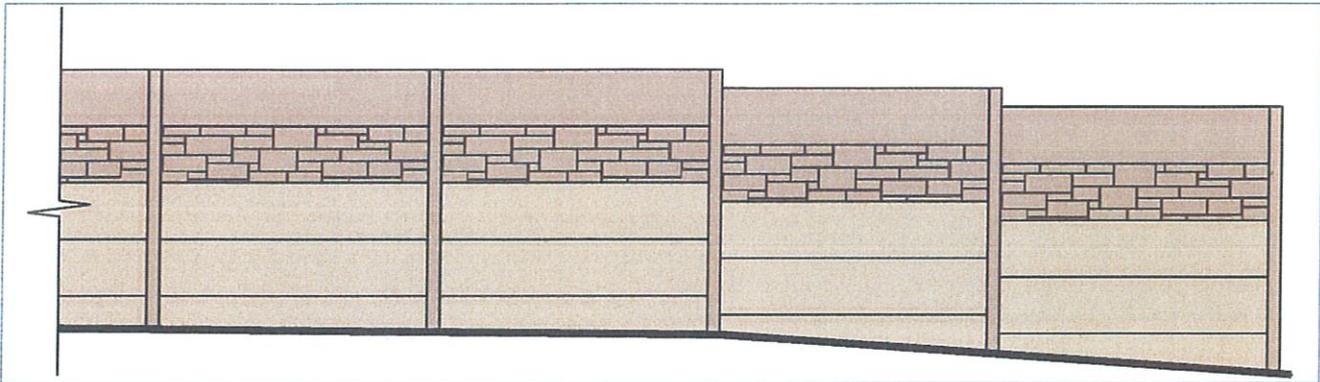




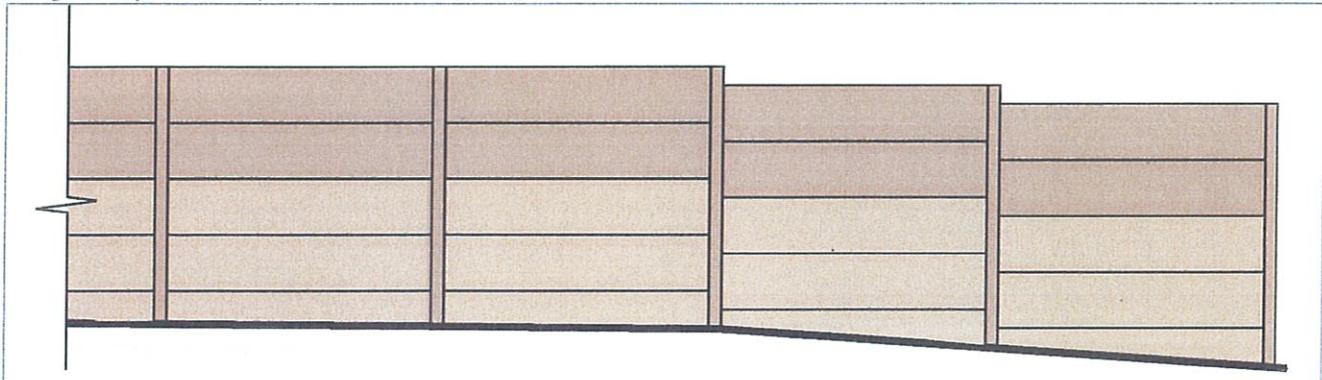
TRI-COUNTY EXPANSION

Highway noise barrier concepts

Highway concept 1



Highway concept 2



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COMMENT FORMS:

Submit today or mail by April 30, 2013

Concepts presented at today's meeting will also be available on the project website for additional review: www.US41wisconsin.gov/wis441. Identify preference and/or provide comments on staining and noise barrier concepts.

- Ashlar stone concept A
- Ashlar stone concept B
- Noise barriers

