

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha**

July 5, 2011

6:40 PM

or immediately following the Administration Committee

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. June 20, 2011

D. ACTION ITEMS

1. Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Rehabilitation; Contract E145-11-01A, Terra Engineering & Construction Corporation; Change Order No. 1; DEDUCT: \$51,989.50
2. Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project; Sanitary Sewer Replacement; Contract E145-11-01B; Van Straten Construction Co., Inc.; Change Order No.1; DEDUCT: \$3,150.00
3. Change Order - MOD # 0027-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; \$0
4. Change Order - MOD # 0028-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \$1,508.00
5. Change Order - MOD # 0003-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101522; (Advantage Purchasing LLC); DEDUCT: \$1,508.00
6. Change Order – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; (Riederer Engineering LLC Project No. 100927); ADD: \$3,596.00
7. Payment – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; \$61,755.02 (Payment No. 1)
8. Recommendation to Install Marked Bike Lanes on STH 47 from Third Street to Ninth Street (Held 6-20-11)

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
June 20, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 6:42 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Englebert, Benner, Klein, Taylor, Sevenich, Langdon, Krueger

EXCUSED: Ald. Zelinski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Brunn, DPW Radtke, CDD Keil, PRD Tungate, Tom Walsh (Fox Cities Greenways), Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [June 6, 2011](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – Race the Lake; Sunday, August 21, 2011; 7:00 AM – 9:15 AM \(Midwest Sports Events\)](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend approval to Common Council.

Motion carried on voice vote.

2. [Payment – Sam Sommers Concrete; Contract Unit No. 2011-02; New Street Construction-Concrete Curb and Gutter/Concrete Walk; \\$75,584.51 \(Payment No.1\)](#)

DPW Radtke explained the correct payment amount is \$76,111.88. The curb and gutter construction is complete. Project is moving along per schedule.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend approval in the correct Amount of \$76,111.88 to Common Council.

Motion carried on voice vote.

3. [Recommendation to Install Marked Bike Lanes on STH 47 from Third Street to Ninth Street](#)

Tom Walsh from Fox Cities Greenways explained the concept of establishing bike and pedestrian trails through the Fox Valley and specifically along the STH 47 corridor. Fox Cities Greenways has been meeting with City officials from cities of Menasha, Neenah, Appleton and Town of Menasha to establish proposed routes for connecting trails and walkways.

Discussion ensued on concerns with parking along that corridor.

Moved by Ald. Benner, seconded by Ald. Englebert to hold for more information.

Item is held.

4. [Resolution R -25 -11 Acknowledging Review of City of Menasha 2010 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208](#)

DPW Radtke explained the Compliance Maintenance Annual Report. The financial system portion of the report received a grade of an "A" and the collection system portion received a grade of an "F". The failing grade is a result of two bypass occasions last year resulting from extremely heavy rainfall events. Because of the failing grade the City needs to adopt a resolution indicating the City's acknowledgement of the status and support for improvements to the system.

Moved by Ald. Sevenich, seconded by Ald. Langdon to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Klein, seconded by Ald. Krueger to adjourn at 7:15 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CHANGE ORDER NO. CO-1451101A-01 DATE June 28, 2011

KAEMPFER & ASSOCIATES, INC. PROJECT: WW COLL. SYSTEM REHAB. IMPR'S PHASE 4
Consulting Engineers
Post Office Box 150 OWNER: CITY OF MENASHA
650 East Jackson Street 140 Main Street
Oconto Falls, WI 54154 Menasha, WI 54952

OWNER'S PROJECT NO.: E145-11-01A ENGINEER'S PROJECT NO.: E145-10.09

CONTRACTOR: TERRA ENGINEERING & CONSTRUCTION CONTRACT DATE: June 1, 2011
COMPLETION DATE: December 28, 2011
ADDRESS: 2201 Wondron Road
Madison, WI 53718-6795

CONTRACT: E145-11-01A

You are directed to make the changes noted below in the above contract and this Change Order becomes a part of your contract, subject to all the conditions thereof;

NATURE OF CHANGE: Delete CIPP total lining work, sanitary lateral sealing work, and grout for the following sewer segments: MH 36-MH 37, MH 37-MH 113, MH 251-MH 256, MH 256-MH 265, and MH 251-MH 256. Add CIPP total lining work, sanitary lateral sealing work, and grout for the following sewer segment: MH 601A-MH 600.

ADDITIONAL NUMBER OF CONTRACT DAYS PROVIDED BY THIS CHANGE ORDER: 0 DAYS

Enclosures: Drawing No. P103 and Change Order Summary Table.

The changes result in the following adjustment of Contract Price:

Contract Price Prior to this Change Order	<u>\$528,640.50</u>
Net (Increase /Decrease) Resulting from this Change Order	<u>(\$ 51,989.50)</u>
Current Price, including this Change Order	<u>\$476,651.00</u>

The above changes are approved:

FOR THE ENGINEER: By: _____ Date: _____
Taryn S. Nall, P.E.

FOR THE OWNER: By: _____ Date: _____
Mark Radtke, P.E., Director of Public Works

The above changes are accepted:

FOR THE CONTRACTOR: TERRA ENGINEERING & CONSTRUCTION
By: _____ Date: _____
Randy Bieri, Project Manager

SUMMARY TABLE

Delete the following items:

Item No.	Description	Unit Price	Total Cost
1A	322 lineal feet of 18-inch sanitary sewer CIPP lining	\$59.50	\$19,159.00
2A	271 lineal feet of 15-inch sanitary sewer CIPP lining	\$61.00	\$16,531.00
3A	628 lineal feet of 12-inch sanitary sewer CIPP lining	\$33.50	\$21,038.00
7A	1 each pressure inject grouting lateral connection	\$683.00	\$683.00
8A	10 gallons pressure inject grout material for lateral connection	\$10.00	\$100.00
	Total Deductions		\$57,511.00

Add the following items:

Item No.	Description	Unit Price	Total Cost
Part A - Sanitary Sewer Improvements - P171			
6A	135 lineal feet of 8-inch PVC sanitary sewer CIPP lining	\$23.50	\$3,172.50
7A	3 each pressure inject grouting lateral connection	\$683.00	\$2,049.00
8A	30 gallons pressure inject grout material for lateral connections	\$10.00	\$300.00
	Total Additions		\$5,521.50
	Total Deductions for CO-1451101A-01		-\$57,511.00
	Total Additions for CO-1451101A-01		\$5,521.50
	Total Change for CO-1451101A-01		-\$51,989.50

CHANGE ORDER NO. CO-1451101B-01 DATE June 28, 2011

KAEMPFER & ASSOCIATES, INC. PROJECT: WW COLL. SYSTEM REHAB. IMPR'S PHASE 4
Consulting Engineers
Post Office Box 150 OWNER: CITY OF MENASHA
650 East Jackson Street 140 Main Street
Oconto Falls, WI 54154 Menasha, WI 54952

OWNER'S PROJECT NO.: E145-11-01B ENGINEER'S PROJECT NO.: E145-10.09

CONTRACTOR: VANSTRATEN CONTRACT DATE: June 1, 2011
CONSTRUCTION CO., INC. COMPLETION DATE: September 29, 2011
ADDRESS: 2177 South Oneida Street
Green Bay, WI 54304

CONTRACT: E145-11-01B

You are directed to make the changes noted below in the above contract and this Change Order becomes a part of your contract, subject to all the conditions thereof;

NATURE OF CHANGE: Delete 14 lineal feet of 12-inch sanitary sewer pipeline spot replacement at 836 Nicolet Boulevard on the sewer segment between MH 256 and MH 265.

ADDITIONAL NUMBER OF CONTRACT DAYS PROVIDED BY THIS CHANGE ORDER: 0 DAYS
Enclosures: Change Order Summary Table.

The changes result in the following adjustment of Contract Price:

Contract Price Prior to this Change Order	<u>\$219,206.00</u>
Net (Increase /Decrease) Resulting from this Change Order	<u>(\$ 3,150.00)</u>
Current Price, including this Change Order	<u>\$216,056.00</u>

The above changes are approved:

FOR THE ENGINEER: By: _____ Date: _____
Taryn S. Nall, P.E.

FOR THE OWNER: By: _____ Date: _____
Mark Radtke, P.E., Director of Public Works

The above changes are accepted:

FOR THE CONTRACTOR: VANSTRATEN CONSTRUCTION CO., INC.
By: _____ Date: _____
Kevin P. VanStraten, President

SUMMARY TABLE

Delete the following items:

Item No.	Description	Unit Price	Total Cost
4B	14 lineal feet of 12-inch PVC sanitary sewer pipeline spot replacement	\$225.00	\$3,150.00
	Total Deduction		\$3,150.00
	Total Deductions for CO-1451101B-01		-\$3,150.00
	Total Change for CO-1451101B-01		-\$3,150.00



Building Excellence™

JOB #: 101520
MOD #: 0027-00
DATED: 6/21/11

CHANGE ORDER REQUEST

TO: Mr Steve Borsecnik
Gries Architectural Group
500 N Commercial St
Neenah WI 54956

FAX: 920-722-6605
PHONE: 920-722-2445

RE: Neenah Menasha Fire
Rescue Station 36
1108 Province Terrace
Menasha WI 54952

DESCRIPTION OF MODIFICATION:

Credit for HVAC equipment savings on project.

**Please note that Owner needs to also sign/accept Advantage Mod #03 and Miron Mod #28 (both attached). These 2 mods transfer money from Advantage Owner PO to contingency.

REQUESTED BY: Owner DATE: _____

SUBCONTRACTOR

AMOUNT

Advantage Purchasing, LLC
PO #101522-020 - Temperature
Systems, Inc: (\$1508.00)

Subtotal	_____	\$.00
Subtotal	_____	\$.00

TOTAL AMOUNT OF THIS MODIFICATION: \$.00

CHANGE ORDER AMOUNT REQUESTED: \$.00

Contractor is (not) to proceed with the work as noted above. The contract with the Owner is adjusted as follows:

Approved Cost _____ Schedule Impact _____

Miron Representative Paul Riederer (GRK) Date 6/21/11
Paul A. Riederer

Owner Representative _____ Date _____

THIS PRICE IS VALID FOR 15 DAYS FROM THE DATE SHOWN

Copy: File/jak
Jobsite
Dan Schultz
Al Auxier

MIRON CONSTRUCTION CO., INC.
Building Excellence

Corporate Office
P.O. Box 509 Neenah, WI 54957-0509
1471 McMahon Drive Neenah, WI 54956

Phone: 920/969-7000
Fax: 920/969-7399

www.miron-construction.com



Building Excellence™

JOB #:101520
MOD #: 0028 -00
DATED: 6/21/11

CHANGE ORDER REQUEST

TO: Mr Steve Borsecnik
Gries Architectural Group
500 N Commercial St
Neenah WI 54956

FAX: 920-722-6605
PHONE: 920-722-2445

RE: Neenah Menasha Fire
Rescue Station 36
1108 Province Terrace
Menasha WI 54952

DESCRIPTION OF MODIFICATION:

Add material credit to contingency for HVAC equipment savings on project.

REQUESTED BY: Owner _____ DATE: _____

SUBCONTRACTOR

AMOUNT

Miron Construction Co., Inc

\$1,508.00

Subtotal

\$1,508.00

TOTAL AMOUNT OF THIS MODIFICATION:

\$1,508.00

CHANGE ORDER AMOUNT REQUESTED:

=====
\$1,508.00

Contractor is (not) to proceed with the work as noted above. The contract with the Owner is adjusted as follows:

Approved Cost _____ Schedule Impact _____

Miron Representative Paul Riederer (gmk) Date 6/21/11
Paul A. Riederer

Owner Representative _____ Date _____

THIS PRICE IS VALID FOR 15 DAYS FROM THE DATE SHOWN

Copy: File/jak
Jobsite
Dan Schultz
Al Auxier

MIRON CONSTRUCTION CO., INC.
Building Excellence

Corporate Office
P.O. Box 509 Neenah, WI 54957-0509
1471 McMahon Drive Neenah, WI 54956

Phone: 920/969-7000
Fax: 920/969-7399

www.miron-construction.com



JOB #:101522
MOD #: 0003 -00
DATED: 6/21/11

CHANGE ORDER REQUEST

TO: Mr Dan Schultz
Neenah-Menasha Fire Rescu
125 E Columbian Avenue
Neenah WI 54956

FAX: 920-886-6208
PHONE: 920-886-6200

RE: Neenah Menasha Fire
Rescue Station 36
1108 Province Terrace
Menasha WI 54952

DESCRIPTION OF MODIFICATION:

PM 27: Credit for HVAC equipment savings on project.

REQUESTED BY: Owner _____ DATE: _____

SUBCONTRACTOR

AMOUNT

Temperature Systems Inc

(\$1,508.00)
Subtotal (\$1,508.00)

TOTAL AMOUNT OF THIS MODIFICATION:

(\$1,508.00)

CHANGE ORDER AMOUNT REQUESTED:

=====
(\$1,508.00)

Contractor is (not) to proceed with the work as noted above. The contract with the Owner is adjusted as follows:

Approved Cost _____ Schedule Impact _____

Representative Paul Riederer (GWR) _____ Date 6/21/11
Paul A. Riederer

Owner Representative _____ Date _____

THIS PRICE IS VALID FOR 15 DAYS FROM THE DATE SHOWN

Copy: File
Jobsite

P.O. Box 509 Neenah, WI 54957-0509
1471 McMahon Drive Neenah, WI 54956

Phone: 920/969-7000
Fax: 920/969-7399

FasNSeal Flex



Use to vent Category II, III and **IV** gas burning appliances. Listed to UL 1738. Can only be used in or near vertical runs. Custom lengths are available for 3"-12" diameters. Minimum length of 10' for custom orders. Use with FasNSeal components only.

SIZE	20'	25'	30'	35'	50'	100'	125'	200'	CUSTOM
3"	294500	294511	294522	294533	--	--	--	294544	294590
4"	294501	294512	294523	294534	--	--	--	294545	294591
5"	294502	294513	294524	294535	--	--	294546	--	294592
5 1/2"	294503	294514	294525	294536	--	294547	--	--	294593
6"	294504	294515	294526	294537	--	294548	--	--	294594
7"	294505	294516	294527	294538	--	294649	--	--	294595
8"	294506	294517	294528	294539	294642	--	--	--	294596

SIZE	CUSTOM #
9"	294597
10"	294598
12"	294600

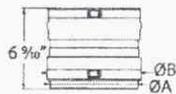
Male Flex Adapter



Use to connect FasNSeal rigid Vent Pipe to FasNSeal Flex at base of masonry chimney or bottom termination.

SIZE	ORDER #	STOCK #	A	B	SIZE	ORDER #	STOCK #	A	B
3"	FSASMM-3	304103	2 1/2"	3 1/2"	8"	FSASMM-8	304108	7 1/2"	8 1/2"
4"	FSASMM-4	304104	3 1/2"	4 1/2"	9"	FSASMM-9	304109	8 1/2"	9 1/2"
5"	FSASMM-5	304105	4 1/2"	5 1/2"	10"	FSASMM-10	304110	9 1/2"	10 1/2"
6"	FSASMM-6	304106	5 1/2"	6 1/2"	11"	FSASMM-11	304111	10 1/2"	11 1/2"
7"	FSASMM-7	304107	6 1/2"	7 1/2"	12"	FSASMM-12	304112	11 1/2"	12 1/2"

Female Flex Adapter



Use to connect FasNSeal Flex to FasNSeal rigid Vent Pipe at the top of the system.

SIZE	ORDER #	STOCK #	A	B	SIZE	ORDER #	STOCK #	A	B
3"	FSASMF-3	304003	2 1/2"	3 1/2"	8"	FSASMF-8	304008	7 1/2"	8 1/2"
4"	FSASMF-4	304004	3 1/2"	4 1/2"	9"	FSASMF-9	304009	8 1/2"	9 1/2"
5"	FSASMF-5	304005	4 1/2"	5 1/2"	10"	FSASMF-10	304010	9 1/2"	10 1/2"
6"	FSASMF-6	304006	5 1/2"	6 1/2"	11"	FSASMF-11	304011	10 1/2"	11 1/2"
7"	FSASMF-7	304007	6 1/2"	7 1/2"	12"	FSASMF-12	304012	11 1/2"	12 1/2"

CERTIFICATE OF PAYMENT

DATE: 6-28-11

PAYMENT REQUEST: 1

CONTRACTOR: ACC Planned Service, Inc.
ADDRESS: 2085 W. Packard St.
Appleton, WI 54914

CONTRACT UNIT NUMBER: 2011-1

PROJECT DESCRIPTION:

PPF HVAC Replacement

ORIGINAL CONTRACT AMOUNT

\$

CHANGE ORDER NO. N/A AMOUNT: \$ 0-00

PREVIOUS CHANGE ORDER(S): \$ 0.00

TOTAL CONTRACT AMOUNT (INCLUDING CHANGE ORDERS)

\$ 115,487.00

TOTAL EARNED TO DATE (SUMMARY ATTACHED)

\$ 64,642.20

LESS RETAINAGE (2 1/2% of contract amount)

\$ 2,887.18

AMOUNT DUE

\$ 61,755.02

PREVIOUS PAYMENTS

\$ 0-00

AMOUNT DUE THIS PAYMENT

\$ 61,755.02

ESTIMATE PERIOD: FROM 4/15/11 TO: 6/28/11

I certify that all bills for labor, equipment, materials, and services are paid for which previous certificates for payment were issued. - N/A.

DATE: 6-28-11 BY: Paul Kreling

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

RECOMMENDED FOR PAYMENT: Mark Radtke DATE: 6/29/11
DIRECTOR OF PUBLIC WORKS:

APPROVED FOR PAYMENT: COUNCIL APPROVAL DATE: _____

FINANCE DEPARTMENT

ACCOUNT NUMBER

BUDGET
\$ _____
\$ _____
\$ _____
\$ _____

CHARGE TO ACCOUNT



ACC Planned Service, Inc

2085 W. Packard Street
Appleton, WI 54914

Phone: 920.997.0780 Fax: 920.997.0785

E-mail: office@accplan.com

Invoice

Date

6/28/2011

Invoice

5469

Branch offices in Escanaba, Marquette and Sault Ste. Marie, Michigan

City of Menasha
Attn: Building Services
140 Main Street
Menasha, WI 54952-3190

Job/Service P.O.

2011-01

Project

W11015 Menasha Prtctn HVAC Upgra...

Serviced	Description	Qty	Rate	Amount
	Progress Billing #1 for the Menasha Protection HVAC Upgrade.			
	PROJECT MOBILIZATION	1	1,500.00	1,500.00
	MATERIALS	0.6	67,487.00	40,492.20
	INSTALLATION	0.5	45,300.00	22,650.00
	CONTRACT AMOUNT: \$115,487.00			
	ADDS/DEDUCTS: \$			
	CONTRACT AMOUNT: \$115,487.00			
	PREVIOUS BILLINGS: ----			
	THIS BILLING CYCLE: \$64,642.20			
	REMAINING BALANCE TO BILL: \$50,844.80			

ACC Planned Service, Inc. can now email your invoices.
Email us at office@accplan.com to have your future invoices emailed.

Thank you for the business.

Subtotal \$64,642.20

Sales Tax (0.0%) \$0.00

Total: **\$64,642.20**

Thank you for choosing ACC Planned Service, Inc.

Terms are NET 30 DAYS from the invoice date. Interest at the rate of 1.5% per month will be charged on Past Due accounts.



ACC Planned Service, Inc

2085 W. Packard Street
Appleton, WI 54914

Phone: 920.997.0780 Fax: 920.997.0785

Email: Office@accplan.com

Sales Order

Date

4/19/2011

Sales Order

225

City of Menasha
Attn: Building Services
140 Main Street
Menasha, WI 54952-3190

Job / PO Number

2011-01

Project

W11015 Menasha Prctn HVAC Upgra...

Item	Description	Ordered	Rate	Invoiced	Amount
	SOV for the Menasha Protection HVAC Upgrade.				
MOBILZATION	PROJECT MOBILIZATION	1	1,500.00	0	1,500.00
MATERIALS	MATERIALS	1	67,487.00	0	67,487.00
NT	INSTALLATION	1	45,300.00	0	45,300.00
Training/Start-Up	OWNER TRAINING & START UP	1	1,200.00	0	1,200.00
	CONTRACT AMOUNT: \$115,487.00				
	ADDS/DEDUCTS: \$				
	CONTRACT AMOUNT: \$115,487.00				
	PREVIOUS BILLINGS:				
	THIS BILLING CYCLE:				
	REMAINING BALANCE TO BILL:				

Thank you for the business.	Subtotal	\$115,487.00
	Sales Tax (0.0%)	\$0.00
	Total	\$115,487.00



Memorandum

DATE: June 30, 2011

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Install Marked Bike Lanes on STH 47 from Third Street to Ninth Street

This item was held at the June 20, 2011 Board of Public Works meeting to allow Board members and the public to provide input in advance of the next Board of Public Works meeting. I have received no input other than an alderman requesting that St. John Parish be notified of the parking issue and the next Board of Public Works meeting time.

St. John Parish was notified of the issue and was also invited to contact me with any questions or comments. To date, I have received no response from them. Regarding the proposal to remove parking along the east side of DePere Street from Fourth Street to Sixth Street, there is a total of approximately 13 parking spaces that would be eliminated in that section. There are approximately 20 parking spaces along the west side of DePere Street in that same segment.

If the Board supports the recommendation to install bike lanes and provide parking along the west side of STH 47, an ordinance would need to be drafted with the normal progression through the Common Council.



Memorandum

DATE: June 16, 2011

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Install Marked Bike Lanes on STH 47

Attached to this memo are drawings depicting a proposed bike lane along STH 47 (Appleton Road/DePere Street) from Third Street to Ninth Street, minutes from Parking Committee meetings, and a correspondence from Fox Cities Greenways, Inc. to WisDOT regarding various multi-modal trails along STH 47 extending from Appleton south to Neenah. Tom Walsh, representing Greenways, will be present at Monday's meeting to explain the concept, hear comments, and address questions.

The proposed concept includes the segment along STH 47 in the City of Menasha. In order to better accommodate the biking interests and also address concerns about the lack of parking along portions of this corridor, we are recommending the remarking of the pavement to provide for a continuous 7' parking lane along the west side of Appleton Road and DePere Street with two 5' bike lanes and two 11' travel lanes. Due to truck turning space requirements, there would be no parking along the curve from Sixth Street to Marquette Street.

This proposal was previously considered at the November 10, 2010 Parking Committee meeting. Abutting property owners were invited to that meeting to provide input. The item was held in committee pending the gathering of additional information. At the April 27, 2011 Parking Committee meeting, action was taken to recommend the concept of bike lanes including eliminating some parking on the east side of Appleton Road/DePere Street and allowing some parking on the west side of Appleton Road/DePere Street, excluding from Sixth Street to Marquette Street.

In order to accommodate both biking and abutting property owners' on street parking interests, we are recommending the approval of installing marked bike lanes along STH 47 from Third Street to Ninth Street. Included in this recommendation is the removal of parking along the east side of DePere Street from Fourth Street to Sixth Street, and the provision of parking along the west side of DePere Street/Appleton Road, excluding the following segments: Third Street to Fourth Street, Sixth Street to Marquette Street and Jefferson Street to Ninth Street. The parking changes would require an ordinance amending the parking regulations along this corridor.

Attachment

M:\word\BPW memo re STH 47 bike lanes 6-16-11.docx

CITY OF MENASHA
Parking Committee
Third Floor Council Chambers, City Hall - 140 Main Street, Menasha
November 9, 2010

MINUTES

A. CALL TO ORDER

Meeting called to order by PWD Radtke at 10:36 AM

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: PWD Radtke; CDD Keil; CA Captain; Ald. Wisneski

ALSO PRESENT: Mayor Don Merkes; Carol Schmidt, Public Works and Engineering Department; Crys Wash; Tom Kulczewski; Stanley & Mildred Piet; Juan Kesler; Nick Calabrese (see attached)

EXCUSED: PC Stanke

C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

1. Motion by CA Captain, seconded by Ald. Wisneski to approve the minutes of the August 25, 2010 meeting. Motion carried.

D. DISCUSSION ITEMS

- 1. Request to Expand School Bus Loading Zone Approximately 80' South at Nicolet Elementary School**

Motion by CDD Keil, seconded by Ald. Wisneski to extend School Bus Loading Zone approximately 80' South at Nicolet Elementary School.

Motion carried.

- 2. Request to Eliminate Angle Parking on the South Side of the 600 Block of Second Street and Restore Parallel Parking (Ald. Taylor)**

Stanley Piet shared his observations during the last week which included that 30% of the vehicles are too long for angle parking, creating hazards. In his estimation it would be a net loss of about 8 spots if we restored parallel parking in this area.

PWD Radtke stated there is a 4' clearance distance required at the driveway. Normally, that clearance section is not painted unless there is a continuous problem.

Motion by CA Captain, seconded by Ald. Wisneski to eliminate angle parking on the south side of the 600 Block of Second Street and restore parallel parking.

Motion carried.

3. Request to Allow Parking on West Side of STH 47 from Fourth Street to Eighth Street (Mayor Merkes)

Mayor Merkes is looking for complete streets – ability to walk and bike – allowing parking on one side will shift center line, eliminate parking on east side of street by St. John's. 7' parking lane, 5' bike lane, (2) 10 1/2 ' traffic lanes, and another 5' bike lane.

Nick Calabrese stated that people don't slow down to 15 mph at the sharp curve near Sixth Street and his main issue is with the safety of his kids. When southbound, cars have bounced off the guard rail and hit his house. This change would move traffic closer to his house. He stated there is a lot of truck traffic and they go over the center line as they go through; taking their part out of the center. He suggested another guard rail or more mature trees.

PWD Radtke stated the truck wheel path is encroaching over the centerline around that corner. He will speak to the DOT regarding this area for bike lane and get back to committee. Currently no parking except between Fourth and Sixth Streets and west side in the vicinity of Bethel Church.

Mayor Merkes stated that narrowing the traffic lanes will slow traffic down. Activate Fox Cities is working on bike facilities.

The committee held this item so additional information can be gathered.

E. ADJOURNMENT

1. Motion made by CDD Keil, seconded by Ald. Wisneski to adjourn at 11:23 AM.

Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

CITY OF MENASHA
Parking Committee
Third Floor Council Chambers, City Hall - 140 Main Street, Menasha
April 27, 2011

DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by PWD Radtke at 10:34 AM

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: PWD Radtke; CDD Keil; PC Stanke; CA Captain; Ald. Zelinski

ALSO PRESENT: Carol Schmidt, Public Works and Engineering Department

C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

1. Motion by CDD Keil, seconded by PWD Radtke to approve the minutes of the November 9, 2010 meeting. Motion carried.

D. DISCUSSION ITEMS

1. Request to Remove Prohibited Parking on the South Side of Lake Street

Resident who requested this item be added to the agenda was notified of meeting, however she is not present.

Motion made by CA Captain and seconded by Ald. Zelinski to table this item.

Motion carried on voice vote.

2. Recommendation to Prohibit Parking along the East Side of STH 47 (Fourth Street to Ninth Street)

General discussion ensued.

Motion made by PC Stanke and seconded by Ald. Zelinski to recommend the concept of bike lanes including eliminating some parking on east side of Appleton Road and allowing some parking on west side of Appleton Road; excluding from Sixth to Marquette on the west side.

Motion carried on voice vote 4-1.

3. Overnight Parking Options in Downtown Parking Lots and Ramp

General Discussion ensued.

Motion made by CDD Keil and seconded by PWD Radtke to allow overnight parking by permit only in the eastern most seven stalls of the marina place parking lot.

Motion carried on voice vote.

E. ADJOURNMENT

- 1. Motion made by, CDD Keil seconded by PC Stanke to adjourn at 11:47 AM.**
Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

Fox Cities Greenways, Inc.



.....
Fostering the Development and Preservation of Trails and Greenways
February 4, 2011

Mr. William Bertrand
Wisconsin DOT – NE Region
944 Vanderperren Way
Green Bay, WI 54304-0080

RE: STH 47 Trail Concepts

Dear Bill,

In the spring of 2010 the Town of Menasha came together with the cities of Appleton, Menasha and Neenah to develop a concept plan for bicycle and pedestrian facilities along the STH 47 Corridor through their municipalities. Since that time we have met and discussed various arrangements of trails, sidewalks and bike lanes to accomplish the needs and wants of the communities. While we have discussed the entire length of the corridor, this letter will focus on the results of those discussions for the section from Ninth Street to Valley Road.

The concept being promoted has a five foot sidewalk at or near the right-of-way line and dedicated five foot bike lanes adjacent to the outside motor vehicle lane through the entire length. Motorized vehicle lanes would be eleven feet with a fourteen foot two way turn lane in the center. A schematic of this arrangement is attached for your use.

The land adjacent to STH 47 from Ninth Street to Valley Road is fully developed. In order to accommodate the new facilities from Ninth Street to Midway Road we are looking to reduce the footprint of the existing road from four or five lanes to three. From Midway Road to Valley Road we would look to have the sidewalk completed and bike lanes added to the outside of the existing roadway. This typical section will keep consistency with the City of Menasha's plans south of Ninth Street and with the concept for improvements north of our focus area.

We would also like to make sure these concepts are consistent with WisDOT Standards and policies. If you would please review the attachment and let us know if they are in conformance with the current standards and policies or if modifications are required it would be greatly appreciated. As a group we would like to formalize these concepts into plans and have them in place should opportunities develop allowing for their construction.

Please let me know if you have any questions, comments or need any additional information. We look forward to hearing from you soon and again, thank you for your help with this project.

Sincerely,

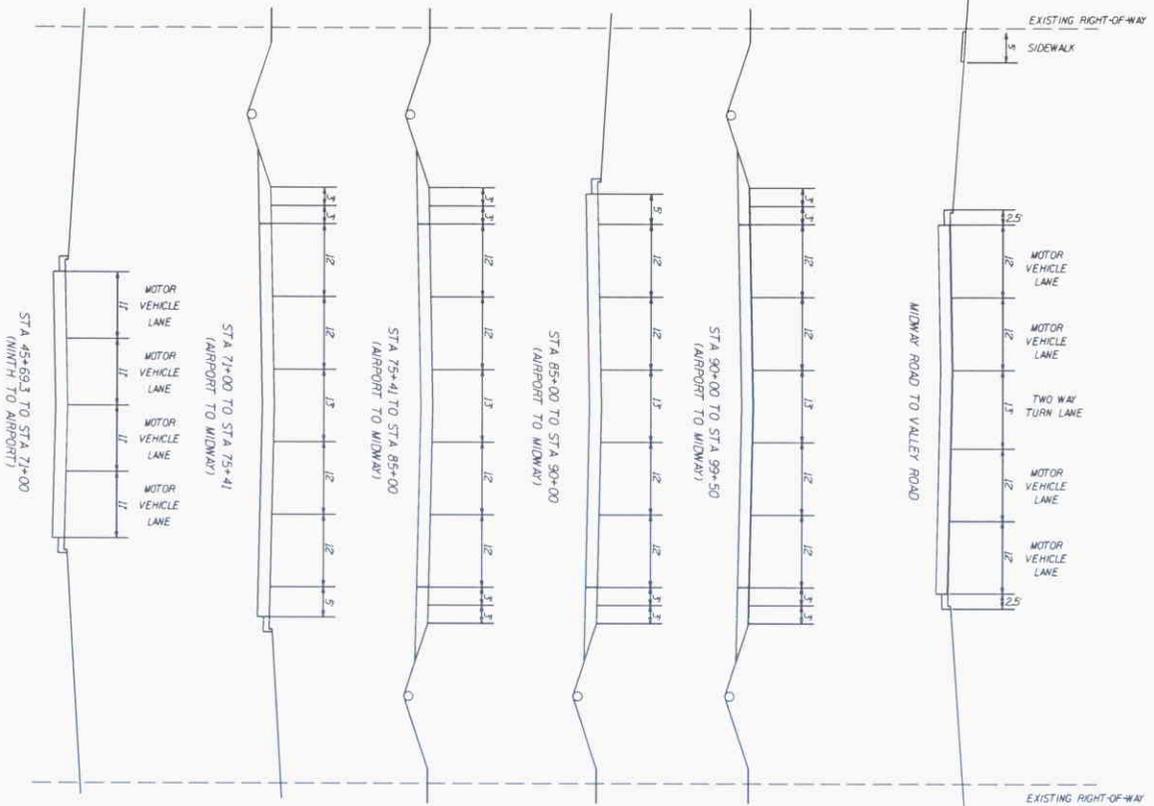
A handwritten signature in cursive script that reads "Tom Walsh".

Tom Walsh
Fox Cities Greenways, Inc.

twalsh@new.rr.com
(920)716-1059

.....
P.O. Box 5 • Menasha, WI • 54952-0005
www.foxcitiesgreenways.org

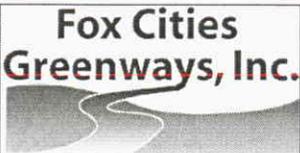
EXISTING TYPICAL SECTION



PROPOSED TYPICAL SECTION



PROJECT MANAGER: TFW	DESIGNED BY: TFW	REVIEWED BY: TFW
DATE: 11/11/11	APPROVED: [Signature]	DESCRIPTION: [Blank]
DRAWING SHEET NO. C101		



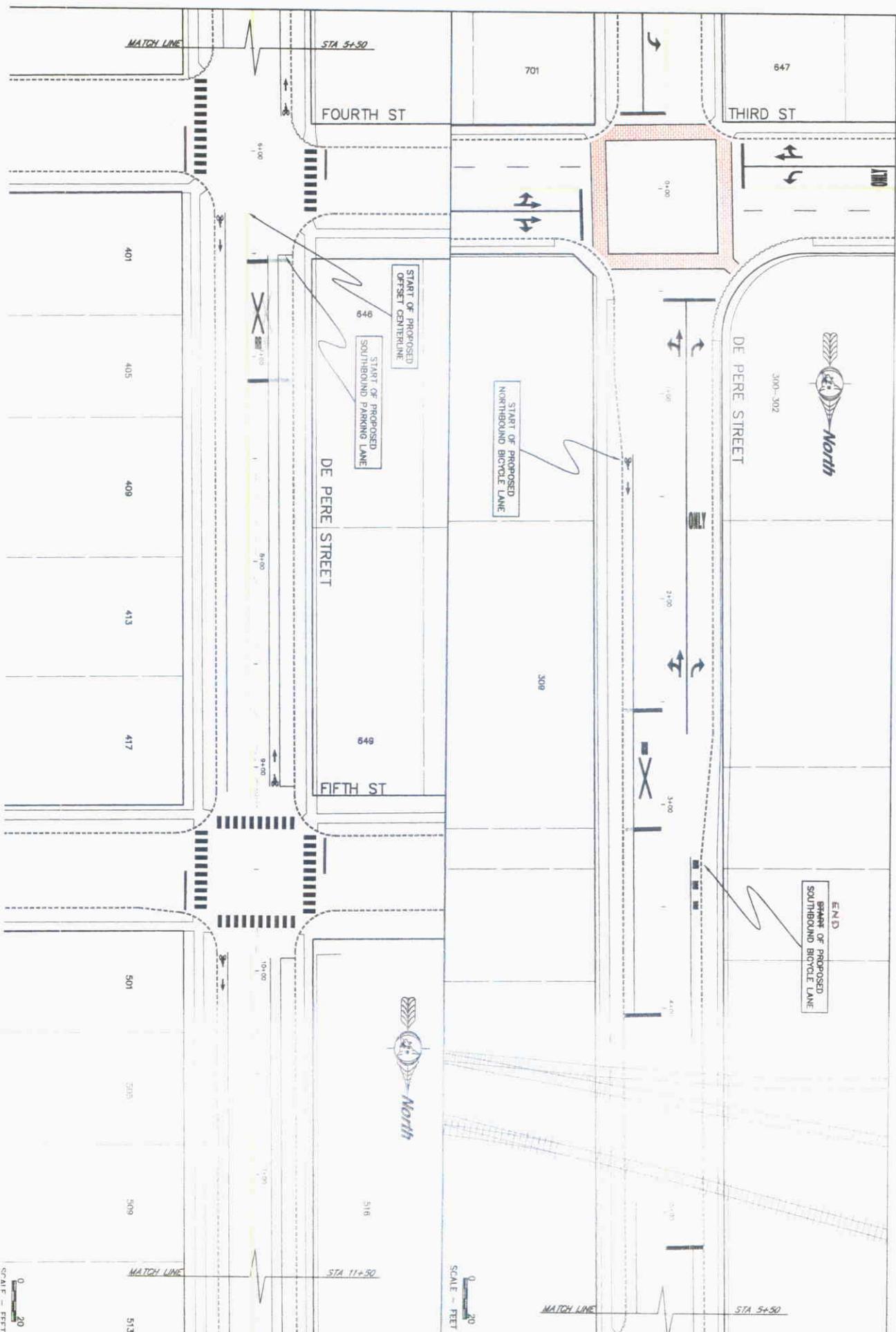
STH 47 MULTI-MODAL CORRIDOR

CITY OF MENASHA CITY OF APPLETON
TOWN OF MENASHA CITY OF NEEAH

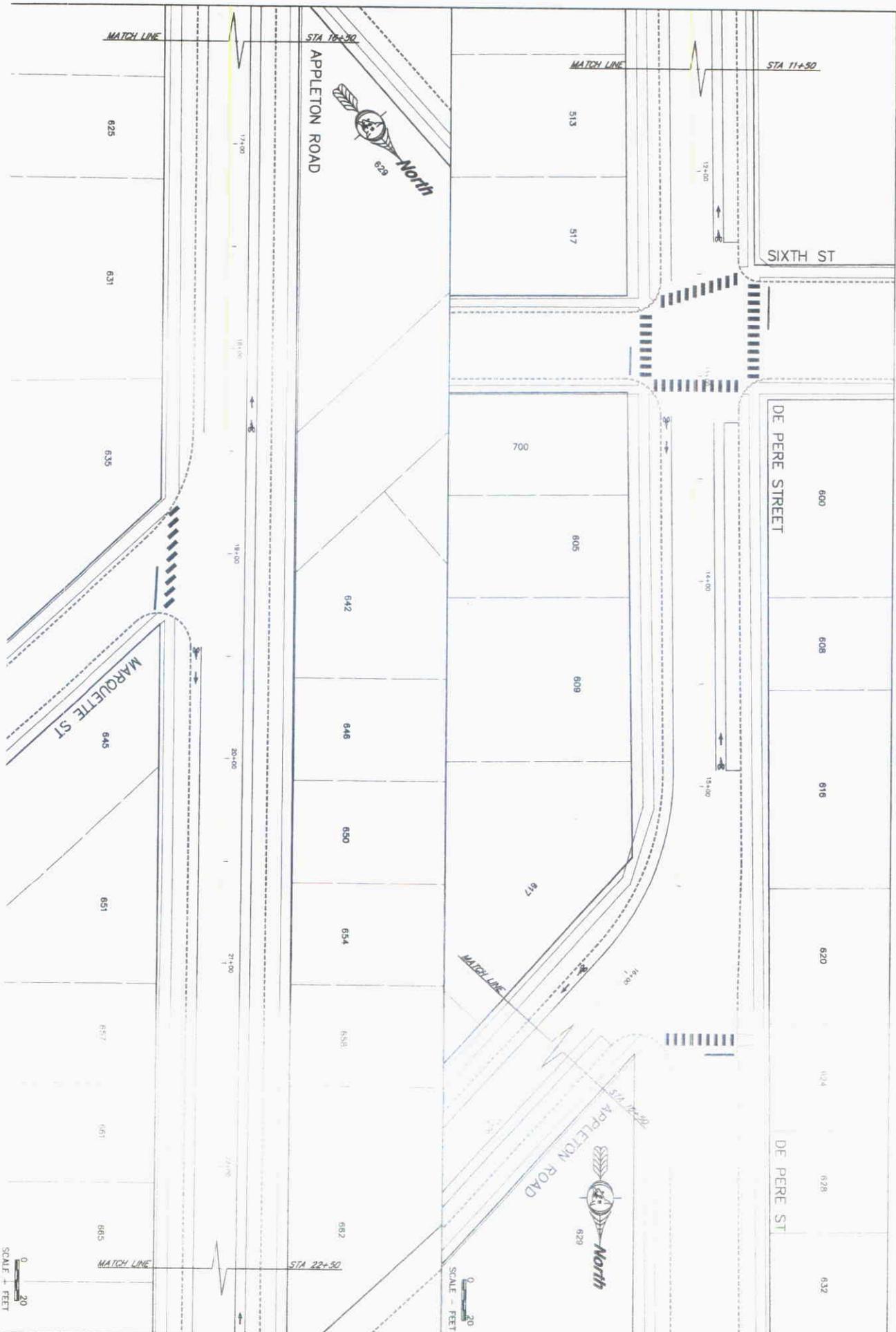


PROPOSED TYPICAL SECTION





PROPOSED STREET RESTRIPIING DE PERE ST AND APPLETON RD, 5TH "47"		CITY OF MENASHA DEPARTMENT OF PUBLIC WORKS ENGINEERING DEPARTMENT 140 MAIN STREET MENASHA, WI 54952 TEL: 920-987-3610 FAX: 920-987-5272	
DATE: 09/10/10 DRAWN BY: [Name] CHECKED BY: [Name] APPROVED BY: [Name]	SCALE - FEET 0 20 1" = 20'	SCALE - FEET 0 20 1" = 20'	MATCH LINE STA 5+50



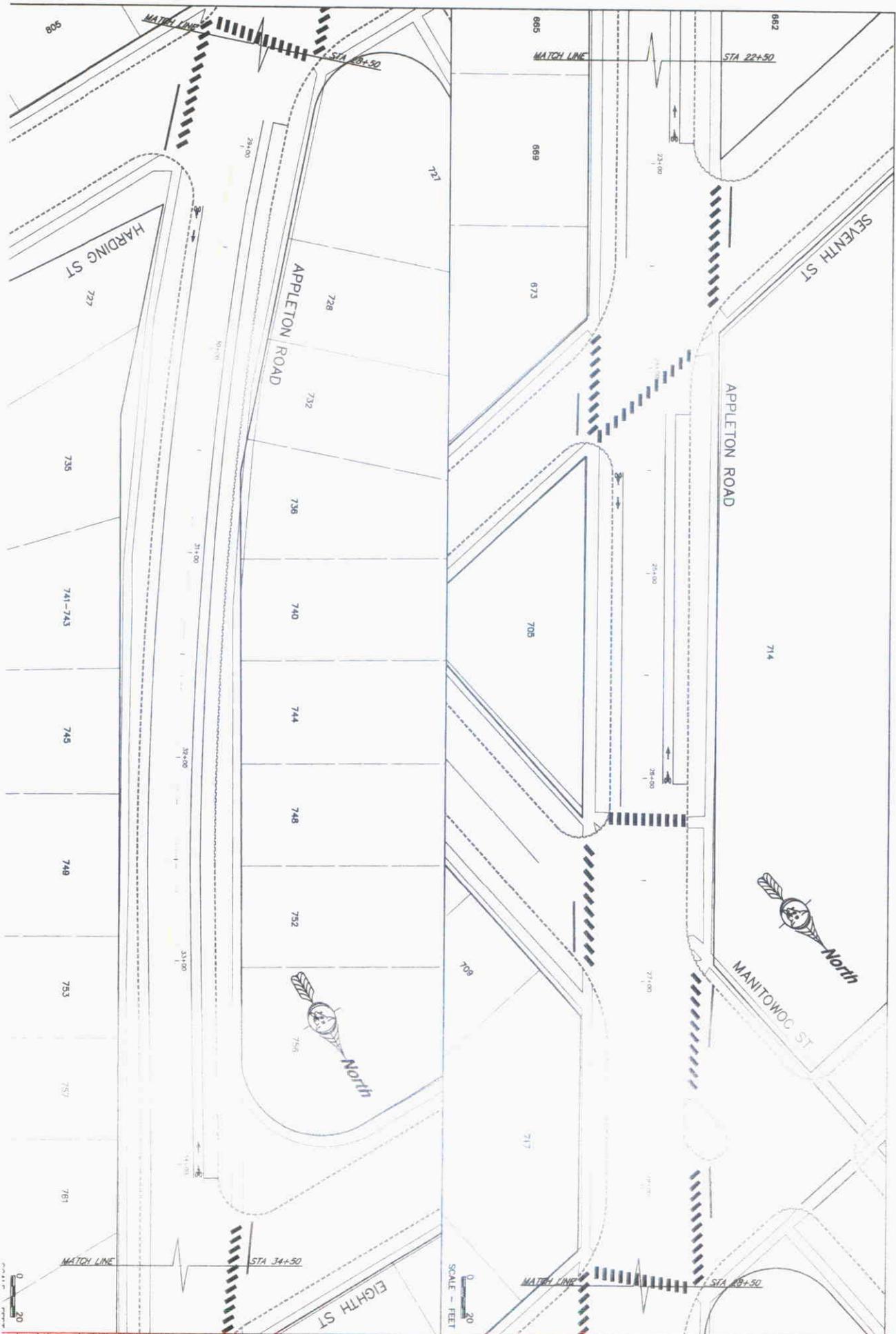
DATE	BY	REVISION
SEP 17 2010	CLH	DESIGNED
SEP 17 2010	CLH	CHECKED
SEP 17 2010	CLH	APPROVED
SEP 17 2010	CLH	CONTRACTOR
SEP 17 2010	CLH	OWNER

PROPOSED STREET RESTRIPIING
DE PERE ST AND APPLETON RD, STH #47

FROM STA. 11+50 TO STA. 22+50


CITY OF MENASHA
 DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DEPARTMENT
 140 MAIN STREET
 MENASHA, WI 54952
 TEL: 920-957-3610 FAX: 920-967-5272

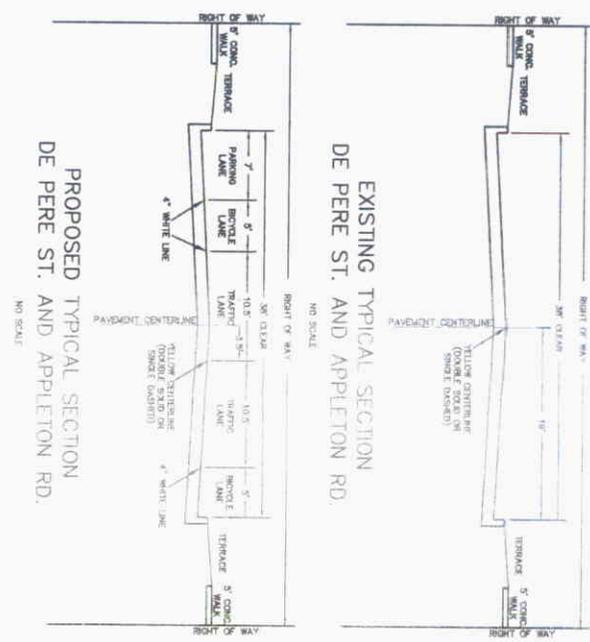
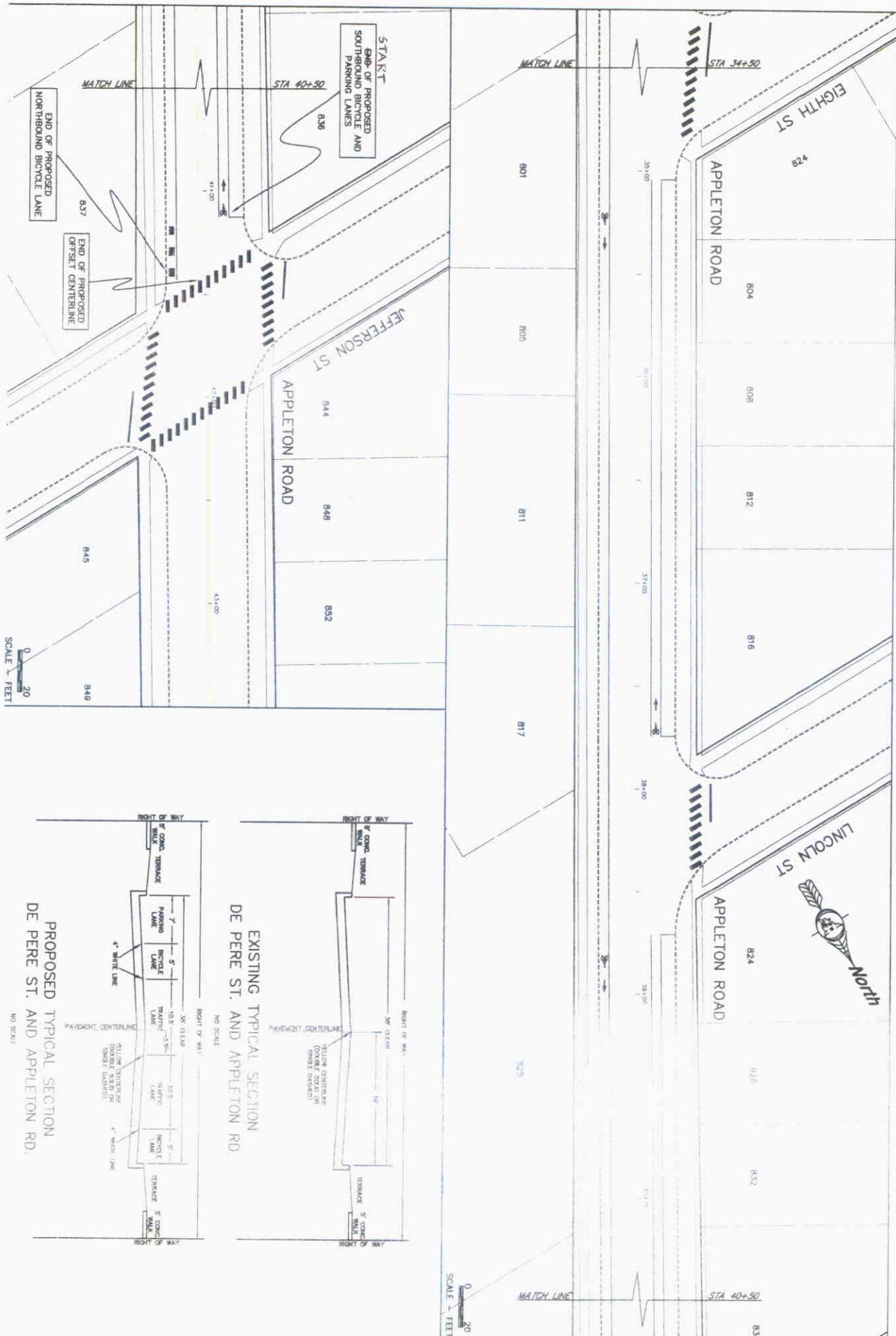
M-291B
 2 OF 4
 11/13/10



DATE	BY	CHKD	APP'D
SEP 11, 2010	STREET CREW		
M-291C			

PROPOSED STREET RESTRIPIING
DE PERE ST AND APPLETON RD, STH #47
 FROM STA. 22+50 TO STA. 34+50

CITY OF MENASHA DEPARTMENT OF PUBLIC WORKS ENGINEERING DEPARTMENT 140 MAIN STREET MENASHA, WI 54952 TEL: 920-987-3610 FAX: 920-987-5272	 North  North	M-291C 3 OF 4
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M-291D 10/20/2010 STREET GREEN SEPT. 2010 CITY OF MENASHA	DATE: 10/20/2010 TIME: 10:00 AM DRAWN BY: [] CHECKED BY: [] APPROVED BY: []	PROPOSED STREET RESTRIPING DE PERE ST AND APPLETON RD, STH "47" FROM STA. 34+50 TO JEFFERSON ST.	CITY OF MENASHA DEPARTMENT OF PUBLIC WORKS ENGINEERING DEPARTMENT 140 MAIN STREET MENASHA, WI 54952 TEL: 920-967-3610 FAX: 920-967-5272	M-291D 10/20/2010
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