

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
March 5, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 8:16 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Mayor Merkers

ALSO PRESENT: CA/HRD Captain, PC Styka, FC Auxier, CDD Keil, C/T Stoffel, PHD Nett, PP Homan, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Personnel Committee, 12/5/11](#)
2. [Special Personnel Committee, 12/7/11](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Employee Safety Manual \(Revised\)](#)

PHD Nett reviewed the Employee Safety Manual and explained the changes.

General discussion ensued on the policy and changes.

Chairman Englebert suggested this item remain on the agenda for further discussion at the next meeting.

2. [Personnel Policy Handbook \(Revised\)](#)

CA/HRD Captain explained that staff and the Mayor have been working on updating the City's Personnel Policy Handbook last reviewed in 2000. The policies will be presented to the Committee in parts with the first parts for review containing the most substantive policies that the City is required to have either by law or by grant or other governmental funding.

General discussion ensued on the policy and changes.

Chairman Englebert suggested this item remain on the agenda to give members more time to review and discussion at the next meeting.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Benner to adjourn at 8:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk