

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
March 18, 2013  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:20 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Krueger, Zelinski, Englebert

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil,  
PRD Tungate, Dpty Treasurer Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 3/4/13](#)

Moved by Ald. Englebert, seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [R-3-13 Resolution to Apply for Matching Grant Funds for the Gilbert Site Through the Wisconsin Department of Natural Resources](#)

PRD Tungate explained the Resolution is required to apply for a matching grant from the Department of Natural Resources. Funds will be used for economic redevelopment and public recreation on the Gilbert site.

General discussion ensued on the grant process and wording of the resolution.

Moved by Ald. Sevenich, seconded by Ald. Krueger to remove City employee Brian Tungate as the authorized person to act on the behalf of the City of Menasha and change the last sentence of the resolution to "Take necessary action to undertake, direct and complete the approved Project necessary under the terms of the grant".

Motion carried on roll call 7-0.

Moved by Ald. Sevenich, seconded by Ald. Krueger to recommend to Common Council R-3-13 Resolution to Apply for Matching Grant Funds for the Gilbert Site through the Wisconsin Department of Natural Resources as amended.

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Benner to adjourn at 7:33 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk