

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 21, 2013
6:45 PM
or immediately following the Administration Committee

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [October 7, 2013](#)
- D. ACTION ITEMS
 - 1. [Change Order #1; Menasha Utilities McM. No. M0002-930159.06; Water Main Reconstruction, Edgewater Drive and Lakecrest Drive; Don Hietpas & Sons, Inc.; ADD: \\$21,267.50](#)
 - 2. [Change Order #6; Menasha Utilities McM. No. M0002-910333.07; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: \\$296.25](#)
 - 3. [Payment – Al Dix Concrete, Inc.; Contract Unit No. 2013-01; Midway Road Walk Construction; \\$163,793.86 \(Payment No. 1\)](#)
 - 4. [Parking Committee Recommendation to Remove the Two Hour Parking Restriction on the North Side of First Street in the Parking Bay Section adjacent to the Menasha Library West of Racine Street](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 7, 2013
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PWS Jacobson, Asst PWS Nieland, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [September 3, 2013](#)

Moved by Ald. Langdon, seconded by Ald. Nichols to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – Fox Cities Jingle Bell Run; Saturday, November 9, 2013; 8:45 AM – 10:30 AM \(Arthritis Foundation\)](#)

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend to Common Council Street Use Application for Fox Cities Jingle Bell Run, Saturday November 9, 2013, 8:45AM-10:30AM (Arthritis Foundation)

Motion carried on roll call 8-0.

2. [Petition to Dedicate River Lea Court to the City of Menasha](#)

DPW Radtke explained the five property owners on River Lea Court approached the City indicating their desire to dedicate their street to the City. He explained the type of improvements that would need to be done to the street and property owners will be special assessed for these improvements. It is the desire of the property owners to equally share in the improvement costs rather than prepare the assessments on the basis of property front footage.

General discussion ensued on the type of improvements.

Thomas Scheetz, 862 River Lea Court addressed the Board regarding on-street parking and drainage issues.

Moved by Ald. Sevenich, seconded by Ald. Nichols to recommend to Common Council accept petition to dedicate River Lea Court to the City of Menasha and proposed improvements to the street be put into the 2014 budget and property owners be special assessed equally.

Motion carried on roll call 8-0.

3. [Recycling Program Recommendations from the Sustainability Board](#)

Mayor Merkes explained the Sustainability Board is recommending changes over the next two years (2014-2015) to reduce waste and increase recycling. The recommendations are to increase the frequency of recycling pickup in the City from 12 per year to 18 per year, increase the fee for a 96 gallon refuse container from 50 cents to \$1.00, reduce the number of City provided bulky item/overflow stickers from 6 to 5, and to encourage use of overflow containers and drop off site for recycling.

General discussion ensued on the recommendation from Sustainability Board; equipment needs and timeline to implement the recommendations.

Asst PW Nieland explained procedures used to encourage residents to recycle including enforcement of recycling and refuse regulations and allowance for additional overflow recycling containers.

PWS Jacobson explained the plan for adding the necessary automated equipment and staffing needs for refuse and recycling pickup.

Moved by Ald. Nichols, seconded by Ald. Keehan to recommend to Common Council Sustainability Board recommendation for 2014 as outline in memo date Oct. 3, 2013. Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Langdon to adjourn at 8:40 p.m. Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
General Manager

DATE: October 11, 2013

SUBJECT: Change Order Approval

At the Special Meeting on October 11 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of Change Order #1 for Don Hietpas & Sons, Inc. in the amount of \$21,267.50. Change order is requested to replace the remainder of the water main on Lakecrest Drive an additional 355 feet and the associated seven water services.

Temporary asphalt patches will be installed due to the street being resurfaced in 2014. The water main project will be credited for the difference in cost which will be reflected on a forthcoming change order.

Copies of supporting documents are attached.



October 7, 2013

Ms. Melanie Krause
Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities
Water Main Reconstruction
Edgewater Drive & Lakecrest Drive
Change Order #1
McM. No. M0002-930159.06

The City of Menasha has recently adopted project funding allocated to resurfacing Lakecrest Drive in 2014. Because of this, it has been proposed to replace the remainder of the water main on Lakecrest Drive, an additional 355 feet. With the street being resurfaced next year, temporary asphalt patches will be installed in lieu of the full depth pavement repair originally anticipated. The water main project will be credited for the difference in cost which will be reflected on a forthcoming change order.

Enclosed herewith is Change Order #1 for the above referenced project for an additional 335 feet of water main on Lakecrest Drive and the associated seven water services. This change is an increase in the contract in the amount of \$21,267.50. The new contract price is \$127,646.90.

Please review and sign in the space provided. **Return all copies to our office.** We will obtain the owner's signature and distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Jennifer L. Schaff, P.E.
Project Engineer

JLS:tlw

Enclosure: Change Order #1



McMAHON

ENGINEERS ARCHITECTS

1445 McMahon Drive P.O. Box 1025
 Neenah, WI 54956 Neenah, WI 54957-1025

CHANGE ORDER

Telephone: (920)751-4200
 FAX: (920)751-4284

DON HIETPAS & SONS, INC.
 1450 East North Ave.
 P.O. Box 166
 Little Chute, WI 54140

Contract No. M0002-930159-B
 Project File No. M0002-930159.06
 Change Order No. One (1)
 Issue Date: October 7, 2013
 Project: Menasha Utilities
Water Main Reconstruction
Edgewater Drive & Lakecrest Drive

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	355' - 6" Water Main @ \$39.50/A	\$14,022.50
1.2	1 Each - 6" Valve @ \$995.00 /Each	\$995.00
1.3	3 Each - Lakecrest Drive Long Side Services @ \$950.00 Each	\$2,850.00
1.4	4 Each - Lakecrest Drive Short Side Services @ \$850.00 Each	\$3,400.00
	TOTAL	\$21,267.50

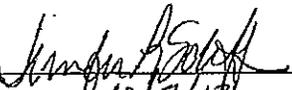
The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$106,379.40</u>	<u> </u> days
Adjustments Per This Change Order	<u>+\$21,267.50</u>	<u> </u> days
Current Contract Status	<u>\$127,646.90</u>	<u> </u> days

Recommended:
McMAHON
 Neenah, Wisconsin

Accepted:
DON HIETPAS & SONS, INC.
 Little Chute, Wisconsin

Authorized:
MENASHA UTILITIES
 Menasha, Wisconsin

By: 
 Date: 10/7/13

By: _____
 Date: _____

By: _____
 Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Melanie Krause
General Manager

DATE: October 11, 2013

SUBJECT: Change Order Approval

At the Special Meeting on October 11 the Menasha Utilities Commission passed a motion for the Board of Public Works to recommend to the Common Council authorization of Change Order #6 for Dornier, Inc. in the amount of \$296.25. Change order is requested to adjust pricing per DNR review.

Copies of supporting documents are attached.



GC - 0
OCT - 3 2013

October 2, 2013

Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, WI 54952-0340

Re: Menasha Utilities
16-Inch Transmission Main Construction
Change Order #6
McM. No. M0002-910333.07

Enclosed herewith is Change Order #6 for the above referenced project. This change is an increase in the contract in the amount of \$296.25. The new contract price is \$564,399.13.

Please review and sign in the space provided. **Return all copies to our office,** and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Very truly yours,

McMAHON

Jennifer L. Schaff, P.E.
Project Engineer

JLS:car

Enclosure: Change Order #6

McMAHON

ENGINEERS ARCHITECTS

1445 McMahon Drive
Neenah, WI 54956

P.O. Box 1025
Neenah, WI 54957-1025

Telephone: (920)751-4200
FAX: (920)751-4284

CHANGE ORDER

DORNER, INC.
E506 Luxemburg Road
P.O. Box 129
Luxemburg, WI 54217

Contract No. M0002-910333
Project File No. M0002-910333.07
Change Order No. Six (6)
Issue Date: September 19, 2013
Project: Menasha Utilities
16" Transmission Main Construction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
6.1	Adjustment to Changer Order #4 Dated December 11, 2012	+ \$296.25
	TOTAL	+ \$296.25

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	\$564,102.88	- days
Adjustments Per This Change Order	+ \$296.25	0 days
Current Contract Status	\$564,399.13	- days

Recommended:
McMAHON
Neenah, Wisconsin

Accepted:
DORNER, INC.

Authorized:
MENASHA UTILITIES

By: *Janet Schaff*
Date: 9/19/13

By: *Ed Dorne*
Date: 9-30-13

By: _____
Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

McMAHON

1445 McMahon Drive P.O. Box 1025
Neenah, WI 54956 Neenah, WI 54957-1025

CHANGE ORDER

ENGINEERS ARCHITECTS

Telephone: (920)751-4200
FAX: (920)751-4284

DORNER, INC.
E506 Luxemburg Road
P.O. Box 129
Luxemburg, WI 54217

Contract No. M0002-910333
Project File No. M0002-910333.07
Change Order No. Four (4)
Issue Date: December 11, 2012
Project: Menasha Utilities
16" Transmission Main Construction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

(Item Description)	(Price)	
C4.1 See Attached Worksheet	+ \$1,265.00	\$1,155.00
C4.2 See Attached Worksheet (Split Cost with Contractor)	+ \$406.25	\$812.50
Approved		
Wisconsin DNR - NER		
By: Robert J. Hannes		
Eligible Amount: \$1,967.50		
TOTAL	+ \$1,671.25	\$1,967.50

A# 296.25

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	\$566,720.20	- days
Adjustments Per This Change Order	+ \$1,671.25	0 days
Current Contract Status	\$568,391.45	- days

Recommended:
McMAHON
Neenah, Wisconsin

Accepted:
DORNER, INC.

Authorized:
MENASHA UTILITIES

By: [Signature]
Date: 12/19/12

By: [Signature]
Date: 1-2-13

By: [Signature]
Date: 3-2-13

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

CHANGE ORDER REQUEST

DORNER INC.

Sewer & Water Contractor
 E506 Luxemburg Rd. - P.O. Box 129
 Luxemburg, WI. 54217-0129
 Phone: (920) 845-2442 Fax: (920) 845-2458

PROPOSAL SUBMITTED TO McMahon & Associates		PHONE	DATE November 14, 2012
STREET 1445 McMahon Drive, PO Box 1025		JOB NAME City of Menasha Utilities "City of Menasha Utilities"	
CITY, STATE AND ZIP CODE Neenah, WI 54956		JOB LOCATION Tayco Street	
ARCHITECT McMahon & Associates	DATE OF PLANS	ATTENTION: Jennifer Schaff	CHANGE ORDER REQUEST# 4

We hereby submit change estimates for:

Pavement Markings

BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
NA	Railroad & Pavement Markings	1	LS	\$ 1,265.00	\$ 1,265.00
<i>DAYS ADDED TO CONTRACT:</i>					
TOTAL PROPOSAL					\$ 1,265.00

\$1,155.00

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Twelve Hundred Sixty Five 00/100 dollars(\$ 1,265.00).

Payment to be made as follows:

Final payment to be based on actual quantities installed at established unit prices.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Todd M. Dorner

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

"An Equal Opportunity Employer"

CHANGE ORDER REQUEST

DORNER INC.
 Sewer & Water Contractor
 5500 Luxemburg Rd. - P.O. Box 129
 Luxemburg, WI. 54217-0129
 Phone: (920) 846-2442 Fax: (920) 846-2460

PROPOSAL SUBMITTED TO McMahon & Associates		PHONE	DATE June 22, 2012
STREET 1445 McMahon Drive, PO Box 1025		JOB NAME City of Menasha Utilities "City of Menasha Utilities"	
CITY, STATE AND ZIP CODE Neenah, WI 54956		JOB LOCATION Tayco Street	
ARCHITECT McMahon & Associates	DATE OF PLANS	ATTENTION: Jennifer Schaff	CHANGE ORDER REQUEST # 1#4

We hereby submit change estimates for:

16x16 Live Tap

BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
9	16" Valve	1	EA	-\$ 7,000.00	-\$ 7,000.00
14	16x16 Cut in Tee	1	EA	-\$ 3,800.00	-\$ 3,800.00
NA	16x16 Epoxy Coated w/ss Hardware, with Tapping Valve, Live Tap, Including Equipment, Labor & Backfill	1	LS	\$ 12,425.00	\$ 12,425.00
				Total	\$ 1,625.00
				Half	\$ 812.50
	Scott Maurer and Todd Dorner agreed to split this cost	1	LS	-\$ 812.50	-\$ 812.50
	DAYS ADDED TO CONTRACT:				
	TOTAL PROPOSAL				\$ 812.50

RJH
RJH

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Eight Hundred Twelve 50/100 dollars (\$ 812.50).

Payment to be made as follows:

Final payment to be based on actual quantities installed at established unit prices.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Todd M. Dorner

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

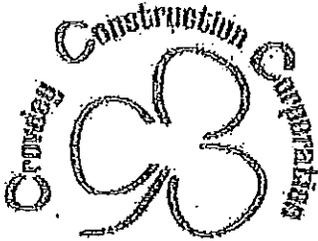
Signature _____

Signature _____

Date of Acceptance: _____

"An Equal Opportunity Employer"

Crowley Construction Corporation



WWE-DOE Courtland
1858 North 60th Street
Wauwatosa, WI 53218
phone/fax: 414-257-2141

Fax Transmittal Form

To: **DOENER**
Company:
Fax number:

FROM: Bess
Date Sent: **4/10/13**
of pages including cover: **1**

MESSAGE:

River Street - Menasha

Materials	178.33	Materials:	\$178.33
Labor	515.84	Labor:	\$515.84
Vehicle	290.81	Vehicle:	\$290.81
Profit	115.02	Profit:	\$115.02
		Total:	\$1,100.00
		Donner Off:	\$55.00
		Grand Total:	\$1,155.00

1100.00

165.00
1265.00

Donner PROFIT, BOND, INSUR

Certificate of Payment

Date: October 17, 2013

Payment Request: No. 1

Contractor: Al Dix Concrete

Address: 500 Draper Street, Kaukauna, WI 54130

Contract Unit No.: 2013-01

Project Description: Midway Road Concrete Walk Construction
Midway Road – Various Locations from Fatima Street to Home Avenue

Original Contract Amount	\$ 199,919.05
Change Order No.: _____ Amount: \$ _____	
Previous Change Order(s): \$ _____	
Total Contract Amount (Including Change Orders)	\$ <u>199,919.05</u>
Total Earned to Date (Summary Attached)	\$ <u>168,766.83</u>
Less Retainage	\$ <u>4,972.97</u>
Amount Due	\$ <u>163,793.86</u>
Previous Payments	\$ <u>0</u>
Amount Due this Payment	\$ <u>163,793.86</u>

Estimate Period from September 23, 2013 to October 17, 2013

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.

Date: _____ By: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

Recommended for Payment

Director of Public Works: _____ Date: _____

Common Council Approval Date: _____

Finance Department

<u>Account Number</u>	<u>Budget</u>	<u>Charge to Account</u>
	\$	
	\$	
	\$	
	\$	

Itemized Bid Tabulation
City of Menasha Contract Unit No. 2013-01
Midway Sidewalk Construction
Payment Request No. 1

ITEM	QUANTITY	DESCRIPTION	BASE BID		YTD	
			UNIT PRICE	ITEM TOTAL	QUANTITY	TOTAL
1	1,093	Unclassified Excavation for Sidewalk/CY	\$ 5.30	\$ 5,792.90	1093	\$ 5,792.90
2	795	Sawcut-Full Depth/LF	\$ 2.00	\$ 1,590.00	398	\$ 796.00
3	1	Abandon Existing Storm Inlet Drain (STA 69+85)/Ea	\$ 100.00	\$ 100.00	0	\$ -
4	9.55	24" Diameter Storm Inlet Drain (Excluding Castings)/VF*	\$ 500.00	\$ 500.00	0	\$ -
5	18	8" Storm Sewer/LF*	\$ 500.00	\$ 500.00	0	\$ -
6	1	Abandon Existing Electric and Conduit (STA 69+50)/Ea	\$ 100.00	\$ 100.00	1	\$ 100.00
7	33,985	4" Concrete Sidewalk/SF	\$ 2.80	\$ 95,158.00	33740	\$ 94,472.00
8	910	6" Concrete Sidewalk/SF	\$ 3.20	\$ 2,912.00	25	\$ 80.00
9	883	8" Concrete Sidewalk/SF	\$ 4.00	\$ 3,532.00	40	\$ 160.00
10	250	4" Concrete Sidewalk - Remove and Replace/SF	\$ 4.25	\$ 1,062.50	445	\$ 1,891.25
11	1,149	4" Concrete Handicap Ramp with City Supplied Warning Detection Fields/SF	\$ 3.50	\$ 4,021.50	1108.25	\$ 3,878.88
12	9	Handicap Ramp Curb Cut/Ea	\$ 250.00	\$ 2,250.00	13	\$ 3,250.00
13	2,704	6" Concrete Sidewalk with Roll/Transition Apron/SF	\$ 3.20	\$ 8,652.80	3781.5	\$ 12,100.80
14	2,437	8" Concrete Sidewalk with Roll/Transition Apron/SF	\$ 4.00	\$ 9,748.00	4432	\$ 17,728.00
15	578	6" Concrete Driveway Apron/SF	\$ 3.20	\$ 1,849.60		\$ -
16	646	8" Concrete Driveway Apron/SF	\$ 4.00	\$ 2,584.00		\$ -
17	10	Sidewalk and Driveway Apron Gap/Ea	\$ 50.00	\$ 500.00	17	\$ 850.00
18	6,125	Various Depth Asphalt Driveway - Remove and Replace/SF	\$ 3.35	\$ 20,518.75	3000	\$ 10,050.00
19	72	7" Gravel Driveway - Remove and Replace/SF	\$ 2.00	\$ 144.00	36	\$ 72.00
20	256	8" Concrete Driveway - Remove and Replace/SF	\$ 5.25	\$ 1,344.00	0	\$ -
21	24	Parking Lot Concrete Curb & Gutter - Remove and Replace/LF	\$ 20.00	\$ 480.00	52.25	\$ 1,045.00
22	9	Utility Adjustment (Manholes, Pull Boxes and Roof Drain)/Ea	\$ 150.00	\$ 1,350.00	6	\$ 900.00
23	23	Utility Adjustment (Water Valves)/Ea	\$ 1.00	\$ 23.00	0	\$ -
24	480	No. 4 Epoxy Coated Rebar/LF	\$ 1.00	\$ 480.00	200	\$ 200.00
25	140	Retaining Wall (STA 55+10 to 56+50 +/-)/LF	\$ 46.50	\$ 6,510.00		\$ -
26	1	Landscaping Restoration (STA 65+80 to 66+20 +/-)/Ea	\$ 200.00	\$ 200.00	0	\$ -
27	8	Furnish and Install Pyramidal Arborvitae (5 to 6 Feet Tall (STA 65+80 to 66+20)/Ea	\$ 100.00	\$ 800.00	0	\$ -
28	1	Landscaping Restoration (STA 76+00 to 77+00 +/-)/Ea	\$ 500.00	\$ 500.00	0	\$ -
29	3,960	Lawn Restoration/SY	\$ 4.60	\$ 18,216.00	1500	\$ 6,900.00
30	1	Traffic Control/LS	\$ 6,000.00	\$ 6,000.00	1	\$ 6,000.00
31	1	Erosion Control/LS	\$ 500.00	\$ 500.00	1	\$ 500.00
32	1	Construction Mobile/Demobile; Traffic Control; Erosion Control; Project Coordination; all incidental work; and all other Project Work Area Restoration and Clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project/LS	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
TOTAL BASE BID (ITEMS 1-32)			\$	\$ 198,919.05		\$ 167,766.83
1A	Lump Sum	Alternate Bid A - Concrete Curing with Linseed Oil		\$ 1,000.00	1	\$ 1,000.00
TOTAL BASE BID (ITEMS 1-32) and ALTERNATE BID A			\$	\$ 199,919.05		\$ 168,766.83



Memorandum

DATE: October 16, 2013

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Parking Committee Recommendation to Remove the Two Hour Parking Restriction on the North Side of First Street in the Parking Bay Section adjacent to the Menasha Library West of Racine Street

At its October 8th meeting, the Parking Committee recommended to remove the current two hour parking restriction in effect for the north side of First Street in the parking bay section adjacent to the Menasha Library west of Racine Street. Library Director Vicki Lenz requested this change to better accommodate the needs of the Library patrons (see enclosure).

If the Board agrees with the recommendation, a directive should be made to draft the appropriate ordinance language.

Enclosure

From: Rebecca Nichols
Sent: Wednesday, September 18, 2013 1:18 PM
To: Mark Radtke
Cc: Don Merkes; Vicki Lenz
Subject: 2 Hr Parking by Library

Mark,

Vicki Lenz asked me about the possibility of removing the 2 hour parking limitation on First St., the south side of the library. She said library patrons like to park there (especially elderly people because it's easier to deal with than the parking lot), but worry about the 2 hr time limit. She also mentioned that historically, the 2hr limit was established to prevent post office employees from parking there all day.

My response was that it would probably have to start in the Parking Committee and that I would forward the question to you. Do you think this is a possibility and if so, how would the process begin?

Thanks,
Becky Nichols

As a local governmental entity, the City of Menasha is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the City of Menasha, as well as any e-mail sent by someone from the City of Menasha are subject to these laws. Unless otherwise exempted from the Open Records law, senders and receivers of City e-mail should presume that any e-mail is subject to release upon request.

--
This message has been scanned for viruses and dangerous content by **MailScanner**, and is believed to be clean.

From: Mark Radtke
Sent: Wednesday, September 18, 2013 3:55 PM
To: Rebecca Nichols
Cc: Don Merkes; Vicki Lenz
Subject: RE: 2 Hr Parking by Library

I think there would be little turnover of the parking in that area if the 2 hour parking limit were removed, but regardless, we can take it through the Parking Committee for consideration.

Mark Radtke
Director of Public Works
City of Menasha
Phone: (920)967-3610
Fax: (920)967-5272
mradtke@ci.menasha.wi.us

From: Rebecca Nichols
Sent: Wednesday, September 18, 2013 4:35 PM
To: Mark Radtke
Cc: Don Merkes; Vicki Lenz
Subject: RE: 2 Hr Parking by Library

Thanks for your thoughts. I will ask Vicki and the library to consider your thoughts before proceeding to the Parking Committee.

Thanks,
Becky

From: Mark Radtke [<mailto:mradtke@ci.menasha.wi.us>]
Sent: Wednesday, September 18, 2013 4:40 PM
To: Rebecca Nichols
Cc: Don Merkes; Vicki Lenz
Subject: RE: 2 Hr Parking by Library

Becky,

We will be scheduling our next Parking Committee very soon (it meets on an as needed basis and we currently are trying to establish a meeting time for some other parking issues) so if Vicky and the Library wish to proceed it might be beneficial to let us know as soon as possible, unless they feel they can wait another month or two..

Thanks, Mark

Mark Radtke
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From: Vicki Lenz [<mailto:lenz@menashalibrary.org>]
Sent: Wednesday, September 18, 2013 4:51 PM
To: Mark Radtke; Rebecca Nichols
Subject: RE: 2 Hr Parking by Library

There's no hurry.

It just seems like those parking places are empty most of the time now that the carriers are all working in Neenah. The parking lot at the post office is usually a lot bigger than they seem to need now that their little trucks are gone

I don't see how that street parking differs now from the 2nd Street parking. Maybe I'm missing something.

Vicki

From: Mark Radtke [<mailto:mradtke@ci.menasha.wi.us>]
Sent: Wednesday, September 18, 2013 4:53 PM
To: Vicki Lenz
Cc: Rebecca Nichols
Subject: RE: 2 Hr Parking by Library

Vicki,

Those are good points and you have a better understanding than I of what's occurring there so please let us know if you want this considered by the Parking Committee.

Thanks, Mark

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From: Vicki Lenz [mailto:lenz@menashalibrary.org]
Sent: Thursday, September 19, 2013 8:32 AM
To: Mark Radtke
Cc: Rebecca Nichols
Subject: RE: 2 Hr Parking by Library

Yes. Mark, please have the parking restriction along the south side of the library reconsidered by the Parking Committee.

Thanks.

--Vicki